

MINUTES
CARROLL COUNTY, VIRGINIA
Board of Social Services
December 20, 2022

Susan Clark Chairman of the Board, called the December 20, 2022 meeting to order at 6:14 p.m. in the conference room of the Carroll County Department of Social Services with a quorum present. Board members present were: Mr. Robbie McCraw, Ms. Lisa Gardner, Mr. David Clontz, Mr. Roger Cooley and Mr. Fred Bobbitt. Also present was Teresa Isom, Director of Carroll County Department of Social Services (CCDSS), Jessica Crotts, Administrative Services Manager (ASM) of Carroll County Department of Social Services and Michael Bedsaul, agency legal counsel.

During public comment period of the meeting, a member of the public stated she had sent an email to the board members on the day prior to this meeting. The citizen stated that all DSS employees along with the Board were mandated reporters. The citizen stated she had made a CPS report for her grandson at the previous meeting on November 2022, and the complaint was not relayed as she had provided. The citizen stated she has filed a complaint with the State office on Ms. Isom, and also had to file another child protective services complaint through the State Hotline where she was informed no changes to the report could be made once it was resent to Carroll County DSS. The citizen reported her grandson has been withheld from daycare for 4 weeks and reported concern that the daycare was being blamed for the abuse and neglect of her grandson, and the alleged abuser was being protected by the Department and was the sole caretaker of the child currently. The citizen was asked by a board member what she wanted, and she stated for policy to be followed. The citizen stated the alleged abuser is an employee and has not been to work and the citizen wanted to know why. The

citizen reported she is a mandated reporter and has knowledge and been an advocate for over 38 years and is concerned if she is being treated the way she is by the Department, then how are the people without an advocate being treated. The citizen stated she will advocate for whoever needs it and go as high as she needs to because there is no sense in what has occurred with her grandson. Ms. Clark thanked the citizen for how the information was outlined and the concerns will be addressed.

There was no one else present for public comment.

2895

On a Motion of Ms. Gardner, seconded by Mr. Clontz, and unanimous vote, the Board approved as submitted the Board Minutes of the regular meeting on November 15, 2022.

On Motion of Mr. Clontz, seconded by Mr. Cooley, and unanimous vote, the Board approved the Administrative and Program expenditures and refunds:

Payroll: November – \$217,585.80; Administrative Expenditures: November – \$30,981.19;
Assistance Expenditures: November– \$421,964.92; Purchase of Service Expenditures:
November – \$8,663.63.

The first order of business discussed during the Director’s Report was notifying the Board that the Benefit Supervisors had purchased a translation device for the workers to use during interviews with non-English speaking clients. To further assist the unit another agency cell phone was purchased so the benefit unit would have access to the translation device.

Next, Ms. Isom informed the Board that on December 16, 2022, the agency Christmas party was conducted. Ms. Isom reported a larger turnout in past years.

Ms. Isom reported herself and FSSS Vanderpan met with the Regional Office to discuss CPS, CPS In-home, and Foster Care cases. The Regional Office provided information about cases they had filed to review, and offered further training in Foster Care and In-Home cases, these trainings will be over the next couple of months. Ms. Clark reported that Jennifer Lilly had offered to come to the next Board meeting to provide training on the Local Board Handbook, this training will be at the January 2023 meeting.

Prior to the closed session motion, Mr. McCraw stated he would be leaving the meeting. On a motion of Ms. Clark seconded by Mr. Clontz, and unanimous vote, the Board went into Closed Session as authorized but the Virginia Code Section 22-3711(A) 1, 8, 7 to discuss personnel issues.

Ms. Clark made the following motion: I move for Certification that: the closed meeting was conducted in compliance with Virginia Law, and only public business matters exempt from open meeting requirements and identified in the motion to convene the closed meeting were heard, discussed, or considered in the closed meeting.

2896

On a Motion of Ms. Clark, seconded by Mr. Bobbitt; and unanimous vote, the Board reconvened back into open meeting. The Board certified that only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

Ms. Isom requested the January board meeting be moved to another date due to Ms. Isom participating in the Virginia League of Social Services Executives meeting on the regular

scheduled date of the meeting. It was agreed the next meeting will be held on January 24, 2023 at 6:00pm.

On a Motion of Mr. Bobbitt, seconded by Mr. Cooley having no further business, by unanimous consent the meeting adjourned at 8:00 pm.

The next scheduled meeting of the Board will be held on January 24, 2022 at 6pm.

Signed: _____

Susan Clark, (Chairperson)

Signed: _____

Teresa Isom (Secretary)

JLC

Typed: January 5, 2023