



## **HORACE CITY COUNCIL MEETING MINUTES**

The Horace City Council met on March 21, 2022 at 6:00 p.m. at the Horace Fire Hall Event Center.

Those present were Mayor Kory Peterson, Councilmember Chelsey Johnson, Councilmember Naomi Burkland, and Councilmember Trudeau. Councilmember Sarah Veit joined the meeting via Teams. Others present included: Brenton Holper, Jace Hellman, Jim Dahlman, and Lukas Croaker.

Mayor Peterson called the meeting to order at 6:01 p.m.  
The Pledge of Allegiance was recited.

### **AGENDA ITEM #3: APPROVE REGULAR AGENDA**

**Motion:** Approve the Regular Agenda

**1<sup>st</sup> Motion:** Councilmember Trudeau

**2<sup>nd</sup> Motion:** Councilmember Burkland

**Action taken:** All in favor, none opposed. Motion carried.

### **AGENDA ITEM #4: APPROVE CONSENT AGENDA**

- a. Vendor Invoices
- b. Fund Balance Report & Income Statement
- c. Checks written in February 2022

**Motion:** Approve the Consent Agenda

**1<sup>st</sup> Motion:** Councilmember Johnson

**2<sup>nd</sup> Motion:** Councilmember Trudeau

**Action taken:** All in favor, none opposed. Motion carried.

### **AGENDA ITEM #5: APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM MARCH 7, 2022**

**Motion:** Approve the City Council Minutes from March 7, 2022

**1<sup>st</sup> Motion:** Councilmember Trudeau

**2<sup>nd</sup> Motion:** Councilmember Johnson

**Action taken:** All in favor, none opposed. Motion carried.

### **AGENDA ITEM #6: PUBLIC COMMENT**

### **AGENDA ITEM #7: SHERIFF'S UPDATE | CRAIG KELLER/JAKE MURRAY, CASS COUNTY SHERIFF'S DEPARTMENT**

### **AGENDA ITEM #8: WATER, SEWER, STORM AND STREET IMPROVEMENT DISTRICT NO. 2021-5 (ARROWWOOD THIRD ADDITION) | JIM DAHLMAN, CITY ENGINEER**

Mr. Dahlman presented updates regarding the Water, Sewer, Storm and Street Improvement District No. 2021-5 (Arrowwood Third Addition).

**Motion:** Approve the Plans and Specifications and Directing the Auditor to Advertise for Bids for the Water, Sewer, Storm and Street Improvement District No. 2021-5 (Arrowwood Third Addition) Project

**1<sup>st</sup> Motion:** Councilmember Burkland

**2<sup>nd</sup> Motion:** Councilmember Trudeau

**Action taken:** All in favor, none opposed. Motion carried.

### **AGENDA ITEM #9: WATER, SEWER, STORM AND STREET IMPROVEMENT DISTRICT NO. 2022-6 (SOUTHDALE FARMS FIFTH ADDITION) | JIM DAHLMAN, CITY ENGINEER**

Mr. Dahlman presented updates regarding the Water, Sewer, Storm and Street Improvement District No. 2022-6 (Southdale Farms Fifth Addition). Councilman Trudeau inquired whether parking signs would be installed during construction, to which Mr. Holper explained that he is in communication with the sheriff and will bring the issue back to Council when a plan has been determined.



**Motion:** Approve the Preliminary Report for the Water, Sewer, Storm and Street Improvement District No. 2022-6 (Southdale Farms Fifth Addition) Project

**1<sup>st</sup> Motion:** Councilmember Johnson

**2<sup>nd</sup> Motion:** Councilmember Burkland

**Action taken:** All in favor, none opposed. Motion carried.

**Motion:** Approve Plans and Specifications and the Engineering Services Agreement for Improvements for the Water, Sewer, Storm and Street Improvement District No. 2022-6 (Southdale Farms Fifth Addition) Project

**1<sup>st</sup> Motion:** Councilmember Trudeau

**2<sup>nd</sup> Motion:** Councilmember Johnson

**Action taken:** All in favor, none opposed. Motion carried.

**AGENDA ITEM #10: WATER, SEWER, STORM AND STREET IMPROVEMENT DISTRICT NO. 2022-2 (LOST RIVER SEVENTH ADDITION) | JIM DAHLMAN, CITY ENGINEER**

Mr. Dahlman presented updates regarding the Water, Sewer, Storm and Street Improvement District No. 2022-2 (Lost River Seventh Addition).

**Motion:** Approve the Plans and Specifications and Directing the Auditor to Advertise for Bids for the Water, Sewer, Storm and Street Improvement District No. 2022-2 (Lost River Seventh Addition) Project

**1<sup>st</sup> Motion:** Councilmember Johnson

**2<sup>nd</sup> Motion:** Councilmember Trudeau

**Action taken:** All in favor, none opposed. Motion carried.

**AGENDA ITEM #11: WATER, SEWER, STORM AND STREET ID NO. 2022-12 (LOST RIVER SEVENTH ADDITION) - IMPROVEMENT DISTRICT AGREEMENT | LUKAS CROAKER, CITY ATTORNEY**

Mr. Croaker presented updates regarding the Water, Sewer, Storm and Street Improvement District No. 2022-12 (Lost River Seventh Addition) Agreement. Location and Improvement District Agreement would need to be in place to award.

**Motion:** Approve Improvement District Agreement for the Water, Sewer, Storm and Street ID No. 2022-12 (Lost River Seventh Addition) Project

**1<sup>st</sup> Motion:** Councilmember Trudeau

**2<sup>nd</sup> Motion:** Councilmember Johnson

**Action taken:** All in favor, none opposed. Motion carried.

**AGENDA ITEM #12: DUMP TRUCK / SNOWPLOW PURCHASE | BRENTON HOLPER, CITY ADMINISTRATOR AND ADAM CARPENTER, PUBLIC WORKS SUPERVISOR**

Mr. Holper and Mr. Carpenter presented information regarding the Dump Truck / Snowplow Purchase. Options were discussed to purchase a truck with an underbelly scraper.

**Motion:** Approve the Purchase of the Dump Truck and Snowplow Equipment

**1<sup>st</sup> Motion:** Councilmember Veit

**2<sup>nd</sup> Motion:** Councilmember Trudeau

**Action taken:** Roll call. All in favor (4-0), none opposed. Motion carried.

**AGENDA ITEM #13: ENGINEERING/PUBLIC WORKS | JIM DAHLMAN, CITY ENGINEER**

Mr. Dahlman announced a public meeting regarding Chestnut Drive and Ironwood Drive to take place on March 31 at the Fire Hall. He also presented information regarding 2023 TA grants, updated DOT cost estimates, and bid opening dates to take place in either February or April 2023. He also recommended that a public kickoff meeting regarding Wall Avenue should take place.

**AGENDA ITEM #14: CITY ADMINISTRATOR | BRENTON HOLPER, CITY ADMINISTRATOR**

Mr. Holper provided an update regarding the remodel project at City Hall and introduced Jace Hellman, the City's new Community Development Director.



**AGENDA ITEM #15: PORTFOLIO REPORTS**

- a. Mayor Peterson stated that he is looking forward to the NDLC Spring Workshop to take place in Bismarck the week of March 28.
- b. Councilmember Veit stated that she will be meeting with legislators the week of March 28.
- c. Councilmember Burkland: No update and will be absent from next Council meeting.
- d. Councilmember Johnson: No update
- e. Councilmember Trudeau is working with Google Maps, Microsoft Maps, and MapQuest to clarify access points for new developments.

**AGENDA ITEM #16: ADJOURN**

**Motion:** Approve Meeting Adjourn at 6:59 p.m.

**1<sup>st</sup> Motion:** Councilmember Trudeau

**2<sup>nd</sup> Motion:** Councilmember Johnson

**Action taken:** All in favor, none opposed. Motion carried.

The next Horace City Council meeting is scheduled for **Monday, April 4, 2022 at 6:00 p.m.**  
The meeting will take place at the **Horace Fire Hall Event Center** located at 413 Main Street.