

**CARROLL COUNTY DEPARTMENT OF SOCIAL SERVICES
LOCAL BOARD MEETING**

**April 18, 2023
6:00pm**

- 1- Call to Order**
- 2- Public Comments**
- 3- Approval of Minutes of March 21, 2023**
- 4- Agency Expenditures for March 2023**
- 5- Director's Report**
- 6- Discussion and Approval of 2023/2024 Compensation Plan**
- 7- Closed Session to Discuss Personnel**
- 8- Scheduling of the Next Meeting**
- 9- Adjournment**

CARROLL COUNTY SOCIAL SERVICES FY 2023

<u>PERIOD</u>	<u>TOTAL LASER EXPENDITURES</u>	<u>FED/STATE REIMBURSEMENTS</u>	<u>LOCAL</u>	<u>CSA ADMIN</u>
22-Jul	452,798.58	411,311.09	41,487.49	1,040.68
22-Aug	456,206.14	416,721.93	39,484.21	1,574.10
22-Sep	563,377.29	505,652.81	57,724.48	2,361.15
22-Oct	364,071.85	336,269.55	27,802.30	787.05
22-Nov	679,195.54	634,721.56	44,473.98	1,574.10
22-Dec	557,513.62	509,202.53	48,311.09	2,361.15
22-Jan	137,826.97	117,931.93	19,895.04	787.05
22-Feb	518,499.40	464,620.66	53,878.74	1,574.10
22-Mar	765,782.59			2,361.15
22-Apr				
22-May				
22-Jun				
FY23 Totals	4,495,271.98	3,396,432.06 0.755556521	333,057.33	14,420.53
County Budget	6,176,749	5,566,734 0.901240118	610,015 0.098759882	18,906
Difference	1,681,477	2,170,302	276,958	4,485

Carroll County DSS

April 18, 2023 Board Meeting

Payroll: March 2023 - \$301,534.80

Administrative Expenditure: March 2023 - \$43,362.79

Assistance Expenditures: March 2023 - \$406,805.54

Purchase of Service Expenditures: March 2023 - \$11,359.53

April 2023 Board Report

CPS:

Investigations: 3

Family Assessments: 18

New CPS In Home: 6

New FC Prevention: 0

Courtesy Requests: 0

Children Diverted from Foster Care Placement: 2

APS:

APS Reports Received: 28

Valid APS Reports: 13

LTC Screenings Requests: 28

LTC Screenings Completed: 16

FC:

foster care - 59

4 - Therapeutic foster care placement

14 – Residential Placement

27 – Locally approved foster home

8 – Fostering Futures Program

5 – Trial Home Placement

1 - Hospitalization

Adoption Subsidies:

94 – Youth receiving Adoption Subsidy

23 - Foster Care Youth eligible for IV-E funding

25 - Youth w/foster care goal of adoption

F&C

SNAP: 75

Medicaid: 26

Child care: 8

TANF: 7

IVE Referrals: 0

FRAUD:

Locality: Carroll County (035)

Investigator:

Report Run Date: 04/03/2017

Action	Count
<u>Front End and Ongoing Cases</u>	
Referral Received:	5
Investigation Completed:	6
Initiate ADH:	0
Referred for Prosecution:	2
Unsubstantiated:	4
Cancelled:	0
Court Decisions:	2
Convicted-Incarcerated:	0
Convicted-Suspension:	0
Convicted-Other:	0
Dismissed:	0
Acquitted:	0
Nolle Prossed:	0
Pending in Court System:	2
ADH's:	0
Waiver Signed:	0
Sustained:	0
Reversed:	0
Disqualification Savings:	\$0.0

Ongoing Cost Savings:	\$6192.0
<u>Front End Cases Only</u>	
Referral Received:	4
Investigation Completed:	4
Cancelled:	0
Final Disposition(Withdrawn):	0
Final Disposition(Denied):	0
Final Disposition(Approved/Reduced):	0
Final Disposition(Approved/Full):	4
Investigation Savings:	\$0.0
Disqualification Savings:	\$0.0
Total Savings:	\$0.0

ABD:

SNAP: 28

Medicaid: 35

ENERGY ASSISTANCE:

EAP - Crisis

Assistance \$ 64,429.83

2022 to 2023

ADMIN:

Sold older model agency cell phones on Gov Deals.

MINUTES
CARROLL COUNTY, VIRGINIA
Board of Social Services
March 21, 2023

Susan Clark Chairman of the Board, called the March 21, 2023 meeting to order at 6:00 p.m. in the conference room of the Carroll County Department of Social Services with a quorum present. Board members present were: Mr. Jody Early, Ms. Janice Crofts, Mr. Roger Cooley and Mr. Fred Bobbitt. Also present was Teresa Isom, Director of Carroll County Department of Social Services (CCDSS), and Jessica Crofts, Administrative Services Manager (ASM) of Carroll County Department of Social Services.

No one was present for public comment.

Brandy Page with Care Portal and Gary Horton with Skyview Baptist Church presented to the Board about the Care Portal program. Ms. Page explained how the Care Portal program is a great tool for social workers to enter needs of foster children and foster families to be met by local churches. Ms. Page gave an example: if a foster family needed a dresser for a child's room, the social worker would upload the request into the Care Portal, without sharing confidential information, the assigned representative of the partnered churches would then reach out to the church to fill the need. Mr. Horton spoke to the Board and explained the churches are really involved with this program and hopes to see it reach more families in need in the community.

Mr. Bobbitt stated that he is familiar with the program through its work with Galax City Schools and attested that it is a wonderful program.

Ms. Isom asked the Board if the Agency could partner with the Care Portal program. She explained the agency could pay the administrative cost through donated funds. On a Motion of Mr. Bobbitt, seconded by Mr. Early the Board approved paying for the Care Portal program with donated funds.

On Motion of Ms. Crofts, seconded by Mr. Early, and unanimous vote, the Board approved the Administrative and Program expenditures and refunds:

Payroll: February - \$209,864.31; Administrative Expenditures: February - \$50,966.81; Assistance Expenditures: February -238,237.39; Purchase of Service Expenditures: February - \$11669.93. Ms. Crofts explained that the assistance expenditures are more than usual due to the date of

2905

the check run. Ms. Crofts reported that the assistance expenditures for February includes January and February expenditures.

The first order of business discussed during the Directors Report was informing the Board members of seven adoptions. On a Motion of Mr. Bobbitt, seconded by Mr. Cooley, and unanimous vote, the Board approved the Adoptions.

The next order of business discussed during the Director's Report was to discuss the new Relative Maintenance payment now available for placements who take in children that have not been placed in to foster care. The payments can range from \$200 to \$1000 per month depending on the number of children placed in the home. The state will pursue the biological parents for child support.

Next, Ms. Isom informed the Board that two new Human Services Assistants have been hired. This is an attempt to provide support for the Family Services Workers. One of the new hires plans to complete a bachelor's degree in December 2023.

Ms. Isom reported that a 2022 Chevrolet Trax was purchased for the Department. The cost of the Trax was \$22,303.00. Ms. Isom stated she is hoping to purchase one more vehicle for the fleet soon.

Ms. Isom informed the Board a volunteer has begun helping at the agency. Tracie Cowen will be helping the clerical staff approximately 8 hours per week. Ms. Isom also followed up by saying the new Fiscal Assistant is doing well in the position.

Ms. Isom reported that she coordinated the Carroll County Girls' Basketball, State Championship game to be viewed in real time in the Board of Supervisors room on March 10, 2023. The Administrator's office provided popcorn and lemonade.

Ms. Isom let the Board read a 'Thank You' card that was handwritten by a client to BPS worker Tasha Goad. The card stated that Ms. Goad was very helpful in assisting with her benefits. Ms. Clark followed up by saying a client had reached out to her and reported that FSS Ashley Tiller had been helpful in providing assistance.

On a motion of Ms. Clark seconded by Mr. Early, and unanimous vote, the Board went into Closed Session as authorized but the Virginia Code Section 22-3711(A) 8, to discuss personnel issues.

2906

Ms. Clark made the following motion: I move for Certification that: the closed meeting was conducted in compliance with Virginia Law, and only public business matters exempt from open meeting requirements and identified in the motion to convene the closed meeting were heard, discussed, or considered in the closed meeting.

On a Motion of Ms. Clark, seconded by Mr. Cooley; and unanimous vote, the Board reconvened back into open meeting. The Board certified that only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

Mr. Early asked if the CCDSS Board meetings could be held in a different location that would be bigger, in order to better accommodate anyone, present for public comment or for presenters. Ms. Isom agreed with any suggestions made by the board.

On a Motion of Mr. Bobbitt, seconded by Ms. Crotts having no further business, by unanimous consent the meeting adjourned at 7:58 pm.

The next scheduled meeting of the Board will be held on April 18, 2023 at 6pm.

Signed: _____
Susan Clark, (Chairperson)

Signed: _____
Teresa Isom (Secretary)

JLC

Typed: March 27, 2023

LOCALITY	Month	Issuance Amount	\$Difference from Prior Month	%Difference from Prior Month
Bristol City	Mar	\$820,819	-540,994	-40%
	Feb	\$1,361,813		
Brunswick County	Mar	\$505,169	-440,092	-47%
	Feb	\$945,261		
Buchanan County	Mar	\$822,365	-691,187	-46%
	Feb	\$1,513,552		
Buckingham County	Mar	\$479,645	-368,360	-43%
	Feb	\$848,005		
Buena Vista City	Mar	\$162,017	-125,916	-44%
	Feb	\$287,933		
Campbell County	Mar	\$1,142,156	-903,520	-44%
	Feb	\$2,045,676		
Caroline County	Mar	\$748,154	-470,862	-39%
	Feb	\$1,219,016		
Carroll County	Mar	\$763,308	-656,947	-46%
	Feb	\$1,420,255		
Charles City County	Mar	\$155,700	-112,370	-42%
	Feb	\$268,070		
Charlotte County	Mar	\$355,754	-280,062	-44%
	Feb	\$635,816		
Charlottesville City	Mar	\$833,260	-558,392	-40%
	Feb	\$1,391,652		
Chesapeake City	Mar	\$4,012,563	-2,425,611	-38%
	Feb	\$6,438,174		
Chesterfield County	Mar	\$6,008,309	-3,160,306	-34%
	Feb	\$9,168,615		
Clarke County	Mar	\$123,761	-78,633	-39%
	Feb	\$202,394		
Colonial Heights City	Mar	\$532,984	-270,158	-34%
	Feb	\$803,142		
Covington City	Mar	\$218,538	-175,231	-45%
	Feb	\$393,769		
Craig County	Mar	\$68,738	-65,946	-49%
	Feb	\$134,684		
Culpeper County	Mar	\$751,450	-524,906	-41%
	Feb	\$1,276,356		
Cumberland County	Mar	\$329,545	-222,325	-40%
	Feb	\$551,870		
Danville City	Mar	\$2,236,197	-1,519,715	-40%
	Feb	\$3,755,912		

Source: SNAP Monthly Participation Report