

February 7, 2022
Wellman, Iowa

The Wellman City Council met in regular session in the Wellman City Hall Council Chambers at 5:30 pm. Mayor Ryan Miller presided with City Administrator, City Clerk, and the following Council Members: Angela Stutzman, Anthony Evans, Fern Bontrager & Shannon McCain; Aaron Fleming absent. The Consent Agenda was approved upon motion by Stutzman, seconded by McCain and all present voted ayes. The consent agenda includes the agenda, minutes from previous meeting, Approval of December Financials, and the following:

1/24 Payroll

Erin R Campbell	\$1,115.09
Laurelin E Geno	\$95.02
Lisa M Lundstrom	\$437.44
Troy M Wilkins	\$444.56
Brenda J Reasor	\$976.09
Ryan J Miller	\$276.78
Beth A VanWinkle	\$1,316.54
Betty J Johnston	\$84.57
Timothy J Garrett	\$2,064.10
Travis D Hartley	\$1,126.69
Jesse J Meade	\$1,326.39
Josh S VanWinkle	\$1,185.34
Ethan J Garrett	\$60.25
Debra S Hill	\$643.84
Deana K Nolan	\$557.23
Anita J Kanagy	\$722.76
Kelly L Litwiller	\$1,919.44
Cynthia S Thrapp	\$931.05
Fed Taxes	\$4,574.60
State Taxes	\$1,357.00
IPERS	\$6,568.23
BC/BS	\$15,361.90
AFLAC	\$365.22

2/7 Payroll

Erin R Campbell	\$1,115.08
Laurelin E Geno	\$116.69
Lisa M Lundstrom	\$421.98
Troy M Wilkins	\$442.81
Brenda J Reasor	\$1,029.40
Beth A VanWinkle	\$1,354.35
Betty J Johnston	\$70.53
Timothy J Garrett	\$2,064.10
Travis D Hartley	\$1,214.69
Jesse J Meade	\$1,388.33

Josh S VanWinkle		\$1,185.34
Ethan J Garrett		\$20.08
Debra S Hill		\$835.87
Deana K Nolan		\$604.47
Shirley Y Brown		\$38.79
Anita J Kanagy		\$298.69
Kelly L Litwiller		\$1,919.44
Cynthia S Thrapp		\$931.05
Fed Taxes		\$4,562.82
Beth VanWinkle-City Clerk	January Petty Cash	\$96.12
Brenda Reasor	January Cell Reimbursement	\$70.00
Cindy Thrapp	January Cell/Sr. Dining Food Reimbursement	\$89.50
Cox Sanitation & Recycling	January Large Stickers/Recycling	\$4,770.00
Jesse J Meade	January Cell Reimbursement	\$70.00
Josh VanWinkle	January Cell Reimbursement	\$70.00
Kelly Litwiller	January Cell Reimbursement	\$70.00
William D Nickell	February Yard Waste	\$175.00
Paws & More	January City Contribution/Customer Donations	\$362.92
Ryan Miller	January Mileage Reimbursement	\$23.40
Standard Pest Control	February Pest Control	\$65.00
Timothy Garrett	January Cell Reimbursement/Boots Reimb.	\$275.94
Travis Hartley	January Cell Reimbursement	\$70.00
Treasurer State of Iowa	January Sales/Water Excise Taxes	\$4,596.74
Beth VanWinkle	January Cell Reimbursement	\$70.00
Wellman Emporium Assoc.	February Sr. Dining Condo Fee	\$136.54
All Flags, LLC	City Flags	\$230.61
Alliant Energy	City Utilities	\$10,400.25
Auditor of State, Rob Sand	FY21 Annual Exam Fee	\$250.00
Badger Meter	Beacon Fixed Network	\$54.50
Baker Paper Company	Sr. Dining/Skate Supplies	\$167.26
Bernatello's Foods	Skate Pizzas for Resale	\$382.80
Brown Supply	Shop/Water Supplies	\$3,676.82
City of Wellman	City Utilities	\$3,233.98
Clayton Energy	January Gas Purchase	\$41,273.28
Cobb Oil	City Equipment Gasoline/Diesel	\$1,637.55
Cox Sanitation & Recycling	October City Wide Clean Up	\$1,706.90
Delta Industries	WWTP Blower/Compressor Work	\$2,042.54
Dynamic Distribution	Disc Golf Baskets/Supplies	\$4,225.00
Eldon C Stutsman	Salt Brine	\$222.00
ESRI	Sewer GIS Mapping	\$850.00
Gambles	Leaf Blower Repairs/Parts	\$100.85
Hawkins	WTP Chemicals	\$921.45
Hi-Line	Shop Supplies	\$117.77

Hotsy Cleaning Systems	Cleaning Supplies	\$435.84
Industrial Sales	Gas Supplies	\$917.26
IAMU	Jan-Mar Qtrly Safety Training	\$567.06
Iowa DNR	Water Operator Exam Fee	\$30.00
Iowa One Call	December One Calls	\$13.50
JB Repair	End loader Chains/Tire Tube & Repair	\$1,720.85
Kalonial Tree Service	Tree Planting/Tree Removal	\$1,850.00
KCTC	Monthly Fees	\$318.98
Kohl Wholesale	Sr. Dining/Skate Food	\$1,288.16
Leaf	City Hall Copier Lease	\$108.19
Lynch Dallas	Attorney Fees	\$33.00
Mahaska Bottling Co.	Skate Pop for Resale	\$534.20
Storey Kenworthy/Matt Parrott	Tax Forms	\$53.42
Menards-Iowa City	Skate Supplies	\$83.97
Merchant Services	December Merchant Fees	\$714.95
Mike's Parts & Service	Snowplow Parts	\$220.49
Municipal Gas System	Furnace Rebate	\$250.00
Office Express	City Hall Printer Paper	\$189.90
Pefa, Inc.	January Gas Purchase	\$22,825.63
Terra Enterprises	Snow Hauling	\$270.00
The News	January Minutes/Public Notice	\$202.68
Traci Waterhouse	Random Drug Screenings	\$60.00
USABluebook	WTP Chemkeys	\$1,690.24
USDA	February Parkside Payment	\$2,532.00
Viking Industrial Painting	2021 Water Tank Inspection	\$10,270.00
Washington Community YMCA	Banquet Hall Utilities	\$747.63
WEDG	2022 Portion Pledge Drive	\$5,000.00
Wellman Auto Parts	Shop Supplies	\$448.91
Wellman Co-op Telephone	City Telephones	\$1,101.15
Westrum Leak Detection	Leak Detection Services	\$777.50
Yotty's	Skate/Gas Supplies	\$573.40
TOTAL		\$201,458.27

December Financials:

	Fund	Revenues	Expenses
001	General Fund	\$21,731.70	\$19,292.26
003	Aid to Public Library	\$319.06	\$448.38
004	Liability/Prop Ins Flood Insurance-Fire	\$1,431.93	\$0.00
005	Dept.	\$0.00	\$0.00
006	Street Assessment Tax Credit	\$0.37	\$0.00
007	Reimbursement	\$11,224.98	\$2,912.58
040	American Relief Plan-ARP	\$0.00	\$19,074.16

050	Comm Dev Grant/Housing	\$0.00	\$0.00
054	Comm Dev Grant/Sewer	\$0.00	\$0.00
110	Road Use Tax	\$15,175.62	\$10,416.31
112	Employee Benefit	\$1,755.89	\$2,761.82
121	Local Option Sales Tax	\$17,159.83	\$0.00
125	Tax Increment Financing	\$2,978.22	\$0.00
127	Housing & Urban	\$1.55	\$0.00
131	Library County Fund	\$0.00	\$0.00
133	Library Local	\$1,609.59	\$0.00
134	Library Sitler Trust	\$0.00	\$0.00
135	Library Fines & Fees	\$0.00	\$0.00
136	Library State	\$3,575.94	\$492.92
137	Library Savings	\$0.00	\$0.00
138	Library Capital	\$0.00	\$0.00
151	Skate Rink	\$10,927.53	\$7,592.04
152	Parkside	\$1,453.39	\$1,798.32
153	Parkside Maintenance	\$0.99	\$0.00
154	Parks Playground Project Riverboat Municipal	\$0.01	\$0.00
156	Grant	\$4.35	\$0.00
182	SR Dining Waiver	\$0.00	\$0.00
183	Sr Dining Donation	\$5,917.19	\$9,240.99
184	Sr Dining Project CD	\$0.00	\$0.00
185	Sr Dining CD	\$0.00	\$0.00
200	Debt Svc 2012 A	\$1.82	\$0.00
205	Debt Svc 2012 B	\$0.00	\$0.00
210	Debt Svc 2011 Infra	\$0.00	\$0.00
220	Debt Svc Parkside	\$0.00	\$2,782.00
301	Cap Equip Reserve	\$0.00	\$0.00
304	Cap Proj Parkside	\$0.00	\$0.00
305	Cap Proj Parks & Trls	\$0.00	\$0.00
500	Perm Funds/Library	\$0.00	\$0.00
600	Water	\$45,992.60	\$26,519.59
601	Water Capital Projects	\$0.00	\$0.00
602	Water Sinking	\$0.01	\$0.00
603	Water CD/RO Filters	\$0.00	\$0.00
604	Water RO Project	\$0.87	\$0.00
610	Sewer	\$25,974.84	\$13,775.48
611	Sewer Capital Projects	\$0.00	\$0.00
612	Sewer Sinking	\$0.58	\$0.00
640	Gas	\$33,483.18	\$62,707.81
670	Landfill/Garbage	\$5,645.00	\$6,777.40
700	Cable TV	\$0.05	\$0.00

740	Storm Water	\$2,941.07	\$0.00
TOTAL		\$209,308.16	\$186,592.06

No one spoke in public forum.

Mary Audia with (WEDG) Washington County Economic Development gave council an introduction of herself and updated them on the many items that she has been working on for the last year being with WEDG.

Setting the public hearing for Proposed Property Tax Levy for Fiscal Year 2022-2023, on Monday, February 21, 2022, at 5:30pm in the Council Chambers of Wellman Municipal Building was approved by McCain, seconded by Bontrager and all present voted ayes.

Resolution No. 22-07 A Resolution establishing discretionary spending authority of Mayor and City Administrator was introduced and caused to be read. Litwiller explained that the attorney has made the requested changes but needs council to decide on the maximum threshold amount that mayor has for approval to make in emergency situations pertaining to municipal water, sewer, or natural gas services. McCain made a motion to set the maximum threshold at \$20,000 with approval of Resolution No. 22-07, Evans seconded and upon roll call the vote was 4 ayes; Fleming absent.

Resolution No. 22-08 A Resolution to enter into 28E Joint Public Service Agreement with Washington County was introduced and caused to be read. Evans made a motion to approve Resolution No. 22-08, Bontrager seconded and upon roll call the vote was 4 ayes; Fleming absent.

Discussion and action on Parkside Activity Center Retal request & cos (Dixie Conrad) was had. Dixie Conrad gave council a short introduction and background on the Adaptive Sports of Iowa. Her grandson plays wheelchair basketball, and they are looking to do a fundraiser at Parkside Activity Center and would like to request the use of the kitchen and the small half of the banquet hall room for a small fee or have the city donate it for the cause. Council discussed what they felt was fair and the fees that have been charged in the past for similar fundraising events. Evan made a motion to charge a fee of \$50 with the normal damage deposit being paid, McCain seconded and all present voted ayes.

Evans made a motion to approve Southeastern Skate Supply quote of \$2,565 for wheel washing machine for the Skating Rink, Bontrager seconded and all present voted ayes.

Discussion and action on becoming a skate dealership with Southeastern Skate Supply was had. Reasor explained that she has had many customers reach out to her in regards to purchasing their own skates. Reasor reached out to the company and has gotten all the information needed to do so. Evans made a motion to approve Wellman Skate Rink becoming a skate dealer with Southeastern Skate Supply, McCain seconded and all present voted ayes.

Stutzman made a motion to approve Wellman Municipal Gas System Annual Reports, McCain seconded and all present voted ayes.

With no further business to be discussed Bontrager moved to adjournment at 6:23pm, McCain seconded and all present voted ayes. The next regular City Council Meeting will be held Monday, February 21, 2022, at 5:30pm in the Council Chambers of the Wellman Municipal Building.

Minutes transcribed by the City Clerk are subject to Council Approval.