



121 Alder St., SW * Ephrata, WA 98823 * Phone 509/754-4601 Fax 509/754-0912 * ephrata.org

PERMIT # _____
Submittal Date _____

Demolition Permit Application **(NO FEE PERMIT)**

SITE/OWNER INFORMATION

Site Address: _____ Parcel No.: _____
Lot/Block/Subdivision: _____
Property Owner: _____ Phone No.: _____
Property Owner Address: _____
Contact Person Name: _____ Phone No.: _____

CONTRACTOR INFORMATION

Contractor Name: _____ Phone No.: _____
Contractor Address: _____
WA State Contractor's License No.: _____ Expiration Date: _____
Ephrata Business License No.: _____ Expiration Date: _____

PERMIT INFORMATION

Description of Project: _____
Building Type: _____ Area in Square Feet: _____
Dwelling Units: _____ Water Dist./Well: _____
Bldg. Height: _____ City Sewer/Septic: _____

NOTICE: Separate permits and approvals may be required for this project. Every permit issued by the Administrative Authority under the provision of the Ephrata Municipal Code shall expire by limitation and become null and void if the work authorized by such permit is not commenced within 180 days from date of issuance of such permit, or if the work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days. Issuance of a permit does not authorize any work in public right-of-way or on utility easements. All provisions of laws and ordinances governing the type of project shall be complied with whether specified herein or not. The granting of a permit or an approval does not presume to give authority to violate or cancel the provisions of any other federal, state, or local laws regulating construction, the performance of construction, and/or operation of the project. I hereby certify that as a contractor I am currently registered and properly licensed as defined in RCW 18.27.110 or as a property owner I am exempt from the requirements of the contractor registration and will do all my own work or use properly licensed subcontractors in connection with the work to be performed under this permit. I hereby certify that I have read and examined this application and know the same to be true and correct, and if any of the information provided is incorrect, the permit or approval may be revoked.

Signature of owner/authorized agent Print Name Date

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION



NOTICE

This demolition permit will not be accepted until the following items have been provided/addressed.

1. Provide two(2) copies of a Site Plan on 8 ½ x 11 sheets. The Site Plan shall show the following at a minimum:
 - a. Location of water meter, sewer stub or septic tank, distances from existing buildings to property lines (for future reference), and dimension of lot.
2. Contact City of Ephrata Utility Billing department to discontinue water/sewer services.
Ephrata Water/Sewer Billing (509) 754-4601 ext. 122
3. It is the homeowners responsibility to reconcile any and all balances on utility account.
4. If applicable, obtain a permit to repair curb, gutter and sidewalk.
Ephrata Public Works (509) 754-4601 ext. 123
5. Prior to performing any renovation or demolition, Clean Air Agency and Washington Department of Labor and Industries regulations require an asbestos survey be performed to determine if there are asbestos-containing materials in the work area or structure. The asbestos survey must be conducted by an EPA certified (AHERA) Building Inspector and be kept on the work site during the entire demolition project, including site cleanup.(for more information please refer to the Labor and Industries Web Site).
6. Pictures of site before demolition. (Once the demolition is complete, and the site has been cleared of debris “after” pictures will need to be submitted and a final inspection will need to be completed.)

WHAT THE INSPECTOR IS LOOKING FOR DURING AN INSPECTION:

Clean Site – Remove all floors, foundations, footings, basements and retaining walls, down to a minimum of 24 inches below grade. Basement sections below this must be broken into pieces not more than eight(8) inches in any dimension. Basement slabs shall be broken up to allow for drainage.

Grade Site – Grade the site so that the surface is smooth. Be sure grading conforms to existing neighboring grades on all sides of the lot. Provision may also be required to control dirt and dust during dry times of the year.

Clean Fill – Fill excavations and other cavities with non-combustible, inorganic material smaller than eight(8) inches in dimension and cover with dirt or gravel so that broken concrete is not exposed. If a structure is to be built on top of the fill material, a report of the fill shall be submitted verifying that the fill is suitable and properly compacted to support said structure.

Capped Sewer lines – The sewer line, in the location of the end cap, shall be left exposed for the inspector to verify. The capped end should be marked in some fashion, such as a small section of rebar, to later help locate the sewer.

Abandonment of Septic Tanks – Every septic tank which has been abandoned or has been discontinued from use shall have the sewage removed, holes knocked in the bottom to allow for drainage and shall be completely filled with earth, sand, gravel, concrete or other approved material or removed completely from the site.

Why are demolition permits required?

Demolition permits are required to assure that your site is left in a safe, sanitary condition and that the structure is removed from the Assessor’s property tax rolls.

How long will it take to process the application?

Most applications will be approved immediately. However, the complexity and location of a proposed demolition could require extra precautions and may require additional review time.