



TOWN OF EDGEWOOD

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NOTICE OF SOLE SOURCE PROCUREMENT

Notice Date: August 23, 2023

In accordance with State of New Mexico Statute for Sole Source Procedure (13-1-126) and Town of Edgewood Ordinance 2022-01, the Town of Edgewood is providing notification of intent to procure service and has further identified a single provider able to provide that service.

The following conditions have been reviewed and are herein disclosed as provided under NMAC 13-1-126.

1. The service requested is legally and lawfully required. There is only one source for the required service, and
2. The service is unique and this uniqueness is substantially related to the intended purpose of the proposed contract, and
3. Other similar services cannot meet the intended purpose of the contract.

NOTICE IS HEREBY GIVEN

The Chief Procurement Officer for the Town of Edgewood has reviewed the requested procurement and herein gives notice of the intent of the Town to enter into a contract for the following requested service.

PARTIES: Town of Edgewood and Southwest Training Consultants.

SERVICE: Develop and administer 2-to-3 phase Sergeant promotional process for Edgewood Police Department.

CONTRACT AMOUNT: \$5,318.75

Justification:

Provide promotion protocol for sergeant within the Town of Edgewood Police Department.

Chief of Police has researched extensively and has found no other companies in the state that provides these functions.

APPROVED by

**Brad Hill
Procurement Officer
Town of Edgewood**