

#### NOTICE AND AGENDA ZONING BOARD OF ADJUSTMENT OCTOBER 26, 2022 - 05:30 PM REGULAR MEETING CITY HALL-COUNCIL CHAMBERS 415 WEST UNIVERSITY DRIVE EDINBURG, TEXAS 78541

#### 1. CALL MEETING TO ORDER, ESTABLISH QUORUM

- A. Prayer
- **B.** Pledge of Allegiance

#### 2. CERTIFICATION OF PUBLIC NOTICE

#### 3. DISCLOSURE OF CONFLICT OF INTEREST

#### 4. PUBLIC COMMENTS

**A.** Public Comments are limited to three (3) minutes. If a resident desires to make a public comment, please notify the Chairperson prior to the start of the meeting. A spokesperson for large groups is required. We ask for everyone's cooperation in following these procedures.

# 5. THE FOLLOWING ARE THE MEETING PROCEDURES USED BY THE ZONING BOARD OF ADJUSTMENT:

- **A.** All items are generally considered as they appear on the agenda as each item is introduced.
- **B.** Staff will present its findings and recommendation on the item being considered.
- **C.** The party making the request may make a presentation and may address the Board on any issues arising during the discussion of the item being considered.
- **D.** Anyone in the audience desiring to speak in favor or in opposition may do so. A 3-5 minute time limit will be given to each person interested in speaking on the item. The use of a spokesperson for large groups of people will be required.
- **E.** Once the Chair closes the public hearing, the Board may question anyone and maintain any discussion which clarifies the proposal and will then take what action it believes to be appropriate.
- **F.** A minimum of four votes are required for an item to be approved by the Board.

#### 6. MINUTES

A. Consider Approval of the Minutes for the October 5, 2022 Regular Meeting

#### 7. PUBLIC HEARINGS

A. Consider Variance to the City's Unified Development Code, Section 4.103-1, Minimum Parking and Loading Requirements, being all of Lots 2-44, Bel-Air Estates Subdivision, located at 2519 North Closner Boulevard, as requested by Steve Spencer

#### 8. OTHER BUSINESS

#### 9. INFORMATION ONLY

**A.** Attendance Roster

#### **10. ADJOURNMENT**

I hereby certify that this notice of meeting was posted in accordance with the Open Meetings Act, V.T.C.A., Government Code, Section 551.041, at the bulletin board located at the main entrance to the City offices of the City of Edinburg, (415 West University Drive), visible and accessible to the general public after regular working hours, at 3:00 P.M. on Friday October 21, 2022.

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Claudia Mariscal, Administrative Assistant

#### MEMBERS WHO ARE UNABLE TO ATTEND ARE ASKED TO NOTIFY THE PLANNING AND ZONING DEPARTMENT AT 956-388-8202

#### NOTICE

PERSONS WITH DISABILITIES WHO NEED TO COMMUNICATE MORE EFFECTIVELY WITH CITY OFFICIALS AND WH MAY NEED AUXILIARY AIDS OR SERVICES SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARIN IMPAIRED ARE REQUESTED TO CONTACT THE OFFICE OF THE CITY SECRETARY AT (956) 388-8204 THREE WORKIN( DAYS PRIOR TO ANY MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.



#### NOTICE AND AGENDA ZONING BOARD OF ADJUSTMENT OCTOBER 5, 2022 - 5:30 P.M. REGULAR MEETING CITY HALL COUNCIL CHAMBERS 415 W. UNIVERSITY DR. EDINBURG, TEXAS 78539 MINUTES

#### **Members Present:**

Eddie Garza Ponciano Longoria George Cardenas Michael Cantu Marc Moran Diane Teter

## Alex Rios

Abraham Garcia

#### <u>Staff:</u>

Jaime Acevedo , Director of Planning & Zoning Jaime Ayala, Planner II Roberto Hernandez, Engineering Department Peter Hermida, Engineering Department Omar Ochoa, City Attorney

#### 1. CALL MEETING TO ORDER, ESTABLISH QUORUM

Vice Chairperson Eddie Garza called the meeting to order at 5:32 P.M.

A. Prayer – Prayer was announced.

**B.** Pledge of Allegiance - The Pledge of Allegiance was said.

#### 2. CERTIFICATION OF PUBLIC NOTICE

Jaime Ayala certified the agenda had been posted on September 30, 2022 at 4:00 P.M.

#### 3. DISCLOSURE OF CONFLICT OF INTEREST

#### 4. PUBLIC COMMENTS

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# 5. THE FOLLOWING ARE THE MEETING PROCEDURES USED BY THE ZONING BOARD OF ADJUSTMENT:

- **A.** All items are generally considered as they appear on the agenda, as each item is introduced.
- **B.** Staff will present its findings and recommendation on the item being considered.
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- **E.** Once the Chair closes the public hearing, the Board may question anyone and maintain any discussion which clarifies the proposal and will then take what action it believes to be appropriate.
- F. A minimum of four votes are required for an item to be approved by the Board.

#### 6. MINUTES

A. Consider approval of the Minutes for the August 31, 2022 Regular Meeting

Board Member, George Cardenas moved to consider approval of the Minutes for the August 31, 2022 Regular Meeting. Seconded by Board Member, Diane Teter the motion. The motion to approve carried unanimously with a vote of 5-0

#### 7. PUBLIC HEARINGS

**A.**Consider Variances to the City's Unified Development Code: 1) Section 5.207(F), Easements, Encroachments and Removal of Encroachments and 2) Section 3.102-1, Single-Family Detached Lot And Building Standards, Rear Yard, being the East 1/2 of Lot 38 and all of Lot 39, Hill Country Villas, Phase II Subdivision, located at 938 Hill Country Drive, as requested by Luis Waldo

Applicant was present and explained that when they were in the building process and applied for a building permit it was granted with the structure as is. Mr. Waldo also stated that they did get an approval for the rear setbacks that has a pergola on it. The board was made aware that the drafter made a mistake of the site plan but it was approved as is. Director of Planning and Zoning Jaime Acevedo explained that staff was not aware of the pergola until research was done. The Board members inquired about the material the pergola was made with. During the discussion Board member Ponicano Longoria joined the meeting.

AFTER THE DISCUSSION, MOTION WAS MADE BY BOARD MEMBER, GEORGE CARDENAS TO APPROVE THE 2FT VARIANCE ON THE HOME BUT DENIAL OF THE VARIANCE REQUEST FOR THE PATIO AND WAS SECONDED BY BOARD MEMBER, MARC MORAN TO APPROVE THE VARIANCE REQUEST. MOTION CARRIED UNANIMOUSLY WITH A VOTE OF 6-0.

**B.**Consider Variances to the City's Unified Development Code: 1) Section 3.202-1, Non Residential and Mixed-Use Lot Standards, Lot Area and 2) Section 3.202-2, Nonresidential and Mixed-Use Building Placement Standards, Side Yard, being Lots 12 and 13, Block 2, Victory Subdivision, located at 1724 East University Drive, as requested by Rene Sepulveda on behalf of Roberto Gomez, Jr.

Applicant was present and addressed the board. Mr. Sepulveda explained the reason for the variance requests. Director of Planning and Zoning addressed the Board and stated that Mr. Sepulveda had consulted with the planning department before the change of Unified Development Code and staff had given him the setbacks that were believed to be under Neighborhood Commercial zone. It was suggested to request a variance rather rezone the property. Board member Ponciano Longoria inquired about the distance between the existing structure on the property next to this property and the proposed property, Mr. Acevedo explained that it would be reviewed during the building permit process and the Fire Department would determine if the distance is sufficient.

#### AFTER THE DISCUSSION, MOTION WAS MADE BY BOARD MEMBER, MARC MORAN TO APPROVE AND WAS SECONDED BY BOARD MEMBER, GEORGE CARDENAS TO APPROVE THE VARIANCE REQUEST. MOTION CARRIED UNANIMOUSLY WITH A VOTE OF 6-0.

C.Consider Variance to the City's Unified Development Code, Section 3.102-1, Single-Family Detached Lot And Building Standards, Rear Yard, Being Lots 22-24, 27, 29, and 30, Pearl Estates Subdivision, located at 1309, 1305, 1301, 1201 Oscar Street, and 3104 & 3100 North Alyna Avenue, as requested by Hugo Leal

Applicant was not present. The Board acknowledged the plats notes regarding the variance requests.

AFTER THE BRIEF DISCUSSION A MOTION WAS MADE BY BOARD MEMBER, MARC MORAN WITH A 15-FOOT SETBACK FOR THE LOTS FRONTING OSCAR STREET AND DENY FOR THE ALAINA AVENUE AND SECONDED BY BOARD MEMBER, PONCIANO LONGORIA TO APPROVE THE VARIANCE REQUEST. MOTION CARRIED WITH A VOTE OF 5-1.

#### 8. OTHER BUSINESS

#### 9. INORMATION ONLY

A. Attendance Roster **10.ADJOURNMENT** 

There being no further business to consider, the meeting was adjourned.

#### Claudía Maríscal

Claudia Mariscal, Administrative Assistant Planning & Zoning Department

### MEMBERS WHO ARE UNABLE TO ATTEND ARE ASKED TO NOTIFY THE PLANNING AND ZONING DEPARTMENT AT <u>956-388-8202</u>

#### **NOTICE**

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### Planning & Zoning Staff Report

Prepared on October 19, 2022

#### ZONING BOARD OF ADJUSTMENT

Regular Meeting: October 26, 2022

#### Agenda Item

Consider Variance to the City's Unified Development Code, Section 4.103-1, Minimum Parking and Loading Requirements, being all of Lots 2-44, Bel-Air Estates Subdivision, located at 2519 North Closner Boulevard, as requested by Steve Spencer

#### <u>Request</u>

The applicant is requesting a variance to Unified Development Code (UDC) Section 4.103-1 to reduce the required number of parking spaces for four multifamily lots in the Bel-Air Estates subdivision.

#### **Property Location and Vicinity**

The properties are located in the Bel-Air Estates subdivision is located on the west side of North Business Highway 281, approximately 650 ft. north of West Mile 17½ Road. Lots 6, 22, 31, and 40 are subject to this Variance request and are located at 300 and 301 West St. Helena Avenue and 300 and 301 West Rutherford Avenue. This subdivision is zoned Residential, Multifamily and Urban (RM) District. Surrounding zoning is Agriculture (AG) District and Industrial (I) District to the north and south, Commercial General (CG) District to the east and Agriculture (AG) District to the west. The area consists of vacant land, commercial, and light industrial uses.

#### **Background and History**

The Bel-Air Estates subdivision was recorded on May 14, 2001, and consists of 43 multifamily residential lots and 1 commercial lot. An Application Request for Variance was received on September 15, 2022, for the subject property. The requested Variance would reduce required parking for 4 residential lots in this subdivision.

Staff mailed a notice of the variance request to 23 neighboring property owners and had received no comments in favor or against this request at the time that this report was prepared.

#### <u>Analysis</u>

Plans for the Bel-Air Estates subdivision were approved with proposed parking access going over the storm drains located on Lots 6, 22, 31, and 40 in this subdivision. Parking design was changed to move access around the storm drains. This change required the removal of one parking space on each of these 4 lots. The applicant did not notify the City of this change, and the issue was not observed until the final planning site inspection was conducted.

UDC Section 4.301 requires a minimum of 2 parking spaces for each 2-bedroom unit. Lots in this Variance Request contain 2 two-bedroom duplexes and require a total of 8 parking spaces each. Parking as constructed reduced the number of parking spaces to 7 on these lots.

#### **Recommendation**

Staff recommends approval of this Variance Request with the condition that painted striping be added to the parking areas removed. This will help prevent obstructions and hazards resulting from the access lane being used for parking purposes.

It is reasonable for the City to share a portion of the responsibility for the existing conditions as this design issue was overlooked during the subdivision review and approval process. Specific Review Criteria, as required by UDC Section 9.501, have been essentially met for this Variance.

If approved, the applicant will need to comply with all other requirements during the permitting process and pay a \$40 fee payable to the County of Hidalgo, submitted to the County Clerk's office for the recording of the Zoning Board of Adjustments order on this request, and any other City requirements as applicable.

Prepared by: **D. Austin Colina** Planner I <u>Approved by:</u> Jaime Acevedo Director of Planning & Zoning



## **UNIFIED DEVELOPMENT CODE**

(Ord. No. 2022-4764, 08/09/2022)

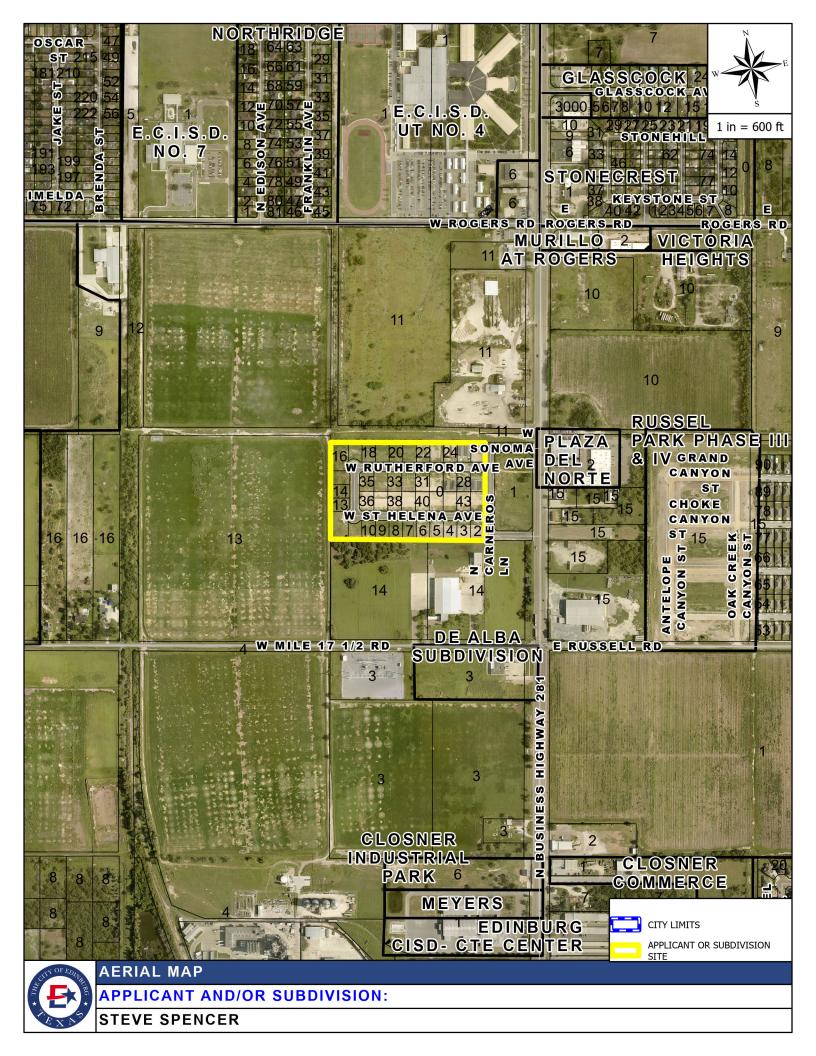
## **ARTICLE 4 - DEVELOPMENT STANDARDS**

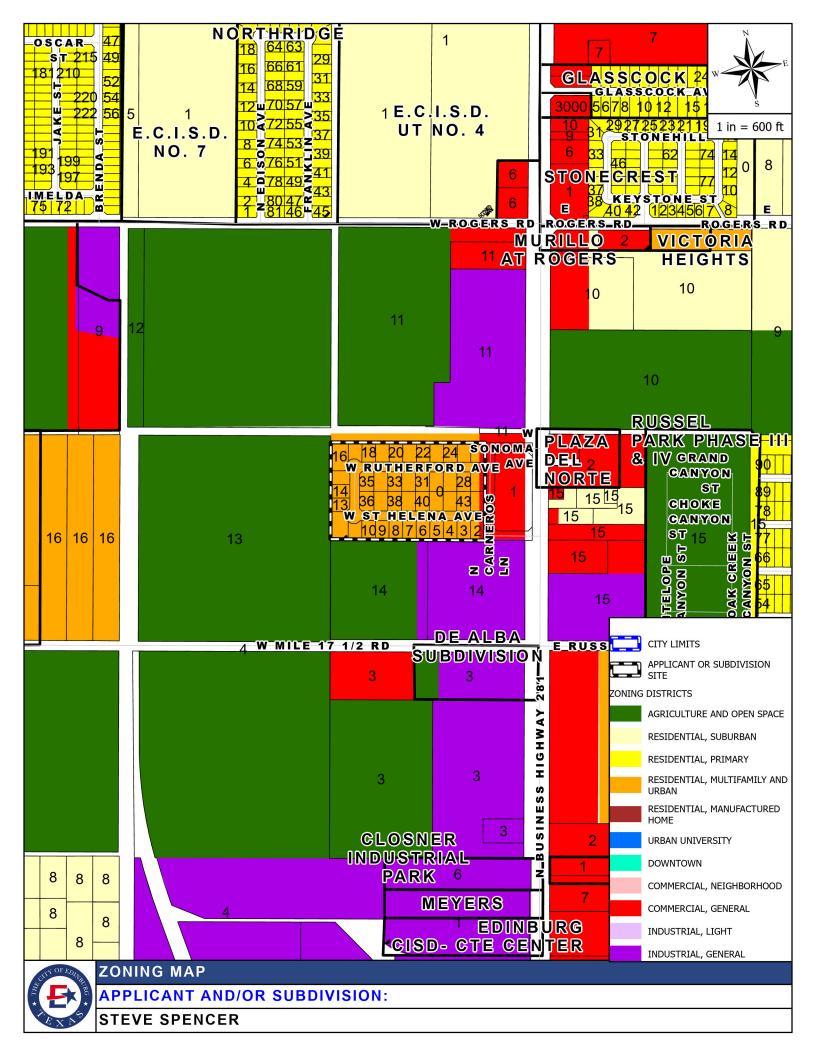
### **Division 4.100, Parking and Loading**

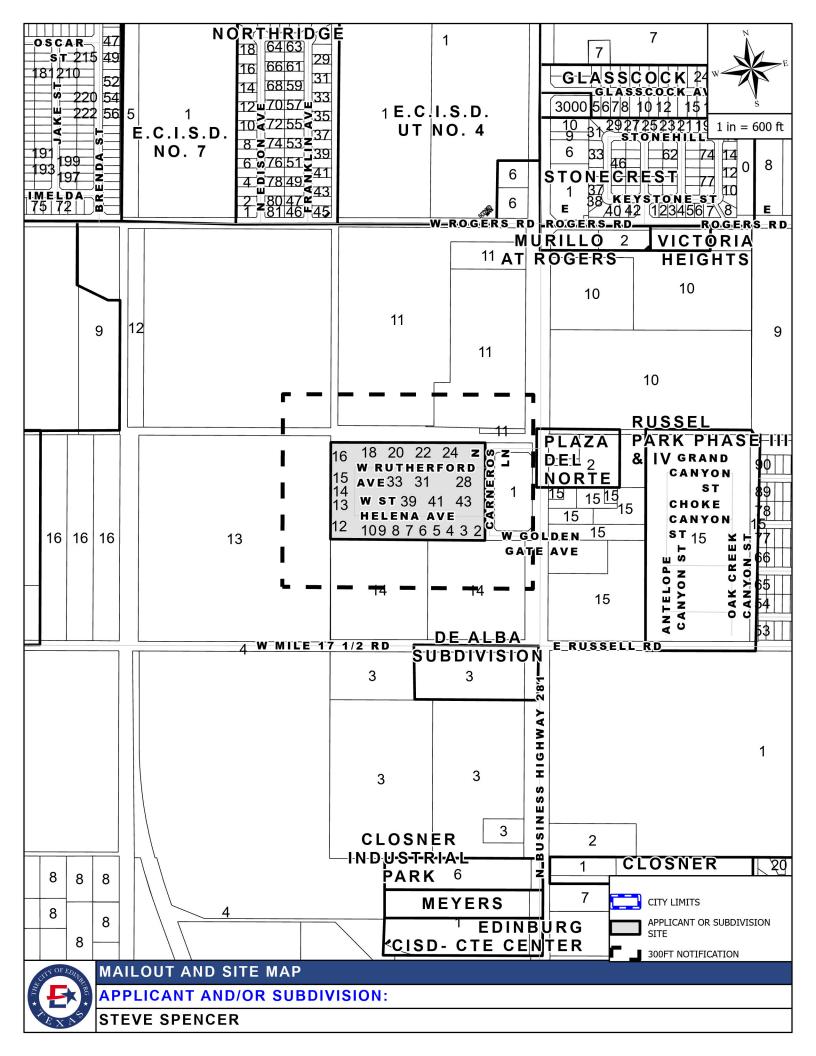
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### Sec. 4.103, Required Off-Street Parking and Loading Spaces

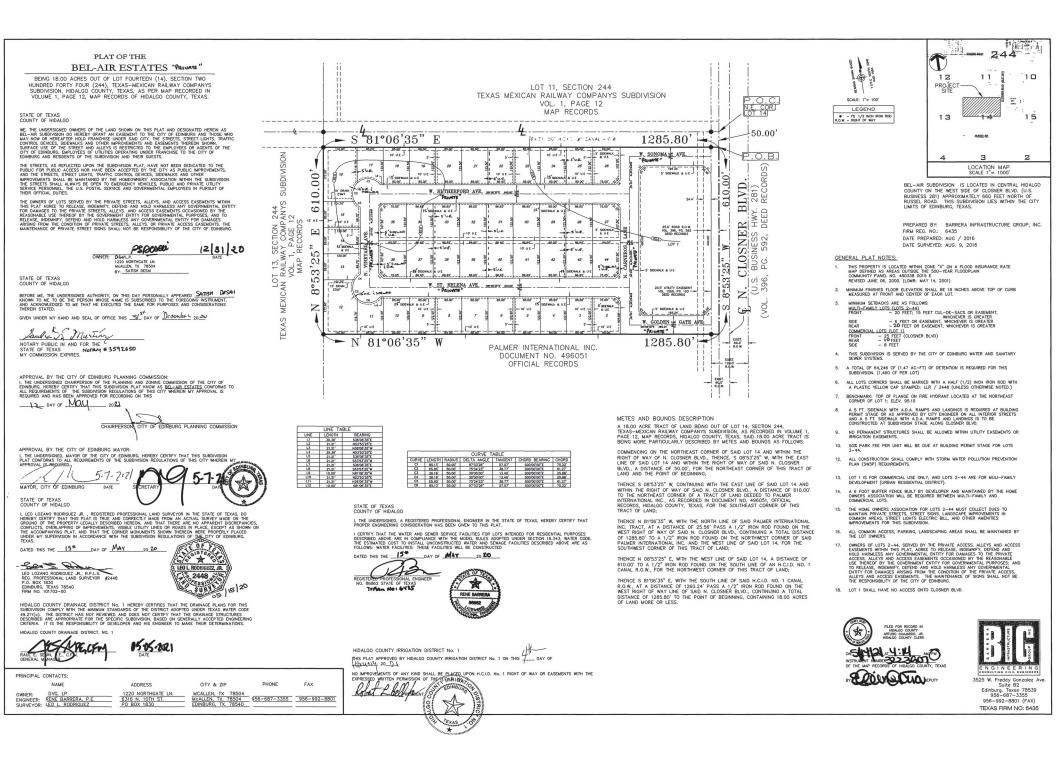
Table 3.102-1 Single-Family Detached Lot and Building Standards								
	Land Use	Parking Spaces	Loading Spaces					
Residentia								
Single- Family Residential	Lot Line House	2 per dwelling						
	Manufactured Home	2 per dwelling	NA					
	Patio or Atrium House	2 per dwelling	NA					
	Single-Family Detached	2 per dwelling	NA					
	Twin House or Duplex	2 per dwelling	NA					
	Village House	2 per dwelling	NA					
	Weak-Link Townhouse or Townhouse	2 per dwelling	NA					
	Group Home	3 per dwelling	NA					
Multi- family	Manufactured Home Park	2 per dwelling	NA					
	Multi-Family and Multiplex	Studio and 1 bedroom units: 1 per dwelling 2 bedroom units: 2 per dwelling 3+ bedroom units: 3 per dwelling	NA					





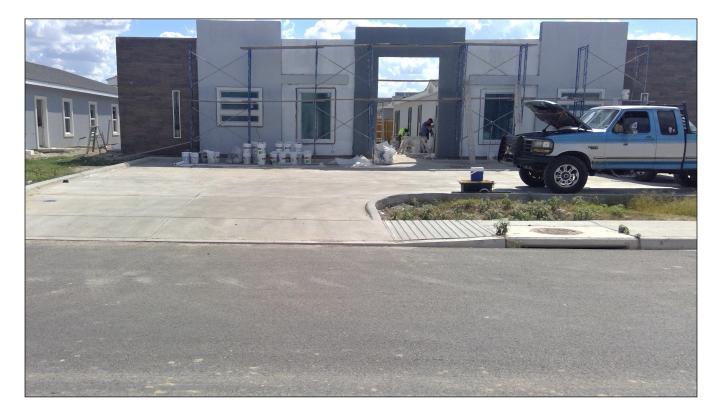


Variance to not Comply	# VAR. 2022. 013	Edinburg
W/UDC Section 4.103		Planning & Zoning Department
		415 W. University Drive Edinburg, Texas 78539 (956) 388-8202
Parking Reguirenet	ng Board of Adjustr	nent
Due to Manhole	cation Request for \	
Nature of Request: MA	hole- wrong lorate	4
Reason for Hardship ( <u>required</u> ; atta	ch additional pages if necessary)	
TERINAGI V	AN MARE TONOT POU	ply w
UDC Scerion	4.103 to Reduce	Parking
Regulations Duc Fr	5 MANhole	а. 
G-   4D-32-     Property Description:   Lot	Block Subdivision _ E	el-AIR Estatos
Property Address: 301 W 5 Hole UM	300 Bos to Rutheefor	d
Present Property Zoning:	X ANYS	
Person requesting Variance: Steve	Spenier Email: St	The Sperier 84 D. Thop. 000
Mailing Address: 2712 Guat	illo 5+	· · · · ·
Stree Phone No. (Home): 956778743		(Cell):
Owner's Name:	с, Р Етаіl:	
Owner's Address: 1220 NP	arh late yeallen	70K 78502
Street	Address C	ity/State Zip Code
As owners or agents for the above de City of Edinburg Zoning Board of Adju		quest a hearing before the
Signature:	Date:	9-15-2022
Owner/Agent's Name (Please Print):	Desei Sati	sh Dg.V2P
\$450 Application Fee: Receipt No.	Application Received by:	RECEIVED
OFFICE USE ONLY		SEP 5 2022
Application deadline: ZE	A Hearing date:	Name: J. Ayala
<ul> <li>\$40 ZBA Order Form- Make Ch</li> <li>Submit survey, if applicable</li> <li>Reduced copy of site plan &amp; 1</li> </ul>		nty Clerk
owarranty deed oproject pi	ans . Letter of Authoriza	tion
	if not property au	ner.



# **Zoning Board of Adjustment**

Site Photos for meeting of October 26, 2022 STEVE SPENCER - BEL-AIR SUBDIVISION





2022 ATTENDANCE RECORD												
ZONING BOARD OF ADJUSTMENTS MEETINGS												
	01/20/22	02/23/22	SPECIAL 03/09/22	03/30/22	04/27/22	05/25/22	06/29/22	07/27/22	08/31/22	10/05/22		
Alex Rios - Chairperson	Α	Р	Р	Р	Р	Α	Α	Р	Α	Α		
Eddie Garza - Vice Chairperson		Р	Р	Р	Ρ	Р	Ρ	Ρ	Р	Р		
Andre Maldonado - Regular		Р	Р	Ρ	Ρ	Α	Ρ	Α	Р			
George Cardenas - Regular		Р	Р	Р	Р	Α	Ρ	Р	Р	Р		
Ponciano Longoria - Regular	Р	Р	Р	Α	Р	Р	Ρ	Р	Р	Р		
Marc Moran - Alternate	Р	Р	Р	Α	Ρ	Р	Ρ	Ρ	Р	Р		
Michael Cantu - Alternate	Р	Р	Α	Р	Р	Р	Р	Α	Р	Р		
Diane Teter - Alternate	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р		
Abraham Garcia - Alternate		<b>.</b>	2		Р	Α	Α	Α	Α	Α		