

Council Chambers  
Regular Meeting  
May 24, 2021  
7:00 p.m.

Council met in regular session with eight of the nine members present: Phillips, Payne, Nickerson, Tatman, Lewis, Gillum, Corcoran and Proehl. Mr. Shoemaker was absent. Also, in attendance was one visitor in the audience, in addition to Assistant Law Director, Jason Miller and Safety-Service Director, Jeff Carman.

President Arnold led the Pledge of Allegiance to the Flag.

Ms. Payne moved and Mr. Phillips seconded that Mr. Shoemaker be excused from the evening's City Council meeting. All members present voted "yea", and President Arnold declared the motion adopted.

Ms. Nickerson moved and Ms. Lewis seconded that the minutes of the regular meeting of May 10, 2021 be accepted and approved, as submitted by the Clerk. All members present voted "yea", and President Arnold declared the motion adopted.

## **COMMITTEE REPORTS**

### **Community Affairs Committee:**

Mr. Phillips stated that the Community Affairs Committee had no agenda items and nothing new to report.

### **Human Resources Committee:**

Ms. Payne stated that the Human Resources Committee did not have any items on the agenda and there were no new items to report on.

### **Development Committee:**

Ms. Nickerson stated that the Development Committee did not have anything on the agenda and that there was nothing new to report.

### **Parks & Recreation Committee:**

Ms. Corcoran reported that the Parks & Recreation Committee did not have any legislation on the agenda. She stated that the Feast of the Flowering Moon will be taking place from Friday through Sunday.

### **City Services:**

Ms. Lewis stated that the City Services Committee had two items on the agenda, Item #6, which is the first reading of an Ordinance appropriating \$1,400.00 for the purchase of automatic door openers for the Transit facility lobby restrooms and declaring an emergency. Ms. Lewis said that at the appropriate time she will ask Council to waive the three-read rule so that they can get those purchased and taken care of. Also, Item #7, which is a first reading of an Ordinance appropriating \$2,667.46 for the purchase of a replacement wireless router for the Transit Department and declaring an emergency. She stated that she will also at the appropriate time ask to waive the three-read rule. Ms. Lewis said that they had a committee meeting last week where these two items were discussed as well as two others, which she is still working on. Those are regarding taxicab fees as well as recycling and refuse.

### **Utilities Committee:**

Mr. Tatman reported that the Utilities Committee had one item on the agenda. Item #3, which is regarding reimbursement by insurance to take care of a Utility truck that had been severely damaged by water and sewage. He stated that at the appropriate time he will request that Council waive the three-read rule.

**Safety Service Committee:**

Ms. Gillum reported that the Safety Service Committee had nothing on the agenda and that they did not have anything to report at this time.

**Engineering Committee:**

President Arnold stated on behalf of Mr. Shoemaker that the Engineering Committee did not have anything on the agenda but that Mr. Shoemaker had held a committee meeting regarding the Tiffin School property recently and expects that will be brought before Council soon.

**Finance / Technology Committee:**

Mr. Proehl reported the Finance Committee had three items on the agenda, Item #2, which is a first reading of an Ordinance authorizing the Mayor to enter into an agreement with the Walter H. Drane Company to update the Codified Ordinances of the City of Chillicothe, to prepare twenty sets of the replacement pages and to update the code on the internet and declaring an emergency. He stated that at the appropriate time he will ask that Council waive the three-read rule, because it is an annual item and that we need to have our ordinances available to us. Also, Item #4, which is a first reading of an Ordinance appropriating \$7,300.00 to cover costs associated with the City's participation in the Mid-Ohio Regional Planning Commission Intern Program and declaring an emergency. He added that this money will be reimbursed to the City 100%, and at the appropriate time he will ask to waive the three-read rule. Finally, Item #5, which is a first reading of an Ordinance appropriating additional funds for expenses that were not included in the 2021 Budget and declaring an emergency. Mr. Proehl said that the City Auditor has asked that they please waive the three-read rule for this so that these items can be paid for, and he said he will request that at the appropriate time.

**REPORTS OF OFFICIALS****Report of Mayor Feeney by Safety-Service Director Jeff Carman:**

Jeff Carman, the Director of Safety & Services reported on Mayor Feeney's behalf. He stated that the Administration would support all of the agenda items, but that he would like to specifically talk about Item #4. He said if anyone gets the chance, the MORPC Intern is working in the Human Resources Department, and they should stop down and introduce themselves. The intern is going to be a senior at Ohio University this coming year and that they have put him right to work.

Mr. Carman stated that a couple of items going on in the City are the bids are in for paving and the Engineering Department is reviewing those and that the project will likely start in June. Mr. Carman also said that in the next couple of days you should see some road maintenance work being done, which will mostly be crack sealing, but that they are also put down preservation for the asphalt. He reminded everyone that large item pick up would be starting the next week and asked that residents please put their items out by Monday morning and to leave them out for the duration of the week. He said that they will be in areas all week long. He added that they are filling the pool presently but that they will not be open on Memorial Day weekend. He added they will open on June 2<sup>nd</sup> at noon to comply with the Governor's orders and COVID guidelines. He stated that the request for the purchase of the Master Plan for the City will be going out next week, and finally the Feast of the Flowering Moon will be starting this weekend and he hopes everyone can get out and support that.

**Report of Law Director Villarreal by Assistant Law Director Jason Miller:**

City Assistant Law Director, Jason Miller reported on behalf of Law Director Villarreal. He stated that he is a Ross County guy who is back in town now after about a 15-year hiatus as a Prosecutor up north about 100 miles from here. He said he was brought back to town with the proposition to work for Ms. Villarreal both in the Law Director's office and in her private firm, and he was tapped this evening to attend this meeting for which he is very pleased to do. He said he just wanted to make a comment about how wonderful it has been to return to a community that has so vastly changed in such a positive way over the last 15 years. He said his family is still here, and they had returned somewhat frequently, but to live here now in this community is so different than it was 15 years ago. He said he thinks that really speaks volumes to what this community has done for not only one another but the legislative body that is in this room that has helped to facilitate that. He added it is nice to bring children back to a community that is so thriving and not every

community can say that, especially not in the throes of the COVID pandemic that we have been sort of tasked with. He said this community has survived because of the willingness of its participants. He said he is very pleased to be here, and he knows that there have been some discussions about things involving the possible expansion of the Law Director's office and that he is deep in the trenches of there and would be happy to field any questions or concerns about that issue. He said he spent a lot of years up north as the solicitor for a number of different communities and has been to a lot of Council meetings. He said he is pleased to make this one his first for the City of Chillicothe, and he is here at your disposal if you want him to be.

### **Report of President Arnold:**

President Arnold stated that Mayor Feeney had provided him with a new appointment to the Chillicothe Planning Commission that is Mayor appointed and Council approved position. The new Planning Commission appointee is Lori Clemmons, and she will each serve a six-year term which will run from January 1, 2021 through December 31, 2026.

Mr. Proehl moved and Ms. Lewis seconded that Ms. Clemmons' appointment to the Chillicothe Planning Commission for the 2021-2026 term be approved. All members present voted "yea", and President Arnold declared the motion adopted.

### **AUDIENCE PARTICIPATION**

No one wished to speak before Council at this meeting.

### **PETITIONS AND CORRESPONDENCE**

The Clerk reported on the receipt of a notice from the Ohio Division of Liquor Control for the issuance of a permit and Transfer of Ownership for Bura Petroleum, Ltd: DBA KB Mart, located at 129 Western Avenue, transferring ownership to Harijot Enterprises, Inc. DBA: HD Mart at 129 Western Avenue.

There were no objections by Council to this permit application.

### **NEW BUSINESS**

Ms. Corcoran wanted to mention that there were going to be some plantings by the Tree Commission on Limestone in the Hesswood area, but that they are not going to be able to do that at this time because it is a little late to be planting trees. She said they will be getting back with homeowners and the Parks & Rec Department and will be planting those in the fall when it is more conducive for the trees. Ms. Corcoran also stated that she is the City Council representative for the Convention & Visitors Bureau, and as has already been mentioned, the Feast is this weekend and how nice it is to have events coming back to our area. She stated that the opening of the Paints is May 27<sup>th</sup> and added that many of the museums will start opening back up, and also not to forget that Tecumseh will be opening June 19<sup>th</sup>.

### **COUNCIL ASSIGNMENTS AND CALENDAR**

President Arnold announced that the next Council meeting will be Monday, June 14<sup>th</sup> at 7:00 p.m. in Council Chambers.

### **READING AND PASSAGE OF LEGISLATION**

An Ordinance appropriating \$20,091.34 from the HUD Housing Revolving Loan Fund for use toward funding CHIP Grant Ownership Rehabilitation Project was read for the second time by title only.

Ord. No. 26-21 authorizing the Mayor of the City of Chillicothe, Ohio to enter into an agreement with the Walter H. Drane Company to update the Codified Ordinances of the City of Chillicothe, to prepare twenty (20) sets of the replacement pages, to update the code on the internet, and declaring an emergency was read for the first time by title only. Mr. Proehl moved and Ms. Nickerson seconded that the three-reading rule be suspended, placing this item on final passage. All eight members present voted "yea" and President Arnold declared the rule suspended. All eight members present then voted "yea" on the item itself, and President Arnold declared Ordinance No. 26-21 adopted.

Ord. No. 27-21 accepting and appropriating insurance reimbursement funds in the amount of \$17,613.43 for a totaled Utility truck and declaring an emergency was read for the first time by title only. Mr. Tatman moved and Mr. Phillips seconded that the three-reading rule be suspended, placing this item on final passage. All eight members present voted “yea” and President Arnold declared the rule suspended. All eight members present then voted “yea” on the item itself, and President Arnold declared Ordinance No. 27-21 adopted.

Ord. No. 28-21 appropriating \$7,300.00 to cover costs associated with the City’s participation in the Mid-Ohio Regional Planning Commission (MORPC) Intern Program and declaring an emergency was read for the first time by title only. Mr. Proehl moved and Ms. Payne seconded that the three-reading rule be suspended, placing this item on final passage. All eight members present voted “yea” and President Arnold declared the rule suspended. All eight members present then voted “yea” on the item itself, and President Arnold declared Ordinance No. 28-21 adopted.

Ord. No. 29-21 appropriating additional funds for expenses that were not included in the 2021 Budget and declaring an emergency was read for the first time by title only. Mr. Proehl moved and Ms. Lewis seconded that the three-reading rule be suspended, placing this item on final passage. All eight members present voted “yea” and President Arnold declared the rule suspended. All eight members present then voted “yea” on the item itself, and President Arnold declared Ordinance No. 29-21 adopted.

Ord. No. 30-21 appropriating \$1,400.00 for the purchase of automatic door openers for the Transit facility lobby restrooms and declaring an emergency was read for the first time by title only. Ms. Lewis moved and Mr. Phillips seconded that the three-reading rule be suspended, placing this item on final passage. All eight members present voted “yea” and President Arnold declared the rule suspended. All eight members present then voted “yea” on the item itself, and President Arnold declared Ordinance No. 30-21 adopted.

Ord. No. 31-21 appropriating \$2,667.46 for the purchase of a replacement wireless router for the Transit Department and declaring an emergency was read for the first time by title only. Ms. Lewis moved and Mr. Proehl seconded that the three-reading rule be suspended, placing this item on final passage. All eight members present voted “yea” and President Arnold declared the rule suspended. All eight members present then voted “yea” on the item itself, and President Arnold declared Ordinance No. 31-21 adopted.

President Arnold inquired if there was a motion to adjourn.

Ms. Lewis moved and Ms. Nickerson seconded that the regular meeting be adjourned. All eight members present voted “yea” and President Arnold declared the motion adopted. Adjourned at 7:33 p.m.

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Clerk of Council

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President of Council

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Council Chambers  
Special Meeting  
June 7, 2021  
7:00 p.m.

Council met in a special session with eight of the nine members present: Phillips, Payne, Tatman, Lewis, Gillum, Shoemaker, Corcoran and Proehl. Ms. Nickerson and Ms. Flechtner were absent.

Mr. Shoemaker moved and Mr. Proehl seconded to accept Ms. Large to fill in as Clerk for this meeting. All members present voted “yea”, and President Arnold declared the motion adopted.

Ms. Payne moved and Ms. Lewis seconded that Ms. Nickerson and Ms. Flechtner be excused from the evening's City Council meeting. All members present voted "yea", and President Arnold declared the motion adopted.

#### **READING AND PASSAGE OF LEGISLATION**

Ord. No. 32-21 appropriating funds in the amount of \$25,838.15 for use toward the cost of repairs to the City's Tower 1 Aerial Firetruck and declaring an emergency was read for the first time by title only. Ms. Gillum moved and Ms. Corcoran seconded that the three-reading rule be suspended, placing this item on final passage. All eight members present voted "yea" and President Arnold declared the rule suspended. All eight members present then voted "yea" on the item itself, and President Arnold declared Ordinance No. 32-21 adopted.

President Arnold inquired if there was a motion to adjourn.

Ms. Lewis moved and Ms. Payne seconded that the regular meeting be adjourned. All eight members present voted "yea" and President Arnold declared the motion adopted. Adjourned at 7:06 p.m.

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Clerk of Council

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President of Council