



## **Horace City Council Meeting Minutes**

The Horace City Council met on October 17, 2022, at 6:00 p.m. at the Horace Fire Hall Event Center.

Those present were Mayor Kory Peterson, Councilmember Stephanie Landstrom, Councilmember Naomi Burkland, Councilmember Sarah Veit, and Councilmember Jeffrey Trudeau. Others present included: Brenton Holper and Jim Dahlman. Lukas Croaker and Jace Hellman were not present.

Mayor Peterson called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.

### **Agenda Item #3: Approve Regular Agenda**

**Motion:** Approve the Regular Agenda

**1<sup>st</sup> Motion:** Councilmember Burkland

**2<sup>nd</sup> Motion:** Councilmember Veit

**Action taken:** All in favor, none opposed. Motion carried.

### **Agenda Item #4: Approve Consent Agenda**

- a. Vendor Invoices
- b. Balance Sheet & Income Statement
- c. Checks Written in September 2022

**Motion:** Approve the Consent Agenda

**1<sup>st</sup> Motion:** Councilmember Veit

**2<sup>nd</sup> Motion:** Councilmember Landstrom

**Action taken:** All in favor, none opposed. Motion carried.

### **Agenda Item #5: Approval of the City Council Meeting Minutes from October 3, 2022**

**Motion:** Approve the City Council Meeting Minutes from October 3, 2022

**1<sup>st</sup> Motion:** Councilmember Landstrom

**2<sup>nd</sup> Motion:** Councilmember Burkland

**Action taken:** All in favor, none opposed. Motion carried.

### **Agenda Item #6: Approval of the City Council Special Meeting Minutes from October 10, 2022**

**Motion:** Approve the City Council Special Meeting Minutes from October 10, 2022

**1<sup>st</sup> Motion:** Councilmember Trudeau

**2<sup>nd</sup> Motion:** Councilmember Landstrom

**Action taken:** All in favor, none opposed. Motion carried.

### **Agenda Item #7: Public Comment**

Resident Martin Hochhalter thanked Mr. Holper and the City of Horace Staff for assisting in identifying his property line. He also expressed concern that it took Read iTech three times to find the correct location, which also leads him to become concerned with franchise fees and whether the fees are being properly spent. Mr. Holper explained that telecommunication companies are protected by the Federal Government from franchise fees.

### **Agenda Item #8: Sheriff's Update | Craig Keller and Jake Murray, Cass County Sheriff's Department**

No update was provided.



**Agenda Item #9: Southdale Farms 7<sup>th</sup> Addition | Lukas Croaker, City Attorney**

a. Developer's Agreement

Mr. Holper presented the Developer's Agreement for Southdale Farms 7<sup>th</sup> Addition on behalf of Mr. Croaker. Because both lots are commercial, the developer, New Horizon Homes, LLC, will build a private street. The agreement outlined the parties' rights and responsibilities related to the development and installation of the improvements in the development.

**Motion:** To Approve the Southdale Farms 7<sup>th</sup> Addition Developer's Agreement

**1<sup>st</sup> Motion:** Councilmember Veit

**2<sup>nd</sup> Motion:** Councilmember Trudeau

**Action taken:** All in favor, none opposed. Motion carried.

**Agenda Item #10: Water, Sewer, Storm, and Street Improvement District No. 2022-6 (Southdale Farms 4<sup>th</sup> Addition) | Jim Dahlman, City Engineer**

Mr. Dahlman presented Easements for the Water, Sewer, Storm, and Street Improvement District No. 2022-6 (Southdale Farms 4<sup>th</sup> Addition). The land is located in Fargo north of the Visto addition and requires easements for access to the storm sewer infrastructure on the property owned by the City of Horace.

**Motion:** To Approve the Easements for the Water, Sewer, Storm, and Street Improvement District No. 2022-6 (Southdale Farms 4<sup>th</sup> Addition) Project

**1<sup>st</sup> Motion:** Councilmember Veit

**2<sup>nd</sup> Motion:** Councilmember Trudeau

**Action taken:** All in favor, none opposed. Motion carried.

**Agenda Item #11: Engineering / Public Works Report | Jim Dahlman, City Engineer**

Mr. Dahlman provided the Engineering / Public Works Report, stating that the frontage road and Industrial Drive in the Visto Addition had been paved and that major improvements in Terra Gardens Third Addition have been completed. He also stated that he met last Friday regarding the new completion date of November 11, 2022, for the water project on 3<sup>rd</sup> and 4<sup>th</sup> street.

**Agenda Item #12: City Administrator Report | Brenton Holper, City Administrator**

Mr. Holper provided the City Administrator Report. He stated that he and Councilmember Trudeau have been interviewing Public Works candidates and will be making an offer. They will also be interviewing two Finance Director candidates at the beginning of November. There was a special meeting regarding special assessments on October 10, 2022, and residents were sent a letter giving them until October 24, 2022, to pay off their specials.

**Agenda Item #13: Portfolio Reports**

- a. Mayor Peterson will be meeting with legislators tomorrow for the Flush to Fargo project. He will also be judging the science fair at the middle school. On October 30, he will be hosting a meeting at the Horace Lutheran Church to discuss childcare.
- b. Councilmember Veit has been wrapping up projects to ensure that they are fulfilled. She will also be meeting with Cass County Commissioners to discuss funding.
- c. Councilmember Burkland has been attending the Planning and Zoning meetings every other week.
- d. Councilmember Landstrom reminded the public about the upcoming Halloween in Horace event on Friday, October 28, 2022. She asked Mr. Holper about the audio and video installation at the Fire Hall and he informed her that Mr. Hayton is looking to see if there's an electrician at the Fire Department.
- e. Councilmember Trudeau participated in good interviews and meetings last week and stated that MetroCOG had canceled all of its meetings.

**Agenda Item #24: Adjourn at 6:56 p.m.**



**1<sup>st</sup> Motion:** Councilmember Trudeau

**2<sup>nd</sup> Motion:** Councilmember Burkland

**Action taken:** All in favor, none opposed. Motion carried.

The next City Council Meeting is scheduled for **Monday, November 7, 2022, at 6:00 pm.**