

Demolition Permit Application



Permit No. D-_____

Date _____

A Demolition permit is required for any permanent structure per Cassville Municipal Code, Section 500.025.

Owner: Name _____ Business Name _____
Address _____ City, State Zip _____
Telephone _____ Mobile Phone _____ Email _____

Contractor: Name _____ Business Name _____
Address _____ City, State Zip _____
Telephone _____ Mobile Phone _____ Email _____

Location Address _____ Lot Size _____ Zoning _____

Before the City issues a Demolition Permit there are several steps that must be taken by the applicant, City staff and the Utility Companies. The applicant is responsible for contacting each critical utility company and following their procedures to decommission utility services at the site. Be sure each utility supervisor signs and dates this form. Once the completed application, with all necessary signatures, is submitted along with the applicable fee (\$25), the applicant will be issued a Demolition Permit.

For commercial and industrial structures, if asbestos or other hazardous materials are present, state and federal laws require proper handling and disposal. The abatement of asbestos and other hazardous materials are the regulatory responsibility of the Missouri Department of Natural Resources. If hazardous materials are present contact the Department of Natural Resources.

TO BE COMPLETED BY ALL APPLICABLE UTILITY SUPERVISORS

My signature acknowledges that the applicable utility service has been appropriately decommissioned in preparation of building demolition or that the structure was not served.

Natural Gas (Spire Energy 417-236-5464)

Name and Title Signature Date

Electric (Barry Electric Cooperative 847-2131)

Name and Title Signature Date

Water (City of Cassville 847-4441)

Name and Title Signature Date

Wastewater (City of Cassville 847-4441 or Barry County Health Department 847-2114)

Name and Title Signature Date

I hereby certify that the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make the application as his authorized agent, and agree to conform to all applicable laws of this jurisdiction.

Signature of Applicant _____ **Date** _____

Applicant Responsibilities

These preparatory actions are needed to minimize the risk to the contractor, general public and potential damages to public utilities during the demolition process.

Notify City of Cassville Water Department

The applicant or owner must cut and cap the water service immediately adjacent the meter assembly. Applicant must have a representative of the Department inspect the work and sign off on the Permit Application.

Notify City Wastewater Department or Barry County Health Department

The applicant or owner is responsible for cutting and capping the private sewer lateral at the property line or other point as may approved by the City. If the structure is on a septic tank or has never been connected to the public sewer, the applicant must decommission the septic system according to Barry County Health Department guidelines. Applicant must have a representative of the Department inspect the work and sign off on the Permit Application.

Notify other Utility Companies

Applicant must contact gas and electric utility companies and notify them of the intent to demolish and follow any instructions provided. A representative of the gas and electric must inspect the structure and sign off on the Permit Application, before demolition may proceed.

Notify Adjacent Property Owners

The applicant should notify all adjacent property owners of the demolition and acquire written permission to temporarily trespass on their property should it be necessary.

Notify Police and Fire Departments

The Cassville Police and Fire Department must be notified of the demolition at least 24 hours prior to the start of work.

Temporary Barriers

Temporary Barriers should be placed at all sidewalks, alleys and roads where pedestrian traffic may come into contact with the debris and demolition. Actual road closures must be coordinated with the Police and Public Works Departments.

Address the Presence of Asbestos or Other Harmful Materials in Commercial Buildings

If asbestos or other hazardous materials are present, state and federal laws require proper handling and disposal. Renovation or demolition involving a single residential structure of four dwelling units or less is exempt from the asbestos requirements unless the structure is intentionally burned for fire training.

The abatement of asbestos and other hazardous materials is the regulatory responsibility of the Missouri Department of Natural Resources. If hazardous materials are present contact the Department of Natural Resources for removal, disposal and contact information.