

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
June 12, 2023
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALL TO ORDER

The Carroll County Public Service Authority held their regular meeting on Monday, June 12, 2023, at 5:00 p.m. in the Carroll County Governmental Center Board Meeting Room.

Members present included: Joey Dickson, Chairman, Robbie McCraw, Vice Chairman, Tracy Moore, Garry Jessup, Rex Hill, Ronnie Collins, Michael Watson, Executive Director and Dana Phillips, Secretary/Treasurer, and Steve Durbin, Attorney.

CITIZEN'S TIME

No one present to speak at the time.

(ORDER)

CONSENT AGENDA

Upon a motion by Mr. McCraw, seconded by Mr. Jessup and duly carried by the Authority does hereby approve the consent agenda, sections A, B & C. The May 8, 2023, minutes were also approved and are on file in the PSA office. The claims were as follows:

CLAIMS

TRANSFER FOR CLAIMS

Transfer of claims for May 23, 2023, check # 26153-26162 \$143,464.02.

Transfer of claims for June 12, 2023, check # 26163-26206 \$219,860.60.

TRANSFER FOR CLAIMS From CCPSA to Operating

Transfer for claims May 23, 2023, \$143,464.02.

Transfer for claims June 12, 2023, \$219,860.60.

TRANSFER FROM OPERATING TO SHORT LIVED ASSET RESERVE

Transfer for SCADA \$665,000.

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
June 12, 2023
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 2**

NEW BUSINESS

Budget Approval

Mr. Watson- The budget does include a preapproved 3% increase for water and sewer, last year rates were not increased. This also includes a 3% increase for salaries. The revenue has a slight increase of \$73,000 and other increases based on the grants received. Monies were received for the SCADA, that is placed into this budget also. Additional connection fees based on the existing grants and the estimates that the PSA does on an annual basis.

(ORDER)

APPROVAL FOR 2023-2024 BUDGET

Upon a motion by Mr. McCraw, seconded by Mr. Hill, to approve the budget as presented for 2023-2024.

Voting as follows:

Mr. Jessup- Yes	Mr. Collins- Yes	Mr. Hill- Yes
Mr. McCraw- Yes	Mr. Dickson- No	Mr. Moore- No

PROJECT UPDATES

Mr. Watson- Exit 1/Cana Interconnection Project, has received request for additional bonding information and all that information has been submitted. The PSA is currently waiting on the grant for the interconnection between the 2 tanks. VA Dept. of Health will review the application and under the build better America they will most likely offer the PSA a loan grant, it will be federal.

Exit 1 Regional Wastewater

No update currently.

Exit 1 Plant Update

Mr. Watson- It is still not functioning as it should. The engineer is helping, the PSA to following everything from the consent order, as far as having a third party involved. A PSA employee has a direct contact with a consultant with running the plant.

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
June 12, 2023
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 3**

SCADA

Mr. Watson- The company that was chosen has been working at each location and with staff to place work orders to move forward.

PROJECT UPDATES CONTINUED

Hillsville Sewer

Mr. Watson- A camera was run, and it went 750 ft., and will be picked up Thursday, July 15, 2023. Someone must be hired to come in and control the safety and a contractor to come out and do the digging.

Water/Sewer Grants and Fire Hydrants

Mr. Watson- The grants are moving forward as normal. The fire hydrants are continued to be checked.

OLD BUSINESS

Water Extensions

Mr. Watson- We plan on going and knocking on door on Sylvatus Smith Rd. Also, there was a request for a sewer line on Airport Rd., it will be expensive, it's not something we can do in house it'd be \$250,000 to \$300,000 to do. Deer Ridge Rd/100 project, Fancy Gap Hwy, Raspberry Rd and Pine Grove Rd, the PSA is getting PER for the one on Deer Ridge Rd first.

(ORDER)

**CLOSED MEETING PURSUANT TO VIRGINIA CODE SECTIONS 2.23711-A6 DISCUSS
CONSIDERATION OF INVESTMENT OF PUBLIC FUNDS WASTEWATER**

Mr. Moore made a motion to enter closed meeting, Mr. McCraw seconded and duly carried by the Authority hereby does vote to enter closed meeting at 5:35 p.m., under section 2.2-3711-A6 Discuss consideration of investment of public funds Wastewater.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
June 12, 2023
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 4

(ORDER)

COME OUT OF CLOSED MEETING

Mr. Moore made a motion to come out of Closed Meeting. Mr. Jessup seconded the motion and duly carried by the Authority hereby does vote to exit the closed meeting. The time was 5:50 p.m.

WHEREAS, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Authority that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Public Service Authority hereby certifies that, to the best of Each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Meeting to which this certification applies, and (11) only such business matters identified in the motion by which the Closed Meeting was convened were heard, discussed, or considered in the meeting to which this certification applies.

The certification was as follows:

Mr. Jessup-Yes	Mr. Hill- Yes	Mr. Collins – Yes
Mr. Dickson-Yes	Mr. McCraw- Yes	Mr. Moore- Yes

AUTHORITY MEMEBERS TIME

Mr. Jessup- Nothing currently

Mr. Collins- Nothing currently

Mr. Hill- Nothing currently

Mr. McCraw- Is frog spur well back online?

Mrs. Phillips- No. Newman brothers is coming out to look at it. It has lost a lot of its production.

Mr. Dickson- Thanked employees and staff

Mr. Moore- Thanked employees and staff

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
June 12, 2023
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 5**

(ORDER)

ADJOURNMENT

Upon a motion by Mr. McCraw, seconded by Mr. Hill, and duly carried by the Authority, does hereby adjourn at 5:54 p.m. until their next regular scheduled meeting July 10, 2023, at 5:00 p.m.

Joey Dickson – Chairman

Mike Watson – Executive Director

Dana Phillips – Sec/ Treasurer