

October 16, 2023

Wellman, Iowa

The Wellman City Council met in regular session in the Wellman City Hall Council Chambers at 5:30 pm. Mayor Ryan Miller presided with City Administrator, City Clerk, and the following Council Members: Fern Bontrager, Aaron Fleming, Angela Stutzman & Anthony Evans; Shannon McCain absent. The Consent Agenda was approved by Evans, seconded by Fleming and all present voted ayes. The consent agenda includes the agenda, minutes from previous meeting, Approval of Freeman Foods Liquor License, Approval of July Financial Report, and the following:

10/16 Payroll

Nicole Castillo		\$424.27
Carrie R Geno		\$1,233.69
Laurelin E Geno		\$207.79
Megan E Harris		\$346.72
Ryan J Miller		\$276.78
Beth A VanWinkle		\$1,616.74
Betty J Johnston		\$50.20
Timothy J Garrett		\$2,384.34
Travis D Hartley		\$1,491.32
Rex A Peck		\$1,334.13
Josh S VanWinkle		\$1,406.37
Debra S Hill		\$588.06
Landon Humble		\$195.05
Brock A Lowenberg		\$18.41
Shirley Y Brown		\$363.26
Anita J Kanagy		\$764.37
Kelly L Litwiller		\$2,254.72
Cynthia S Thrapp		\$1,806.75
Fed Taxes		\$4,860.17
All Flags	City Flags	\$827.41
Alliant Energy	City Utilities	\$9,490.98
Amazon	Library Books/DVD's	\$40.24
Austin L Bayliss	November Library Rent	\$1,260.00
Baker & Taylor Books	Library Books	\$551.77
Barco Municipal Products	Gas Supplies	\$180.94
Clayton Energy	September Gas Purchase	\$5,100.64
Cox Sanitation & Recycling	September WTP Dumpster/Bags	\$311.25
Dakota Supply Group	WTP Supplies	\$150.00
Demco	Library Expansion Furniture	\$9,440.15
Eastern IA Light & Power	Lift Station	\$185.56
Freeman Foods-Sr. Dining Acct.	Goodwin Center Food	\$590.55
Hawkins	WTP Chemicals	\$1,484.98
Hillside Storage	November Library Storage Rent	\$80.00
ION Environmental Solutions	WTP/WWTP Labs	\$443.00

IAMU	September Energizers/Quarterly Training	\$775.68
Iowa One Call	August One Calls	\$36.00
JB Repair	Grapple Bucket Hose/Ends	\$78.84
JFH Welding & Fabrication	Water Main Shutoffs/Water Cap Removal Tool	\$1,105.20
Kalona Machine & Fabrication	September Gas Tank Rental	\$20.00
KCTC	WWTP Laptop Charger	\$38.99
Kingsley Jackson Manufacturers	Library Expansion Furniture	\$1,631.00
Koch Brothers	B/W & Color Copies	\$332.02
Kohl Wholesale	Goodwin Center Food/Skate Merch. For Resale	\$760.67
Koons Gas Measurement	Gas Couplings	\$820.82
Linda Betsinger McCann	FY24 Programming/Books	\$120.00
Mahaska Bottling Co.	Skate Pop for Resale	\$480.16
Martin Gardner Architecture	Library Expansion Project	\$1,973.65
Megan E Harris	Library Supplies Reimbursement	\$18.99
Merchant Services	September Merchant Fees	\$853.55
Merlin J Hernandez	Parkside Kitchen Cleaning	\$50.00
Pefa, Inc.	September Gas Purchase	\$2,746.80
Quality Window Cleaning	Goodwin Center/City Hall/Library Window Cleaning	\$99.00
Summit Companies	Parkside Annual Sprinkler/Fire Alarm Inspection	\$987.00
The News	Publications/Advertising	\$210.77
Todd Hackett Construction	Library Expansion Project Payment #3	\$82,159.80
Unitypoint Clinic	Random Drug Screenings	\$204.00
USDA	October Parkside Payment	\$2,532.00
USFirst Portable Toilets	South Park Port Toilets	\$34.57
USDI	September Retainer Fee/Public Awareness Mailings	\$1,011.62
Visa	October Library/Skate Rink Credit Card Payments	\$1,485.51
Washington County Auditor	Oct-Dec. Law Enforcement	\$28,991.75
Washington County Recorder	2024 Ranger Registration	\$18.50
Wellman Auto Parts	WTP/Shop/Streets Supplies	\$149.58
Yotty's	Gas/Shop/Skate Supplies	\$100.03
	Total	\$181,587.11

July Financials:

	Fund	Revenues	Expenses
001	General Fund	\$3,661.47	\$70,851.00
003	Aid to Public Library	\$101.80	\$1,613.55
004	Liability/Prop Ins	\$429.98	\$0.00
005	Flood Insurance-Fire Dept	\$0.00	\$0.00
006	Street Assessment Tax Credit	\$1.47	\$0.00
007	Reimbursement	\$8.87	\$193.59
008	Comm Beautification	\$0.00	\$10,508.98
050	Comm Dev Grant/Housing	\$0.00	\$0.00
054	Comm Dev Grant/Sewer	\$0.00	\$0.00

110	Road Use Tax	\$17,127.45	\$9,940.64
112	Employee Benefit	\$422.18	\$4,433.39
121	Local Option Sales Tax	\$19,662.08	\$0.00
125	Tax Increment Financing	\$14.77	\$0.00
127	Housing & Urban	\$3.02	\$0.00
131	Library County	\$0.00	\$0.00
133	Library Local	\$847.34	\$270.76
134	Library Sitrler Trust	\$0.00	\$0.00
135	Library Fines & Fees	\$0.00	\$77.69
136	Library State	\$0.00	\$0.00
137	Library Savings	\$0.00	\$0.00
138	Library Capital	\$0.00	\$66,008.01
151	Skate Rink	\$5,067.66	\$8,591.09
152	Parkside	\$3,350.38	\$968.39
153	Parkside Maintenance	\$1.90	\$0.00
154	Parks Playground Project	\$0.00	\$0.00
156	Riverboat Municipal Grant	\$39.92	\$0.00
182	SR Dining Waiver	\$0.00	\$0.00
183	Sr Dining Donation	\$2,620.18	\$7,275.51
184	Sr Dining Project CD	\$0.00	\$0.00
185	Senior Center Cd	\$0.00	\$0.00
200	Debt Svc 2012 A	\$1.31	\$0.00
205	Debt Svc 2012 B	\$0.00	\$0.00
210	Debt Svc 2011 Infra	\$0.00	\$0.00
220	Debt Svc Parkside	\$0.00	\$2,532.00
301	Cap Equip Reserve	\$0.00	\$0.00
303	Capital Project Bridge	\$0.00	\$1,781.10
304	Cap Proj Parkside	\$0.00	\$0.00
305	Cap Proj Park & Trls	\$0.00	\$0.00
500	Perm Funds/Library	\$0.00	\$0.00
600	Water	\$59,333.18	\$34,276.62
601	Water Capital Projects	\$0.06	\$0.00
602	Water Sinking	\$0.02	\$0.00
603	Water CD/RO Filters	\$0.00	\$0.00
604	Water RO Project	\$1.70	\$0.00
610	Sewer	\$31,570.03	\$17,240.39
611	Sewer Capital Projects	\$0.01	\$0.00
612	Sewer Sinking	\$1.12	\$0.00
640	Gas	\$25,290.70	\$21,162.47
670	Landfill/Garbage	\$6,133.46	\$5,649.25
700	Cable TV	\$0.06	\$0.00
740	Storm Water	\$3,149.19	\$1,673.91

TOTAL **\$178,841.31** **\$265,048.34**

No one spoke in public forum.

Ellis indicated that we received 50 calls last month with nothing out of the ordinary.

Bontrager moved to approve Finish Line Technology Camera quote of \$1,810 for North Park cameras, Stutzman seconded and all present voted ayes.

Bontrager moved to approve Kevin Christiansen Concrete quote of \$16,082 for (Downtown – Cady Building), Stutzman seconded and all present voted ayes.

Discussion and action on Downtown Streetscape preliminary plans/cost estimates was had. Litwiller explained that she has estimates for 3 different options on this project and just needs councils' approval to continue moving forward on these plans/estimates. Stutzman moved to approve moving forward, Bontrager seconded and all present voted ayes.

Discussion and action on Todd Hackett Construction change Order Cost Proposals (Library Project) was had. Litwiller explained that there were 2 change orders. The first one is for \$8,709 for exterior building painting work and the second is for \$2,957 for modifications in the ductwork. Fleming moved to approve both change orders, Stutzman seconded and all present voted ayes.

Bontrager moved to approve FY23 Annual Financial Report (AFR), Fleming seconded and all present voted ayes.

McCain entered the meeting at 6:02pm via zoom.

Upon motion by Fleming, seconded by Stutzman and upon roll call the vote was 4 ayes; McCain absent, council entered into closed session at 6:00pm per Iowa Code Section 21.5(l)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual request a closed session.

Upon motion by Evans, seconded by Fleming and all aye votes, council entered into open session at 6:38pm.

Discussion and action on closed session was had. After a long discussion on the different options Stutzman moved to continue to manage the skating rink as we have been since the resignation of the skate rink manager with part-time employees and increase the wages by \$3/per hour to compensate these individuals for stepping forward, Evans seconded and all voted ayes.

With no further business to be discussed Evans moved to adjournment at 7:12pm, McCain seconded and all voted ayes. The next regular City Council Meeting will be Monday, November 6, 2023, at 5:30pm in the Council Chambers of the Wellman Municipal Building.

Minutes transcribed by the City Clerk are subject to Council Approval.