

February 19, 2019
Wellman, Iowa

The Wellman City Council met in regular session in the Council Chambers of the Wellman Municipal Building at 5:30 pm. Mayor Ryan Miller presided with City Administrator, City Clerk and the following Council Members: Robert Goodrich, Mark Philpot, Robert Freeman, & Tracy Owens; McCain absent. Following the Pledge of Allegiance, the Consent Agenda was approved upon motion by Freeman, Seconded by Philpot and all aye votes. The consent agenda includes the agenda, minutes from previous meeting, Approval of December Financials, Approval of January Financials, and the following claims:

2/11 Payroll

Megan E Harris		\$429.86
Ashten E VanWinkle		\$42.65
Carol A Wilkins		\$960.74
Troy M Wilkins		\$376.38
Teresa K Lampe		\$1,040.17
Beth A VanWinkle		\$1,237.97
Betty J Johnston		\$132.39
Timothy J Garrett		\$1,745.09
Travis D Hartley		\$1,057.72
Jesse J Meade		\$1,249.21
Josh S VanWinkle		\$1,071.14
Kelly L Litwiller		\$1,747.93
Cynthia S Thrapp		\$905.22
Fed Taxes		\$3,738.30
MaryAnn Blasingame	Deposit Refund	\$139.70
Alliant Energy	Christmas Lights	\$72.26
Amazon	Library Programming Supplies	\$63.38
Baker & Taylor Books	Library Books	\$605.61
Bancard Center	Gash School Hotel	\$105.27
Big Country Seeds	Ice Melt	\$465.50
Bob Boyse & Sons	Sand/Salt & Snow Removal	\$1,642.35
Carol A Wilkins	January Library Reimbursement	\$252.80
City of Wellman	February Utilities	\$2,749.94
Clayton Energy	January Gas Purchase	\$50,853.33
Cox Sanitation & Recycling	WTP/WWTP Dumpsters	\$100.00
Eastern IA Light & Power	Lift Station	\$136.28
FIS Merchant Services	January Merchant Fees	\$524.42
Freeman Foods	City Hall/Sr Dining/WTP Supplies	\$124.16
Gas Products Sales	Gas Swivels/Nuts	\$90.17
Hawkins	WTP Chemicals	\$3,127.35
Heath Consultants	Gas Odorator Calibrations	\$416.15
Henry Schein	Defibrillator Pads	\$154.08
IAMU	Gas/Water Member Dues	\$2,842.00
J&S Heating & A/C	WTP Reznor Motor	\$456.40
JB Repair	Dump Truck Service Call/Brine Tank	\$147.74

Koch Brothers	City Hall B/W & Color Copies	\$287.63
Kuenster Heating & Air	Gas Meter Indexor	\$80.25
Megan E Harris	January Library Reimbursement	\$23.89
Mercy Services	Random Drug Screenings	\$60.00
Rex's Refill & Supplies	Library Printer Toner	\$105.68
Rotary Club of Wellman	Jan-Mar Dues/Meals	\$88.00
Stutzman Lawn Care	2018 Streets Leaf Removal	\$1,781.25
iTech	Parkside HVAC System Set-up	\$244.99
Thrapp Electric	Sr Dining Work Room Ballast	\$108.00
Tyler Technologies	2019 Subscription	\$8,012.00
UnityPoint Clinic	Random Drug Screenings	\$84.00
USABluebook	WTP Chemkeys/Safety Glasses/Hydrometer	\$622.45
Total		\$92,301.80

December Financials:

	Fund	Revenues	Expenses
001	General Fund	\$25,849.47	\$20,487.13
003	Aid to Public Library	\$574.91	\$159.99
004	Liability/Prop Ins	\$2,299.23	\$0.00
006	Street Assessment Tax Credit	\$152.83	\$0.00
007	Reimbursement	\$4.78	\$591.97
050	Comm Dev Grant/Housing	\$0.00	\$0.00
054	Comm Dev Grant/Sewer	\$0.00	\$0.00
110	Road Use Tax	\$16,119.39	\$7,749.09
112	Employee Benefit	\$2,139.76	\$3,463.90
121	Local Option Sales Tax	\$12,060.66	\$5,243.75
125	Tax Increment Financing	\$4,271.62	\$5,635.35
127	Housing & Urban	\$3.22	\$0.00
131	Library County	\$400.00	\$0.00
132	Library Program	\$0.00	\$0.00
133	Library Local	\$1,697.05	\$114.00
134	Library Sitler Trust	\$0.00	\$0.00
135	Library Fines & Fees	\$0.00	\$0.00
136	Library State	\$0.00	\$0.00
137	Library Savings	\$0.00	\$0.00
138	Library Capital	\$0.00	\$0.00
151	Skate Rink	\$3,839.00	\$4,503.05
152	Parkside	\$1,739.60	\$1,023.38
153	Parkside Maintenance	\$1.21	\$0.00
154	Parks Playground Project Riverboat Municipal	\$0.00	\$0.00
156	Grant	\$19,603.60	\$4,085.00
181	Sr Dining HAA	\$0.00	\$0.00

182	SR Dining Waiver	\$0.00	\$0.00
183	Sr Dining Donation	\$404.24	\$563.99
184	Sr Dining Project CD	\$0.00	\$145,000.00
185	Sr Dining CD	\$145,000.00	\$0.00
200	Debt Svc 2012 A	\$3,358.95	\$3,350.00
205	Debt Svc 2012 B	\$3,834.46	\$4,932.50
210	Debt Svc 2011 Infra	\$4,993.75	\$4,993.75
220	Debt Svc Parkside	\$4,085.00	\$6,617.00
301	Cap Equip Reserve	\$0.00	\$0.00
304	Cap Proj Parkside	\$0.00	\$0.00
305	Cap Proj Parks & Trls	\$0.00	\$0.00
308	2011 Infrastructure	\$0.00	\$0.00
500	Perm Funds/Library	\$0.00	\$0.00
600	Water	\$42,245.52	\$57,494.03
601	Water Capital Projects	\$5.98	\$0.00
602	Water Sinking	\$27,285.02	\$27,285.00
603	Water CD/RO Filters	\$0.00	\$0.00
604	Water RO Project	\$1.81	\$0.00
610	Sewer	\$24,414.07	\$24,507.25
611	Sewer Capital Projects	\$6.47	\$0.00
612	Sewer Sinking	\$8,577.54	\$8,576.34
640	Gas	\$60,760.57	\$73,440.55
670	Landfill/Garbage	\$3,628.50	\$3,020.00
700	Cable TV	\$0.37	\$0.00
740	Storm Water	\$2,953.10	\$0.00
TOTAL		\$422,311.68	\$412,837.02

January Financials:

	Fund	Revenues	Expenses
001	General Fund	\$4,303.46	\$42,418.40
003	Aid to Public Library	\$36.51	\$9.62
004	Liability/Prop Ins	\$114.15	\$0.00
006	Street Assessment	\$5.35	\$0.00
007	Tax Credit Reimbursement	\$4.27	\$835.88
050	Comm Dev Grant/Housing	\$0.00	\$0.00
054	Comm Dev Grant/Sewer	\$0.00	\$0.00
110	Road Use Tax	\$15,362.27	\$7,738.41
112	Employee Benefit	\$104.22	\$2,604.71
121	Local Option Sales Tax	\$12,058.97	\$19,770.00
125	Tax Increment Financing	\$18.79	\$0.00
127	Housing & Urban	\$2.95	\$0.00
131	Library County	\$0.00	\$0.00
132	Library Program	\$0.00	\$0.00

133	Library Local	\$3,067.44	\$526.84
134	Library Sitler Trust	\$0.00	\$0.00
135	Library Fines & Fees	\$0.00	\$0.00
136	Library State	\$0.00	\$0.00
137	Library Savings	\$0.00	\$0.00
138	Library Capital	\$0.00	\$0.00
151	Skate Rink	\$25,307.00	\$25,244.94
152	Parkside	\$6,758.13	\$12,439.38
153	Parkside Maintenance	\$1.11	\$0.00
154	Parks Playground Project	\$0.00	\$0.00
156	Riverboat Municipal Grant	\$9.09	\$0.00
181	Sr Dining HAA	\$0.00	\$0.00
182	SR Dining Waiver	\$0.00	\$0.00
183	Sr Dining Donation	\$463.63	\$1,076.49
184	Sr Dining Project CD	\$0.00	\$0.00
185	Sr Dining Center CD	\$0.00	\$0.00
200	Debt Svc 2012 A	\$7.87	\$0.00
205	Debt Svc 2012 B	\$159.75	\$0.00
210	Debt Svc 2011 Infra	\$0.00	\$0.00
220	Debt Svc Parkside	\$0.00	\$2,532.00
301	Cap Equip Reserve	\$0.00	\$0.00
304	Cap Proj Parkside	\$0.00	\$0.00
305	Cap Proj Parks & Trls	\$0.00	\$0.00
308	2011 Infrastructure	\$0.00	\$0.00
500	Perm Funds/Library	\$0.00	\$0.00
600	Water	\$45,215.39	\$26,915.22
601	Water Capital Projects	\$5.49	\$0.00
602	Water Sinking	\$0.02	\$0.00
603	Water CD/RO Filters	\$0.00	\$0.00
604	Water RO Project	\$1.66	\$0.00
610	Sewer	\$25,288.71	\$14,696.10
611	Sewer Capital Projects	\$5.94	\$0.00
612	Sewer Sinking	\$1.10	\$0.00
640	Gas	\$100,635.17	\$64,823.69
670	Landfill/Garbage	\$3,807.64	\$3,015.50
700	Cable TV	\$0.34	\$0.00
740	Storm Water	\$3,112.07	\$5,900.00
TOTAL		\$245,858.49	\$230,547.18

No one spoke in public forum.

Randy Tinnes indicated that we had 19 calls last month with nothing out of the ordinary.

Angie Boyse & Amy Schulte with the YMCA gave council a brief update on membership numbers and programs that they are offering. Boyse presented invites to all the council members for the YMCA Gala

that is scheduled for April 6th. She asked that they rsvp to Litwiller. They then discussed where they were on hiring for a new Sports Director for the Wellman branch.

Resolution No. 19-08 A resolution setting public hearing regarding the City of Wellman FY20 budget was introduced and caused to be read. This was set for the March 4th Meeting. Owens moved to approve Resolution No. 19-08, seconded by Freeman and upon roll call the vote was 4 ayes, McCain absent.

Resolution No. 19-09 A resolution adopting the Washington County Regional Trails & Recreation Plan was introduced and caused to be read. Philpot moved to approve Resolution No. 19-09, Freeman seconded and upon roll call the vote was 4 ayes, McCain absent.

Discussion was had on Starbeck/Miller building project. Litwiller started by going over the two bids that she received for the project. The first one was for the asbestos removal which was a total of \$29,360 with half of that being paid for from the DNR so the city would need to come up with the other half. The second bid that she discussed was for a new roof, rebuilding the two staircases inside the building and all repairs to the flooring around staircases, 2nd story ceiling will be torn out as needed to access rafters & new truss system will be installed. They would also haul all the waste to the landfill. The bid for this work came in at \$120,000. All this work once completed would only be "buttoning up the building" everything else would be an additional cost. Chuck Singleman with the Wellman Legion was present to discuss the possibility of utilizing the building for their use and other options for rentals. He explained what he'd like to see done with the building and also discussed ways that they could possibly help if it was decided to renovate the building. Council feels that the asbestos has to be done no matter what decision is made so we will move forward with this for now and look at other options at a later date.

Discussion and action on USDI engineering proposal for Gas Line Boring under Smith Creek. Litwiller gave council a little back history on the exposed transmission line and the project that was completed with DNR approval to cover the exposed line a few years back. Now the city is required to remove all the work that was originally done. She's looked into many options and the one that has been recommended will be to bore a new gas line. The DNR has given the city a March deadline so we need to get a start on this project. USDI has given us a proposal on the first step which entails Engineering & Drawings for \$22,580. The rest of the project will come after this step is done. Owens made a motion to move forward with the Engineering process, Freeman seconded and all present voted aye.

Discussion and action on Wellman Volunteer Fire Flood Insurance was had. Litwiller explained that she had contacted Jeremy Peck and had gotten his approval on dropping the flood insurance. The amount that is normally paid will be put into a separate fund for emergencies should they arise. Goodrich made a motion to not renew flood insurance come July, Philpot seconded and the vote was 3 ayes, Owens abstained.

Discussion and action on Employee Vacation Accrual Max was had. Litwiller explained that after some vacation accrual discrepancies between the handbook and the set-up in the system that it would be easier if we could just streamline the maximum accrual to 180 across the board. Owens made a motion to streamline the vacation max at 180, Freeman seconded and all present voted aye.

Councilman Freeman left the meeting at 6:54.

With no further business Owens moved to adjournment at 6:55pm, Goodrich seconded and all present voted aye. The next regular City Council Meeting will be held Monday, March 2, 2019 at 5:30pm in the Council Chambers of the Wellman Municipal Building.

Minutes transcribed by the City Clerk are subject to Council Approval.