



COMMERCIAL

BUILDING PERMIT APPLICATION

ADDRESS: 415 W. UNIVERSITY DR (PO BOX 1079), EDINBURG TX, 78540

PHONE: 956/388/8203 FAX: 956/292/2080

PERMIT NO.: _____

DATE ISSUED: _____

GENERAL CONTRACTOR _____

PHONE NO. _____

ADDRESS _____

(____) ____ - _____ (OFFICE)

CITY, STATE & ZIP _____

(____) ____ - _____ (MOBILE)

EMAIL ADDRESS _____

PROJECT SITE ADDRESS: _____

IMPROVEMENT _____

BUSINESS NAME: _____

VALUE \$ _____

LOT(S): _____

BLOCK: _____

SUBDIVISION: _____

GATE CODE: _____

SCOPE OF WORK: _____

____ NEW ____ ADDITION ____ REMODEL ____ REPAIR ____ SIGN ____ DEMOLITION (NEED APPROVAL: ____ SWD)

TOTAL BLDG SQ. FT # PARKING SQ FT LOT
SQ FT _____ LIVING _____ SPACE _____ LOT _____ FRONT _____ FLOOR ELEVATION _____ FLOOD ZONE _____

FOUNDATION	EXT WALLS	INTERIOR WALL	ROOF	OTHER CONDITIONS
____ CONCRETE SLAB	____ MASONRY VENEER	____ SHEETROCK	____ ROOF SHINGLES	____ PUBLIC SIDEWALK
____ CONCRETE PIER	____ MASONRY SOLID	____ PANEL	____ COMPOSITION	____ CORNER LOT
____ CONCRETE BLOCK	____ METAL SIDING	____ SEALED	____ METAL	____ CUL-DE-SAC
____ CONCRETE BEAM	____ COMPOSITION	____ TEXTONE	____ CLAY TILE	____ OTHER _____

OWNER: _____

PHONE NO. (____) ____ - _____

ADDRESS: _____

MOBILE NO. (____) ____ - _____

CITY: _____ STATE _____ ZIP _____

***** GENERAL LIABILITY INSURANCE OR SURETY BOND (\$10,000) IS REQUIRED *****

Inspections requested between 8:00 A.M to 4 :30 P.M will be conducted the following business day.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

AGENT/OWNER(PLEASE PRINT) _____ DATE _____

REVIEWER/INSPECTOR _____ DATE _____



Building Permit Application Requirements

Application for new and additions to apartment complexes, commercial, industrial, institutional and other non-residential buildings, must be accompanied by all or most of the following items. Applications without required items will not be accepted for processing. Please review, place a check mark besides items being submitted and sign the form. A pre-application conference can be scheduled to identify specific requirements for a project.

_____ Texas Department of Registration and Licensing Arch. Barriers Project # _____.
Project # required for all public or commercial building project with value over \$ 50,000.00 State Law prohibits the City from accepting applications without project #. Contact TDLC at Tel. # 1-800-803-9202 or at www.license.state.tx.us Must show proof of conditional approval from Registration Accessibility Specialist within 60 days of registration or prior to occupancy of building.

_____ Asbestos Survey is required for renovations or demolition projects involving a commercial or public building. Non-residential building and apartment complexes larger than four-plexes are considered public or commercial. State Law Prohibits City from accepting application unless City verifies asbestos survey has been completed by a person licensed, accredited, or trained to perform a survey. Contact TDH at 1-800-572-5548, & at www.tdh.state.tx.us/beh/asbestos

_____ All commercial, industrial, institutional, and multi-family developments shall comply with the following codes adopted by the City: 2018 International Building Code, 2018 International Plumbing Code, 2018 International Mechanical Code 2018 International Energy Code, 2017 National Electrical Code, 2018 Wildlife-Urban Interface Code and 2018 International Fire Code, 2018 International Existing Code, 2018 International Fuel Gas Code, 2018 International Swimming Pool & Spa Code, 2018 Private Sewage Disposal Code

_____ Certificate of compliance required on acreage tracts. Certification of compliance process is administered by the Planning Department. (Submittal of Copy is Required)

_____ Right-of-way dedication on roadway in accordance with the City's Thoroughfare plan. This requirement is identified as part of the subdivision plat or certification of compliance process.

_____ Compliance with City Architectural Standards is required for all new construction, additions, and elevation changes. A copy of the standards is available in the Code Enforcement Division

_____ Certificate of Elevation is required on property in an AH & AE flood zones. This process is administered by the Public Works Department.

_____ Utilities requires water and wastewater plans showing both existing and proposed improvements. The City requires outdated water and wastewater lines to be replaced with new lines according to its mater plan and if needed, fire hydrants to be installed. These requirements are jointly reviewed and identified by the City Engineer, Utilities, and Fire Marshal's office during the subdivision plat or building permit process.

_____ A drainage report prepared by a civil engineer, along with a plan showing existing and proposed improvements, including areas for retention of runoff.

_____ Driveway permit from City; and State if road is a designated F.M. Road., State or Federal highway.

Signature: _____

Date: _____



Sub-Contractor Validation Sheet

Project Name:

Address:

Legal Description:

Lot:

Block:

Subdivision:

Master Electrical Contractor Company Name: (please print)

Electrical Contractor Email:

Electrical Contractor Phone Number:

State of Texas Electrical Contractor License #

Plumbing Company Name: (please print)

Plumbing Company Email:

Plumbing Company Phone Number:

State of Texas Responsible Master Plumber License #

HVAC Company Name: (please print)

HVAC Contractor Email:

HVAC Contractor Phone Number:

State of Texas Air Conditioning Contractor License #:

General Contractor Company Name/Authorize Representative: (please print)

General Contractor Name:

General Contractor Email:

General Contractor Phone Number:

General Contractor/Authorized Representative Signature:

Form may be submitted with Building Permit Application