

**CARROLL COUNTY DEPARTMENT OF SOCIAL SERVICES  
LOCAL BOARD MEETING**

**August 15, 2023  
6:00pm**

- 1- Call to Order
- 2- Public Comments
- 3- Approval of Minutes of July 20, 2023
- 4- Agency Expenditures for July 2023
- 5- Director's Report
- 6- Scheduling of the Next Meeting
- 7- Adjournment

**Carroll County DSS**

**August 15, 2023, Board Meeting**

**Payroll: July 2023 - \$201,052.58**

**Administrative Expenditure: July 2023 - \$24,352.97**

**Assistance Expenditures: July 2023 - \$201,982.21**

**Purchase of Service Expenditures: July 2023 – \$9,810.32**

CARROLL COUNTY SOCIAL SERVICES FY 2023

<u>PERIOD</u>	<u>TOTAL LASER EXPENDITURES</u>	<u>FED/STATE REIMBURSEMENTS</u>	<u>LOCAL</u>	<u>CSA ADMIN</u>
22-Jul	452,798.58	411,311.09	41,487.49	1,040.68
22-Aug	456,206.14	416,721.93	39,484.21	1,574.10
22-Sep	563,377.29	505,652.81	57,724.48	2,361.15
22-Oct	364,071.85	336,269.55	27,802.30	787.05
22-Nov	679,195.54	634,721.56	44,473.98	1,574.10
22-Dec	557,513.62	509,202.53	48,311.09	2,361.15
22-Jan	137,826.97	117,931.93	19,895.04	787.05
22-Feb	518,499.40	464,620.66	53,878.74	1,574.10
22-Mar	765,782.59	700,191.94	65,590.65	2,361.15
22-Apr	128,117.94	197,962.60	-69,844.66	787.05
22-May	594,255.54	545,084.57	49,170.97	1,574.10
22-Jun	341,131.46	298,680.10	42,451.36	1,574.10
FY23 Totals	5,558,776.92	5,138,351.27	420,425.65	18,355.78
		0.924367238		
County Budget	6,176,749	5,566,734	610,015	18,906
		0.901240118	0.098759882	
Difference	617,972	428,383	189,589	550

## **August 2023 Board Report**

### **CPS:**

Investigations: 1

Family Assessments: 8

Courtesy: 1

New CPS In Home Cases: 4

New Foster Care Prevention Cases: 0

Children Diverted from Placement Into FC: 0

### **APS:**

Long Term Screenings Requests: 25

Long Term Screenings Completed: 22

### **FC:**

Foster Care - 42

6 - Therapeutic foster care placement

12 – Residential Placement

13 – Locally approved foster home

8 – Fostering Futures Program

2 – Trial Home Placement

1 - Detention

### **Adoption Subsidies:**

103 – Youth receiving Adoption Subsidy

10 - Foster Care Youth eligible for IV-E funding

18 - Youth w/foster care goal of adoption

**F&C**

SNAP: 77

Medicaid: 34

TANF: 8

Child Care: 10

**IVE Referrals: 2**

**FRAUD:**

**Monthly Report**

**Locality: Carroll County (035)**

**Investigator:**

**Report Run Date: 08/09/20:**

<b>Action</b>	<b>Count</b>
<b><u>Front End and Ongoing Cases</u></b>	
Referral Received:	28
Investigation Completed:	28
Initiate ADH:	0
Referred for Prosecution:	0
Unsubstantiated:	28
Cancelled:	0
<b>Court Decisions:</b>	0
Convicted-Incarcerated:	0
Convicted-Suspension:	0
Convicted-Other:	0
Dismissed:	0
Acquitted:	0
Nolle Prossed:	0
Pending in Court System:	0
<b>ADH's:</b>	0
Waiver Signed:	0
Sustained:	0
Reversed:	0
Disqualification Savings:	\$0.0
Ongoing Cost Savings:	\$0.0
<b><u>Front End Cases Only</u></b>	
Referral Received:	28
Investigation Completed:	28
Cancelled:	0
Final Disposition(Withdrawn):	0
Final Disposition(Denied):	0
Final Disposition(Approved/Reduced):	0
Final Disposition(Approved/Full):	28
Investigation Savings:	\$0.0
Disqualification Savings:	\$0.0

Total Savings:

\$0.0

**ABD:**

SNAP: 34

Medicaid: 39

**ENERGY ASSISTANCE:**

Cooling Program is coming to a close.

To date we have received 435 applications. The Energy worker, Danita Jackson, strived to stay up to date with applications. She worked overtime to keep the applications flowing. She has been great in this position.

**ADMIN:**

The Clerical Unit has updated their Security Training for the year.

**Dashboard Data SFY 2023 - 3rd Quarter**

<b><u>Agency</u></b>	<b><u>CPS Referrals Close Before Due Date</u></b>	<b><u>CFSR Timeliness of First Contact w/victim</u></b>	<b><u>SNAP</u></b>
Carroll	94.70%	90.00%	100.00%
Grayson	66.70%	88.20%	100.00%
Wythe	60.00%	92.50%	98.00%
Giles	30.40%	100.00%	96.50%
Galax	60.00%	100.00%	100.00%
Pulaski	92.30%	74.00%	99.50%
Radford	92.30%	100.00%	99.50%
Scott	78.60%	96.40%	99.50%
Smyth	73.30%	82.40%	96.50%
<b><u>Medicaid Apps</u></b>			
Carroll	94.70%	100.00%	100.00%
Grayson	97.80%	100.00%	98.00%
Wythe	94.60%	88.40%	96.50%
Giles	91.30%	100.00%	100.00%
Galax	96.80%	100.00%	99.00%
Pulaski	97.00%	96.20%	99.50%
Radford	95.00%	96.80%	99.50%
Scott	95.40%	5.00%	99.50%
Smyth	90.20%	100.00%	96.50%

**MINUTES**  
**CARROLL COUNTY, VIRGINIA**  
**Board of Social Services**  
**July 18, 2023**

Susan Clark Chairman of the Board, called the July 18, 2023, meeting to order at 6:01 p.m. in the conference room of the Carroll County Department of Social Services with a quorum present. Board members present were: Mr. Jody Early, Mr. Roger Cooley, Mr. Fred Bobbitt, and Ms. Janice Crotts. Also present was Teresa Isom, Director of Carroll County Department of Social Services (CCDSS), and Jessica Crotts, Administrative Services Manager (ASM) of Carroll County Department of Social Services.

No one was present for public comment.

On a Motion of Mr. Cooley, seconded by Mr. Early, and unanimous vote, the Board approved as submitted the Board Minutes of the regular meeting on June 20, 2023.

On Motion of Mr. Bobbitt, seconded by Mr. Early, and unanimous vote, the Board approved the Administrative and Program expenditures and refunds:

Payroll: June – \$204873.73; Administrative Expenditures: June - \$38321.86; Assistance Expenditures: June 2023– \$92,224.32; Purchase of Service Expenditures: June 2023 – \$5,711.55.



The first order of business discussed during the Directors Report was informing the board members of two adoptions. Ms. Clark signed the paperwork for the adoptions at the beginning of the meeting. Mr. Bobbitt made a motion to approve the adoption. Mr. Cooley seconded the motion. The adoptions were approved by unanimous consent.

Ms. Isom informed the Board of the employment program in which, if a VIEW client is hired by a business, the business will receive \$1,000 per month for six months. Currently, the County is participating in this program and receiving the stipend.

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Ms. Isom shared with the Board; she had sent out a survey to the employees regarding doing an agency picnic. Ms. Isom sent the survey out to 45 employees and has received back 41 responses. She is hoping to do the picnic sometime in September.

Ms. Isom informed the Board of the Agency purchasing a 2023 Trailblazer for \$24,999.

Ms. Isom shared with the Board, BPS Supervisors Peggy Burcham and Renee Rutherford brought ice cream and toppings in for the staff earlier that day. They wanted to do this as a thank you to everyone working so hard the past several weeks.

Ms. Isom informed the Board, she and several employees are participating in Trauma Informed training July 18-19. Trauma informed training was one of the recommendations from the Office of the Children's Ombudsman.

On a motion of Ms. Clark seconded by Mr. Bobbitt, and unanimous vote, the Board went into Closed Session as authorized but the Virginia Code Section 22-3711(A) 1, to discuss personnel issues.

Ms. Clark made the following motion: I move for Certification that: the closed meeting was conducted in compliance with Virginia Law, and only public business matters exempt from open meeting requirements and identified in the motion to convene the closed meeting were heard, discussed, or considered in the closed meeting.

On a Motion of Ms. Clark, seconded by Mr. Early; and unanimous vote, the Board reconvened back into Open Session. The Board certified that only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

On a Motion of Mr. Bobbitt, seconded by Mr. Cooley having no further business, by unanimous consent the meeting adjourned at 6:42 pm.

The next scheduled meeting of the Board will be held on August 15, 2023 at 6pm.

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Signed: \_\_\_\_\_

Susan Clark, (Chairperson)

Signed: \_\_\_\_\_

Teresa Isom (Secretary)

JLC

Typed: August 9, 2023