

# Interested in doing business with the city of Edinburg?

E-Procurement will make it easier than ever!

The city of Edinburg Purchasing Division has partnered with OpenGov and is excited to announce our transition from a solely paper-based bid solicitation process to a fully automated web-based electronic bidding and vendor management system that will be implemented soon! There is no cost for vendors to register in OpenGov.

*Please continue to check the **Purchasing home page** on the city of Edinburg website for bid solicitations announcements and updates.*



SCAN HERE TO SUBSCRIBE!



## Step 1

Click **here** to Sign up as a Vendor. You will receive an Activation email. Complete the steps to "**Activate your account.**"

## Step 2

Subscribe to our bidding software by navigating the **procurement portal** and clicking the "Subscribe" button.

For more information about how to register, please see our **help file**.

## Step 3

The city of Edinburg will be using NIGP Commodity Codes. Please review **this article** on setting up category codes and notification preferences.

An illustration of a computer monitor with a dark blue screen displaying the text "Register Today!" in white. The monitor is surrounded by various icons: a speech bubble with horizontal lines, a red share icon, a white sticky note, a shield, a code symbol (</>), a network diagram, and a red square icon. Below the monitor is a keyboard and a power strip with several outlets, some of which are red, indicating they are plugged in.

**Register Today!**

*If you have questions or need assistance registering, please reach out to OpenGov Procurement support at [procurement - support@opengov.com](mailto:support@opengov.com) or visit <https://bit.ly/3g3nqFp>*