



Horace City Council Meeting Minutes

The Horace City Council met on September 19, 2022, at 6:00 p.m. at the Horace Fire Hall Event Center.

Those present were Councilmember Stephanie Landstrom, Councilmember Naomi Burkland, Councilmember Sarah Veit, and Councilmember Jeffrey Trudeau. Mayor Kory Peterson was present via Teams. Others present included: Brenton Holper, Jim Dahlman, and Lukas Croaker.

Councilmember Veit called the meeting to order at 6:03 p.m.

The Pledge of Allegiance was recited.

Agenda Item #3: Approve Regular Agenda

Motion: Approve Regular Agenda

1st Motion: Councilmember Trudeau

2nd Motion: Councilmember Landstrom

Action taken: All in favor, none opposed. Motion carried.

Agenda Item #4: Approve Consent Agenda

- a. Vendor Invoices
- b. Fund Balances & Income Statement
- c. Checks Written in August 2022

Motion: Approve the Consent Agenda

1st Motion: Councilmember Burkland

2nd Motion: Councilmember Landstrom

Action taken: All in favor, none opposed. Motion carried.

Agenda Item #5: Approval of the City Council Meeting Minutes from September 6, 2022

Motion: Table the regular agenda pending revisions to Agenda Items 3, 5, 13b, and 19.5

1st Motion: Councilmember Veit

2nd Motion: Councilmember Landstrom

Action taken: All in favor, none opposed. Motion carried.

Agenda Item #6: Public Comment

Resident Kara Skarpohl of Liberty Lane expressed concern regarding the speed limit near her home after the train tracks had been removed. She was joined by her husband and her neighbor Alec Winmill, who expressed the same concern. Councilmember Veit recommended the City of Horace install a speed sign and asked the residents to return in two weeks for an update. Councilmember Veit stated that she will also visit the location to observe speeds. Resident Adam Kusler from Chestnut Drive was present and expressed the same concern for the Chestnut Drive area, which is near the school. Councilmember Veit stated that she would talk to the County regarding flashing lights along CR17 for pedestrian crossings.

Motion: To Install Appropriate Speed Limit Signage on Liberty Lane

1st Motion: Councilmember Veit

2nd Motion: Councilmember Burkland

Action taken: All in favor, none opposed. Motion carried.

Agenda Item #7: Sheriff's Update | Craig Keller and Jake Murray, Cass County Sheriff's Department

No update.



Agenda Item #8: No Parking Zones | Jim Dahlman, City Engineer & Brenton Holper, City Administrator

- a. Terra Gardens, Prairie View, Maple Lakes & Cub Creek
 - i. Discussion & Action

Mr. Dahlman presented updates regarding Terra Gardens, Prairie View, Maple Lakes, and Cub Creek No Parking Zones. Discussion was had regarding narrow streets and safety during winter. It was decided to allow parking on one side of the street during warmer seasons and no parking between November 15 and April 15 in all developments discussed. Resident Lynette Webber expressed concern regarding parking in front of mail collection boxes, which makes it difficult for the post office. Councilmember Veit stated it should be added to the ordinance. Motions for each development were made separately.

Motion: To Approve No Parking Zones as proposed and No Parking from November 15th to April 15th on all City Streets in the Prairie View Development

1st Motion: Councilmember Trudeau

2nd Motion: Councilmember Landstrom

Action taken: All in favor, none opposed. Motion carried.

Motion: To Approve No Parking Zones as proposed and No Parking from November 15th to April 15th on all City Streets in the Terra Gardens First and Second Additions

1st Motion: Councilmember Trudeau

2nd Motion: Councilmember Burkland

Action taken: All in favor, none opposed. Motion carried.

Motion: To Approve No Parking Zones as proposed and No Parking from November 15th to April 15th on all City Streets in the Maple Lake Estates Development

1st Motion: Councilmember Trudeau

2nd Motion: Councilmember Landstrom

Action taken: All in favor, none opposed. Motion carried.

Motion: To Approve No Parking from November 15th to April 15th on all City Streets in the Cub Creek First Addition Development

1st Motion: Councilmember Trudeau

2nd Motion: Councilmember Veit

Action taken: All in favor, none opposed. Motion carried.

Agenda Item #9: Sewer, Storm, and Street Improvement District No. 2022-10 (Chestnut Drive, Ironwood Drive & Lift Station SA-4 Improvements) | Jim Dahlman, City Engineer

- a. Review Bids & Consider Award
 - i. Discussion & Action

Mr. Dahlman provided an update for the Sewer, Storm, and Street Improvement District No. 2022-10 (Chestnut Drive, Ironwood Drive and Lift Station SA-4 Improvements) project. Councilmember Veit asked for resident feedback. Residents from Chestnut Drive expressed concerns regarding the bid cost and price per lot versus price for frontage. Residents felt this was creating unfair costs for different lots. Mr. Holper explained that an estimate was done and that the Special Assessment Commission would determine the Special Assessment Policy when the project is complete. One resident expressed concern regarding the addition of the sewer project. Mr. Dahlman explained how lift stations 4, 2, and 1 work and what happens when one sanitary sewer becomes overwhelmed. He explained that there were separate bids for each development. City contribution was discussed. Residents expressed concern regarding making a decision based on one bid.

Motion: To Approve Awarding the Proposed Bid to Border States Paving



1st Motion: Councilmember Trudeau

2nd Motion: Councilmember Landstrom

Action taken: All in favor, none opposed. Motion carried.

Agenda Item #10: Water, Sewer, and Street Improvement District No. 2022-1 (Visto Industrial Additions Paving) | Jim Dahlman, City Engineer

- a. Project Update

Mr. Dahlman provided an update for the Water, Sewer, and Street Improvement District No. 2022-1 (Visto Industrial Additions Paving). He stated that cement stabilization has been completed and once cured will be continued later this week.

Agenda Item #11: Southdale Farms 7th Addition | Lukas Croaker, City Attorney

- a. Rezone – Second Reading
 - i. Discussion & Action

Mr. Croaker presented the Second Reading for the Rezone for the Southdale Farms 7th Addition project with no changes.

Motion: To Approve the Second Reading for the Rezone for the Southdale Farms 7th Addition Project

1st Motion: Councilmember Burkland

2nd Motion: Councilmember Landstrom

Action taken: All in favor, none opposed. Motion carried.

Agenda Item #12: River's Edge 2nd Addition | Lukas Croaker, City Attorney

- a. Rezone – Second Reading
 - i. Discussion & Action

Mr. Croaker presented the Second Reading for the Rezone for the River's Edge 2nd Addition project with no changes.

Motion: To Approve the Second Reading for the Rezone for the River's Edge 2nd Addition Project

1st Motion: Councilmember Trudeau

2nd Motion: Councilmember Burkland

Action taken: All in favor, none opposed. Motion carried.

Agenda Item #13: Horace Hawks Booster Club | Brenton Holper, City Administrator

- a. Special Events Permit for Fundraiser on October 15, 2022
 - i. Discussion & Action

Mr. Holper presented a request for a Special Events Permit for a fundraiser on October 15, 2022, for the Horace Hawks Booster Club. The event will take place at the Senior Center starting at 5 p.m. with approximately 200 attendees.

Motion: To Approve the Special Events Permit Request for October 15, 2022 for the Horace Hawks Booster Club

1st Motion: Councilmember Veit

2nd Motion: Councilmember Trudeau

Action taken: All in favor, none opposed. Motion carried.

Agenda Item #14: Engineering/Public Works Report | Jim Dahlman, City Engineer

- a. Construction Project Status

Mr. Dahlman provided an update regarding projects including Lift Station 14, which was a little behind but is now getting concrete; Lift Station 13, which experienced a Zebtron coating issue but will receive a mid-October delivery; Terra Gardens, which will receive a final overlay this week; and a cement shortage, which prevented the City from obtaining additional cement. He announced that KPH had brought in a second crew and that the vault for the water project will probably not arrive this fall.



Agenda Item #15: City Administrator Report | Brenton Holper, City Administrator

Mr. Holper reminded Council of the North Dakota League of Cities conference this week in Grand Forks. He reviewed the Fireside Farmers' Market event held on September 16th, which received an overall good response from the vendors.

Agenda Item #16: Portfolio Reports

- a. Mayor Peterson: No update
- b. Councilmember Veit stated that she will be attending the NDLC conference as well as the special meeting on Tuesday.
- c. Councilmember Burkland stated that she has been attending the Planning and Zoning meetings and that Mr. Hellman has been very helpful.
- d. Councilmember Landstrom thanked
- e. Councilmember Trudeau

Agenda Item #24: Adjourn at 7:54 p.m.

Motion to Adjourn: Councilmember Burkland

Action taken: All in favor, none opposed. Motion carried.

A City Council special meeting is scheduled for Tuesday, September 20, 2022, at 6:00 pm at the Horace Fire Hall Event Center to hold a public hearing for the FY 2023 budgets.

The next regular City Council Meeting will take place on Monday, October 3, 2022, at 6:00 pm.