

Horace Planning & Zoning Commission Meeting Agenda

Tuesday, July 12, 2022 – 6:00 pm Fire Hall Event Center – 413 Main Street, Horace, North Dakota

- 1. Declare Quorum
- 2. Regular Agenda
- 3. Approve the June 28, 2022, Planning & Zoning Commission Meeting Minutes
- 4. Shoppes at Horace Design Review Modification | Jace Hellman, Community Development Director
 - a. Design Review
 - i. Discussion & Action
- 5. Adjournment



HORACE PLANNING and ZONING COMMISSION MEETING MINUTES

June 28, 2022 | 6 p.m. Horace Fire Hall Event Center | 413 Main Street, Horace ND 58047

Present: Russell Sahr, Amy Beaton, Julie Hochhalter, Doug Wendel, Lukas Croaker, Jace Hellman, Jim Dahlman, Stephen Hayton

Chair Sahr called the meeting to order at 6:01 p.m.

Agenda Item 1: Declare Quorum

Agenda Item 2: Regular Agenda

Commissioner Hochhalter motioned to approve the Regular Agenda. Seconded by Commissioner Beaton. All in favor, none opposed. Motion carried.

Agenda Item 3: Approve the June 14, 2022 Planning and Zoning Commission Meeting Minutes

Commissioner Beaton motioned to approve the minutes from June 14, 2022. Seconded by Commissioner Wendel. All in favor, none opposed. Motion carried.

Agenda Item 4: St. Benedict's Church – Parish Hall | Jace Hellman, Community Development Director Mr. Hellman presented the plans for St. Benedict's Church. Discussion was had regarding the design and types of materials that would be used.

Commissioner Beaton motioned to approve the design including screens for rooftop units. Seconded by Commissioner Hochhalter. All in favor, none opposed. Motion carried.

Agenda Item 5: River's Edge 2nd Addition | Jace Hellman, Community Development Director

Mr. Hellman presented the plat and rezone for River's Edge 2nd Addition. Chairman Sahr opened the public hearing at 6:13 p.m. Resident Travis Voegele expressed concern regarding traffic posing a danger to children, drainage ditches, and lot sizes. The public hearing was closed at 6:32 p.m.

Mr. Dahlman presented information regarding the drain plan.

Commissioner Sahr motioned to approve the plat and direct City staff to revise the language on the prior park agreement to match the current lot agreement for River's Edge 2nd Addition. Seconded by Commissioner Wendel. All in favor, none opposed. Motion carried.

Commissioner Hochhalter motioned to approve the rezone for River's Edge 2nd Addition. Seconded by Commissioner Beaton. All in favor, none opposed. Motion carried.

Agenda Item 6: Southdale Farms 6th Addition | Jace Hellman, Community Development Director

Mr. Hellman presented the plat and rezone for Southdale Farms 6th Addition. Chairman Sahr opened the public hearing at 6:46 p.m. Resident Sarah Veit expressed concern regarding a fence being built in her neighborhood, with Chairman Sahr agreeing that trees and plants as barriers were more neighborly. Chairman Sahr closed the public hearing at 7:04 p.m.



Discussion was had regarding trees in the easements. Mr. Croaker recommended including a provision in the agreement that requires the developer to install landscaping on the back side of the lots. Chairman Sahr stated that he preferred the ID Agreement to leave as many rights with the homeowners as possible.

Chairman Sahr motioned to approve the plat for Southdale Farms 6th Addition with a recommendation to the City Council that they require plantings as deemed by the Community Development Director. Seconded by Commissioner Beaton. All in favor, none opposed. Motion carried.

Chairman Sahr opened the public hearing for the rezone at 7:15 p.m. Chairman Sahr closed the public hearing for the rezone at 7:15 p.m.

Commissioner Beaton motioned to approve the rezone for Southdale Farms 6th Addition. Seconded by Commissioner Hochhalter. All in favor, none opposed. Motion carried.

Agenda Item 5: Adjournment at 7:18 p.m.

The next Planning and Zoning Commission meeting is scheduled for June 28, 2022 at 6 p.m.





Christianson Companies and Design Resources Group are requesting a shared parking agreement for the Shoppes at Horace retail center currently under construction at 7951 Jacks Way. The retail center will contain a 9,250 SF Clinic and a 6,514 SF restaurant/bar. The building also includes 6,326 SF of retail space.

The site design includes 138 parking spaces. The current zoning ordinance requires 159 parking spaces for the uses noted above. We are requesting a shared parking agreement between the clinic space and the restaurant/bar space as the businesses have peak hours that do not coincide. The clinic's hours of operation will be Monday thru Friday, from 8:00am to 5:00pm. The restaurant/bar's hours of operation will be 7 days a week, from 11:00am to close (11:00pm-2:00am). The restaurant/bar's peak hours will be when the clinic is closed, from 5:00pm – close and weekends. During the clinic's hours of operation, 73% of the restaurant/bar's required parking spaces will be available.

Current Parking Count (Current Codes)						
		Total leased area	Five spaces per doctor = 7 doctors	1 space per employee on the largest shift	Area per parking space	Parking spaces
Suite 124/128	Clinic	·	35	20	,	55
Suite 120	Retail	2,185			250	8.74
Suite 116	Retail	2,101			250	8.404
Suite 112	Retail	2,040			250	8.16
Suite 108	Retail	2,185			250	8.74
Suite 104	Retail	2,185			250	8.74
Suite 100	Fast Food	2,144		4	200	14.72
	Total required Parking Spaces					112.504
	Parking Spaces Provided					138
10 Parking spots need to be removed for drive thu @ Fast Food						

New Parking Count with Restaurant (New Codes to Be Approved Fall 2022)							
		Total leased area	Five spaces per doctor = 7 doctors	1 space per employee on the largest shift	Area per parking space	Parking spaces	
Suite 124/128	Clinic	9,260			240	38.58333	
Suite 120	Retail	2,185			300	7.283333	
Suite 116	Retail	2,101			300	7.003333	
Suite 112	Retail	2,040			300	6.8	
Suite 108	Restaurant	2,185			85	25.70588	
Suite 104	Restaurant	2,185			85	25.70588	
Suite 100	Restaurant	2,144			85	25.22353	
	Total required Parking Spaces					136.3053	
	Parking Spaces Provided					138	

New Parking Count with Restaurant (Current Codes)						
		Total leased area	Five spaces per doctor = 7 doctors	1 space per employee on the largest shift	Area per parking space	Parking spaces
Suite 124/128	Clinic		35	20		55
Suite 120	Retail	2,185			250	8.74
Suite 116	Retail	2,101			250	8.404
Suite 112	Retail	2,040			250	8.16
Suite 108	Restaurant	2,185		3	100	24.85
Suite 104	Restaurant	2,185		4	100	25.85
Suite 100	Restaurant	2,144		6	100	27.44
	Total required Parking Spaces					158.444
	Parking Spaces Provided					138
	Total required WITHOUT Retail					133.14



























