

LANDLORD'S REQUEST FOR CHANGE OF ADDRESS



**CITY OF EPHRATA
121 ALDER STREET SW
EPHRATA, WA 98823
P: (509) 754-4601 Ext. 122 • F: (509) 754-0912**

Service Address: _____ Account #: _____

I, _____, being the owner of the property noted above, hereby request that the utility bill for water, sewer and garbage be send to the renter(s):

Name(s) _____

Billing Address: _____ Phone #: _____

I understand that in the event the renter moves and leaves a balance owing on the utility bill, I as the owner of the property, am responsible for any amount left unpaid. I further understand that any balance left owing on the utility bill constitutes a lien against this property and service will not be reinstated until the balance has been paid in full.

In the event the above named renter(s) vacate the property, it is my responsibility to notify the City.

Date renter in: _____ Date renter out: _____

Property Owner Signature: _____

Mailing Address: _____

_____ Phone #: _____

Renter(s) Signature: _____