

FOR THE YEAR 2023
 BOARD OF SUPERVISOR'S MINUTE BOOK
 CHEROKEE COUNTY, IOWA
 JANUARY 10, 2023

The Cherokee County Board of Supervisors met in regular session on Tuesday, January 10, 2023 with Rick Mongan, Duane Mummert, Bryan Petersen, Cheryl Ellis and Dave Skou present. There were no representatives from the press. Gary Lundquist, Lisa Bringle, Kenny Schlenger, Derek Scott, Laura Kohn, Sherri Skou, Kelly Purhmann, Sarah Tracy, Don Fiser, Justin Pritts, Erin Sonksen, Sam Boothby and Joel Ehrig were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes - Ellis, Skou, Mummert, Petersen, Mongan; Nays – none; Abstentions – none.

Kris Glienke, Board Clerk, called the 2023 Organizational Meeting of the Cherokee County Board of Supervisors to order at 9:00 a.m. and led the Pledge of Allegiance.

Glienke called for nominations and a motion to appoint the Board Chairman for 2023.

Motion by Mummert, seconded by Skou to elect Mongan as Chairman for 2023. Motion carried.

Mongan presided over the remainder of the meeting in the Chairman position.

Motion by Petersen, seconded by Mummert to approve the agenda. Motion carried.

Motion by Petersen, seconded by Skou to approve the minutes of the previous meeting. Motion carried.

Chairman Mongan called for nominations and a motion to appoint the 2023 Vice Chairman.

Motion by Mummert, seconded by Skou to nominate and elect Petersen as 2023 Vice Chairman. Motion carried.

Motion by Mummert, seconded by Ellis to appoint Kris Glienke, County Auditor, as Clerk to the Board of Supervisors for the 2023 year. Motion carried.

Motion by Petersen, seconded by Ellis to set the regular meeting time of the Cherokee County Board of Supervisors for 9:00 a.m. on Tuesdays in the Boardroom of the Cherokee County Courthouse and to set an agenda deadline for 12:00 noon the Friday before the meeting. Motion carried.

Motion by Mummert, seconded by Skou to designate Cherokee Chronicle Times, Aurelia Star and Marcus News as the official newspapers for 2023. Motion carried.

Motion by Petersen, seconded by Mummert to set the employee mileage rate at 50 cents per mile for the 2023 calendar year. Motion carried.

Motion by Skou, seconded by Petersen to approve the claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Claims Approved January 10, 2023:

AgState	Fuel	9,534.50
Alliant Energy	Serv	3,337.29
Alpha Wireless Communications	Equip	240.00
Arnold Motor Supply	Parts	138.61
Blaine's Culligan	Supp	487.90
Bob Barker Company Inc.	Supp	86.46
Bomgaars	Supp	486.50
Adam M Booth	Safety	75.00
L&L Builders Co.	Serv	86,494.65
Builders Sharpening & Serv	Parts	16.68
Calhoun Burns Associates, Inc	Serv	5,675.20
Cardmember Service	Supp	1,038.35
Central Iowa Distributing	Supp	327.00
Chase Card Services	Supp	1,156.77
Cherokee Collision Center	Serv	200.00
Cherokee County Engineer	Fuel	2,552.64
Cherokee County Sheriff	Fees	372.28
Cherokee County Solid Waste	Alloc	22,688.33
Cherokee State Bank	Flex/Self Fund	1,567.27
Cherokee Inn	LEC Lodging	145.60
Cherokee Regional Medical CTR	PHEP Grant	1,449.98

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Cherokee Rural Water	Serv	141.45
Cintas	Supp	65.37
City of Cleghorn	TJ Pmt	152.40
City of Larrabee	TJ Pmt	187.56
City of Marcus	Serv	25.60
City of Quimby	Serv&TJ Pmt	1,221.39
City of Washta	TJ Pmt	2,532.44
CML Telephone Coop	Serv	3,905.95
Discover	Supp	99.15
Earth Services & Abatement	Serv	75,660.00
Engineering Design Associates	Serv	2,431.25
Evertex, Inc.	Serv	400.00
Fast Lane Motor Parts, LLC	Supp	91.44
Filter Recycling	Serv	250.00
FORCE America Distributing, LLC	Parts	297.59
Kris Glienke	Reimb	8.56
GovConnection, Inc.	Supp	287.02
GreatAmerica Financial Svcs	Serv	55.00
Hallett Materials	Gravel	34.69
Jeffrey A Holmes	Safety	73.82
Holzauer Motors LTD	Serv	600.00
Sandra K Hoyt	Serv	56.00
Iowa Department of Revenue	Sales Tax	188.50
Iowa Prison Industries	Supp	4,456.58
Iowa Workforce Development	Unemployment	871.04
Iowa State Assoc of Counties	Dues	700.00
Jacks Uniforms & Equipment	Clothing	198.84
Julius Cleaners	Serv	37.00
Legislative Services Agency	Supp	325.00
Mail Services, LLC	Postage	491.41
Mallison & Waldner LLC	Serv	3,080.00
Marco	Serv	513.71
Marcus Lumber	Supp	488.50
Marcus News	Publ	809.20
Microsoft Corporation	Serv	51.03
Mid American Energy	Serv	706.90
Midwest Wheel Companies	Parts	518.17
Mills & Miller, Inc.	Salt	4,046.00
Modern Heating & Cooling, Inc	Serv	100.00
Motor Parts Sales	Parts	342.87
Murphy Tractor & Equipment Co	Parts	1,401.49
Nelson Electric	Serv	2,358.76
Hannah Nelson	Reimb	70.41
Northside Tire	Serv	174.16
Nuvera	Serv	62.65
NW Iowa Yes Center	Shelter	368.75
O'Halloran International	Parts	1,221.10
One Office Solution	Supp	767.21
Pocahontas County Sheriff	Fees	55.50
Jacob R Preuss	Safety	97.35

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Timothy Rice	Stipend	5,000.00
Sanitary Services Inc	Serv	164.85
Secretary of State	Fee	30.00
Senior Citizens	Approp	1,387.50
Barb Steward	Serv	300.00
Kirk Stowater	Safety	90.94
Thomson Reuters-West	Fees	600.07
TNT Sales & Service	Serv	78.00
Triple C Pest Control	Serv	80.00
Truck Center Companies	Parts	497.20
Valley Glass & Framing Co	Serv	180.00
Verizon Wireless	Serv	899.94
Visual Edge IT/Counsel	Serv	27.28
Webster County Sheriff	Fees	33.00
Wiese Oil & Supply	Fuel	3,559.75
Winther Stave & Co LLP	Serv	7,500.00
Ziegler Inc	Supp	2,233.42
360 Custom Designs	Serv	231.00
Grand Total		\$274,042.77

Motion by Petersen, seconded by Ellis to approve the 32 member Eminent Domain Commission for 2023. Motion carried.

Motion by Mummert, seconded by Petersen to approve Resolution #2023-01 "DNR Master Matrix for 2023". Roll call vote: Ellis-aye, Skou-aye, Mummert-aye, Petersen-aye, Mongan-aye. Motion carried and resolution adopted.

Motion by Mummert, seconded by Petersen to appoint Gary Lundquist as county representative on the Cherokee County Sanitary Landfill Commission for the 2023 year. Motion carried.

The supervisors updated their committee assignments as follows:

- County Fairs –Mummert, Ellis/alternate
- Solid Waste Commission – Lundquist, Skou/alternate
- Cherokee Area Economic Development – Mongan, Mummert/alternate
- USDA Rural Revolving Loan Committee - Mongan
- EMA Commission – Mongan, Skou/alternate
- EMS Committee – Mummert, Petersen/alternate
- Local Emergency Planning Commission – Mummert, Petersen/alternate, Don Fiser/ad hoc representative
- E911 – Mongan, Skou/alternate
- Ambulance CRMC – Mongan, Mummert
- Board of Health – All Supervisors
- SIMPCO – Petersen, Mummert/alternate
- Siouxland Regional Transit Services – Petersen, Mummert/alternate
- RPA – Petersen
- Western Iowa Housing - Petersen
- Third Judicial Representative – Petersen, Ellis/alternate
- Regional Workforce Development Board – Petersen, Mongan/alternate
- Rolling Hills Region Governance Board – Ellis, Skou/alternate
- Cherokee County Residential Services, Inc. – Mongan, Mummert/alternate
- Plains Area Mental Health – Ellis, Mummert/alternate
- MHI Citizens Advisory Board – All Supervisors
- Mid Sioux Opportunities – Mongan, Mummert/alternate
- Northwest Early Child Iowa Board (NECI) – Ellis

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Youth Emergency Services Center Board – Mongan, Mummert/alternate
REAP – Skou, Mummert
Loess Hills Development & Conservation Authority – Mummert
Courthouse Committee – Skou, Mummert
Court Facility Security Committee – Skou, Mummert
Safety Committee – Mongan, Ellis
IT Committee – Skou
County Employee Personnel Committee – Mummert, Mongan
County Shop – All Supervisors

Motion by Ellis, seconded by Mummert to approve the 2023 Board Committee Assignments as listed. Motion carried.

Motion by Ellis, seconded by Petersen to appoint a County Weather Committee to include: Supervisor Chairman, EMA Coordinator, Roads Superintendent, County Engineer, and Sheriff for the purpose of providing guidance to consider a late start or closing of county offices for non-essential staff in the event of severe weather warnings. Motion carried.

Motion by Ellis, seconded by Petersen to appoint Michael Letsche to the Cherokee County Conservation Board for a five (5) year term ending December 31, 2027. Motion carried.

Motion by Petersen, seconded by Mummert to reappoint Matt Todd as Cherokee County Weed Commissioner for a one (1) year term ending December 31, 2023. Motion carried.

Motion by Petersen, seconded by Skou to appoint Bailey Gray as Board of Health member for a three (3) year term ending December 31, 2025. Motion carried.

Motion by Mummert, seconded Ellis to appoint Amber Good as Afton Township Clerk for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Mummert, seconded by Petersen to appoint Blaine Perry as Afton Township Trustee for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Ellis, seconded by Skou to appoint Dianne Gordon as Cedar Township Clerk for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Skou, seconded by Mummert to appoint Jeff Lundquist as Cedar Township Trustee for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Petersen, seconded by Ellis to appoint Paul Wilkie as Cedar Township Trustee for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Skou, seconded by Mummert to appoint Ray Mullins II as Cherokee Township Clerk for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Mummert, seconded by Petersen to appoint Will Miller as Cherokee Township Trustee for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Petersen, seconded by Skou to appoint Doug Radke as Diamond Township Trustee for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Mummert, seconded by Ellis to appoint Wane Miller as Diamond Township Trustee for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Petersen, seconded by Skou to appoint Paul Puhmann as Liberty Township Trustee for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Skou, seconded by Ellis to appoint Mary Carnes as Pilot Township Clerk for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Petersen, seconded by Mummert to appoint Mike Dunn as Sheridan Township Trustee for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Ellis, seconded by Skou to appoint Dave Nielsen as Silver Township Trustee for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Mummert, seconded by Skou to appoint Ray Mullins as Spring Township Trustee for a four (4) year term ending December 31, 2026. Motion carried.

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Motion by Skou, seconded by Petersen to appoint Evan Magnussen as Spring Township Trustee for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Mummert, seconded by Ellis to appoint Cathy Smith as Willow Township Clerk for a four (4) year term ending December 31, 2026. Motion carried.

Motion by Skou, seconded by Petersen to appoint Matt Todd as Willow Township Trustee for a four (4) year term ending December 31, 2026. Motion carried.

There were no comments from the public.

Sarah Tracy, County Engineer, discussed activities in the Secondary Roads Department including updating the county's right-of-way purchase procedure; project design and budgeting for the F Avenue project; procedure for vacating a portion of 480th Street; Annual County Roads Department Safety Day; four construction projects to begin in Spring 2023; closing of Cherokee 18 bridge east of city limits will resume when the weather improves; and ongoing bridge maintenance contracted out to Christenson Brothers.

Derek Scott, County Sheriff, presented a revenue report and wage authorizations for consideration.

Motion by Skou, seconded by Petersen to accept the Sheriff's \$31,417.06 December 31, 2022 Quarterly Revenue Report as presented with \$21,973.68 retained by the county. Motion carried.

Motion by Petersen, seconded by Mummert to approve a \$18.50 per hour wage authorization for Alexis Renze, Full-Time Jailer, effective January 3, 2023. Motion carried.

Motion by Mummert, seconded by Skou to approve a \$22.00 per hour step wage authorization for Carrie Hill, Full-Time Jailer, due to additional duties and effective July 1, 2023. Motion carried.

Motion by Skou, seconded by Ellis to approve a \$27.64 per hour step wage authorization for Barb Staver, Civil Deputy, due to additional duties and effective July 1, 2023. Motion carried.

Sam Boothby, County Recorder, presented a revenue report for consideration.

Motion by Skou, seconded by Petersen to approve the County Recorder's \$120,405.24 December 31, 2022 Quarterly Revenue Report with \$35,116.43 retained by the county. Motion carried.

Motion by Skou, seconded by Ellis to approve carryover of 47 vacation hours for Joel Ehrig due to his inability to use them before his anniversary date. Motion carried.

Motion by Petersen, seconded by Mummert to approve a separation of employment and \$8,798.74 final payout of hours worked and vacation for Greg Zarr, County Assessor, effective December 30, 2022. Motion carried.

Motion by Skou, seconded by Ellis to approve a separation of employment and \$2,274.00 final payout of hours worked and vacation for Kristopher Alesch, Chief Deputy, effective December 30, 2022. Motion carried.

Motion by Mummert, seconded by Petersen to approve a separation of employment and \$5,079.32 final payout of hours worked and vacation for Chad Singer, Deputy Sheriff, effective December 29, 2022. Motion carried.

Motion by Petersen, seconded by Skou to approve a "Cherokee County Provider and Program Participation Agreement" for fiscal year 2023 county funding of covered services provided by Cherokee County Senior Citizens for the benefit of Cherokee County citizens and individuals. Motion carried.

The supervisors provided committee reports, reviewed meeting schedules and began the budget process for the 2023/2024 fiscal year.

Motion by Skou, seconded by Mummert to adjourn the meeting at 10:53 a.m. Motion carried.

All board agendas and minutes are available online at www.cherokeecountyiowa.com.

Attest: _____

Rick Mongan, Chairman

Kris Glienke, County Auditor