

MINUTES
CARROLL COUNTY, VIRGINIA
Board of Social Services
January 25, 2022

Robbie McCraw Chairman of the Board, called the January 25, 2022 meeting to order at 6:03 p.m. in the conference room of the Carroll County Department of Social Services with a quorum present. Board members present were: Ms. Lynette Thomas, Mr. Fred Bobbitt, Ms. Susan Clark, and Mr. Roger Cooley. Also present was Teresa Isom, Director of Carroll County Department of Social Services and Jessica Crotts, Administrative Services Manager of Carroll County Department of Social Services.

No one was present for public comment.

On a Motion of Ms. Thomas, seconded by Mr. Cooley, and unanimous vote, the Board approved as submitted the Board Minutes of the regular meeting on November 16, 2021.

On Motion of Mr. Cooley, seconded by Mr. Clark, and unanimous vote, the Board approved the Administrative and Program expenditures and refunds:

Payroll: November 2021 -\$195,607.25 December 2021 – \$268,460.19; Administrative Expenditures: November 2021 -\$28,544.30 December 2021 – \$117,722.51; Assistance Expenditures: November 2021 -\$215,338.73 December 2021 – \$369,806.50; Purchase of Service Expenditures: November 2021 -\$8742.78 December 2021 – \$19,225.54.

The first order of business discussed during the Directors Report was informing the board members of an adoption. The child has been with the foster parents since he was four days old.

On a Motion of Ms. Thomas, seconded by Ms. Clark, and unanimous vote, the Board approved the Adoption.

Ms. Isom informed the board of that the Board of Supervisors would be receiving a letter for a supplement IV-E and Adoption subsidy. However, the money is 100% reimbursed.

Ms. Isom spoke to the board about two budget lines that were not put into our budget. \$129,000 for new CPS In-Home workers and \$10,000 of APS/COVID funds.

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Ms. Isom stated that when she was looking at the budget she came across an error in payroll. The County over paid two employees. Letters have been sent to the employees to recoup the money.

The board was notified of the hiring of a new service worker. Ms. Isom has spoken with other directors about ideas and decided to change the Family Services Specialist position to a Human Services Worker so they can assist the Family Services Specialist. Then, possibly have them be a Family Services Specialist in the future if they have a four degree.

Ms. Isom informed the board of more funds going toward adoption subsidy than foster care. She explained, in January 2021 Carroll County DSS had 87 kids in foster care and January 2022 Carroll County DSS had 79 kids in foster care.

Ms. Isom shared with the board that a one time TANF payment went out to TANF clients this month.

Ms. Crotts made the board aware of employee concerns about the front window being open with the risk of COVID to the front desk workers. On a Motion of Mr. Bobbitt, seconded by Ms. Thomas, and unanimous vote, the Board approved the front window staying open to the public.

On a motion of Mr. Cooley seconded by Ms. Thomas, and unanimous vote, the Board went into Closed Session as authorized but the Virginia Code Section 22-3711(A) 1 to discuss personnel issues.

Mr. Craw made the following motion: I move for Certification that: the closed meeting was conducted in compliance with Virginia Law, and only public business matters exempt from open meeting requirements and identified in the motion to convene the closed meeting were heard, discussed, or considered in the closed meeting.

On a Motion of Mr. Bobbitt, seconded by Ms. Clark: and unanimous vote, the Board reconvened back into open meeting.

On a Motion of Ms. Thomas, seconded by Mr. Cooley: and unanimous vote, the Board voted to send out employee surveys.

On a Motion of Mr. Bobbitt, seconded by Mr. Cooley, having no further business, by unanimous consent the meeting adjourned at 7:39 pm.

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The next scheduled meeting of the Board will be held on February 15, 2022 at 6pm.

Signed: _____

Robbie McCraw, (Chairperson)

Signed: _____

Teresa Isom (Secretary)

JLC

Typed: February 11, 2021