

**CARROLL COUNTY DEPARTMENT OF SOCIAL SERVICES
LOCAL BOARD MEETING**

**June 20, 2023
6:00pm**

- 1- Call to Order**
- 2- Public Comments**
- 3- Approval of Minutes of May 16, 2023**
- 4- Agency Expenditures for May 2023**
- 5- Director's Report**
- 6- Discussion with VDSS and OCO**
- 7- Closed Session**
- 8- Scheduling of the Next Meeting**
- 9- Adjournment**

CARROLL COUNTY SOCIAL SERVICES FY 2023

<u>PERIOD</u>	<u>TOTAL LASER EXPENDITURES</u>	<u>FED/STATE REIMBURSEMENTS</u>	<u>LOCAL</u>	<u>CSA ADMIN</u>
22-Jul	452,798.58	411,311.09	41,487.49	1,040.68
22-Aug	456,206.14	416,721.93	39,484.21	1,574.10
22-Sep	563,377.29	505,652.81	57,724.48	2,361.15
22-Oct	364,071.85	336,269.55	27,802.30	787.05
22-Nov	679,195.54	634,721.56	44,473.98	1,574.10
22-Dec	557,513.62	509,202.53	48,311.09	2,361.15
22-Jan	137,826.97	117,931.93	19,895.04	787.05
22-Feb	518,499.40	464,620.66	53,878.74	1,574.10
22-Mar	765,782.59	700,191.94	65,590.65	2,361.15
22-Apr	128,117.94	197,962.60	-69,844.66	787.05 Reimbursement for Co
22-May	594,255.54			1,574.10
22-Jun				
FY23 Totals	5,217,645.46	4,294,586.60	328,803.32	16,781.68
		0.823089003		
County Budget	6,176,749	5,566,734	610,015	18,906
		0.901240118	0.098759882	
Difference	959,104	1,272,147	281,212	2,124

Carroll County DSS

June 20, 2023 Board Meeting

Payroll: May 2023 - \$214,548.29

Administrative Expenditure: May 2023 - \$52,841.66

Assistance Expenditures: May 2023 - \$301,531.46

Purchase of Service Expenditures: May 2023 – \$25,334.13

June 2023 Board Report

CPS:

Investigations: 7

Family Assessments: 9

Courtesy: 2

New CPS In Home Cases : 4

New FC Prevention: 1

Children Diverted from Entering Foster Care: 1

APS:

Long Term Care Screenings Requested: 25

Long Term Care Screenings Completed: 18

FC:

foster care - 53

9 - Therapeutic foster care placement

12 – Residential Placement

21 – Locally approved foster home

6 – Fostering Futures Program

4 – Trial Home Placement

1 – Detention

Adoption Subsidies:

98 – Youth receiving Adoption Subsidy

16 - Foster Care Youth eligible for IV-E funding

14 - Youth w/foster care goal of adoption

F&C

SNAP: 90

Medicaid: 32

TANF: 10

Child Care: 16

IVE Referrals: None

FRAUD:

Monthly Report

Locality: **Carroll County (035)**

Investigator:

Report Run Date: **06/06/20:**

Action	Count
<u>Front End and Ongoing Cases</u>	
Referral Received:	1
Investigation Completed:	3
Initiate ADH:	0
Referred for Prosecution:	2
Unsubstantiated:	1
Cancelled:	0
Court Decisions:	3
Convicted-Incarcerated:	0
Convicted-Suspension:	0
Convicted-Other:	0
Dismissed:	0
Acquitted:	0
Nolle Prossed:	0
Pending in Court System:	3
ADH's:	0
Waiver Signed:	0
Sustained:	0
Reversed:	0
Disqualification Savings:	\$0.0
Ongoing Cost Savings:	\$24187.0

Front End Cases Only

Referral Received:	1
Investigation Completed:	1
Cancelled:	0
Final Disposition(Withdrawn):	0
Final Disposition(Denied):	1
Final Disposition(Approved/Reduced):	0
Final Disposition(Approved/Full):	0
Investigation Savings:	\$3372.0
Disqualification Savings:	\$0.0
Total Savings:	\$3372.0

ABD:

SNAP: 28

Medicaid: 25

ENERGY ASSISTANCE:

Cooling program begins June 15 and goes until August 15. We have a new energy worker, Danita Jackson. Preapprovals for some cases already went out. The maximum benefit is \$600.00 for payment of cooling expense this year.

ADMIN: 2022 Chevrolet Trax purchased for the agency. Closed out fiscal year 2023.

MINUTES
CARROLL COUNTY, VIRGINIA
Board of Social Services
May 16, 2023

Susan Clark Chairman of the Board, called the May 16, 2023 meeting to order at 6:01 p.m. in the conference room of the Carroll County Department of Social Services with a quorum present. Board members present were: Mr. Jody Early, Ms. Janice Crotts, Mr. Roger Cooley, Ms. Lisa Gardner and Mr. Fred Bobbitt. Also present was Teresa Isom, Director of Carroll County Department of Social Services (CCDSS), and Jessica Crotts, Administrative Services Manager (ASM) of Carroll County Department of Social Services.

No one was present for public comment.

On a Motion of Mr. Bobbitt, seconded by Mr. Early, and unanimous vote, the Board approved as submitted the Board Minutes of the regular meeting on April 16, 2023.

On Motion of Mr. Early, seconded by Ms. Gardner, and unanimous vote, the Board approved the Administrative and Program expenditures and refunds:

Payroll: April – \$88,755.7; Administrative Expenditures: April - \$24,850.26; Assistance Expenditures: April – (\$2,238.00) Due to check run date; Purchase of Service Expenditures: April - \$9,154.95.

Ms. Isom informed the Board the DSS budget ends this month. The County's ends next month.

Ms. Isom presented the Board with a letter from Sands Anderson requesting a \$10 per hour rate increase on their legal services. On a Motion of Ms. Crotts, seconded by Mr. Early, and unanimous vote, the Board approved the increase.

The first order of business discussed during the Directors Report was the Fiscal Year 24 budget. Ms. Isom provided the Board with a breakdown of each budget line and the local match required for the budget line. Ms. Isom also informed the Board that a 7% increase for salaries has been proposed to the Governor, at this time a 5% has been accepted by the Governor, but the additional 2% has not. The DSS budget reflects a 7% increase for DSS employee salaries, however, if the Governor does not approve the 7% increase, Ms. Isom and the County will

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remove the 2%. On a Motion of Mr. Early, seconded by Mr. Bobbitt, and unanimous vote, the Board approved the FY2024 Budget.

The Second order of business discussed during the Directors Report was informing the Board members of seven adoptions. The adoptions are comprised of two sibling groups. On a Motion of Ms. Gardner, seconded by Mr. Cooley, and unanimous vote, the Board approved the Adoptions.

Ms. Isom informed the Board of the VLDSSE Spring Conference which was held in Staunton, Virginia. She stated many other Directors at the conference expressed issues with turnover and retention of employees.

Ms. Isom informed the Board, June 15 is World Elder Abuse Day. The Agency plans to hold a drive-thru table in the complex parking lot. The Agency will be giving away information and swag. Multiple other services providers for the elderly and disable community will be attending the drive-thru.

Ms. Isom shared with the Board a Thank You note from Carroll County Public Schools in regard to Child Abuse Prevention month.

Ms. Isom informed the Board she will be attending the P.U.S.H Ministries Open House for the Life Center of Galax on May 23, 2023. Ms. Isom was invited by Jill Burcham pastor/founder of P.U.S.H Ministries, Ms. Isom extended the invitation to the Board.

Ms. Isom shared with the Board the hardship the media coverage has caused with the employees in the community. She reported the Ombudsman expressed at the spring League meeting they have received an increase of reports on multiple different agencies due to recent media coverage. Ms. Isom stated many workers are being threatened and intimidated by clients, and it has caused multiple employees to look elsewhere for employment.

On a motion of Ms. Clark seconded by Ms. Gardner, and unanimous vote, the Board went into Closed Session as authorized but the Virginia Code Section 22-3711(A) 8,1, 7, to discuss personnel issues.

Ms. Clark made the following motion: I move for Certification that: the closed meeting was conducted in compliance with Virginia Law, and only public business matters exempt from open meeting requirements and identified in the motion to convene the closed meeting were heard, discussed, or considered in the closed meeting.

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On a Motion of Ms. Clark, seconded by Ms. Gardner; and unanimous vote, the Board reconvened back into Open Session. The Board certified that only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

On a Motion of Mr. Early, seconded by Ms. Clark having no further business, by unanimous consent the meeting adjourned at 7:47 pm.

The next scheduled meeting of the Board will be held on June 20, 2023 at 6pm.

Signed: _____

Susan Clark, (Chairperson)

Signed: _____

Teresa Isom (Secretary)

JLC

Typed: June 13, 2023