

MINUTES OF REGULAR MEETING
CLEVELAND UTILITIES AUTHORITY BOARD
October 27, 2023

A regular meeting of the CU Authority Board was called to order at 12:49 p.m. immediately following the final Board of Public Utilities meeting in Cleveland Utilities' Tom Wheeler Training Center (TWTC).

The following board members were present: Aubrey Ector, Chairman; Joe Cate, Vice Chairman; Mayor Kevin Brooks; Eddie Cartwright; Councilman David May, Jr.; and Debbie Melton. Absent: Councilman Dale R. Hughes.

Others in attendance were Tim O. Henderson, President/CEO; Amy Ensley, Utility Board Secretary; John Corum, Administrative Services VP; Craig Mullinax, Water & Wastewater VP; Marshall Stinnett, VP/CFO; Walt Vineyard, Executive VP; Kenny Longley, Electric Engineering Manager, John Miles, Customer Service Supervisor; and Tim Siniard, *Cleveland Daily Banner*. Henderson introduced and welcomed Kenny Longley who was filling in for Electric VP Jimmy Isom. Henderson asked for everyone to remember Isom and his family in their prayers as he is with his father who is in hospice care.

PUBLIC COMMENTS - NONE

MANAGER'S UPDATE & ANNOUNCEMENTS

Logo Update

CU's logo has been updated to incorporate a fiber icon representing the new, fourth Fiber Division. The new logo was shown, which will be the official logo for CU moving forward.

Upcoming CU Holiday Closures

CU offices will be closed on Friday, November 10, in observance of Veterans Day. In recognition of Thanksgiving, the offices will be closed Thursday, November 23 and Friday, November 24. CU will observe the Christmas Holiday on Friday, December 22 and Monday, December 25. Additionally, offices will be closed Friday, December 29, and Monday, January 1, 2024, in recognition of New Year's. As always, the Call Center will be open and regular emergency/standby services will be maintained 24/7. This coincides with the city's holiday schedule.

Veterans Luncheon

CU will be hosting a luncheon on Tuesday, November 14, to honor CU's Veteran employees who have served in the military forces.

CU Christmas Luncheon

CU's annual Christmas Luncheon will be held on Wednesday, December 13. Aubrey's will be catering the food.

CONSENT AGENDA

Eddie Cartwright made a motion to approve the following items from the Consent Agenda. The motion was seconded by Debbie Melton, and the Utility Authority Board voted unanimously to approve the Consent Agenda.

A. Approval of the Minutes from September 22, 2023

- B.** Approval and Acceptance of the Audit Proposal by Alexander Thompson Arnold (ATA). Proposals were accepted from two local firms and two outside of Cleveland, all of which have experience in the municipal market or utility space. CU performed interviews with each of them and narrowed it down to ATA. CU has had a relationship with ATA; they helped CU with some internal control documentation required by the state approximately six years ago. ATA has experience in the utility industry, specifically to the authority side. They have three authority clients in Tennessee and are very familiar with the utility authority transition process. Lastly, they kept the same audit fee as Wedgewood Accounting.
- C.** Approval of a purchase order to Gresco Supply, Inc., in the amount of \$178,974 for (2) 10 kVA, (16) 15 kVA, (12) 25 kVA, (12) 50 kVA, and (4) 100 kVA single phase, pad-mounted transformers for stock. The current lead time for these type transformers is approximately 60 weeks.
- D.** Approval of a purchase order to Wesco Distribution, Inc., in the amount of \$156,552 for 1,056 Honeywell AMI residential, electric meters. The purchase is sole source, and the delivery lead time is approximately one year.
- E.** Approval of a purchase order to Waypoint in the amount of \$227,462.86 for expansion of the corporate network VMware environment. This is a budgeted item and being purchased through a state contract.
- F.** Approval of a purchase order to FiberRise Communications, LLC, in the amount not to exceed \$140,423.25 for a make-ready engineering solution. This is a part of CU's Distribution Automation/Fiber Broadband Project and an addition to the FiberRise contract. FiberRise will complete pole inspections to ensure compliance with the NESC code for the fiber cable installation.
- G.** Approval of a Resolution authorizing the CEO/President of Cleveland Utilities Authority to act on behalf of the Board of Cleveland Utilities Authority with respect to a loan application with the Tennessee Department of Environment and Conservation, Clean Water State Revolving Loan Program, in the amount of \$3,927,750 for the Cleveland Filter Plant Bleach Project.
- H.** Approval to execute a contract with Heath Consultants Incorporated for unit price rates for utility locates via Tennessee One-Call. The current contract was executed in 2001 with subsequent renewals. The average annual cost over the last five years for water, sewer, and electric locates totals \$386,116.

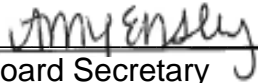
OTHER ANNOUNCEMENTS

The next Authority Board Meetings will be held in the TWTC at 12:30 p.m. on the following dates:

- Friday, December 1
- Friday, January 5
- Friday, January 26

ADJOURNMENT

There being no other business, Vice Chairman Joe Cate made a motion to adjourn the meeting. Eddie Cartwright seconded the motion, and the board unanimously voted to adjourn the meeting at 1:02 p.m.



Board Secretary



Board Chairman

December 1 , 2023

Date