



## Horace City Council Meeting Agenda

Tuesday, February 21, 2023 – 6:00 pm

Fire Hall Event Center, 413 Main Street, Horace, ND 58047

1. Call to Order
2. Declare Quorum | Pledge
3. Approve Regular Agenda
4. Approve Consent Agenda
  - a. Vendor Invoices
  - b. Balance Sheet & Income Statement
  - c. FY 2022 Annual Financial Statements (unaudited)
  - d. Checks Written in January 2023
5. Approval of the City Council Meeting Minutes from February 6, 2023
6. Public Comment
7. Sheriff's Update | Craig Keller & Jake Murray, Cass County Sheriff's Department
8. Visto Industrial Addition | Jace Hellman, Community Development Director
  - a. Resolution of Street Name Change/Industrial Drive
    - i. Discussion & Action
9. Storm and Street Improvement District No. 2022-3 (Wall Avenue - Sheyenne River to Cass County Highway 17) | Jim Dahlman, City Engineer
  - a. Approve Plans & Specifications
    - i. Discussion & Action
  - b. Direct the Auditor to Advertise for Bids
    - i. Discussion & Action
10. Water, Sewer, Storm, and Street Improvement District No. 2022-12 (River's Edge Second Addition) | Jim Dahlman, City Engineer
  - a. Wetland Mitigation Credit Reimbursement
    - i. Discussion & Action
11. Engineering/Public Works Report | Jim Dahlman, City Engineer
12. City Administrator Report | Brenton Holper, City Administrator



13. Portfolio Reports

- a. Mayor Peterson
- a. Councilmember Veit
- b. Councilmember Burkland
- c. Councilmember Landstrom
- d. Councilmember Trudeau

14. Executive session held pursuant to N.D.C.C. § 44-04-19.1(9) to discuss negotiating strategy or provide negotiating instructions to its attorney or other negotiator regarding contracts for the purchase of real property related to the Wall Ave Project.

- a. Executive session
- b. Action after executive session

15. Adjourn

The next City Council Meeting is scheduled for **Monday, March 6, 2023, at 6:00 pm**

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CITY OF HORACE  
Claim Approval List  
For the Accounting Period: 2/23

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\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
4104		11 AE2S	497.25						
	85427	02/07/23 Temp Auditor Support	497.25		BRENT	100 4151	310		1130
		Total for Vendor:	497.25						
4114		16 AMERICAN WELDING & GAS, INC.	39.83						
	9089651	01/31/23 Welding Gases & cylinder surc	39.83			100 4151	332		1130
		Total for Vendor:	39.83						
		*** Claim from another period (12/22) ****							
4100		600 BEAVER CREEK ARCHAEOLOGY	2,400.00						
	CRM4929	09/16/22 CR17 Shared Use Path Phase 3	1,200.00			220 4151	310		1130
	CRM4928	09/16/22 CR17 Shared Use Path Phase 3	1,200.00			220 4151	310		1130
		Total for Vendor:	2,400.00						
4103		272 BUSINESS ESSENTIALS	1,255.97						
	71757-1	02/08/23 Signage & mounting bracket	299.16*			100 4152	423		1130
	613648-1	02/08/23 Jackets - Council	362.25			100 4152	422		1130
	612620-1	02/08/23 Jackets - Public Works	519.56			100 4152	422		1130
	615465-1	02/13/23 Business Cards - Matt, Josh,	75.00*			100 4150	410		1130
		Total for Vendor:	1,255.97						
4116		42 CASS COUNTY ELECTRIC	65.00						
	1182598	02/10/23 106-173-2162 Babbling brook	62.90			100 4151	351		1130
	1182598	02/10/23 Opration Round UP	0.84			502 4151	351		1130
	1182598	02/10/23 Franchise Fees	1.26			502 4151	353		1130
		Total for Vendor:	65.00						
4089		48 CASS COUNTY FINANCE	16,068.25						
	223/868	01/31/23 Contract Policing - Jan 23	16,068.25			100 4151	390		1130
		Total for Vendor:	16,068.25						
4086		51 CENTURY LINK	156.45						
	701-282-42	01/25/23 Telephone 701-282-4292	91.31			100 4151	356		1130
	701-492-62	01/30/23 Telephone 701-492-6232	65.14			100 4151	356		1130
		Total for Vendor:	156.45						

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4113		55 CINTAS	248.22						
	4142144666	01/03/23 Floor Mats - City Hall	124.11			100 4151	381		1130
	4146435735	02/14/23 Floor Mats - City Hall	124.11			100 4151	381		1130
		Total for Vendor:	248.22						
4088		56 CITY OF FARGO	112.00						
	434253	02/01/23 Wastewater Lab Testing	70.00			502 4152	431		1130
	434254	02/01/23 Health Water Samples	42.00			501 4152	431		1130
4109		56 CITY OF FARGO	70.00						
	434696	02/08/23 Wastewater Lab Testing	70.00			502 4152	431		1130
		02/02/23 Health Water Samples	0.00			501 4152	431		1130
		Total for Vendor:	182.00						
4097		374 CITY OF FARGO - UTILITY	7,164.00						
	60002468	02/06/23 68 Deer Creek PKWY	7,164.00			502 4152	453		1130
		Total for Vendor:	7,164.00						
4122		63 CORPORATE PAYMENT SYSTEMS	18,356.33						
	CC-67 01/19/23	Fuel	42.12			201 2125			1130
CASEYS GENERAL STORES				CC Accounting: 201-	-	4151-385			
	CC-67 01/19/23	Fuel	25.28			501 2125			1130
CASEYS GENERAL STORES				CC Accounting: 501-	-	4151-385			
	CC-67 01/19/23	Fuel	16.85			502 2125			1130
CASEYS GENERAL STORES				CC Accounting: 502-	-	4151-385			
	CC-67 01/27/23	Fuel	77.99			201 2125			1130
Holiday Stations				CC Accounting: 201-	-	4151-385			
	CC-67 01/27/23	Fuel	46.80			501 2125			1130
Holiday Stations				CC Accounting: 501-	-	4151-385			
	CC-67 01/27/23	Fuel	31.20			502 2125			1130
Holiday Stations				CC Accounting: 502-	-	4151-385			
	CC-67 01/30/23	Napa-grease	87.30			201 2125			1130
Misc Credit Card Vendor				CC Accounting: 201-	-	4152-421			
	CC-67 01/30/23	trailer parts	271.22			201 2125			1130
NORTHERN TOOL & EQUIPMENT				CC Accounting: 201-	-	4151-382			
	CC-67 02/01/23	Perkins- training for PW	65.96			100 2125			1130
Misc Credit Card Vendor				CC Accounting: 100-	-	4151-344			

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		CC-67 02/01/23 Stamart	62.39			501 2125			1130
	Misc Credit Card Vendor			CC Accounting: 501-	-	4151-385			
		CC-67 02/01/23 BWV-Meal during training PW	38.70			100 2125			1130
	Misc Credit Card Vendor			CC Accounting: 100-	-	4151-344			
		CC-67 02/02/23 Dennys-Meal during training PW	61.48			100 2125			1130
	Misc Credit Card Vendor			CC Accounting: 100-	-	4151-344			
		CC-67 01/13/23 FUEL	57.54			201 2125			1130
	CASEYS GENERAL STORES			CC Accounting: 201-	-	4151-385			
		CC-67 01/13/23 FUEL	34.52			501 2125			1130
	CASEYS GENERAL STORES			CC Accounting: 501-	-	4151-385			
		CC-67 01/13/23 FUEL	23.02			502 2125			1130
	CASEYS GENERAL STORES			CC Accounting: 502-	-	4151-385			
		CC-67 01/13/23 FUEL	46.38			201 2125			1130
	CASEYS GENERAL STORES			CC Accounting: 201-	-	4151-385			
		CC-67 01/13/23 FUEL	27.83			501 2125			1130
	CASEYS GENERAL STORES			CC Accounting: 501-	-	4151-385			
		CC-67 01/13/23 FUEL	18.55			502 2125			1130
	CASEYS GENERAL STORES			CC Accounting: 502-	-	4151-385			
		CC-67 01/13/23 Shackle Anchor Pin	116.36			502 2125			1130
	OLSEN CHAIN & CABLE			CC Accounting: 502-	-	4151-382			
		CC-67 01/17/23 Tandem Repairs	2,349.91			201 2125			1130
	NELSON INTERNATIONAL			CC Accounting: 201-	-	4151-383			
		CC-67 01/17/23 Brissels for Sweep	764.32			100 2125			1130
	SWANSTON EQUIPMENT			CC Accounting: 100-	-	4151-382			
		CC-67 01/17/23 Blades for Grader	1,879.13			201 2125			1130
	BUTLER MACHINERY CO			CC Accounting: 201-	-	4152-421			
		CC-67 01/20/23 Shop Supplies	342.82			100 2125			1130
	NORTHERN TOOL & EQUIPMENT			CC Accounting: 100-	-	4152-421			
		CC-67 01/20/23 Shop Supplies	220.42			100 2125			1130
	FLEET FARM			CC Accounting: 100-	-	4152-421			
		CC-67 01/23/23 Fuel	63.89			201 2125			1130
	MARATHON PETRO			CC Accounting: 201-	-	4151-385			
		CC-67 01/23/23 Fuel	38.33			501 2125			1130
	MARATHON PETRO			CC Accounting: 501-	-	4151-385			
		CC-67 01/23/23 Fuel	25.55			502 2125			1130
	MARATHON PETRO			CC Accounting: 502-	-	4151-385			
		CC-67 01/23/23 Training Credits	602.55			100 2125			1130
	ND RURAL WATER SYSTEMS ASSOC.			CC Accounting: 100-	-	4152-441			

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	CC-67	01/27/23 Fuel	75.00			201 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	201-	- 4151-385			
	CC-67	01/27/23 Fuel	45.00			501 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	501-	- 4151-385			
	CC-67	01/27/23 Fuel	30.00			502 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	502-	- 4151-385			
	CC-67	01/27/23 Fuel	75.00			201 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	201-	- 4151-385			
	CC-67	01/27/23 Fuel	45.00			501 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	501-	- 4151-385			
	CC-67	01/27/23 Fuel	30.00			502 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	502-	- 4151-385			
	CC-67	01/27/23 Fuel	75.00			201 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	201-	- 4151-385			
	CC-67	01/27/23 Fuel	45.00			501 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	501-	- 4151-385			
	CC-67	01/27/23 Fuel	30.00			502 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	502-	- 4151-385			
	CC-67	01/31/23 Amkota INN	719.40			100 2125			1130
	Misc Credit Card Vendor			CC Accounting:	100-	- 4152-441			
	CC-67	01/31/23 Fuel	19.32			201 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	201-	- 4151-385			
	CC-67	01/31/23 Fuel	11.59			501 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	501-	- 4151-385			
	CC-67	01/31/23 Fuel	7.73			502 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	502-	- 4151-385			
	CC-67	02/07/23 Cutting edge for Grader	613.16			201 2125			1130
	BUTLER MACHINERY CO			CC Accounting:	201-	- 4151-383			
	CC-67	02/08/23 Lift to remove Xmas lights	616.23			100 2125			1130
	SUNBELT RENTALS			CC Accounting:	100-	- 4151-332			
	CC-67	02/10/23 Pins for Grader	103.41			201 2125			1130
	BUTLER MACHINERY CO			CC Accounting:	201-	- 4151-383			
	CC-67	02/14/23 Supplies	295.31			100 2125			1130
	FLEET FARM			CC Accounting:	100-	- 4152-421			
	CC-67	01/12/23 Fuel	62.71			201 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	201-	- 4151-385			
	CC-67	01/12/23 Fuel	37.63			501 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	501-	- 4151-385			

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	CC-67	01/12/23 Fuel	25.09			502 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	502-	- 4151-385			
	CC-67	01/30/23 Dakota Storage	908.00			100 2125			1130
	Misc Credit Card Vendor			CC Accounting:	100-	- 4152-490			
	CC-67	02/09/23 Fuel	33.52			201 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	201-	- 4151-385			
	CC-67	02/09/23 Fuel	20.12			501 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	501-	- 4151-385			
	CC-67	02/09/23 Fuel	13.41			502 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	502-	- 4151-385			
	CC-67	01/17/23 Fuel	55.71			201 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	201-	- 4151-385			
	CC-67	01/17/23 Fuel	33.43			501 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	501-	- 4151-385			
	CC-67	01/17/23 Fuel	22.29			502 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	502-	- 4151-385			
	CC-67	02/01/23 Fuel	75.00			201 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	201-	- 4151-385			
	CC-67	02/01/23 Fuel	45.00			501 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	501-	- 4151-385			
	CC-67	02/01/23 Fuel	30.00			502 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	502-	- 4151-385			
	CC-67	01/13/23 TEST MARK - Fire Proofing Gaug	70.77			100 2125			1130
	Misc Credit Card Vendor			CC Accounting:	100-	- 4151-410			
	CC-67	01/18/23 Grove-Regional mtg	35.25			100 2125			1130
	Misc Credit Card Vendor			CC Accounting:	100-	- 4151-341			
	CC-67	01/18/23 ICC-New Code	342.50			100 2125			1130
	INTERNATIONAL CODE COUNCIL			CC Accounting:	100-	- 4152-421			
	CC-67	01/17/23 Doodly	69.00			100 2125			1130
	Doodly			CC Accounting:	100-	- 4151-317			
	CC-67	02/01/23 PDF Software	99.00			100 2125			1130
	Cognito Enterprise Forms			CC Accounting:	100-	- 4151-317			
	CC-67	02/02/23 VOIP	147.21			100 2125			1130
	VOXTELESYS LLC			CC Accounting:	100-	- 4151-356			
	CC-67	02/08/23 Kory-Chamber Mtg in Bismarck	250.00			100 2125			1130
	FWMF Chamber of Commerce			CC Accounting:	100-	- 4151-370			
	CC-67	01/16/23 Fuel	42.41			100 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	100-	- 4151-385			

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	CC-67	01/19/23 Sandy's - City Hall	22.95			100 2125			1130
	Misc Credit Card Vendor			CC Accounting:	100-	- 4151-344			
	CC-67	02/08/23 Fuel	44.28			100 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	100-	- 4151-385			
	CC-67	01/26/23 Tools	33.72			100 2125			1130
	MENARDS - FARGO			CC Accounting:	100-	- 4152-421			
	CC-67	01/27/23 Fuel	48.03			100 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	100-	- 4151-385			
	CC-67	02/01/23 Fuel	31.80			100 2125			1130
	CASEYS GENERAL STORES			CC Accounting:	100-	- 4151-385			
	CC-67	01/26/23 Bean Days Site	28.00			210 2125			1130
	WIX.COM			CC Accounting:	210-	- 4151-317			
	CC-67	01/28/23 Adoby-Sally	59.11			100 2125			1130
	ADOBE			CC Accounting:	100-	- 4151-317			
	CC-67	02/01/23 City Hall Storage	113.83			100 2125			1130
	RIVER ROCK PROPERTY			CC Accounting:	100-	- 4152-490			
	CC-67	01/14/23 Swiffer	30.50			100 2125			1130
	AMAZON			CC Accounting:	100-	- 4152-421			
	CC-67	01/10/23 White Board	29.99			100 2125			1130
	AMAZON			CC Accounting:	100-	- 4152-410			
	CC-67	01/12/23 hand towels	54.98			100 2125			1130
	AMAZON			CC Accounting:	100-	- 4152-410			
	CC-67	01/06/23 computer cables	18.99			100 2125			1130
	AMAZON			CC Accounting:	100-	- 4151-382			
	CC-67	01/16/23 Office Supplies	28.25			100 2125			1130
	AMAZON			CC Accounting:	100-	- 4152-410			
	CC-67	01/16/23 Coffee	86.88			100 2125			1130
	COSTCO			CC Accounting:	100-	- 4152-410			
	CC-67	01/20/23 Toaster	25.12			100 2125			1130
	AMAZON			CC Accounting:	100-	- 4152-410			
	CC-67	01/23/23 trash bags	47.28			100 2125			1130
	AMAZON			CC Accounting:	100-	- 4152-410			
	CC-67	01/26/23 Easter Egg Event	19.98			100 2125			1130
	AMAZON			CC Accounting:	100-	- 4152-461			
	CC-67	01/27/23 Easter Egg Event	318.05			100 2125			1130
	AMAZON			CC Accounting:	100-	- 4152-461			
	CC-67	02/01/23 Easter Egg Event	47.31			100 2125			1130
	AMAZON			CC Accounting:	100-	- 4152-461			



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	CC-67	02/01/23 Easter Egg Event	106.44			100 2125			1130
AMAZON				CC Accounting:	100-	- 4152-461			
	CC-67	02/01/23 Easter Egg Event	649.30			100 2125			1130
AMAZON				CC Accounting:	100-	- 4152-461			
	CC-67	01/06/23 note pads	9.43			100 2125			1130
AMAZON				CC Accounting:	100-	- 4152-410			
	CC-67	02/03/23 wall hooks	13.50			100 2125			1130
AMAZON				CC Accounting:	100-	- 4152-421			
	CC-67	02/02/23 Easter Egg Event	1,605.97			100 2125			1130
ORIENTAL TRADING				CC Accounting:	100-	- 4152-461			
	CC-67	02/07/23 coffee supplies	37.85			100 2125			1130
AMAZON				CC Accounting:	100-	- 4152-410			
	CC-67	02/12/23 office supplies	108.87			100 2125			1130
COSTCO				CC Accounting:	100-	- 4152-410			
	CC-67	02/14/23 Easter Egg Event	189.99			100 2125			1130
AMAZON				CC Accounting:	100-	- 4152-461			
	CC-67	01/13/23 fuel	36.70			201 2125			1130
CASEYS GENERAL STORES				CC Accounting:	201-	- 4151-385			
	CC-67	01/13/23 fuel	22.02			501 2125			1130
CASEYS GENERAL STORES				CC Accounting:	501-	- 4151-385			
	CC-67	01/13/23 fuel	14.68			502 2125			1130
CASEYS GENERAL STORES				CC Accounting:	502-	- 4151-385			
	CC-67	01/16/23 shelf material	48.67			100 2125			1130
MENARDS - FARGO				CC Accounting:	100-	- 4151-382			
	CC-67	01/23/23 fuel	52.32			201 2125			1130
CASEYS GENERAL STORES				CC Accounting:	201-	- 4151-385			
	CC-67	01/23/23 fuel	31.39			501 2125			1130
CASEYS GENERAL STORES				CC Accounting:	501-	- 4151-385			
	CC-67	01/23/23 fuel	20.93			502 2125			1130
CASEYS GENERAL STORES				CC Accounting:	502-	- 4151-385			
	CC-67	01/27/23 fuel	41.71			201 2125			1130
CASEYS GENERAL STORES				CC Accounting:	201-	- 4151-385			
	CC-67	01/27/23 fuel	25.03			501 2125			1130
CASEYS GENERAL STORES				CC Accounting:	501-	- 4151-385			
	CC-67	01/27/23 fuel	16.69			502 2125			1130
CASEYS GENERAL STORES				CC Accounting:	502-	- 4151-385			
	CC-67	01/23/23 OK tire-wiper blades	43.00			201 2125			1130
Misc Credit Card Vendor				CC Accounting:	201-	- 4151-383			

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		CC-67 01/31/23 fuel for wter tower heater	40.39			501 2125			1130
		PETRO SERVE USA		CC Accounting: 501-	-	4151-385			
		CC-67 01/31/23 fuel tank for water heater	222.95			501 2125			1130
		MENARDS - FARGO		CC Accounting: 501-	-	4151-382			
		CC-67 02/01/23 fuel	46.10			201 2125			1130
		PETRO SERVE USA		CC Accounting: 201-	-	4151-385			
		CC-67 02/01/23 fuel for water tower	80.78			201 2125			1130
		PETRO SERVE USA		CC Accounting: 201-	-	4151-385			
		CC-67 01/31/23 fuel	33.07			201 2125			1130
		CASEYS GENERAL STORES		CC Accounting: 201-	-	4151-385			
		CC-67 01/31/23 fuel	19.85			501 2125			1130
		CASEYS GENERAL STORES		CC Accounting: 501-	-	4151-385			
		CC-67 01/31/23 fuel	13.23			502 2125			1130
		CASEYS GENERAL STORES		CC Accounting: 502-	-	4151-385			
		CC-67 02/01/23 hangers for shop	74.42			100 2125			1130
		MENARDS - FARGO		CC Accounting: 100-	-	4152-421			
		CC-67 02/01/23 fuel	40.34			201 2125			1130
		CASEYS GENERAL STORES		CC Accounting: 201-	-	4151-385			
		CC-67 02/01/23 fuel	24.20			501 2125			1130
		CASEYS GENERAL STORES		CC Accounting: 501-	-	4151-385			
		CC-67 02/01/23 fuel	16.14			502 2125			1130
		CASEYS GENERAL STORES		CC Accounting: 502-	-	4151-385			
		CC-67 02/02/23 haners for shop	29.86			100 2125			1130
		MENARDS - FARGO		CC Accounting: 100-	-	4152-421			
		CC-67 02/08/23 fuel	38.14			201 2125			1130
		CASEYS GENERAL STORES		CC Accounting: 201-	-	4151-385			
		CC-67 02/08/23 fuel	22.88			501 2125			1130
		CASEYS GENERAL STORES		CC Accounting: 501-	-	4151-385			
		CC-67 02/08/23 fuel	15.25			502 2125			1130
		CASEYS GENERAL STORES		CC Accounting: 502-	-	4151-385			
		CC-67 02/11/23 shop supplies	19.15			100 2125			1130
		MAC'S		CC Accounting: 100-	-	4152-421			
		CC-67 02/10/23 bolts for grader	183.80			100 2125			1130
		BUTLER MACHINERY CO		CC Accounting: 100-	-	4151-383			
		CC-67 02/10/23 oil filter	6.49			100 2125			1130
		Misc Credit Card Vendor		CC Accounting: 100-	-	4151-383			
		CC-67 02/09/23 fuel	62.31			201 2125			1130
		CASEYS GENERAL STORES		CC Accounting: 201-	-	4151-385			

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		CC-67 02/09/23 fuel	37.38			501 2125			1130
		CASEYS GENERAL STORES		CC Accounting: 501-	-	4151-385			
		CC-67 02/09/23 fuel	24.92			502 2125			1130
		CASEYS GENERAL STORES		CC Accounting: 502-	-	4151-385			
		CC-67 01/19/23 Gov Fin Officers Assoc Dues	150.00			100 2125			1130
		Misc Credit Card Vendor		CC Accounting: 100-	-	4151-370			
		CC-67 01/17/23 W2 Envelopes	49.00			100 2125			1130
		ROCKY MOUNTAIN PRINT SOLUTIONS		CC Accounting: 100-	-	4152-410			
		CC-67 01/13/23 Beer & Fish - Mtg with Naomi	45.00			100 2125			1130
		Misc Credit Card Vendor		CC Accounting: 100-	-	4151-341			
		CC-67 02/01/23	10.00			100 2125			1130
		North Dakota Secretary of State		CC Accounting: 100-	-	4151-370			
		CC-67 02/08/23 Adobe Cloud	56.96			100 2125			1130
		ADOBE		CC Accounting: 100-	-	4151-317			
		CC-67 01/31/23 Big Ervs - Mtg	76.61			100 2125			1130
		Misc Credit Card Vendor		CC Accounting: 100-	-	4151-341			
		CC-67 02/08/23 Big Ervs - Mtg	60.96			100 2125			1130
		Misc Credit Card Vendor		CC Accounting: 100-	-	4151-341			
		Total for Vendor:	18,356.33						
4085		101 HAWKINS INC	892.52						
		6394480 01/30/23 Sodium Tripoly Phosphate	2,532.10			501 4152	432		1130
		6394462 02/01/23 exchange bags for bulk	-1,639.58			501 4152	432		1130
CI	30								
4119		101 HAWKINS INC	10.00						
		6402113 02/15/23 Chlorine Cylinder	10.00		ADAM	501 4152	432		1130
		Total for Vendor:	902.52						
		*** Claim from another period (12/22) ****							
4107		286 HOFER SIGNS	3,472.40						
		24350 09/19/22 Vehicle Decals	100.00			201 4152	421		1130
		24471 11/01/22 Vehicle Decals	285.00			201 4152	421		1130
		24557 12/06/22 Vehicle Decals	237.40			201 4152	421		1130
		24577 12/14/22 Vehicle Decals	2,850.00			201 4152	421		1130

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4108		286 HOFER SIGNS	190.00						
	24649	01/23/23 Vehicle Decals	190.00			201 4152	421		1130
		Total for Vendor:	3,662.40						
4115		105 HORACE PARK DISTRICT	4,925.00						
	1/2 Shared Lease - 2022 Bobcat T66								
	279963	12/15/22 1/2 Shared Lease 2022BobcatT66	4,925.00			201 4151	332		1130
	Principal								
4117		105 HORACE PARK DISTRICT	75,313.33						
	Park District Specials Received from County - Pass Through								
	Meadowlark	02/14/23 X527 2020-1 Meadowlark Par	49,145.70			303 3633			1130
	Principal								
	Meadowlark	02/14/23 X527 2020-1 Meadowlark Par	140.90			303 3633			1130
	Interest & Penalty								
	Terra Grdn	02/14/23 X528 2020-2 Terra Gardens	26,026.73			304 3633			1130
	Principal								
	Terra Grdn	02/14/23 X528 2020-2 Terra Gardens	0.00			304 3633			1130
	Interest & Penalty								
		Total for Vendor:	80,238.33						
4091		473 NATIONWIDE	345.50						
	210048	01/31/23 Qtr Admin Participant x 19	345.50			100 4140	230		1130
	Plan Administration Base Fee 850/4 - Participant charge 15@ 28/4								
		Total for Vendor:	345.50						
4111		601 ND Building Officials	580.00						
	2023	02/10/23 2023 Mmbrshp Keith,Caleb,Jesse	150.00			100 4151	370		1130
	2023	02/10/23 ICC Trainig-Keith & Jesse	430.00			100 4152	441		1130
		Total for Vendor:	580.00						
4087		182 ONE CALL CONCEPTS	41.60						
	3014171	01/31/23 (32 @1.30/0@1.30/0@ .55)	41.60		Adam	501 4151	310		1130
		Total for Vendor:	41.60						

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4112		602 PARKLAND USA CORPORATION dba	389.75						
	310798-23	02/10/23 DEF	194.87		Doug	201 4151	385		1130
	310798-23	02/10/23 DEF	97.44		Doug	501 4151	385		1130
	310798-23	02/10/23 DEF	97.44		Doug	502 4151	385		1130
		Total for Vendor:	389.75						
4120		188 PETRO SERVE USA	1,833.11						
Diesel	6980	02/08/23 Diesel	1,833.11			201 4151	385		1130
		Total for Vendor:	1,833.11						
4092		599 Productivity Plus/CNH Industrial	4,699.43						
	CC-66	10/14/22 blade for snow blower	2,463.10			201 2125			1130
TITAN MACHINERY				CC Accounting: 201-	-	4151-382			
	CC-66	01/05/23 Flange for Snow Blower	448.05			201 2125			1130
TITAN MACHINERY				CC Accounting: 201-	-	4151-382			
	CC-66	01/11/23 Safety Equip for Snow Plow Tru	230.00			201 2125			1130
TITAN MACHINERY				CC Accounting: 201-	-	4152-423			
	CC-66	01/11/23 Blade for Snow Blower	604.91			201 2125			1130
TITAN MACHINERY				CC Accounting: 201-	-	4151-382			
	CC-66	01/11/23 Skid shoe for Snow BLower	346.52			201 2125			1130
TITAN MACHINERY				CC Accounting: 201-	-	4151-382			
	CC-66	01/11/23 Repair for Snow Blower	189.89			201 2125			1130
TITAN MACHINERY				CC Accounting: 201-	-	4151-382			
	CC-66	01/23/23 Flange Assm for snowblower	416.96			201 2125			1130
TITAN MACHINERY				CC Accounting: 201-	-	4151-382			
		Total for Vendor:	4,699.43						
4106		581 SIGN SOLUTIONS	994.71						
	404978	02/08/23 street signs	994.71			201 4152	445		1130
		Total for Vendor:	994.71						
4102		219 STARION BOND SERVICES	30,925.00						
Temp RIB	2021B	interest payments							
2021-3	Lakeview Add,	2021-5 Arrowood 3rd Addition							
City of Horace									
	TRIB2021B	02/03/23 TRIB 2021 B Interest	30,435.00*			358 7610	720		1130

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	969	02/03/23 TRIB 2021B Fees & Expenses	490.00*			358	7610	730	1130
		Total for Vendor:	30,925.00						
4121		224 STURDEVANT'S	254.41						
	99186908	02/14/23 Starter - F150	254.41*			100	4151	383	1130
		Total for Vendor:	254.41						
4118		229 SWEENEY CONTROLS CO	1,530.00						
	17522	12/30/22 Monthly Insight SCADA	765.00*			502	4151	381	1130
	17404	11/15/22 Monthly Insight SCADA	765.00*			502	4151	381	1130
		Total for Vendor:	1,530.00						
4090		242 TRUNORTH DYNAMICS	190.00						
	109993	01/31/23 GP Cloud Monthly Subscription	190.00			100	4151	310	1130
		Total for Vendor:	190.00						
4096		568 Valli Information Systems, Inc	321.06						
	86549	01/31/23 BDS Maintenance	160.53			501	4151	317	1130
	86549	01/31/23 BDS Maintenance	160.53			502	4151	317	1130
		Total for Vendor:	321.06						
4110		253 VERIZON	682.97						
	9926744238	02/02/23 Cell Bill Jan 03 - Feb02	682.97			100	4151	356	1130
		Total for Vendor:	682.97						
4098		257 WASTE MANAGEMENT Corp Servs Inc	262.28						
		8 yard Dumpster at City Shop							
	6726325051	02/03/23 8 yd Dumpster - City Shop	262.28			503	4152	451	1130
	10-92252-03001								
4099		257 WASTE MANAGEMENT Corp Servs Inc	33,056.00						
	0510-1	02/03/23 City Occupant Garbage/Recyclin	33,056.00			503	4152	451	1130
		Total for Vendor:	33,318.28						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
4123		341 WENDY KOPKIE	37.35						
		Premium Refund for Policy PY-01567462							
		23961 02/09/23 Premium Refund - Cancer Policy	37.35			100 4900 210			1130
		Total for Vendor:	37.35						
4105		261 XCEL ENERGY	1,327.57						
		NATURAL GAS							
		810700644 02/03/23 Natural Gas	265.52			100 4151 350			1130
		810700644 02/03/23 Natural Gas	398.27			201 4151 350			1130
		810700644 02/03/23 Natural Gas	331.89			501 4151 350			1130
		810700644 02/03/23 Natural Gas	331.89*			502 4151 350			1130
		Total for Vendor:	1,327.57						
		# of Claims 35	Total: 208,707.29			# of Vendors 30			

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100 General

		----- Current Year -----				
Account	Description	Current Month	Current YTD	Budget	Variance	%
Revenue						
3100 TAXES		166,114.93	166,114.93	1,604,000.00	-1,437,885.07	10
3200 LICENSES AND PERMITS		3,393.39	3,393.39	481,550.00	-478,156.61	1
3300 INTERGOVERNMENTAL REVENUE		41,496.04	41,496.04	355,000.00	-313,503.96	12
3400 CHARGES FOR SERVICES		1,064.00	1,064.00		1,064.00	
3500 FINES AND FORFEITS		235.00	235.00	2,500.00	-2,265.00	9
3600 MISCELLANEOUS REVENUE		950.00	950.00	115,000.00	-114,050.00	1
	Total Revenue	213,253.36	213,253.36	2,558,050.00	-2,344,796.64	8
Expenses						
4105 Mayor & Governing Board		12,954.00	12,954.00	58,100.00	45,146.00	22
4140 City Staff Salaries & Benefits		89,879.08	89,879.08	1,124,500.00	1,034,620.92	8
4151 Contractuals		53,039.60	53,039.60	808,500.00	755,460.40	7
4152 Commodities		6,589.89	6,589.89	107,500.00	100,910.11	6
4153 Capital Outlay		179.98	179.98	12,500.00	12,320.02	1
4154 Other / Misc. Expense		5,064.10	5,064.10	446,950.00	441,885.90	1
	Total Expenses	167,706.65	167,706.65	2,558,050.00	2,390,343.35	7
	Net Income from Operations	45,546.71	45,546.71			
	Net Income	45,546.71	45,546.71			



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201 Highway Distribution

		----- Current Year -----				
Account	Description	Current Month	Current YTD	Budget	Variance	%
Revenue						
3300	INTERGOVERNMENTAL REVENUE	15,682.54	15,682.54	155,000.00	-139,317.46	10
	Total Revenue	15,682.54	15,682.54	155,000.00	-139,317.46	10
Expenses						
4140	City Staff Salaries & Benefits	19,361.00	19,361.00	199,500.00	180,139.00	10
4151	Contractuals	4,954.76	4,954.76	90,400.00	85,445.24	5
4152	Commodities	144.00	144.00	27,100.00	26,956.00	1
4153	Capital Outlay	23,385.94	23,385.94	28,000.00	4,614.06	84
4154	Other / Misc. Expense			30,000.00	30,000.00	
	Total Expenses	47,845.70	47,845.70	375,000.00	327,154.30	13
	Net Income from Operations	-32,163.16	-32,163.16			
Other Revenue						
3900	NON-REVENUE SOURCES			220,000.00	-220,000.00	
	Total Other Revenue	0.00	0.00	220,000.00	-220,000.00	
	Net Income	-32,163.16	-32,163.16			

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210 Bean Days

		----- Current Year -----				
Account	Description	Current Month	Current YTD	Budget	Vari ance	%
Expenses						
4151	Contractuals	28.00	28.00		-28.00	
Total Expenses		28.00	28.00	0.00	-28.00	
Net Income from Operations		-28.00	-28.00			
Net Income		-28.00	-28.00			

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220 Sales Tax

		----- Current Year -----				
Account	Description	Current Month	Current YTD	Budget	Vari ance	%
Revenue						
3100 TAXES		168,573.47	168,573.47		168,573.47	
	Total Revenue	168,573.47	168,573.47	0.00	168,573.47	
Expenses						
4151 Contractuals		43,626.86	43,626.86		-43,626.86	
4152 Commodities		171,444.42	171,444.42		-171,444.42	
	Total Expenses	215,071.28	215,071.28	0.00	-215,071.28	
	Net Income from Operations	-46,497.81	-46,497.81			
	Net Income	-46,497.81	-46,497.81			

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230 Vector

		----- Current Year -----				
Account	Description	Current Month	Current YTD	Budget	Variance	%
<hr/>						
Revenue						
3300	INTERGOVERNMENTAL REVENUE	3,872.90	3,872.90	48,300.00	-44,427.10	8
3400	CHARGES FOR SERVICES	35.75	35.75	150.00	-114.25	24
	Total Revenue	3,908.65	3,908.65	48,450.00	-44,541.35	8
Expenses						
4140	City Staff Salaries & Benefits			2,000.00	2,000.00	
4151	Contractuals			30,000.00	30,000.00	
4152	Commodities			3,000.00	3,000.00	
4154	Other / Misc. Expense			10,000.00	10,000.00	
4811	Vector			2,450.00	2,450.00	
	Total Expenses	0.00	0.00	47,450.00	47,450.00	
	Net Income from Operations	3,908.65	3,908.65			
	Net Income	3,908.65	3,908.65			

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231 Forestry

		----- Current Year -----				
Account	Description	Current Month	Current YTD	Budget	Variance	%
Revenue						
3300	INTERGOVERNMENTAL REVENUE	1,549.16	1,549.16	19,320.00	-17,770.84	8
3400	CHARGES FOR SERVICES	35.75	35.75	150.00	-114.25	24
	Total Revenue	1,584.91	1,584.91	19,470.00	-17,885.09	8
Expenses						
4151	Contractuals			6,000.00	6,000.00	
4152	Commodities			6,500.00	6,500.00	
4154	Other / Misc. Expense			1,970.00	1,970.00	
	Total Expenses	0.00	0.00	14,470.00	14,470.00	
	Net Income from Operations	1,584.91	1,584.91			
	Net Income	1,584.91	1,584.91			

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501 Water Fund

		----- Current Year -----				
Account	Description	Current Month	Current YTD	Budget	Variance	%
Revenue						
3400	CHARGES FOR SERVICES	27,775.68	27,775.68	712,950.00	-685,174.32	4
3600	MISCELLANEOUS REVENUE	20.00	20.00		20.00	
	Total Revenue	27,795.68	27,795.68	712,950.00	-685,154.32	4
Expenses						
4140	City Staff Salaries & Benefits	13,589.26	13,589.26	242,500.00	228,910.74	6
4151	Contractuals	4,889.33	4,889.33	69,500.00	64,610.67	7
4152	Commodities	3,959.42	3,959.42	257,950.00	253,990.58	2
4154	Other / Misc. Expense			110,000.00	110,000.00	
	Total Expenses	22,438.01	22,438.01	679,950.00	657,511.99	3
	Net Income from Operations	5,357.67	5,357.67			
Other Expenses						
7610	Debt Service	5,071.07	5,071.07	11,000.00	5,928.93	46
	Total Other Expenses	5,071.07	5,071.07	11,000.00	5,928.93	46
	Net Income	286.60	286.60			

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502 Sewer Fund

		----- Current Year -----				
Account	Description	Current Month	Current YTD	Budget	Variance	%
Revenue						
3400	CHARGES FOR SERVICES	27,559.55	27,559.55	670,450.00	-642,890.45	4
	Total Revenue	27,559.55	27,559.55	670,450.00	-642,890.45	4
Expenses						
4140	City Staff Salaries & Benefits	9,054.77	9,054.77	242,500.00	233,445.23	4
4151	Contractuals	4,216.05	4,216.05	92,500.00	88,283.95	5
4152	Commodities	8,212.00	8,212.00	184,500.00	176,288.00	4
4153	Capital Outlay			25,000.00	25,000.00	
4154	Other / Misc. Expense			77,950.00	77,950.00	
	Total Expenses	21,482.82	21,482.82	622,450.00	600,967.18	3
	Net Income from Operations	6,076.73	6,076.73			
Other Expenses						
7610	Debt Service			43,500.00	43,500.00	
	Total Other Expenses	0.00	0.00	43,500.00	43,500.00	
	Net Income	6,076.73	6,076.73			

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503 Solid Waste Fund

		----- Current Year -----				
Account	Description	Current Month	Current YTD	Budget	Variance	%
Revenue						
3400	CHARGES FOR SERVICES	35,997.87	35,997.87	465,500.00	-429,502.13	8
	Total Revenue	35,997.87	35,997.87	465,500.00	-429,502.13	8
Expenses						
4151	Contractuals			500.00	500.00	
4152	Commodities	33,238.16	33,238.16	440,000.00	406,761.84	8
4153	Capital Outlay			7,500.00	7,500.00	
4154	Other / Misc. Expense			12,500.00	12,500.00	
	Total Expenses	33,238.16	33,238.16	460,500.00	427,261.84	7
	Net Income from Operations	2,759.71	2,759.71			
	Net Income	2,759.71	2,759.71			



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CITY OF HORACE  
Combined Check Register  
For the Accounting Period: 1/23

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Payroll

Check #	Check		Vendor/Employee/Payee Number/Name	Check Amount	Date		Notes
	Type				Period	Issued	
-88240	Pay P	27	Keith Asheim	2183.49	1/23	01/06/23	
-88239	Pay P	3	Brenton Holper	3217.42	1/23	01/06/23	
-88238	Pay P	34	Jesse Knutson	1692.98	1/23	01/06/23	
-88237	Pay P	22	Wendy Kopkie	1724.61	1/23	01/06/23	
-88236	Pay P	29	Caleb Nolte	1689.28	1/23	01/06/23	
-88235	Pay P	28	Roberta Pacht	1734.30	1/23	01/06/23	
-88234	Pay P	42	Brenda Sagert	1587.16	1/23	01/06/23	
-88233	Pay P	33	Sally Showalter	1651.51	1/23	01/06/23	
-88232	Pay P	46	Matthew Voltz	2710.29	1/23	01/06/23	
-88231	Pay P	7	Adam Carpenter	2626.31	1/23	01/06/23	
-88230	Pay P	43	Richard Kaufmann	2194.77	1/23	01/06/23	
-88229	Pay P	10	Mark Malmberg	377.73	1/23	01/06/23	
-88228	Pay P	9	Todd Pillen	2027.85	1/23	01/06/23	
-88227	Pay P	45	Josh Sherer	1650.33	1/23	01/06/23	
-88226	Pay P	8	Doug Sletten	2186.26	1/23	01/06/23	
-88225	Pay P	39	Jace Helman	2641.50	1/23	01/06/23	
-88224	Pay P	41	Joel Luing	2533.16	1/23	01/06/23	
-88223	Pay P	40	Michael Woytassek	1240.03	1/23	01/06/23	
-88222	Pay P	FIT	EFTPS	11108.81	1/23	01/05/23	
-88221	Pay P	MN SIT	MN DEPARTMENT OF REVENUE	180.00	1/23	01/05/23	
-88220	Pay P	457(B)	PRE-TAX NATIONWIDE	5800.26	1/23	01/05/23	
-88219	Pay P	27	Keith Asheim	2311.86	1/23	01/20/23	
-88218	Pay P	3	Brenton Holper	3304.25	1/23	01/20/23	
-88217	Pay P	34	Jesse Knutson	1775.43	1/23	01/20/23	
-88216	Pay P	22	Wendy Kopkie	1638.06	1/23	01/20/23	
-88215	Pay P	29	Caleb Nolte	1737.44	1/23	01/20/23	
-88214	Pay P	28	Roberta Pacht	1803.09	1/23	01/20/23	
-88213	Pay P	42	Brenda Sagert	1420.98	1/23	01/20/23	
-88212	Pay P	33	Sally Showalter	1676.22	1/23	01/20/23	
-88211	Pay P	46	Matthew Voltz	2800.65	1/23	01/20/23	
-88210	Pay P	7	Adam Carpenter	2303.38	1/23	01/20/23	
-88209	Pay P	43	Richard Kaufmann	1927.72	1/23	01/20/23	
-88208	Pay P	10	Mark Malmberg	716.06	1/23	01/20/23	
-88207	Pay P	9	Todd Pillen	1787.64	1/23	01/20/23	
-88206	Pay P	45	Josh Sherer	1824.61	1/23	01/20/23	
-88205	Pay P	8	Doug Sletten	1766.53	1/23	01/20/23	
-88204	Pay P	35	Naomi Burkland	1655.20	1/23	01/20/23	
-88203	Pay P	44	Stephanie Landstrom	1655.20	1/23	01/20/23	
-88202	Pay P	11	Kory Peterson	2930.18	1/23	01/20/23	
-88201	Pay P	32	Jeffrey Trudeau	1655.20	1/23	01/20/23	
-88200	Pay P	31	Sarah Veit	1645.36	1/23	01/20/23	
-88199	Pay P	18	Amy Beaton	554.10	1/23	01/20/23	
-88198	Pay P	20	Julie Hochhalter	554.10	1/23	01/20/23	
-88197	Pay P	15	Russell Sahr	588.73	1/23	01/20/23	
-88196	Pay P	36	Douglas Wendel	553.85	1/23	01/20/23	
-88195	Pay P	24	Jessica Chomitzky	1107.69	1/23	01/20/23	
-88194	Pay P	39	Jace Helman	2716.53	1/23	01/20/23	
-88193	Pay P	41	Joel Luing	2604.92	1/23	01/20/23	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
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CITY OF HORACE  
Combined Check Register  
For the Accounting Period: 1/23

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Payroll

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
-88192	Pay P	40 Michael Woytassek	1331.87	1/23	01/20/23	
-88191	Pay P	DENTAL BLUE CROSS BLUE SHIELD O	21304.48	1/23	01/19/23	
-88190	Pay P	FIT EFTPS	13389.38	1/23	01/19/23	
-88189	Pay P	MN SIT MN DEPARTMENT OF REVENUE	162.00	1/23	01/19/23	
-88188	Pay P	LIFE AD&D-UNUM FIRST UNUM LIFE INSURANC	722.23	1/23	01/19/23	
-88187	Pay P	457(B) PRE-TAX NATIONWIDE	5701.71	1/23	01/19/23	
-88186	Pay P	SIT STATE TAX COMMISSIONER	2979.02	1/23	01/11/23	
-88185	Pay P	Workers' Comp NORTH DAKOTA WORKFORCE S	6530.95	1/23	01/25/23	
14110*	Clm SC	277 EIDE BAILLY LLP	15000.00	1/23	01/10/23	
14111	Clm SC	91 Fargo-Moorhead METRO COG	3248.76	1/23	01/10/23	
14112	Clm SC	88 FASTENAL	420.32	1/23	01/10/23	
14113	Clm SC	478 FERGUSON ENTERPRISES LLC #3326	1020.99	1/23	01/10/23	
14114	Clm SC	270 FERGUSON WATERWORKS #2516	580.44	1/23	01/10/23	
14115	Clm SC	554 Forum Communications Printing	2711.08	1/23	01/10/23	
14116	Clm SC	471 GIFFELS WEBSTER	150.00	1/23	01/10/23	
14117	Clm SC	101 HAWKINS INC	10.00	1/23	01/10/23	
14118	Clm SC	520 Holy Smokes Que & Catering LLC	1182.50	1/23	01/10/23	
14119	Clm SC	591 HOME HEATING, PUMBING & A/C, INC	1737.87	1/23	01/10/23	
14120	Clm SC	375 HORACE FIRE DISTRICT	3594.14	1/23	01/10/23	
14121	Clm SC	105 HORACE PARK DISTRICT	2719.14	1/23	01/10/23	
14122	Clm SC	122 JIM'S TOWING	380.00	1/23	01/10/23	
14123	Clm SC	132 KORY PETERSON	82.85	1/23	01/10/23	
14124	Clm SC	343 LARSON WELDING & MACHINE CO, INC.	300.00	1/23	01/10/23	
14125	Clm SC	569 Mama Ducks Cleaning Service	1082.50	1/23	01/10/23	
14126	Clm SC	145 MARCO TECHNOLOGIES LLC	0.00	1/23	01/10/23	
14127	Clm SC	165 ND SEWAGE PUMP	1899.67	1/23	01/10/23	
14128	Clm SC	177 NORTHSTAR SAFETY INC	325.00	1/23	01/10/23	
14129	Clm SC	999999 PATRICK PELTIER	300.00	1/23	01/10/23	
14130	Clm SC	188 PETRO SERVE USA	4085.31	1/23	01/10/23	
14131	Clm SC	337 SCOTT'S SIGNS INC.	342.00	1/23	01/10/23	
14132	Clm SC	581 SIGN SOLUTIONS	3956.34	1/23	01/10/23	
14133	Clm SC	242 TRUNORTH DYNAMICS	190.00	1/23	01/10/23	
14134	Clm V	Vendor not on File	0	/ 0 / /		Printed 2x - Voided is safe
14135	Clm V	Vendor not on File	0	/ 0 / /		Printed 2x - Vocded in safe
14136	Clm SC	272 BUSINESS ESSENTIALS	661.62	1/23	01/10/23	
14137	Clm SC	48 CASS COUNTY FINANCE	358.05	1/23	01/10/23	
14138	Clm SC	49 CASS RURAL WATER USERS	182.66	1/23	01/10/23	
14139	Clm SC	51 CENTURY LINK	155.41	1/23	01/10/23	
14140	Clm SC	55 CINTAS	124.11	1/23	01/10/23	
14141	Clm SC	56 CITY OF FARGO	392.00	1/23	01/10/23	
14142	Clm SC	62 CORE & MAIN	153.82	1/23	01/10/23	
14143	Clm C	63 CORPORATE PAYMENT SYSTEMS	0	1/23	01/10/23	
14144	Clm SC	423 DEERE CREDIT, INC	23385.94	1/23	01/10/23	
14145	Clm SC	457 DRN READITECH	1307.73	1/23	01/10/23	
14146	Clm SC	288 RESERVE ACCOUNT	5000.00	1/23	01/10/23	
14147	Clm SC	590 JORGE L. PAGAN	10500.00	1/23	01/17/23	
14148	Clm SC	571 ND DEPT OF ENVIRONMENTAL QUALITY	25.00	1/23	01/17/23	
14149	Clm SC	374 CITY OF FARGO - UTILITY	7182.00	1/23	01/17/23	

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CITY OF HORACE  
Combined Check Register  
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Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
14150	Clm SC	263 MASTER CONSTRUCTION COMPANY	156002.85	1/23	01/17/23	
14151	Pay V	Vendor not on File	0	/ 0	/ /	
14152	Pay P	CANCER POLICY USABLE LIFE - PREMIUM BI	168.27	1/23	01/25/23	
14153	Clm SC	11 AE2S	2442.82	1/23	01/25/23	
14154	Clm SC	16 AMERICAN WELDING & GAS, INC.	525.81	1/23	01/25/23	
14155	Clm SC	272 BUSINESS ESSENTIALS	33.34	1/23	01/25/23	
14156	Clm SC	42 CASS COUNTY ELECTRIC	539.00	1/23	01/25/23	
14157	Clm SC	48 CASS COUNTY FINANCE	16385.92	1/23	01/25/23	
14158	Clm SC	55 CINTAS	124.11	1/23	01/25/23	
14159	Clm SC	56 CITY OF FARGO	140.00	1/23	01/25/23	
14160	Clm SC	77 COLLIER'S SECURITIES LLC	500.00	1/23	01/25/23	
14161	Clm SC	63 CORPORATE PAYMENT SYSTEMS	18675.30	1/23	01/25/23	
14162	Clm SC	72 DAKOTA UNDERGROUND	389920.22	1/23	01/25/23	
14163	Clm SC	270 FERGUSON WATERWORKS #2516	3120.00	1/23	01/25/23	
14164	Clm SC	93 FORUM COMMUNICATIONS	306.99	1/23	01/25/23	
14165	Clm SC	999999 GOVERNMENT FINANCE OFFICERS ASSOC	160.00	1/23	01/25/23	
14166	Clm SC	101 HAWKINS INC	3005.96	1/23	01/25/23	
14167	Clm SC	105 HORACE PARK DISTRICT	41285.65	1/23	01/25/23	
14168	Clm SC	116 INTERSTATE ENGINEERING	14867.14	1/23	01/25/23	
14169	Clm SC	593 John's Refrigeration & Electric,	7235.90	1/23	01/25/23	
14170	Clm SC	498 KEY CONTRACTING, INC.	67000.00	1/23	01/25/23	
14171	Clm SC	343 LARSON WELDING & MACHINE CO, INC.	175.08	1/23	01/25/23	
14172	Clm SC	145 MARCO TECHNOLOGIES LLC	422.24	1/23	01/25/23	
14173	Clm SC	365 MIDWEST INSPECTION SERVICES	1160.00	1/23	01/25/23	
14174	Clm SC	154 MIDWEST PEST CONTROL	110.00	1/23	01/25/23	
14175	Clm SC	476 MinnKota EnviroServices, Inc.	59.00	1/23	01/25/23	
14176	Clm SC	418 ND State Board of Law Examiners	425.00	1/23	01/25/23	
14177	Clm C	171 NELSON INTERNATIONAL	0	1/23	01/25/23	
14178	Clm SC	181 OHNSTAD TWICHELL PC	11491.34	1/23	01/25/23	
14179	Clm SC	592 PETERSON MECHANICAL, INC	336.84	1/23	01/25/23	
14180	Clm SC	188 PETRO SERVE USA	1646.47	1/23	01/25/23	
14181	Clm SC	281 PREMIUM WATERS, INC.	136.39	1/23	01/25/23	
14182	Clm SC	227 SWANSTON EQUIPMENT	764.32	1/23	01/25/23	
14183	Clm SC	242 TRUNORTH DYNAMICS	190.00	1/23	01/25/23	
14184	Clm SC	568 Valli Information Systems, Inc	312.34	1/23	01/25/23	
14185	Clm SC	253 VERIZON	888.82	1/23	01/25/23	
14186	Clm SC	257 WASTE MANAGEMENT Corp Servs Inc	33238.16	1/23	01/25/23	
14187	Clm SC	261 XCEL ENERGY	1724.78	1/23	01/25/23	
14188	Clm SC	48 CASS COUNTY FINANCE	15017.09	1/23	01/25/23	
14189	Clm SC	188 PETRO SERVE USA	1958.62	1/23	01/25/23	
14190	Clm SC	153 MIDCONTINENT COMMUNICATIONS	226.84	1/23	01/25/23	
14191	Clm V	Vendor not on File	0	/ 0	/ /	Report printed on stock. Currently in safe.
14192	Clm V	Vendor not on File	0	/ 0	/ /	
14193	Clm SC	60 CLERK OF DISTRICT COURT	20.00	1/23	02/03/23	

Grand Total # of Checks: 140 Total: 1039384.53 Total Claims 887321.59 Total Payroll 152062.94

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# CITY OF HORACE

## Schedule of Cash Receipts & Disbursements

For the Month of:

**YTD 2022**

**(Unaudited)**

Fund	Fund Description	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
100	General	818,312.85	3,230,913.47	5,935.37	790,470.66	2,074,345.79	1,190,345.24
201	Highway Distribution	283,356.29	287,884.21	45,324.00	-	424,009.17	192,555.33
204	Street Improvement Fund	44,970.84	-	-	-	-	44,970.84
210	Bean Days	317.63	19,250.00	-	2,725.00	18,485.64	(1,643.01)
211	Park District Cash in Lieu	101,806.25	366,000.00	-	-	-	467,806.25
212	Cub Creek Park Development	-	257,700.96	-	-	-	257,700.96
214	General Fund Reserve	100,000.00	50,000.00	-	-	-	150,000.00
215	Equipment Reserve	526,264.51	300,000.00	42,000.00	-	419,863.24	448,401.27
216	Special Project Reserve	38,509.94	-	-	-	47,202.13	(8,692.19)
217	Downtown Neighborhood Plan	-	50,000.00	-	-	-	50,000.00
218	Street Signs	-	25,000.00	-	-	-	25,000.00
220	Sales Tax	1,898,324.32	1,575,541.48	-	-	414,420.32	3,059,445.48
230	Vector	33,892.21	38,262.89	2,980.95	51.23	12,004.00	63,080.82
231	Forestry	25,166.64	15,483.38	1,211.67	20.94	-	41,840.75
302	St. Benedicts Special Assessments Deposit	797,212.00	-	-	-	-	797,212.00
303	2020-1 Meadow Lark Park	-	108,742.38	-	-	108,742.38	-
304	2020-2 Terra Gardens Park	-	60,937.76	18.46	-	60,956.22	-
326	Imp Dist 04-3 & 08-1 (4th St AJ)	20,592.12	-	-	-	18,819.32	1,772.80
330	Steet Paving 07-1 and 07-2	3,892.74	45,229.89	-	-	41,605.00	7,517.63
333	2014-1 Dreamfields	210,669.82	55,406.87	-	-	78,498.35	187,578.34
334	2015-1 Street Imp Dist/52nd Ave	(5,916.87)	3,618.47	-	-	5,169.63	(7,468.03)
335	2015-2 Prairie View	107,357.99	149,337.08	-	-	163,784.52	92,910.55
336	2010-1 Drainage Imp Dist	(24,558.02)	-	-	-	-	(24,558.02)
338	2016-1 ReLine Project	118,333.29	91,345.87	-	-	61,736.32	147,942.84
339	2015-3 Paving 73rd	(25,674.78)	-	-	-	9,334.88	(35,009.66)
340	2016-2 Arrowwood 2nd Addition	115,309.89	26,803.87	-	-	20,670.12	121,443.64
341	2016-3 Impro Dist Water Looping	108,776.52	47,820.21	-	-	28,000.00	128,596.73
342	2017-2 SSL Fargo	296,262.50	222,547.50	-	-	163,723.04	355,086.96
343	2017-1 Lost River 1 & 2	440,665.31	553,417.83	-	-	382,443.75	611,639.39
344	2017-7 Maple Grove Drainage	(6,495.21)	27,526.73	-	-	19,706.26	1,325.26
345	2017-8 Northwood & Southwood Dr	39,280.39	22,103.54	-	-	16,152.70	45,231.23
346	2018-3 Terra Gardens	234,360.37	363,548.59	-	-	215,153.54	382,755.42
347	2019-1 Lakeview Dr	286,349.86	393,701.68	-	-	270,767.28	409,284.26
348	2019-2 76th & Roundabout	252,222.47	288,262.18	-	-	190,222.79	350,261.86
349	2019-3 81st Ave & 63rd St	58,203.05	223,332.02	-	-	135,383.63	146,151.44
350	2019-5 Visto Industrial Addition	150,864.92	197,746.64	-	-	139,668.10	208,943.46
351	2019-6 Cub Creek	152,386.34	813,343.40	-	-	439,283.20	526,446.54
352	2018-1 Sewer Improvement (100th)	-	-	-	-	12,919.64	(12,919.64)
353	2019-7 Maple Lakes Estates Addition	-	542,786.23	-	-	387,775.22	155,011.01
354	2020-1 Southdale Farms First Addition	37,149.44	698,714.94	-	-	473,843.22	262,021.16
355	2020-2 82nd Street Construction	-	238,478.18	-	-	178,395.37	60,082.81
356	2020-4 Lost River 5th Addition	8,339.75	574,780.55	-	-	441,293.85	141,826.45
357	Temp RIB 2021A Debt Service Fund	119,733.00	-	-	-	91,920.39	27,812.61
358	Temp RIB 2021B Debt Service Fund	119,541.92	-	-	-	59,651.92	59,890.00
364	Temp RIB 2022A Debt Service Fund	-	-	-	-	554,541.88	(554,541.88)
400	Public Facilities	2,717,524.89	-	-	-	233,400.04	2,484,124.85
401	Prairie Dog Fund	500,000.00	500,000.00	-	-	-	1,000,000.00
402	American Recovery Act Funding 2021	231,116.36	234,355.94	-	-	-	465,472.30
439	ReLine Project 2016-1	(484.15)	-	-	-	1,015.80	(1,499.95)
443	SSL Fargo 2017-2 W1600128	(135,737.11)	-	-	-	922.37	(136,659.48)
444	2017-1 Lost River 1st, 2nd, 3rd, 4th, 6th W213103.02	252,705.94	-	-	-	23,223.20	229,482.74
445	Project 2017-4	(114.00)	-	-	-	-	(114.00)
446	Street Imp Dist 2017-5 (8th Ave Ext) W1700062	(17,818.96)	-	-	-	-	(17,818.96)
447	Street Imp Dist 2017-6 (Chestnut Dr) W1700063	(31,077.99)	-	-	-	21,283.22	(52,361.21)
448	Street Imp Dist 2017-7 (Maple Grove)	-	-	-	-	-	-
450	2019-4 Sewer Impr (Horseshoe Bend)	(91,068.26)	-	-	-	14,457.54	(105,525.80)
451	2018-1 Sewer Impr Dist (100th) W1700119	56,428.76	-	-	-	17,022.03	39,406.73
452	2018-3 Terra Gardens	224,151.87	-	-	-	325,024.54	(100,872.67)
453	2019-1 Lakeview Drive	313,637.76	-	-	-	46,152.00	267,485.76
454	2019-2 76th & Roundabout W1900023	(79,608.03)	-	-	-	885.45	(80,493.48)
455	2019-3 81st Ave & 63rd St W1900045	311,359.97	-	-	-	29,321.82	282,038.15
456	2019-5 Visto Industrial Additions	110,165.16	-	-	515.54	5,564.91	104,084.71
457	2019-6 Cub Creek	281,122.81	-	-	-	7,103.58	274,019.23
458	2019-7 Maple Lake Estates Addition	704,979.73	-	-	-	446,789.42	258,190.31



# CITY OF HORACE

## Schedule of Cash Receipts & Disbursements

For the Month of:

**YTD 2022**

**(Unaudited)**

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Fund	Fund Description	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
459	2020-1 Southdale Farms First Addition	452,721.78	-	-	-	14,971.77	437,750.01
460	Water Meters	-	-	-	-	-	-
461	2020-2 82nd Street Construction W1900110	302,705.26	52,998.50	-	-	217,125.12	138,578.64
462	2020-3 Wall Avenue Reconstruction W2000018 (dissolved)	(3,257.25)	-	-	-	-	(3,257.25)
463	2020-4 Lost River 5th Addition	378,391.60	-	-	-	974.00	377,417.60
464	2020-5 Storm Sewer Impr Dist (Oxbow Drainage)	(21,616.48)	-	-	-	-	(21,616.48)
465	2020-6 Water Impr Dist (Line Replacement)	(1,076,227.85)	1,411,388.79	-	-	2,404,868.34	(2,069,707.40)
466	2020-7 Water Impr Dist (Connection to Cass Rural)	(551,467.69)	592,743.25	-	-	205,515.73	(164,240.17)
467	2021-1 Southdale Farms 3rd Addition W2000133	140,142.87	303.28	-	-	159,475.60	(19,029.45)
468	2021-2 Terra Gardens 3rd Addition W2100092	1,067,261.76	5,454.61	-	-	593,511.04	479,205.33
469	2021-3 Lakeview Addition W2100092	3,348,732.83	13,421.74	-	-	2,917,879.22	444,275.35
470	Sanitary Sewer 2021-4 (Lift Station SA-14)	-	71.43	-	-	710,544.61	(710,473.18)
471	2021-5 Arrowwood 3rd Addition W2003103.33	1,291,587.53	8,075.25	-	115.00	524,130.45	775,417.33
472	2021-6 Sanitary Sewer (Lift Station SA-13 Horseshoe Bend)	(123.12)	71.43	-	-	3,984,730.00	(3,984,781.69)
473	2021-7 Deer Creek Estates 2020 W2003103.06	(4,664.00)	-	-	9,428.96	5,277.00	(19,369.96)
474	2022-1 Visto Industrial Drive	-	71.43	-	-	2,219,362.66	(2,219,291.23)
475	2022-2 Lost River 7th Addition W21-03-106.03	-	71.43	-	924.50	3,090,505.09	(3,091,358.16)
476	2022-3 Wall Ave-Sheyenne River - Cass Co. Hwy 17	-	-	-	-	-	-
477	2022-4 Wall Ave-Sheyenne Diversion to Sheyenne River	-	-	-	-	54,736.30	(54,736.30)
478	2022-5 Maple Lakes Addition Phase II	-	71.43	-	-	1,075,884.62	(1,075,813.19)
479	2022-6 Southdale Farms 4th Addition W2100178	-	71.43	-	3,371.50	8,857,264.15	(8,860,564.22)
480	2022-7 Southdale Farms 5th Addition W21-03-106.18	-	71.42	-	1,985.79	621,967.14	(623,881.51)
481	2022-8 66th St From 76th Ave - 64th Ave	-	-	-	-	17,407.13	(17,407.13)
482	2022-9 63rd St (From Wall Ave to 82nd Ave)	-	-	-	-	4,063.54	(4,063.54)
483	2022-10 Chestnut Drive Rehab W17-00-063	-	-	-	-	25,949.42	(25,949.42)
484	2022-11 Cub Creek Second Addition W21-03-103.31	-	-	-	10,751.06	95,790.93	(106,541.99)
485	2022-12 Rivers Edge Second Addition W20-03-103.02	-	-	-	8,841.38	5,265.66	(14,107.04)
486	2022-13 Altenburg Acres Second Addition	-	-	-	762.65	5,218.40	(5,981.05)
501	Cash Drawer	73.50	1,560.25	-	1,633.75	-	-
501	Water Fund	83,905.76	461,111.16	1,309.82	4,481.93	324,583.43	217,261.38
502	Sewer Fund	85,652.00	575,602.87	4,226.40	1,508.06	425,432.18	238,541.03
503	Solid Waste Fund	43,008.78	371,038.28	8,487.85	465.45	387,016.41	35,053.05
509	Water Reserve Fund	40,000.00	-	-	-	-	40,000.00
510	Sewer Reserve Fund	195,000.00	-	-	-	-	195,000.00
710	Payroll Clearing Fund	(140.50)	-	1,395,128.59	1,392,311.63	647.64	2,028.82
730	Claims Clearing Fund	72,348.67	-	36,796,687.39	6,285,078.05	-	30,583,958.01
		-	-	-	-	-	-
		18,677,100.49	16,194,122.72	38,305,332.50	8,515,443.08	38,302,756.31	26,356,334.32

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Payroll

Check #	Check		Vendor/Employee/Payee Number/Name	Check Amount	Date		Notes
	Type				Period	Issued	
-88240	Pay P	27	Keith Asheim	2183.49	1/23	01/06/23	
-88239	Pay P	3	Brenton Holper	3217.42	1/23	01/06/23	
-88238	Pay P	34	Jesse Knutson	1692.98	1/23	01/06/23	
-88237	Pay P	22	Wendy Kopkie	1724.61	1/23	01/06/23	
-88236	Pay P	29	Caleb Nolte	1689.28	1/23	01/06/23	
-88235	Pay P	28	Roberta Pacht	1734.30	1/23	01/06/23	
-88234	Pay P	42	Brenda Sagert	1587.16	1/23	01/06/23	
-88233	Pay P	33	Sally Showalter	1651.51	1/23	01/06/23	
-88232	Pay P	46	Matthew Voltz	2710.29	1/23	01/06/23	
-88231	Pay P	7	Adam Carpenter	2626.31	1/23	01/06/23	
-88230	Pay P	43	Richard Kaufmann	2194.77	1/23	01/06/23	
-88229	Pay P	10	Mark Malmberg	377.73	1/23	01/06/23	
-88228	Pay P	9	Todd Pillen	2027.85	1/23	01/06/23	
-88227	Pay P	45	Josh Sherer	1650.33	1/23	01/06/23	
-88226	Pay P	8	Doug Sletten	2186.26	1/23	01/06/23	
-88225	Pay P	39	Jace Helman	2641.50	1/23	01/06/23	
-88224	Pay P	41	Joel Luing	2533.16	1/23	01/06/23	
-88223	Pay P	40	Michael Woytassek	1240.03	1/23	01/06/23	
-88222	Pay P	FIT	EFTPS	11108.81	1/23	01/05/23	
-88221	Pay P	MN SIT	MN DEPARTMENT OF REVENUE	180.00	1/23	01/05/23	
-88220	Pay P	457(B)	PRE-TAX NATIONWIDE	5800.26	1/23	01/05/23	
-88219	Pay P	27	Keith Asheim	2311.86	1/23	01/20/23	
-88218	Pay P	3	Brenton Holper	3304.25	1/23	01/20/23	
-88217	Pay P	34	Jesse Knutson	1775.43	1/23	01/20/23	
-88216	Pay P	22	Wendy Kopkie	1638.06	1/23	01/20/23	
-88215	Pay P	29	Caleb Nolte	1737.44	1/23	01/20/23	
-88214	Pay P	28	Roberta Pacht	1803.09	1/23	01/20/23	
-88213	Pay P	42	Brenda Sagert	1420.98	1/23	01/20/23	
-88212	Pay P	33	Sally Showalter	1676.22	1/23	01/20/23	
-88211	Pay P	46	Matthew Voltz	2800.65	1/23	01/20/23	
-88210	Pay P	7	Adam Carpenter	2303.38	1/23	01/20/23	
-88209	Pay P	43	Richard Kaufmann	1927.72	1/23	01/20/23	
-88208	Pay P	10	Mark Malmberg	716.06	1/23	01/20/23	
-88207	Pay P	9	Todd Pillen	1787.64	1/23	01/20/23	
-88206	Pay P	45	Josh Sherer	1824.61	1/23	01/20/23	
-88205	Pay P	8	Doug Sletten	1766.53	1/23	01/20/23	
-88204	Pay P	35	Naomi Burkland	1655.20	1/23	01/20/23	
-88203	Pay P	44	Stephanie Landstrom	1655.20	1/23	01/20/23	
-88202	Pay P	11	Kory Peterson	2930.18	1/23	01/20/23	
-88201	Pay P	32	Jeffrey Trudeau	1655.20	1/23	01/20/23	
-88200	Pay P	31	Sarah Veit	1645.36	1/23	01/20/23	
-88199	Pay P	18	Amy Beaton	554.10	1/23	01/20/23	
-88198	Pay P	20	Julie Hochhalter	554.10	1/23	01/20/23	
-88197	Pay P	15	Russell Sahr	588.73	1/23	01/20/23	
-88196	Pay P	36	Douglas Wendel	553.85	1/23	01/20/23	
-88195	Pay P	24	Jessica Chomitzky	1107.69	1/23	01/20/23	
-88194	Pay P	39	Jace Helman	2716.53	1/23	01/20/23	
-88193	Pay P	41	Joel Luing	2604.92	1/23	01/20/23	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
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Payroll

Check #	Check		Vendor/Employee/Payee Number/Name	Check Amount	Date		Notes
	Type				Period	Issued	
-88192	Pay P		40 Michael Woytassek	1331.87	1/23	01/20/23	
-88191	Pay P	DENTAL	BLUE CROSS BLUE SHIELD O	21304.48	1/23	01/19/23	
-88190	Pay P	FIT	EFTPS	13389.38	1/23	01/19/23	
-88189	Pay P	MN SIT	MN DEPARTMENT OF REVENUE	162.00	1/23	01/19/23	
-88188	Pay P	LIFE AD&D-UNUM	FIRST UNUM LIFE INSURANC	722.23	1/23	01/19/23	
-88187	Pay P	457(B) PRE-TAX	NATIONWIDE	5701.71	1/23	01/19/23	
-88186	Pay P	SIT	STATE TAX COMMISSIONER	2979.02	1/23	01/11/23	
-88185	Pay P	Workers' Comp	NORTH DAKOTA WORKFORCE S	6530.95	1/23	01/25/23	
14110*	Clm SC		277 EIDE BAILLY LLP	15000.00	1/23	01/10/23	
14111	Clm SC		91 Fargo-Moorhead METRO COG	3248.76	1/23	01/10/23	
14112	Clm SC		88 FASTENAL	420.32	1/23	01/10/23	
14113	Clm SC		478 FERGUSON ENTERPRISES LLC #3326	1020.99	1/23	01/10/23	
14114	Clm SC		270 FERGUSON WATERWORKS #2516	580.44	1/23	01/10/23	
14115	Clm SC		554 Forum Communications Printing	2711.08	1/23	01/10/23	
14116	Clm SC		471 GIFFELS WEBSTER	150.00	1/23	01/10/23	
14117	Clm SC		101 HAWKINS INC	10.00	1/23	01/10/23	
14118	Clm SC		520 Holy Smokes Que & Catering LLC	1182.50	1/23	01/10/23	
14119	Clm SC		591 HOME HEATING, PUMBING & A/C, INC	1737.87	1/23	01/10/23	
14120	Clm SC		375 HORACE FIRE DISTRICT	3594.14	1/23	01/10/23	
14121	Clm SC		105 HORACE PARK DISTRICT	2719.14	1/23	01/10/23	
14122	Clm SC		122 JIM'S TOWING	380.00	1/23	01/10/23	
14123	Clm SC		132 KORY PETERSON	82.85	1/23	01/10/23	
14124	Clm SC		343 LARSON WELDING & MACHINE CO, INC.	300.00	1/23	01/10/23	
14125	Clm SC		569 Mama Ducks Cleaning Service	1082.50	1/23	01/10/23	
14126	Clm SC		145 MARCO TECHNOLOGIES LLC	0.00	1/23	01/10/23	
14127	Clm SC		165 ND SEWAGE PUMP	1899.67	1/23	01/10/23	
14128	Clm SC		177 NORTHSTAR SAFETY INC	325.00	1/23	01/10/23	
14129	Clm SC	999999	PATRICK PELTIER	300.00	1/23	01/10/23	
14130	Clm SC		188 PETRO SERVE USA	4085.31	1/23	01/10/23	
14131	Clm SC		337 SCOTT'S SIGNS INC.	342.00	1/23	01/10/23	
14132	Clm SC		581 SIGN SOLUTIONS	3956.34	1/23	01/10/23	
14133	Clm SC		242 TRUNORTH DYNAMICS	190.00	1/23	01/10/23	
14134	Clm V	Vendor not on File		0	/ 0 / /		Printed 2x - Voided is safe
14135	Clm V	Vendor not on File		0	/ 0 / /		Printed 2x - Vocded in safe
14136	Clm SC		272 BUSINESS ESSENTIALS	661.62	1/23	01/10/23	
14137	Clm SC		48 CASS COUNTY FINANCE	358.05	1/23	01/10/23	
14138	Clm SC		49 CASS RURAL WATER USERS	182.66	1/23	01/10/23	
14139	Clm SC		51 CENTURY LINK	155.41	1/23	01/10/23	
14140	Clm SC		55 CINTAS	124.11	1/23	01/10/23	
14141	Clm SC		56 CITY OF FARGO	392.00	1/23	01/10/23	
14142	Clm SC		62 CORE & MAIN	153.82	1/23	01/10/23	
14143	Clm C		63 CORPORATE PAYMENT SYSTEMS	0	1/23	01/10/23	
14144	Clm SC		423 DEERE CREDIT, INC	23385.94	1/23	01/10/23	
14145	Clm SC		457 DRN READITECH	1307.73	1/23	01/10/23	
14146	Clm SC		288 RESERVE ACCOUNT	5000.00	1/23	01/10/23	
14147	Clm SC		590 JORGE L. PAGAN	10500.00	1/23	01/17/23	
14148	Clm SC		571 ND DEPT OF ENVIRONMENTAL QUALITY	25.00	1/23	01/17/23	
14149	Clm SC		374 CITY OF FARGO - UTILITY	7182.00	1/23	01/17/23	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
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Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
14150	Clm SC	263 MASTER CONSTRUCTION COMPANY	156002.85	1/23	01/17/23	
14151	Pay V	Vendor not on File	0	/ 0	/ /	
14152	Pay P	CANCER POLICY USABLE LIFE - PREMIUM BI	168.27	1/23	01/25/23	
14153	Clm SC	11 AE2S	2442.82	1/23	01/25/23	
14154	Clm SC	16 AMERICAN WELDING & GAS, INC.	525.81	1/23	01/25/23	
14155	Clm SC	272 BUSINESS ESSENTIALS	33.34	1/23	01/25/23	
14156	Clm SC	42 CASS COUNTY ELECTRIC	539.00	1/23	01/25/23	
14157	Clm SC	48 CASS COUNTY FINANCE	16385.92	1/23	01/25/23	
14158	Clm SC	55 CINTAS	124.11	1/23	01/25/23	
14159	Clm SC	56 CITY OF FARGO	140.00	1/23	01/25/23	
14160	Clm SC	77 COLLIERIES SECURITIES LLC	500.00	1/23	01/25/23	
14161	Clm SC	63 CORPORATE PAYMENT SYSTEMS	18675.30	1/23	01/25/23	
14162	Clm SC	72 DAKOTA UNDERGROUND	389920.22	1/23	01/25/23	
14163	Clm SC	270 FERGUSON WATERWORKS #2516	3120.00	1/23	01/25/23	
14164	Clm SC	93 FORUM COMMUNICATIONS	306.99	1/23	01/25/23	
14165	Clm SC	999999 GOVERNMENT FINANCE OFFICERS ASSOC	160.00	1/23	01/25/23	
14166	Clm SC	101 HAWKINS INC	3005.96	1/23	01/25/23	
14167	Clm SC	105 HORACE PARK DISTRICT	41285.65	1/23	01/25/23	
14168	Clm SC	116 INTERSTATE ENGINEERING	14867.14	1/23	01/25/23	
14169	Clm SC	593 John's Refrigeration & Electric,	7235.90	1/23	01/25/23	
14170	Clm SC	498 KEY CONTRACTING, INC.	67000.00	1/23	01/25/23	
14171	Clm SC	343 LARSON WELDING & MACHINE CO, INC.	175.08	1/23	01/25/23	
14172	Clm SC	145 MARCO TECHNOLOGIES LLC	422.24	1/23	01/25/23	
14173	Clm SC	365 MIDWEST INSPECTION SERVICES	1160.00	1/23	01/25/23	
14174	Clm SC	154 MIDWEST PEST CONTROL	110.00	1/23	01/25/23	
14175	Clm SC	476 MinnKota EnviroServices, Inc.	59.00	1/23	01/25/23	
14176	Clm SC	418 ND State Board of Law Examiners	425.00	1/23	01/25/23	
14177	Clm C	171 NELSON INTERNATIONAL	0	1/23	01/25/23	
14178	Clm SC	181 OHNSTAD TWICHELL PC	11491.34	1/23	01/25/23	
14179	Clm SC	592 PETERSON MECHANICAL, INC	336.84	1/23	01/25/23	
14180	Clm SC	188 PETRO SERVE USA	1646.47	1/23	01/25/23	
14181	Clm SC	281 PREMIUM WATERS, INC.	136.39	1/23	01/25/23	
14182	Clm SC	227 SWANSTON EQUIPMENT	764.32	1/23	01/25/23	
14183	Clm SC	242 TRUNORTH DYNAMICS	190.00	1/23	01/25/23	
14184	Clm SC	568 Valli Information Systems, Inc	312.34	1/23	01/25/23	
14185	Clm SC	253 VERIZON	888.82	1/23	01/25/23	
14186	Clm SC	257 WASTE MANAGEMENT Corp Servs Inc	33238.16	1/23	01/25/23	
14187	Clm SC	261 XCEL ENERGY	1724.78	1/23	01/25/23	
14188	Clm SC	48 CASS COUNTY FINANCE	15017.09	1/23	01/25/23	
14189	Clm SC	188 PETRO SERVE USA	1958.62	1/23	01/25/23	
14190	Clm SC	153 MIDCONTINENT COMMUNICATIONS	226.84	1/23	01/25/23	
14191	Clm V	Vendor not on File	0	/ 0	/ /	Report printed on stock. Currently in safe.
14192	Clm V	Vendor not on File	0	/ 0	/ /	
14193	Clm SC	60 CLERK OF DISTRICT COURT	20.00	1/23	02/03/23	

Grand Total # of Checks: 140 Total: 1039384.53 Total Claims 887321.59 Total Payroll 152062.94

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## **Horace City Council Meeting Minutes**

The Horace City Council met on February 6, 2023 @ 6:00 pm at the Horace Fire Hall Event Center. Those present were Mayor Kory Peterson, Councilmembers Sarah Veit, Naomi Burkland, Stephanie Landstrom, and Jeffrey Trudeau. Others present included: Brenton Holper, City Administrator; Jace Hellman, Community Development Director; Jim Dahlman, City Engineer; Matt Voltz, Finance Director; Sally Showalter, Communications Specialist; and Lukas Croaker, City Attorney.

Mayor Peterson called the meeting to order at 6:00 pm.  
The pledge of allegiance was recited.

### **Agenda Item #3: Approve Regular Agenda**

**Motion:** Approve the Regular Agenda.

**1<sup>st</sup> Motion:** Councilmember Burkland

**2<sup>nd</sup> Motion:** Councilmember Landstrom

**Action taken:** All in favor, none opposed. Motion carried.

### **Agenda Item #4: Approve Consent Agenda**

- a. Vendor Invoices
- b. Pledge Reports
- c. Water Improvement District No. 2020-6 (Water Replacement)
  - i. Progressive Estimate No. 11 to KPH Inc.
- d. Water, Sewer, Storm, and Street Improvement District No. 2021-5 (Arrowood 3rd Addition)
  - i. Progressive Estimate No. 3 to Master Construction
- e. Water, Sewer, Storm, and Street Improvement District No. 2022-11 (Cub Creek Second Addition)
  - i. Progressive Estimate No. 1 to KPH Inc.

**Motion:** Approve the Consent Agenda.

**1<sup>st</sup> Motion:** Councilmember Trudeau

**2<sup>nd</sup> Motion:** Councilmember Landstrom

**Action taken:** All in favor, none opposed. Motion carried.

### **Agenda Item #5: Approval of City Council Meeting Minutes from January 24, 2023.**

**Motion:** Approve the January 24, 2023, City Council Meeting Minutes.

**1<sup>st</sup> Motion:** Councilmember Landstrom

**2<sup>nd</sup> Motion:** Councilmember Trudeau

**Action taken:** All in favor, none opposed. Motion carried.

### **Agenda Item #6: Public Comment**

None.

### **Agenda Item # 7: Sheriff's Update | Craig Keller & Jake Murray, Cass County Sheriff's Department**

Deputy Sheriff Keller presented two versions of the January 2023 Sheriff's Report. The first report



showed the old layout, and the second report showed new data analytics, which will be included in each report going forward.

Deputy Sheriff Keller explained that during the month of January, there were a total of 214 calls for service. Two DUI arrests were made in the Horace area. One of the alcohol related crashes resulted in serious injuries.

**Agenda Item #8: Tax Abatement Resolution | Brenton Holper, City Administrator**

Mr. Holper explained that during the last meeting on January 24, 2023, the City Council motioned to revisit the Tax Abatement Resolution and discuss the resolution during the first meeting in July. The first meeting in July is scheduled for Monday, July 3, 2023, which is the day before Independence Day. Mr. Holper recommended moving this agenda item to June 19, 2023, City Council meeting.

Mayor Peterson agreed that it would be a good idea to move it up to June 19, 2023, because people might be out of town. Councilmember Trudeau requested that everyone be informed about the meeting in June. Mr. Holper concluded that staff would let the Home Builders Association (HBA) and the North Dakota Association of Realtors (NDAR) know.

**Motion:** Move the Tax Abatement Resolution Discussion from the July 3, 2023, City Council Meeting to the June 19, 2023, City Council Meeting.

**1<sup>st</sup> Motion:** Councilmember Trudeau

**2<sup>nd</sup> Motion:** Councilmember Veit

**Action taken:** All in favor, none opposed. Motion carried.

**Agenda Item #9: Storm and Street Improvement District No. 2022-3 (Wall Avenue - Sheyenne River to Cass County Highway 17) & Sanitary, Storm and Street Improvement District No. 2022-4 (Wall Avenue – Sheyenne Diversion to Sheyenne River) | Jim Dahlman, City Engineer**

Mr. Dahlman informed the City Council that all property owners along Wall Avenue (from County Road 17 to the Sheyenne Diversion) had been contacted regarding the City's right-of-way process. The staff was able to communicate with all, but one property owner. Mr. Dahlman and Mr. Croaker explained that additional conversations and meetings with property owners will need to be had regarding the value of trees located on some of the properties. More updates will be provided to the City Council in the future. Mr. Croaker concluded that no motion was needed at this time.

**Agenda Item #10: Water, Sewer, Storm, and Street Improvement District No. 2022-8 (66<sup>th</sup> Street – 76<sup>th</sup> Avenue to 64<sup>th</sup> Avenue) | Jim Dahlman, City Engineer**

Mr. Dahlman explained that the preliminary engineering report was completed a year ago and that construction and labor costs have increased since then. After the report was completed, property owners had the opportunity to provide comments and feedback about the design, which prompted some additional design changes. Mr. Dahlman concluded that the current engineering report would need to be amended to include the design changes and the increased costs.

**Motion:** Approve the Amendment to the Preliminary Engineering Report for the Water, Sewer, Storm, and Street Improvement District No. 2022-8 (66<sup>th</sup> Street – 76<sup>th</sup> Avenue to 64<sup>th</sup> Avenue).

**1<sup>st</sup> Motion:** Councilmember Veit



**2<sup>nd</sup> Motion:** Councilmember Landstrom

**Action taken:** All in favor, none opposed. Motion carried.

**Agenda Item #11: Water, Sewer, Storm, and Street Improvement District No. 2022-11 (Cub Creek 2nd Addition) | Jim Dahlman, City Engineer**

Mr. Dahlman stated that the Water, Sewer, Storm, and Street Improvement District No. 2022-11 (Cub Creek 2nd Addition) was designed by the developer's engineer. The developer's engineer would like to be reimbursed through funds from the special assessment district. The developer's engineer invoices included the preliminary engineering report, memos, plans and specifications, master planning, platting, and project development.

Mr. Dahlman reviewed all of the invoices and marked which ones should be covered by the special assessment district. He recommended that the City update its policies to set clear guidelines and parameters for future projects. Mr. Croaker explained that the City Council approved having the developer's engineer provide the design instead of the City's engineer, including reimbursement for design engineering fees.

**Motion:** Approve the Design Reimbursements for the Water, Sewer, Storm, and Street Improvement District No. 2022-11 (Cub Creek 2nd Addition) as Presented by Staff.

**1<sup>st</sup> Motion:** Councilmember Veit

**2<sup>nd</sup> Motion:** Councilmember Landstrom

**Action taken:** All in favor, none opposed. Motion carried.

**Agenda Item #12: Capital Improvement Plan (CIP) Software | Brenton Holper, City Administrator**

Mr. Holper explained that staff would like to purchase capital improvement plan software to reflect the City's capital improvements. Several software packages have been reviewed to determine which one is the best suited for Horace. Staff tested two software options and looked into development of an internal product. Staff recommended purchasing the cloud-based software program EasyCIP by Infinite Data. The software costs \$3,000 annually, which includes the software and three user licenses. Councilmember Trudeau voiced concern about EasyCIP only providing one training session instead of unlimited sessions. Mr. Voltz replied that even though only one training session will be provided, staff will be able to ask an unlimited number of questions. Mr. Holper added that, judging by the demo, the software program was very easy to use.

The Council discussed the benefits of the software and agreed that a program like this would help everyone understand the progress of each capital improvement project and also list the City's equipment and vehicle fleet.

**Motion:** Approve the Purchase of the EasyCIP by Infinite Data Capital Improvement Plan (CIP) Software.

**1<sup>st</sup> Motion:** Councilmember Veit

**2<sup>nd</sup> Motion:** Councilmember Burkland

**Action taken:** All in favor, none opposed. Motion carried.

**Agenda Item #13: Engineering/Public Works Report | Jim Dahlman, City Engineer**

1. Mr. Dahlman informed the City Council that the grant application for the Horace Shared Use Path Phase III was sent to the Department of Transportation on February 3, 2023.



2. He stated that the bid opening for the Water, Sewer, Storm, and Street Improvement District No. 2022-8 (66<sup>th</sup> Street – 76<sup>th</sup> Avenue to 64<sup>th</sup> Avenue) will take place on February 9, 2023. He asked the City Council to let him know if they would like to watch the bid opening online and that he would provide a link if requested.
3. The 63<sup>rd</sup> Street project plans are 75% complete.
4. A meeting with Key Contracting for the upcoming installation of the meter vault for the 2020-7 Connection to Cass Rural project will be held during the week of February 20, 2023. Key Contracting would like to install the meter vault in March, weather permitting.
5. A plan review meeting for the River's Edge 2nd Addition will be held on February 7, 2023.

**Agenda Item #14: City Administrator Report | Brenton Holper, City Administrator**

None.

**Agenda Item #15: Portfolio Reports**

1. Mayor Peterson met with the Realtors Group RONE in January.  
He also attended the Home Builders Association's (HBA) annual meeting.  
He is currently working on legislative bills that might affect Horace, including House Bill (HB) 1330. Mr. Holper and Mr. Croaker provided an update on the status of HB1330.  
Mayor Peterson will travel to Bismarck to attend a Fargo Moorhead West Fargo Chamber Event the following week.  
He concluded that he would like to get a new Economic Development Group established, which could help attract more businesses to town such as restaurants, a veterinary clinic, an indoor recreational facility, a grocery, and hardware store.
2. Councilmember Veit stated that she will be busy attending the City's upcoming project bid openings, which will include the 66<sup>th</sup> Street project as well as the Wall Avenue projects. She will also continue to monitor all the current infrastructure projects.
3. Councilmember Burkland continues to meet and work with Mr. Hellman to discuss the ongoing and upcoming planning and zoning applications.
4. Councilmember Landstrom continues to meet and work with the Horace 150<sup>th</sup> Sesquicentennial Celebration Committee to plan the upcoming 150<sup>th</sup> event in August.
5. Councilmember Trudeau stated that Cindy Gray, Executive Director of MetroCOG, will be retiring and that the organization is currently looking for her replacement. The organization is currently scheduling interviews, and Mr. Trudeau asked that Mr. Holper would fill in for him during his upcoming vacation.

**Agenda Item #16:** Executive session held pursuant to N.D.C.C. § 44-04-19.1(9) to discuss negotiating strategy or provide negotiating instructions to its attorney or other negotiator regarding a contract for the purchase of real property related to BNSF railroad property.

Mayor Peterson asked for a 5-minute break at 6:46 pm. He also requested that the room be cleared so that the executive session can be entered.

**Motion:** Enter into Executive session held pursuant to N.D.C.C. § 44-04-19.1(9) to discuss negotiating strategy or provide negotiating instructions to its attorney or other negotiator regarding a contract for the purchase of real property related to BNSF railroad property at 6:52pm.



**1<sup>st</sup> Motion:** Councilmember Burkland

**2<sup>nd</sup> Motion:** Councilmember Trudeau

**Action taken:** All in favor, none opposed. Motion carried.

**Motion:** Return to Regular Session at 7:35pm.

**1<sup>st</sup> Motion:** Councilmember Trudeau

**2<sup>nd</sup> Motion:** Councilmember Landstrom

**Action taken:** All in favor, none opposed. Motion carried.

**Motion:** Direct Staff to Continue Communication with BSNF Railway and Metro Flood Diversion Authority.

**1<sup>st</sup> Motion:** Councilmember Trudeau

**2<sup>nd</sup> Motion:** Councilmember Burkland

**Action taken:** All in favor, none opposed. Motion carried.

Councilmember Veit asked that someone clarify the order of priority of purchasers to the audience and interested parties. Mr. Croaker stated that his comments were not legal advice to anyone in the audience, and proceeded to read from Section 49-09-04.2 of the North Dakota Century Code.

**Agenda Item #20: Adjourn**

**Motion:** Adjourn at 7:40 pm.

**1<sup>st</sup> Motion:** Councilmember Trudeau

**2<sup>nd</sup> Motion:** Councilmember Burkland

**Action taken:** All in favor, none opposed. Motion carried.

The next City Council Meeting is scheduled for **Tuesday, February 21, 2023, at 6:00 pm**



February 21, 2023

Horace City Council  
215 Park Drive E  
PO Box 99  
Horace, ND 58047

**RE: Resolution of Street Name Change – Industrial Drive**

Mayor and Members of the City Council,

On February 1, 2023, City Staff received a request to change the street name of the section of Industrial Drive that runs parallel to County Road 17 to Erwin Drive (Attachment I). Per N.D.C.C. 40-05-01, subsection 20, permits the City Council to change the name of any street, avenue, alley, or other public places.

Visto Industrial Addition (Attachment II) which recorded in 2015, platted the Right-of-Way for Industrial Drive running east/west as it currently exists today. The north/south road parallel to County Road 17 and the east/west road immediately adjacent to and parallel with County Road 14 were platted as frontage roads. Visto Industrial 2<sup>nd</sup> Addition (Attachment III), which was a replat of Visto Industrial Addition still reflected Industrial Drive running east/west, and the two frontage roads paralleling County Roads 17 and 14. However, when the addressing for the properties was completed in 2017, Industrial Drive addresses were assigned to the properties fronting the frontage roads, which extended the Industrial Drive street name down the north/south frontage road and approximately 650 feet down the east/west frontage road paralleling County Road 14 (Attachment IV). Addressing for those properties should have been assigned off of County Road 17 and County Road 14, as reflected in the addressing of Visto Industrial 3<sup>rd</sup> Addition (Attachment V); however, at that time when Visto Industrial 2<sup>nd</sup> Addition was platted and addressed, there was no access to County Road 14, and according to the County, that is why Industrial Drive was extended at that time.

Following review by staff, this request would be the first step of a technical addressing/street naming correction within the Visto Industrial Park, by no longer having a street name repeat for both north/south and east/west orienting roadways. While there is an additional approximately 650 feet of Industrial drive along the north/south road immediately adjacent to County Road 14 (reference Attachment IV) that still needs to be addressed, that section of roadway was not included in this request.

Currently, only one address would be affected by the request. Staff did follow up with the affected property owner to inform them that the Request for Street Name Change had been received. The property owner replied as not in favor of the change. The full correspondence is attached as Attachment VI.

Staff is seeking a motion of approval or denial from the City Council of the Resolution of Street Name (Attachment VII).

Regards,



Jace Hellman  
City of Horace  
Community Development Director

## Street Name Change Request

**Date:** August 23, 2022

**To:** City of Horace, North Dakota

**From:** Samuel Solberg, E.I.T.

**RE:** Request to re-name a portion of Industrial Drive in Visto's Industrial Addition to Erwin Drive

To whom it may concern,

On behalf of the development group, EAV Family Holdings LLC, Lowry Engineering requests to re-name a portion of Industrial Drive in Visto's Industrial Addition to **Erwin Drive**. The portion of Industrial Drive we request to rename encompasses the road from the intersection of Industrial Drive and County Road 17 to the intersection of Industrial Drive (running north-south) and Industrial Drive (running east-west). An exhibit outlining the portion of Industrial Drive we are proposing to rename can be observed in **Appendix A**. If there are any questions or comments regarding this request, please feel free to contact me at 701-235-0199 or [ssolberg@lowryeng.com](mailto:ssolberg@lowryeng.com).

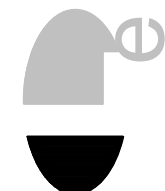
Thank you,

A handwritten signature in blue ink that reads "Samuel Solberg". The signature is fluid and cursive, with a long horizontal stroke extending from the end.

Samuel Solberg, E.I.T.  
Project Engineer  
Lowry Engineering



Appendix A

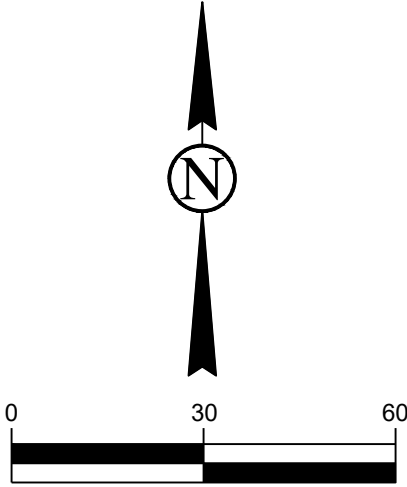


**LOWRY**  
ENGINEERING  
5306 51ST AVENUE SOUTH, SUITE A  
FARGO, NORTH DAKOTA 58104

REVISIONS

PRELIMINARY  
NOT FOR  
CONSTRUCTION

LE JOB #
PROJECT DATE: 02/01/2023
CHECKED BY: SAS
DRAWN BY:
APPROVED BY: XXX



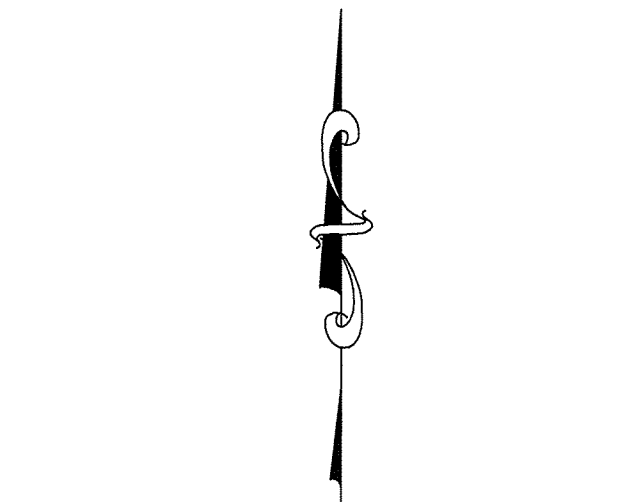


VISTO INDUSTRIAL ADDITION

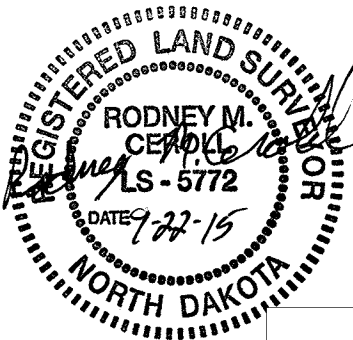
A PART OF THE SOUTH 1/2 OF THE SOUTHWEST 1/4 SECTION 20,  
TOWNSHIP 138 NORTH, RANGE 49 WEST, 5th P.M. TO THE CITY  
OF HORACE, CASS COUNTY, NORTH DAKOTA

Attachment II  
Visto Industrial Addition

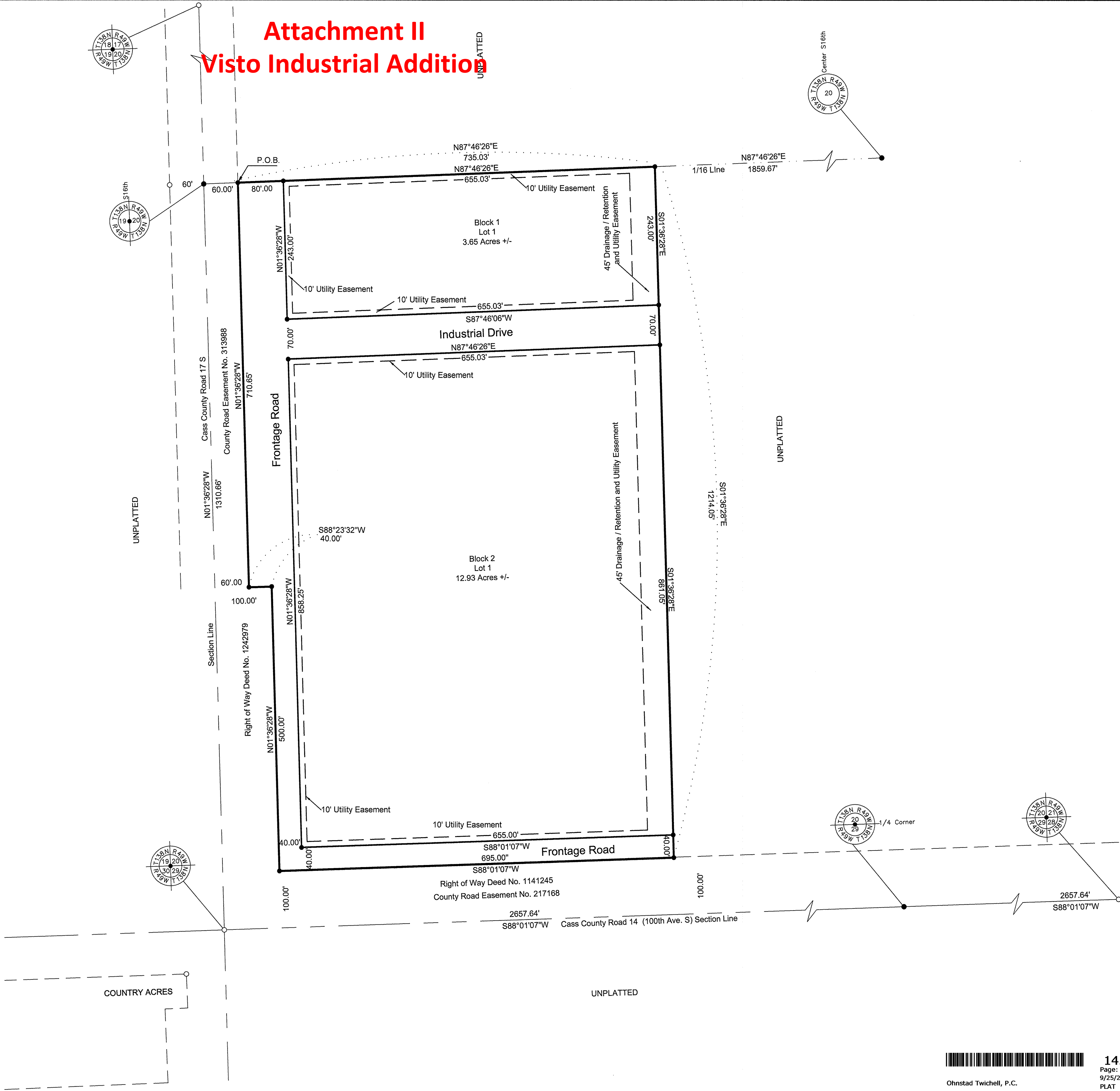
Sheet 1 of 2



- LEGEND**
- = SET No. 5 REBAR WITH 1 1/4" PLASTIC CAP
  - = EXISTING CORNER MARKER
  - = PLAT BOUNDARY
  - - - = EASEMENT LINE
- P.O.B. = POINT OF BEGINNING  
TOTAL PLATTED AREA = 20.00 acres +/-  
BEARINGS ARE ASSUMED FROM THE MONUMENTED WEST SECTION LINE OF SECTION 20 T138N R49W = N 01°36'28" W



PARTIAL VACATION  
DOCUMENT NO 1506572



# VISTO INDUSTRIAL ADDITION

A PART OF THE SOUTH 1/2 OF THE SOUTHWEST 1/4 SECTION 20,  
TOWNSHIP 138 NORTH, RANGE 49 WEST, 5th P.M. TO THE CITY  
OF HORACE, CASS COUNTY, NORTH DAKOTA

Sheet 2 of 2

## Owners' Certificate:

Know All Persons By These Presents: That Dennis G. Holmen and Cathy L. Holmen, are the owners and proprietors of a part of the Southwest 1/4 of Section 20, Township 138 North, Range 49 West of the 5th Principal Meridian in the City of Horace, Cass County, North Dakota, all being more particularly described as follows:

Commencing at the south 1/16 corner of said Section 20 and Section 19; thence North 87°46'26" East, along the north line of the South 1/2 of the Southwest 1/4 of said Section 20, a distance of 60.00 feet to a point on the east right of way line of Cass County 17 S the true POINT OF BEGINNING; thence continuing North 87°46'26" East, along said northern line of the South 1/2 of the Southwest 1/4 of said Section 20 a distance of 735.03 feet; thence South 01°36'28" East a distance of 1214.05 feet to the north right of way line of Cass County 14 (100th Ave S); thence South 88°01'07" West, along the said northern right of way line a distance of 695.00 feet to the intersection of said north right of way line of Cass County 14 (100th Ave S) and said east right of way line of Cass County 17 S; thence North 01°36'28" West along the easterly right of way line of said Cass County 17 S a distance of 500.00 feet; thence South 88°23'32" West along the easterly right of way line of said Cass County 17 S a distance 40.00 feet; thence North 01°36'28" West along the easterly right of way line of said Cass County 17 S a distance 710.65 feet to the true POINT OF BEGINNING.

Said tract of land contains 20.00 acres, more or less.

And that said party has caused the same to be surveyed and platted as **Visto Industrial Addition** to the City of Horace, Cass County, North Dakota, and does hereby dedicate to the public, for public use, all the streets, avenues, and drainage/utility easements shown on the plat.

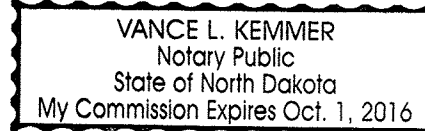
Owners: Dennis G. Holmen  
Dennis G. Holmen

Cathy L. Holmen  
Cathy L. Holmen

State of North Dakota )  
County of Cass ) ss

On this 22 day of September, 2015, before me, a notary public within and for said county and state, personally appeared Dennis G. Holmen and Cathy L. Holmen, known to me to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as a free act and deed.

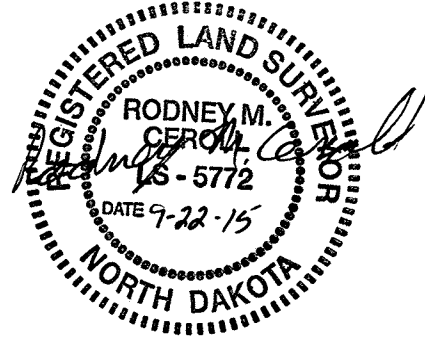
Notary Public: Vance Kemmer



## Surveyor's Certificate:

I, Rodney M. Ceroll, Professional Land Surveyor under the laws of the State of North Dakota, do hereby certify on this 22<sup>nd</sup> day of September, 2015, that the plat hereon is a true and correct representation of the survey thereof, that all distances are correctly shown on said plat in feet and decimals of a foot, and that the monuments for the guidance of future surveys have been placed in the ground as shown.

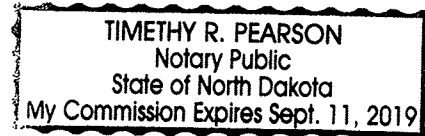
Rodney M. Ceroll  
Rodney M. Ceroll  
North Dakota PLS No. 5772



State of North Dakota )  
County of Richland ) ss

On this 22<sup>nd</sup> day of September, 2015, before me, a notary public within and for said county and state, personally appeared Rodney M. Ceroll, Professional Land Surveyor, known to me to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same as his free act and deed.

Notary Public: Timothy R. Pearson



## City Engineer's Approval:

Approved by the Horace City Engineer this 22<sup>nd</sup> day of September, 2015.

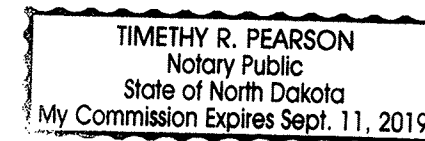
Damon K. DeVillers  
Damon K. DeVillers, City Engineer



State of North Dakota )  
County of Richland ) ss

On this 22<sup>nd</sup> day of September, 2015 before me personally appeared Damon K. DeVillers, City Engineer, known to me to be the person who is described in and who executed the within instrument and acknowledged to me that he executed the same on behalf of the City of Horace.

Notary Public: Timothy R. Pearson



## City Planning Commission Approval:

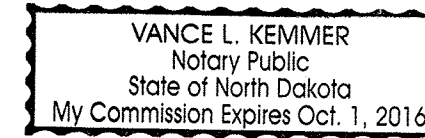
Approved by the Horace Planning Commission this day 25<sup>th</sup> of August, 2015.

Russell H. Sahr  
Russell H. Sahr, Chairman

State of North Dakota )  
County of Cass ) ss

On this 22 day of September, 2015, before me personally appeared Russell H. Sahr, Chairman, Horace Planning Commission, known to me to be the person who is described in and who executed the within instrument and acknowledged to me that he executed the same on behalf of the Horace Planning Commission.

Notary Public: Vance Kemmer



## City Council Approval:

Approved by the Horace City Council this 14<sup>th</sup> day of September, 2015.

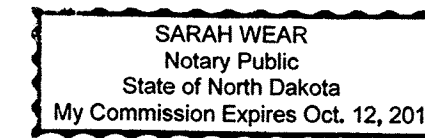
Shane Walock  
Shane Walock, Mayor

Attest: Vance Kemmer  
Vance Kemmer, City Auditor

State of North Dakota )  
County of Cass ) ss

On this 22<sup>nd</sup> day of September, 2015, before me, a notary public within and for said county and state, personally appeared Shane Walock, Mayor, City of Horace, and Vance Kemmer, City Auditor, City of Horace, known to me to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same on behalf of the City of Horace.

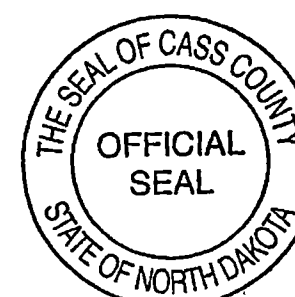
Notary Public: Sarah Wear



1458950  
Page: 2 of 2  
9/25/2015 1:22 PM  
PLAT \$20.00

AUDITOR'S OFFICE  
COUNTY OF CASS, NORTH DAKOTA  
9/25/2015  
Taxes and Special Assessments paid  
and transfer entered.  
Melissa A. Spies AUDITOR  
D.L.J. DEPUTY

RECORDER'S OFFICE, CASS COUNTY, ND  
I CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD THIS DATE.  
JEWEL A. SPIES, COUNTY RECORDER  
by Jewel A. Spies, Dep. **1458950**  
Recorded Electronically

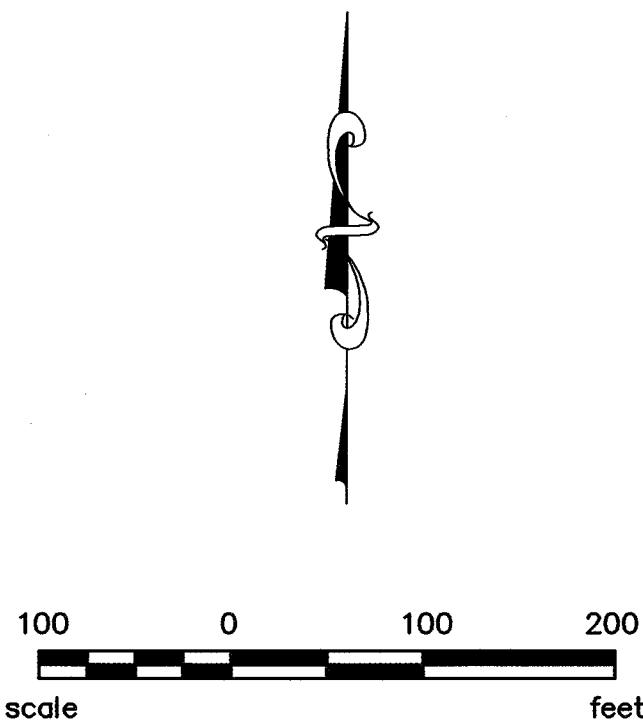




Visto Industrial 2nd Addition

A REPLAT OF BLOCK 2 LOT 1 OF VISTO INDUSTRIAL ADDITION PART OF THE SOUTH 1/2 OF THE SOUTHWEST 1/4 SECTION 20, TOWNSHIP 138 NORTH, RANGE 49 WEST, 5th P.M. TO THE CITY OF HORACE, CASS COUNTY, NORTH DAKOTA

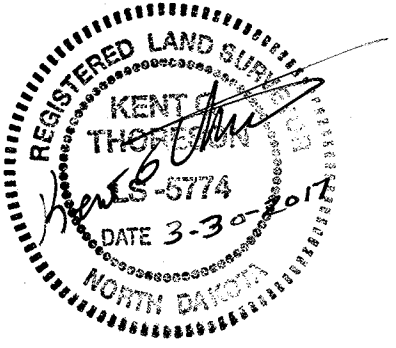
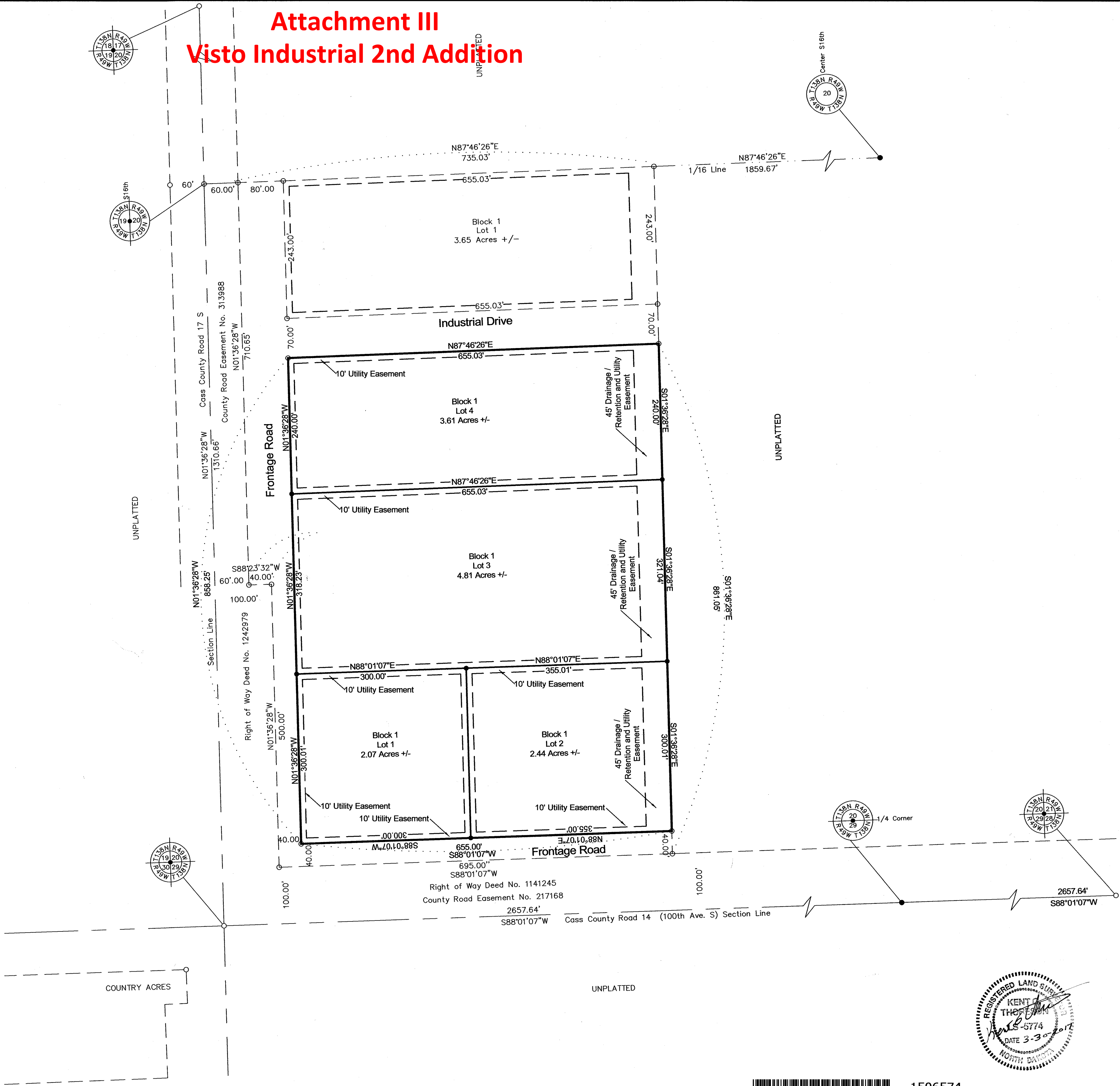
Attachment III  
Visto Industrial 2nd Addition



**LEGEND**

- = SET No. 5 REBAR WITH 1 1/4" PLASTIC CAP
- = EXISTING CORNER MARKER
- = PLAT BOUNDARY
- - - = EASEMENT LINE

TOTAL PLATTED AREA = 12.93 acres +/-  
BEARINGS ARE ASSUMED FROM THE MONUMENTED WEST SECTION LINE OF SECTION 20 T138N R49W = N 01°36'28" W



# Visto Industrial 2nd Addition

A REPLAT OF BLOCK 2 LOT 1 OF VISTO INDUSTRIAL ADDITION PART OF  
THE SOUTH 1/2 OF THE SOUTHWEST 1/4 SECTION 20, TOWNSHIP 138  
NORTH, RANGE 49 WEST, 5th P.M. TO THE CITY OF HORACE, CASS  
COUNTY, NORTH DAKOTA

**Owners' Certificate:**

Know All Persons By These Presents: That Erwin A. Visto and Jolene M. Visto, are the owners and proprietors of Block 2 Lot 1 of Visto Industrial Addition part of the South 1/2 of the Southwest 1/4 of Section 20, Township 138 North, Range 49 West of the 5th Principal Meridian to the City of Horace, Cass County, North Dakota.

Said tract of land contains 12.93 acres, more or less.

And that said party has caused the same to be surveyed and platted as **Visto Industrial 2nd Addition** to the City of Horace, Cass County, North Dakota, and does hereby dedicate to the public, for public use, all the streets, avenues, and drainage/utility easements shown on the plat.

Owners: Erwin A. Visto Jolene M. Visto  
Erwin A. Visto Jolene M. Visto

State of Arizona )  
County of Pinal ) ss

On this 28<sup>th</sup> day of March, 2017, before me, a notary public within and for said county and state, personally appeared Erwin A. Visto and Jolene M. Visto, known to me to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as a free act and deed.

Notary Public: [Signature]  
Samantha J. Ramirez  
Notary Public  
Pinal County, Arizona  
My Comm. Expires 10-15-2019

**Surveyor's Certificate:**

I, Kent G. Thoreson, Professional Land Surveyor under the laws of the State of North Dakota, do hereby certify on this 30<sup>th</sup> day of March, 2017, that the plat hereon is a true and correct representation of the survey thereof, that all distances are correctly shown on said plat in feet and decimals of a foot, and that the monuments for the guidance of future surveys have been placed in the ground as shown.

Kent G. Thoreson  
Kent G. Thoreson  
North Dakota PLS No. 5774



State of North Dakota )  
County of Richland ) ss

On this 30<sup>th</sup> day of March, 2017, before me, a notary public within and for said county and state, personally appeared Kent G. Thoreson, Professional Land Surveyor, known to me to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same as his free act and deed.

Notary Public: [Signature]  
TIMOTHY R. PEARSON  
Notary Public  
State of North Dakota  
My Commission Expires Sept. 11, 2019

**City Engineer's Approval:**

Approved by the Horace City Engineer this 30<sup>th</sup> day of March, 2017.

Damon K. DeVillers  
Damon K. DeVillers, City Engineer



State of North Dakota )  
County of Richland ) ss

On this 30<sup>th</sup> day of March, 2017, before me personally appeared Damon K. DeVillers, City Engineer, known to me to be the person who is described in and who executed the within instrument and acknowledged to me that he executed the same on behalf of the City of Horace.

Notary Public: [Signature]  
TIMOTHY R. PEARSON  
Notary Public  
State of North Dakota  
My Commission Expires Sept. 11, 2019

**City Planning Commission Approval:**

Approved by the Horace Planning Commission this day 28<sup>th</sup> of February, 2017.

Russell H. Sahr  
Russell H. Sahr, Chairman

State of North Dakota )  
County of Cass ) ss

On this 31 day of March, 2017, before me personally appeared Russell H. Sahr, Chairman, Horace Planning Commission, known to me to be the person who is described in and who executed the within instrument and acknowledged to me that he executed the same on behalf of the Horace Planning Commission.

Notary Public: Lukas Croaker  
LUKAS CROAKER  
Notary Public  
State of North Dakota  
My Commission Expires Nov. 2, 2022

**City Council Approval:**

Approved by the Horace City Council this 6<sup>th</sup> day of March, 2017.

Kory Peterson  
Kory Peterson, Mayor

Attest: Vance Kemmer  
Vance Kemmer, City Auditor

State of North Dakota )  
County of Cass ) ss

On this 31 day of March, 2017, before me, a notary public within and for said county and state, personally appeared Kory Peterson, Mayor, City of Horace, and Vance Kemmer, City Auditor, City of Horace, known to me to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same on behalf of the City of Horace.

Notary Public: Lukas Croaker  
LUKAS CROAKER  
Notary Public  
State of North Dakota  
My Commission Expires Nov. 2, 2022

AUDITOR'S OFFICE  
COUNTY OF CASS, NORTH DAKOTA  
4/6/2017  
Taxes and Special Assessments paid  
and transfer entered  
[Signature] AUDITOR  
DLJ DEPUTY

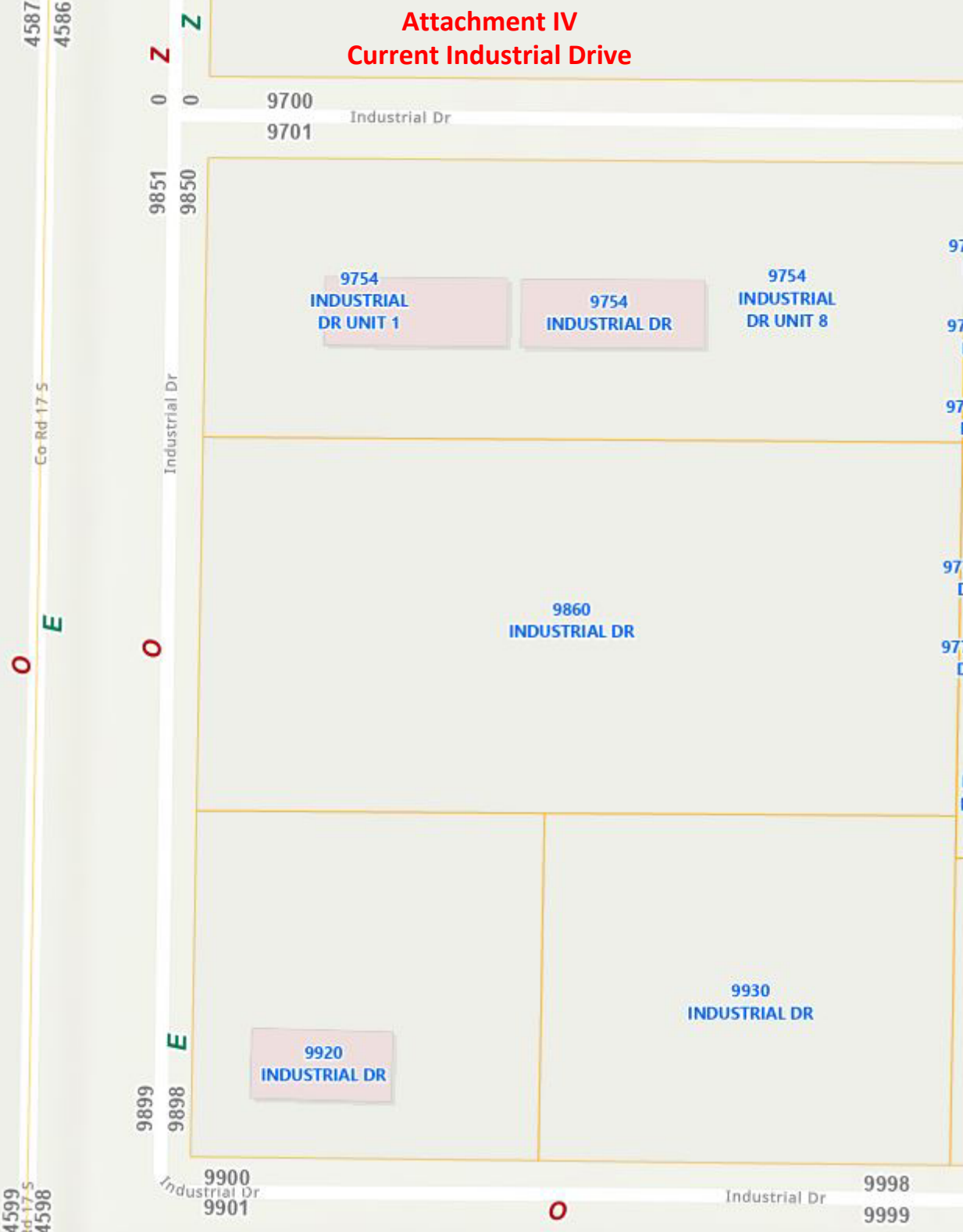


1506574  
Page: 2 of 2  
4/6/2017 10:52 AM  
Ohnstad Twichell, P.C.  
PLAT \$20.00

RECORDER'S OFFICE, CASS COUNTY, ND  
I CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD THIS DATE:  
JEWEL A. SPIES, COUNTY RECORDER  
by Shana Garuba, Dep **1506574**  
Recorded Electronically



Attachment IV  
Current Industrial Drive



Attachment V  
Visto Industrial 3rd Addition  
Addressing





**Attachment VI**  
**Affected Property Owner Opposition**

**Jace Hellman**

---

**From:** Cooper Anderson <coopera@prairiescale.com>  
**Sent:** Monday, February 6, 2023 6:52 AM  
**To:** Jace Hellman  
**Subject:** Re: Industrial Drive Street Name Change

Jace,

Thank you for reaching out on this. This is the first we have heard of the proposed change and have had no discussions with Lowry or EAV Holdings on this.

We would oppose this proposed change as it would incur significant cost to us on. This would require us to update all signage, vehicle decals, marketing, advertising, company documents, etc. We had just gone through this a few years ago when we moved and this did have a significant cost that was not anticipated.

Do you know where this topic sits? Does the city have to review and then it goes to the city council?

I appreciate you letting us know. Keep me posted and let me know if we need to provide more input.

Thanks Jace,

Cooper Anderson

Prairie Scale Systems, Inc.  
P.O. Box 69  
9860 Industrial Dr.  
Horace, ND 58047  
Office: 701-281-9591  
Fax: 701-281-9373  
[www.prairiescale.com](http://www.prairiescale.com)

---

**From:** Jace Hellman <jhellman@cityofhorace.com>  
**Sent:** Friday, February 3, 2023 10:36 AM  
**To:** Cooper Anderson <coopera@prairiescale.com>  
**Subject:** Industrial Drive Street Name Change

Hello Cooper,

I wanted to reach out to you as the owner of 9860 Industrial Drive to let you know that we have received a request for street name change from Lowry Engineering, representing the EAV Family Holdings, LLC. This request would change the north and south aligned Industrial Drive to Erwin Drive (See attached), which as a result would affect the address of your property. This is technically a correction from how the roadway was originally platted, by no longer having the same street name running both east and west and north and south. But, I wanted to reach out to you to see if you had been contacted by either EAV Family Holdings, or their engineering representative, and if you had any concerns if this street name change were to be approved by the City Council.

Best,



**Jace Hellman** | Community Development Director

Horace, ND | [JHellman@CityofHorace.com](mailto:JHellman@CityofHorace.com)

City Hall (701) 492-2972 | Cell (701) 552-1608

215 Park Drive E, PO Box 99, Horace, ND 58047



**Attachment VII**  
**Resolution of Street Name Change**

Member \_\_\_\_\_ introduced and moved the adoption of the following resolution:

**RESOLUTION OF STREET NAME CHANGE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HORACE, NORTH DAKOTA:**

**WHEREAS**, the development group of EAV Family Holdings, LLC has submitted an application for a street name change in Visto's Industrial Addition to the City of Horace; and

**WHEREAS**, the City of Horace (the "City") agrees with the street name change and desires to formally adopt the change in street name in order to avoid confusion of having the same street name of Industrial Drive for north-south and east-west streets in the same addition; and

**WHEREAS**, City staff will notify and assist any property owners whose addresses may change resulting from the adoption of this Resolution.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Horace, North Dakota, that in the plat of Visto's Industrial Addition, the north-south frontage road/street parallel to County Road 17 on the west side of Visto's Industrial Addition currently identified as Industrial Drive be changed to Erwin Drive; and that the City Auditor shall file a certified copy of this Resolution with the County Auditor and record a certified copy of this Resolution with the Office of the Cass County Recorder.

Dated: February 6, 2023

\_\_\_\_\_  
Kory Peterson, Mayor

*ATTEST:*

\_\_\_\_\_  
Brenton Holper, City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_. On roll call vote the following voted aye: \_\_\_\_\_. The following voted nay: \_\_\_\_\_. The following were absent and not voting: \_\_\_\_\_. The majority having voted aye, the motion carried and the resolution was duly adopted.

# MEMO

To: Horace City Council  
(Via email: Bholper@cityofhorace.com)

From: James Dahlman, PE *Jad*

Date: February 16, 2023

Re: Storm and Street Improvement District No. 2022-3  
(Wall Ave-Sheyenne River to Cass Co 17)  
Plans and Specifications  
Horace, North Dakota  
W20-00-018

---

Please find an example plan sheet attached for the above referenced project.

This is being presented for your information, review, and comments.

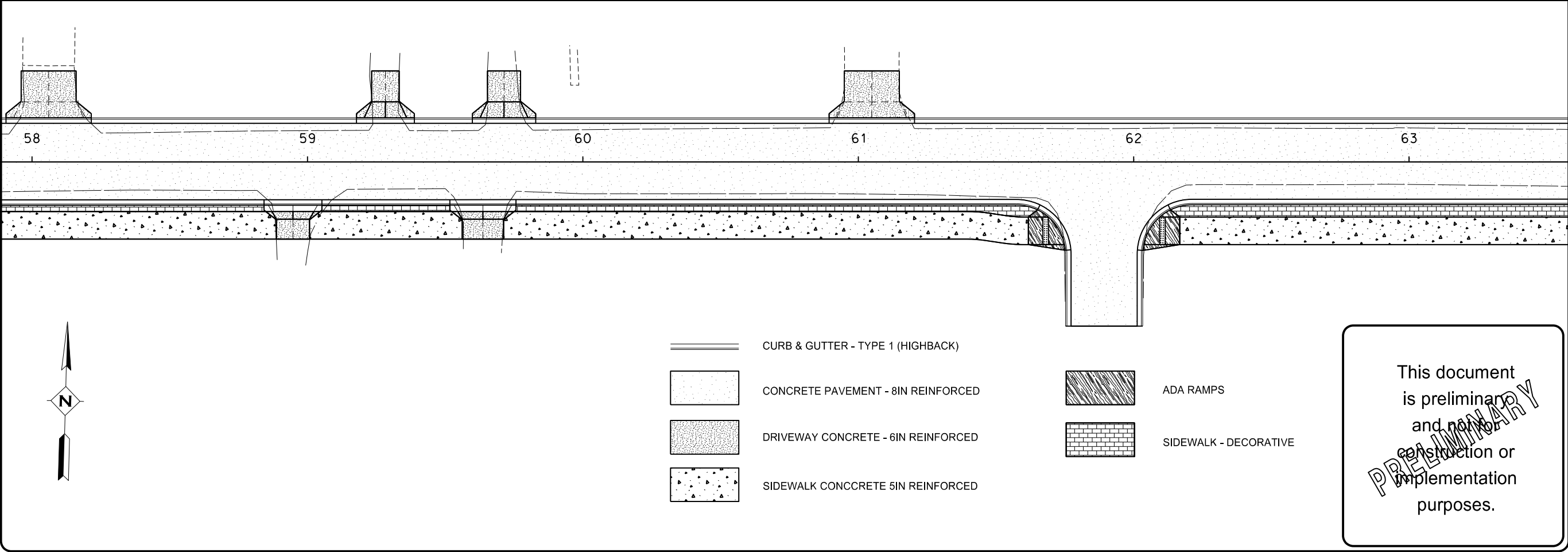
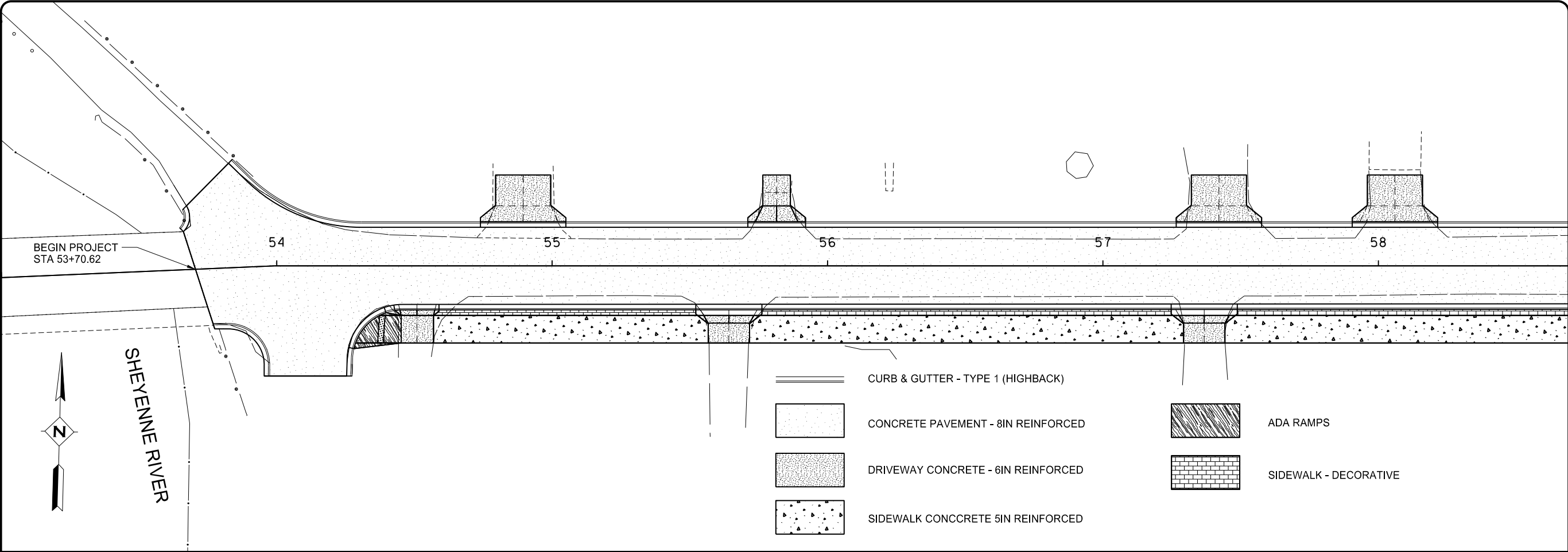
The anticipated project schedule is:

- February 21, 2023 - approve plans and specifications.
- March 1, 2023 - advertise in the paper.
- March 8, 2023 - advertise in the paper.
- March 15, 2023 - advertise in the paper.
- March 23, 2023 - open bids.
- April 3, 2023 - consider bid award.
- September 30, 2023 - project completion.

I recommend:

1. Approve the plans and specifications.
2. Direct the auditor to advertise for bids.

If you have any questions, please feel free to contact me at (701) 532-0438.

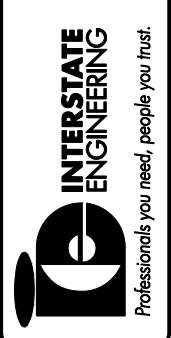


This document is preliminary and not for construction or implementation purposes.

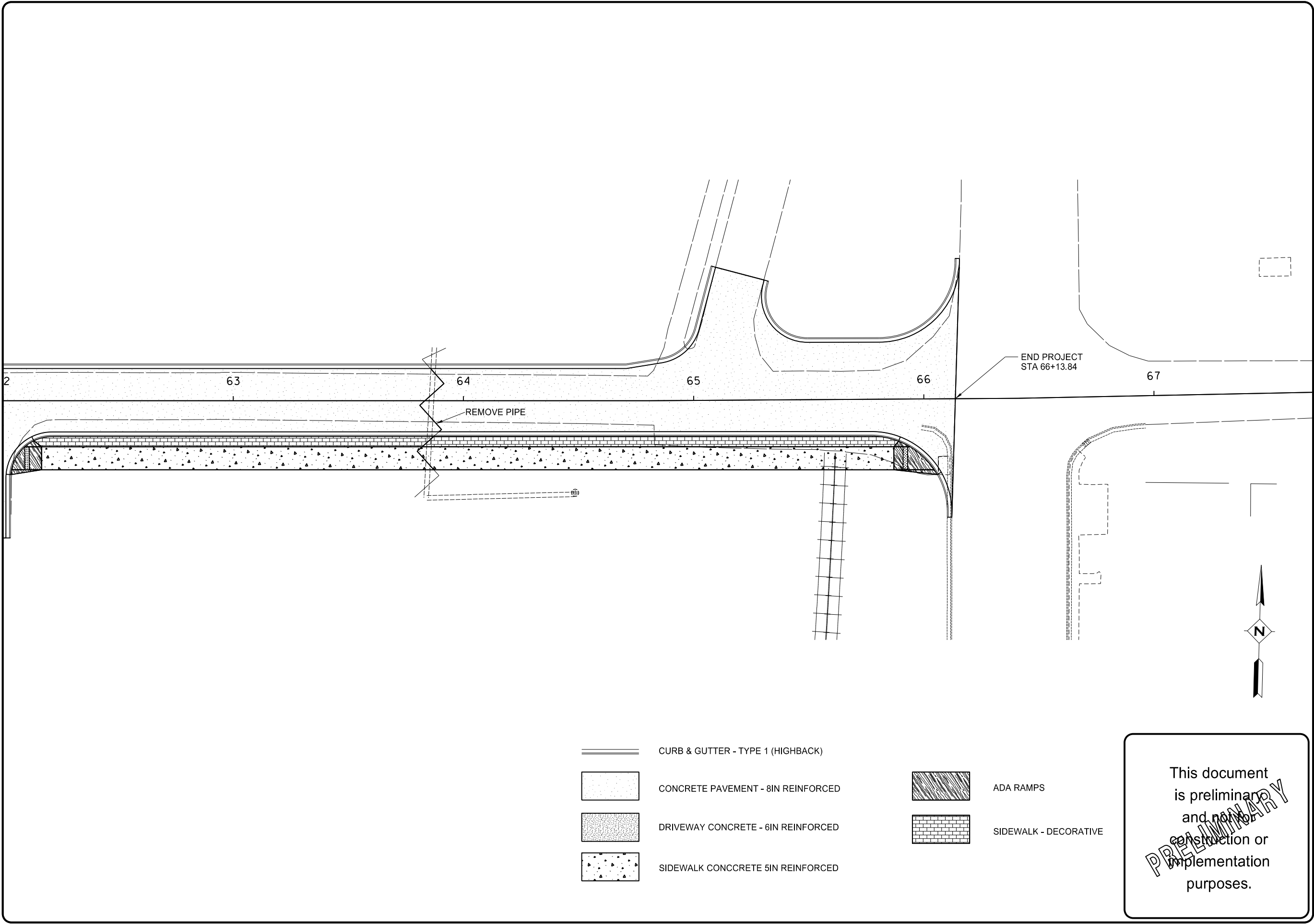
Rev No	Date	By	Description

STORM AND STREET IMPROVEMENTS WALL AVENUE RECONSTRUCTION			
SCOPE OF WORK			
Drawn By: JE	Surveyed By: DD	Project No: W2000018	Date: MAY 2022
Checked By: JE	Designed By: JE		

Interstate Engineering, Inc.  
P.O. Box 667  
1999 4th St. N.  
Warptown, ND 58074-0667  
Ph (701) 642-5521  
Fax (701) 642-5215  
www.interstateeng.com  
Offices in North Dakota, Minnesota, Montana and South Dakota



C3  
Sheet Number



This document is preliminary and not for construction or implementation purposes.

Rev No	Date	By	Description

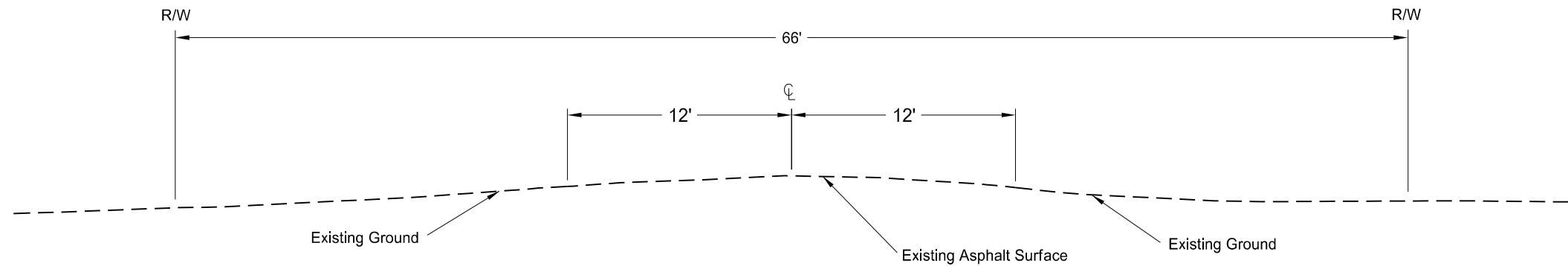
STORM AND STREET IMPROVEMENTS WALL AVENUE RECONSTRUCTION			
SCOPE OF WORK			
Drawn By: JE	Surveyed By: RC	Project No: W2000018	Project Date: MAY 2022
Checked By: DD	Designed By: JE		

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Fax (701) 642-5215  
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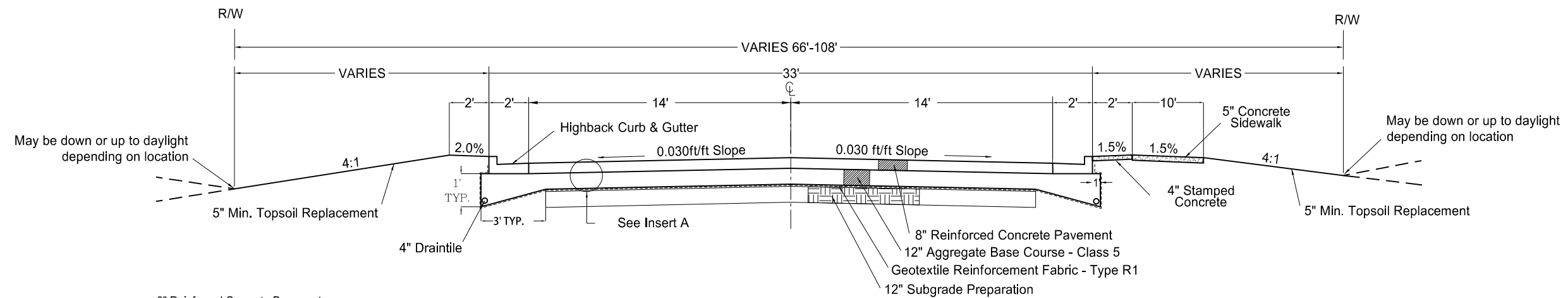
Offices in North Dakota, Minnesota, Montana and South Dakota



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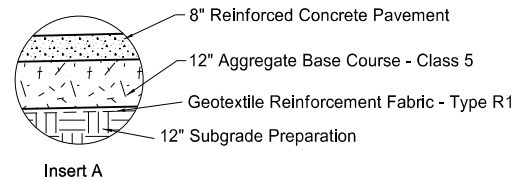


Wall Ave - Existing Typical Section



Wall Ave - Proposed Typical Section

2022-3 URBAN - EAST OF BRIDGE  
Sta 53+70.62 to Sta 62+00



This document  
is preliminary  
and not for  
construction or  
implementation  
purposes.

Rev	No	Date	By	Description

STORM AND STREET IMPROVEMENTS WALL AVENUE RECONSTRUCTION		TYPICAL SECTIONS	
Drawn By:	CV	Surveyed By:	RC
Checked By:	DD	Designed By:	CV
Project No: W2000018		Date: MAY 2022	

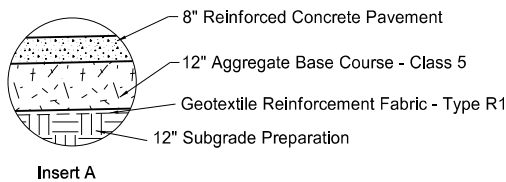
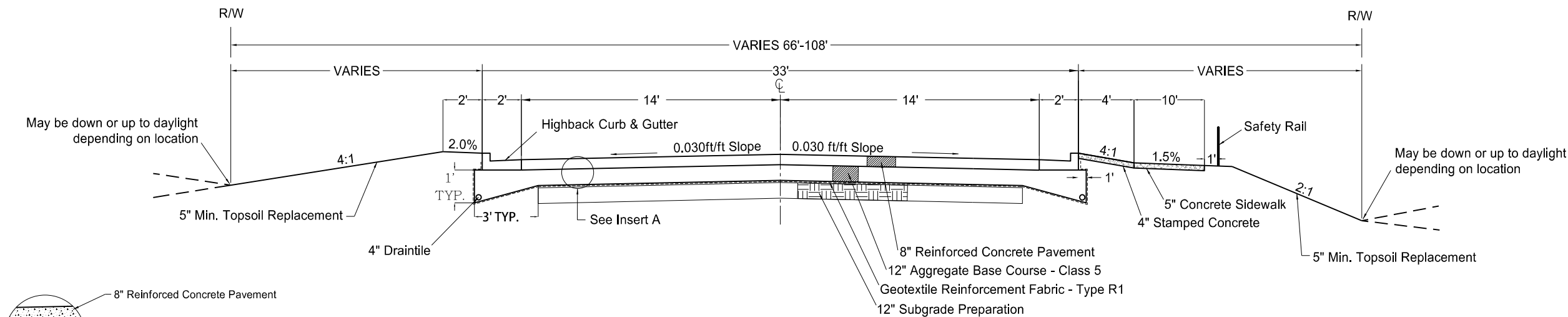
Interstate Engineering, Inc.  
P.O. Box 667  
1999 4th St. N.  
Warren, ND 58074-0667  
Ph (701) 642-5521  
Fax (701) 642-5215  
www.interstateeng.com

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ENGINEERING**

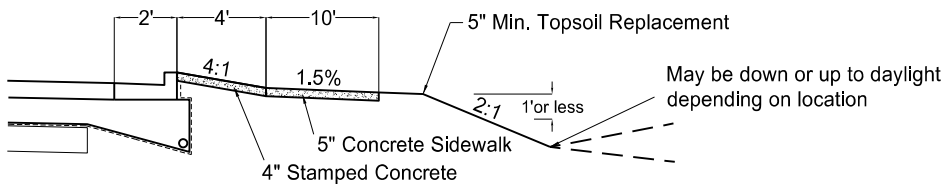
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TS1

Sheet Number



Wall Ave - Proposed Typical Section  
2022-3 URBAN - EAST OF BRIDGE  
STA 62+15 TO STA 64+55



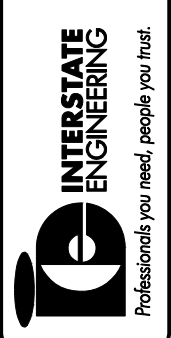
No Safety Rail  
Sta 62+00 to Sta 62+15  
Sta 64+55 to Sta 66+13.84

This document  
is preliminary  
and not for  
construction or  
implementation  
purposes.

Rev	No	Date	By	Description

STORM AND STREET IMPROVEMENT WALL AVENUE RECONSTRUCTION		Project No: W2000018	Date: MAY 2022
TYPICAL SECTIONS		RC	CV
Drawn By: CV	DD	Surveyed By: RC	Designed By: CV

Interstate Engineering, Inc.  
P.O. Box 667  
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Warpen, ND 58074-0667  
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www.interstateeng.com  
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TS2  
Sheet Number

# MEMO

To: Horace City Council  
(Via email: [Bholper@cityofhorace.com](mailto:Bholper@cityofhorace.com))

From: James Dahlman, PE *Jad*

Date: February 16, 2023

Re: Aquatic Resources Delineation  
Water, Sewer, and Street Improvement District No. 2022-12  
River's Edge Second Addition  
Horace, North Dakota  
ER22-03-103.

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During the planning and environmental phase of the above referenced project, numerous aquatic resources were determined to exist within the project area. These wetlands consist of field drains, and ditches comprising 8.57 Acres within the project area. See attached wetland delineation map.

These wetlands will be disturbed through the construction of the residential subdivision and will need to be mitigated. 7.85 Acres of Mitigation will be achieved by purchasing credits through a wetland mitigation bank. The developer has negotiated with multiple wetland credit banks and has an agreement with Tetonka, LLP in Hartford, SD.

7.85 Units will be purchased for \$45,500.00 per unit. The total price will be \$357,175.00. This is a project cost and the developer is requesting to be reimbursed for the credits as well as include those costs in the overall project costs.

The wetland credits will be withdrawn from the Mekinock Wetland Mitigation Bank Site.

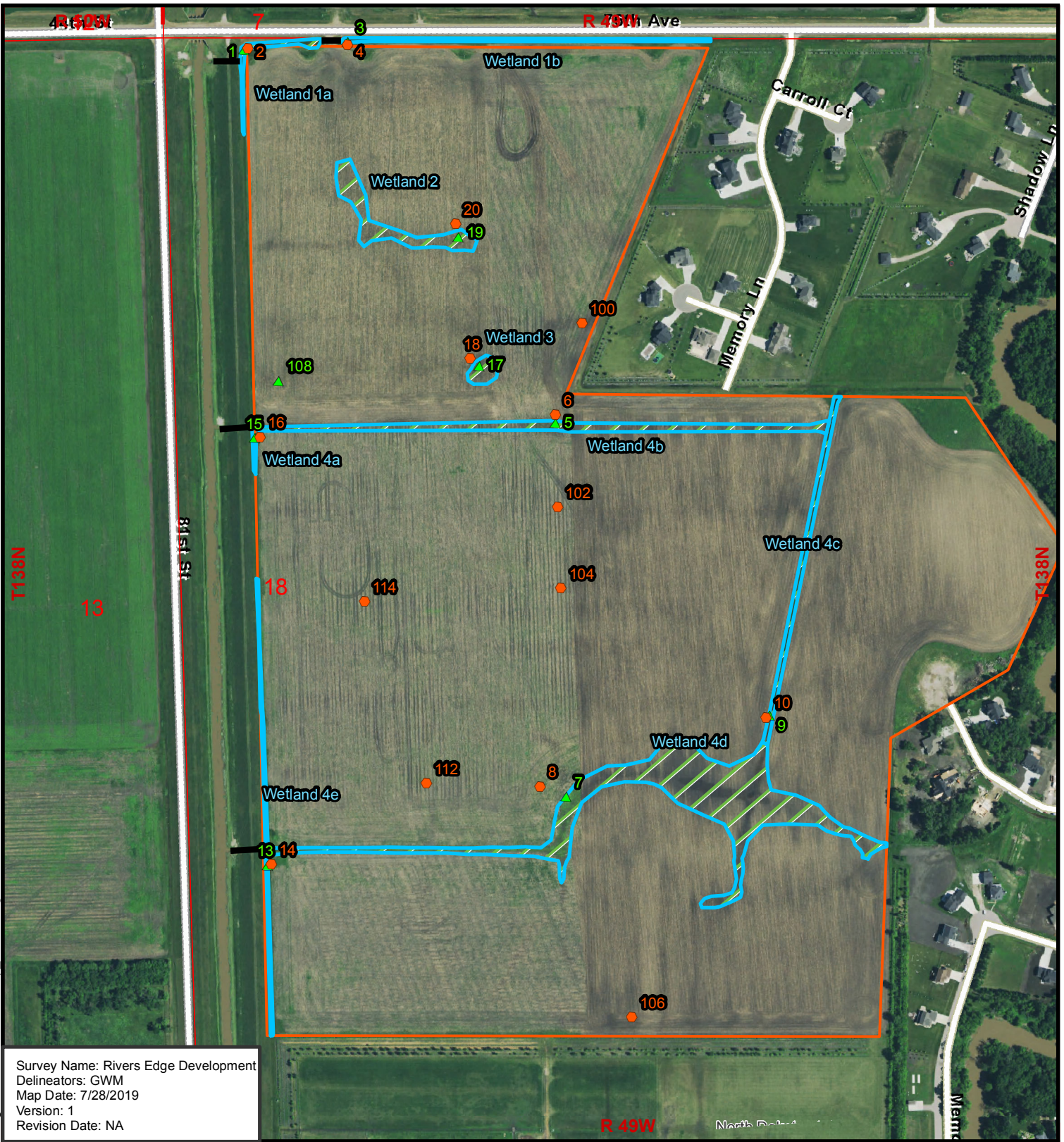
I recommend approval of the developer request for reimbursement for the wetland mitigation credits.

If you have any questions, please feel free to contact me at (701) 532-0438.

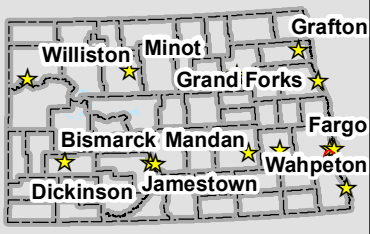
Thank You

ATTACHMENTS





Survey Name: Rivers Edge Development  
Delineators: GWM  
Map Date: 7/28/2019  
Version: 1  
Revision Date: NA



#### Legend

- Upland Observation Point
- Wetland Observation Point
- Culvert
- Aquatic Resource
- Rivers Edge Development



### Exhibit 3 Aquatic Resource Map Rivers Edge Horace, North Dakota

0 250 500 Feet

1:6,000

**Carlson  
McCain**

ENVIRONMENTAL • ENGINEERING • LAND SURVEYING  
3831 Lockport Street, Suite C, Bismarck, North Dakota 58503  
www.carlsonmccain.com

Basemap: Orthophotos\NAIP\_2019\NAIP Cass County, North Dakota



# Tetonka, LLP

46578 254th Street  
Hartford S.D. 57033

Jeff Oyen: 605-351-5643  
Paul Heiberger: 605-201-5428

Bill To:        **Dabbert Custom Homes, LLC**        Phone 701-205-4979

Address:       **ATTN: Don Dabbert, Jr**

**5522 36<sup>th</sup> Street, South**

**Fargo, ND 58104**

Invoice Date: 6-1-22

Invoice NWO-2015-00669-BIS

Credits to be withdrawn from the  
**MEKINOCK** Wetland Mitigation Bank Site

Date	Permit number	Description	Qty	Unit Price	Total
6-1-22	NWO-2015-00669-BIS	River’s Edge 2 <sup>nd</sup> Addition WETLAND CREDITS	7.85	\$45,500	\$357,175

Invoice Subtotal		\$357,175
Tax Rate		
Sales Tax		\$0.00
Shipping		
Deposit Received		
Total		\$357,175

MAKE ALL CHECKS PAYABLE TO  
TETONKA, LLP

**From:** [Matt Welle](#)  
**To:** [Jim Dahlman](#); [Joel Luing](#)  
**Cc:** [Don Dabbert](#); [bholper](#)  
**Subject:** District 2022-12 (River's Bend 2nd Addition) - Developer Invoice Summary  
**Date:** Wednesday, January 18, 2023 11:51:12 AM  
**Attachments:** [INVOICE - River's Edge NWO-2015-00669-BIS.pdf](#)

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**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Jim and Joel,

I am submitting this request on behalf of the Developer, River's Edge Estates, LLC. As discussed at our meeting on January 12th, attached is an invoice for the Wetland Credits for the River's Edge 2<sup>nd</sup> Addition, District 2022-12. This is an urgent matter to secure the favorable wetland rate. There are additional expenses related to the Planning, Preliminary Design, Engineer's Report, Environmental Evaluation, Permitting, Design and Bidding efforts for the Project, however, we will wait to submit those expenses for a few weeks since this Wetland Credit reimbursement is the most urgent and critical for the project.

As you mentioned at the meeting, this is anticipated to be at the January 23<sup>rd</sup> City Council meeting for review and approval to secure the proposed wetland credit price.

Keep in mind, these Developer reimbursement requests will be ongoing throughout the project. Let me know if you have any questions or comments on this. If not, we'll await the response from the Council.

Thank you,

**Matthew W. Welle, PE**

Senior Project Manager

**moore engineering, inc.**

Phone 701.282.4692 | Direct 701.499.5830

925 10th Ave E, Suite1, West Fargo, ND 58078

[matt.welle@mooreengineeringinc.com](mailto:matt.welle@mooreengineeringinc.com) | [www.mooreengineeringinc.com](http://www.mooreengineeringinc.com)

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