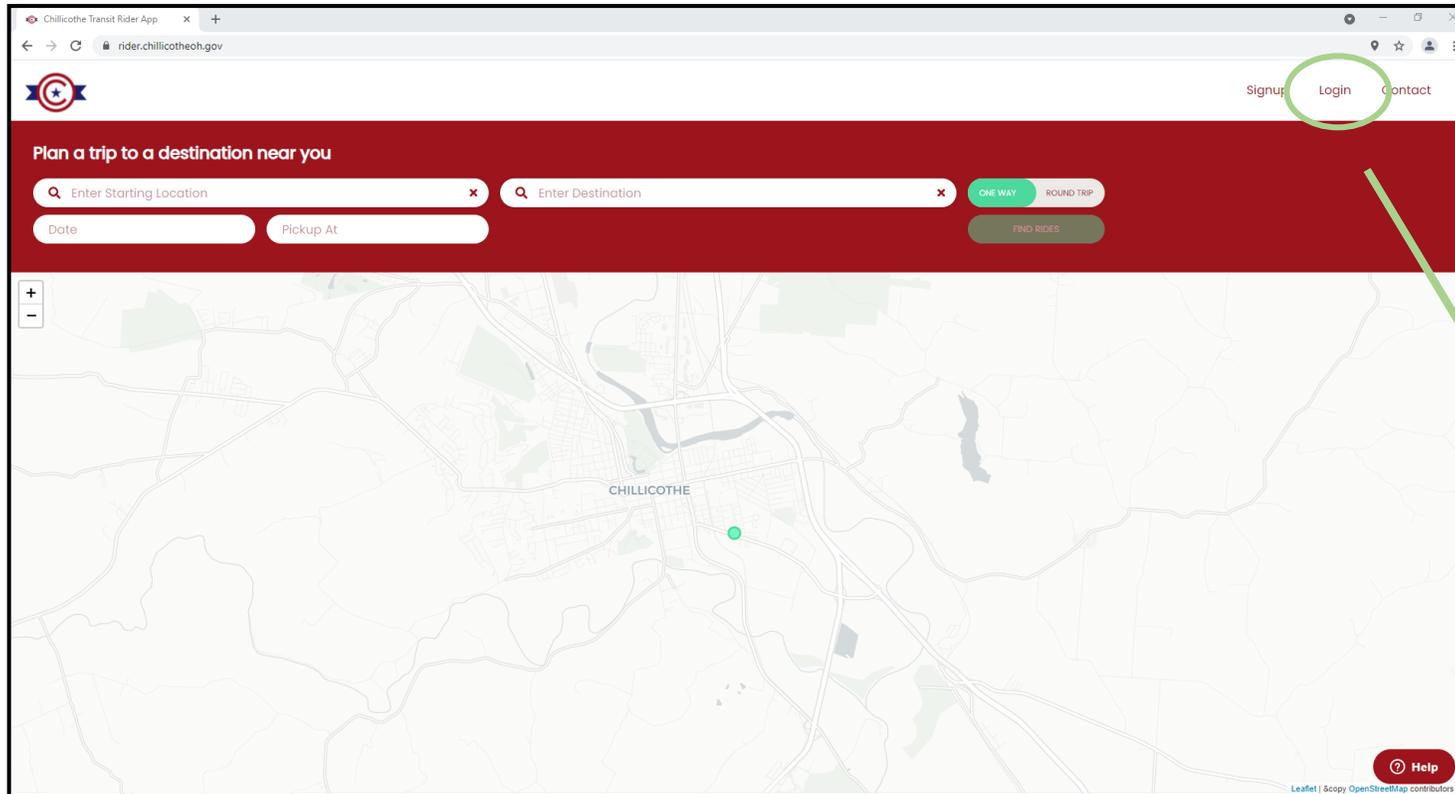


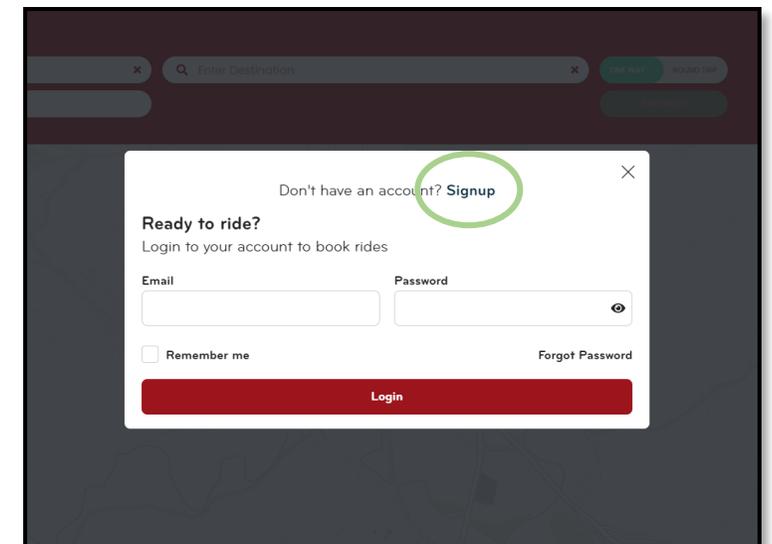
Chillicothe Transit SHARE Mobility App Tutorial

Getting Started

- Visit rider.chillicotheoh.gov on your computer or mobile device.



- Select "Login" in the top right-hand corner
- First time user – select "signup". Once an account is created you will login with credentials here.



Signup

Already have an account? [Login](#)

Ready to ride?
Create your Share Mobility Account.

First Name

Last Name

Email

Password

Phone

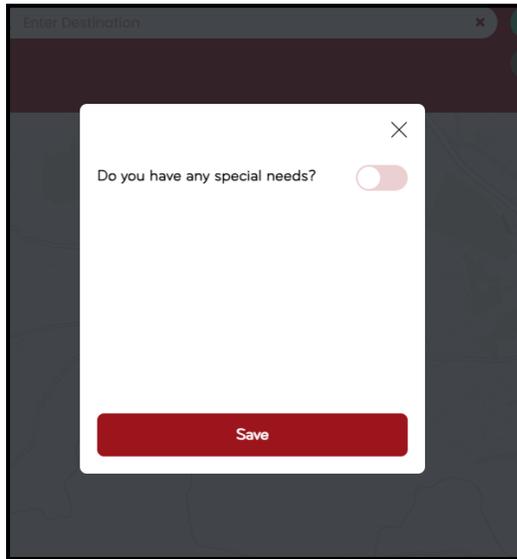
Date of birth

By signing up, I agree to the [Terms and Conditions](#) and [Privacy Policy](#).

[Create Account](#)

- Fill in all information
- Email is required.
 - If you don't have an email, use the following format firstinitiallastname@ondemand.com
 - For example, John Doe would be jdoh@ondemand.com
 - Be sure to remember your email – you will need it to login
- Phone number is not required, but provides text alerts when your driver is on their way, so recommended
- Select “Create Account” when complete.

Set-up Your Account



Enter Destination

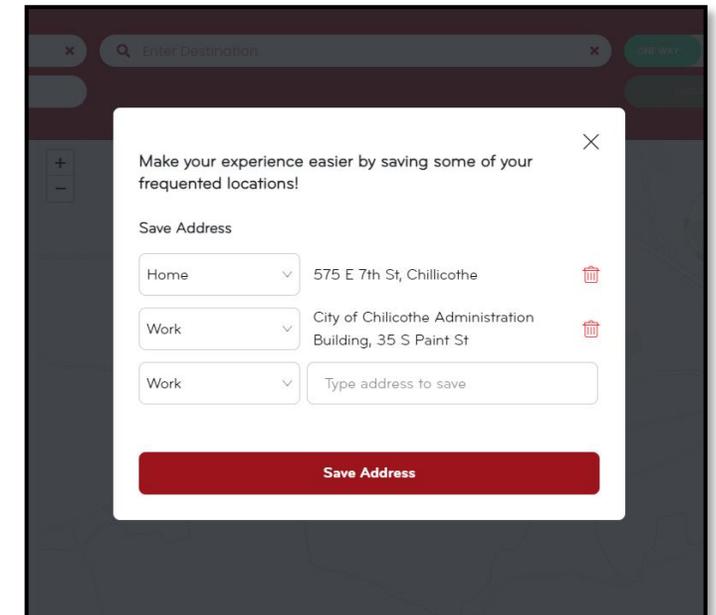
Do you have any special needs?

Save

This screenshot shows a dark-themed application window with a search bar at the top containing the text 'Enter Destination'. A white dialog box is centered on the screen. The dialog box has a close button (an 'X') in the top right corner. Inside the dialog, the text 'Do you have any special needs?' is followed by a toggle switch that is currently turned off. At the bottom of the dialog is a red button with the text 'Save'.

Special needs: Let us know if you have any special needs like use of a wheelchair or walker.

Save your common locations: This step is not required but makes scheduling even quicker. Consider adding your home and work address, or other frequent locations. Beginning typing the address in the bar, then select the correct address when it shows in the drop-down menu.



Enter Destination

Make your experience easier by saving some of your frequented locations!

Save Address

Home 575 E 7th St, Chillicothe

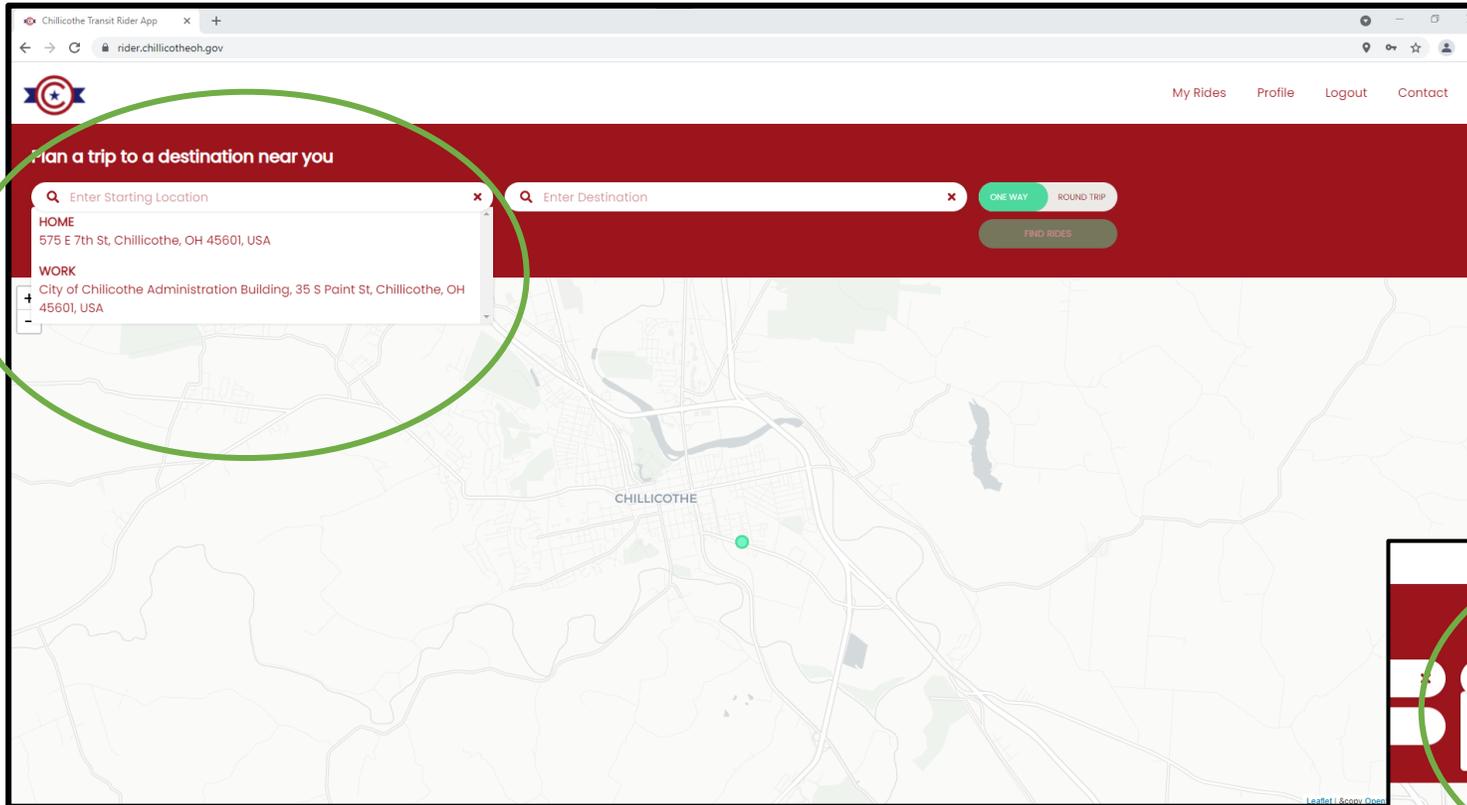
Work City of Chillicothe Administration Building, 35 S Paint St

Work Type address to save

Save Address

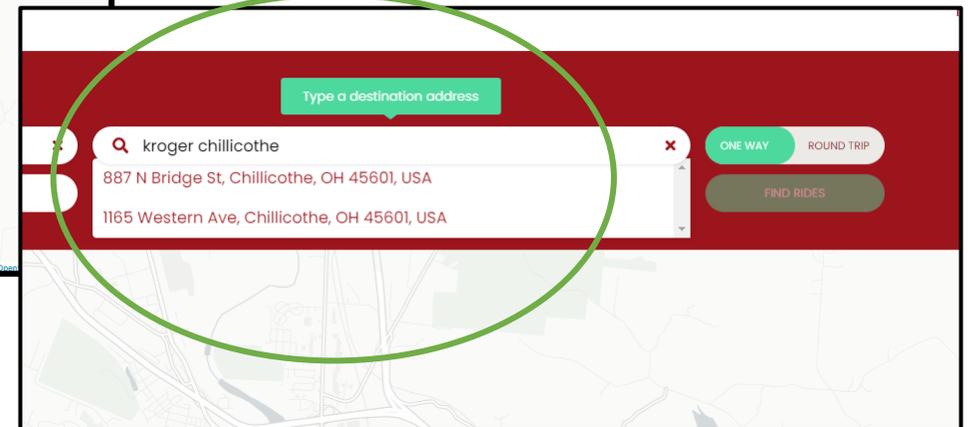
This screenshot shows the same dark-themed application window with the search bar 'Enter Destination'. A white dialog box is open, titled 'Save Address'. The dialog has a close button (an 'X') in the top right corner. Below the title, there is a message: 'Make your experience easier by saving some of your frequented locations!'. Underneath, there is a section labeled 'Save Address' containing three rows. Each row has a dropdown menu on the left and a text input field on the right. The first row has 'Home' in the dropdown and '575 E 7th St, Chillicothe' in the input field. The second row has 'Work' in the dropdown and 'City of Chillicothe Administration Building, 35 S Paint St' in the input field. The third row has 'Work' in the dropdown and 'Type address to save' in the input field. Each row also has a red trash icon to its right. At the bottom of the dialog is a red button with the text 'Save Address'.

Plan Your Trip

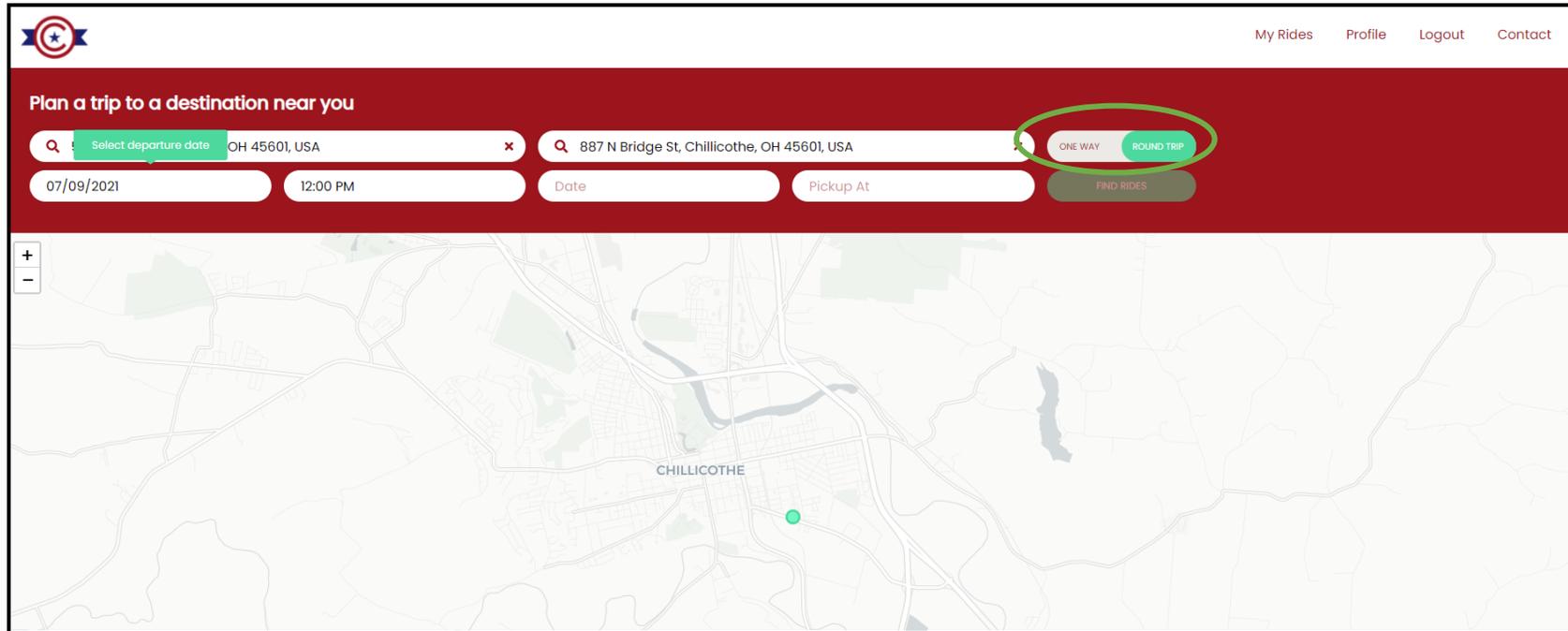


Click in starting location box. If you saved common destinations, those will automatically appear in the drop-down. Select one or begin typing another address.

When typing a new location, the easiest to search is to enter "destination name + Chillicothe, Ohio", then select the correct address.



Schedule a One-way or Roundtrip



The screenshot shows a web interface for scheduling a ride. At the top right, there are links for "My Rides", "Profile", "Logout", and "Contact". Below these is a red header with the text "Plan a trip to a destination near you". The main form contains several input fields: a departure location field with "OH 45601, USA" and a "Select departure date" dropdown; a destination field with "887 N Bridge St, Chillicothe, OH 45601, USA"; a date field with "07/09/2021"; a time field with "12:00 PM"; a "Date" field; and a "Pickup At" field. To the right of the destination field is a toggle switch for "ONE WAY" and "ROUND TRIP", with "ROUND TRIP" selected and circled in green. A "FIND RIDES" button is located at the bottom right of the form. Below the form is a map showing the area around Chillicothe, Ohio, with a green dot indicating the pickup location.

- Enter date and time requested for pick-up
- If you'd like to book a round-trip, use the toggle circled above
- Once complete, select "Find Rides"

Confirm Trip

The screenshot displays a ride-sharing application interface. At the top, there is a navigation bar with a logo on the left and links for 'My Rides', 'Profile', 'Logout', and 'Contact' on the right. Below this is a dark red header with the text 'Plan a trip to a destination near you'. The main search area contains two input fields: the first for the origin 'City of Chillicothe Administration Building, 35 S Paint St, Chillicothe, OH' and the second for the destination '887 N Bridge St, Chillicothe, OH 45601, USA'. There are also fields for the date '07/10/2021' and time '11:00 AM'. A green 'FIND RIDES' button is positioned to the right of the search fields. Below the search area is a 'Depart Trips' section with a list of trip cards. The first card is highlighted with a green circle around its 'Added' button. The card displays 'SHARE', 'Trip Date 07/10/2021', 'Trip Time 5 min', 'Est. Pickup 11:00 am', and 'Est. Arrival 11:04 am'. To the right of the list is a map of Chillicothe, Ohio, with a green dot indicating the pickup location. At the bottom left, a large red 'Confirm' button is highlighted with a green circle. The bottom right corner of the map area includes the text 'Leaflet | © OpenStreetMap contributors'.

- Review trip information
- Select “Add Trip”
- Select “Confirm”

Add Extra Seats + Repeat Feature

The screenshot displays the 'Chillicothe Transit Rider App' interface. At the top, there are navigation links for 'My Rides', 'Profile', 'Logout', and 'Contact'. Below this is a red header with the text 'Plan a trip to a destination near you'. The main form contains two input fields for origin and destination, with the origin set to 'City of Chillicothe Administration Building, 35 S Paint St, Chillicothe' and the destination to '887 N Bridge St, Chillicothe, OH 45601, USA'. There are also fields for the date '07/10/2021' and time '11:00 AM'. A 'FIND RIDES' button is located to the right of these fields. Below the form is a 'TRIP OVERVIEW' section with a 'Trip Time 5 min' indicator. It shows 'Departing Trip' details: 'Est. Pickup 07/10/2021 11:00 am' at 'City of Chillicothe Administration Building, 35 S Paint St' and 'Est. Arrival 07/10/2021 11:04 am' at '887 N Bridge St, Chillicothe'. The 'Paid By: On-Demand Pilot' is also visible. The 'Extra Seats' section includes 'Ambulatory: 1' and 'Handicapped: 0'. The 'Repeat' section has a toggle switch turned on and a weekly schedule 'S M T W Th F S' where 'M', 'W', and 'F' are highlighted in red. The 'Until' date is 'Sat, Jul 17'. At the bottom, there are 'BACK' and 'BOOK THIS RIDE' buttons. A map on the right shows the route between the pickup and drop-off locations. The 'Extra Seats' and 'Repeat' sections are circled in green.

- Add additional riders to your trip, if applicable
- Create a repeat trip (this is great for work trips)
- Book Trip

Review Trips + Status

ChilliCothe Transit Rider App

My Rides Profile Logout Contact

Plan a trip to a destination near you

Enter Starting Location Enter Destination

ONE WAY ROUND TRIP

Date Pickup At

FIND RIDES

Upcoming Past

SHARE	Trip Date	Status
5 min	07/10/2021	Requested
5 min	07/12/2021	Requested
5 min	07/14/2021	Requested
5 min	07/16/2021	Requested

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- Upcoming will show all scheduled rides and status.
- Use the toggle to review past trips

Text Alerts: If you included a cell phone number when creating your account, you will receive text alerts confirming ride request and a notification when the driver is on their way with a link to track driver location.

