



## **HORACE PLANNING and ZONING COMMISSION MEETING MINUTES**

January 10, 2023 | 6 p.m.

Horace Fire Hall Event Center | 413 Main Street, Horace ND 58047

**Present:** Planning and Zoning Commissioners Russell Sahr, Amy Beaton, Julie Hochhalter and Doug Wendel; Community Development Director Jace Hellman; and City Council Member Naomi Burkland

Chair Sahr called the meeting to order at 6:00 p.m.

### **Agenda Item 1: Declare Quorum**

### **Agenda Item 2: Regular Agenda**

Commissioner Hochhalter moved to approve the Regular Agenda. Seconded by Commissioner Beaton. All in favor, none opposed. Motion carried.

### **Agenda Item 3: Approve the November 8, 2022 Planning and Zoning Commission Meeting Minutes**

Commissioner Wendel moved to approve the minutes from November 8, 2022. Seconded by Commissioner Hochhalter. All in favor, none opposed. Motion carried.

### **Agenda Item 4: Elect Planning and Zoning Commission Chair and Vice Chair | Jace Hellman, Community Development Director**

Mr. Hellman discussed that election of the Chair and Vice-Chair was to be an annual occurrence at the first or second meeting in January. Chairman Sahr, discussed his intent on moving, which would make him ineligible to serve on the Planning and Zoning Commission. Mr. Hellman Discussed the City will be entering the process to find additional Commissioners, as well as explained any addition obligations required as the Chair of the Planning and Zoning Commission.

Chairman Sahr moved to nominate Commissioner Beaton as the Chair, and Commissioner Hochhalter as Vice-Chair. Seconded by Commissioner Wendel. All in favor, none opposed. Motion carried.

### **Agenda Item 5: Community Development Department Update | Jace Hellman, Community Development Director**

Mr. Hellman presented a series of updates regarding the City's Community Development Department. Those updates included progress on the Land Use Ordinance rewrite, potential upcoming applications, and the Downtown Neighborhood Plan. Mr. Hellman mentioned that due to the shifting of the City Council meeting dates in the month of January, that the Planning and Zoning Commission Meeting on January 24, 2023 will be canceled.

No action was required or taken.

### **Agenda Item 6: Adjournment at 6:28 p.m.**