



INVITATION TO BID

RFB 2024-04

Roof Replacement of Water Plant #1

117 E. Joe P. Strickland, Jr. Avenue, Bushnell, Florida 33513

BID DUE DATE: Friday, July 5, 2024 by 3:00 p.m.

Issued by:

**City of Bushnell
Mary Carson
Utilities Program Coordinator
mcarson@cityofbushnellfl.com
Phone: (352) 793-2591**

CITY OF BUSHNELL

REQUEST FOR SEALED BIDS

(Roof Replacement for Water Plant #1)

The City of Bushnell will be accepting bids for the labor, materials, equipment and any services necessary for the roof replacement of the Water Plant #1. Bid packets can be picked up at Bushnell City Hall located at 117 E. Joe P. Strickland, Jr. Avenue, Bushnell, Florida 33513. Detailed requirements of the work to be performed are described in the specification portion of the bid packet.

Completed bids shall be delivered, in person, to the attention of Christina Dixon, City Clerk at 117 E. Joe P. Strickland, Jr. Ave., Bushnell, FL, or mailed to P.O. Box 115, Bushnell, Florida 33513, in time for the bids to be received by our office on the day of the bid opening.

All bids shall be delivered by **Friday, July 5, 2024 at 3:00 p.m.**, and marked **“Sealed Bid for Roof Replacement for Water Plant #1.”** Bid openings will follow immediately in the Bushnell City Hall Council Chambers.

For additional information, please contact Mary Carson at City of Bushnell, located at 117 E Joe P. Strickland, Jr. Avenue, Bushnell, FL 33513, at telephone number (352) 793-2591, or via email: mcarson@cityofbushnellfl.com.

The City of Bushnell reserves the right to reject any and all bids and to accept bids not solely based on price. Consideration for the successful bidder will also be based on the ability to meet specifications, delivery times, quality of products, and the bid that best meets the City’s needs and interests.

City of Bushnell
Christina Dixon, City Clerk

To be published in the Sumter Sun Times on Thursday, June 13, 2024 as a regular legal advertisement.

The City of Bushnell Electric Utility is soliciting bids from experienced licensed Contractors to replace the roof on Water Plant #1 at 407 N. MARKET ST, Bushnell, FL.

Contractor must respond with a written quote along with all other requested documentation. Contractor will provide all labor, materials, equipment and supplies necessary to perform this work.

Licensing/Qualifications Requirements

Bidder must be a licensed contractor in the State of Florida to perform all work outlined in this Scope of Work.

Bidders must list three (3) references for whom they have performed commercial roofing services, within the past five (5) years. **Please provide this information and label as "References".**

Insurance Requirements

The successful Vendor shall file with City Hall, prior to commencing work, an appropriate certificate(s) of insurance, in duplicate, evidencing compliance with the insurance requirements of the City of Bushnell.

Additional Insured: The certificate of insurance shall name the City of Bushnell, its Board, employees, and agents as an additional insured under the required requirements of these specifications.

Insurance Requirement: The successful vendor who provides products and services to the City of Bushnell shall obtain and keep in force, at vendor's expense: Comprehensive General Liability, Bodily Injury, and Property Damage Liability insurance in the combined single limit of not less than \$1,000,000, including but not limited to coverage for General Liability, Personal Injury Liability and Property Damage Liability, Blanket Contractual Liability and Products Liability, covering only the operations and activities of contractor under this agreement. Automobile liability insurance in the minimum limits of \$1,000,000 combined single limit injury to, or death of, any one person, for each accident or occurrence. Personal property insurance for replacement cost covering damage to property during the installation, operation, maintenance and/or removal of equipment. The City of Bushnell will be an additional insured under contractor's property insurance and Workers Compensation Insurance including employer's liability coverage.

Contractor Responsibilities

The contractor shall have the ability to perform and carry out in a professional manner the services necessary to complete the assigned project. At a minimum, this work shall include:

- The contractor shall be responsible for performing the work necessary to meet the City standards in a safe, neat, and high-quality workman-like manner using only accepted methods in carrying out the work and complying with all Federal, State, and Local laws. All work shall conform to all existing governing authorities

- The contractor shall utilize competent employees to perform the required services. At the request of the City, the Contractor shall replace any incompetent, unfaithful, abusive or disorderly person in his or her employ.
- All contractor employees must wear shirts or badges which identify the company at all times while working on City property. All vehicles belonging to the contractor must bear the company's name prominently of the side.
- Contractor personnel shall abide by the City's smoking regulations. No smoking on any City properties or job sites.
- Contractor is required to report any damage immediately to City Utilities or Human Resources Director.
- Work areas to be cleaned of debris daily by the contractor. Contractor shall be responsible for protection of landscape and plants and surrounding structures.
- Upon completion of the work and before acceptance and final payment is made, the contractor will restore all areas disturbed/damaged by construction activities, i.e., grading and sod, irrigation system, landscape/trees, cracked or broken sidewalk, etc.

Specifications

- Remove existing modified bitumen roofing and tapered system (approximately 2,440 square feet).
- Remove and replace Galvalume drip edge
- Remove and replace pipe jack flashing – PVC/TPO
- Remove and replace – roof penetrations
- Remove and replace – tower flashing
- Contractor to dispose of all roof materials removed from water plant.
- Install new tapered system and TPO membrane (approximately 2,440 square feet). Substituted materials will be reviewed if specifications are provided.
- The City of Bushnell reserves the right to withhold payment for work not completed, or services completed unsatisfactorily, or work or products deemed inadequate or untimely by the city. Any payment withheld will be released and paid to contractor promptly when work or products are subsequently performed/delivered to City of Bushnell satisfaction.

Working Hours

All work will be conducted between the hours of 7:00 a.m. and 4:00 p.m., Monday through Friday. Work conducted outside of normal work hours must be approved by the department head. There will be no work on City observed holidays.

Liquidated Damages

Contractor agrees to pay as liquidated damages, the sum of \$100.00 for each consecutive work day beyond the substantial completion per specific project. These damages shall be assessed specifically to cover additional costs incurred by the owner for inspection and administration of the project.

The City of Bushnell reserves the right to recover any other real damages which it may incur as a result of work not completed by the contractor by project completion or subproject completion dates. These damages may include but are not limited to: fines or penalties imposed by regulatory agencies, or costs to provide temporary service until project is complete.

Security

The contractor shall be solely responsible for security at the project site. Contractor shall secure all materials, equipment and tools used in the performance of this project. Prior to completion, storage and adequate protection of all material and equipment will be the Contractor's responsibility.

Work Areas

Components of the project, including temporary work and storage areas, will be located on-site per project. Utilizing private property without written permission is prohibited. Staging areas will be sited inside the right-of-way or on City property.

Safety/Environmental

The contractor shall be fully responsible for meeting all OSHA, local, state, and national codes concerning safety provisions for their employees, sub-contractors, all building and site occupants, staff, public, etc. Contractor shall be responsible for all damage to buildings, curbing, pavement, landscaping or irrigation systems caused by the delivery or removal of materials. In no event shall the City be responsible for any damages to materials, equipment or clothing that is lost, damaged, destroyed, or stolen. Any emergency situations must be reported immediately to the project manager.

Weather Days

Contractor shall be observant of weather conditions that could cause damage to contents of the building during construction.

Warranty

Contractor to provide labor warranty for a period of 10 years.

Clean-Up

Job site shall be free of debris every day. At the completion of work, Contractor shall remove from the building and site: all tools, equipment surplus materials, debris, temporary facilities, and equipment. The areas of work shall be swept thoroughly and all marks, stains, dirt, and the like shall be removed from all new and existing work, to the satisfaction of the Owner. Removal and disposal of old equipment and material shall be contractor's responsibility. Contractor shall dispose of debris, equipment, and material in a legal manner including licensed landfills.

Scheduling/Invoicing

Scheduling of work, and work conducted outside of normal work hours must be approved and coordinated with City of Bushnell management.

Pricing/Award

Prices will include overhead, profits, mobilization, and all direct and indirect costs required to complete the project. Optional Items will be included in the project if they are in the best interest of the City. The decision will be made upon Intent to Award. The City reserves the right to include any, all, or none of the Optional Items in the award. These items will not be considered in determining the lowest bidder, however, any prices clearly outside of industry standard may be grounds for bid rejection.