

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
AUGUST 14, 2017
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
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CALLED TO ORDER

The Carroll County Public Service Authority held their regularly scheduled meeting on Monday, August 14, 2017 at 3:08 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included William Payne, Chairman, Keith Meredith, Vice – Chairman, Jeanette Dalton, Dr. Thomas Littrell, James Light and Doug Winesett. Also present was Executive Director and PSA Engineer, Jessica Montgomery and Dana Phillips, Assistant Director and Secretary/Treasurer of the Authority.

Mr. Payne: It's good to see everybody today. On July 20th Kevin, Jessica, and I attended the Commissioner's meeting in Mt Airy. I'm sure Jessica will update us on that when she does her reports. If anyone has questions at that time she'll be able to answer them at that point.

CITIZEN'S TIME

(No one for citizen's time)

(ORDER)

CONSENT AGENDA

Upon a motion by Dr. Littrell, seconded by Mrs. Dalton and the duly carried by the Authority does hereby approve the consent agenda, section A, B and C. The July 10, 2017 minutes were also approved, they are on file in the PSA office. The claims are also on file in the PSA office. They are as follows:

Claims

Checks# 22191-22192 \$8,882.60

Checks # 22193-22233 \$167,872.27

Transfer for Claims

CCPSA to Operating for end of July Claims \$8,882.60

CCPSA to Operating for August Claims \$167,872.27

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CONSENT AGENDA CONT'D

Transfer for Reserves

CCPSA to Debt Reserve \$8,364.70

(ORDER)

APPROVAL TO SURPLUS TRUCK

Upon a motion by Dr. Littrell, seconded by Mrs. Dalton and the duly carried by the Authority does hereby approve to Surplus 2001 Dodge truck.

(ORDER)

APPROVAL TO SUBMIT APPLICATION TO MRPDC CONSTRUCTION FUND

Upon a motion by Dr. Littrell, seconded by Mrs. Dalton and duly carried the Authority does hereby approve to submit an application to Mount Rodgers PDC Construction Fund for the Cana Wells and Coulson Church/Ridge/Pine Grove Road water project.

(ORDER)

APPROVAL TO SUBMIT APPLICATION TO MRPDC PLANNING GRANT

Upon a motion by Dr. Littrell, seconded by Mrs. Dalton and duly carried the Authority does hereby approve to submit an application to Mounty Rodgers PDC Planning Grant for the Cana Water Extension Design.

PROJECT UPDATES

Cliffview Water – Construction Phase

The Contractor (CW Cauley & Son) has mobilized and started work on the Gambetta extension and to date 2,600 linear feet of water line has been installed. It is anticipated that the remainder

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PROJECT UP CONT'D

of this line should be installed in the upcoming month and placed in service and the project can proceed towards final close-out at that point.

Lynnhaven Tank PRV – Construction Phase

The Lynnhaven tank PRV is in construction phase. The pre-construction conference for the project was held on July 27th and construction notice to proceed has been issued. The contractor CW Cauley & Son is working on shop drawings submittals and material purchases but has not yet started construction.

James Light joined the meeting.

Cana/Meadowbrook Water – Planning Phase

As William stated we were requested to attend the Mt Airy Board of Commissioners meeting on July 20th to discuss a request for potential increased bulk water purchases and rate negotiations. The city board authorized city staff to continue with the negotiations in an effort to reach an agreement satisfactory to both parties. It seemed there that night that everyone was in favor of working jointly with us to come up with this. I think we should be really thankful to have such a nice relationship with the city of Mt Airy. Everyone seemed like they were really enthusiastic to work with us. We haven't yet received a formal response but if an agreeable bulk purchase rate can be negotiated the project per and environmental report will need to be updated and submitted to USDA and other agencies for funding consideration. If an agreeable water purchase rate cannot be negotiated, then other water sources will need to be pursued.

Funding Applications

Coulson Church/Ridge Rd - The funding agency is VDH and they have approved our request to allow a portion of Ridge Road extension to be deleted from the project and add Pine Grove. The project is now ready for project design and permitting at this stage.

Jessica: Any questions?

Mr. Payne: On the meeting with Mt Airy, the Commissioner and the Mayor said that the whole board is really excited about getting something going with the water project. They were also really impressed with Kevin's presentation. Thanks Kevin for a great job.

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Authority Member's Time

Mr. Payne: James we'll turn it over to you.

Mr. Light: I must not have missed anything as quick as it went.

Mrs. Dalton: I'd just like to say I enjoyed my trip to do water meter reads with the PSA staff. That was interesting. I think everyone's doing a good job.

Mr. Winesett: Mr. Williams I don't have anything today sir.

Mr. Meredith: I just wanted to thank you and Jessica and Kevin for meeting with the City. I know that this project is extremely important to you and your folks down there in the Cana area. Hopefully we'll get some water for the folks that need it this time.

Dr. Littrell: I'll just echo that. I think it's wonderful that we're getting some cooperation from Mt Airy. This project will help a lot of folks down there.

Mr. Payne: I do appreciate all the work the staff has been doing on this project. There's been a lot of time and effort put into it. We are now seeing some progress with the project.

(ORDER)

ADJOURNMENT

Upon a motion by Dr. Littrell, seconded by Mr. Meredith and duly carried the Authority does hereby adjourn at 3:18 until the next regularly scheduled meeting on September 11, 2017 at 3:00 p.m. in the Carroll County Governmental Center Board of Supervisor meeting room.

William Payne, Chairman

Jessica Montgomery, Executive Director/Engineer

Dana Phillips, Sec./Treasurer