



Rotary Park Softball Tournament Regulations and Procedures  
Effective May 31, 2019

1. Your tournament will not be scheduled on the calendar unless a deposit is made. A team can only book one scheduled tournament up until May 31. After May 31, a team may come in and book another tournament.
2. Once you schedule a tournament date, no changes will be made. No more rain-out dates will be scheduled.
3. If you cancel a scheduled tournament, you must notify the City of El Campo Public Works one week in advance, otherwise your deposit will be forfeited. Once you have canceled, you cannot schedule again until after May 31.
4. Fields are on a first come-first serve basis. Individuals wishing to hold a tournament must fill out a tournament application form and pay a deposit to reserve fields.
5. Fees and Deposits: \$250 per day for two fields, pavilion, concession stand and press box; \$150 set up fee; \$100 per day scheduling deposit; and \$200 key deposit.
6. Tournament Director or Organization is responsible for coordinating any tournament at the City of El Campo Rotary Park and is responsible for taking up the bases.
7. Ball fields, buildings and grounds will be inspected immediately after the tournament. If damage has occurred or the facility is left in unsatisfactory condition, all or part of your deposit will be kept. Deposits will be doubled for your next tournament if cleanup is not up to par. **Any equipment/merchandise left by the tournament director or organization will automatically become property of the City of El Campo after the last day of the tournament.**
8. All City ordinances and Park Rules apply for all tournaments. Rules will be enforced by Public Works and the City Police.
9. Remember, NO GLASS CONTAINERS are allowed in any El Campo Parks or ball fields.
10. The sale of alcoholic beverages will not be permitted at El Campo Rotary Park.
11. No vehicles are allowed on the fields, grounds or turf.
12. One (1) ASA registered umpire per field for non-trophy games and two (2) ASA registered umpires per field for trophy games are required for a tournament. Tournament Director or Organization holding the tournament must hire local ASA registered umpires. If enough local ASA registered umpires are not available, then outside ASA registered umpires may be used.
13. Keys may be picked up the Day before tournament with \$200 Deposit at City Hall at 315 E. Jackson St., El Campo, Texas. Keys **must** be returned the next workday following the end of the tournament.
14. After each night of your tournament, be sure to use the large dumpster to empty all the small cans around the field. This will ensure the return of your deposit.



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**Clean-Up and Checklist to Remember**

1. Playing fields:

- Pick up litter in dug outs and around the fields

2. Press box:

- Area cleaned up
- Empty trash cans
- Air Conditioner turned off
- Ball Field lights turned off
- Lock up press box

3. Restrooms:

- Men's and Women's cleaned
- Lock up restrooms

4. Parking Lot / Bleachers:

- Litter picked up

5. Trash Cans:

- Empty all trash cans into dumpsters