

**CARROLL COUNTY DEPARTMENT OF SOCIAL SERVICES
LOCAL BOARD MEETING**

**February 21, 2023
6:00pm**

- 1- Call to Order**
- 2- Public Comments**
- 3- Approval of Minutes of January 24, 2023**
- 4- Agency Expenditures for January 2023**
- 5- Director's Report**
- 6- Closed Session to Discuss Personnel**
- 7- Scheduling of the Next Meeting**
- 8- Adjournment**

Carroll County DSS

February 21, 2023 Board Meeting

Payroll: January 2023 - \$106,379.97

Administrative Expenditure: January 2023 - \$24,431.54

Assistance Expenditures: January 2023 - \$(1,518.00)

Purchase of Service Expenditures: January 2023 – \$8,533.46

CARROLL COUNTY SOCIAL SERVICES FY 2023

<u>PERIOD</u>	<u>TOTAL LASER EXPENDITURES</u>	<u>FED/STATE REIMBURSEMENTS</u>	<u>LOCAL</u>	<u>CSA ADMIN</u>
22-Jul	452,798.58	411,311.09	41,487.49	1,040.68
22-Aug	456,206.14	416,721.93	39,484.21	1,574.10
22-Sep	563,377.29	505,652.81	57,724.48	2,361.15
22-Oct	364,071.85	336,269.55	27,802.30	787.05
22-Nov	679,195.54	634,721.56	44,473.98	1,574.10
22-Dec	557,513.62	509,202.53	48,311.09	2,361.15
22-Jan	137,826.97			787.05
22-Feb				
22-Mar				
22-Apr				
22-May				
22-Jun				
FY23 Totals	3,210,989.99	2,813,879.47	259,283.55	10,485.28
		0.876327699		
County Budget	6,176,749	5,566,734	610,015	18,906
		0.901240118	0.098759882	
Difference	2,965,759	2,752,855	350,731	8,421

MINUTES
CARROLL COUNTY, VIRGINIA
Board of Social Services
January 24, 2023

Susan Clark Chairman of the Board, called the January 24, 2023 meeting to order at 6:03 p.m. in the conference room of the Carroll County Department of Social Services with a quorum present. Board members present were: Mr. Robbie McCraw, Ms. Lisa Gardner, Mr. David Clontz, Mr. Roger Cooley and Mr. Fred Bobbitt. Also present was Teresa Isom, Director of Carroll County Department of Social Services (CCDSS), Tracey Moore, Chairman of Carroll County Board of Supervisors.

No one was present for public comment.

On a Motion of Mr. Bobbitt, seconded by Mr. Cooley, and unanimous vote, the Board approved as submitted the Board Minutes of the regular meeting on December 20, 2022.

On Motion of Mr. Cooley, seconded by Mr. Bobbitt, and unanimous vote, the Board approved the Administrative and Program expenditures and refunds:

Payroll: December - \$320,020.08; Administrative Expenditures: December - \$24,911.06;
Assistance Expenditures: December - \$203,444.38; Purchase of Service Expenditures:
December - \$9,138.10.

The first order of business discussed during the Director's Report was to remind the Board to complete and return the State and Local Statement of Economic Interest packet required by the auditors.

Next, Ms. Isom informed the Board Ms. Isom and Ms. Crotts attended the Virginia League of Social Services Executives (VLSSE) meeting in Richmond, VA; along with visiting with Senator Suerterlein and Senator Stanley. Both Senators were receptive to the conversation surrounding bills that are supported by VLSSE, along with discussing issues specific to Carroll County DSS. The following bills were discussed with the Board by Ms. Isom: SB923, SB987, HB2241.

2898

On January 10, 2023 multiple employees attended the Red Cross Shelter Training. Ms. Isom stated so far only one warming shelter has been opened due to very low temperatures. Ms. Isom reported it was not fiscally responsible to send multiple employees who would receive compensation time/pay for one family. Ms. Isom and the Emergency Services Director are discussing alternate responses when the need for sheltering occurs.

Lastly, Ms. Isom reported that Mt. Rogers Community Services (MRCS) has started Functional Family Therapy (FFT) for the Twin County area. Ms. Isom stated only one other service provider offered FFT, with MRCS also offering the service it will assist in not having waitlists for families in need of this service.

The next item on the agenda was the presentation from the Western Regional Office – Clarification of Board Member/Director Roles. Regional Director, Jennifer Lilly and Regional Administrative Manager, Andre Richmond discussed the following topics: Structure of the Virginia Department of Social Services, Role of Local Governments, Role and Types of Local Boards, Role of the Director, Role of Board Members, Delegation of Authority to the Director, Budget and Funding, and Conflict of Interests of Board Members. After the presentation Ms. Lilly and Mr. Richmond left the meeting.

The next board meeting was scheduled for February 21, 2023 at 6pm.

Prior to adjournment Mr. McCraw asked to speak to the Board. Mr. McCraw stated he had been on the DSS board for seven years and one month, and during his time campaigning for the Board of Supervisors At Large seat the main complaint he received was about the Department. Mr. McCraw stated he joined the Board to understand the Department and assist in improving the Department. Mr. McCraw reported he advocated for the hiring of Ms. Isom and thought she had done a good job, but the concerns he had regarding the professionalism of the agency, relationship between the Department and Juvenile and Domestic Court, and the elderly population not receiving assistance when they come to the office are still concerns had by him. Mr. McCraw stated he knew that members of the Board had concerns of a conflict of interest in regard to a family member of Mr. McCraw, however, he stated he did not feel he had expressed any type of conflict but had carried the burden of concern for his family member for over two years. Mr. Moore expressed his appreciation of Mr. McCraw's service to the Board and need to protect his family member. Mr. Moore informed the Board that another member of the Board of Supervisors would be appointed to the DSS Board. Ms. Clark thanked Mr. McCraw for his service to the Board.

2899

On a Motion of Mr. Bobbitt, seconded by Mr. Cooley having no further business, by unanimous consent the meeting adjourned at 7:47 pm.

Signed: _____

Susan Clark, (Chairperson)

Signed: _____

Teresa Isom (Secretary)

THI

Typed: January 25, 2023

February 2023 Board Report

CPS:

New Investigations: 5

New Family Assessments: 20

New CPS In Home Cases: 11

New Foster Care Prevention Cases: 0

Courtesy: 0

Children Diverted From Placement into Foster Care: 1

APS:

Received New APS Reports: 25

New APS Reports Validated: 12

Long Term Care Screenings Requested: 25

Long Term Care Screenings Completed: 10

FC:

61 foster care -

6 – Therapeutic foster care placement

15 – Residential Placement

25 – Locally approved foster home

9 – Fostering Futures Program

6 – Trial Home Placement

Adoption Subsidies:

61 foster care –

6 – Therapeutic foster care placement

15 – Residential Placement

25 – Locally approved foster home

9 – Fostering Futures Program

6 – Trial Home Placement

F&C

SNAP – 117

Medicaid – 36

TANF -28

Child Care - 16

IVE Referrals: 2

FRAUD:

Locality: Carroll County (035)

Investigator:

Report Run Date: 02/08/2017

Action	Count
<u>Front End and Ongoing Cases</u>	
Referral Received:	15
Investigation Completed:	16
Initiate ADH:	0
Referred for Prosecution:	2
Unsubstantiated:	14
Cancelled:	0
Court Decisions:	3
Convicted-Incarcerated:	0
Convicted-Suspension:	0
Convicted-Other:	0
Dismissed:	0
Acquitted:	0
Nolle Prossed:	1
Pending in Court System:	2

ADH's:	0
Waiver Signed:	0
Sustained:	0
Reversed:	0
Disqualification Savings:	\$0.0
Ongoing Cost Savings:	\$8680.0
<u>Front End Cases Only</u>	
Referral Received:	13
Investigation Completed:	13
Cancelled:	0
Final Disposition(Withdrawn):	0
Final Disposition(Denied):	0
Final Disposition(Approved/Reduced):	0
Final Disposition(Approved/Full):	13
Investigation Savings:	\$0.0
Disqualification Savings:	\$0.0
Total Savings:	\$0.0

Not showing is a case for Inadvertent Household Error due to Nolle Prosequ court determination:
\$1804.00

ABD:

SNAP – 39

Medicaid - 35

ENERGY ASSISTANCE:

Crisis Applications 171 applications 1/1/2023 to 2/10/2023.

ADMIN:

Processed and mailed Fica refund and 1099's to vendors.

Hired Kelly Hutchens for the Fiscal Assistant III position. Ms. Hutchens is an internal hire from the Benefit's Unit. She will start February 21, 2023.