

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
DECEMBER 11, 2017
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA**

CALL TO ORDER

The Carroll County Public Service Authority held their regularly scheduled meeting on Monday, December 11, 2017 at 3:00p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included Chairman, William Payne, Vice Chairman, Keith Meredith, James Light, Jeanette Dalton and Dr. Thomas Littrell. Also present was Executive Director/PSA Engineer, Jessica Montgomery and Dana Phillips, Secretary/Treasurer of the Authority. Doug Winesett was absent.

Citizens Time

No speaker

(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Mr. Meredith, seconded by Dr. Littrell and duly carried the Authority does hereby approve the consent agenda, sections A, B and C. The November 13, 2017 minutes were also approved, they are on file in the PSA office. The Claims are also on file in the PSA office. They as follow:

Claims

Check# 22373-22378 \$14,297.81

Check# 22379-22407 \$166,489.79

Transfer for Claims

CCPSA to Operating for November 21, 2017 Claims \$14,297.81

CCPSA to Operating for December 6, 2017 Claims \$166,489.79

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Transfer to Debt Reserve

CCPSA to Debt Reserve \$8,918.62

Dr. Littrell asked if under the surplus items, where these items for the Airport/Hanger Road sewer.

Ms. Montgomery- Yes

Project Updates

Lynnhaven Tank PRV – Construction Phase

The new PRV vault assembly has been installed, Substantial Completion has been issued, and the Health Department has authorized the project to be placed in service. Final project closeout is being completed with the funding agency, VDH-FCAP. This will be the final report for this project.

Cana/Meadowbrook Water – Planning Phase

The CCPSA has received a draft Amendment to the existing Water Purchase Agreement from the City of Mount Airy. The draft Amendment is being reviewed. The project PER and EA will need to be updated and resubmitted to USDA-RD for construction funding consideration. The PSA will need to consider whether to attempt to solicit additional user agreements along Brushy Fork Road or Flower Gap Road to meet the PSA's 51% customer participation threshold or whether to relax that requirement for a transmission line connecting Cana system to Exit 1 system.

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FUNDING APPLICATIONS

Coulson Church Road/Ridge Road – The PSA has requested proposals from the approved Term Engineering Services firms for design services and completion of the environmental review for this project. Once the Engineer is selected, the project can proceed through design and regulatory permitting.

SERVICES AWARDS

Mrs. Montgomery presented Service Awards to James Light and William Payne.

AUTHORITY MEMBERS TIME

Mr. Light – My time is over. There have been some flustering times and we have done a lot of good things. A few things were stressful but we worked through them. Anything that was done or any authority member done was right and on the up and up. I have that to say, no shady dealings that I know of while I was on the board. Unless it flew over my head, I don't think it did. It has been interesting and good. I hope everything works good in the future. We don't have these services in my district, Laurel Fork. This is really needed in other parts of the county and there are areas I would like to see get these services, so I hope the authority will use every avenue they can to get funding for those citizens. I am sure they will. The ones that are left, good luck with it. I appreciate the opportunity to service my district.

Mrs. Dalton- I just like to say I am going miss you two. It has been good working with you. Good to feel like after you have a meeting you are doing something good for the county and to help the county. That is always a good feeling.

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Mr. Meredith- I have been here a couple of years working with you. I have known James and William a long time. It is a thankless job and of course you know we make a big wage doing this. Just fortunate to have folks that basically volunteer their time. I appreciate William's leadership as chairman. Also Dr. Littrell in the past as chair. I appreciate what James has done. As William leaves I think we are on the threshold of things happening in your district. I hope the new folks that come on will continue that path. We appreciate you leading that efforts down there and I'm sure your constituents do.

Dr. Littrell- It is a bittersweet moment as Jessica said. We have worked with the two of you for six years at least. We have hit some rocky patches along the way and some real successes. To see the folks at Fries Road and up that way get water that was one of the most joyous moments when we turned the water on for those guys, because they were really hurting for water. We had some other not so pleasant things but we all persevered and made it through. I appreciate both of you being on the board and I'm going to miss both of you. William, I'm going to miss all these goodies at Christmas time. William was my Vice Chair for two years. I really appreciate him doing that, he has been an excellent chair this year. It is my hope and wish that the project he got started down in Cana/Meadowbrook gets finished up and hope you get invited to the turn on when that happens, because you worked hard and listened to citizens; that is your legacy we will try to get it done.

Mr. Payne- Like James said it has been a good ride but there have been bumps in the road. We have all worked well together. Could not ask for a better group of people in the last six years to work with. Going back to Sam, David and the current ones that are here now. It has been a really good board; the PSA staff and engineering is just wonderful. Do not know how anyone could complain about that. I will miss all of you.

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Mr. Payne (continued):

I do hope that Meadowbrook project will continue to be pushed strongly at every meeting. I hope the new member coming on will be open minded and want to see it happen as much as I do. It has been a pleasure and I will miss all of you. I may come sit in on a meeting once in a while to see what is going on Meadowbrook. Thank you all for the support as I was Vice Chairman the two years and chair this year.

(ORDER)

ADJOURNMENT

Upon a motion by Dr. Littrell, seconded by Mr. Meredith and duly carried the Authority does hereby adjourn at 3:20 p.m. until the next regularly scheduled meeting on January 8, 2017 at 3:00 p.m. In the Carroll County Governmental Center Board of Supervisors Meeting Room.

William Payne, Chairman

Jessica Montgomery, Executive Director

Dana Phillips, Sec./Treasurer