

**CARROLL COUNTY DEPARTMENT OF SOCIAL SERVICES  
LOCAL BOARD MEETING**

**October 18, 2022  
6:00pm**

- 1- Call to Order**
- 2- Public Comments**
- 3- Approval of Minutes of September 20, 2022**
- 4- Agency Expenditures for September 2022**
- 5- Director's Report**
- 6- Closed Session to Discuss Court Hearing from 9/23/22**
- 7- Scheduling of the Next Meeting**
- 8- Adjournment**

MINUTES  
CARROLL COUNTY, VIRGINIA  
Board of Social Services  
September 20, 2022

Susan Clark Chairman of the Board, called the September 20, 2022 meeting to order at 6:00 p.m. in the conference room of the Carroll County Department of Social Services with a quorum present. Board members present were: Mr. Robbie McCraw, Ms. Lisa Gardner, Mr. David Clontz, Mr. Fred Bobbitt and Mr. Roger Cooley. Also present was Teresa Isom, Director of Carroll County Department of Social Services and Jessica Crotts, Administrative Services Manager of Carroll County Department of Social Services and Legal Counsel, Mike Bedsaul.

No one was present for public comment, however, board member Robbie McCraw stated he was contacted by a person within the community and asked to present a concern to the Board. Mr. McCraw read a typed letter from the community member, in the letter it reported concerns of bruising, rashes and bite marks on a child that is a resident of Carroll County. Mr. McCraw also reported the community member had stated the mother of the child was taking the child to a residence that was known for drug use. While Mr. McCraw was reading the letter, multiple pictures were passed to members of the board, these pictures showed the child's buttock, legs, back and chest. Mr. McCraw stated the community member has reported the concerns to DSS, however, Mr. McCraw did not know which DSS she had contacted. Mike Bedsaul, the agency attorney asked the name of the child and Mr. McCraw stated the community member would prefer to keep the child's name anonymous, along with herself. Mr. McCraw stated she was asking for guidance on how to proceed. Board Chair Susan Clark stated she needed to report

the concerns and asked Mr. McCraw to have the community member come to the board meeting if she had further concerns.

On a Motion of Ms. McCraw, seconded by Mr. Cooley, and unanimous vote, the Board approved as submitted the Board Minutes of the regular meeting on August 16, 2022.

On Motion of Mr. McCraw, seconded by Mr. Clontz, and unanimous vote, the Board approved the Administrative and Program expenditures and refunds:

Payroll: August – \$183,351.42; Administrative Expenditures: August – \$25,272.13; Assistance Expenditures: August– \$230,669.78; Purchase of Service Expenditures: August – \$16,912.81.

2883

The first order of business discussed during the Director's Report was informing the board members of the adoption of four children. Two of the children are siblings. One of the adopted children is going to a home with his/her already adopted sibling and the other child is being adopted by their current foster family.

Ms. Isom informed the board of three 'Good Job Moose' nominations for the month. Sandra Vaught was the winner of the drawing for the Moose candy bowl. Ms. Vaught's nomination stated that she does job duties outside of her job description. Including, helping transport a foster child.

Ms. Isom informed the Board of Clerical and Benefits annual unit retreat. The retreat was held at the Carroll County Recreational Department picnic area. The groups had lunch together and tie dyed shirts.

The Board was informed of the Family Services Specialist I recruit. Ms. Domonique Reeves was hired. There are currently two interviews scheduled with other applicants.

Ms. Isom spoke about the career day recently held at Carroll County High School. Ms. Isom and Ms. Crotts attended as representatives of CCDSS. Ms. Isom said several students showed interest, one in particular asked about interning. Ms. Isom let her know that would be an option after high school and gave her contact information.

Ms. Isom told the Board the Trail Blazer was sold today. The vehicle had transmission issues that would not be cost effective to repair.

Ms. Isom reminded the Board of the 5 percent pay increase that came into effect on August 1, 2022. Ms. Crotts explained the mixed reaction among employees of the increase.

On a motion of Ms. Clark seconded by Mr. Cooley, and unanimous vote, the Board went into Closed Session as authorized but the Virginia Code Section 22-3711(A) 1, 8, 7 to discuss personnel issues.

Ms. Clark made the following motion: I move for Certification that: the closed meeting was conducted in compliance with Virginia Law, and only public business matters exempt from open meeting requirements and identified in the motion to convene the closed meeting were heard, discussed, or considered in the closed meeting.

2884

On a Motion of Ms. Clark, seconded by Mr. Clontz: and unanimous vote, the Board reconvened back into open meeting.

On a Motion of Mr. McCraw, seconded by Mr. Clontz, having no further business, by unanimous consent the meeting adjourned at 7:50 pm.

The next scheduled meeting of the Board will be held on October 18, 2022 at 6pm.

Signed: \_\_\_\_\_

Susan Clark, (Chairperson)

Signed: \_\_\_\_\_

Teresa Isom (Secretary)

JLC

Typed: October 13, 2022

## **October 2022 Board Report**

### **CPS:**

Family Assessments: 18

Investigations: 2

New In Home Cases: 8

New FC Prevention Cases: 2

Courtesy: 0

Children Diverted From Foster Care: 2

### **APS:**

APS Reports Received: 22

Valid APS Reports: 11

Long Term Care Screenings: 27

Screenings Completed: 10

### **FC:**

64 foster care -

10 – Therapeutic foster care placement

15 – Residential Placement

28 – Locally approved foster home

10 – Fostering Futures Program

1 – Trial Home Placement

### **Adoption Subsidies:**

89 – Youth receiving Adoption Subsidy

25 - Foster Care Youth eligible for IV-E funding

23 - Youth w/foster care goal of adoption

**F&C:**

Snap: 88

Medicaid: 26

TANF: 22 (big increase in applications)

Child care: 8

**IVE Referrals: 2**

**FRAUD:**

**Front End and Ongoing Cases**

Referral Received:	10
Investigation Completed:	5
Initiate ADH:	0
Referred for Prosecution:	0
Unsubstantiated:	5
Cancelled:	0
<b>Court Decisions:</b>	0
Convicted-Incarcerated:	0
Convicted-Suspension:	0
Convicted-Other:	0
Dismissed:	0
Acquitted:	0
Nolle Prossed:	0
Pending in Court System:	0
<b>ADH's:</b>	0
Waiver Signed:	0
Sustained:	0
Reversed:	0
Disqualification Savings:	\$0.0
Ongoing Cost Savings:	\$0.0

**Front End Cases Only**

Referral Received:	4
Investigation Completed:	4
Cancelled:	0
Final Disposition(Withdrawn):	0
Final Disposition(Denied):	0
Final Disposition(Approved/Reduced):	1

Final Disposition(Approved/Full):	3
Investigation Savings:	\$2748.0
Disqualification Savings:	\$0.0
Total Savings:	\$2748.0

**ABD:**

Snap: 36

Medicaid: 32

**ENERGY ASSISTANCE:**

The fuel program began 10/11/22. A change completed by Richmond has increased the number of walk-ins and phone requests for applications.

Previously pre-printed fuel applications were mailed to clients prior to the begin date of Fuel to check over, make any corrections and sign to be returned to our agency.

This year a letter only was mailed to inform clients to call Commonhelp or complete the application online. Most of the people who were getting pre-printed applications were our elderly and disabled households. Many of these clients have hearing issues and struggle to use the computer. So for them the phone number and commonhelp are not usable. Those clients are coming to the agency for assistance in completing applications or calling and requesting the application be mailed.

**ADMIN:**

Worked with the auditors on finishing the annual audit process.



CARROLL COUNTY SOCIAL SERVICES FY 2023

<u>PERIOD</u>	<u>TOTAL LASER EXPENDITURES</u>	<u>FED/STATE REIMBURSEMENTS</u>	<u>LOCAL</u>	<u>CSA ADMIN</u>
22-Jul	452,798.58	411,311.09	41,487.49	1,040.68
22-Aug	456,206.14	416,721.93	39,484.21	1,574.10
22-Sep	563,377.29			2,361.15
22-Oct				
22-Nov				
22-Dec				
22-Jan				
22-Feb				
22-Mar				
22-Apr				
22-May				
22-Jun				
<b>FY23 Totals</b>	<b>1472382.01</b>	<b>828033.02</b>	<b>80971.7</b>	<b>4975.93</b>
		<b>0.562376485</b>		
<b>County Budget</b>	<b>6,176,749</b>	<b>5,566,734</b>	<b>610,015</b>	<b>18,906</b>
		<b>0.901240118</b>	<b>0.098759882</b>	
<b>Difference</b>	<b>4,704,367</b>	<b>4,738,701</b>	<b>529,043</b>	<b>13,930</b>

Carroll County DSS

October 18, 2022 Board Meeting

Payroll: September 2022 - \$300,937.84

Administrative Expenditure: September 2022 - \$28,797.90

Assistance Expenditures: September 2022 - \$216,502.24

Purchase of Service Expenditures: September 2022 - \$17,139.31