

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
May 8, 2023
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALL TO ORDER

The Carroll County Public Service Authority held their regular meeting on Tuesday, May 8, 2023, at 5:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Joey Dickson, Chairman, Robbie McCraw, Vice Chairman, Tracy Moore, Garry Jessup, Rex Hill, Ronnie Collins. Also present were Michael Watson, Executive Director, Dana Phillips, Secretary/Treasurer and Steve Durbin, Attorney.

CITIZEN'S TIME

No one present

(ORDER)

TO CHANGE MEETING AGENDA FOR MAY 8, 2023, TO ENTER CLOSED MEETING

VIRGINIA CODE 2.2-3711 A8 (Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Upon motion by Mr. Moore, seconded by Mr. McCraw and duly carried the Authority does enter a closed meeting at 5:09 p.m. under section 2.2-3711-A8.

(ORDER)

OUT OF CLOSED MEETING

Upon a motion by Mr. Moore, seconded by Mr. McCraw and duly carried the Authority does hereby come out of Closed Meeting at 5:24 p.m.

(ORDER)

CERTIFICATION OF CLOSED MEETING

Mr. Moore made a motion to certify Closed Meeting with the following resolution:

WHEREAS, the Carroll County Public Service Authority convened a Closed Meeting this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance

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with Virginia Freedom of Information Act;

WHEREAS, Section 2.23711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Public Service Authority hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Meeting to which this certification applies, and (II) only such business matters considered in the meeting to which this certification applies.

Mr. McCraw seconded the motion. The certification was as follows:

Mr. Jessup- Certified Mr. Collins- Certified Mr. Hill- Certified
Mr. McCraw- Certified Mr. Dickson- Certified Mr. Moore- Certified

(ORDER)
CONSENT AGENDA

Upon a motion by Mr. Moore, seconded by Mr. McCraw and duly carried by the Authority does hereby approve the consent agenda, sections A, B & C. The April 10, 2023 minutes were also approved and are on file in the PSA Office. The claims were as follows:

CLAIMS

TRANSFER FOR CLAIMS

Transfer of claims for April 20, 2023, check # 26111-26112 \$21,286.49.
Transfer of claims for May 8, 2023, check # 26128-26151 \$120,439.61.

TRANSFER FOR CLAIMS From CCPSA to Operating

Transfer for claims May 8, 2023, \$120,439.61.

TRANSFER FOR CLAIMS FROM SHORT LIVED ASSET

Transfer for claims April 21, 2023, \$20,000.

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NEW BUSINESS

Mr. Watson- Emailed out a draft budget and next meeting planned on going over it in more detail. The water and sewer budget were separated, and your revenues are estimated at 3% that was approved two years ago. The water fund makes about \$47,000 is reported in the email. The sewer fund is budgeted at a negative amount of \$205,929. The PSA is losing about \$200,000 a year over sewer and that is not including the availability fee the county provides to the PSA. \$525,000 was received from the county for the projects in the past. The county has put money back to help fix EXIT 1.

Mr. Watson requested \$82,000 to help cover some of the costs. It would help cover a \$35,000 check, the consent order, and some repairs. Its about \$2,000 more per month from having to pump extra, buying motors, and covering the cost of any other work needed.

Mr. Watson- The SCADA project is listed as well and the next years budget for the \$665,000. It's paid out through the CIP in which we will transfer the money over to PSA later.

PROJECT UPDATES

EXIT 1

Mr. Watson- Exit 1 interconnection system would tie into the Mt. Airy system, located at Exit 1 at Loves onto ones that are fed by wells. It was applied for previously and it was based on the money that was set aside through the federal ARPA funds but has again been reapplied for at this time, the review applications middle to end of May. There has been cleaning and repairs done at the plant. It has been fully pumped out. The PSA is still waiting on a motor that has been on order over a month, a another on is coming this week so there will be a spare to use.

EXIT 1 REGIONAL WASTEWATER PROJECT

Mr. Watson- The Engineers reached out to Mt. Airy and NC DOT to schedule an appointment to have discussion. It will still be another year or two before Exit 1 can be done away with.

SCADA

Mr. Watson- A meeting has been scheduled for next week and we are going to travel to all the sites and see what each location needs and move forward with-it ASAP. AMR was the company that was selected.

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(ORDER)

Mr. Watson requested a formal vote to move forward with AMR on the SCADA.

Upon motion by Mr. McCraw, seconded by Mr. Hill, to move forward with AMR as the new SCADA company.

The vote as follows:

| | | |
|-----------------|------------------|-----------------|
| Mr. Jessup- Yes | Mr. Collins- Yes | Mr. McCraw- Yes |
| Mr. Hill- Yes | Mr. Dickson- Yes | Mr. Moore- Yes |

Hillsville Sewer

Mr. Watson- Currently, the plan is to work and get a camera in the line and find the break. There have been a couple of attempts to find it and they have been unsuccessful. It's on 58 near the industrial park in the left lane going toward Exit 14 from Hillsville and appears to be out in the lanes. There is a contract, and it has been sent to Steve to look it over more.

Mr. Moore- Is there anything the state can do considering they built over the sewer line or if there is any relocation money?

Mr. Watson- Will investigate that and grant funds.

Water and Sewer Grants

Mr. Watson- There are 22 still to be set.

Fire Hydrants

Mr. Watson- Bags have been ordered and there is a list given to the board that has all the roads that have been checked.

Leaked Service Line

Mr. Watson- Leaked service line inventory is still waiting for a report.

OLD BUSINESS

Connection Fees

Mr. Watson- It needs to be discussed within the budget meeting.

Deer Ridge Extension

Mr. Watson- The PSA is looking at getting a PER for the VA Dept. of Health.

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(ORDER)

Deer Ridge Extension Project

Upon Motion by Mr. Moore to move forward with the project, seconded by Mr. McCraw, to move forward with the Deer Ridge Extension Project.

The vote as follows:

| | | |
|-----------------|------------------|-----------------|
| Mr. Jessup- Yes | Mr. Collins- Yes | Mr. McCraw- Yes |
| Mr. Hill- Yes | Mr. Dickson- Yes | Mr. Moore- Yes |

OLD BUSINESS CONTINUED

221 Water

Mr. Watson- The residents having a large problem with their water, we are in the process of sending them a SERCAP application. At the last meeting only 3 to 4 people that came to the public meeting wanted water.

Mr. Moore- I think the PSA should hold off until more support is given from that area of wanting to tap on to county water lines.

Sylvatus Water Extension

Mr. Watson- It has been looked at several times and doesn't seem to be a hard project and stop at the creek and not try and cross it. Instead of a meeting with the community, do a door-to-door visit to see who is willing to sign up. The PSA would have to either purchase or rent a trencher.

PSA GIS

Mr. Watson- The PSA is working with the contractor on the GIS to have any information pertaining to the PSA located and marked online if it needs to be repaired or if it has been repaired. A lead line service technical grant that inventories lead lines within the county. Thompson Litton did the application of the PSA; the grant is open at all times.

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AUTHORITY MEMEBERS TIME

Mr. Jessup- No comment currently.

Mr. Collins- Questioned Mr. Watson about the \$80,000 put into Exit 1 and what else was that going to pay?

Mr. Watson- \$35,000 is a penalty from the consent order, new pumps, maintenance, cleaning, and the hauling company.

Mr. Hill- No comment currently.

Mr. McCraw- Asked to remember Ray Hill, a former employee, and his family as he passed away. Mr. Hill used to operate the PSA.

Mr. Dickson- Thanked the employees.

Mr. Moore- Comment the same as Mr. McCraw and thanked the employees.

(ORDER)

ADJOURNMENT

Upon a motion by Mr. McCraw, seconded by Mr. Hill and duly carries the Authority does hereby adjourn at 6:02 p.m. until their next regular scheduled meeting June 12, 2023, at 5:00 p.m.

Joey Dickson – Chairman

Mike Watson – Executive Director

Dana Phillips – Sec/ Treasurer