

Community Development Council

Armando Barrera, Chairman

Paul Villarreal, Vice-Chairman

Johnny Rodriguez

Albert Gavza

Elizabeth Martinez

Jay Regalado

Kerry D. De la Fuente

Hugo E. Leal

Ponciano N. Longoria

Leah Vargas

Marc A. Gonzalez

Norma C. Olivarez

**NOTICE OF MEETING
COMMUNITY DEVELOPMENT COUNCIL
PARKS & RECREATION HEALTH AND WELLNESS CENTER
315 EAST PALM DRIVE**

**April 28, 2022
11:30 a.m.**

1. Call meeting to order, Establish Quorum
2. **Public Comments:** *The City allows for a specific portion of the meeting to be dedicated to public comments. Public Comments are limited to 3 minutes. If a resident desires to make a public comment, you must submit a request beginning at 8:00 a.m. the day of the meeting by (a) sending an email to cdbgpubliccomments@cityofedinburg.com or (b) calling the Community Development/Grants Management Department at 956-388-8206. All requests must be received no later than 30 minutes before the start of the Community Development Council meeting. Your request should include your name, address, and telephone number. We kindly ask for everyone's cooperation in following this procedure.*
3. Consider excusing members for being absent from the March 3, 2022 meeting
4. Consider approval of March 3, 2022 meeting minutes
5. Discussion and Recommendation for approval of requests submitted by City Departments and Public Service Agencies for preparation of the CDBG FY 2022-2023 - Annual Action Plan
6. Other Business
7. Adjournment

PERSONS WITH DISABILITIES OR NON-ENGLISH SPEAKING WHO NEED TO COMMUNICATE MORE EFFECTIVELY WITH CITY OFFICIALS AND WHO MAY NEED AUXILIARY AIDS OR SERVICES SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED ARE ASKED TO CONTACT THE OFFICE OF THE CITY SECRETARY AT (956) 388-8204 OR RELAY TEXAS AT 800-735-2989 (TTY) OR 711 (VOICE) AT LEAST THREE WORKING DAYS PRIOR TO ANY MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

STATEMENT OF NON-DISCRIMINATION: THE CITY OF EDINBURG DOES NOT DISCRIMINATE ON THE BASIS OF AGE, RACE, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, MARITAL STATUS, FAMILIAL STATUS, COLOR, NATIONAL ORIGIN, RELIGION, DISABILITY OR ANY OTHER LEGALLY PROTECTED STATUS IN ADMISSION TO, ACCESS TO, OR OPERATIONS OF ITS PROGRAMS, SERVICES, OR ACTIVITIES.

PERSONAS CON IMPEDIMIENTOS O QUE NO HABLAN INGLES, QUIENES NECESITEN COMUNICARSE MAS EFECTIVAMENTE Y QUIENES NECESITEN ASISTENCIA PARA ENTENDER O INTERPRETES PARA COMUNICARSE PUEDEN SER REQUERIDOS CONTACTANDO A LA OFICINA DE LA SECRETARIA DEL MUNICIPIO AL TELEFONO (956) 388-8204 O RELAY TEXAS 1-800-735-2989 (TTY) O 711 (VOZ) CON TRES DIAS LABORABLES PREVIOS A CUALQUIER JUNTA PARA PODER HACER LOS ARREGLOS CORRESPONDIENTES.

DECLARACIÓN DE NO DISCRIMINACIÓN: LA CIUDAD DE EDINBURG NO DISCRIMINA SOBRE LA BASE DE EDAD, RAZA, SEXO, ORIENTACIÓN SEXUAL, IDENTIDAD DE GÉNERO, ESTADO CIVIL, ESTATUS FAMILIAR, COLOR, ORIGEN NACIONAL, RELIGIÓN, DISCAPACIDAD O CUALQUIER OTRO ESTADO LEGALMENTE PROTEGIDO EN LA ADMISIÓN, EL ACCESO O LAS OPERACIONES DE SUS PROGRAMAS, SERVICIOS O ACTIVIDADES.

I hereby certify this notice of meeting was posted in accordance with the Open Meetings Act. V.T.C.A., Government Code, Section 551.041, at the City Offices of the City of Edinburg, located at 415 West University entrance outside bulletin board, visible and accessible to the general public during and after regular working hours. This notice was posted on April 21, 2022 at 9:00 a.m.



BY:

Dalia L. Villarreal
Dalia L. Villarreal, Administrative Assistant



Item #3

**Consider excusing members for being absent from the
March 3, 2022 meeting**

MEMBERS ABSENT

Member Albert Garza
Member Delma F. Cavazos
Member Jesse Pena

Item #4

**Consider approval of March 3, 2022
meeting minutes**

COMMUNITY DEVELOPMENT COUNCIL

**THURSDAY, MARCH 3, 2022
12:00 NOON**

MEMBERS PRESENT

Armando Barrera
Paul Villarreal
Johnny Rodriguez
Elizabeth Martinez
Hugo E. Leal
Kerry De La Fuente

MEMBERS ABSENT

Albert Garza
Delma Cavazos
Jesse Peña

STAFF

Michelle L. Mendoza, Compliance Manager
Dalia L. Villarreal, Administrative Assistant

GUEST

None

CALL MEETING TO ORDER AND CONDUCT ROLL CALL

The meeting was called to order at 12:03 p.m. by Chairman Armando Barrera. Notice had been previously emailed to council members, and posted as required. Roll call was conducted by Mrs. Dalia L. Villarreal, Administrative Assistant, at which time a quorum present.

CONSIDER APPROVAL OF MAY 9, 2019, MARCH 24, 2021 AND APRIL 29, 2021 MEETING MINUTES

Chairman Barrera asked council members to review the minutes of May 9, 2019, March 24, 2021 and April 29, 2021, as presented by staff. With no corrections or deletions, motion was made by Member Hugo E. Leal, seconded by Member Elizabeth Martinez to approve the minutes of May 9, 2019, March 24, 2021, and April 29, 2021. Motion carried.

CONSIDER EXCUSING MEMBERS FROM BEING ABSENT AT THE MAY 9, 2019, MARCH 24, 2021 AND APRIL 29, 2021 MEETING

Chairman Barrera addressed the absences at the May 9, 2019, March 24, 2021 and April 29, 2021 meetings. Motion was made by Member Hugo E. Leal, seconded by Vice-Chairman Paul Villarreal to excuse members from being absent at the at the May 9, 2019, March 24, 2021 and April 29, 2021 meetings. Motion carried.

DISCUSSION AND RECOMMENDATION FOR APPROVAL OF AMENDMENT TO THE CITIZEN PARTICIPATION PLAN

Ms. Michelle Mendoza stated that we are required to have an approved Citizen Participation Plan (CPP). She asked members to refer to the CPP included in their packet. She stated that everything highlighted in yellow was added or changed on the CPP. She mentioned that these items are already being implemented; however, they were not part of the CPP. The items added are Minor Amendments to the Consolidated Plan/Annual Action Plan, and Amendments to the Citizen Participation Plan. In addition to that, some minor additions were made to include addresses for posting locations. Ms. Mendoza asked if they had any questions on the items highlighted on the Citizen Participation Plan.

With no further discussion, motion was made by Member Elizabeth Martinez, seconded by Vice-Chairman Paul Villarreal to approve Amendment to Citizen Participation Plan as presented by staff. Motion carried.

DISCUSSION ON FY 2022 – 2023 ANNUAL ACTION PLAN PROCESS AND CDBG PROGRAM CALENDAR

Ms. Mendoza stated that we are beginning the Annual Action Plan process for FY 2022-2023 CDBG Program. She asked them to refer to the calendar included in their packets. She mentioned that this calendar is used in meeting deadlines. She mentioned that anything highlighted in yellow are meetings or public hearings. The calendar is tentative and it is subject to change. Ms. Mendoza asked if anyone had conflicts with the dates on the calendar. Member Martinez stated that she does not have a conflict with the March 23, 2022 meeting; however, she may have a conflict with the April 28, 2022 meeting date. Chairman Barrera emphasized the importance of attending the March 23, 2022 public hearing. He stated that this is the time when board members can ask questions on the requests submitted. He also mentioned that they would also be scrutinized based on their past performance. Chairman Barrera inquired on how much is being allocated this year. Mrs. Mendoza stated that the allocations have not been announced. Chairman Barrera stated that we get 3-5 million in requests, but only receive a little over a million dollars. Chairman Barrera asked if staff would be preparing the packet with all the requests. Mrs. Villarreal responded, yes. Mrs. Villarreal added that the deadline to submit the Request for Funding Applications would be tomorrow March 4, 2022.

Ms. Mendoza stated that Mrs. Villarreal would start working executive summary detailing the requests submitted this coming week. The summary would be provided prior to the next meeting. Chairman Barrera asked the board to advise Ms. Villarreal if they have any conflicts with any of the dates on the calendar.

With no further discussion, the Chairman Barrera moved to the next item.

PROGRESS REPORTS

Ms. Mendoza went over the FY 2021-2022 CDBG Program progress report. She stated that the worksheet includes all the budget, expenditures and budget balance for all the projects. Member Hugo Leal stated that some of the balances are high. Ms. Mendoza stated that we are nearly half way

through the year and the projects are moving along. Mrs. Villarreal stated that the Public Service Agencies are doing a great job in expending their funds. Ms. Mendoza stated that there are three projects under the procurement process being De Zavala – Splash Pad; Brennaaleen Cedar Detention Pond Project – Phase I; and Riverbend Solar Street Lighting Project. Member Martinez inquired why the Riverbend Solar Street Lighting Project took so long. Ms. Mendoza stated that this project took a long time due to it being in a flood zone and the Environmental Review process. She added that additional steps were taken due the project being in flood zone. Ms. Mendoza added that the Housing Assistance Program has three homes out for bids that will open on March 22, 2022.

Member Leal stated that a statement needs to be included asking for a timeline on how and when they will be expending the funds. We are already close to mid-year and the funds have not been expended. He added that we need to ask them during the Public Hearing for their timeline in expending the funds.

Chairman Barrera moved on to the CDBG-CV3 progress report. Ms. Mendoza went over the progress report.

Member Leal inquired on the status of the Broadband Project. Ms. Mendoza stated that proposals have been received and rated. The most qualified proposal was selected and presented to City Council for approval; however, it was denied. Member Leal stated that the Edinburg School District did the same thing. Ms. Mendoza stated that she is not aware of the actions taken by the school district. Ms. Mendoza explained that the IT Department included all the eligible parks in the proposal that caused the proposals to come in over a million dollars. She added that staff had to negotiate by reducing the number of parks to get a lower price. She stated that at this time staff is waiting on City Management for direction. Ms. Mendoza stated that depending on City Management’s direction we might have to reprogram these funds. She added that an update would be provided at the next meeting.

OTHER BUSINESS

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:35 p.m.

Armando Barrera, Chairman

Dalia L. Villarreal, Administrative Assistant

Item #5

**Discussion and Recommendation for approval of
requests submitted by City Departments and
Public Services Agencies for preparation of the
CDBG FY 2022-2023—Annual Action Plan**

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**FY 2022-2023 CDBG PROGRAM
PROPOSED FUNDING ALLOCATIONS**

CDBG PROPOSED FUNDING ALLOCATIONS

FY 2022 - 2023

FY 2022-2023 CDBG ALLOCATION: 1,149,946.00

ESTIMATED PROGRAM INCOME: 85,000.00

FY 2020-2021 REPROGRAMMING OF FUNDS: 146,051.49

TOTAL ANTICIPATED REVENUES: 1,380,997.49

CDBG PROGRAM ADMINISTRATION: **220,000**

1,160,997.49

DEPARTMENT /PROJECT	PROJECT DESCRIPTION	* Comments	FUNDING REQUEST	CDC RECOMMENDATION ON APRIL 28, 2022
CITY DEPARTMENTS				
Community Development	CDBG Administration - Provide oversight, monitoring and administration functions of CDBG funded projects.		\$220,000.00	\$220,000.00
HOUSING ASSISTANCE PROGRAM				
Housing Rehabilitation and Reconstruction Program	Housing Rehabilitation-Provide funding for single-family, owner-occupied housing rehabilitation assistance to residents. <i>* Includes Program Income</i>	*	\$200,000.00	\$150,000.00
Administration	Administration - Costs associated with the administration implementation and oversight of the Housing Assistance Program.		\$68,000.00	\$52,417.49
Emergency Rental Assistance Program	The Emergency Rental Assistance Program is to provide rental assistance to households who are facing eviction and would otherwise become homeless. It is intended for individuals to receive		\$200,000.00	\$145,000.00
ENGINEERING DEPARTMENT				
Brennaaleen Cedar Drainage Project - Phase II	The drainage project will increase additional detention volume and provide relief to the Brennaaleen Park Subdivision, the Cedar Heights Subdivision and the Greenbriar Subdivision. The project will consist of a 250' bore and a 48" connection to the proposed detention pond and release to the drainage canal that runs parallel to Freddy Gonzalez Drive. This project will also provide reclaiming of paving to Cedar Street from Freddy Gonzalez Road north to the cul-de-sac and Cynthia Drive from Freddy Gonzalez Drive north to Cedar Street. Brennaaleen Cedar Drainage Project - Phase 2 is for construction and material testing.		\$800,304.85	\$0.00

FIRE DEPARTMENT

Portable Radios 800 MHZ P25-20 Units	Purchase of 25 units 800 MHZ digital portable radios for firefighter use. This will include: radio, antenna, speaker, mic, extra battery, and desk charger. Critical information and incident management can only be effective by radio communication with each firefighter.		\$125,000.00	\$120,000.00
Wildland/Extrication Protective Clothing	Purchase of 100 sets of Wildland/Extrication Protective Clothing. Protective clothing jacket and pant ensemble. The gear will provide full body protection while fighting grass/wildland fires and while conducting vehicle extrication. This clothing will also protect against blood borne pathogens and body fluids.		\$80,000.00	\$80,000.00

PARKS & RECREATION DEPARTMENT

De Zavala Park - Fitness Court	The project consists of the construction of a fitness court at De Zavala Park which consists of a permanently affixed, body weight exercise area including, cement base, and sunshade. This project is to enhance the healthy living of Edinburg residents.	**	\$150,000.00	\$0.00
Edinburg Municipal Park -Field Turf Project	Project consists of the installation of turf on four baseball field at Municipal Park. Note: Recommending only one baseball fields.	**	\$1,100,000.00	\$340,000.00

PUBLIC WORKS DEPARTMENT

Evangeline Garden Subdivision - Solar Street Light Project	Project consists of the installation of twelve (12) solar powered street lights along the City's current right-of-way, to include Engineering design.		\$40,809.60	\$40,809.00
Holly Heights Subdivision- Solar Street Light Project	Project consists of the installation of nineteen (19) solar powered street lights along the City's current right-of-way, to include Engineering design.		\$64,615.20	\$64,615.00
Bar Subdivision No. 6 - Solar Street Light Project	Project consists of the installation of eleven (11) solar powered street lights along the City's current right-of-way, to include Engineering design.		\$37,752.00	\$37,752.00
Max Subdivision- Solar Street Light Project	Project consists of the installation of six (6) solar powered street lights along the City's current right-of-way, to include Engineering design.		\$20,404.80	\$20,404.00

TOTAL DEPARTMENTAL REQUESTS			\$3,106,886.45	\$1,270,997.49
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PUBLIC SERVICE AGENCIES

Amigos Del Valle, Inc.	Funding request will provide free home delivered meals to thirty-eight (38) homebound seniors for 250 days to continue living a healthy, productive and independent lives.		\$50,000.00	\$45,000.00
C.A.M.P. University	The program provides an opportunity for special needs adults who have graduated high school to continue developing life and social skills. The purpose of this program is to promote independence through social situations, self-care, continued academic study and practical life skills training. Funding request will pay for salary of Education Specialist I and II, Program Leader, and Teacher's Aide.		\$12,000.00	\$12,000.00
CASA of Hidalgo County, Inc.	Provide abused and neglected children with support and assistance to secure placements that are safe, permanent and nurturing home. Funding requests will pay for salaries/fringe benefits for Program Director, Collaborative Family Engagement lead, Volunteer Supervisors 1, 2, 3, and 4, and transportation.		\$10,000.00	\$10,000.00
Children's Advocacy Center of Hidalgo County Inc. - Hope, Healing and Justice Project	The program provides victim support, mental health services, and forensic medical evaluations through the collaborative efforts of DFPS, Law Enforcement and the District Attorney's Office. Child abuse victims will have access to forensic interviews, victim advocacy and support, crisis intervention, mental health services and forensic medical evaluations. The funds will be used to cover the salaries of Family Interviewers, Clinical/Family Advocates, Therapists, and Sexual Assault Nurse Examiner.		\$20,000.00	\$20,000.00
Comfort House	The program provides twenty-four hour palliative care for each resident that is housed during their last stages of life. The funds will be used to cover the salary of two (2) caregivers who care for eligible Edinburg residents.		\$5,000.00	\$5,000.00
Food Bank of the Rio Grande Valley, Inc. - Edinburg Senior Food Program	The program will provide food assistance to Edinburg Housing Authority residents who live at or below poverty level experiencing emergency or chronic food insecurity. Funding requests will also pay for the salary/fringe benefits of the Food Project Coordinator who coordinates distribution, along with logistics for delivery and distribution, data collection, reporting and reimbursement.		\$17,472.00	\$0.00

Lower Rio Grande Development Council - Area Agency on Aging	The agency provides elderly Edinburg residents the opportunity to obtain needed services by planning, coordinating and pooling resources. Funding will pay for medications, medical supplies, and durable medical equipment for elderly residents in Edinburg. Funding will also be used to assist with minor home modifications such as grab bars in bathrooms or fixing windows and doors. <i>Note: Recommending only the medications, medical supplies, and durable medical equipment.</i>		\$8,000.00	\$8,000.00
Silver Ribbon Community Partners (SRCP)	The program provides financial assistance to improve the health, function and quality of life of elderly residents. Funding will pay for financial assistance with rent, rent deposit, utility payment and/or utility deposit, assistance with medical expenses (e.g. prescription, vision, hearing, dental or medical expenses to include co-pay for special exams ex: MRI, CT scan), and purchase of durable medical equipment (walker, wheel chair, etc.).		\$3,000.00	\$0.00
Women Together Foundation, Inc. Mujeres Unidas	The program provides emergency shelter, crisis intervention, individual/group counseling for victims of family violence and sexual assault. Funds are for salaries/Fringe Benefits for Part-time Shelter Advocate. Shelter Advocate works in the shelter facility providing supportive essential services for clients residing in the shelter facility and Transitional Housing Program.		\$20,992.00	\$10,000.00
TOTAL PUBLIC SERVICE REQUESTS			\$146,464.00	\$110,000.00
TOTAL REQUESTS			\$3,253,350.45	\$1,380,997.49

SECONDARY PROJECTS

DEPARTMENTAL/PUBLIC SERVICE AGENCY	PROJECT DESCRIPTION	FUNDING REQUEST
De Zavala Park - Fitness Court	The project consists of the construction of a fitness court at De Zavala Park which consists of a permanently affixed, body weight exercise area including, cement base, and sunshade. This project is to enhance the healthy living of Edinburg residents.	\$150,000.00

Edinburg Municipal Park -Field Turf Project	Project consists of the installation of turf on one baseball field at Municipal Park. Note: Recommending only one baseball fields.	\$340,000.00
TOTAL AMOUNT		\$490,000.00

* NOTE: In an effort to effectuate the timely and proper expenditure of funds, the City may adopt a number of secondary projects as part of the Annual Action Plan. A secondary project shall be initiated in the event that a primary project meets unforeseen obstacles to timely implementation and expenditure of appropriated funds. Funding may also be reprogrammed from the primary project and redirected to the selected secondary project for initiation of the activity.

** Secondary Projects

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PRIOR/CURRENT YEAR FUNDING COMPARISON

**CITY OF EDINBURG
COMMUNITY DEVELOPMENT/GRANTS MANAGEMENT DEPARTMENT
PRIOR/CURRENT YEAR FUNDING COMPARISON**

	2017-2018	2018-2019	2019-2020	2020-2021	CURRENT YEAR 2021-2022
	Funded Amount	Funded Amount	Funded Amount	Funded Amount	Funded Amount
CITY DEPARTMENTS					
Community Development/Grants Management Department					
Community Development Administration	\$179,432.00	\$232,240.00	\$222,808.00	\$159,841.00	\$130,000.00
Housing Assistance					
Housing Administration	\$73,000.00	\$75,000.00	\$76,418.00	\$78,500.00	\$45,000.00
Housing Rehab/Recon Assistance Program	\$300,000.00	\$325,000.00	\$455,691.00	\$200,000.00	\$300,000.00
Emergency Rental Assistance Program				\$50,000.00	\$0.00
Section 108 Loan Repayment					
Fire Department					
Brush/Wildland Truck				\$195,000.00	
Portable Radios				\$100,000.00	
Wildland/Extrication Protective Clothing				\$80,000.00	
Parks & Recreation Department					
Looney Memorial Park – Fencing Project	\$69,037.00				
All-Inclusive/Special Needs Park Equipment		\$439,110.00			
Freddy Gonzalez Park -LED Lights			\$23,600.00		
Municipal Park - Fitness\Weight Lifting Area			\$100,000.00		
North Park - Fitness Court				\$147,500.00	
De Zavala Park - Splash Pad					\$400,000.00
Engineering Department					
Brennaaleen Cedar Detention Pond Project-Phasel					\$304,454.00
Boys & Girls Club RGV					
Legacy Center Facilities Improvement		\$91,448.00			
Public Works Department					
Lull Subdivision - Drainage Improvements	\$360,000.00				
Bar 5 Subdivision - Solar Street Lighting			\$66,950.00		
Bar 2 Subdivision - Solar Street Lighting			\$41,200.00		
Santa Gloria Subdivision - Solar Street Lighting			\$64,375.00		
Hilda Subdivision - Solar Street Lighting				\$26,676.00	
Kenyon Subdivision - Solar Street Lighting				\$20,748.00	
Border Subdivision - Solar Street Lighting				\$35,600.00	
Monte Verde Subdivision - Solar Street Lighting				\$18,468.00	
New York-New York Subdivision-Solar Street Lighting				\$24,000.00	
River Bend Subdivision -Solar Street Light Project					\$16,450.00
PUBLIC SERVICE AGENCIES					
Amigos Del Valle, Inc.	\$7,000.00	\$10,000.00	\$10,000.00	\$12,000.00	\$15,000.00
CASA of Hidalgo County, Inc.	\$5,000.00	\$8,000.00	\$8,000.00	\$10,000.00	\$10,000.00
Children's Advocacy Center	\$15,000.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00
Food Bank of RGV		\$6,000.00	\$18,000.00	\$10,000.00	
LRGVDC - Area Agency on Aging		\$4,000.00	\$2,000.00		
C.A.M.P. University			\$10,000.00	\$11,869.00	\$8,000.00
Silver Ribbon Community Partners			\$5,000.00	\$2,690.00	
Women Together/Mujeres Unidas				\$8,000.00	\$9,042.00
Comfort House				\$3,000.00	\$5,000.00
Total CDBG Funds Allocated for Five (5) Years	\$ 1,008,469.00	\$ 1,200,798.00	\$ 1,114,042.00	\$ 1,208,892.00	\$ 1,257,946.00