

January 20, 2020
Wellman, Iowa

The Wellman City Council met in regular session in the Council Chambers of the Wellman Municipal Building at 5:30 pm. Mayor Ryan Miller presided with City Administrator, City Clerk and the following Council Members: Shannon McCain, Aaron Fleming, Angela Stutzman, Anthony Evans, & Mark Philpot. Following the Pledge of Allegiance, the Consent Agenda was approved upon motion by Philpot, seconded by McCain and all voted aye. The consent agenda includes the agenda, minutes from previous meeting, Approval of December Financials and the following:

1/13 Payroll

Megan E Harris		\$350.22
Kamren Martin		\$66.53
Ashten E VanWinkle		\$62.54
Carol A Wilkins		\$1,026.23
Troy M Wilkins		\$418.71
Teresa K Lampe		\$1,096.34
Beth A VanWinkle		\$1,297.88
Betty J Johnston		\$84.68
Timothy J Garrett		\$1,772.35
Travis D Hartley		\$1,106.01
Jesse J Meade		\$1,306.78
Josh S VanWinkle		\$1,113.86
Kelly L Litwiller		\$1,797.80
Cynthia S Thrapp		\$965.35
Fed Taxes		\$4,004.39
AAA Mechanical Contractors	WTP Scales/MPHS Meter/Clear Well Pumps/Stand	\$5,237.14
Ace Electric	WTP Generator Room Work	\$845.70
Amazon	Library Books	\$10.44
APGA SIF	Shrimp/Dimp Online Access	\$19.00
Auditor of State, Rob Sand	FY19 Annual Exam Fee	\$250.00
Baker & Taylor Books	Library Books	\$488.92
Baker Paper Co.	Trash Liners	\$151.80
Bob Boyse & Sons	City Trucking Snow/Salt & Sand/Rock	\$6,590.60
Bookman Kustom Fab & Repair	Receiver Hitch Vise	\$354.50
Boyse Dozing	City Digging/3rd St. Culvert Project	\$11,800.00
Brown Supply Co	Water Meter Kits/Meter Pit Supplies	\$1,027.10
Carol A Wilkins	Library Supplies/DVD's/Games Reimbursement	\$152.75
Central IA Distributing	WTP/WWTP/Maintenance Bldg. Supplies	\$745.70
City of Wellman	City Utilities	\$2,751.64
Clayton Energy	December Gas Purchase	\$11,473.12
Coleman Construction	3rd St. Culvert Project	\$12,800.00
Continental Fire Sprinkler	Parkside Annual Inspection	\$250.00
Delta Industries	WTP Dryer/Compressor Work	\$988.09
Eastern IA Light & Power	Lift Station	\$126.05

Gas Products Sales	City of Wellman Decals	\$346.88
H I M Hearth & Home	Parkside 10-Year Celebration Meal	\$724.50
Horizons	FY20 1st & 2nd Qtr. Meal Balances	\$12,696.63
Industrial Sales	Highline Extension	\$97.74
ION Environmental Solutions	WTP/WWTP Labs	\$393.00
Iowa Library Association	Library 2020 Memberships	\$225.00
Iowa One Call	December One Calls	\$15.30
JB Repair	Chevy Connectors/Spinner Assembly	\$349.25
KCTC	Email Host/Server Fee	\$19.69
Menards	Skate Supplies	\$24.15
Office Express	City Hall Supplies	\$55.11
Quality Window Cleaning	City Hall/Sr. Dining Windows	\$40.00
Revize	2020 Annual Technical Support/SSL Certificate	\$1,375.00
iTech	Monthly Maintenance/Sr Dining Printer Issues	\$250.00
Terra Enterprises	White Tail Court Project	\$20,983.85
USDI	2019 Paradigm Mailing/3rd St Culvert Project Gas Line	\$8,045.69
Washington County Auditor	Jan.-Mar. Law Enforcement	\$17,189.25
Yotty's	Gas/Streets/Shop Supplies	\$427.51
HACAP	Resident Refund Check	\$463.66
Total		\$136,254.43

December Financials:

	Fund	Revenues	Expenses
001	General Fund	\$12,913.28	\$24,052.72
003	Aid to Public Library	\$341.88	\$71.22
004	Liability/Prop Ins	\$1,459.91	\$0.00
006	Street Assessment Tax Credit	\$1,210.80	\$0.00
007	Reimbursement	\$11,003.50	\$5,566.28
050	Comm Dev Grant/Housing	\$0.00	\$0.00
054	Comm Dev Grant/Sewer	\$0.00	\$0.00
110	Road Use Tax	\$11,158.48	\$24,348.81
112	Employee Benefit	\$1,350.98	\$3,782.60
121	Local Option Sales Tax	\$27,771.80	\$0.00
125	Tax Increment Financing	\$4,074.34	\$0.00
127	Housing & Urban	\$2.85	\$0.00
131	Library County	\$0.00	\$0.00
132	Library Program	\$0.00	\$0.00
133	Library Local	\$2,310.68	\$0.00
134	Library Sitler Trust	\$0.00	\$0.00
135	Library Fines & Fees	\$0.00	\$0.00
136	Library State	\$3,304.55	\$0.00
137	Library Savings	\$0.00	\$0.00
138	Library Capital	\$0.00	\$0.00

151	Skate Rink	\$2,858.63	\$4,885.96
152	Parkside	\$1,760.25	\$7,033.00
153	Parkside Maintenance	\$1.79	\$0.00
154	Parks Playground Project	\$0.00	\$0.00
156	Riverboat Municipal Grant	\$20,781.85	\$0.00
181	Sr Dining HAA	\$0.00	\$0.00
182	SR Dining Waiver	\$0.00	\$0.00
183	Sr Dining Donation	\$582.39	\$1,767.92
184	Sr Dining Project CD	\$0.00	\$0.00
185	Sr Dining CD	\$0.00	\$0.00
200	Debt Svc 2012 A	\$0.00	\$250.00
205	Debt Svc 2012 B	\$2,069.02	\$250.00
210	Debt Svc 2011 Infra	\$0.00	\$250.00
220	Debt Svc Parkside	\$7.56	\$2,782.00
301	Cap Equip Reserve	\$0.00	\$0.00
304	Cap Proj Parkside	\$0.00	\$0.00
305	Cap Proj Parks & Trls	\$0.00	\$0.00
308	2011 Infrastructure	\$0.00	\$0.00
500	Perm Funds/Library	\$0.00	\$0.00
600	Water	\$47,629.57	\$41,137.21
601	Water Capital Projects	\$3.41	\$0.00
602	Water Sinking	\$0.02	\$0.00
603	Water CD/RO Filters	\$0.00	\$0.00
604	Water RO Project	\$1.60	\$0.00
610	Sewer	\$27,664.03	\$20,399.75
611	Sewer Capital Projects	\$5.73	\$0.00
612	Sewer Sinking	\$1.06	\$0.00
640	Gas	\$53,906.31	\$49,028.29
670	Landfill/Garbage	\$4,052.47	\$3,079.75
700	Cable TV	\$0.14	\$52.43
740	Storm Water	\$3,110.92	\$0.00
TOTAL		\$241,339.80	\$188,737.94

No one spoke in public forum.

Randy Tinnes indicated that we received 16 calls last month with nothing out of the ordinary. Evans questioned a situation that happened last fall near his home where police cars were parked on his property. He wondered if the county could utilize the WENS system and telephone property owners in the area for some form of warning. Marissa Reisen, Washington County Emergency Management Coordinator, was present for the meeting and said that they could look into whether the system would work for this or not.

Marissa Reisen, Washington County Emergency Management Coordinator spoke in regards to the Hazard Mitigation Plan. She explained that the Plan was approved last year and is good for 5 years but needs to be reapproved every year in order to apply for Grant options. She questioned whether the

Council had any ideas for Grant options or questions about the plan. Philpot spoke in regards to the few items that he wanted looked into and whether these had gotten added or not. Marissa will follow up on these items and get back with Council.

Discussion and action on blower motor repairs was had. Litwiller explained the different cost estimates that were received. The blower motor would cost more to repair than to just replace with new due to the extent of the damage. Repairing would be \$4,542.50 and new would be \$3,166.50 plus shipping. There would also be a \$1,229.00 labor cost that would be additional for either option. It was also noted that the electrical system to the blower needs to be checked to make sure its properly sized and set up. McCain made a motion to approve new blower motor plus labor and electrical, Fleming seconded and all voted aye.

Discussion and action on truck route was had. Litwiller explained to Council the concerns and complaints she has received in regards to the new truck route. Ben Peck was present and explained that when passing through town he would park on 2nd Street and support local businesses. Now with the new truck route he isn't able to do this and has no other option but to take his support elsewhere. Council discussed the impact that this may have on our local businesses and how this was not what they were trying to do when changing the truck route. They then discussed different options of maybe reopening some of the streets and the impact this would have on the current conditions of those streets. Council asked that Litwiller draw up a new outline with reopening a portion of 1st Ave. & 7th Ave. and also reopening 2nd & 3rd Street and bring back to Council at the next meeting.

Discussion and action on parking on 7th Ave. was had. Litwiller explained that this was brought up at last meeting and she wanted to follow up with council on what they'd like to see done. The biggest concern is before and after school hours. The rest of the day it's not a problem. Litwiller questioned whether making these areas no parking would even fix the problem. Ben Peck questioned whether the city could work with the school on making this street a one-way due to the school pick up traffic.

Discussion and action on Gas Line Dig In cost was had. Litwiller explained that we've had some problems with gas lines being hit recently and has been questioned on the cost of fixing these lines. She questioned whether we should have a flat \$1000 cost plus the use of equipment & labor hours. Council discussed options for rates and what other cities with gas are doing for rates. Litwiller will look into what other cities do and bring back to council.

Council moved into budget work session. Litwiller explained that she's been working on the budget and the biggest thing she needs from council in order to keep moving forward is what they'd like to see for wages. Council discussed some options for raises and the possibility of one-time bonuses for employees that go above and beyond their job duties.

With no further business Philpot moved to adjournment at 6:59pm, McCain seconded and all voted aye. The next regular City Council Meeting will be held Monday, February 3, 2020 at 5:30pm in the Council Chamber of the Wellman Municipal Building.

Minutes transcribed by the City Clerk are subject to Council Approval.