

**CARROLL COUNTY DEPARTMENT OF SOCIAL SERVICES
LOCAL BOARD MEETING**

**October 24, 2023
6:00pm**

- 1- Call to Order**
- 2- Public Comments**
- 3- Approval of Minutes of September 18, 2023**
- 4- Agency Expenditures for September 2023**
- 5- Director's Report**
- 6- Scheduling of the Next Meeting**
- 7- Adjournment**

Carroll County DSS

October 24, 2023, Board Meeting

Payroll: September 2023 - \$313,346.99

Administrative Expenditure: September 2023 - \$14,441.25

Assistance Expenditures: September 2023 - \$198,443.27

Purchase of Service Expenditures: September 2023 – \$12,667.92

CARROLL COUNTY SOCIAL SERVICES FY 2024

| <u>PERIOD</u> | <u>TOTAL LASER EXPENDITURES</u> | <u>FED/STATE REIMBURSEMENTS</u> | <u>LOCAL</u> | <u>CSA ADMIN</u> |
|----------------------|---------------------------------|---------------------------------|-------------------|------------------|
| 23-Jul | 437,198.08 | 415,667.46 | 21,530.62 | 1,574.10 |
| 23-Aug | 430,946.32 | 389,342.09 | 41,604.23 | 1,574.10 |
| 23-Sep | 538,899.53 | | | 2,362.65 |
| 23-Oct | | | | |
| 23-Nov | | | | |
| 23-Dec | | | | |
| 24-Jan | | | | |
| 24-Feb | | | | |
| 24-Mar | | | | |
| 24-Apr | | | | |
| 24-May | | | | |
| 24-Jun | | | | |
| FY23 Totals | 1,407,043.93 | 805,009.55 0.57 | 63,134.85 | 5,510.85 |
| County Budget | 6,253,033.00 | 5,625,523.00 | 627,510.00 | 18,906.00 |
| Difference | 4,845,989.07 | 4,820,513.45 | 564,375.15 | 13,395.15 |

October 2023 Board Report

CPS:

CPS Investigations: 2

Family Assessments: 12

Foster Care Prevention: 2

CPS In Home: 6

Children Diverted from Foster Care Placement: 2

APS:

Adult Protective Services Reports: 25

Valid Reports: 10

Nonvalid Reports: 15

Long Term Screenings Requested: 12

Long Term Screenings Completed: 8

FC:

Foster Care - 39

5 - Therapeutic foster care placement

6 – Residential Placement

16 – Locally approved foster home

7 – Fostering Futures Program

3 – Trial Home Placement

1 – Detention

1 - Runaway

Adoption Subsidies:

104 – Youth receiving Adoption Subsidy

13 - Foster Care Youth eligible for IV-E funding

17 - Youth w/foster care goal of adoption

F&C

SNAP: 78
Medicaid: 24
TANF: 12
Child Care: 15

IVE Referrals: 0

FRAUD:

Our new fraud investigator is Taylor Rosen. Her hire date was 9/18/2023.

Monthly Report

| | | |
|---------------------------------------|----------------------|----------------------------------|
| Locality: Carroll County (035) | Investigator: | Report Run Date: 10/02/23 |
|---------------------------------------|----------------------|----------------------------------|

| Action | Count |
|---|--------------|
| <u>Front End and Ongoing Cases</u> | |
| Referral Received: | 2 |
| Investigation Completed: | 1 |
| Initiate ADH: | 0 |
| Referred for Prosecution: | 0 |
| Unsubstantiated: | 1 |
| Cancelled: | 0 |
| Court Decisions: | 0 |
| Convicted-Incarcerated: | 0 |
| Convicted-Suspension: | 0 |
| Convicted-Other: | 0 |
| Dismissed: | 0 |
| Acquitted: | 0 |
| Nolle Prossed: | 0 |
| Pending in Court System: | 0 |
| ADH's: | 0 |
| Waiver Signed: | 0 |
| Sustained: | 0 |
| Reversed: | 0 |
| Disqualification Savings: | \$0.0 |

| | |
|--------------------------------------|-------|
| Ongoing Cost Savings: | \$0.0 |
| <u>Front End Cases Only</u> | |
| Referral Received: | 0 |
| Investigation Completed: | 0 |
| Cancelled: | 0 |
| Final Disposition(Withdrawn): | 0 |
| Final Disposition(Denied): | 0 |
| Final Disposition(Approved/Reduced): | 0 |
| Final Disposition(Approved/Full): | 0 |
| Investigation Savings: | \$0.0 |
| Disqualification Savings: | \$0.0 |
| Total Savings: | \$0.0 |

ABD:

SNAP: 28

Medicaid: 36

ENERGY ASSISTANCE:

The fuel program opens October 10, 2023. Preapproval changes and applications are coming into the agency already.

ADMIN: Sold Subaru. Hired a front office associate.

MINUTES
CARROLL COUNTY, VIRGINIA
Board of Social Services
September 19, 2023

Susan Clark Chairman of the Board, called the September 19, 2023, meeting to order at 6:06 p.m. in the conference room of the Carroll County Department of Social Services with a quorum present. Board members present were: Mr. Jody Early, Mr. Roger Cooley, Mr. Fred Bobbitt, Ms. Cheryl Coleman and Ms. Janice Crotts. Also present was Teresa Isom, Director of Carroll County Department of Social Services (CCDSS), and Jessica Crotts, Administrative Services Manager (ASM) of Carroll County Department of Social Services.

No one was present for public comment.

On a Motion of Mr. Bobbitt, seconded by Ms. Crotts, and unanimous vote, the Board approved as submitted the Board Minutes of the regular meeting on August 15, 2023.

On Motion of Ms. Crotts, seconded by Mr. Cooley, and unanimous vote, the Board approved the Administrative and Program expenditures and refunds:

Payroll: August 2023 – \$216,954.51; Administrative Expenditures: August 2023 - \$21,500.07; Assistance Expenditures: August 2023– \$185,417.84; Purchase of Service Expenditures: August 2023 – \$7,073.90.

The first order of business discussed during the Directors Report was informing the board members of the Regional Office visit yesterday to review cases. The office selected three CPS cases, three In-Home cases and three Foster Care cases to review. The office made a few recommendations such as, intake asking more questions and to be sure safety plans are used as they should be. Director Isom stated the review was very positive, and the Regional Office acknowledged considerable change with the Department.

Ms. Susan Clark asked for Ms. Isom and the staff to be celebrated for the Supreme Court ruling on the case that was on the news recently. Ms. Isom reported that the Supreme Court refused the petition for appeal of the Court of Appeals and Carroll County Circuit court rulings.

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Ms. Isom informed the Board the link to the Supreme Court ruling was sent to board members via email.

Ms. Isom informed the Board of the Benefit's Unit undergoing a review the past few weeks. There were no over or under payments. Ms. Isom reported that the reviewers commented that the numbers were very good and the Department was doing extremely well with Medicaid Unwinding. The VIEW program work requirement numbers were good as well. Child Care program earned good numbers for timeliness and asking for funds appropriately.

Ms. Isom shared with the Board, Medicaid re-opened previously closed cases over the weekend without explanation to the workers.

Ms. Isom informed the Board of four new hires. Elaina Bowers will begin at the front desk position on October 2. Taylor Rosen is the new Fraud Investigator, Krystafre Kyle and Wendy Banks are Family Service Specialist. There will be interviews on the September 25th for vacant Family Service Specialist positions as well.

Ms. Isom shared with the Board, one of the Family Service Specialists workers had a baby on Thursday. She was not due until mid-November.

Ms. Isom informed the Board of the Agency picnic that was held at the Carroll County Wellness Center, on the previous Friday. The picnic consisted of bingo games and dessert.

Ms. Isom informed the Board about attending Career Day at Carroll County High School on the previous Thursday. Ms. Isom said there were several kids interested in what the Agency does. Ms. Isom also let the Board know the Agency would be represented at the Health Fair the following Wednesday and the Multi-Cultural fair the following Thursday.

On a motion of Ms. Clark seconded by Mr. Coley, and unanimous vote, the Board went into Closed Session as authorized but the Virginia Code Section 22-3711(A) 1, to discuss personnel issues.

Ms. Clark made the following motion: I move for Certification that: the closed meeting was conducted in compliance with Virginia Law, and only public business matters exempt from open meeting requirements and identified in the motion to convene the closed meeting were heard, discussed, or considered in the closed meeting.

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On a Motion of Ms. Clark, seconded by Mr. Jody; and unanimous vote, the Board reconvened back into Open Session. The Board certified that only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

On a Motion of Mr. Bobbitt, seconded by Mr. Early having no further business, by unanimous consent the meeting adjourned at 6:55 pm.

The next scheduled meeting of the Board will be held on October 24, 2023, at 6pm.

Signed: _____

Susan Clark, (Chairperson)

Signed: _____

Teresa Isom (Secretary)

JLC

Typed: October 16, 2023