



EL CAMPO POLICE DEPARTMENT

Records Request FAQ's

Question:

How are written questions to the ECPD treated under the Texas Public Information Act?

Answer:

Requests should be for documents or other information that is already in existence. Under the Texas Public Information Act, we are not required to answer questions, perform legal research, or comply with a continuing request to supply information on a periodic basis as such information is prepared in the future. The we are not required to create new documents to answer questions.

Question:

Is there a cost?

Answer:

If there is a cost you will be notified in advance. If the initial cost assessment exceeds \$40.00 requestor will receive an estimate before we process the request. Charges are regulated by the Texas Government Code Chapter 552 Subchapter F. See also page 2 of the ECPD Records Request Form.

Question:

How will I receive the records in response to my request?

Answer:

We will generally respond to you by the contact method you prefer, whether it be by mail, email, fax, or picking up the documents in person.

Question:

Does the ECPD have to give me a copy of all records I ask for?

Answer:

We are bound by law concerning certain information that is not public and therefore not all records we maintain are subject to public release either because of statutory definition or based upon exceptions to disclosure as approved by the Texas Attorney General's Office (AG). We will promptly provide all information that we are legally allowed to provide and keep in contact with the requestor to explain the process.

Question:

Who is the officer for public information for the City of El Campo?

Answer:

The El Campo City Secretary.