



Horace City Council Meeting Agenda

Monday, June 6, 2022 – 6:00 pm

Fire Hall Event Center, 413 Main Street, Horace, ND 58047

1. Call to Order
2. Declare Quorum | Pledge
3. Approve Regular Agenda
4. Approve Consent Agenda
 - a. Vendor Invoices
 - b. Pledge Reports
 - c. Water, Sewer, Storm, and Street Improvement District No. 2021-3 (Lakeview Addition)
 - i. Progressive Estimate No. 5 for work completed by Dakota Underground Co.
 - d. Water, Sewer, Storm, and Street Improvement District No. 2020-2 (82nd Avenue)
 - i. Progressive Estimate No. 9 for work completed by Dakota Underground Co.
 - e. Water, Sewer, Storm, and Street Improvement District No. 2021-1 (Southdale Farms 3rd Addition)
 - i. Progressive Estimate No. 8 for work completed by Dakota Underground Co.
5. Approval of the City Council Meeting Minutes from May 16, 2022
6. Public Comment
7. Sheriff's Update | Craig Keller & Jake Murray, Cass County Sheriff's Department
8. Special Assessment Policy | Brenton Holper, City Administrator & Dylan Brown, Stantec
 - a. Discussion & Action
9. Sewer, Storm, and Street Improvement District No. 2022-10 (Chestnut Drive) | Lukas Croaker, City Attorney
 - a. Public Hearing to Determine Sufficiency of Protests
 - i. Discussion & Action
 - b. Resolution Determining Insufficient Protests
 - i. Discussion & Action
 - c. Resolution Directing Engineer to Prepare Plans & Specifications
 - i. Discussion & Action



10. Annexation - Part of Section 13 and Section 24, Township 138 North, Range 50 West; Part of Section 18 and Section 19, Township 138 North, Range 49 West, Cass County, ND | Lukas Croaker, City Attorney
 - a. Public Hearing on Petition to Annex
 - i. Discussion & Action
 - b. Annexation Ordinance – 1st Reading
 - i. Discussion & Action

11. Water, Sewer, Storm, and Street improvement District No. 2022-8 (66th Street) | Jim Dahlman, City Engineer
 - a. Review Public Comments Received
 - i. Discussion
 - b. Review and Accept Geotechnical Evaluation Proposal for Soil Borings and Analysis along the Corridor
 - i. Discussion & Action

12. Cub Creek 2nd Addition | Jace Hellman, Community Development Director
 - a. Plat
 - i. Public Hearing
 - ii. Discussion & Action
 - b. Rezone
 - i. Public Hearing
 - ii. Discussion & Action

13. Water, Sewer, and Street Improvement District No. 2022-1 (Visto Industrial Additions Paving) | Jim Dahlman, City Engineer
 - a. Approve Plans & Specifications
 - i. Discussion & Action
 - b. Authorize the Auditor to Advertise for Bids
 - i. Discussion & Action

14. Water, Sewer, Storm, and Street Improvement District No. 2022-5 (Maple Lake Estates Addition – Phase II) | Jim Dahlman, City Engineer
 - a. Review Bid Received
 - i. Discussion
 - b. Award Project to the Lowest Responsible Bidder
 - i. Action

15. Water, Sewer, Storm, and Street Improvement District No. 2022-6 (Southdale Farms Fourth Addition) | Jim Dahlman, City Engineer
 - a. Review Bid Received
 - i. Discussion
 - b. Award Project to the Lowest Responsible Bidder
 - i. Action



16. Water, Sewer, Storm, and Street Improvement District No. 2022-7 (Southdale Farms Fifth Addition) | Jim Dahlman, City Engineer
 - a. Review Bid Received
 - i. Discussion
 - b. Award Project to the Lowest Responsible Bidder
 - i. Action

17. Southdale Farms Pocket Park | Jim Dahlman, City Engineer
 - a. Review Bid Received
 - i. Discussion
 - b. Award Project to the Lowest Responsible Bidder
 - i. Action

18. Water, Sewer, Storm, and Street Improvement District No. 2021-5 (Arrowwood Third Addition) | Jim Dahlman, City Engineer
 - a. Review Bid Received
 - i. Discussion
 - b. Consider Awarding Project to the Lowest Responsible Bidder
 - i. Action

19. Water Improvement District No. 2021-6 (Horace Proper Water Replacement) | Jim Dahlman, City Engineer
 - a. Change Order No. 3 – Asphalt Escalation Price Increase Request
 - i. Discussion & Action

20. Food Truck and Vendor Permits | Brenton Holper, City Administrator
 - a. Adibon
 - i. Discussion & Action
 - b. Jesse's Produce Stand
 - i. Discussion & Action

21. Food Truck Ordinance | Brenton Holper, City Administrator
 - a. 1st Reading
 - i. Discussion & Action

22. Liquor License Renewals | Brenton Holper, City Administrator
 - a. Big Erv's
 - i. Discussion & Action
 - b. Casey's
 - i. Discussion & Action
 - c. The Grove
 - i. Discussion & Action



23. Big Erv's Events Requests | Brenton Holper, City Administrator
 - a. Street Closure/June 25th, 2022
 - i. Discussion & Action
 - b. Special Events Permit/June 25th, 2022
 - i. Discussion & Action

24. Cass County Vector Control Agreement | Brenton Holper, City Administrator
 - a. Discussion & Action

25. Employee Handbook Amendment | Brenton Holper, City Administrator
 - a. Discussion & Action

26. Employee Benefits | Brenton Holper, City Administrator
 - a. Health Insurance
 - i. Discussion & Action
 - b. Cost of Living Adjustment
 - i. Discussion & Action

27. Engineering/Public Works | Jim Dahlman, City Engineer
 - a. Construction Project Status Report

28. City Administrator | Brenton Holper, City Administrator
 - a. ISO Rating
 - b. June 14th Elections @ the Horace Fire Hall

29. Portfolio Reports
 - a. Mayor Peterson
 - b. Councilmember Veit
 - c. Councilmember Burkland
 - d. Councilmember Johnson
 - e. Councilmember Trudeau

30. Adjourn

The next City Council Meeting is scheduled for **Monday, June 20, 2022, at 6:00 pm**