



Community Development Council

Armando Barrera, Chairman

Paul Villarreal, Vice-Chairman

Elizabeth Martinez

Hugo E. Leal

Kerry D. De La Fuente

Ponciano Longoria

Leah Vargas

Marc A. Gonzalez

Norma C. Olivarez

Abraham J. Garcia

Patricia Rigney

NOTICE OF MEETING COMMUNITY DEVELOPMENT COUNCIL

City Hall – Community Room

415 West University Drive

February 23, 2023

12:00 p.m.

1. Call meeting to order and conduct roll call
2. Consider approval of April 28, 2022 meeting minutes
3. Consider excusing members for being absent at the April 28, 2022 meeting
4. Discussion on FY 2023-2027 Consolidated Plan & Strategy/FY 2023-2024 Annual Action Plan Process and Fiscal Year 2023-2024 CDBG Program Calendar
5. Progress Reports
6. Other Business
7. Adjournment

PERSONS WITH DISABILITIES OR NON-ENGLISH SPEAKING WHO MAY NEED AUXILIARY AIDS OR SERVICES, SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, ARE ASKED TO CONTACT THE OFFICE OF THE CITY SECRETARY AT (956) 388-8204 OR RELAY TEXAS AT 800-735-2989 (TTY) OR 711 (VOICE) AT LEAST THREE WORKING DAYS PRIOR TO ANY MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

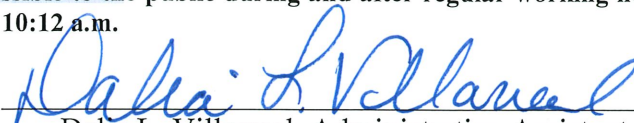
STATEMENT OF NON-DISCRIMINATION: THE CITY OF EDINBURG DOES NOT DISCRIMINATE ON THE BASIS OF AGE, RACE, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, MARITAL STATUS, FAMILIAL STATUS, COLOR, NATIONAL ORIGIN, RELIGION, DISABILITY OR ANY OTHER LEGALLY PROTECTED STATUS IN ADMISSION TO, ACCESS TO, OR OPERATIONS OF ITS PROGRAMS, SERVICES, OR ACTIVITIES.

PERSONAS CON IMPEDIMIENTOS O QUE NO HABLAN INGLES, Y QUIENES NECESITEN ASISTENCIA PARA ENTENDER O INTERPRETES PARA COMUNICARSE PUEDEN SER REQUERIDOS CONTACTANDO A LA OFICINA DE LA SECRETARIA DEL MUNICIPIO AL TELEFONO (956) 388-8204 O RELAY TEXAS 1-800-735-2989 (TTY) O 711 (VOZ) CON TRES DIAS LABORABLES PREVIOS A CUALQUIER JUNTA PARA PODER HACER LOS ARREGLOS CORRESPONDIENTES.

DECLARACIÓN DE NO DISCRIMINACIÓN: LA CIUDAD DE EDINBURG NO DISCRIMINA SOBRE LA BASE DE EDAD, RAZA, SEXO, ORIENTACIÓN SEXUAL, IDENTIDAD DE GÉNERO, ESTADO CIVIL, ESTATUS FAMILIAR, COLOR, ORIGEN NACIONAL, RELIGIÓN, DISCAPACIDAD O CUALQUIER OTRO ESTADO LEGALMENTE PROTEGIDO EN LA ADMISIÓN, EL ACCESO O LAS OPERACIONES DE SUS PROGRAMAS, SERVICIOS O ACTIVIDADES.

I hereby certify this notice of meeting was posted in accordance with the Open Meetings Act. V.T.C.A., Government Code, Section 551.041, at the City Office of the City of Edinburg (415 West University entrance outside bulletin board), Dustin Michael Sekula Memorial Library (1906 S. Clossner), and Edinburg Housing Authority (910 S. Sugar Road) visible and accessible to the public during and after regular working hours. This notice was posted on February 15, 2023 at 10:12 a.m.

BY:


Dalia L. Villarreal, Administrative Assistant

POSTED
2.15.23
citysec.JA. 10:11am



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Item #2

Consider approval of April 28, 2022 meeting minutes

**COMMUNITY DEVELOPMENT COUNCIL
NOTICE OF MEETING
PARKS & RECREATION HEALTH/WELLNESS CENTER
315 EAST PALM DRIVE
EDINBRUG, TEXAS
THURSDAY, APRIL 28, 2022, 11:00 A.M.**

MEMBERS PRESENT

Armando Barrera
Paul Villarreal
Johnny Rodriguez
Kerry De La Fuente
Ponciano N. Longoria
Leah Vargas
Marc A. Gonzalez
Norma C. Olivarez

MEMBERS ABSENT

Albert Garza
Hugo E. Leal
Elizabeth Martinez

STAFF

Marissa Garza, Director of Community Development/Grants Management
Michelle L. Mendoza, Compliance Manager
Dalia L. Villarreal, Administrative Assistant

GUEST

None

CALL MEETING TO ORDER AND CONDUCT ROLL CALL

The meeting was called to order at 11:35 a.m. by Chairman Armando Barrera. Notice had been previously delivered to council members, posted as required.

Roll call was conducted by Mrs. Dalia L. Villarreal, Administrative Assistant, at which time a quorum was established with eight members present.

Chairman Barrera welcomed the new members to the board. He explained that the purpose of the board is to recommend to City Council on how to use the Community Development Block Grant funds. He asked the new members to introduce themselves.

Member Leah Vargas stated that she moved down from North Dakota, and has lived in Edinburg for four years.

Member Norma Olivarez stated that she was originally from Rio Hondo, but has lived in Edinburg for 30 years. She added that they own three business in the Edinburg area.

Member Marc A. Gonzalez stated that he is life-long resident of Edinburg. He added that he is glad to serve this board.

PUBLIC COMMENTS

Chairman Barrera asked if anyone had called. Mrs. Villarreal stated that no one has called or sent any comments through the email. At this time, we do not have any public comments.

CONSIDER EXCUSING MEMBERS FOR BEING ABSENT AT THE MARCH 3, 2022 MEETING

Chairman Barrera addressed the absences at the March 3, 2022 (Albert Garza, Delma Cavazos, and Jesse Pena) meeting. Motion was made by Chairman Armando Barrera, seconded by Vice-Chairman Paul Villarreal to excuse Member Albert Garza for being absent at the March 3, 2022 meeting. Motion carried. Members Delma Cavazos and Jesse Pena were not excused since they are no longer on the Community Development Council board.

[Member Ponciano Longoria entered the meeting at 11:37 a.m.]

CONSIDER APPROVAL OF THE MARCH 3, 2022 MEETING MINUTES

Chairman Barrera asked council members to review the minutes of March 3, 2022 as presented by staff. With no corrections or deletions, motion was made by Vice-Chairman Paul Villarreal, seconded by Member Kerry De La Fuente to approve the minutes of March 3, 2022. Motion carried.

DISCUSSION AND RECOMMENDATION FOR APPROVAL OF REQUESTS SUBMITTED BY CITY DEPARTMENTS AND PUBLIC SERVICE AGENCIES FOR PREPARATION OF THE FY 2022-2023 CDBG PROGRAM-ANNUAL ACION PLAN

Ms. Garza stated that the City is a recipient of U.S. Department of Housing and Urban Development - Community Development Block Grant (CDBG) entitlement funds. As an entitlement, we apply for these funds and follow this process. She stated that the funding cycle starts in January when the Notice of Availability of Funds is published. This notice is to advise city departments, and public services agencies to submit a request for funding application. Ms. Garza stated that the Annual Action Plan is tied to a Five-Year Consolidated Plan. The Consolidated Plan is an assessment of the community that includes the housing market analysis, public housing, and low/moderate income areas etc. The goal for this funding is to assist low-income areas or individuals as defined by HUD. In the Five-Year Consolidated Plan, we set our goals and objectives and the Annual Action Plan is where we meet those goals and objectives. Ms. Garza stated that the CDBG allocation is driven by congressional appropriations. HUD uses a formula to disburse the funds based on certain characteristics like population, poverty, and overcrowding. Once the President signs the appropriation bill into law, HUD has 60 days to release the allocation amounts. Ms. Garza stated that we are using last year's funding location for this process since HUD has not released the allocations. We are hopeful that our allocation stays the same, or be increased. Ms. Garza stated that in the event that the allocation is decreased staff would make the proper adjustments and advise the

board of the changes. Ms. Garza stated that we have an estimated \$85,000 in program income. She stated that Program Income is generated through the Housing Assistance Program.

Ms. Garza stated that our department is the grants office for the City of Edinburg. We write, administer and oversee compliance for all City grants. That includes grants for the Police Department, Engineering, Fire Department, Library, Public Works, Utilities and the Airport. Many grants are processed through our office. The CDBG program is the biggest and strictest grant the City receives. The grant goes through a very specific process. This process involves a lot of community input. This board represent Edinburg residents. You are here to make sure the funds are allocated to projects in the low/moderate income areas and meet the needs of the residents.

COMMUNITY DEVELOPMENT

CDBG Administration – (\$220,000.00): Provide oversight, monitoring, and administration functions of CDBG funded projects.

Ms. Garza stated that we are allowed to use 20% of the allocation for administration. She stated that the full 20% allowed has not been utilized due to prorated salaries. She added that the City's General Fund pays the difference for staff that are working on non-CDBG funded related projects. This also pays for supplies, vehicle fuel/maintenance, copier, training, travel, and food for meetings etc. Ms. Garza stated that the reason that it is higher this year is due to the City going into partnership with Hidalgo County – Urban County Program and other Entitlements communities to hire a consultant to complete a Regional Plan that includes Consolidated Plan & Strategy, Annual Action Plan and Analysis of Impediments. She stated that \$50,000 is being budgeted for the consultant.

Member Kerry De La Fuente inquired if all the other cities would be paying the same amount of money for the consultant. Ms. Garza stated that the Hidalgo County – Urban County Program would be pay for half of the cost and the other three Entitlements will divide the other half.

Ms. Garza stated that the full allocation is \$1,380,997.49 that includes the FY 2022-2023 CDBG Entitlement (\$1,149,946), Program income (\$85,000), and Reprogramming of Funds (\$146,051.49). She added that reprogramming of funds consists of left over funds from the prior year that will be budgeted in the new-year. These funds could be reprogrammed into existing approved projects that need additional funding during the year; however, this year no projects need additional funding. Therefore, we decided to integrate it with the new funding cycle to disburse it to projects. Ms. Garza stated that the total available for projects minus Program Administration would be \$1,160,997.49.

HOUSING ASSISTANCE DEPARTMENT

Housing Rehabilitation- Provide funding to continue owner-occupied housing rehabilitation assistance to residents. (\$150,000.00)

Administration - Costs associated with the administration implementation and oversight of the Housing Assistance Program. (\$52,417.49)

Emergency Rental Assistance Program – (\$145,000.00) The Rental Assistance Program is to provide rental assistance to households who are facing eviction and would otherwise become homeless and provide the minimum assistance necessary. It is intended for individuals to remain stably housed after this temporary assistance ends and to provide assistance as a bridge to long-term stability. (\$50,000.00)

Ms. Garza stated that the Housing Assistance Program is a division of the Community Development/Grants Management Department. The Housing Assistance Program is designed to assist homeowners in rehabilitating/reconstructing their homes. Ms. Garza stated that this includes \$85,000 in program income that is generated through the Housing Assistance Program – Loan Program. It is one of the oldest programs funded by CDBG and has been in existence for over forty years. The Housing Rehabilitation/Reconstruction Assistance Program assists owner occupied taxpayers improve their housing situation. Their homes have to be free of liens because we take a first lien on the property. Their City/County taxes have to be current. The rehabilitation consists of minor repairs. When the home is over 70% deteriorated it gets demolished, and we reconstruct the home on their property. This helps the City keep up the housing stock. The majority of the clients are elderly. They are the ones most in need. Chairman Barrera stated that many of the elderly are disabled and need modifications to their homes to assist them with their physical conditions. Ms. Garza stated that this program consists of a 100% grant, 50% grant/50% loan or 100% loan. The loans are paid back at a 3% fixed interest rate. She added that we have a loan portfolio for this program that generates program income. Staff track the program income coming in. The program income goes back into the housing program. Ms. Garza stated that the focus would be in minor rehabilitations due to high cost in construction. The rehabilitation program has a \$25,000 cap per home. By doing this we will be able to assist more families. We do not have the funds to reconstruct homes. The prices are coming in at \$85,000 per home. It is not feasible to reconstruct homes at these high costs. Only three homes are being reconstructed this year. We will be focusing on minor remodels.

Ms. Garza moved on to discuss the Housing Administration. She stated we have a Housing Coordinator that oversees this program.

The next proposal submitted is for Emergency Rental Assistance Program for \$145,000. She stated that this program is to prevent homelessness. This program will assist households that are facing hardship and are being evicted from their rental units. This program is to assist anyone who facing eviction to remain housed and provide temporary assistance in order for them to have a long term stable housing.

Member Leah inquired how many months are being provided for assistance. Ms. Garza stated that this program assist up to three consecutive months. Ms. Michelle L. Mendoza, Compliance Manager, stated that we were managing another ERAP through the CDBG-Coronavirus funds that would assist up to six months.

ENGINEERING DEPARTMENT

Brennaaleen Cedar Drainage Project – Phase II – (0.00): *The drainage project will increase additional detention volume and provide relief to the Brennaaleen Park Subdivision, the Cedar Heights Subdivision and the Greenbriar Subdivision. The project will consist of a 250' bore and a 48" connection to the proposed detention pond and release to the drainage canal that runs parallel to Freddy Gonzalez Drive. This project will also provide reclaiming of paving to Cedar Street from Freddy Gonzalez Road north to the cul-de-sac and Cynthia Drive from Freddy Gonzalez Drive north to Cedar Street. Brennaaleen Cedar Drainage Project - Phase 2 is for construction and material testing.*

Ms. Garza stated that they are requesting \$800,304.85; however, we are not recommending this project for funding. She added that the Brennaaleen Cedar Drainage Project – Phase I project was funded this current year. Phase I consisted of the acquisition, title report, appraisal services, engineering, surveying and geotechnical/materials testing. This project is still ongoing. We are not recommending funding because they will not be ready for the second phase. They would not expend the funds on a timely manner for us to meet our expenditure ratio.

Chairman Barrera stated that we usually have a little over a million dollars in funding, but we receive over five million dollars in requests. He added that all the projects are good, but not all can be funded.

Ms. Garza stated that she met with the Engineering Department and they will not be ready next year to complete the second phase on a timely manner.

Ms. Mendoza stated that they issued contracts for the survey and appraisals. She added that the acquisition of property kicked-in another level of regulations that slowed down the process.

FIRE DEPARTMENT

Portable Radios – (\$120,000.00): *Purchase of 25 units 800 MHZ P25 digital portable radios for firefighter use. This will include radio, antenna, speaker, mic, extra battery, and desk charger. Critical information and incident management can only be effective by radio communication with each firefighter.*

Wildland/Extrication Protective Clothing – (\$80,000.00): *Purchase of 100 sets of Wildland/Extrication Protective Clothing. Protective clothing jacket and pant ensemble. The gear will provide full body protection while fighting grass/wildland fires and while conducting vehicle extrication. This clothing will also protect against blood borne pathogens and body fluids.*

Member Rodriguez inquired if they had recently been awarded for radios. Ms. Garza responded, yes. Chairman Barrera stated that they just built a new fire station and need additional equipment. Ms. Mendoza stated that they received funding for twenty radios; however, not all firefighters were

equipped with a radio. The Fire Department did not complete outfitting everyone with 2020 funding.

PARKS & RECREATION DEPARTMENT

De Zavala Park - Fitness Court– (Secondary Project): *The project consists of the construction of a fitness court at De Zavala Park to include weight lifting equipment, flooring, cement base, and sunshade. This project is to enhance the healthy living of Edinburg residents.*

Ms. Garza stated that this is an outside affixed fitness area for residents to use gravity weight to complete their exercises. She stated that it would mirror the same fitness court at Municipal Park. She invited the members to go see the fitness court at Municipal Park. Ms. Garza added that there is another fitness court at Sgt. Jacob De La Garza Park. This will be our third fitness court at De Zavala Park. She stated that this park is located in a low-income area that is underserved. The City is in partnership with the Edinburg Consolidated Independent School District to develop the park that is in dire need for kids in that area. We are recommending this project as a secondary project.

Edinburg Municipal Park – Field Turf Project– (\$340,000.00): *The project consists of the installation of turf on four baseball fields at Municipal Park. (Note: One baseball field is being recommended for funding)*

Ms. Garza stated that the Field Turf Project was their highest priority. They have to cancel many of their games during the rainy season. The current fields require a lot more maintenance than turf. Turf is also a lot safer. She stated that the City wants to do all four fields, therefore, if we fund one field they will commit to the rest through other resources.

PUBLIC WORKS DEPARTMENT

Evangeline Garden Subdivision - Solar Street Light Project– (\$40,809.00): *Project consists of the installation of twelve (12) solar powered street lights along the City's current right-of-way, to include Engineering design.*

Holly Heights Subdivision- Solar Street Light Project - (\$64,615.00): *Project consists of the installation of nineteen (19) solar powered street lights along the City's current right-of-way, to include Engineering design.*

Bar Subdivision No. 6- Solar Street Light Project - (\$37,752.00): *Project consists of the installation of eleven (11) solar powered street lights along the City's current right-of-way, to include Engineering design*

Max Subdivision-Solar Street Light Project - (\$20,404.00): *Project consists of the installation of six (6) solar powered street lights along the City's current right-of-way, to include Engineering design.*

Ms. Garza stated that street lighting is what the residents have been asking for. It was the highest

priority on the City's survey. Ms. Garza stated that the subdivisions are all in low-income areas. Some of the colonias are in the city limits that were annexed by the City through the years.

Member Rodriguez asked if there has been any issues with the power lines. Ms. Garza stated that these lights are solar powered. Member Rodriguez asked if there has been any issues with the solar lighting. Ms. Garza responded, no. Member De La Fuente stated that the replacement is not expensive. He stated that the construction and installation of the pole is what costs the most. Ms. Mendoza stated that she has not received any calls from residents complaining about the solar lights in the past three years. Chairman Barrera stated that they have a life expectancy of five to ten years.

PRESENTATION OF REQUESTS BY PUBLIC SERVICE AGENCIES

Ms. Garza stated that the public services agencies provide services throughout the county or tri-county. We only reimburse them for services provided to Edinburg residents that live in the city limits.

AMIGOS DEL VALLE, INC. (\$45,000.00)

Funding request will provide free home delivered meals to thirty-eight (38) homebound seniors for 250 days to continue living healthy, productive and independent lives.

Ms. Garza stated that they are doing very well in expending their funds. We use to award them \$8,000, \$10,000, up to \$15,000. They also received a total of \$106,000 from the CARES ACT CDBG-CV funds that they expended on a timely manner. This service is direly needed especially due to COVID.

C.A.M.P. UNIVERSITY (\$12,000.00)

The program provides an opportunity for special needs adults who have graduated high school to continue developing life and social skills. The purpose of this program is to promote independence through social situations, selfcare, continued academic study and practical life skills training. Funding request will pay for salary of Education Specialist I and II, Program Leader, and Recreational Trainer.

This program provides services to the special needs adults. Once they graduate from high school, they do not have anywhere to go besides being isolated in their homes. This program provides them the social skills to be more independent. Ms. Garza stated that she has visited the site and it is very nice. Ms. Garza stated that staff could take them on a tour of any of the public service agency's sites. The funds being requested is to pay for the salary of staff that work directly with the individuals.

CASA OF HIDALGO COUNTY, INC. (\$10,000.00)

Provide abused and neglected children with support and assistance to secure placements that are safe, permanent and nurturing home. Funding requests will pay for salaries/fringe benefits for Program Director, Collaborative Family Engagement lead, Volunteer

Supervisors 1, 2, 3, and 4, and transportation.

Ms. Garza stated that they are requesting funding for salaries for their staff working directly with Edinburg children and transportation.

CHILDREN'S ADVOCACY CENTER OF HIDALGO COUNTY (CAC) - HOPE, HEALING AND JUSTICE PROJECT (\$20,000.00)

The program provides victim support, mental health services, and forensic medical evaluations through the collaborative efforts of DFPS, Law Enforcement and the District Attorney's Office. Child abuse victims will have access to forensic interviews, victim advocacy and support, crisis intervention, mental health services and forensic medical evaluations.

Ms. Garza stated they Children's Advocacy Center of Hidalgo County (CAC) is the first point of contact for any child-abused case. This is a great program for these children. They have been through enough. Through CAC, they are interviewed only once so that they will not have to relive their trauma again. Ms. Garza stated that they are requesting funding for salaries for their staff working directly with Edinburg children.

COMFORT HOUSE (5,000.00)

The program provides twenty-four hour palliative care for each resident that is housed during their last stages of life. The funds will be used to cover the salary of two full-time caregivers.

Ms. Garza stated that Comfort House provides people a place to go at their last stages of life. Comfort House is asking for salaries to pay for two full-time caregivers that work with Edinburg eligible residents.

FOOD BANK OF THE RGV – EDINBURG FOOD ASSISTANCE PROGRAM (\$0.00)

The program will provide food assistance to Edinburg Housing Authority residents who live at or below poverty level experiencing emergency or chronic food insecurity. Funding requests will also pay for the salary/fringe benefits of the Food Project Coordinator who coordinates distribution, along with logistics for delivery and distribution, data collection, reporting and reimbursement.

Ms. Garza stated that this is a very good program; however, we are not recommending them for funding. She stated that the Food Bank RGV was awarded a total of \$100,000 through the CARES ACT CDBG-CV3 funding. They still have a lot of money left to spend. We want them to finish expending all the CDBG-CV3 funds before we award them any additional funds. She stated that they have to submit backup documentation for the people receiving assistance. Chairman Barrera stated that they are on a reimbursement basis. A lot of paper work is involved when receiving CDBG funding.

LRGVDC – AREA AGENCY ON AGING (\$8,000.00)

The agency provides elderly Edinburg residents the opportunity to obtain needed services by planning, coordinating and pooling resources. Funding will pay for medications, medical supplies, and durable medical equipment for elderly residents in Edinburg. Funding will also be used to assist with minor home modifications such as grab bars in bathrooms or fixing windows and doors.

Ms. Garza stated that they applied for medications, medical supplies and durable medical equipment. She added that they would also be doing minor home repairs like grab bars in the bathroom or other minor repairs.

SILVER RIBBON COMMUNITY PARTNERS (\$3,000.00)

The program provides financial assistance to improve the health, function and quality of life of elderly residents. Funding will pay for financial assistance with rent, rent deposit, utility payment and/or utility deposit, assistance with medical expenses (e.g. prescription, vision, hearing, dental or medical expenses to include co-pay for special exams ex: MRI, CT scan), and purchase of durable medical equipment (walker, wheel chair, etc.).

Ms. Garza stated that staff is not recommending to fund this agency due to past poor performance. She added that they did not spend their funds the last time they were funded. Ms. Mendoza stated that they were funded in FY 2019 and FY 2020. Ms. Villarreal stated that they submitted a request two days before the end of FY 2020. Ms. Garza stated that Ms. Villarreal provides the Public Services Agencies Technical Assistance throughout the year. Ms. Garza stated that staff offer them every opportunity to expend their funds. There is constant communication between staff the agencies. Ms. Garza stated that this agency does not have the capacity to expend the funds. All applications are rated and they ranked low due to poor performance. Performance is a key component in the rating process.

WOMEN TOGETHER FOUNDATION, INC. (\$10,000.00)

The program provides emergency shelter, crisis intervention, individual/group counseling for victims of family violence and sexual assault. Funds are for salaries/Fringe Benefits for Part-time Shelter Advocate. Shelter Advocate works in the shelter facility providing supportive essential services for clients residing in the shelter facility and Transitional Housing Program.

Ms. Garza stated that the Women Together Foundation provides emergency shelter and other services to eligible Edinburg residents. They are requesting \$20,992 for a part-time shelter advocate; however, we are recommending \$10,000. Ms. Garza stated that we have had issues in the past with staff turnover. We do provide staff training in person via zoom meetings. Ms. Garza asked Ms. Villarreal how Women together is doing this year. Mrs. Villarreal stated that they are doing well this year. Chairman Barrera inquired on the amount award the previous year. Mrs. Villarreal stated that

they were awarded \$9,000. Chairman Barrera stated that this amount would be an increase from last year's allocation.

Ms. Garza asked council members to refer to the Prior/Current Year Worksheet provided in their packet. This worksheet provides them with the fund allocated for the past five years.

Member De La Garza stated that Amigos Del Valle, Inc. is being recommended a lot more this year compared to last year. He asked if we could reduce \$5,000 from Amigos Del Valle and increase the Fire Department's radio project request from \$120,000 to \$125,000. Ms. Garza asked if she could finish the project list before they start their recommendation.

SECONDARY PROJECTS

Ms. Garza stated that our Policies allows us to adopt secondary projects with our Annual Action Plan. The secondary projects are funded in the event that a primary project has unforeseen obstacles to timely implement and expend the funds. These projects have gone through the Citizen Participation Plan and Environmental Review process to get clearance. When we do this, we can easily move funds to these projects in order to expend the funds in a timely manner. Ms. Garza stated that the secondary projects are the two parks projects.

PARKS & RECREATION – DE ZAVALA PARK – FITNESS COURT (\$150,000.00)

The project consists of the construction of a fitness court at De Zavala Park to includes permanently affixed bodyweight workout equipment, flooring, cement base, and sunshade.

*The project consists of the installation of turf on four baseball fields at Municipal Park.
(Note: One baseball field)*

Ms. Garza opened the floor for council members to discuss any changes to the recommendations.

Chairman Barrera went back to Member De La Garza's amendment to recommendation by reducing Amigos Del Valle from \$45,000 to \$40,000 and increasing the Fire Department's Radios Project from \$120,000 to \$125,000.

Mrs. Villarreal stated that Ms. Mendoza requested a cost estimate on the radios from the Fire Department. Ms. Mendoza mentioned that the cost estimate came in at \$117,000. Ms. Villarreal stated that the amount was reduced to \$120,000 due to the cost estimate. Ms. Garza stated that staff request cost estimates in order to fund a more accurate amount. Chairman Barrera stated this rescinds the amended recommendation. Chairman Barrera opened the floor of any other recommendations.

Member Johnny Rodriguez made a motion to approve the recommendations as presented by staff. The motion was seconded by Vice-Chairman Villarreal, to approve the recommendations as submitted by staff. Motion carried.

Chairman Barrera commended staff for a great job on putting this together. He added that he has learned from the past that there is a reason for everything you do. Ms. Garza stated that she has a great team that do all the hard work.

Chairman Barrera stated that projects have to be in a low-income areas to qualify for funding. He added that if they look around their neighborhoods and see something that needs to be addressed you can bring it up to the City Departments. The City Departments will evaluate if it can be added as a request in the future. Ms. Garza stated that staff work with the City Department in submitting projects that are in low-income areas.

Ms. Garza stated that the next step would be to hold a public hearing during a City Council meeting. Ms. Garza stated that calendar provided by staff takes you through the whole process. She stated that we meet more often in the beginning of the year. In December, we hold a public hearing where we present all the accomplishments that are reported to HUD through the Consolidated Annual Evaluation and Performance Report (CAPER). Ms. Garza stated that CAPER is where we report to HUD our goals and outcomes based on our Annual Action Plan.

Ms. Garza stated that she would like the Chairman and Vice-Chairman and some members to attend the City Council Public Hearing where the recommendations are presented. It is not required for members to attend; however, it is good to be present in case they have any questions. Chairman Barrera stated that he has attended these public hearings and for the most part, they do not make any changes to the recommendations. However, City Council can make changes. Mrs. Villarreal stated that the public hearing would be held on May 17, 2022. Ms. Garza stated that staff would be contacting them if there were a change on the date. Ms. Garza added that there would be a thirty-day comment period after the public hearing. Another public hearing will be conducted during the comment period. Then we go back to City Council for final approval. The Annual Action Plan is due to the U.S. Department of Housing Development on or before August 16, 2022. She asked members to refer to the calendar on the dates. Ms. Garza stated that Mrs. Villarreal would be calling them to remind them of the upcoming meetings.

There being no more questions, Chairman Barrera moved on to close the meeting at 12:23 p.m.

Armando Barrera, Chairman

Dalia L. Villarreal, Administrative Assistant

Item #3

**Consider excusing members for being absent at the
April 28, 2022 meeting**

ABSENT

**Albert Garza
Hugo E. Leal
Elizabeth Martinez**

Item #4

**Discussion on FY 2023-2027 Consolidated Plan &
Strategy/FY 2023-2024 Annual Action Plan process, and
Fiscal Year 2023-2024 CDBG Program Calendar**



**CDBG PROGRAM CALENDAR
FY 2023-2027 CONSOLIDATED PLAN & STRATEGY (CPS)
AND 2023-2024 ANNUAL ACTION PLAN (AAP)**

DATE		EVENT SCHEDULE
January 4, 2023		Send Notice to The Monitor to publish Availability of Funds and Public Hearing
January 13, 2023		Publish notice of Availability of Funds and Public Hearing (Public Hearing will be held on 3/23/23)
January 20, 2023		Send funding applications to City Departments and Public Service Agencies
February 15, 2023		Post notice of the Community Development Council (CDC) meeting
February 16, 2023	**	Consolidated Plan & Strategy: Homelessness\Housing Stakeholder Focus Group Meetings
February 23, 2023	*	<u>CDC</u> meeting (Discussion on FY 2023-2027 CPS/2023-2024 Annual Action Plan Process/Program Calendar)
March 2, 2023	**	Consolidated Plan & Strategy: Public Service\Economic Development Stakeholder Focus Group Meetings
March 3, 2023		Deadline for submission of funding applications
March 6, 2023		Staff prepares Executive Summary
March 15, 2023		Post Notice of Public Hearing and Meeting at City Hall, Public Library, City Website, and Edinburg Housing Authority
March 23, 2023	*	<u>CDC</u> holds Public Hearing at the Dustin Michael Sekula Memorial Library for presentation by Departments and Public Service Agencies. (Present Executive Summary)
April 12, 2023		Post notice of <u>CDC</u> meeting
April 20, 2023	*	<u>CDC</u> meeting to discuss/recommended proposed FY 2023-2024 Annual Action Plan

DATE	EVENT SCHEDULE	
May 19, 2023		Prepare/submit agenda item for City Council meeting (Adoption of Proposed Annual Action Plan)
May 31, 2023		Post CC Meeting Notice (Post notice at City Hall, Public Library, City Website, Edinburg Housing Authority)
June 6, 2023	*	<u>City Council</u> –Public Hearing on Proposed CPS/Annual Action Plan
June 7, 2023		Send notice for publication. Summary of the proposed FY 2023-2027 CPS/2023-2024 Annual Action Plan
June 12, 2023		Publish Summary of the proposed FY 2023-2027 CPS/2023-2024 Annual Action Plan and Public Hearing (Public Hearing to be held on 6/22/23)
		Start of 30-day comment period. Prepare environmentals. (send letters to Historical Commission)
June 22, 2023	*	<u>CDC</u> holds Public Hearing on the proposed FY 2023-2027 CPS/2023-2024 Annual Action Plan at 5:30 p.m.
July 3, 2023		End of 30-day Comment Period. Follow-up on receipt of environmental letters
		Prepare agenda item (Adoption of Final FY 2023-2027 CPS/2023-2024 Annual Action Plan)
July 18, 2023	*	<u>City Council</u> adopts Final FY 2023-2027 CPS/2023-2024 Annual Action Plan
July 19, 2023		Post Final FY 2023-2027 CPS/2023-2024 Annual Action Plan (Post notice at City Hall, Public Library, City Website, Edinburg Housing Authority)
August 2, 2023		Send notice to publish Notice of Intent and Request for Release of Funds (NOI/RROF)
August 7, 2023		Publish NOI/RROF (15 day Comment Period – Ends 8/22/23)
August 15, 2023		Submission of the FY 2023-2027 CPS/2023-2024 Annual Action to the U.S. Department of H.U.D.
August 23, 2023		Request Release of Funds

*Community Development Council and City Council meetings/public hearings

**Stakeholder meetings for Five-Year Consolidated Plan and Strategy

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Item #5

Progress Reports



**GRANTS ADMINISTRATION DEPARTMENT
CDBG PROGRAM PROGRESS REPORT
January 31, 2023**

FY 2022-2023 CDBG PROGRAM

PROJECTS	BUDGET	EXPENDITURES	ENCUMBERED	BUDGET BALANCE	PROPOSED GOALS	ACTUAL GOALS	STATUS
Program Administration	220,000.00	\$ 45,544.11		174,455.89			
Housing Administration	52,417.49	\$ 8,812.33		43,605.16			
Amigos Del Valle, Inc.	45,000.00	\$ -		45,000.00	38		Ongoing
CAMP University	12,000.00	\$ 2,049.31		9,950.69	6	7	Ongoing
CASA of Hidalgo County, Inc.	10,000.00	\$ -		10,000.00	18		Ongoing
Children's Advocacy Center of Hidalgo County	20,000.00	\$ 3,181.06		16,818.94	65	38	Ongoing
Comfort House	5,000.00	\$ -		5,000.00	3		Ongoing
LRGVDC-Area Agency on Aging	8,000.00	\$ -		8,000.00	20		Ongoing
Women Together	10,000.00	\$ 1,480.50		8,519.50	50	8	Ongoing
Edinburg Municipal Park -Field Turf Project	340,000.00	\$ -		340,000.00	21880		Ongoing
Evangeline Gardens Subd.-Solar Street Lighting	40,809.00	\$ -		40,809.00	3510		Ongoing
Holly Heights Subdivision-Solar Street Lighting	64,615.00	\$ -		64,615.00	3510		Ongoing
Bar 6 Subdivision-Solar Street Lighting	37,752.00	\$ -		37,752.00	4490		Ongoing
Max Subdivision-Solar Street Lighting	20,404.00	\$ -		20,404.00	4490		Ongoing
Portable Radios 800 Mhz P25	120,000.00	\$ -		120,000.00	44085		Ongoing
Wildland/Extrication Protective Clothing	80,000.00	\$ -		80,000.00	44085		Ongoing
Emergency Rental Assistance Program	64,000.00	\$ 39,320.00		24,680.00	20		Ongoing
Housing Rehabilitation Assistance Program	162,570.00	\$ -		162,570.00	3		Ongoing
TOTALS	\$ 1,312,567.49	\$ 100,387.31	\$ -	\$ 1,212,180.18			

FY 2021-2022 CDBG PROGRAM

PROJECTS	BUDGET	EXPENDITURES	ENCUMBERED	BUDGET BALANCE	PROPOSED GOALS	ACTUAL GOALS	STATUS
Program Administration	130,000.00	\$ 129,509.64		490.36			
Housing Administration	45,000.00	\$ 44,991.24		8.76			
Amigos Del Valle, Inc.	15,000.00	\$ 15,000.00		-	10	21	Complete
CAMP University	8,000.00	\$ 8,000.00		-	5	8	Complete
CASA of Hidalgo County, Inc.	10,000.00	\$ 10,000.00		-	25	19	Complete

Children's Advocacy Center of Hidalgo County	15,000.00	\$	15,000.00		-	55	119	Complete
Comfort House	5,000.00	\$	5,000.00		-	3	3	Complete
Women Together	9,042.00	\$	9,042.00		-	50	125	Complete
De Zavala Park - Splash Pad	400,000.00	\$	-		400,000.00	13285		Ongoing
Brennaaleen Cedar Detention Pond Project - Phase I	304,454.00	\$	21,437.50			1995		Ongoing
Riverbend - Solar Street Light Project	16,450.00	\$	16,450.00		-	1595	1595	Complete
Housing Rehabilitation Assistance Program	300,000.00	\$	271,176.00		28,824.00	4	3	Complete
TOTALS	\$ 300,000.00	\$	545,606.38	\$ -	\$ 712,339.62			

CDBG-CV PROGRAM

PROJECTS	BUDGET	EXPENDITURES	ENCUMBERED	BUDGET BALANCE	PROPOSED GOALS	ACTUAL GOALS	STATUS
Emergency Rental Assistance Program	506,766.00	\$ 506,734.00		32.00	150	340	Complete
Amigos Del Valle, Inc. - Meals-on-Wheels	106,000.00	\$ 106,000.00		-	75	112	Complete
TOTALS	\$ 612,766.00	\$ 612,734.00	\$ -	\$ 32.00			

CDBG-CV3 PROGRAM

PROJECTS	BUDGET	EXPENDITURES	ENCUMBERED	BUDGET BALANCE	PROPOSED GOALS	ACTUAL GOALS	STATUS
Program Administration	28,196.00	\$ 28,196.00		-			
Amigos Del Valle, Inc.	7,000.00	\$ 6,679.06		320.94	75		Ongoing
Food Bank of the RGV	100,000.00	\$ 19,557.20		80,442.80	3115	819	Ongoing
Broadband Infrastructure Project	428,742.00	\$ 71,168.17		357,573.83	75,520		Ongoing
TOTALS	\$ 428,742.00	\$ 125,600.43	\$ -	\$ 438,337.57			