

# ENGINEERING STREET NAME LOOKUP PROCESS



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The Engineering Street Name Lookup Process will assist citizens, developers, and engineers to search for street names that can be utilized for their new subdivision development. There are several reasons why a **STREET NAME** may not be approved and therefore, all developments must follow our **Unified Development Code, Article 5, Division 5.200, Section 5.204 (Approved by Ord. No. 2022-4764, 08/09/2022)** which states:

## SEC. 5.204 SUBDIVISION AND STREET NAMES

### **A. Subdivision or Development Name**

To facilitate wayfinding and the provision of emergency response services, the name of a subdivision or other development shall not be the same or substantially similar to the name of another subdivision or development, or the name of an existing street, which is located within the City or its Extraterritorial Jurisdiction.

Street names shall be selected by the City according to a set of conventions that facilitates wayfinding and efficient emergency response. The naming conventions shall be provided in an appendix to this code.

### **B. Street Naming Standards**

#### 1. General

Street names shall be selected by the City according to a set of conventions that facilitates wayfinding and efficient emergency response. The naming conventions shall be provided in an appendix to this Code.

#### 2. Standards

A. Names of new streets shall not duplicate or cause confusion with the names of existing streets, unless the new streets are a continuation of or in alignment with existing streets, in which case names of existing streets shall be used.

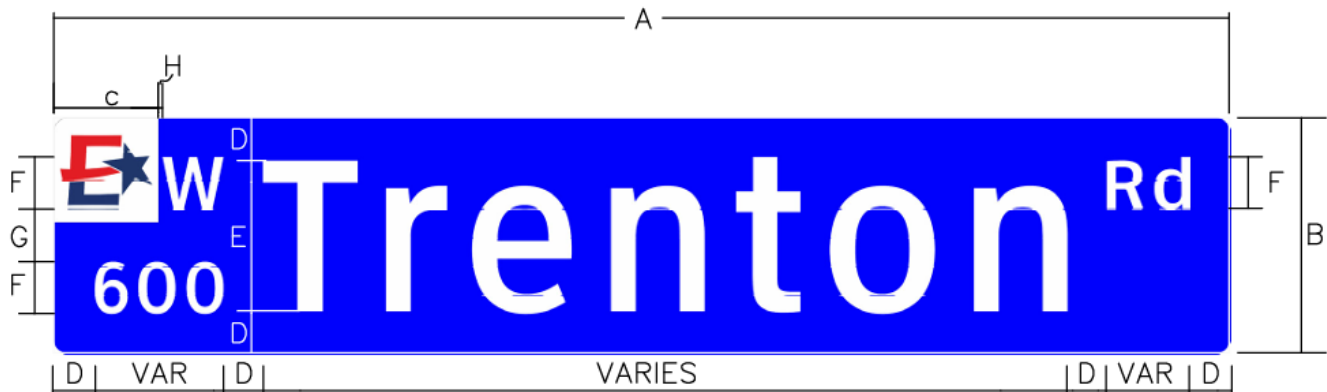
B. Names of new streets shall not duplicate the names of subdivisions unless they are located exclusively within the subdivision after which they are named.

#### 3. Signage

Street signs that conform to city standards shall be installed at the expense of the subdivider.

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The City has developed the following street sign details that must be followed for all of our public streets and at the initial development of private streets as well:



ITEM	ITEM DESCRIPTION	ITEM SIZE BY SIGN HEIGHT (INCHES)			
A	Sign Length	VAR	VAR	VAR	VAR
B	Sign Height	8	12	18	24
C	Logo Size	3"x3"	5"x5"	6"x6"	8"x8"
D	Spacing between edge of plate and elements	1	2	4	6
E	Street name initial letter height	6CV-3W	8CV-3W	10CV-3W	12CV-3W
F	Pre-directional, block range and street type height	2CV-3W	3CV-3W	4CV-3W	5CV-3W
G	Spacing between pre-directional and block range	2	2	2	2
H	Spacing between logo and pre-directional	VAR	VAR	VAR	VAR
NOTE: PLATE BACKGROUND COLOR IS BLUE (RGB: 0,0,255)					

Also, the developer or engineer of record is responsible for getting a sign proof submitted to the City for review and final approval of signs prior to installing them.

## OTHER RESTRICTIONS

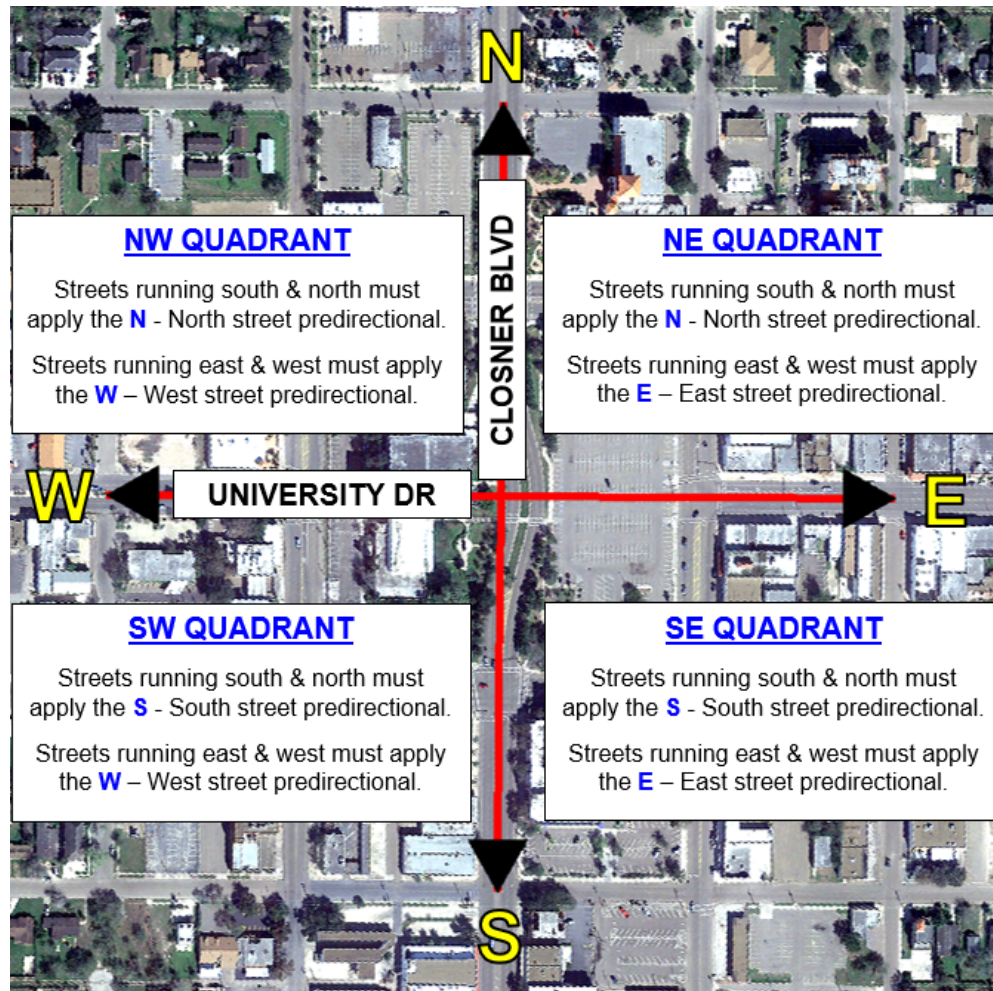
As part of our naming convention, other restrictions include, but are not limited to:

1. Street name already exists in our **STREET** layer.
2. Street name may not be the same as a subdivision name that already exists.
3. Street name sounds or its pronunciation is similar to an existing street.
4. Street name is part of an existing street name, for example: Sugar Mill Rd and Sugar Rd. "SUGAR" is part of both names.
5. Loop or Circle streets must not have any other street segment intersection or intersect themselves in order to use such street type as part of the full street name. If any intersections exist, different street names will be requested for each street segment. For these types of

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streets, the City will designate a post-directional in order to avoid any addressing issues with the development.

6. Street names that may impact or create an issue with addressing standards, for example duplication of street name and block ranges.
7. The City applies predirectionals to all street names being requested using the following diagram:



8. The City also applies the following street types for subdivision street names:
  - A. For streets that run **NORTH** and **SOUTH**, the street type designation is **AVE**.
  - B. For Streets that run **EAST** and **WEST**, the street type designation is **ST**.
  - C. These street types do not apply to major roads or preexisting streets.



# ENGINEERING STREET NAME LOOKUP PROCESS

## STREET NAME LOOKUP PROCESS:

1. Access our **GIS ONLINE MAP** by copying and pasting the link below into a browser:

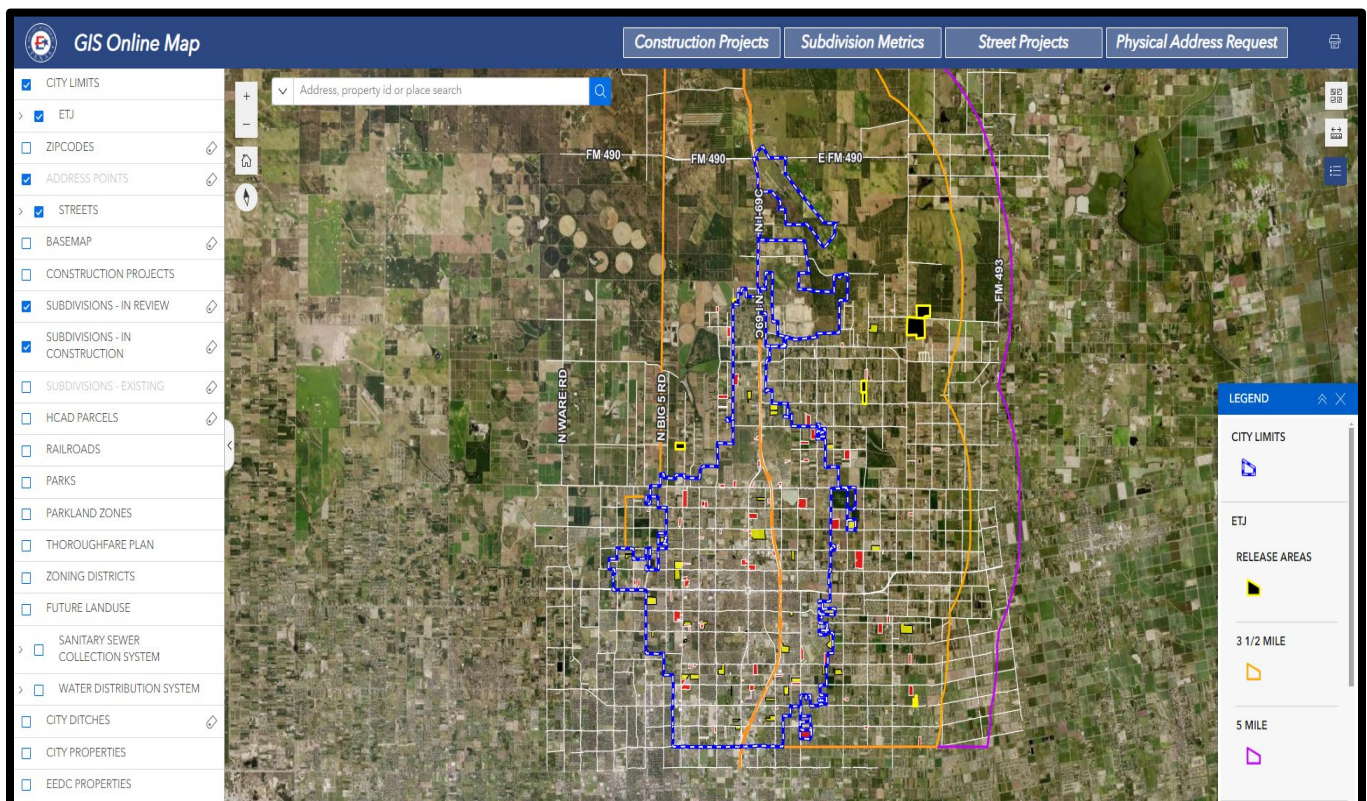
<https://experience.arcgis.com/experience/bcad27c5f3544240a8bd8deccb4c6127/>

or via our City website at [www.cityofedinburg.com](http://www.cityofedinburg.com). Scroll down on the page, look for the icon below, and click on it:



Using this map will assist in finding street names that are not currently being used within the City's services areas. This will streamline the street name lookup process.

2. Read the disclaimer and then click **OK** to access our map and the following map should open:

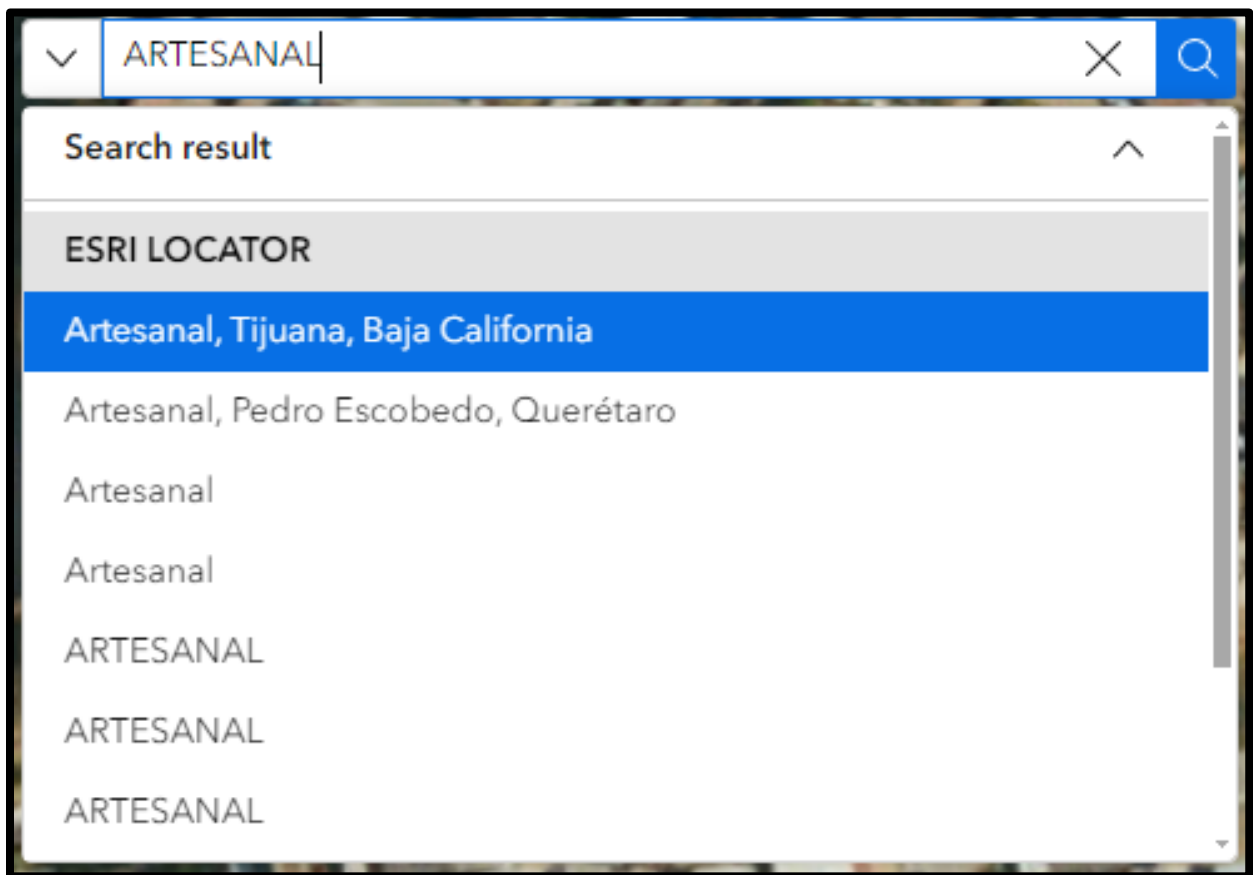


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- Using the **SEARCH** window located on the top left-hand corner of the map window, type the **STREET NAME** of interest. There are two possible outcomes of using this search engine:

## A. **STREET NAME NOT FOUND**

When a street name is being typed, the **SEARCH** engine will look for all possible matches. If one is not found, the **SEARCH** window will display information under the **ESRI LOCATOR** only as shown below:



**This means the street name you provided in the search is not found in any of our data layers within our service areas, therefore, the street name you search for would be approved.**

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## B. STREET NAME FOUND (part and/or whole)

If there is a match found, the **SEARCH** window will display information under the City's data layers as shown below:

UNIVERSITY

Search result

ADDRESS POINT - ADDRESS SEARCH

2030 W UNIVERSITY DR

1500 W UNIVERSITY DR

415 W UNIVERSITY DR

UNIVERSITY

ADDRESS POINT - STREET NAME SEARCH

UNIVERSITY

UNIVERSITY

UNIVERSITY

UNIVERSITY

INTERSTATE AND MAJOR ROADS

E UNIVERSITY DR

E UNIVERSITY DR

E UNIVERSITY DR

UNIVERSITY

SUBDIVISION - IN REVIEW

UNIVERSITY MEADOWS AT VILLANUEVA ESTATES

SUBDIVISIONS - IN CONSTRUCTION

UNIVERSITY VILLAGE ON 10TH ST

SUBDIVISIONS - EXISTING

UNIVERSITY TERRACE

UNIVERSITY NORTH UT NO. 2

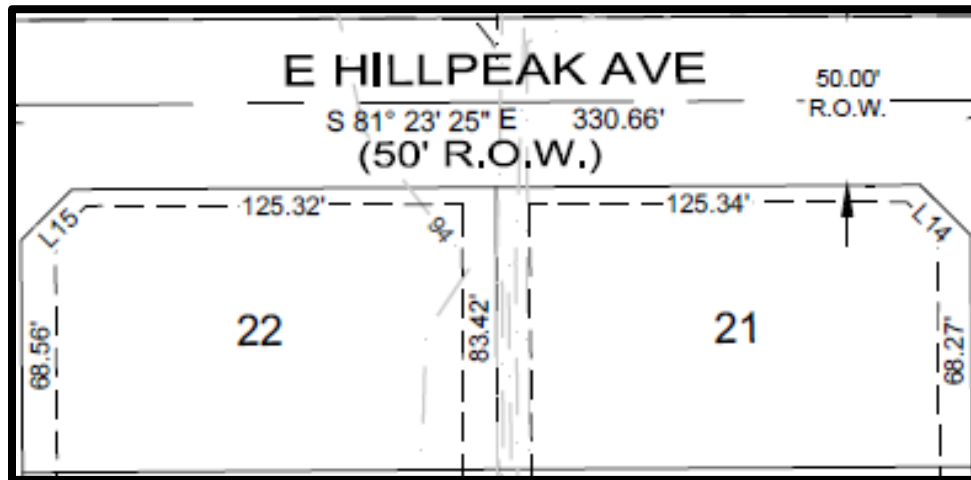
UNIVERSITY PARK

UNIVERSITY NORTH UT 1

The name UNIVERSITY is found in our address, street, and subdivision data layers, therefore, this street name would not be approved.

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- Once **STREET NAMES** have been identified, apply the corresponding predirectional and street type to complete the full street name in your subdivision plat as shown in the example below:



Please note that there is no punctuation needed on the predirectional or street type.

- After completing these steps, please submit your subdivision plat to the Engineering Department – GIS Division for final verification and approval of street names to:

[coe\\_gis@cityofedinburg.com](mailto:coe_gis@cityofedinburg.com)

Once we receive your submission we will communicate with you via email for any revision, questions, or concerns we may have.