

Franklin County Resolution Index by Number January-December 2021

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2021-3	1/4/2021	Naming Depositories per IA Code 12C
2021-4	1/4/2021	Investigation of Drainage Districts per Requests
2021-5	1/6/2021	Credit Card Policy & Procedures
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2021-7	1/11/2021	Set Time/Date on Plans/Specs RCB Culvert ProjL-10-116(1)--73-35 Quail Ave
2021-8	1/11/2021	Extension Leave Families First Coronavirus Response Ave Leave
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2021-10	2/1/2021	Residual Equity Transfer
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2021-12	12/13/2021	Authorize Board Chairman to Sign Tree & Shrub Control Serv Contract Joe Harrah/Franklin
2021-13	2/8/2021	Operating Transfer
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2021-15	2/16/2021	Appointments for 2021
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2021-18	2/22/2021	Health Insurance Employee Contribution
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2021-22	2/22/2021	To Revise Resolution 2020-61
2021-23	3/29/2021	Subdivision Waiver Matthew Bell/Chuck Bell Parcel 2021-01
2021-24	4/5/2021	Noxious Weed Control
2021-25	4/12/2021	Iowa DOT Secondary Road Budget & Five Year Secondary Rd Construction Program
2021-26	4/19/2021	28E Agreement Between Franklin Co and Healthy Harvest of North IA
2021-27	4/19/2021	28E Agreement Between Homeward Inc & Franklin Co to Support Affordable Housing
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2021-29	4/26/2021	Per Diem Rate Section 2.11 Reimbursable Expenses per County Employee Handbook
2021-30	5/3/2021	28E Agreement Between Franklin Co and CAL Over 60's
2021-31	5/3/2021	Amending Franklin Co Handbook Section 5.1 Group Medical Insurance
2021-32	5/3/2021	Agreement between Franklin Co & PPME Local 203 7/1/2021-6/30/2024
2021-33	5/10/2021	Appointed Redistricting Commission per Ten Year Census
2021-34	5/24/2021	Adopt Multi-Jurisdictional Multi Hazard Mitigation Plan
2021-35	5/24/2021	Resolution Approving Sale of Unused Property
2021-36	5/24/2021	Creating North Hansell Shooting Range Fund
2021-37	5/24/2021	Retention & Destruction of Human Resource Files for Franklin County
2021-38	5/24/2021	Iowa DOT Secondary Road Budget Amendment
2021-39	6/1/2021	Amendment #3 FY 2020/2021 Franklin Co Budget
2021-40	6/21/2021	28E Agreement Between Franklin County and Hampton Senior Citizen Center, Inc
2021-41	6/21/2021	28E Agreement Between Franklin Co and Greater Franklin Co Chamber of Commerce
2021-42	6/21/2021	Appropriation Changes
2021-43	6/28/2021	28E Agreement Between Franklin Co and Franklin Co Development Assn
2021-44	6/28/2021	Authorizing Appropriations to County Officers and Departments for FY 21/22
2021-45	6/28/2021	Operating Transfer
2021-46	7/12/2021	Authorizing Periodic Transfers
2021-47	7/19/2021	Updating/Amending Sec 2.11 Employee Handbook "Reimburseable Exp/Credit Cards
2021-48	7/19/2021	Subdivision Waiver Nicolas & Anna Toomsen
2021-49	7/26/2021	Updating Franklin County Financial Reporting Policy
2021-50	7/26/2021	Subdivision Waiver Marlyn Balvanz & Linda Balvanz
2021-51	8/9/2021	Authorizing Early Partial Redemption GO Bonds Series 2015A
2021-52	8/16/2021	Operating Transfer
2021-53	8/16/2021	Amendment #1 FY 2021/2022 Franklin Co Budget
2021-54	8/16/2021	Subdivision Waiver Matt Abbas & Marabelle Abbas Trust

2021-55	8/30/2021	Adopting Franklin County Bidding Requirements and Procedures
2021-56	8/30/2021	Periodic Transfer
2021-57	9/7/2021	Subdivision Waiver Carter Barkema
2021-58	9/7/2021	Amendment #2 FY 2021/2022 Franklin County Budget
2021-59	9/27/2021	Engineering & Secondary Roads Health & Safety Gear Reimbursement Policy
2021-60	10/11/2021	Approving Corrective Appropriations
2021-61	10/18/2021	Approve Disbursement of Funds for American Rescue Plan Act
2021-62	10/25/2021	Approve Amendment to Franklin Co Employees Flexible Benefits Plan
2021-63	10/25/2021	28E Agreement Between Franklin Co and County Electronic Services System
2021-64	11/1/2021	Amendment #3 FY 2021/2022 Franklin County Budget
2021-65	11/15/2021	Amending Engineering & Secondary Rd Health & Safety Gear Reimbursement Policy
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2021-68	12/13/2021	Iowa Opioid Allocation Settlement Agreements
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2021-70	12/20/2021	Recognizing and Establishing Clinton D Poley Benefaction Fund
2021-71	12/20/2021	Adopting Franklin County Elections Security Policy
2021-72	12/20/2021	Amending Franklin County Handbook Sec 4.4 Sick Leave-Subsections "Use of Sick Leave" and "Family Illness/Emergency Leave"
2021-73	12/20/2021	Amending Franklin Co Handbook Section 2.13 "Inclement Weather & Worksite Closing"

RESOLUTION #2021-01

RESOLUTION TO ADOPT FRANKLIN COUNTY CREDIT CARD POLICY AND PROCEDURES

WHEREAS, Franklin County has determined that a need arises for policy and procedures to be in place when implementing County credit cards; and

WHEREAS, there are certain guidelines to follow in implementing County credit cards; and

WHEREAS, the Board of Supervisors has determined that one County credit card will be applied for by the County Auditor, and then Auditor will prepare a sign-in sheet for all county personnel to check the cards out;

WHEREAS, the Board has determined that the County credit card shall only be used for hotel/motel expenses and no other expenses;

WHEREAS, all Department Heads using the County credit card shall check out the card from the Auditor and return the card in a timely fashion so as no finance charges or annual fees will be incurred. If said charges are incurred, the Department Head will be responsible for such charges;

AND IT IS HEREBY RESOLVED THAT all county employees shall abide by these policies and procedures. Said Credit Card policy will be added to the Franklin County Policy Manual.

ADOPTED this 2nd day of January, 2021 with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS: None

ABSENT/NOT VOTING:

Franklin County Board of Supervisors

Michael Nolte
Michael Nolte, Chairman

Gary McVicker
Gary McVicker

Chris Vanness
Chris Vanness

ATTEST:

Katy Flint
Katy Flint
Franklin County Auditor & Board Clerk

RESOLUTION #2021-02

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3) on this January 4, 2021.



Michael Nolte, Chairman
Board of Supervisors

ATTEST:


Katy Flint, County Auditor

Resolution 2021-3

RESOLUTION NAMING DEPOSITORIES
AS PER IOWA CODE SECTIONS 12C


RESOLVED, that the BOARD OF SUPERVISORS of FRANKLIN COUNTY, IOWA,
Approves the following list of financial institutions to be depositories of the
FRANKLIN COUNTY funds in conformance with all applicable provisions of
Iowa Code Chapter 12C

The FRANKLIN COUNTY TREASURER is hereby authorized to deposit the
Franklin County funds in amounts not to exceed the maximum approved for each respective
financial institution as set out below

Depository Name	Location of Home Office	Maximum Balance in effect under prior resolution	Maximum Balance in effect under this resolution
First Citizens Bank	Mason City, IA	9,000,000	0
First Bank Hampton	Hampton, IA	20,000,000	20,000,000
First Security Bank & Trust	Charles City, IA	9,000,000	9,000,000
United Bank & Trust Co.	Hampton, IA	9,000,000	9,000,000
Green Belt Bank & Trust	Iowa Falls, IA	9,000,000	9,000,000
Iowa Public Agency Investment Trust	Des Moines, IA	4,500,000	4,500,000

CERTIFICATION: I hereby certify that the foregoing is a true and correct copy of a resolution of the
FRANKLIN COUNTY BOARD OF SUPERVISORS
adopted at a meeting of said public body, duly called and held on the 4th day of January, 2021, a quorum
being present, as said resolution remains of record in the minutes of said meeting, and it is now in full
force and effect.

Dated this 4th day of January, 2021.


Franklin County Auditor

Approved by the Franklin County Board of Supervisors


Chairman

1-4-2021
Date

RESOLUTION 2021-04

FRANKLIN COUNTY INVESTIGATION OF DRAINAGE DISTRICTS PER REQUESTS

NOW, on this 4th day of January 2021, the following resolution was presented to the Board of Supervisors acting as Drainage District Trustees:

WHEREAS, said Trustees believe that it is in the best interests of drainage districts that individuals, landowners, or entities making requests for district investigation of repairs be responsible for the costs of those investigations in the event that the source of the need for repairs would be privately owned tile and not part of the drainage district facilities or no problem is found and the drainage district facility is anything other than open ditch.

BE IT RESOLVED that in the event any individual or entity makes a request to the drainage district to investigate proposed repairs which require the district to expend funds to determine the location of needed repairs, feasibility of repairs, or any other costs incurred in connection with investigating the request and that in the event in the course of investigation it is discovered that the drainage tile or related structures needing repair are not under the drainage district's control, then the individual, landowner, or entity requesting the investigation shall be responsible for payment of any expenses incurred by the district. If said investigation results in no problem discovered, said requestor is responsible for payment of any expenses incurred by the district. This does not apply to drainage district facilities that are open ditches. If the investigation in the district finds a problem with district facilities, then said district will be responsible for payment of any expenses incurred by the district as allowed by Iowa Code.

The Board of Supervisors acting as Drainage District Trustees authorize the Franklin County Auditor to prepare the necessary form for the individual, landowner, or entity to execute prior to any investigation (except open ditches) in a form necessary to carry out the intent of this resolution.

BE IT DULY ADOPTED this 4th day of January 2021, with the vote thereon being as follows:

AYES: Vanness, McVicker, Nolte


NAYS:


ABSENT/NOT VOTING:

I have read and agree to the terms of this Resolution:

FRANKLIN COUNTY BOARD OF SUPERVISORS


Michael Nolte Chairman


Gary McVicker


Chris Vanness

Requestor

Date

Drainage District

ATTEST:


Katy A Flint, Auditor & Clerk to Board

RESOLUTION #2021-05

RESOLUTION TO ADOPT FRANKLIN COUNTY CREDIT CARD POLICY AND PROCEDURES

WHEREAS, Franklin County has determined that a need arises for policy and procedures to be in place when implementing County credit cards; and

WHEREAS, there are certain guidelines to follow in implementing County credit cards; and

WHEREAS, the Board of Supervisors has determined that County credit cards may be applied for by the Department Heads only after first approval by them;

WHEREAS, the Board of Supervisors will determine the maximum amount that can be allowed on each card.

WHEREAS, the Board has determined that the credit cards shall only be used for necessary purchases and limited in usage;

WHEREAS, all Department Heads using their County credit card shall know that no finance charges or annual fees shall be incurred. If said charges are incurred, the Department Head will be responsible for such charges, with the exception of the month of July at year end.

AND IT IS HEREBY RESOLVED THAT all county employees shall abide by these policies and procedures. Said Credit Card policy will be added to the Franklin County Policy Manual.

ADOPTED this 6th day of January, 2021 with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS: None

ABSENT/NOT VOTING:

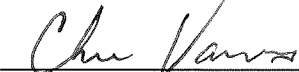
Franklin County Board of Supervisors



Michael Nolte, Chairman

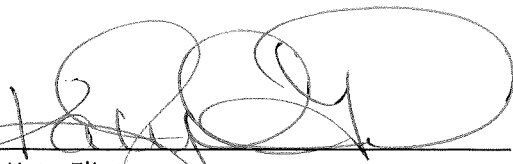


Gary McVicker



Chris Vanness

ATTEST:


Katy Flint
Franklin County Auditor & Board Clerk

RESOLUTION 2021-06

WAGE SCHEDULE

Eligible employees shall be compensated for regular straight-time hours worked, based on their anniversary date and continuous employment with Franklin County. Eligible employees are defined as regular full-time, non-exempt County employees that are not Deputies of Elected Officials as set forth in Iowa Code Section 331.903 and are not governed by a commission or bargaining agreement. Also excluded from this policy are Assistant County Attorneys (Iowa Code 331.904).

Wage increases will be added to an employee's base pay in order to comply with the Fair Labor Standard Act for computing overtime rates. Wage increases will become effective the first full pay period following an employee's anniversary date pursuant to the following schedule:

After 1 Year - \$18.03 per hour
After 5 Years - \$19.41 per hour
After 10 Years - \$20.79 per hour
After 15 Years - \$22.17 per hour
After 20 Years - \$23.55 per hour
After 25 Years - \$24.93 per hour

Eligible employees will be awarded their annual wage increase as determined by the Board of Supervisors each year in addition to the above rates. If an existing employee is not at the determined wage schedule based on their years of service, the employee's rate will be increased to that point when the resolution is in effect.

If a successful applicant is hired, he/she may be placed at the appropriate wage schedule according to relevant experience, pending Board of Supervisor approval.

This schedule will be reviewed annually by the Board of Supervisors.

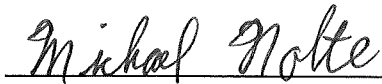
ADOPTED this 11th day of January 2021, with the vote thereon being as follows:

AYES:

NAYS:

ABSENT/NON-VOTING:

ATTEST



Michael Nolte, Chairman, Board of Supervisors



Katy A Flint, Auditor & Clerk to the Board

RESOLUTION # 2021-07

**SETTING TIME AND PLACE OF HEARING ON PLANS SPECIFICATIONS
AND FORM OF CONTRACT AND SCHEDULE LETTING**

WHEREAS, the Franklin County Board of Supervisor, has set the time and date for hearing and letting for RCB Culvert Replacement, Project L-10-116(1)—73-35 on Quail Avenue between Rail Avenue and 110th Street; and

WHEREAS, this hearing and letting being February 22, 2021 at 9:15 am at the Franklin County Board of Supervisors Office in the Courthouse; and

WHEREAS, the board directs the county engineer to publish notice and receive bids on said project.

ADOPTED this 11th day of January, 2021, with the vote thereon being as follows:

AYES:

NAYS:

ABSENT/NOT VOTING:



Michael Nolte, Chairman
Board of Supervisors

ATTEST:



Katy A Flint, Auditor & Clerk to the Board

RESOLUTION 2021-08

EXTENSION OF FAMILIES FIRST CORONAVIRUS RESPONSE ACT LEAVE

WHEREAS, the Franklin County Board of Supervisors recognizes that the Families First Coronavirus Response Act (FFCRA) that was signed into law on April 1, 2020 has now expired as of December 31, 2020;

WHEREAS, the FFCRA was not extended in the Bipartisan-Bicameral Ominbus COVID Relief Deal that was signed by President Trump on December 27, 2020;

WHEREAS, the Department of Labor encouraged employers to voluntarily provide leave under similar conditions as outlined by the FFCRA;

THEREFORE, the Franklin County Board of Supervisors has chosen to voluntarily extend the portion of the FFCRA that provides up to eighty (80) hours of paid sick leave over a two-week period if the employee needs leave for the following situations:

1. Is subject to a federal, state or local quarantine or isolation order related to COVID-19
2. Has been advised by a health care provider to self-quarantine due to concerns related to COVID-19
3. Is experiencing symptoms of COVID-19 and is seeking a medical diagnosis.

Franklin County will continue to follow the provisions of the FFCRA in regards to compensation limits paid over the course of the leave. Employees who have already used their allotment of emergency paid sick leave will not be given additional paid time off and must use their own accrued sick leave banks if they must take time off due to COVID-19. Employees may be requested to provide proof of medical need for the emergency leave time.

This extension of benefits will expire in 30 days.

ADOPTED this 11th day of January 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSENT/NON-VOTING:

ATTEST



Michael Nolte, Chairman, Board of Supervisors



Katy A. Flint, Auditor & Clerk to the Board

RESOLUTION #2021-09

Amend Fiscal Year 2020/2021 Franklin County Budget

WHEREAS, RESOLUTION #2021-09 Amends Fiscal Year 2020/2021 Franklin County Budget adjusting amounts from the original budget published in official County newspapers (Hampton Chronicle and The Sheffield Press) on February 26, 2020, to authorize an amendment and appropriation of funds to the appropriate departments as specified;

WHEREAS, increase/decrease in revenues are:

Intergovernmental	210,000	
Charges for Services	-3,000	
Use of Money & Property	-42,000	
Total	165,000	Increase in Revenues

WHEREAS, increase in expenditures are:

Public Safety & Legal Services	10,000	
Mental Health, ID & DD	19,270	
Roads & Transportation	305,000	
Gov't Services to Residents	-30,793	
Administration	7,672	
Debt Service	200	
Capital Projects	797,272	
	1,108,621	Increase in Expenditures

THEREFORE, said Amendment was approved with the increase/decrease in revenue and expenditures mentioned above;

BE IT DULY ADOPTED this 25th day of January 2020, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness


NAYS:

ABSENT/NOT VOTING:

FRANKLIN COUNTY BOARD OF SUPERVISORS


Mike Nolte, Chairman

ATTEST:


Katy Flint, Auditor & Clerk to the Board

RESOLUTION 2021-10

RESIDUAL EQUITY TRANSFER

WHEREAS, Franklin County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, desires to clean one fund that has a balance and transfer to another appropriate fund;

WHEREAS, presently the County is showing the following funds with a cash balance and the intent where to transfer the cash balances:

CURRENT FUND	AMOUNT OF CASH BALANCE	RESIDUAL EQUITY TRANSFER TO	REASON FOR TRANSFER
Whispering Willow Rebate Fund 28004-10300-814-99	\$468,055	Whispering Willow East 28004-00051-1500-99 3	The Rebate Amount has been met. The balance should be used to pay down debt.

WHEREAS, Whispering Willow Rebate funds will be absorbed by the Whispering Willow East Fund;

NOW, THEREFORE, Be it resolved by the Board of Supervisors of Franklin County, Iowa, directing the County Auditor to proceed with residual equity transfers, the amount of cash balance now in the current funds to the appropriate fund, mentioned above, due to the reason mentioned; said transfer is between budgetary funds.

BE IT DULY ADOPTED this 1st day of February 2021 said Resolution was adopted.


Mike Nolte
Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 2/1/21, by the following vote:


AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:


Katy A Flint
Auditor & Clerk to Board

RESOLUTION 2021-11

FRANKLIN COUNTY ELECTED OFFICIAL COMPENSATION

WHEREAS, the Franklin County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Franklin County Compensation Board met on January 5, 2021, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2021:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Attorney	\$96,720	7.03%	\$103,520
Auditor	\$66,200	2.64%	\$67,950
Recorder	\$63,550	6.92%	\$67,950
Treasurer	\$63,550	6.92%	\$67,950
Sheriff	\$85,660	7.00%	\$91,660
Supervisor	\$38,800	6.44%	\$41,300

Chairman of the Supervisors receives an additional \$1,500 stipend.

THEREFORE, BE IT RESOLVED that the Franklin County Board of Supervisors adopts the salary recommendations for elected officials for the fiscal year beginning July 1, 2021 as recommended by the Franklin County Compensation Board.

BE IT DULY ADOPTED this 1st day of February, 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSENT/NOT VOTING:

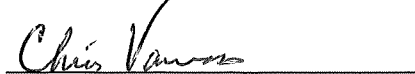
FRANKLIN COUNTY BOARD OF SUPERVISORS



Michael Nolte, Chairman



Gary McVicker



Chris Vanness

ATTEST:



Katy A Flint

Franklin County Auditor & Clerk to the Board

RESOLUTION 2021-12

THE AUTHORIZATION OF THE BOARD CHAIRMAN TO SIGN THE TREE & SHRUB CONTROL SERVICE CONTRACT
BETWEEN JOE HARRAH AND FRANKLIN COUNTY DRAINAGE.

WHEREAS, the Franklin County Board of Supervisors, acting as trustees of the Drainage Districts, has reviewed the attached agreement in substantially the form now before the Board for a Tree & Shrub Control Service Contract between Franklin County and Joe Harrah and agrees to its terms.

AYES: McVicker, Nolte, Vanness

NAYS:

ABSENT/NOT VOTING:

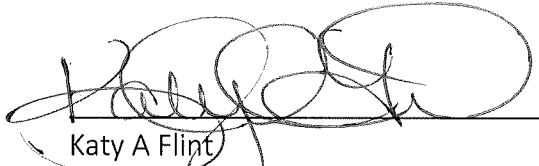
NOW, THEREFORE BE IT RESOLVED, the undersigned does hereby approve the resolution.

FRANKLIN COUNTY BOARD OF SUPERVISORS

ATTEST



Michael Nolte, Chairman



Katy A Flint

Franklin County Auditor & Clerk to the Board

12-13-2021

RESOLUTION 2021-13

OPERATING TRANSFER

WHEREAS, Franklin County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, desires to transfer cash from one fund to another for the purposes of supporting several county entities.

WHEREAS, presently the County has budgeted monies for the following transfer:

CURRENT FUND	AMOUNT OF TRANSFER	RESIDUAL EQUITY TRANSFER TO	REASON FOR TRANSFER
General Basic Fund 01000-10300-814-99-886	\$ 150,000	Public Health 60201-03000-9200-23	General Operating Budgeted Transfer
General Basic Fund 01000-10300-814-99-886	\$ 75,000	Homemakers 60202-10000-9000-12	General Operating Budgeted Transfer
General Basic Fund 01000-10300-814-99-164	\$195,000	Conservation 60215-10000-9000-22	General Operating Budgeted Transfer

NOW, THEREFORE, Be it resolved by the Board of Supervisors of Franklin County, Iowa, directing the County Auditor to proceed with the general operating transfers, the amount of transfer to the appropriate fund, mentioned above, due to the reason mentioned; said transfer is between budgetary funds.

BE IT DULY ADOPTED this 8th day of February 2021 said Resolution was adopted.



Mike Nolte

Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 2/8/21, by the following vote:


AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:


Katy A Flint
Auditor & Clerk to Board

RESOLUTION # 2021 - 14

**FAIR MARKET VALUE AND FENCE MOVING SCHEDULE
FOR PURCHASE OF RIGHT-OF-WAY IN FRANKLIN COUNTY, IOWA**

The Board of Supervisors of Franklin County, Iowa, has reviewed the fair market value and Corn Suitability Rating (CSR) for real property to be acquired for road improvements, and rate of payment for moving fence, and hereby establishes the following values for factors to be utilized.

1. Right-of-way to equal 100 percent CSR times CSR point valuation factor of property to be purchased, by the schedule below:

<u>Points</u>	<u>Factor</u>
Greater than or equal to 75	\$100/point
55 - 74	\$95/point
Less than or equal to 54	\$90/point

2. Temporary easement acquisition value to be 10% of right-of-way fee value.
3. Borrow dirt compensation to equal 100 percent CSR times CSR point valuation factor of property to be borrowed times 0.4.
4. Fence moving:
 - \$26.00 per rod for moving barbed wire fence and components.
 - \$32.00 per rod for moving woven wire fence and components.
 - \$32.00 per rod for moving combination woven/barbed wire fence and components.

The above rates are fair and impartial, in the opinion of the Board of Supervisors.

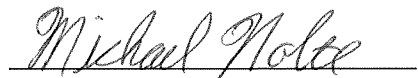
BE IT DULY ADOPTED this 16th day of February, with the vote thereon being as follows:

AYES:

NAYS:

ABSEBT/NOT VOTING:

FRANKLIN COUNTY BOARD OF SUPERVISORS



Michael Nolte, Chairman

ATTEST:



Katy A. Flint, Auditor & Clerk to Board

RESOLUTION 2021-15

APPOINTMENTS FOR 2021

WHEREAS, Franklin County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, does hereby appoint the following positions to the qualified individuals

POSITION	PERSON(S)	LENGTH OF TERM
Weed Commissioner	Dan Tilkes	3/1/2021-2/28/2024
Emergency Management Director	Joel McWilliams	1/2/2021-12/31/2024
Medical Examiner	Dr. Keith Hanson	1/2/2021-12/31/2024
Asst. Medical Examiner	Erran Miller	1/2/2021-12/31/2024

NOW, THEREFORE, Be it resolved by the Board of Supervisors of Franklin County, Iowa, does appoint these positions for the terms outline in this Resolution.

BE IT DULY ADOPTED this 16th day of February 2021 said Resolution was adopted.



Mike Nolte

Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 2/16/21, by the following vote:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:



Katy A Flint

Auditor & Clerk to Board

RESOLUTION NO. 2021-16

Resolution authorizing early redemption of General Obligation County Refunding Bonds, Series 2015A

WHEREAS, Franklin County, Iowa (the "County") previously issued its \$10,000,000 General Obligation County Refunding Bonds, Series 2015A, dated April 1, 2015 (the "Series 2015A Bonds"), a portion of which remain outstanding, as of June 1, 2021, as follows

<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate Per Annum</u>
2021	\$1,845,000	1.75%
2022	\$1,870,000	2.00%
2023	\$1,910,000	2.00%
2024	\$1,950,000	2.00%
2025	\$1,985,000	2.10%

; and

WHEREAS, pursuant to the resolution authorizing the issuance of the Series 2015A Bonds, the County reserved the right to call part or all of the Series 2015A Bonds for optional early redemption on June 1, 2020 or on any date thereafter, on terms of par and accrued interest; and

WHEREAS, it has been proposed that the Board authorize the early, partial redemption of the 2025 maturity of the Series 2015A Bonds in the amount of \$400,000 (the "Callable Series 2015A Bonds") on March 22, 2021 (the "Redemption Date");

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Franklin County, Iowa, as follows:

Section 1. UMB Bank, N.A., as Registrar and Paying Agent for the Series 2015A Bonds, is hereby authorized to take all action necessary to call the Callable Series 2015A Bonds for early redemption on the Redemption Date. UMB Bank, N.A. is further authorized and directed to give notice of such redemption by sending written notice by electronic means or regular mail to the registered owners of the Callable Series 2015A Bonds at the addresses shown on the County's registration books, not less than thirty (30) days prior to the Redemption Date.

Section 2. All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed.

RESOLUTION NO. #2021-17

APPROVAL OF FY21/22 MAXIMUM PROPERTY TAX DOLLARS

WHEREAS, Franklin County Supervisors, preparing the Fiscal Year 2021/2022 Budget, have considered the proposed FY21/22 county maximum property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site and/or social media accounts if applicable, and

WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on February 16th, 2021.

NOW THEREFORE, BE IT IS RESOLVED by the Board of Supervisors of Franklin County, Iowa, that the maximum property tax dollars for General County Services and Rural County Services for FY20/21 shall not exceed the following:

General County Services – \$5,023,032

Rural County Services - \$2,574,813

The Maximum Property Tax dollars requested in either General County Services or Rural County Services for FY21/22 does represent an increase of 102% from the Maximum Property Tax dollars requested for FY2020/F20212. General County Services has an increase of 111.54% and Rural County Services has an increase of 101.67%

BE IT DULY ADOPTED this 22nd day of February, 2021.

FRANKLIN COUNTY BOARD OF SUPERVISORS



Michael Nolte, Chairman


I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 2/22/21 with the following votes:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSENT/NOT VOTING:

ATTEST:


Katy A Flint
Franklin County Auditor

RESOLUTION 2021-18

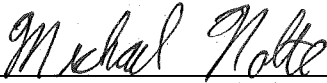
HEALTH INSURANCE EMPLOYEE CONTRIBUTION

WHEREAS, Franklin County, Iowa (the "County"), does wish to offer and provide their employees with benefits such as health insurance; and whereas they do require the employees to pay a portion of the health insurance premiums, the following schedule is set there forth:

Fiscal Year	Plan	Employee Portion
2021/2022	Family	\$135.00
2022/2023	Family	\$145.00
2023/2024	Family	\$155.00

NOW, THEREFORE, Be it resolved by the Board of Supervisors of Franklin County, Iowa, does adopt the schedule set forth.

BE IT DULY ADOPTED this 22nd day of February 2021 said Resolution was adopted.



Mike Nolte
Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 2/22/21, by the following vote:

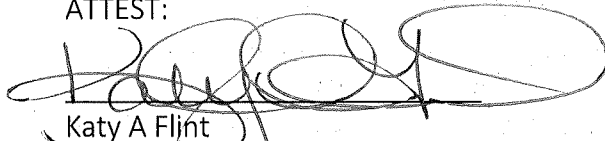
AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:



Katy A Flint
Auditor & Clerk to Board

RESOLUTION #2021-19

Amendment #2 Fiscal Year 2020/2021 Franklin County Budget

WHEREAS, RESOLUTION #2021-19 Amends Fiscal Year 2020/2021 Franklin County Budget adjusting amounts from the original budget published in official County newspapers (Hampton Chronicle and The Sheffield Press) on February 17th, 2021, to authorize an amendment and appropriation of funds to the appropriate departments as specified;

WHEREAS, increase in expenditures are:

Public Safety & Legal Services	\$25,000	Autopsy Fees
County Environment & Ed Administration	\$29,000	New Truck for Weed Commissioner
	\$5,339	Change in wage scale for Employees
Debt Service	\$400,000	Extra Principal Payment on Whispering Willows East
	\$459,339	Increase in Expenditures

THEREFORE, said Amendment was approved with the increase/decrease in revenue and expenditures mentioned above;

BE IT DULY ADOPTED this 1st day of March 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS:

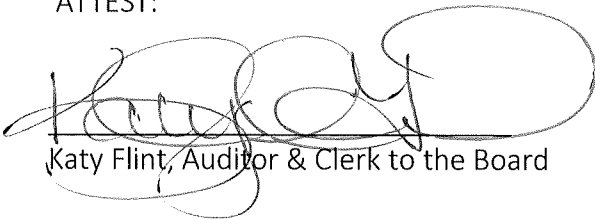
ABSENT/NOT VOTING:

FRANKLIN COUNTY BOARD OF SUPERVISORS



Mike Nolte, Chairman

ATTEST:



Katy Flint, Auditor & Clerk to the Board

**RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT
FRANKLIN COUNTY**

Fiscal Year July 1, 2020 - June 30, 2021

FRANKLIN COUNTY conducted a public hearing for the propose of amending the current budget for the fiscal year ending June 30, 2021

Meeting Date:	Meeting Time:	Meeting Location:
3/1/2021	09:30 AM	Franklin County Courthouse

The governing body of the FRANKLIN COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	8,112,792	0	8,112,792
Less: Uncollected Delinquent Taxes - Levy Year	2	1,250	0	1,250
Less: Credits to Taxpayers	3	402,409	0	402,409
Net Current Property Tax	4	7,709,133	0	7,709,133
Delinquent Property Tax Revenue	5	1,000	0	1,000
Penalties, Interest & Costs on Taxes	6	31,100	0	31,100
Other County Taxes/TIF Tax Revenues	7	3,731,064	0	3,731,064
Intergovernmental	8	5,677,354	0	5,677,354
Licenses & Permits	9	22,750	0	22,750
Charges for Service	10	505,800	0	505,800
Use of Money & Property	11	89,790	0	89,790
Miscellaneous	12	90,745	0	90,745
Subtotal Revenue	13	17,858,736	0	17,858,736
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	0	0
Operating Transfers In	15	3,685,479	0	3,685,479
Proceeds of Fixed Asset Sales	16	25,000	0	25,000
Total Revenues & Other Sources	17	21,569,215	0	21,569,215
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety and Legal Services	18	2,146,297	25,000	2,171,297
Physical Health and Social Services	19	1,631,543	0	1,631,543
Mental Health, ID & DD	20	413,398	0	413,398
County Environment & Education	21	1,304,816	29,000	1,333,816
Roads & Transportation	22	7,272,000	0	7,272,000
Government Services to Residents	23	522,316	0	522,316
Administration	24	2,370,244	5,339	2,375,583
Nonprogram Current	25	0	0	0
Debt Service	26	3,441,200	400,000	3,841,200
Capital Projects	27	1,474,272	0	1,474,272
Subtotal Expenditures	28	20,576,086	459,339	21,035,425
Other Financing Uses:				
Operating Transfers Out	29	3,685,479	0	3,685,479
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	24,261,565	459,339	24,720,904
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	-2,692,350	-459,339	-3,151,689
Beginning Fund Balance - July 1, 2020	33	10,596,740	0	10,596,740
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	7,001,933	0	7,001,933
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	927,251	0	927,251
Fund Balance - Unassigned	39	-24,794	-459,339	-484,133
Total Ending Fund Balance - June 30, 2021	40	7,904,390	-459,339	7,445,051

Explanation of Changes: Increase in autopsies, purchase of truck for Weed Commissioner, increase in benefits & wages due to wage scale, Extra Principal payment on debt.

Michael Nott

03/01/2021

Signature of Certification

Adopted On

[Signature]
County Auditor Signature of Certification

03/02/2021 07:11 AM

Page 1 of 1

RESOLUTION #2021-20
ADOPTION OF THE FRANKLIN COUNTY
FISCAL YEAR 2021/2022 PROPOSED BUDGET

WHEREAS the Board of Supervisors held a Public Hearing on Monday, March 15th, 2021 to receive comments regarding the proposed FY21/22 Budget .

WHEREAS, the FY21/22 Budget of expenditures and revenues as was published, per Public Notice, in the March 3rd, 2021, issue of the Official County newspapers, Hampton Chronicle and The Sheffield Press, and presented at the public hearing on March 15th, 2021

THEREFORE the Board of Supervisors hereby approves the proposed FY21/22 Budget as was presented and published. Budget certification attached.

PASSED AND ADOPTED this 15th day of March 2021.

FRANKLIN COUNTY BOARD OF SUPERVISORS



Michael Nolte, Chairman

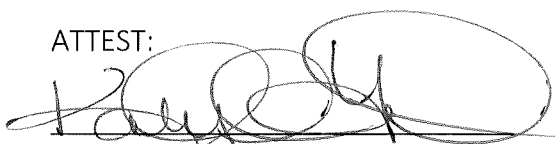
I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 3/15/2021 with the following votes:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSENT:

ATTEST:



Katy A Flint
Franklin County Auditor

RESOLUTION 2021-21

RESOLUTION TO RESCIND RESOLUTION 2020-42

WHEREAS, Resolution No 2020-42 was approved on July 13, 2020, for the purpose of requiring the wearing of masks when entering the County Courthouse or any County owned or County having a lease building at all times due to the COVID-19 Pandemic.

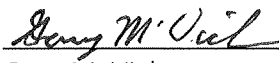
WHEREAS, the County believes that positivity levels in Franklin County are at a safer level and will no longer require the use of face coverings, but strongly recommend the wearing of masks in County owned or County leased buildings.

WHEREAS, the Board of Supervisors does give Department Heads and Building Managers the ability to require the use of face coverings if they feel necessary in their building/department.

WHEREAS, The Board of Supervisors does continue to recommend social distancing & proper hygiene of washing hands, utilizing hand sanitizer, etc. to help prevent the spread of diseases and illnesses.

NOW, THEREFORE, Be it resolved by the Board of Supervisors of Franklin County, Iowa, that Resolution #2020-42 is hereby rescinded.

BE IT DULY ADOPTED this 22nd day of February 2021 said Resolution was adopted.



Gary McVicker
Vice-Chairman Board of Supervisors

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 2/22/21, by the following vote:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:



Katy A Flint
Auditor & Clerk to Board

RESOLUTION 2021-22

RESOLUTION TO REVISE RESOLUTION 2020-61

WHEREAS, Resolution No 2020-61 was approved on December 8th, 2020, for the purpose of requiring employees to wear masks/face coverings due to the COVID-19 Pandemic.

WHEREAS, the County believes that positivity levels in Franklin County are at a safer level and will no longer require the use of face coverings, but strongly recommend the wearing of masks by employees in situations when social distancing cannot be achieved.

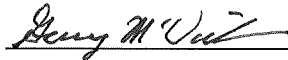
WHEREAS, the Board of Supervisors does give Department Heads and Building Managers the ability to require the use of face coverings if they feel necessary in their building/department by both employees & the public.

WHEREAS, the Board of Supervisors does recommend the use of masks in the provisions outlined in Resolution 2020-61.

WHEREAS, The Board of Supervisors does continue to recommend social distancing & proper hygiene of washing hands, utilizing hand sanitizer, etc. to help prevent the spread of diseases and illnesses.

NOW, THEREFORE, Be it resolved by the Board of Supervisors of Franklin County, Iowa, that Resolution #2020-61 is hereby amended.

BE IT DULY ADOPTED this 22nd day of February 2021 said Resolution was adopted.



Gary McVicker

Vice-Chairman Board of Supervisors

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 2/22/21, by the following vote:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:



Katy A Flint

Auditor & Clerk to Board

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY APPROVING A
SUBDIVISION WAIVER**

Resolution 2021-23

WHEREAS, The Franklin County Subdivision Ordinance 6.2 allows waivers to the requirements set therein, and

WHEREAS, Matthew Bell/Chuck Bell has asked for a subdivision waiver for the following parcel:

Parcel 2021-01 located in N ¼ NW ¼ Section 22-T91N-R22W of the 5th P.M. in Franklin County Iowa

To subdivide the building site, including home, to be used as a residence.

BE IT RESOLVED that The Franklin County Board of Supervisors approves the Subdivision Waiver.

PASSED AND ADOPTED this 29th day of March, 2021.



Gary McVicker, Vice-Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 3/29/2021, by the following vote:

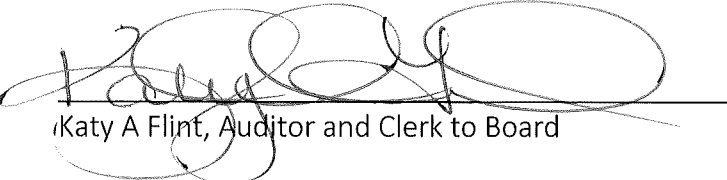
AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:



Katy A Flint, Auditor and Clerk to Board

RESOLUTION 2021-24
FRANKLIN COUNTY NOXIOUS WEED CONTROL
SUMMER OF 2021

BE IT RESOLVED BY THE Board of Supervisors of Franklin County, Iowa, that pursuant to provisions of Chapter 317, Code of Iowa, it is hereby ordered:

- 1) That each owner and each person in the possession or control of any land shall cut, burn or otherwise destroy all weeds thereon, as defined in this Chapter, as such times in each year and in such manner as shall prevent said weeds from blooming bearing seeds or coming to maturity, and shall keep said lands free from such growth of any other seeds as shall render the streets or highways adjoining said land unsafe for public travel. Weeds shall be cut, burned or otherwise destroyed on or before the following date and as often thereafter as necessary to prevent seed production:

June 15: Leafy spurge; Marijuana Plants; Perennial Pepper-grass; Buckthorn Rhamnus, not to include Rhamnus Frangula; Sour Dock Perennial Smooth Dock Perennial, Sheep Sorrel Perennial, Japanese Knotweed, Canadian Thistle; Russian Knapweed; Buckhorn; Perennial, Wild Mustard Annual, European Morning Glory or Field Bindweed; Wild Carrot Biennial, also known as Queen Anne's Lace; Poison Hemlock, Multiflora Rose, Common and Giant Ragweed; Wild Parsnip, Horse Nettle; Perennial Sow Thistle; Quack Grass; Butterprint Annual; Cocklebur; Bull Thistle; Wild Sunflower Annual; Teasel Biennial; Puncture Vine Annual; Shattercane Annual and all other species of Thistles belonging in genera of Cirsium and Carduus.

At all times and on all land Palmer Amaranth must be eradicated

- 2) That each owner and each person in the possession or control of land including right of way in Franklin County infested with any noxious weeds as defined in Iowa Code Chapter 317, above shall destroy the existing weeds within five days and shall adopt a program of weed destruction described by the Weed Commissioner which in five years may be expected to destroy and will immediately keep under control such infestations of said noxious weeds.
- 3) That if the owners or persons in possession or control of any land including right of way in Franklin County fail to comply with the foregoing orders, the Weed Commissioner shall cause this to be done and the expense of said work, including cost of serving notice and other costs, if any, to be assessed against the real estate. Applicable County or State ordinances whatever is more stringent can be implemented.

It will be the responsibility of each owner and each person in the possession or control of land to destroy said weeds in Franklin County Secondary Road ditches.

- 5) The County Auditor be and is hereby directed to cause notice of the making and entering the foregoing order by one publication in each of the official newspapers of the County.

BE IT FURTHER RESOLVED that Franklin County be designated as a weed control unit.

BY ORDER OF THE FRANKLIN COUNTY BOARD OF SUPERVISORS

Signed and dated this 5th day of April 2021.

ADOPTED this 5th day of April 2021, with the vote thereon being as follows:

AYES:

NAYS:

ABSENT/NOT VOTING:

FRANKLIN COUNTY BOARD OF SUPERVISORS



Mike Nolte, Chairman

ATTEST:


J. Flint, Auditor & Clerk

RESOLUTION #2021-25

IOWA DOT SECONDARY ROAD BUDGET AND
FIVE YEAR SECONDARY ROADS CONSTRUCTION PROGRAM

Whereas: The Iowa Code requires the Secondary Road Budget and Five Year Secondary Roads Construction Program to be adopted and submitted to the Iowa Department of Transportation annually by the Board of Supervisors on or before the fifteenth day of April.

NOW THEREFORE BE IT RESOLVED that the Franklin County Board of Supervisors adopts the 2022 Fiscal Year Secondary Road Budget and Five Year Secondary Roads Construction Program as presented by the Franklin County Engineer and to recommend that said budget and program be approved by the Iowa Department of Transportation.

ADOPTED this 12th day of April, 2021 with the vote thereon being as follows:

AYES:

NAYS:

ABSENT/NOT VOTING:



Mike Nolte, Chairman
Board of Supervisors

ATTEST: 

Katy Flint, Auditor

2021-26

Iowa Secretary of State
321 East 12th Street
Des Moines, IA 50319
sos.iowa.gov



FILED

Filing Date: 05/26/2021 03:35 PM
Filing Number: M513745

28E Agreement

	Full Legal Name	Organization Type	County
Party 1	Franklin County	County	Franklin
Party 2	Healthy Harvest of North Iowa	Private or Nonprofit	Franklin
Participants			

570 - Other Neighborhood Services

Service Type

To be a resource for creating, developing, and supporting a community-based North Iowa regional food system along with focusing on production, distribution & retail, access and consumption and organizational means.

Purpose

06/30/2024

Duration

Healthy-Harvest-of-NI-Signed.pdf

Upload Scanned Agreement

Contact Person: (Optional)

Katy

Contact First Name

Flint

Contact Last Name

Auditor

Job Title

Auditor

Department

kflint@co.franklin.ia.us

Email Address 1

6414566011

Phone



Document 20210920

Type 06 024 Pages 3
Date 5/24/2021 Time 3:07:19PM
Rec Amt \$.00

TONI WILKINSON, RECORDER'S OFFICE
FRANKLIN IOWA

Prepared by: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622
Return to: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622

RESOLUTION #2021-26

28E AGREEMENT BETWEEN FRANKLIN COUNTY AND HEALTHY HARVEST OF NORTH IOWA

RESOLUTION #2021-26: Approving the 28E Agreement between Healthy Harvest of North Iowa and Franklin County entering into an agreement to collaboratively support connecting and education the residents of the county in support in the local food system.

ADOPTED this 19th day of April with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

ABSTAIN:

NAYS: None

ABSENT/NOT VOTING:

All members voted aye. Resolution duly adopted.

FRANKLIN COUNTY BOARD OF SUPERVISORS

Mike Nolte, Chairman

ATTEST

Katy Flint, Auditor

AGREEMENT

This agreement is made this 15 day of May, 2021, by Franklin County, Iowa (hereinafter referred to as "Franklin County") and Healthy Harvest of North Iowa. (hereinafter referred to as "HHNI") in accordance with Chapter 28E, Code of Iowa, 2014; and

WHEREAS, Franklin County is a municipal government organized pursuant to Chapter 331 of Iowa Code; and

WHEREAS, the HHNI is a non-profit corporation established under the Iowa Non-Profit Corporation Act, chapter 504A, to be a resource for creating, developing, and supporting a community-based North Iowa regional food system along with focusing on production, distribution & retail, access and consumption and organizational means.

WHEREAS, Franklin County desires to collaboratively support connecting and educating the residents of the county in support of the local food system.

NOW, THEREFORE, BE IT RESOLVED that:

1. The HHNI Board will direct the expenditures of HHNI moneys allocated for supportive services programs including capacity building, operations, and technical assistance.
2. HHNI will coordinate educational workshops, encourage producer networks, provide technical support, and work on expanded market development.
3. HHNI will promote the purchase and consumption of locally produced foods through farmers markets, restaurants, & retail locations.
4. HHNI will connect producers and food businesses and facilitate local food system conversations that lead to programming.
5. HHNI will develop partnerships and lead discussions on numerous connections throughout our regional food system.
6. Franklin County will contribute \$3050 annually for three years to the HHNI from the county budget for the express purpose of funding creating, developing, and supporting a community based North Iowa regional food system for its residents.
7. HHNI will be responsible for the day to day operations of its programming and business.
8. HHNI will employ personnel to provide services included under this Agreement and pay all expenses.
9. The HHNI shall account for all contributions received from Franklin County and shall account for all income earned and expenditures made with respect to Franklin County funds.
10. The HHNI shall account for all other private and public source funds and for all income earned and expenditures made with respect to those funds and Franklin County will have access to this information, as requested.
11. The HHNI will provide annual progress reports to Franklin County as requested.
12. Should any of the provision contained in this Agreement be rendered or declared invalid by any reason of any existing or subsequently enacted legislation or by any decree of a court of competent jurisdiction, the remaining provisions shall nevertheless remain in full force and effect to the maximum extent permitted by law.
13. This Agreement may be terminated in part or in whole by mutual consent of the parties.
14. This Agreement shall in all respects be construed in accordance with and governed by all applicable laws and regulations of the federal and state government.
15. The duration of this Agreement shall extend to June 30, 2024, or until it is otherwise terminated or altered.

16. This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements between them relating to the subject matter hereof. This agreement may not be amended except in writing signed by the parties and recorded as set out below.

- a. The execution by the parties of this Agreement after acceptance and approval by the Franklin County Board of Supervisors
- b. An executed counterpart of photocopy of this Agreement is filed with the Secretary of State of the State of Iowa.
 - i. An executed counterpart of this Agreement is recorded in the office of the Recorder of Franklin County.
- c. No legal or administrative entity is being created by this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

FRANKLIN COUNTY

By: Michael Nolte
Chairman, Michael Nolte
Franklin County Board of Supervisors

Healthy Harvest of North Iowa

By: Marie Boyd
Executive Director, Marie Boyd

28E AGREEMENT

This agreement is made this 19 day of April, 2021, by Franklin County, Iowa (hereinafter referred to as "Franklin County") and Homeward, Inc. (hereinafter referred to as "Homeward") in accordance with Chapter 28E, Code of Iowa, 2021; and

WHEREAS, Franklin County is a county government organized pursuant to Chapter 331 of Iowa Code; and

WHEREAS, the Homeward is a non-profit corporation established under the Iowa Non-Profit Corporation Act, chapter 504, which was organized to improve the vitality of Iowa's rural communities by providing financial and other development services and to assist rural Iowa families with their housing needs and to help small communities and employers in rural Iowa (such strategies and services are hereinafter referred to as "Affordable Housing Strategies"); and

WHEREAS, Franklin County desires to collaboratively support Affordable Housing Strategies through this Agreement.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Homeward Board will direct the expenditures of HI moneys allocated for supportive services programs including capacity building, operations, and technical assistance.
2. Franklin County will contribute \$5000 to Homeward from the county budget for the express purpose of funding affordable housing programs pursuant to recommendations of the HI Board. The expenditure of which funding shall be focused on neighborhood revitalization including the rehabilitation of homes for low-moderate income families and down payment assistance in Franklin County.
3. Homeward shall account for all contributions received from Franklin County and shall account for all income earned and expenditures made with respect to Franklin County funds.
4. Homeward shall account for all other private and public source funds and for all income earned and expenditures made with respect to those funds and Franklin County will have access to this information, as requested.
5. Homeward shall deposit funds received in an FDIC insured bank account until disbursed.
6. Homeward will provide annual progress reports to Franklin County.
7. Should any of the provision contained in this Agreement be rendered or declared invalid by any reason of any existing or subsequently enacted legislation or by any decree of a court of competent jurisdiction, the remaining provisions shall nevertheless remain in full force and effect to the maximum extent permitted by law.
8. This Agreement may be terminated in part or in whole by mutual consent of the parties.
9. This Agreement shall in all respects be construed in accordance with and governed by all applicable laws and regulations of the federal and state government.
10. The duration of this Agreement shall extend to June 30, 2022, or until it is otherwise terminated or altered.
11. This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements between them relating to the subject matter hereof. This agreement may not be amended except in writing signed by the parties and recorded as set out below.
 - a. The execution by the parties of this Agreement after acceptance and approval by the Franklin County Board of Supervisors
 - b. An executed counterpart of photocopy of this Agreement is filed with the Secretary of State of the State of Iowa.

- i. An executed counterpart of this Agreement shall be recorded in the office of the Recorder of Franklin County.
- c. No legal or administrative entity is being created by this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

FRANKLIN COUNTY

By: Michael Nolte
Chairman
Franklin County Board of Supervisors

Homeward, Inc

By: Cse OR
Executive Director, Cheryl Rhead

2021-27

Iowa Secretary of State
321 East 12th Street
Des Moines, IA 50319
sos.iowa.gov



FILED

Filing Date: 05/11/2021 01:59 PM
Filing Number: M513707

28E Agreement

	Full Legal Name	Organization Type	County
Party 1	Franklin County	County	Franklin
Party 2	Homeward, Inc	Private or Nonprofit	Humboldt
Participants			

540 - Housing
Service Type

To collaboratively support Affordable Housing Strategies.
Purpose

06/30/2022
Duration

28E-Homeward-Inc..pdf
Upload Scanned Agreement

Contact Person: (Optional)

Katy
Contact First Name

Flint
Contact Last Name

Auditor
Job Title

Auditor
Department

kflint@co.franklin.ia.us
Email Address 1

6414566011
Phone



Document 20210810

Type 06 024

Pages 3

Date 5/10/2021 Time 3:39:31PM

Rec Amt \$.00

TONI WILKINSON, RECORDER'S OFFICE
FRANKLIN IOWA

Prepared by: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622

Return to: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622

RESOLUTION #2021-27

28E AGREEMENT BETWEEN FRANKLIN COUNTY AND HOMEWARD INC.

RESOLUTION #2021-26: Approving the 28E Agreement between Homeward Inc and Franklin County entering into an agreement to collaboratively support Affordable Housing Strategies.

ADOPTED this 19th day of April with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

ABSTAIN:

NAYS: None

ABSENT/NOT VOTING:

All members voted aye. Resolution duly adopted.

FRANKLIN COUNTY BOARD OF SUPERVISORS

Mike Nolte, Chairman

ATTEST:

Katy Flint, Auditor



Document 20210810

Type 06 024

Pages 3

Date 5/10/2021 Time 3:39:31PM

Rec Amt \$.00

TONI WILKINSON, RECORDER'S OFFICE
FRANKLIN IOWA

Prepared by: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622
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RESOLUTION #2021-27

28E AGREEMENT BETWEEN FRANKLIN COUNTY AND HOMEWARD INC.

RESOLUTION #2021-26: Approving the 28E Agreement between Homeward Inc and Franklin County entering into an agreement to collaboratively support Affordable Housing Strategies.

ADOPTED this 19th day of April with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

ABSTAIN:

NAYS: None

ABSENT/NOT VOTING:

All members voted aye. Resolution duly adopted.

FRANKLIN COUNTY BOARD OF SUPERVISORS

Mike Nolte, Chairman

ATTEST:

Katy Flint, Auditor

28E AGREEMENT

This agreement is made this 19 day of April, 2021, by Franklin County, Iowa (hereinafter referred to as "Franklin County") and Homeward, Inc. (hereinafter referred to as "Homeward") in accordance with Chapter 28E, Code of Iowa, 2021; and

WHEREAS, Franklin County is a county government organized pursuant to Chapter 331 of Iowa Code; and

WHEREAS, the Homeward is a non-profit corporation established under the Iowa Non-Profit Corporation Act, chapter 504, which was organized to improve the vitality of Iowa's rural communities by providing financial and other development services and to assist rural Iowa families with their housing needs and to help small communities and employers in rural Iowa (such strategies and services are hereinafter referred to as "Affordable Housing Strategies"); and

WHEREAS, Franklin County desires to collaboratively support Affordable Housing Strategies through this Agreement.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Homeward Board will direct the expenditures of HI moneys allocated for supportive services programs including capacity building, operations, and technical assistance.
2. Franklin County will contribute \$5000 to Homeward from the county budget for the express purpose of funding affordable housing programs pursuant to recommendations of the HI Board. The expenditure of which funding shall be focused on neighborhood revitalization including the rehabilitation of homes for low-moderate income families and down payment assistance in Franklin County.
3. Homeward shall account for all contributions received from Franklin County and shall account for all income earned and expenditures made with respect to Franklin County funds.
4. Homeward shall account for all other private and public source funds and for all income earned and expenditures made with respect to those funds and Franklin County will have access to this information, as requested.
5. Homeward shall deposit funds received in an FDIC insured bank account until disbursed.
6. Homeward will provide annual progress reports to Franklin County.
7. Should any of the provision contained in this Agreement be rendered or declared invalid by any reason of any existing or subsequently enacted legislation or by any decree of a court of competent jurisdiction, the remaining provisions shall nevertheless remain in full force and effect to the maximum extent permitted by law.
8. This Agreement may be terminated in part or in whole by mutual consent of the parties.
9. This Agreement shall in all respects be construed in accordance with and governed by all applicable laws and regulations of the federal and state government.
10. The duration of this Agreement shall extend to June 30, 2022, or until it is otherwise terminated or altered.
11. This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements between them relating to the subject matter hereof. This agreement may not be amended except in writing signed by the parties and recorded as set out below.
 - a. The execution by the parties of this Agreement after acceptance and approval by the Franklin County Board of Supervisors
 - b. An executed counterpart of photocopy of this Agreement is filed with the Secretary of State of the State of Iowa.

- i. An executed counterpart of this Agreement shall be recorded in the office of the Recorder of Franklin County.
- c. No legal or administrative entity is being created by this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

FRANKLIN COUNTY

By: Michael Nolte
Chairman
Franklin County Board of Supervisors

Homeward, Inc

By: Cse DE
Executive Director, Cheryl Rhead

RESOLUTION 2021-28

CREATING THE AMERICAN RESCUE PLAN of 2021 FUND

WHEREAS, the Franklin County Board of Supervisors and the State of Iowa are eligible for receiving the American Rescue Plan of 2021 funding. and;

WHEREAS, a separate accounting of the revenues and expenses for this funding source is desired as local governments are required to "provide periodic reports with a detailed accounting of the use of funds". Failure to submit required reports or misuse of funds will result in the recoup of funds by the federal government.

NOW, THEREFORE, BE IT RESOLVED that a sub-fund under the General Basic fund be created called "American Rescue Plan of 2021" fund (60106) for the purpose of accounting for the estimated \$1,953,014 ARP Act federal funding. The budgetary fund shall be subject to standard county accounting practices and policies. The balance in the ARA of 2021 fund shall be held as an unassigned fund balance pursuant to the county's Fund Classification Policy. All revenues and expenses starting with 2020-2021 fiscal year shall be accounted for in this fund.

The Vote Was As Follows:

Ayes: McVicker, Nolte, Vanness

Nays:

Absent/Abstain:

Resolution declared adopted on April 26, 2021.



Mike Nolte, Chairman
Franklin County Board of Supervisors



Katy A Flint, Franklin County Auditor

RESOLUTION #2021-29

A Resolution Setting the Per Diem Rate for Section 2.11 Reimbursable Expenses per the Franklin County Employee Handbook

WHEREAS, the updated Franklin County Employee Handbook final copy was presented and approved by the Board of Supervisors on August 19, 2019;

WHEREAS, the Board of Supervisors does acknowledge the importance of annual review of policies;

WHEREAS, in said Employee Handbook, Section 2.11 mentions the Board act on the per diem rate of meal reimbursement through a Board Resolution.

Section 2.11 reads as follows:

An employee required to use his or her own vehicle to fulfill the job requirements of the County will be reimbursed at the current mileage allowance. All mileage reimbursements must have approval of the department head.

The following expenses for County approved meetings, training, and conventions will be considered for reimbursement if submitted within 90 days of the expenditure:

- a. Registration fees (may be paid directly by the County)
- b. Lodging expenses at reasonable cost
- c. Reasonable non-taxable meal expenses when staying overnight while attending meetings pertaining to County government will be reimbursed at a per diem rate determined by the Board of Supervisors through a resolution. Overnight stay is defined as a meeting over 70 miles away. If the Department Head determines that a motel stay for a location that may be lesser than 70 miles is warranted, it may be considered an overnight stay with meals pad. Taxable meals for one-day meetings will not be reimbursed.
- d. Auto mileage at the established County rate per mile. If available, a County vehicle may be used for this purpose upon approval by the department head; and
- e. Necessary parking fees will be reimbursed upon presentation of receipts.

Travel expense reports and receipts are to be submitted after the employee returns from the event. Reimbursements will only be paid up to the maximum allowed with receipts to correspond with said reimbursements. Time & expenses that are not work related will not be paid. Compensation for attending required in-service meetings, schools, or other delegated meetings will be in accordance with the Fair Labor Standards Act.

THEREFORE, the Board of Supervisors has set \$40.00 per day per diem for in-state travel and \$50 a day per diem for out-of-state travel; to be reimbursed for County Employees who incur the need for meal reimbursements for overnight stays. Effective upon the passing of this resolution.

BE IT DULY ADOPTED this 26th day of April, 2021, with the vote thereon being as follows,

AYES: McVicker, Nolte, Vanness

NAYS:

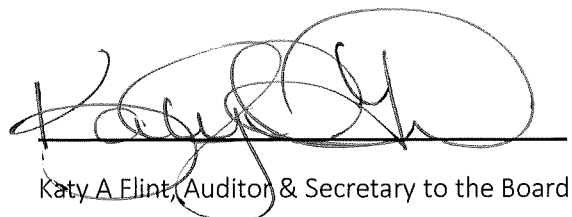
ABSENT/ABSTAIN:

FRANKLIN COUNTY BOARD OF SUPERVISORS:

ATTEST:



Mike Nolte, Chairman


Katy A. Flint, Auditor & Secretary to the Board

2021-30

Iowa Secretary of State
321 East 12th Street
Des Moines, IA 50319
sos.iowa.gov



FILED

Filing Date: 05/06/2021 08:07 AM
Filing Number: M513702

28E Agreement

	Full Legal Name	Organization Type	County
Party 1	Franklin County	County	Franklin
Party 2	CAL Over 60's	Private or Nonprofit	Franklin
Participants			

500 - COMMUNITY AND NEIGHBORHOOD SERVICES

Service Type

To collaboratively provide a place of fellowship, meals, & outreach to senior citizens in the Coulter, Alexander, & Latimer communities
Purpose

06/30/2024

Duration

CAL-Over-60.pdf

Upload Scanned Agreement

Contact Person: (Optional)

Katy

Contact First Name

Flint

Contact Last Name

Franklin County Auditor

Job Title

Auditor

Department

kflint@co.franklin.ia.us

Email Address 1

6414566011

Phone

AGREEMENT

This agreement is made this 3rd day of May, 2021, by Franklin County, Iowa (hereinafter referred to as "Franklin County") and the CAL Over 60's (hereinafter referred to as "CO60") in accordance with Chapter 28E, Code of Iowa, 2014; and

WHEREAS, Franklin County is a municipal government organized pursuant to Chapter 331 of Iowa Code; and

WHEREAS, the CO60 is a non-profit corporation established under the Iowa Non-Profit Corporation Act, chapter 504A, which was organized to provide a place of fellowship, meals, and outreach for senior citizens in the Coulter, Alexander, & Latimer communities.

WHEREAS, Franklin County desires to collaboratively support the senior population of the county through this Agreement.

NOW, THEREFORE, BE IT RESOLVED that:

1. The CO60 Board will direct the expenditures of CO60 moneys allocated for supportive services programs including, but not limited to: operations and technical assistance.
2. Franklin County will contribute \$550 annually for three years to CO60 from the county budget for the express purpose of funding meals and activities.
3. CO60 must assure that the maximum number of individuals will have opportunity to participate and will not turn away any persons from participating in the program due to race, religion, financial position, or otherwise.
4. CO60 will provide regular and varied activities for area seniors including, but not limited to: blood pressure checks, devotions, etc
5. CO60 will organize meals for all participants twice a month.
6. CO60 will manage and employ any personnel needed to provide services included under this Agreement and pay all expenses.
7. CO60 shall account for all contributions received from Franklin County and shall account for all income earned and expenditures made with respect to Franklin County funds.
8. CO60 shall account for all other private and public source funds and for all income earned and expenditures made with respect to those funds and Franklin County will have access to this information, as requested.
9. CO60 will provide annual progress reports to Franklin County as requested.
10. Should any of the provision contained in this Agreement be rendered or declared invalid by any reason of any existing or subsequently enacted legislation or by any decree of a court of competent jurisdiction, the remaining provisions shall nevertheless remain in full force and effect to the maximum extent permitted by law.
11. This Agreement may be terminated in part or in whole by mutual consent of the parties.
12. This Agreement shall in all respects be construed in accordance with and governed by all applicable laws and regulations of the federal and state government.
13. The duration of this Agreement shall extend to June 30, 2024, or until it is otherwise terminated or altered.
14. This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements between hem relating to the subject matter hereof. This agreement may not be amended except in writing signed by the parties and recorded as set out below.

- a. The execution by the parties of this Agreement after acceptance and approval by the Franklin County Board of Supervisors
- b. An executed counterpart of photocopy of this Agreement is filed with the Secretary of State of the State of Iowa.
 - i. An executed counterpart of this Agreement is recorded in the office of the Recorded of Franklin County.
- c. No legal or administrative entity is being created by this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

FRANKLIN COUNTY

By: Michael Nolte
 Chairman, Michael Nolte
 Franklin County Board of Supervisors

CAL Over 60's

By: Mardell Jorgensen
 Director, Mardell Jorgensen

LaVonne E. Plagge - Treasurer, LaVonne Plagge
 Norma J. Alderdyce Board member Norma J. Alderdyce
 Vernon E. Honold Pres. Vernon E. Honold
 G. Joy Christiansen Vice Chairman
 G. Joy Christiansen



Document 20210758

Type 06 024

Pages 3

Date 5/04/2021 Time 11:27:36AM

Rec Amt \$.00

TONI WILKINSON, RECORDER'S OFFICE
FRANKLIN IOWA

Prepared by: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622
Return to: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622

RESOLUTION #2021-30

28E AGREEMENT BETWEEN FRANKLIN COUNTY AND CAL Over 60's

RESOLUTION #2021-26: Approving the 28E Agreement between CAL Over 60's and Franklin County entering into an agreement to collaboratively provide a place of fellowship, meals, & outreach to senior citizens in the Coulter, Alexander, & Latimer communities.

ADOPTED this 3rd day of May with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

ABSTAIN:

NAYS: None

ABSENT/NOT VOTING:

All members voted aye. Resolution duly adopted.

FRANKLIN COUNTY BOARD OF SUPERVISORS

Mike Nolte, Chairman

ATTEST:

Katy Flint, Auditor

AGREEMENT

This agreement is made this 3rd day of May, 2021, by Franklin County, Iowa (hereinafter referred to as "Franklin County") and the CAL Over 60s (hereinafter referred to as "CO60") in accordance with Chapter 28E, Code of Iowa, 2014; and

WHEREAS, Franklin County is a municipal government organized pursuant to Chapter 331 of Iowa Code; and

WHEREAS, the CO60 is a non-profit corporation established under the Iowa Non-Profit Corporation Act, chapter 504A, which was organized to provide a place of fellowship, meals, and outreach for senior citizens in the Coulter, Alexander, & Latimer communities.

WHEREAS, Franklin County desires to collaboratively support the senior population of the county through this Agreement.

NOW, THEREFORE, BE IT RESOLVED that:

1. The CO60 Board will direct the expenditures of CO60 moneys allocated for supportive services programs including, but not limited to: operations and technical assistance.
2. Franklin County will contribute \$550 annually for three years to CO60 from the county budget for the express purpose of funding meals and activities.
3. CO60 must assure that the maximum number of individuals will have opportunity to participate and will not turn away any persons from participating in the program due to race, religion, financial position, or otherwise.
4. CO60 will provide regular and varied activities for area seniors including, but not limited to: blood pressure checks, devotions, etc
5. CO60 will organize meals for all participants twice a month.
6. CO60 will manage and employ any personnel needed to provide services included under this Agreement and pay all expenses.
7. CO60 shall account for all contributions received from Franklin County and shall account for all income earned and expenditures made with respect to Franklin County funds.
8. CO60 shall account for all other private and public source funds and for all income earned and expenditures made with respect to those funds and Franklin County will have access to this information, as requested.
9. CO60 will provide annual progress reports to Franklin County as requested.
10. Should any of the provision contained in this Agreement be rendered or declared invalid by any reason of any existing or subsequently enacted legislation or by any decree of a court of competent jurisdiction, the remaining provisions shall nevertheless remain in full force and effect to the maximum extent permitted by law.
11. This Agreement may be terminated in part or in whole by mutual consent of the parties.
12. This Agreement shall in all respects be construed in accordance with and governed by all applicable laws and regulations of the federal and state government.
13. The duration of this Agreement shall extend to June 30, 2024, or until it is otherwise terminated or altered.
14. This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements between hem relating to the subject matter hereof. This agreement may not be amended except in writing signed by the parties and recorded as set out below.

- a. The execution by the parties of this Agreement after acceptance and approval by the Franklin County Board of Supervisors
- b. An executed counterpart of photocopy of this Agreement is filed with the Secretary of State of the State of Iowa.
 - i. An executed counterpart of this Agreement is recorded in the office of the Recorded of Franklin County.
- c. No legal or administrative entity is being created by this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

FRANKLIN COUNTY

By: Michael Nolte
Chairman, Michael Nolte
Franklin County Board of Supervisors

CAL Over 60's

By: Mardell Jorgensen
Director, Mardell Jorgensen

LaVonne E. Plagge - Treasurer, LaVonne Plagge
Norma J. Alderdyce Board member, Norma J. Alderdyce
Vernon E. Honold Pres. Vernon E. Honold
G. Joy Christiansen, Vice Chairman
G. Joy Christiansen

RESOLUTION #2021-31

AMENDING FRANKLIN COUNTY HANDBOOK SECTION 5.1 GROUP MEDICAL INSURANCE

WHEREAS, The updated Franklin County Employee Handbook final copy was presented and approved by the Board of Supervisors on August 19, 2019;

WHEREAS, the Board of Supervisors are amending Section 5.1 GROUP MEDICAL INSURANCE;

WHEREAS, as it was approved August 19, 2019 it read as follows:

GROUP MEDICAL INSURANCE 5.1

In order to protect both employees and their families against the consequences of medical expenses caused by sickness or accidents, Franklin County provides eligible employees with the opportunity to participate in a group health insurance program. The insurance program, coverage and eligibility will be subject to all terms and conditions of the contract with the insurance carrier selected by the County. Details of the plan, including benefit levels and covered expenses, are explained in the County's group health insurance plan booklet.

Eligibility

Franklin County will offer each eligible employee health insurance coverage as required by law. Employees with family health coverage will pay a portion of the cost of the dependent premium.

Part-time employees working at least twenty (20) hours a week on a continuous basis are eligible to participate in the County's group medical insurance program with the employee paying a portion of the premium.

Employees may authorize a payroll deduction for the employee's share of the premium cost.

Enrollment

Upon employment, an employee will receive an application form to complete and sign. This form tells the County whether or not the employee wishes to enroll himself/herself and eligible dependents in the Plan. If an employee does not elect plan coverage at time of employment, but wishes to enroll at a later date, coverage and eligibility will be subject to all terms and conditions of the contract with the insurance carrier selected by the County.

When Coverage Begins

Normally, because insurance premiums are paid on the first of the month, insurance coverage for an employee enrolling in the plan will be effective on the first of the month following the date of hire.

When Coverage Ends

Insurance coverage will end on the last day of the month for which premiums have already been paid. Premiums are deducted from an employee's paycheck on the second pay period of the month, so if an employee will be paid wages on that pay period, the coverage will terminate on the last day of the following month. If an employee will not be paid wages for the second pay period of the month, coverage will terminate on the last day of the month of termination. Please review Section 5.3 of this handbook for details about continuing health insurance benefits after termination of employment.

WHEREAS, the Board of Supervisors has chosen to amend Section 5.1 to read as follows:

GROUP MEDICAL INSURANCE

5.1

In order to protect both employees and their families against the consequences of medical expenses caused by sickness or accidents, Franklin County provides eligible employees with the opportunity to participate in a group health insurance program. The insurance program, coverage and eligibility will be subject to all terms and conditions of the contract with the insurance carrier selected by the County. Additional details of the plan, including benefit levels and covered expenses, can be found in the County's summary plan description.

Eligibility

All Franklin County employees scheduled to work at least twenty (20) hours per week or more are eligible to participate in the County's group medical insurance plan. Coverage is available to both employees and their eligible dependents as defined by the insurance plan.

Franklin County will pay the entire premium for single coverage on employees working full-time (30 hours or more per week) and a portion of the premiums for family coverage. Part-time employees working at least 20 hours per week but less than 30 hours per week will pay a portion of the premium for single coverage as well as family coverage.

Employee's share of the premium cost will be paid by payroll deductions. Any errors made relative to insurance premiums will be adjusted accordingly either in the employee's favor (refunding premiums) or in the County's favor (deducting missed premiums). Repayment arrangements will be made between the affected employee and the Human Resources/Payroll office on a case-by-case basis.

Enrollment

Upon employment, an employee will receive an application form to complete and sign. This form tells the County whether the employee wishes to enroll himself/herself and eligible dependents in the Plan. Employees have up to sixty (60) days from their date of hire to elect coverage. If an employee does not elect plan coverage at time of employment, but wishes to enroll later, coverage and eligibility will be subject to all terms and conditions of the contract with the insurance carrier selected by the County.

When Coverage Begins

If the employee is a new hire, coverage becomes effective on the first day of the month following date of hire. For current eligible employees that experience a qualifying life event, the effective date of coverage or change in coverage will depend on the date the life event occurred. Eligible employees that did not enroll during their new hire period or special enrollment period following a qualifying life event but choose to do so during the County's annual open enrollment will see coverage become effective on the first day of the month of the new plan year.

Employees that were previously ineligible for coverage but move into an eligible position or status will be treated as a new hire with coverage beginning on the first day of the month following the effective date of the status change.

Once made, elections are fixed for the remainder of the plan year. Changes in coverage are only allowed during the County's annual open enrollment period, unless a qualifying life event has occurred or otherwise required by law.

When Coverage Ends

Insurance coverage will end on the last day of the month for which the employee terminates employment for any reason. Please review Section 5.3 of this handbook for details about continuing health insurance benefits after termination of employment. Please contact Human Resources within 30 days of an employment status change or life event to determine if the event qualifies for a change in coverage. The Human Resources office is available to answer coverage questions, provide information on associated costs, and assist in enrollment as needed.

THEREFORE, the amended section is effective upon the passing of this resolution.

BE IT DULY ADOPTED the 3rd day of May, 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS:

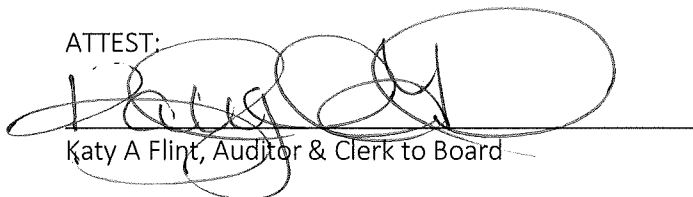
ABSENT/NOT VOTING:

FRANKLIN COUNTY BOARD OF SUPERVISORS



Michael Nolte, Chairman

ATTEST:



Katy A Flint, Auditor & Clerk to Board

RESOLUTION 2021-32

AN AGREEMENT BETWEEN FRANKLIN COUNTY, IOWA AND PUBLIC PROFESSIONAL AND MAINTENANCE
EMPLOYEES, LOCAL 2003, INTERNATIONAL UNION OF PAINTERS AND ALLIED TRADES, AFL-CIO. DATED JULY 1ST
2021-JUNE 30, 2024.

WHEREAS, the Franklin County Board of Supervisors, acting as decision makers for Franklin County, Iowa, has reviewed the attached agreement in substantially the form now before the Board for an agreement between Franklin County, Iowa, and Public Professional and Maintenance Employees, Local 203, International Union of Painters and Allied Trades, AFL-CIO which represents the complete and final agreement on all bargainable issues between the Employer and the Union.

BE IT DULY ADOPTED this 3rd day of May, 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness


NAYS:

ABSENT/NOT VOTING:


NOW, THEREFORE BE IT RESOLVED, the undersigned does hereby approve the resolution.

FRANKLIN COUNTY BOARD OF SUPERVISORS

ATTEST



Michael Nolte, Chairman



Katy A Flint, Auditor & Clerk to the Board

AGREEMENT

THIS AGREEMENT entered into this 1st day of July, 2021, by and between FRANKLIN COUNTY, IOWA, hereinafter referred to as the "Employer," and PUBLIC PROFESSIONAL AND MAINTENANCE EMPLOYEES, LOCAL 2003, INTERNATIONAL UNION OF PAINTERS AND ALLIED TRADES, AFL-CIO, hereinafter referred to as the "Union" represents the complete and final agreement on all bargainable issues between the Employer and the Union. Throughout this Agreement, where the word "Act" appears, this refers to the Iowa Public Employment Relations Act, identified as Senate File 531, which was signed into law on April 23, 1974.

ARTICLE 1: DEFINITIONS

1.01 Bargaining Unit

The bargaining unit recognized by the Employer and defined in PERB Case #3706.

INCLUDED: All regular full-time employees of the Franklin County Secondary Road Department, including all truck operators; truck operator/equipment operator; truck operator/signs; mechanic and motorgrader operator.

EXCLUDED: Engineer, secretary to County Engineer; maintenance supervisor; road foreman; shop clerk; janitor; engineering technician and all other persons excluded by Section 4 of the Act.

ARTICLE 2: JOB CLASSIFICATIONS, WAGES AND COMPENSATION

2.01 Labor Grades

For the purpose of the administration of this Contract, the employees within the Bargaining Unit shall be divided into the following Labor Grades:

A. Probationary Employees – New Hires

Any newly hired employee shall remain a probationary employee for a period of one hundred twenty (120) days or the date the employee receives a CDL, whichever occurs last. All probationary employees shall be compensated at a rate per hour which is ninety percent (90%) of the rate of pay for the Labor Grade in which the employee was hired. Upon satisfactory completion of the probationary period, employees will be paid ninety-five percent (95%) of the rate of pay for the appropriate Labor Grade. Upon one (1) year of service, the employees will receive the regular rate of pay for the Labor Grade in which they were hired.

B. General Maintenance Labor Guide

The Labor Guide includes the job classifications of:

General Labor	Excavator Operator
Truck Operator	Dozer Operator
Motorgrader Operator	Backhoe Operator
Crewleader.	Sign Truck Operator

Employees operating the excavator and dragline shall be paid a fifty cent (\$.50) per hour premium for all hours of operation, including maintenance time.

Employees operating the dozer, backhoe and sign truck shall be paid a thirty cent (\$.30) per hour premium for all hours of operation, including maintenance time.

The Employer may temporarily assign employees to various job classifications within this Labor Guide.

C. Mechanic Labor Grade

This Labor Grade includes the job classification of mechanic.

2.02 Wage Rates

Employees shall be compensated for their regular straight-time hours worked pursuant to the schedule set forth in Exhibit "A," a copy of which is attached hereto and incorporated herein by this reference as though fully set forth.

2.03 Pay Periods

Time sheets are to be turned in to the County Engineer's office on Monday following each two (2) week's pay period. The workweek runs from 12:01 a.m. Sunday to 12:00 midnight Saturday. Warrants will be issued at the end of each two (2) week pay period following receipt of all signed time sheets in the County Engineer's office on the Wednesday morning following the pay period. Paychecks are normally issued every other Wednesday. However, if a holiday falls on a Monday, Tuesday, or Wednesday of a payroll week, paychecks will be issued on Thursday.

ARTICLE 3: DURATION

3.01 Term

This Agreement shall be in full force and effect from the first (1st) day of July, 2021, through and including the thirtieth (30th) day of June, 2024.

IN WITNESS WHEREOF, this Agreement has been agreed to and executed by both parties on the 4th day of June, 2021.

EMPLOYOR:
FRANKLIN COUNTY, IOWA

UNION:
**PUBLIC, PROFESSIONAL AND
MAINTENANCE EMPLOYEES,
LOCAL UNION NO. 2003**

By: _____
Chief Negotiator

By: Mark A. Hubbell
Business Representative

By: Michael Nottel
Board of Supervisors

By: _____
Employee

By: Greg M. Voss
Board of Supervisors

By: _____
Employee

By: Chris Varns
Board of Supervisors

By: _____
Employee

**FRANKLIN COUNTY SECONDARY ROAD DEPARTMENT
EXHIBIT "A"**

7/01/21 – Market adjustment of \$.35 plus 2% ATB

7/01/22 – 2% ATB

7/01/23 – 2% ATB

	July 1, 2021 Through June 30, 2022	July 1, 2022 Through June 30, 2023	July 1, 2023 Through June 30, 2024
Probationary, 0-4 months	90%	90%	90%
New Employees, 5-12 months	95%	95%	95%
General Maintenance Labor Grade	\$23.17	\$23.63	\$24.10
Mechanic Labor Grade	\$24.19	\$24.67	\$25.16
General Maintenance/Crew Leader	\$23.90	\$24.38	\$24.87

Resolution #2021-33

WHEREAS, the United State Department of Commerce conducts the United States Census every ten years;

WHEREAS, Iowa Code Section 331.210A states that a Temporary County Redistricting Commission shall be established to adopt the County's precinct boundaries;

NOW THEREFORE, BE IT RESOLVED that the following named individuals shall be appointed to the Franklin County Temporary Redistricting Commission:

1. Jay VanWert Sr
2. Brian Borcharding
3. Luella Rodemeyer
4. Catherine Crooks
5. John Colombo

Dated this 10th day of May, 2021.



Michael Nolte, Chair

ATTEST:



Katy A Flint, Franklin County Auditor &
Clerk to the Board

Resolution #2021-33

Establishment of Temporary County Redistricting Commission and Setting the Compensation for the Same

WHEREAS, the United State Department of Commerce conducts the United States Census every ten years;

WHEREAS, Iowa Code Section 331.210A states that a Temporary County Redistricting Commission shall be established to adopt the County's precinct boundaries;

WHEREAS, the Franklin County Board of Supervisors does appreciate the time of the volunteers and agrees to compensate them \$50.00 per meeting in addition to \$0.51 per mile to travel to and from meetings.

NOW THEREFORE, BE IT RESOLVED that the following named individuals shall be appointed to the Franklin County Temporary Redistricting Commission:

1. Jay VanWert Sr
2. Brian Borcharding
3. Luella Rodemeyer
4. Catherine Crooks
5. John Colombo

Dated this 10th day of May, 2021.



Michael Nolte, Chair

ATTEST:


Katy A Flint, Franklin County Auditor &
Clerk to the Board

Resolution No. 2021-34
Resolution Adopting Franklin County Multi-Jurisdictional
Multi Hazard Mitigation Plan

A RESOLUTION OF THE FRANKLIN COUNTY IOWA BOARD OF SUPERVISORS ADOPTING A COUNTY
WIDE MULTI-JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN FOR THE UNINCORPORATED
AREAS OF THE COUNTY

WHEREAS, the Franklin County Board of Supervisors recognizes the cost of reoccurring hazards to Municipal services, infrastructure, and users.

WHEREAS, the Franklin County Board of Supervisors has authorized the development of a Multi-Jurisdictional Multi-Hazard Mitigation Plan for Franklin County which includes the county's unincorporated areas; and,

WHEREAS, the Franklin County Board of Supervisors recognizes the need for public support during the planning process; and,

NOW THEREFORE BE IT RESOLVED, that the Franklin County Board of Supervisors herewith adopts said plan, incorporating citizen comment and recommendations.

PASSED AND ADPOTED THIS 24th DAY OF MAY 2021



Michael Nolte, Chairman

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting, held on 5/24/2021 by the following vote:

Ayes: McVicker, Nolte, Vanness

Nays:

Absent/Abstain:



Katy A Flint, Franklin County Auditor &
Clerk to the Board

RESOLUTION 2021-35

RESOLUTION APPROVING SALE OF UNUSED PROPERTY

WHEREAS, the Board of Supervisors (the "Board") of Franklin County, Iowa (the "County"), desires disposing of unused property as recorded in the attached document.

WHEREAS, Iowa Code 33.361 requires proposals to dispose of interest in county owned real property shall be set forth in a resolution;

WHEREAS, the NOTICE OF PROPOSED ACTION TO DISPOSE OF UNUSED PROPERTY was published in accordance with section 331.305 in two newspapers in the "County" which meets the requirements of Iowa Code Section 618.3 and 618.14 on May 26th & May 27th

WHEREAS the "Board" does set Saturday June 5th at 9AM in the Courthouse parking lot as the date, time, & place for the sale of said unused property.

WHEREAS, the "Board" does authorize the Maintenance Director to dispose of any property not sold at the conclusion of the sale.

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Franklin County, Iowa as follows:

Section 1: The sale of unused Property as recorded in the attached document is approved and in substantially the form as presented to this Board. The Maintenance Director and County Auditor are hereby authorized and directed to execute the sale of said property.

Section 2: All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed.

Section 3: This resolution shall be in full force and effective immediately upon its adoption and approval as provided by law.

ADOPTED this 24th day of May 2021 with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

Nays:

ABSENT/NOT VOING:

ATTEST:



Michael Nolte, Chairman



Katy A Flint, Auditor & Clerk to the Board

Dimensions	Material	Description	Qty
30 x 60	Wood Top	Desk	2
30 x 66	Formica Top	Desk w/24x42 L-Extension	
30 x 48	Wood Top	Des with Upper Storage	
30x48	Wood Top	Desk w/ 36x18 L-Extension	
66x24	Wood Top	Office Table	
36x24	Wood Top	Office Table	
48x30	Wood Top	Office Table	
32x18	Wood	Rolling Office Table	
28x40	Wood Top	Desk	
48x24	Wood Top	Desk	
26x14x30	Wood	Office Shelving Unit	
36x57x125	Wood	Bookcase	
60x34	Metal	Desk	
30x50	Wood	Drafting Table with 30x50 L-Extension	
70x30	Steel	Drafting Table w/adjustable drafting board & 45x60 L-Extension	
96x40	Wood	Lateral Bookcase	
18x60	Wood Top	Supply Case	
78x38x12	Metal	Bookcase with Doors	2
78x38x18	Metal	Storage Case w/Doors	
60x24	Wood Top	Desk with Hutch	
36x30x12	Wood	Bookcase	
60x35x12	Metal	Bookcase	
60x36x12	Wood	Bookcase	
82x36x10	Wood	Bookcase	7
24x48	Wood	Table	
30x24x30	Wood	Shelf	
36x20	Wood	Table	
68x21x36	Metal	Rack	
22x30	Steel	Rolling Cabinet	
28x12x14		2-Drawer Filers	2
34x36x12		Book Shelf	
36x48		Counter Top Slab	
36"		Antique Wood Door	
48x48		Chalk Board	
46x13x24		Desk Organizer	3
60x30		Desk w/48x20 L-Extension	
48x16x15		Upper Desk Storage (Wall Mounted)	
60x16x16		Upper Desk Storage (Wall Mounted)	
32x30		Desk	2
20x40x8		Letter Box	
	Metal	2-Drawer Index File Box	2
	Electric	Typewriters	3
		4-Drawer Filing Cabinet	2
		2-Drawer Index Filer	
		Bulletin Boards	2
		Various Office Chairs	12

	5-Drawer Filing Cabinet	3
	2-Drawer Filing Cabinet	4
	Panoboard System	
	Microwave Shelf Unit	
	Cots	20
	Stretcher Cots	35
	Truck Tool Box	
	2-Drawer Lateral File	3
	3-Drawer Lateral File	
	Box of 3-Ring Binders	
	Computer Keyboard	8
	Folding Machine	

RESOLUTION 2021-36

CREATING THE NORTH HANSELL SHOOTING RANGE FUND

WHEREAS, the Franklin County Board of Supervisors do see the necessity in separating the North Hansell Shooting Range funds from the General Fund.

WHEREAS, a separate accounting of the revenues and expenses for this funding source is desired as local governments are required to "provide periodic reports with a detailed accounting of the use of funds".

NOW, THEREFORE, BE IT RESOLVED that a sub-fund under the General Basic fund be created called "North Hansell Shooting Range" fund (60216) for the purpose of accounting beginning July 1, 2021. The budgetary fund shall be subject to standard county accounting practices and policies. The balance in the North Hansell Shooting Range fund shall be held as an reserved fund balance pursuant to the county's Fund Classification Policy. All revenues and expenses starting with 2021-2022 fiscal year shall be accounted for in this fund.

The Vote Was As Follows:

Ayes: McVicker, Nolte, Vanness

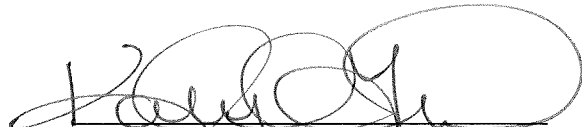
Nays:

Absent/Abstain:

Resolution declared adopted on May 24th, 2021



Mike Nolte, Chairman
Franklin County Board of Supervisors


Katy A Flint, Franklin County Auditor &
Clerk to the Board

RESOLUTION #2021-37

RETENTION & DESTRUCTION OF HUMAN RESOURCE FILES FOR FRANKLIN COUNTY

WHEREAS, the Franklin County Auditor's office & Human Resource Department numerous documents for employee records

WHEREAS, the County is expected to file paperwork pertaining to potential, current, and past employees for future reference.

WHEREAS, the County recognizes that retention of Human Resource files is not addressed in the Iowa County Retention Manual, but does recognize the need for a retention and destruction policy.

NOW THEREFORE, based on all the paperwork that is adding up, we as County Supervisors declare that the attached policy is in effective upon the passage of this resolution.

ADOPTED this 24th day of May 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

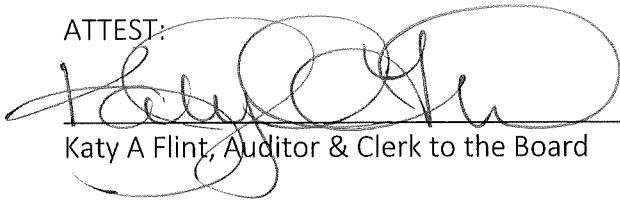
NAYS:

ABSENT/NOT VOTING:



Michael Nolte, Chairman
Board of Supervisors

ATTEST:



Katy A Flint, Auditor & Clerk to the Board

Franklin County

Human Resources Policy - Record Maintenance, Retention and Destruction

Effective Date: TBD

Purpose

The Human Resources (HR) Department retains and destroys personnel records in accordance with Franklin County's Board of Supervisor's policies on business records retention, as well as federal and Iowa laws governing record retention. Below is an outline of the HR Department's operating procedures for personnel record retention and destruction of documents when such retention periods have passed. Please note that in cases where the retention period is not governed by state or federal law, retention guidelines may be based on review and recommendations by Franklin County's legal counsel and/or outside auditing firm.

The HR Department maintains both employee record information and government compliance reports. Both are subject to the following retention requirements and destruction procedures.

Maintenance of Employee Records

The following employee information records are maintained in segregated personnel files:

- 1) Post-employment testing results and background check information.
- 2) I-9 forms.
- 3) Benefits plan and employee medical records, including FMLA records.
- 4) Health and safety records.
- 5) General employee personnel records.

Government compliance reports are maintained in reverse chronological sequence and filed separately from the above employee information records.

Destruction of Employee and Applicant Records

All paper personnel records and confidential employee data maintained by the HR Department will be destroyed by shredding after retention dates have passed; this procedure pertains to all personnel records, not just those governed by the Fair and Accurate Credit Transactions Act (FACTA).

Employment application materials submitted by applicants who were never employed are also to be shredded.

Hardcopy confidential records must be shredded using the County's shredder or by placing the records in the locked bin for shredding by the County's contracted third party firm. In the case of remote employees, employees are discouraged from printing out or creating hard copies of confidential records where possible. If hard copies must be printed, created or kept, they should be stored in a locked cabinet, drawer or other secure location until they are no longer needed or can be returned to the County. Remote employees must destroy all confidential files by shredding them using the County's shredder or third party firm.

It is also suggested that Departments explore the economics of electronic storage of all permanent County records. Iowa law expressly provides that if a law requires that a record

be retained, the requirement is satisfied by retaining an electronic record of the information in the record which does both of the following: a) Accurately reflects the information set forth in the record after it was first generated in its final form as an electronic record or otherwise and b) Remains accessible for later reference (Iowa Code ' 554D.114). Personnel records include electronic as well as paper records. The HR department will work with the IT department periodically but no less than twice annually to review and ensure that the HR department's electronic records relating to employee information and compliance reports are properly purged.

Litigation Hold

When Franklin County is involved in or anticipates that it may be involved in litigation, the HR Department will work with the County's legal counsel to determine a litigation hold. This means that all documents relating to the litigation matter must be kept in order to preserve any potential evidence. If we fail to do so, Franklin County can be sanctioned by the court for destroying evidence. A court has broad authority to impose these sanctions, which may include anything from unfavorable procedural rulings during a trial to payment of monetary damages.

In the event that there is a litigation hold on any or all of Franklin County's records as a result of pending or anticipated litigation, all records covered by such litigation hold **MUST NOT** be discarded, deleted or destroyed. Further, the IT Department will suspend the automatic deletion of emails for all individuals covered by the litigation hold.

Retention of Terminated Employees' Records

Record Types and Retention Periods

Health & Benefits Records

Health & Benefits Beneficiary Forms	Termination + 10 yrs.
Employee Medical, Dental/Vision Plan Elections	Termination + 10 yrs.
Benefit Plan Invoices, Claims Paid	10 yrs.
Benefit Plan Annual Renewals, Open Enrollment, Rate Changes/Worksheets	10 yrs.
Benefit Plan Contracts, Summary Plan Descriptions, Changes/Amendments	Termination of contract + 5 yrs.

COBRA Elections, Retiree Coverage Elections, Notice of Termination	Through final payment + 6 yrs.
Post-Employment Physicals **If employee is hired for less than 1 year, record does not need to be maintained if provided to employee upon termination.	Termination + 10 yrs.
Drug Test Results	Termination + 10 yrs.
FMLA Leave Reports, Medical Certifications	Termination + 10 yrs.
USERRA Leave Records	Termination + 10 yrs.
Toxic & Bloodborne Pathogens Records	Termination + 30 yrs.
Worker's Compensation First Reports of Injury, Medical Certifications and Reports **If injury results in death, records will be retained until surviving spouse/children benefits cease + 10 yrs.	Termination + 10 yrs.
Worker's Compensation Claim Reports	Through closure of claim + 3 yrs.
Reasonable Accommodation Records	Termination + 10 yrs.
Pre-Employment/Employment Documents*	
Job Description	Permanent
Recruitment Notice/Job Ads; Not Hired - Employment Applications, Resumes, References/Verifications	5 yrs. from date of hiring decision
Employment Application/Resume	Termination + 10 yrs.

Interview Evaluation	Termination + 10 yrs.
Assessment Results	Termination + 10 yrs.
Background Check Information	6 yrs.
References/Verifications	6 yrs.
New Hire Action Form	Termination + 10 yrs.
Offer Letter	Termination + 10 yrs.
Form I-9	Termination + 3 yrs.
EEO Data Form	Termination + 10 yrs.
Employee Policy Acknowledgements	Termination + 10 yrs.
Employee Wage/Status/Position Change Documents	Termination + 10 yrs.
Disciplinary Records	Termination + 10 yrs.
Employee Development Records	Termination + 10 yrs.
Employee Performance Reviews	Termination + 10 yrs.
Resignation Letter	Termination + 10 yrs.
Termination Action Form	Termination + 10 yrs.

COBRA General Notices

Termination + 10 yrs.

Retirement

Claims for IPERS

60 yrs.

Deferred Compensation Plan Documents, Amendments,
Participant Enrollments/Election Changes

Termination + 50 yrs.

Deferred Compensation Plan Reports

6 yrs.

Payroll/Tax

W-2s, W-3s, including submission confirmations to Iowa
Dept. of Revenue and Social Security Administration

10 yrs.

941s, 941 Schedule B, State Withholding Tax Confirmations,
State Annual Verified Summary of Payments Reports

7 yrs.

1094-C, 1095-C

10 yrs.

Quarterly Unemployment Contribution Reports

7 yrs.

Bank Statements/ACH Verifications

7 yrs.

Unemployment Insurance Claims

5 yrs.

Payroll Reports, Earnings/Payroll Details and Registers,
Warrant Registers, Quarterly and Annual Earnings Reports

Permanent

W-4s

While current + 10 yrs.

Time Sheets/Cards, Leave/Paid Time Off Requests	6 yrs.
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IPERS Contribution Reports, Adjustments, Compliance Reviews	7 yrs.
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Union Records

Contracts **If Union is expired, keep through expiration + 10 yrs.	Permanent
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Negotiation Records	Until no longer needed.
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Arbitration Case Records	5 yrs.
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Case Files (actions, appeals, decisions)	10 yrs.
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Other Payroll Records

Direct Deposit Elections	While current
--------------------------	---------------

Garnishment Records	5 yrs. from final payment or closure
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HR Policies & Reports

EEO-4 Reports	5 yrs.
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HR Policies	While current + 3 yrs.
-------------	------------------------

OSHA 300/301A/300A	Posting date + 5 yrs.
--------------------	-----------------------

Internal Investigations

10 yrs.

Grievances/responses

Permanent

Compensation/Benefit Surveys

10 yrs.

RESOLUTION #2021-38

IOWA DOT SECONDARY ROAD BUDGET AMENDMENT

Whereas: The Iowa Code 309.94, 309.95 and 309.96 allows the Secondary Road Budget be revised due to unforeseen conditions and submitted to the Iowa Department of Transportation before June 1 by the Board of Supervisors.

NOW THEREFORE BE IT RESOLVED that the Franklin County Board of Supervisors amends the 2021 Fiscal Year Secondary Road Budget as presented by the Franklin County Engineer and to recommend that said budget be approved by the Iowa Department of Transportation.

ADOPTED this 24th day of May, 2021 with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSENT/NOT VOTING:



Mike Nolte, Chairman
Board of Supervisors

ATTEST: 

Katy Flint, Auditor & Clerk to the Board

RESOLUTION #2021-39

Amendment #3 Fiscal Year 2020/2021 Franklin County Budget

WHEREAS, RESOLUTION #2021-19 Amends Fiscal Year 2020/2021 Franklin County Budget adjusting amounts from the original budget published in official County newspapers (Hampton Chronicle and The Sheffield Press) on February 17th, 2021, to authorize an amendment and appropriation of funds to the appropriate departments as specified;

WHEREAS, increase in expenditures are:

Public Safety & Legal Services	\$13,000.00	Repairs to LEC North Doors
Physical Health & Social Services	\$450.00	Wage Change
MH/MR/DD	\$46,500.00	Change in Regional Service Area
County Environment & Ed	\$18,020.00	Library Payments, Trail Maintenance, Park Improvements
Roads & Transportation	\$300,000.00	Additional culvert construction
Govt Service to Residents	\$10,440.00	PPE for Elections, Special Elections, New Equipment
Administration	\$17,000.00	IT Support Software, New Employee
Non-Program Current	\$70,000.00	Box Culvert Construction
Transfers Out	\$221,100.00	CARES Funding, Grants
Total Increase to Expenditures	\$696,510	

WHEREAS, increase in revenues are:

Other County Taxes	\$20,000.00	Insurance Claim
Charges for Services – Statutory	\$950,000.00	Additional Payment from MH Region
Use of Money & Property	\$120,889.00	Sale of Property, Interest
Miscellaneous	\$224,149.00	CARES Money, CTCL Election Grant, HAVA Grant
Operating Transfers	\$221,100.00	CARES Funding, Grants, Etc
Total Increase to Revenues	\$1,556,138.00	

THEREFORE, said Amendment was approved with the increase/decrease in revenue and expenditures mentioned above;

BE IT DULY ADOPTED this 1st day of June 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS:

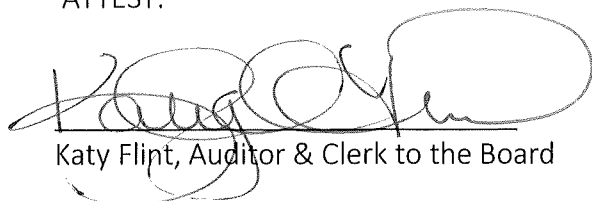
ABSENT/NOT VOTING:

FRANKLIN COUNTY BOARD OF SUPERVISORS



Mike Nolte, Chairman

ATTEST:



Katy Flint, Auditor & Clerk to the Board



Document 20211122

Type 04 020

Pages 3

Date 6/21/2021 Time 2:14:11PM

Rec Amt \$.00

TONI WILKINSON, RECORDER'S OFFICE
FRANKLIN IOWA

Prepared by: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622

Return to: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622

RESOLUTION #2021-40

28E AGREEMENT BETWEEN FRANKLIN COUNTY AND HAMPTON SENIOR CITIZEN CENTER, INC.

RESOLUTION #2021-40: Approving the 28E Agreement between the Hampton Senior Citizen Center and Franklin County entering into an agreement to collaboratively support the senior population of the county.

ADOPTED this 21st day of June with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

ABSTAIN:

NAYS: None

ABSENT/NOT VOTING:

All members voted aye. Resolution duly adopted.

FRANKLIN COUNTY BOARD OF SUPERVISORS

Mike Nolte, Chairman

ATTEST:

Katy Flint, Auditor

AGREEMENT

This agreement is made this 14th day of June, 2021, by Franklin County, Iowa (hereinafter referred to as "Franklin County") and the Hampton Senior Citizen Center, Inc. (hereinafter referred to as "HSCC") in accordance with Chapter 28E, Code of Iowa, 2014; and

WHEREAS, Franklin County is a municipal government organized pursuant to Chapter 331 of Iowa Code; and

WHEREAS, the HSCC is a non-profit corporation established under the Iowa Non-Profit Corporation Act, chapter 504A, which was organized to provide nutrition services including meals, nutrition education, and outreach.

WHEREAS, Franklin County desires to collaboratively support the senior population of the county through this Agreement.

NOW, THEREFORE, BE IT RESOLVED that:

1. The HSCC Board will direct the expenditures of HSCC moneys allocated for supportive services programs including capacity building, operations, and technical assistance.
2. Franklin County will contribute \$1500 annually for three years to the HSCC from the county budget for the express purpose of funding providing meals, nutrition education, and outreach to senior citizens in Franklin County.
3. HSCC must assure that the maximum number of individuals, with emphasis on the minority, the frail, those with greatest social and economic need and physically handicapped elderly, will have opportunity to participate.
4. HSCC will be responsible for the day-to-day operation of the meal program.
5. HSCC will comply with all Federal, State, & Local laws and regulations governing health, fire, safety, and sanitation at all food preparation and serving centers, and display all applicable licenses, permits, menus, and other necessary documents.
6. HSCC will provide regular and varied activities for area seniors included
7. HSCC will arrange for health screening activities such as blood pressure checks.
8. HSCC will manage homebound meal services as well as accepting applications for recipients, establish a committee to review applications and respond to applicants, and arrange delivery of meals.
9. HSCC will employ personnel to provide services included under this Agreement and pay all expenses.
10. The HSCC shall account for all contributions received from Franklin County and shall account for all income earned and expenditures made with respect to Franklin County funds.
11. The HSCC shall account for all other private and public source funds and for all income earned and expenditures made with respect to those funds and Franklin County will have access to this information, as requested.
12. The HSCC will provide annual progress reports to Franklin County as requested.
13. Should any of the provision contained in this Agreement be rendered or declared invalid by any reason of any existing or subsequently enacted legislation or by any decree of a court of competent jurisdiction, the remaining provisions shall nevertheless remain in full force and effect to the maximum extent permitted by law.
14. This Agreement may be terminated in part or in whole by mutual consent of the parties.
15. This Agreement shall in all respects be construed in accordance with and governed by all applicable laws and regulations of the federal and state government.
16. The duration of this Agreement shall extend to June 30, 2024, or until it is otherwise terminated or altered.

17. This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements between them relating to the subject matter hereof. This agreement may not be amended except in writing signed by the parties and recorded as set out below.

- a. The execution by the parties of this Agreement after acceptance and approval by the Franklin County Board of Supervisors
- b. An executed counterpart of photocopy of this Agreement is filed with the Secretary of State of the State of Iowa.
 - i. An executed counterpart of this Agreement is recorded in the office of the Recorded of Franklin County.
- c. No legal or administrative entity is being created by this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

FRANKLIN COUNTY

By: Michael Nolte
Chairman, Michael Nolte
Franklin County Board of Supervisors

Hampton Senior Citizen Center

By: Paul Kelsey
Executive Director, Paul Kelsey



Document 20211126

Type 06 024

Pages 3

Date 6/21/2021 Time 3:01:14PM

Rec Amt \$.00

TONI WILKINSON, RECORDER'S OFFICE
FRANKLIN IOWA

Prepared by: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622

Return to: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622

RESOLUTION #2021-41

28E AGREEMENT BETWEEN FRANKLIN COUNTY AND THE GREATER FRANKLIN COUNTY CHAMBER OF COMMERCE

RESOLUTION #2021-41: Approving the 28E Agreement between the Greater Franklin County Chamber of Commerce and Franklin County entering into an agreement to collaboratively support working together by supporting and encouraging economic and tourism growth within the entire county.

ADOPTED this 21st day of June with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

ABSTAIN:

NAYS: None

ABSENT/NOT VOTING:

All members voted aye. Resolution duly adopted.

FRANKLIN COUNTY BOARD OF SUPERVISORS

Mike Nolte, Chairman

ATTEST:

Katy Flint, Auditor

28E AGREEMENT

This agreement is made this 21st day of June, 2021, by Franklin County, Iowa (hereinafter referred to as "Franklin County") and the Greater Franklin County Chamber of Commerce (hereinafter referred to as "GFCCC") in accordance with Chapter 28E, Code of Iowa, 2021; and

WHEREAS, Franklin County is a county government organized pursuant to Chapter 331 of Iowa Code; and

WHEREAS, the GFCCC is a non-profit corporation established under the Iowa Non-Profit Corporation Act, chapter 504, to unify the downtown and all businesses in the Greater Franklin County area to become a prosperous destination that embraces our diversity and heritage and

WHEREAS, Franklin County desires to collaboratively support working together by supporting and encouraging economic and tourism growth within the entire county.

NOW, THEREFORE, BE IT RESOLVED that:

1. The GFCCC Board will direct the expenditures of moneys allocated for supportive services programs including capacity building, operations, and technical assistance.
2. Franklin County will contribute \$500.00 to GFCCC from the county budget for the express purpose of supporting and encouraging economic and tourism growth.
3. GFCCC shall account for all contributions received from Franklin County and shall account for all income earned and expenditures made with respect to Franklin County funds.
4. GFCCC shall account for all other private and public source funds and for all income earned and expenditures made with respect to those funds and Franklin County will have access to this information, as requested.
5. GFCCC shall deposit funds received in an FDIC insured bank account until disbursed.
6. GFCCC will provide annual progress reports to Franklin County as requested.
7. Should any of the provision contained in this Agreement be rendered or declared invalid by any reason of any existing or subsequently enacted legislation or by any decree of a court of competent jurisdiction, the remaining provisions shall nevertheless remain in full force and effect to the maximum extent permitted by law.
8. This Agreement may be terminated in part or in whole by mutual consent of the parties.
9. This Agreement shall in all respects be construed in accordance with and governed by all applicable laws and regulations of the federal and state government.
10. The duration of this Agreement shall extend to June 30, 2024, or until it is otherwise terminated or altered.
11. This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements between them relating to the subject matter hereof. This agreement may not be amended except in writing signed by the parties and recorded as set out below.
 - a. The execution by the parties of this Agreement after acceptance and approval by the Franklin County Board of Supervisors
 - b. An executed counterpart of photocopy of this Agreement is filed with the Secretary of State of the State of Iowa.
 - i. An executed counterpart of this Agreement shall be recorded in the office of the Recorder of Franklin County.
 - c. No legal or administrative entity is being created by this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

FRANKLIN COUNTY

By: Michael Nolte

Michael Nolte, Chairman

Franklin County Board of Supervisors

Greater Franklin County Chamber of Commerce

By: Newton Grotzinger

Newton Grotzinger, Executive Director

Greater Franklin County Chamber of Commerce

RESOLUTION #2021-42

APPROPRIATION CHANGES

WHEREAS, the Franklin County Board of Supervisors has reviewed departmental budgets; and

WHEREAS, the following departments are in need of adjustment;

Department	Amount	Decrease or Increase	Service Area
05 – Sheriff	\$6500.00	Decrease	1
76 – LEC Operations	\$6500.00	Increase	1

THEREFORE, BE IT RESOLVED, by the Franklin County Board of Supervisors that county departmental budgets appropriations for FY21 be adjusted with the aforementioned increases and decreases.

ADOPTED this 21st day of June with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

ABSTAIN:

NAYS: None

ABSENT/NOT VOTING:

All members voted aye. Resolution duly adopted.

FRANKLIN COUNTY BOARD OF SUPERVISORS


Mike Nolte, Chairman

ATTEST:


Katy Flint, Auditor

Iowa Secretary of State
321 East 12th Street
Des Moines, IA 50319
sos.iowa.gov

**FILED**

Filing Date: 07/07/2021 02:09 PM
Filing Number: M513889

28E Agreement

	Full Legal Name	Organization Type	County
Party 1	Franklin County	County	Franklin
Party 2	Franklin County Development Association	Private or Nonprofit	Franklin
Participants			

550 - Economic Development

Service Type

To collaboratively support working together by supporting and encouraging economic and tourism growth within the entire county
Purpose

06/30/2024

Duration

FCDA.pdf

Upload Scanned Agreement

Contact Person: (Optional)

Katy

Contact First Name

Flint

Contact Last Name

Auditor

Job Title

Auditor

Department

kflint@co.franklin.ia.us

Email Address 1

6414566011

Phone Number



Document 20211236

Type 06 024

Pages 3

Date 7/06/2021 Time 11:42:58AM

Rec Amt \$.00

TONI WILKINSON, RECORDER'S OFFICE
FRANKLIN IOWA

Prepared by: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622
Return to: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, Iowa, 50441 641-456-5622

RESOLUTION #2021-43

28E AGREEMENT BETWEEN FRANKLIN COUNTY AND FRANKLIN COUNTY DEVELOPMENT ASSOCIATION

RESOLUTION #2021-41: Approving the 28E Agreement between the Franklin County Development Association and Franklin County entering into an agreement to collaboratively support working together by supporting and encouraging economic and tourism growth within the entire county.

ADOPTED this 28th day of June with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

ABSTAIN:

NAYS: None

ABSENT/NOT VOTING:

All members voted aye. Resolution duly adopted.

FRANKLIN COUNTY BOARD OF SUPERVISORS

Mike Nolte, Chairman

ATTEST:

Katy Flint, Auditor

28E AGREEMENT

This agreement is made this 28th day of June, 2021, by Franklin County, Iowa (hereinafter referred to as "Franklin County") and Franklin County Development Association. (hereinafter referred to as "FCDA") in accordance with Chapter 28E, Code of Iowa, 2021; and

WHEREAS, Franklin County is a county government organized pursuant to Chapter 331 of Iowa Code; and

WHEREAS, FCDA is a corporation is to promote and increase economic development opportunities in Franklin County Iowa. Existing business retention, new business creation, and the creation of economic development financing incentives focused on industrial and production efforts are the primary areas to be addressed by the Corporation.

WHEREAS, Franklin County desires to collaboratively support the retention and development of new business within the county.

NOW, THEREFORE, BE IT RESOLVED that:

1. The FCDA will direct the expenditures of moneys allocated for supportive services programs including operations and marketing.
2. Franklin County will contribute \$45,000.00 per year commencing July 1st, 2021 and each year following during the duration of this agreement to FCDA from the county budget for the express purpose of supporting the functions of FCDA and the expansion of industry and commerce in Franklin County. The funding should be focused on retention of existing business and new business creation with the expansion of tax base within Franklin County.
3. FCDA shall account for all contributions received from Franklin County and shall account for all income earned and expenditures made with respect to Franklin County funds.
4. FCDA shall account for all other private and public source funds and for all income earned and expenditures made with respect to those funds and Franklin County will have access to this information, as requested.
5. FCDA shall deposit funds received in an FDIC insured bank account until disbursed.
6. FCDA will provide annual progress reports to Franklin County as requested.
7. Should any of the provision contained in this Agreement be rendered or declared invalid by any reason of any existing or subsequently enacted legislation or by any decree of a court of competent jurisdiction, the remaining provisions shall nevertheless remain in full force and effect to the maximum extent permitted by law.
8. This Agreement may be terminated in part or in whole by mutual consent of the parties.
9. This Agreement shall in all respects be construed in accordance with and governed by all applicable laws and regulations of the federal and state government.
10. The duration of this Agreement shall extend to June 30, 2024, or until it is otherwise terminated or altered.
11. This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements between them relating to the subject matter hereof. This agreement may not be amended except in writing signed by the parties and recorded as set out below.
 - a. The execution by the parties of this Agreement after acceptance and approval by the Franklin County Board of Supervisors
 - b. An executed counterpart of photocopy of this Agreement is filed with the Secretary of State of the State of Iowa.

- i. An executed counterpart of this Agreement shall be recorded in the office of the Recorder of Franklin County.
- c. No legal or administrative entity is being created by this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

FRANKLIN COUNTY

By: Michael Nolte
Michael Nolte, Chairman
Franklin County Board of Supervisors

Franklin County Development Association

By: Mary Amsbaugh
Mary Amsbaugh
Executive Director

RESOLUTION #2021-44

Authorizing Appropriations to County Officers and Departments for FY21/22

WHEREAS, the County Board of Supervisors shall appropriate dollars for all budgetary departments based on Iowa Code 331.433(6);

WHEREAS, appropriations on Budgetary Funds/Departments for FY21/22 are based on the Notice of Public Hearing-Budget Estimate published on March 4, 2021.

NOW, THEREFORE BE IT RESOLVED, the Franklin County Board of Supervisors agree to appropriate 100% of the budgeted amounts for expenditures for all remaining budgetary departments.

RESOLUTION ADOPTED this 28th day of June 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness


NAYS:

ABSENT/NOT VOTING:



Michael Nolte, Chairman
Franklin County Board of Supervisors

ATTEST:



Katy A Flint
Franklin County Auditor & Clerk to Board

Dept #	Department	Fund	Original Budget	Initial Appropriation	Appropriation Amount
Budgetary Funds					
1	Supervisors	1000	\$159,930.00	100%	\$159,930.00
		2000	\$95,022.00	100%	\$95,022.00
	Total Budget		\$254,952.00		\$254,952.00
2	Auditor	1000	\$269,737.00	100%	\$269,737.00
		2000	\$325,145.00	100%	\$325,145.00
	Total Budget		\$594,882.00		\$594,882.00
3	Treasurer	1000	\$318,989.00	100%	\$318,989.00
		2000	\$176,574.00	100%	\$176,574.00
	Total Budget		\$495,563.00		\$495,563.00
4	County Attorney	1000	\$169,681.00	100%	\$169,681.00
		2000	\$62,059.00	100%	\$62,059.00
		60104	\$3,000.00	100%	\$3,000.00
	Total Budget		\$234,740.00		\$234,740.00
5	Sheriff	1000	\$604,367.00	100%	\$604,367.00
		2000	\$166,838.00	100%	\$166,838.00
		11000	\$588,046.00	100%	\$588,046.00
		60101	\$8,000.00	100%	\$8,000.00
		60102	\$1,000.00	100%	\$1,000.00
		60103	\$0.00	100%	\$0.00
	Total Budget		\$1,368,251.00		\$1,368,251.00
6	Clerk of Court	2000	\$71,365.00	100%	\$71,365.00
7	Recorder	1000	\$173,545.00	100%	\$173,545.00
		2000	\$62,655.00	100%	\$62,655.00
		14000	\$5,000.00	100%	\$5,000.00
	Total Budget		\$241,200.00		\$241,200.00
10	Memorial Hall	1000	\$5,340.00	100%	\$5,340.00
		60108	\$0.00	100%	\$0.00
12	Homemakers	60202	\$373,486.00	100%	\$373,486.00
13	Hazmat	1000	\$8,117.00	100%	\$8,117.00

15	Fairgrounds	1000	\$0.00	100%	\$0.00
		11000	\$25,000.00	100%	\$25,000.00
		21000	\$25,000.00	100%	\$25,000.00
	Total Budget		\$50,000.00		\$50,000.00
17	REAP	15000	\$20,000.00	100%	\$20,000.00
18	Disposal Grounds	13000	\$18,488.00	100%	\$18,488.00
20	County Engineer	20000	\$6,540,000.00	100%	\$6,540,000.00
21	Veterans Affairs	1000	\$64,504.00	100%	\$64,504.00
		2000	\$30,193.00	100%	\$30,193.00
	Total Budget		\$94,697.00		\$94,697.00
22	Conservation	602015	\$389,269.00	100%	\$389,269.00
		68	\$0.00	100%	\$0.00
		60204	\$0.00	100%	\$0.00
	Total Budget		\$389,269.00		\$389,269.00
23	Health Board	60201	\$742,062.00	100%	\$742,062.00
25	Human Services	1000	\$22,300.00	100%	\$22,300.00
26	Weed Commissioner	11000	\$68,451.00	100%	\$68,451.00
27	Food Pantry	1000	\$10,700.00	100%	\$10,700.00
28	Medical Examiner	1000	\$25,000.00	100%	\$25,000.00
29	N Hansell Shooting Range	1000	\$2,000.00	100%	\$2,000.00
34	Historical Society	1000	\$10,000.00	100%	\$10,000.00
		11000	\$0.00	100%	\$0.00
		21000	\$0.00	100%	\$0.00
	Total Budget		\$10,000.00		\$10,000.00
39	Co Assistance Funds	1000	\$70,917.00	100%	\$70,917.00
		11000	\$2,600.00	100%	\$2,600.00
		21000	\$8,550.00	100%	\$8,550.00
	Total Budget		\$82,067.00		\$82,067.00

51	General Services	1000	\$364,522.00	100%	\$364,522.00
		2000	\$451,777.00	100%	\$451,777.00
		11000	\$0.00	100%	\$0.00
		60105	\$200,000.00	100%	\$200,000.00
	Total Budget		\$1,016,299.00		\$1,016,299.00
54	Unemployment	2000	\$1,000.00	100%	\$1,000.00
56	County Libraries	11000	\$104,468.00	100%	\$104,468.00
		21000	\$55,000.00	100%	\$55,000.00
	Total Budget		\$159,468.00		\$159,468.00
60	Mental Health	10000	\$456,307.00	100%	\$456,307.00
62	General Assistance	1000	\$37,741.00	100%	\$37,741.00
		2000	\$28,955.00	100%	\$28,955.00
	Total Budget		\$66,696.00		\$66,696.00
64	Community Resource Ctr	1000	\$30,467.00	100%	\$30,467.00
		2000	\$1,428.00	100%	\$1,428.00
	Total Budget		\$31,895.00		\$31,895.00
65	Sanitarian	1000	\$83,357.00	100%	\$83,357.00
		2000	\$31,012.00	100%	\$31,012.00
	Total Budget		\$114,369.00		\$114,369.00
66	Grant Writer/Planner	1000	\$0.00	100%	\$0.00
		2000	\$0.00	100%	\$0.00
68	IT	1000	\$128,132.00	100%	\$128,132.00
		2000	\$36,554.00	100%	\$36,554.00
	Total Budget		\$164,686.00		\$164,686.00
69	Planning & Zoning	11000	\$13,410.00	100%	\$13,410.00
74	GIS	1000	\$97,648.00	100%	\$97,648.00
		2000	\$33,128.00	100%	\$33,128.00
	Total Budget		\$130,776.00		\$130,776.00
76	LFC Operations	11000	\$25,900.00	100%	\$25,900.00

78	Drop-In Center	60111	\$0.00	100%	\$0.00
79	Drop-In Center Operations	1000	\$12,000.00	100%	\$12,000.00
89	Non-Departmental	1000	\$0.00	100%	\$0.00
		2000	\$402,184.00	100%	\$402,184.00
		11000	\$77,691.00	100%	\$77,691.00
	Total Budget		\$479,875.00		\$479,875.00
99	Non-Departmental	1000	\$1,057,082.00	100%	\$1,057,082.00
		11000	\$1,925,915.00	100%	\$1,925,915.00
	- Roadway Proj	16001	\$0.00	100%	\$0.00
	- Debt Service	23000	\$120,250.00	100%	\$120,250.00
	- Dows Travel Center	28002	\$26,800.00	100%	\$26,800.00
	- Whispering Willow Debt	28003	\$2,062,500.00	100%	\$2,062,500.00
	- Whispering Willow Rebate	28004	\$0.00	100%	\$0.00
	- New Coop Rebate #1	28005	\$0.00	100%	\$0.00
	- New Coop Rebate #2		\$227,408.00	100%	\$227,408.00
	Total Budget		\$5,419,955.00		\$5,419,955.00
Total Budgetary Funds			\$19,989,111.00		\$19,989,111.00
Non-Budgetary Funds					
70	Emergency Management	60000	\$164,516.00	100%	\$164,516.00
77	Dispatch		\$457,912.00	100%	\$457,912.00
8	Assessor	69000	\$531,499.00	100%	\$531,499.00
		71000			
		76000			\$0.00
		77000			\$0.00
19	E911	73000	\$410,550.00	100%	\$410,550.00
Total Non-Budgetary Funds			\$1,564,477.00		\$1,564,477.00
Total Budget			\$21,553,588.00		\$21,553,588.00

RESOLUTION 2021-45

OPERATING TRANSFER

WHEREAS, Franklin County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, desires to transfer cash from one fund to another for the purposes of supporting several county entities.

WHEREAS, presently the County has budgeted monies for the following transfer:

CURRENT FUND	AMOUNT OF TRANSFER	RESIDUAL EQUITY TRANSFER TO	REASON FOR TRANSFER
General Basic Fund 01000-10300-814-99-886	\$ 100,000	Public Health 60201-03000-9200-23	General Operating Budgeted Transfer

NOW, THEREFORE, be it resolved by the Board of Supervisors of Franklin County, Iowa, directing the County Auditor to proceed with the general operating transfers, the amount of transfer to the appropriate fund, mentioned above, due to the reason mentioned; said transfer is between budgetary funds.

BE IT DULY ADOPTED this 285th day of June 2021 said Resolution was adopted.



Mike Nolte
Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 6/28/21, by the following vote:

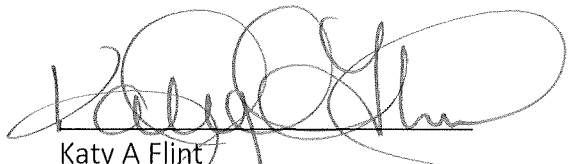
AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:



Katy A Flint
Auditor & Clerk to Board

RESOLUTION #2021-46

Authorizing periodic transfers from the General Basic Fund to the General Supplemental Fund, Secondary Road Fund, Public Health Fund, Special Projects Fund, Home Care Fund, Conservation Fund and General Obligation Bond Funds; Rural Services Fund to the Secondary Road Fund; and General Supplemental Fund to the Emergency Management Fund and Emergency Management Communications

Resolution to authorize the Franklin County Auditor periodically transfer sums from the General Basic Fund to the General Supplemental Fund, Secondary Road Fund, Public Health Fund, Home Care Fund and General Obligation Bond Funds; from Rural Services Fund to the Secondary Road Fund; and General Supplemental Fund to the Emergency Management Fund all in Fiscal Year 2020-2021.

ADOPTED this 12th day of July, 2021 with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS:

OBSTAIN:

ABSENT/NOT VOTING:

Board of Supervisors



Gary McVicker, Vice-Chairman

ATTEST:



Katy A Flint, Auditor & Secretary to the Board

RESOLUTION #2021-47

A RESOLUTION UPDATING/AMENDING SECTION 2.11 OF THE EMPLOYEE HANDBOOK, "REIMBURSEABLE EXPENSES/CREDIT CARDS"

WHEREAS, the updated Franklin County Employee Handbook final copy was presented and approved by the Board of Supervisors on August 19, 2019;

WHEREAS, the Board of Supervisors does acknowledge the importance of annual review of policies;

WHEREAS, in said Employee Handbook, Section 2.11 contains a policy as it related to credit card use by County employees.

WHEREAS, the Franklin County Board of Supervisors does adopt the following Section 2.11 "Reimbursable Expenses/Credit Cards"

Section 2.11 now reads as follows:

REIMBURSEABLE EXPENSE/CREDIT CARDS 2.11

POLICY STATEMENT

It shall be the policy of the Franklin County Board of Supervisors that whenever possible, County purchases should be made using direct billing or reimbursement. However, the Board of Supervisors understands there may be times when it is necessary to make a purchase using a credit card. Those situations may include, but are not limited to a vendor/service provider that will not accept a purchase order or direct billing payments or to take advantage of cost-saving opportunities by being able to make purchases on the internet and through catalogs.

ISSUANCE & USAGE

- A credit card account can be set up in the Franklin County Departments name. Each Department Head will be the keeper of their card(s).
- A list of credit cards, cardholders, & credit limits will be provided to the Franklin County Auditor's Office. This list must be updated on an annual basis.
- Employees are not allowed to make personal purchases under any circumstances. Employees will not use a county credit card for personal purchases with the intent of reimbursing the County. Violations of this policy may result in disciplinary action up to and including termination, collection proceedings, and possible criminal actions. Credit card purchases are allowed for County business expenses only.
- Credit cards shall be limited to their usage. Use of cards should be limited to goods and services which cannot efficiently be purchased by methods such as purchase orders or direct billing. Allowable expenditures include, but are not limited to:
 - Motel/Hotel Expenses and Guarantee of Reservations
 - County Vehicle Expenses
 - Meals when staying overnight while attending meetings pertaining to County Government will be reimbursed at a per diem rate determined by the Board of Supervisors through a resolution. Overnight stay is defined as a meeting over 70 miles away. If the Department Head determines that a motel stay for a location that may be lesser than 70 miles is warranted, it may be considered an overnight stay with meals paid. (Including a tip of up to 15% of the cost of the meal or a tip that is prescribed by the establishment). Taxable meals for one-day meetings will not be reimbursed.
 - Airline Reservations
 - Car Rental
 - Registration Fee
 - Department Expenses as Approved by the Department Head
- No cash transactions such as accepting cash in lieu
- Department Heads must be accountable for all charges billed for. When deemed necessary, the Department Head may allow their staff to use their department card when traveling for meetings. Once the transactions have transpired, the Department Head shall turn in the Statement with receipts of purchases along with a claim and the line item, within 2-5 days of the usage.
- Misuse or Abuse of the Card Will Not Be Tolerated. Misuse or Abuse is defined as:
 - Using the card for personal or unauthorized purposes
 - Using the card to obtain a cash advance in lieu of credit to the purchasing card account

- Using the card to purchase alcoholic beverages or any substance, material, or service which violates policy, law, or regulation pertaining to the County or the Code of Iowa.
- Allowing use of the card by an unauthorized individual.
- Splitting a purchase or using another cardholder's card to circumvent the card purchasing limit of the card.
- Failing to provide, when requested, information about any specific purchase
- Not adhering to all of the County Purchasing Card Policy & Procedures
- Any other reason/use that the Board of Supervisors deems abuse/misuse

AWARDS POINTS

"Awards points" or other bonus opportunities that may accompany a credit card shall not be redeemed. The credit card is to be used solely when direct billing or reimbursement is not a viable option. For new credit card accounts opened, it must be requested that award points not be allowed on the account.

CLOSING A CREDIT CARD ACCOUNT

When a credit card account is no longer required, the account should be closed by the department head/elected official for which the credit card was issued. The department head/elected official shall make a request in writing to the bank which issued the credit card to close the account for the department. A copy of the correspondence shall be filed with the Franklin County Auditor's Office.

DESTRUCTION OF CARDS

When a credit card is no longer required or voided, the card should be properly destroyed. The card shall be destroyed on-site using a card shredder.

A credit card shall be destroyed in the presence of no less than two County employees. The County employees will be required to sign an affidavit stating when and in what manner the card was destroyed. The affidavit shall be filed in the Clinton County Auditor's Office.

These are overall guidelines for the issuance and usage of Franklin County credit cards and operate in accordance with the Franklin County Employee Handbook Section 2.11 – Credit Card Purchases. Department Heads or Elected Officials may implement more restrictive policies and procedures, but may not adopt any that are less restrictive. If Department Heads or Elected Officials implement a more restrictive policy, the Auditor's Office must retain a copy of policy and procedures.

BE IT DULY ADOPTED this 19th day of July, 2021, with the vote thereon being as follows,

AYES: McVicker, Nolte

NAYS:

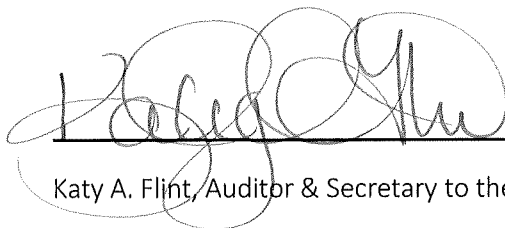
ABSENT/ABSTAIN: Vanness

FRANKLIN COUNTY BOARD OF SUPERVISORS:

ATTEST:

_____

Mike Nolte, Chairman

_____

Katy A. Flint, Auditor & Secretary to the Board

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY APPROVING A
SUBDIVISION WAIVER**

Resolution 2021-48

WHEREAS, The Franklin County Subdivision Ordinance 6.2 allows waivers to the requirements set therein, and

WHEREAS, Nicolas & Anna Toomsen have asked for a subdivision waiver for the following parcel:

Parcel 2020-38 in the NE ¼ of the NW ¼ and the NW ¼ of the NE ¼ in Section 7, Township 91 N. Range 19 West of the 5th PM.

To subdivide property into two parcels, one of farm ground, and one of a residence.

BE IT RESOLVED that The Franklin County Board of Supervisors approves the Subdivision Waiver.

PASSED AND ADOPTED this 19th day of July, 2021.



Michael Nolte, Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 12/8/2020, by the following vote:

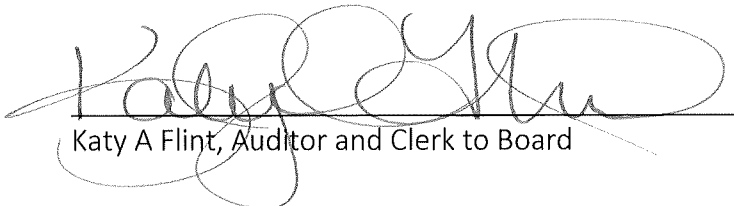
AYES: McVicker, Nolte

NAYS:

ABSTENTIONS:

ABSENT: Vanness

ATTEST:



Katy A Flint, Auditor and Clerk to Board

RESOLUTION #2021-49

Updating the Franklin County Financial Reporting Policy

reflecting the implementation of the Governmental Accounting Standards Board (GASB) Statement 34 which establishes new requirements for annual financial reports of state and local governments.

WHEREAS, Capital Asset thresholds for financial reporting purposes are:

Fixed assets	\$5,000
Land & Buildings	\$25,000
Infrastructure	\$50,000 Beginning July 1, 2003.

WHEREAS, Individual assets with an initial cost of \$1000 or more but less than \$5,000 will be maintained on an inventory list for public accountability and insurance purposes. In addition, all desktop & laptop computers will be logged. Any other items deemed worth of logging by the Department Head may also be maintained.

WHEREAS, Estimated useful life of Capital Assets

1. Machinery and Equipment	2-40 years
2. Vehicles	1-10 years
3. Buildings	40-65 years
4. Building Improvements	20-50 years
5. Infrastructure	10-65 years

WHEREAS, Salvage Value of Capital Assets

Salvage value, as used in the depreciation formula, is the historical cost of the asset multiplied by 5% or 10% depending on professional judgment.

WHEREAS, Infrastructure Class and Sub-system

Infrastructure will consist of three classes: Roadways, Bridges and culverts, and ROW.
Infrastructure will consist of four sub-systems: Paved, Hard surfaced, Gravel and Earth.

WHEREAS, Recommended Lifetimes of Infrastructure

Based on the recommended values from the Iowa County Engineers Association (ICEA):

1. Right of Way (ROW)	not depreciated
2. Bridges	40-65 years
3. Culverts	40-65 years
4. Grading	50 years
5. Paving & surfacing	10-30 years
6. Roadside construction	included in grading or paving
7. Traffic control & safety	25 years

WHEREAS, Retroactive Reporting of Infrastructure Assets

Besides current and future improvements, effective July 1, 2003, Franklin County will report infrastructure assets acquired as of July 1, 2003.

WHEREAS, the Franklin County Financial Reporting Policy, in its entirety, may be available in the Franklin County Auditors Office.

ADOPTED this 26th day of July with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

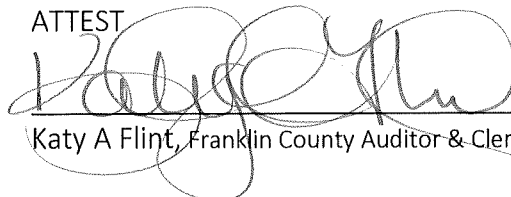
NAYS:

^" ayes. Motion carried.



Michael Nolte, Chair of Franklin Co Board of Supervisors

ATTEST



Katy A Flint, Franklin County Auditor & Clerk to the Board

Franklin County Financial Reporting Policy

Approved: 4/19/2004
Updated: 7/26/2021

Effective: 7/1/2003

Definition of Fixed Asset

The Financial Reporting Procedures adopted by Franklin County reflect the implementation of the Governmental Accounting Standards Board (GASB) Statement 34 which establishes new requirements for annual financial reports of state and local governments. The Statement was developed to make annual reports easier to understand and more useful to the people who use governmental financial information such as managers, legislative officials, creditors, financial analysts, citizen groups and the general public. The minimum required financial presentation under GASB 34 includes the five (5) subsequently enumerated items:

1. Management's discussion and analysis (MD&A), which will provide an analysis of Franklin County's financial activities for a fiscal year based on currently known facts, decisions, and conditions.
2. Government-wide financial statement, which will display information about the government as a whole. This statement will measure and report all assets, liabilities, revenues, expenses, gains, and losses using the economic resources measurement focus and accrual basis of accounting.
3. Fund financial statement which will display information about the major funds individually and the nonmajor funds in the aggregate. Financial statements will be presented using the current financial resources measurement focus and the modified accrual basis of accounting.
4. Notes to the financial statement.
5. Required supplementary information (other than MD&A), which will include required budgetary comparison information.

The annual report will be prepared promptly after the close of the fiscal year.

Capital Asset Capitalization

Capital assets are major assets that are used in governmental operations and that benefit more than a single fiscal period. Retroactive to July 1, 2003, Franklin County will report the following major categories of capital assets that have an estimated life of more than one (1) year.

1. Machinery and Equipment
2. Vehicles
3. Buildings
4. Building Improvements
5. Land
6. Infrastructure

Infrastructure assets are long-lived capital assets that are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets.

Examples of infrastructure assets include roads, bridges, drainage systems, water and sewer systems, and lighting systems.

Capital assets are to be reported at historical cost. This should include capitalized interest and ancillary charges necessary to place the asset into its intended location and condition for use. Ancillary charges include costs that are directly attributable to asset acquisition. The historical cost should include the cost of any subsequent additions or improvements, which would extend the expected useful life of the asset but exclude the cost of repairs or routine maintenance. Items acquired to extend the life of a previously acquired asset are not required to be inventoried but are added to the historical cost of the asset and capitalized. Maintenance costs are to be expensed rather than capitalized. The independent judgment of capital improvement versus repair or maintenance will be distinguished through a quantifiable measurement by the Franklin County Engineer on a case-by-case basis. Trade-in value, if any, should not be included in an asset's cost. A trade-in can be defined as exchanging an existing asset as part of an agreement to acquire a new asset. Any additional cash paid, as part of such an agreement must be reported as expenditure in the appropriate governmental fund.

Capital assets that are being depreciated will be reported net of accumulated depreciation in the statement of net assets. Depreciation expense will be reported in the statement of activities.

The capital asset thresholds for financial reporting purposes are as follows:

Fixed assets	\$ 5,000
Land & buildings	\$ 25,000
Infrastructure	\$ 50,000 (Beginning July 1, 2003)

Individual assets with an initial cost of *\$1000.00* or more but less than \$5,000 will be maintained on an inventory list for public accountability and insurance purposes. In addition, all desktop & laptop computers will be logged. Any other items deemed worth of logging by the Department Head may also be logged. The *\$1000-\$5000* internal management control will not be reflected in the financial statements.

Any donated capital assets will be reported at their estimated fair value at the time of acquisition plus ancillary charges, if any.

Each Department Head or Elected Official shall, upon request, report to the Auditor the following information for new purchases: Cost, Date of purchase, Serial Number, Line Item, and Location of item. The Auditor may ask for input regarding estimated useful life and estimated salvage value.

Depreciation Method for Capital Asset

Depreciation expense will be measured by the straight-line depreciation method which is historical cost less estimated salvage value divided over the estimated useful life of the asset.

$$\text{Formula} = (\text{Historical Cost} - \text{Salvage Value}) / \text{Estimated Useful Life}$$

A full year's depreciation will be taken in the year of acquisition for the capital assets of machinery, equipment, vehicles, buildings and building improvements.

Land and construction in progress are not depreciated.

Estimated Useful Lives of Capital Assets

The standards or parameters for estimating the useful lives of capital assets are based on professional judgments and industry averages, therefore determined to be objectively reasonable. Franklin County will have a subsequent review of estimated useful lives of capital assets once established to reflect changes in the condition of the asset or its use.

A range approach is used as a matter of policy, with specific estimated useful lives attached to specific assets when recorded in order to facilitate depreciation and tracking.

The following ranges are proposed as guidelines in setting estimated useful lives for asset reporting:

- | | |
|----------------------------|-------------------|
| 1. Machinery and Equipment | <i>2-40 years</i> |
| 2. Vehicles | <i>1-10 years</i> |
| 3. Buildings | 40-65 years |
| 4. Building Improvements | 20-50 years |
| 5. Infrastructure | 10-65 years |

Salvage Value of Capital Assets

Salvage value, as used in the depreciation formula, is the historical cost of the asset multiplied by 5% or 10% depending on professional judgment. Franklin County will have a subsequent review of an asset's salvage value to reflect necessary changes.

Infrastructure

Franklin County has followed the guideline developed by the Iowa County Engineer's Association (ICEA) Cost Accounting Committee and approved by the Iowa County Finance Board for GASB 34 infrastructure reporting system.

The following terms have specialized meanings within the infrastructure depreciation framework:

1. **Construction-in-progress (CIP):** Prior to completion of a project, all payments made therefore will be classified as "CIP" amounts. This means no depreciation until the work is complete.
2. **Original Cost:** The total amount paid to complete the improvement. Equals the total of all partial payments and the final payment. When a project is finished, the accumulated CIP is reduced to zero and that amount is then added into the original cost category.
3. **Salvage Value:** This is an estimate of the asset's expected remaining cash value when it is someday retired. Infrastructure assets usually are not sold or liquidated when retired, so salvage value should be a reasonable estimate of the asset's terminal utility.
4. **Depreciation Amount:** This is computed by subtracting Salvage Value from Original Cost. It is the figure that gets allocated into annual depreciation installments.
5. **Estimated Life:** This is an estimate of how many years the infrastructure asset will be in service. Many will end up remaining in service beyond the estimated lifetimes set. The estimated life is only a basis for calculating annual depreciation installments – not a binding prediction.

6. **Net Book Value (NBV):** If a project is incomplete, NBV equals the current CIP amount. If placed into service, NBV equals the asset's original cost minus the current accumulated depreciation.

Infrastructure Class and Sub-System

Infrastructure will consist of three (3) classes: Roadways, Bridges and culverts, and ROW.
Infrastructure will consist of four (4) sub-systems: Paved, Hard surfaced, Gravel, and Earth.

Criteria

County road infrastructure improvements should be reported if they meet all of the following criteria:

1. Is expected to have a service life of at least ten (10) years.
 - a. Includes bridges, grading, pavements, etc
 - b. Excludes seal coats, rock replacement, pavement markings, etc.
2. Is classified as construction. Maintenance items will be excluded.
3. Equals or exceeds the day labor cost limit listed in the Code of Iowa
 - a. Currently \$65,000.

Recommended Lifetimes of Infrastructure

Based on the recommended values from the ICEA:

- | | |
|-----------------------------|-------------------------------|
| 1. Right-of-way (ROW) | not depreciated |
| 2. Bridges | 40-65 years |
| 3. Culverts | 40-65 years |
| 4. Grading | 50 years |
| 5. Roadside construction | included in grading or paving |
| 6. Traffic control & safety | 25 years |

Retroactive Reporting of Infrastructure Assets

Besides current and future improvements, effective July 1, 2003, Franklin County will report infrastructure assets acquired beginning July 1, 2003.

Economic Resource Measurement:

Question: What transactions and events have increased or decreased the funds during the period? Net assets (total assets minus total liabilities) are used as a measurement. Includes all transactions and events that increase or decrease net assets, such as revenues, expenses, gains and losses. Issuance of debt is not a component since the assets received by the debt are offset by the liability that is incurred.

Current Financial Resources Measurement:

Question: What are the transactions or events of the period that have increased or decreased the resources available for spending in the near future? Includes the issuance of debt. While the issuance of debt does not increase or decrease net assets, it does increase financial resources (cash).

Resolution 2021-50

A RESOLUTION OF THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY APPROVING A
SUBDIVISION WAIVER

WHEREAS, The Franklin County Subdivision Ordinance 6.2 allows waivers to the requirements set therein, and

WHEREAS, Marlyn Balvanz & Linda Balvanz have asked for a subdivision waiver for the following parcel:

Parcel 2021-10 in the SE1/4 of Section 21, Township 90 North, Range 20 West in Franklin County, Iowa

To subdivide property into two parcels, one of farm ground, and one of a residence.

BE IT RESOLVED that The Franklin County Board of Supervisors approves the Subdivision Waiver.

PASSED AND ADOPTED this 26th day of July, 2021.



Michael Nolte, Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 7/26/2021, by the following vote:

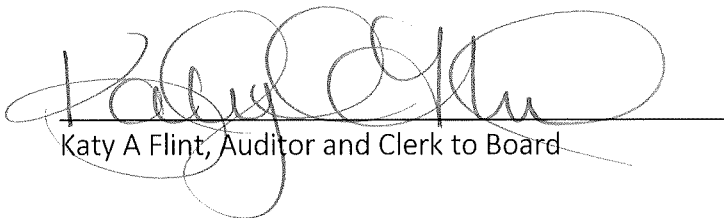
AYES: McVicker, Nolte, Vanness

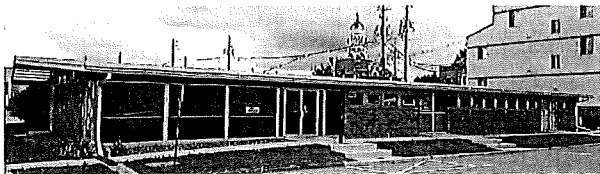
NAYS:

ABSTENTIONS:

ABSENT: Vanness

ATTEST:


Katy A Flint, Auditor and Clerk to Board



Franklin County Department of Planning and Program Development

123 1st Avenue SW • PO Box 58 • Hampton, IA 50441
Phone: (641) 456-4090 • Fax: (641) 456-2852

DIVISION OF LAND PROCESS FORM

APPLICANT NAME: Marlyn Balvanz & Linda Balvanz

ADDRESS: 322 Hwy 65 Iowa Falls, IA 50126

PHONE: 319-240-7624

SECTION-TOWNSHIP-RANGE: 21-90-20

LEGAL DESCRIPTION: See Attached

PROPOSED SUBDIVISION NAME (if applicable): N/A

SUMMARY OR DESCRIPTION OF FUTURE USE OF LAND: Residential (Primary)

SIGN: Marlyn E Balvanz Linda E Balvanz DATE: 14 July 2021

- 1) Does this split or division create more than 2 parcels in a forty (40) acre tract of land? ☒ YES ☐ NO
 - If "YES" then go to question 2.
 - If "NO" then you do not need to go through the Subdivision Process and may state that on the survey.
- 2) Is this split or division being used to divide off an existing building site or homestead? ☐ YES ☒ NO
 - If "YES" you may want to consider applying for a "Variance" under Section 6 Sub-section 1. Please see the section labeled "Variances".
 - If "No" OR IF YOU DO NOT WANT TO APPLY FOR A VARIANCE, go to question 3.
- 3) Does this split or division create more than four (4) lots fronting on an existing street? ☐ YES ☒ NO
 - If "YES" this is a "Major" Subdivision. Please go to the section labeled "Major Subdivisions."
 - If "No" go to question 4.
- 4) Does this split or division require the construction of any public improvements? ☐ YES ☒ NO
 - If "YES" this is a "Major" Subdivision. Please go to the section labeled "Major Subdivisions."
 - If "No" go to question 5.
- 5) Does this split adversely affect the remainder of the parcel? ☐ YES ☒ NO
 - If "YES" this is a "Major" Subdivision. Please go to the section labeled "Major Subdivisions."
 - If "No" this is a "Minor" Subdivision. Please go to the section labeled "Minor Subdivisions."
- 6) Submit this form with the required documents.

pd in full 7-15-2021 CK # 1214
DS

PLAT OF SURVEY

INDEX LEGEND

LOCATION: PARCEL #2021-10 IN THE SE¼ OF SECTION 21, TOWNSHIP 90 NORTH, RANGE 20 WEST IN FRANKLIN COUNTY, IOWA

PROPRIETORS: MARLYN E. BALVANZ, AND MARLYN E. AND LINDA C. BALVANZ

SURVEY FOR: MARLYN BALVANZ

SURVEYOR: SCOTT A. STEINFADT, PLS #14677

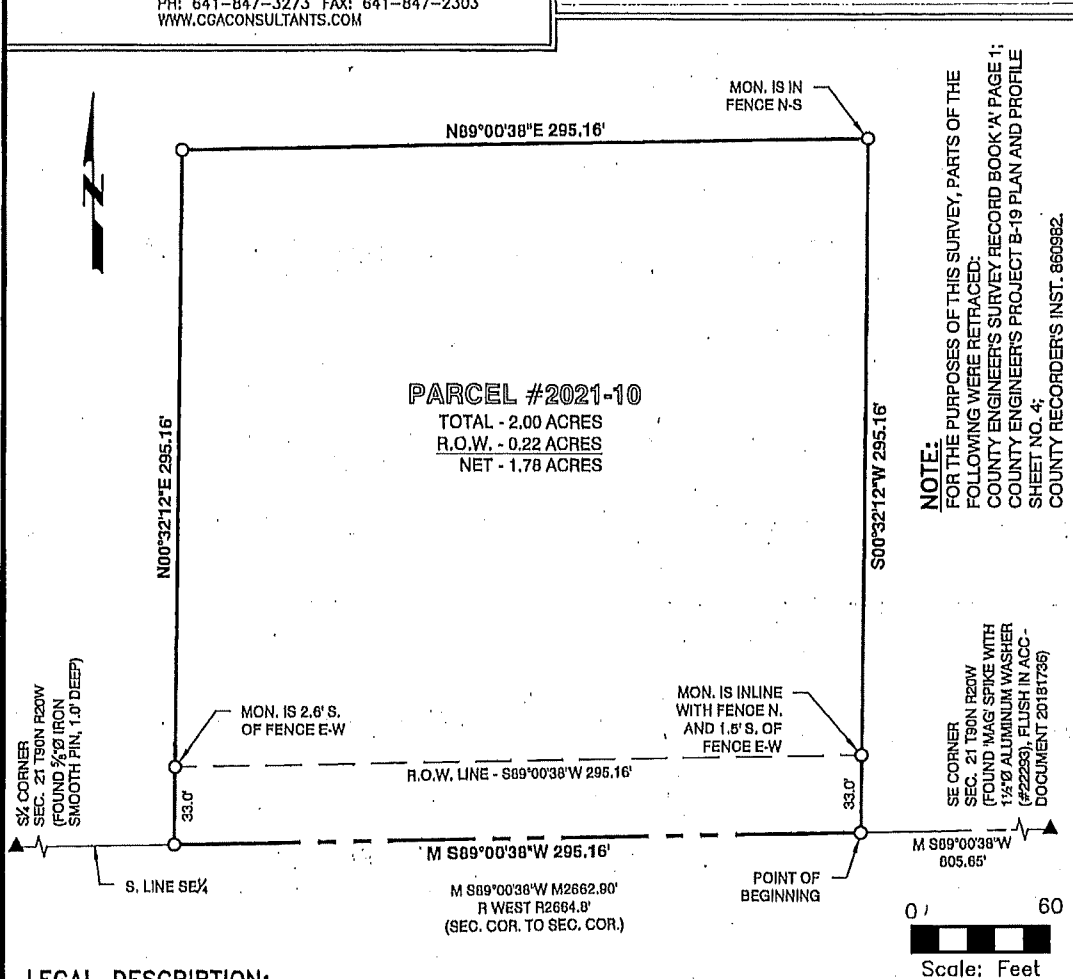
PREPARED BY CLAPSADDLE-GARBER ASSOCIATES, INC.
739 PARK AVE., ACKLEY, IA. 50601
& RETURN TO: PH: 641-847-3273 FAX: 641-847-2303
WWW.CGACONSULTANTS.COM



Document 20211077

Type 06 007 Pages 1
Date 6/16/2021 Time 9:37:08AM
Rec Amt \$7.00

TONI WILKINSON, RECORDER'S OFFICE
FRANKLIN IOWA



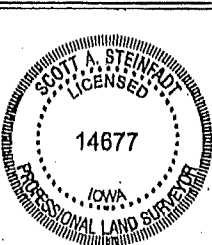
NOTE:
FOR THE PURPOSES OF THIS SURVEY, PARTS OF THE FOLLOWING WERE RETRACED:
COUNTY ENGINEER'S SURVEY RECORD BOOK 'A' PAGE 1;
COUNTY ENGINEER'S PROJECT B-19 PLAN AND PROFILE SHEET NO. 4;
COUNTY RECORDER'S INST. 860982.

LEGAL DESCRIPTION:

County Auditor's Parcel #2021-10 located in the Southeast Quarter (SE¼) of Section Twenty-one (21), Township Ninety (90) North, Range Twenty (20) West of the 5th P.M., Franklin County, Iowa, more particularly described as follows:

Commencing at the Southeast Corner of said Section 21; thence South 89°00'38" West, 805.65 feet along the south line of said Southeast Quarter to the point of beginning; thence South 89°00'38" West, 295.16 feet along said south line; thence North 00°32'12" East, 295.16 feet; thence North 89°00'38" East, 295.16 feet; thence South 00°32'12" West, 295.16 feet to the point of beginning, containing 2.00 acres total including 0.22 acres existing right of way. Subject to easements.

For the purposes of this survey, said south line of said Southeast Quarter was determined to bear South 89°00'38" West using GPS.



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Scott A. Steinfadt, PLS.
SCOTT A. STEINFADT, PLS
Date: 6-14-2021 License number: 14677
My license renewal date is December 31, 2022
Pages or sheets covered by this seal: 1

Monument Symbols are Orientated to the North

Found
▲ PLSS Corner (As noted)
Set
○ 1/2" x 2.0" Red Plastic Capped Iron Rered (14677)

J:\78822\dwgs\Survey\78822 Plat of Survey.dwg



Clapsaddle Garber Associates, Inc.
Main Office: 16 East Main Street
Marshalltown, Iowa 50158
Ph 641-782-4701
www.cgaconsultants.com

Date of Survey: May 24, 2021
Scale: 1" = 60'
Field Crew: JM

H = Measured Distance or Bearing
P = Plotted Distance or Bearing
R = Record Distance or Bearing
D = Deed Distance or Bearing
O = OLD / PLSS Distance

78822
Page 1 of 1

Franklin County Parcel Map



Printed by:
Franklin County
Planning and Zoning Office
641-456-5678



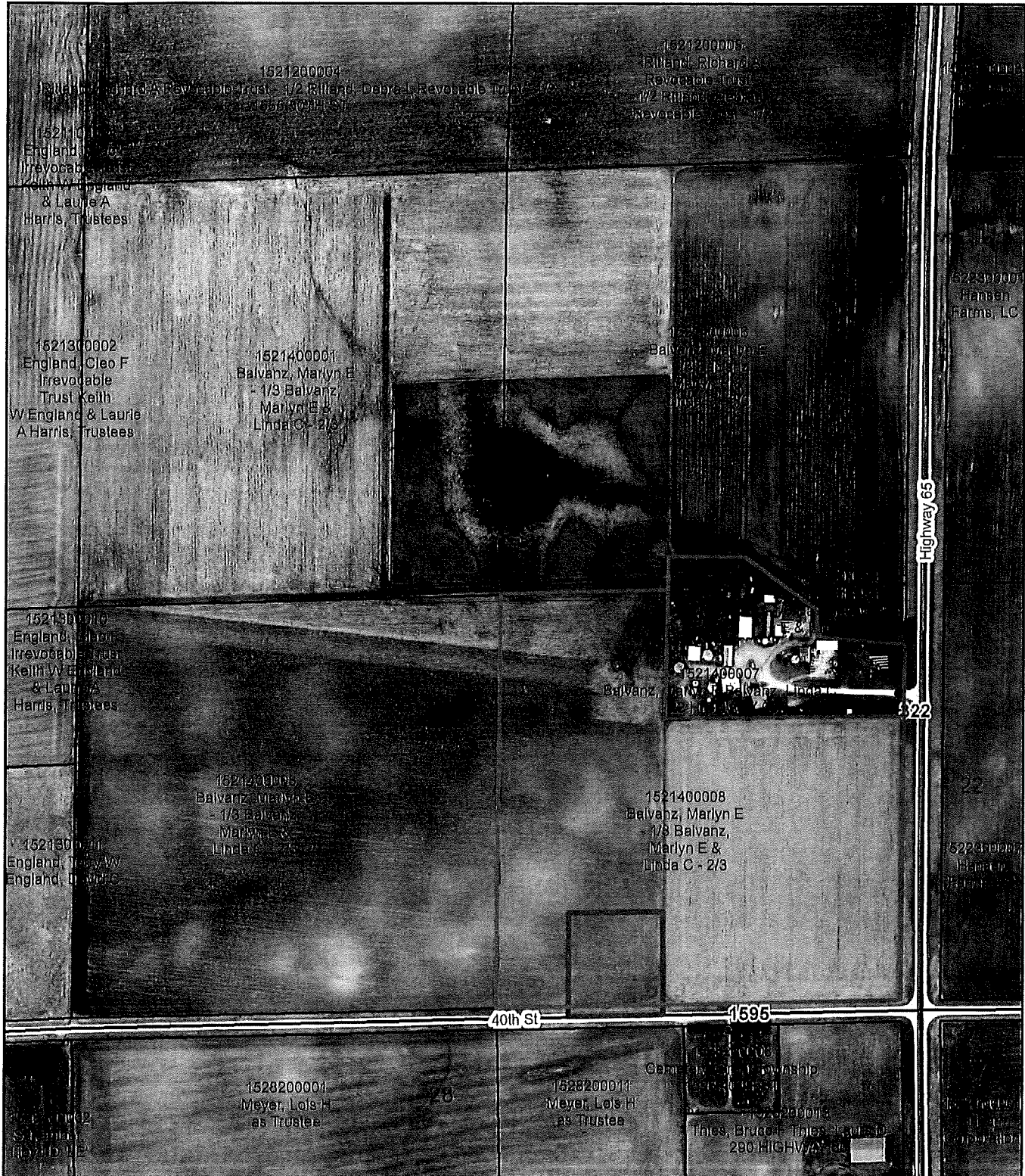
0 500 1,000 Feet

Legend

- Address
- ▭ Incorporated Towns
- ▭ Parcel_Poly

Balvanz Subdivision Waiver

		SHEFFIELD	
Went	Richard	Ross	West Fork
ALEXANDER	Scott	Malton	Molt
	COULTER	HAMPTON	WELTON
	Morgan	Hamilton	Geneva
Downs			
POPEJOY	Leo	Grant	Osceola
			ACKLEY



THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY FRANKLIN COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR COUNTY PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.
AERIAL IMAGERY FLOWN IN SPRING 2021. PRINTED: 7/15/2021

MINUTES TO AUTHORIZE PARTIAL
REDEMPTION OF BONDS

460097-10

Hampton, Iowa

August 9, 2021

The Board of Supervisors of Franklin County, Iowa, met on August 9, 2021, at 8:30 o'clock a.m., at the Franklin County Courthouse, Hampton, Iowa.

The Chairperson presided and the roll was called showing the following Supervisors present and absent:

Present: Mike Nolte, Gary McVicker, Chris Vanness

Absent: _____.

After due consideration and discussion, Supervisor McVicker introduced the following resolution and moved its adoption, seconded by Supervisor Vanness. The Chairperson put the question upon the adoption of said resolution, and the roll being called, the following Supervisors voted:

Ayes: McVicker, Nolte, Vanness

Nays: _____

Whereupon, the Chairperson declared the resolution duly adopted, as hereinafter set out.

• • • •

At the conclusion of the meeting and upon motion and vote, the Board of Supervisors adjourned.

Michael Nolte
Chairperson, Board of Supervisors

Attest:

[Signature]
County Auditor

RESOLUTION NO. 2020-51

Resolution authorizing early partial redemption of General Obligation County Refunding Bonds, Series 2015A

WHEREAS, Franklin County, Iowa (the "County") previously issued its \$10,000,000 General Obligation County Refunding Bonds, Series 2015A, dated April 1, 2015 (the "2015A Bonds"), a portion of which currently remain outstanding as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate Per Annum</u>
2022	\$1,870,000	2.00%
2023	\$1,910,000	2.00%
2024	\$1,950,000	2.00%
2025	\$1,985,000	2.10%

; and

WHEREAS, pursuant to the resolution authorizing the issuance of the 2015A Bonds, the County reserved the right to call part or all of the 2015A Bonds for optional early redemption on June 1, 2020 or on any date thereafter, on terms of par and accrued interest; and

WHEREAS, it has been proposed that the Board authorize the redemption (the "Redemption") of \$1,000,000 of the 2025 maturity (the "Call Maturity") of the 2015A Bonds on September 10, 2021 (the "Redemption Date");

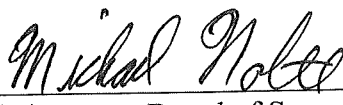
NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Franklin County, Iowa, as follows:

Section 1. UMB Bank, n.a., as Registrar and Paying Agent for the 2015A Bonds, is hereby authorized to take all action necessary to call \$1,000,000 of the Call Maturity for early redemption on the Redemption Date. UMB Bank, n.a. is further authorized and directed to give notice of such redemption by sending notice by registered mail, or such other means as may be acceptable to the registered owners of the 2015A Bonds, to the registered owners of the Call Maturity to be redeemed at the addresses shown on the County's registration books, not less than thirty (30) days prior to the Redemption Date.

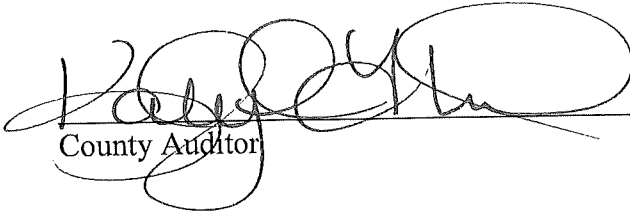
Section 2. All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved August 9, 2021.


Chairperson, Board of Supervisors

Attest:


County Auditor

ATTESTATION CERTIFICATE

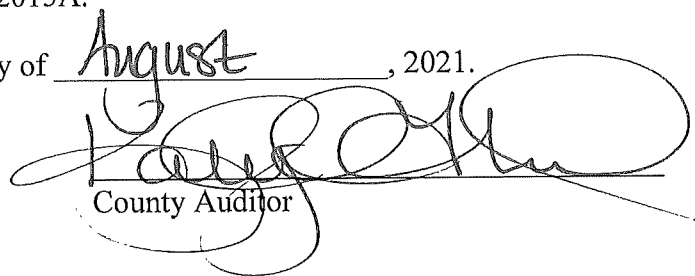
STATE OF IOWA

SS:

FRANKLIN COUNTY

I, the undersigned, County Auditor of Franklin County, Iowa, do hereby certify that attached hereto is a true and correct copy of the proceedings of the Board of Supervisors relating to the Board's intention to call and redeem a portion of the County's outstanding General Obligation County Refunding Bonds, Series 2015A.

WITNESS MY HAND this 9th day of August, 2021.


County Auditor

RESOLUTION 2021-52

OPERATING TRANSFER

WHEREAS, Franklin County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, desires to transfer cash from one fund to another for the purposes of supporting several county entities.

WHEREAS, presently the County has budgeted monies for the following transfer:

CURRENT FUND	AMOUNT OF TRANSFER	GENERAL OPERATING TRANSFER TO	REASON FOR TRANSFER
General Basic Fund 01000-10300-814-99-102	\$ 187,500.00	Conservation 60215-10000-9000-22	General Operating Budgeted Transfer – 50%

NOW, THEREFORE, be it resolved by the Board of Supervisors of Franklin County, Iowa, directing the County Auditor to proceed with the general operating transfers, the amount of transfer to the appropriate fund, mentioned above, due to the reason mentioned; said transfer is between budgetary funds.

BE IT DULY ADOPTED this 16th day of August, 2021, said Resolution was adopted.



Mike Nolte

Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 8/16/21, by the following vote:

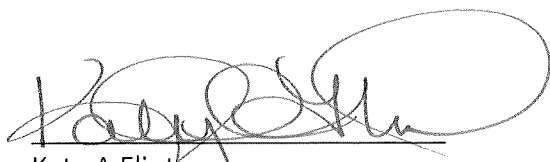
AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:



Katy A Flint

Auditor & Clerk to Board

RESOLUTION #2021-53

Amendment #1 Fiscal Year 2021/2022 Franklin County Budget

WHEREAS, RESOLUTION #2021-53 Amends Fiscal Year 2021/2022 Franklin County Budget adjusting amounts from the original budget published in official County newspapers (Hampton Chronicle and The Sheffield Press) on August 4th, 2021, to authorize an amendment and appropriation of funds to the appropriate departments as specified;

WHEREAS, increase in expenditures are:

Physical Health & Social Services	-\$16,652.26	Change in Personnel
County Environment & Ed	\$104,285.00	ARPA Projects, New Funds
Roads & Transportation	\$150,000.00	ARPA Projects
Govt Service to Residents	\$3,500.00	ARPA Project
Administration	\$235,000.00	ARPA Projects
Transfers Out	\$1,421,408.70	Transfers for Capital Projects & Additional Debt Payments
Debt Service	\$1,000,000.00	Additional Debt Payment
Total	\$2,897,541.44	

WHEREAS, increase in revenues are:

Operating Transfers	\$1,421,408.70	Transfers for Capital Projects & Additional Debt Paymen
Total	\$1,421,408.70	

THEREFORE, said Amendment was approved with the increase/decrease in revenue and expenditures mentioned above;

BE IT DULY ADOPTED this 16th day of August, 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

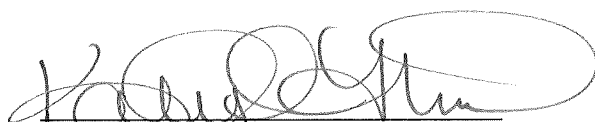
NAYS:

ABSENT/NOT VOTING:

FRANKLIN COUNTY BOARD OF SUPERVISORS


Mike Nolte, Chairman

ATTEST:


Katy Flint, Auditor & Clerk to the Board

**RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT
FRANKLIN COUNTY**

Fiscal Year July 1, 2021 - June 30, 2022

FRANKLIN COUNTY conducted a public hearing for the propose of amending the current budget for the fiscal year ending June 30, 2022

Meeting Date:	Meeting Time:	Meeting Location:
8/16/2021	10:00 AM	Franklin County Courthouse

The governing body of the FRANKLIN COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	8,610,486	0	8,610,486
Less: Uncollected Delinquent Taxes - Levy Year	2	1,000	0	1,000
Less: Credits to Taxpayers	3	390,288	0	390,288
Net Current Property Tax	4	8,219,198	0	8,219,198
Delinquent Property Tax Revenue	5	268	0	268
Penalties, Interest & Costs on Taxes	6	14,100	0	14,100
Other County Taxes/TIF Tax Revenues	7	3,250,339	0	3,250,339
Intergovernmental	8	6,205,336	0	6,205,336
Licenses & Permits	9	23,250	0	23,250
Charges for Service	10	506,630	0	506,630
Use of Money & Property	11	107,640	0	107,640
Miscellaneous	12	55,695	0	55,695
Subtotal Revenue	13	18,382,456	0	18,382,456
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	0	0
Operating Transfers In	15	2,995,497	1,421,409	4,416,906
Proceeds of Fixed Asset Sales	16	50,000	0	50,000
Total Revenues & Other Sources	17	21,427,953	1,421,409	22,849,362
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety and Legal Services	18	2,205,248	0	2,205,248
Physical Health and Social Services	19	1,481,339	-16,652	1,464,687
Mental Health, ID & DD	20	884,701	0	884,701
County Environment & Education	21	1,043,301	104,285	1,147,586
Roads & Transportation	22	6,340,000	150,000	6,490,000
Government Services to Residents	23	610,048	3,500	613,548
Administration	24	2,347,430	235,000	2,582,430
Nonprogram Current	25	0	0	0
Debt Service	26	3,374,550	1,000,000	4,374,550
Capital Projects	27	200,000	0	200,000
Subtotal Expenditures	28	18,486,617	1,476,133	19,962,750
Other Financing Uses:				
Operating Tranfers Out	29	2,995,497	1,421,409	4,416,906
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	21,482,114	2,897,542	24,379,656
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	-54,161	-1,476,133	-1,530,294
Beginning Fund Balance - July 1, 2021	33	10,799,932	0	10,799,932
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	8,772,483	0	8,772,483
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	866,817	0	866,817
Fund Balance - Unassigned	39	1,106,471	-1,476,133	-369,662
Total Ending Fund Balance - June 30, 2022	40	10,745,771	-1,476,133	9,269,638

Explanation of Changes: Spending of ARPA Funds, Additional Debt Payment

Michael Nolte

Signature of Certification

08/16/2021

Adopted On

Karen K. K...

County Auditor Signature of Certification

Resolution 2021-54

A RESOLUTION OF THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY APPROVING A
SUBDIVISION WAIVER

WHEREAS, The Franklin County Subdivision Ordinance 6.2 allows waivers to the requirements set therein, and

WHEREAS, Matt Abbas & the Marabelle Abbas Trust have asked for a subdivision waiver for the following parcel:

Parcel 2021-20 and 2021-21 in the N ½-NE ¼ of Section 12-T91N-R22W, Franklin County, Iowa

To subdivide property into two parcels, one of farm ground, and one of a residence.

BE IT RESOLVED that The Franklin County Board of Supervisors approves the Subdivision Waiver.

PASSED AND ADOPTED this 16th day of August, 2021.



Michael Nolte, Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 8/16/21, by the following vote:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT: Vanness

ATTEST:



Katy A Flint, Auditor and Clerk to Board



Franklin County Department of Planning and Program Development

123 1st Avenue SW • PO Box 58 • Hampton, IA 50441

Phone: (641) 456-4090 • Fax: (641) 456-2852

DIVISION OF LAND PROCESS FORM

APPLICANT NAME: Matt Abbas on behalf of the Marabelle Abbas Trust

ADDRESS: 685 130th Street, Latimier IA 50452

PHONE: 515-290-6123 (Matt Abbas)

SECTION-TOWNSHIP-RANGE: 12-91-22

LEGAL DESCRIPTION: Parcel 2021-20 and 2021-21 in the N 1/2 - NE 1/4 of Section 12 - T91N - R22W, Franklin County, Iowa.

PROPOSED SUBDIVISION NAME (if applicable): n/a

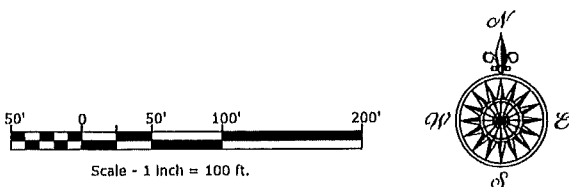
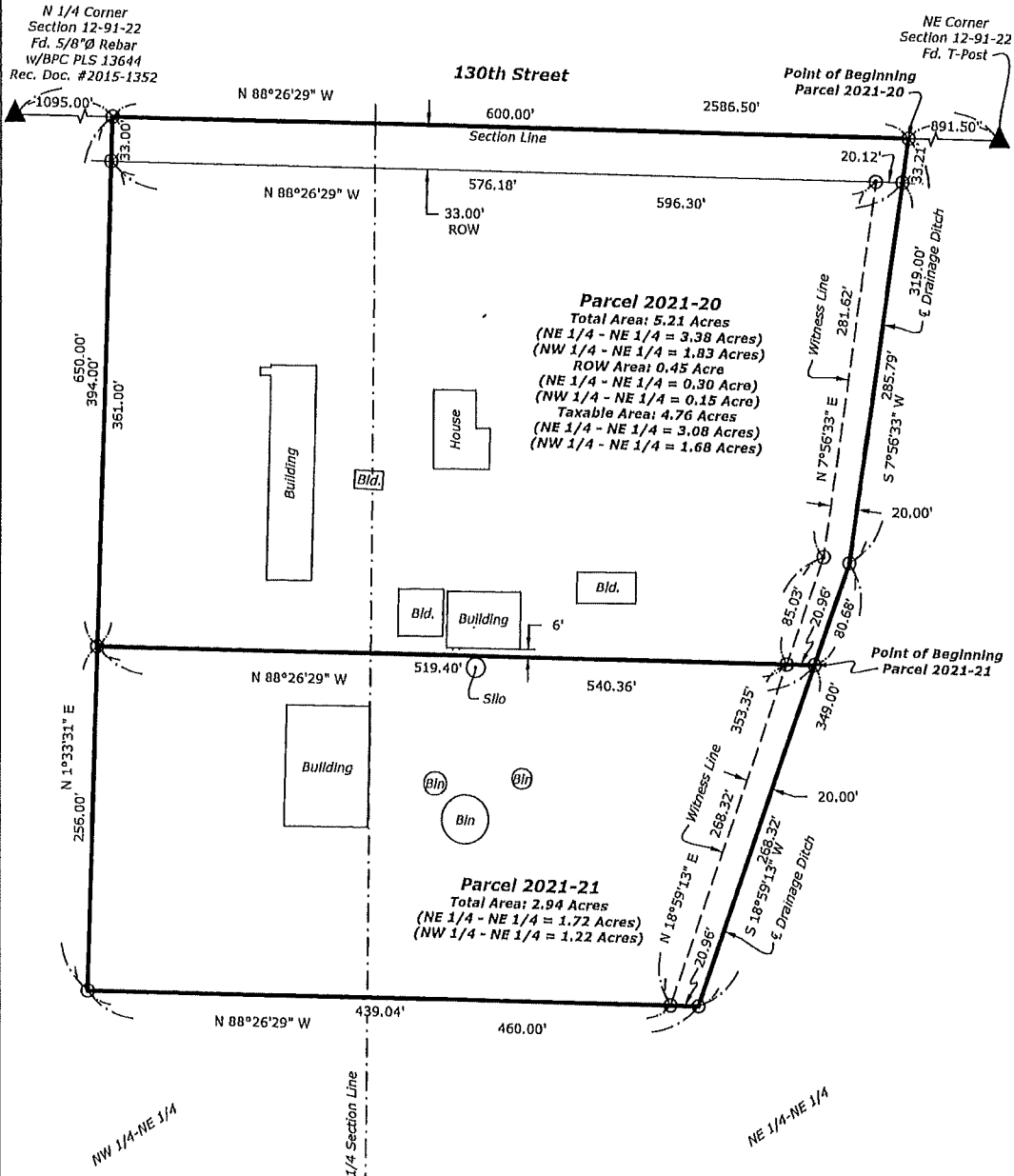
SUMMARY OR DESCRIPTION OF FUTURE USE OF LAND: continued to used the same as it is

SIGN: Isaiah M. Reich



DATE: 8-2-21

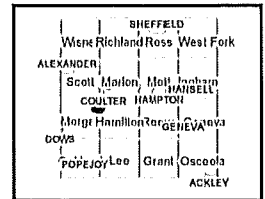
- 1) Does this split or division create more than 2 parcels in a forty (40) acre tract of land? ☒ YES ☐ NO
 - If "YES" then go to question 2.
 - If "NO" then you do not need to go through the Subdivision Process and may state that on the survey.
- 2) Is this split or division being used to divide off an existing building site or homestead? ☒ YES ☐ NO
 - If "YES" you may want to consider applying for a "Variance" under Section 6 Sub-section 1.
Please see the section labeled "Variances".
 - If "No" OR IF YOU DO NOT WANT TO APPLY FOR A VARIANCE, go to question 3.
- 3) Does this split or division create more than four (4) lots fronting on an existing street? ☐ YES ☒ NO
 - If "YES" this is a "Major" Subdivision. Please go to the section labeled "Major Subdivisions."
 - If "No" go to question 4.
- 4) Does this split or division require the construction of any public improvements? ☐ YES ☒ NO
 - If "YES" this is a "Major" Subdivision. Please go to the section labeled "Major Subdivisions."
 - If "No" go to question 5.
- 5) Does this split adversely affect the remainder of the parcel? ☐ YES ☒ NO
 - If "YES" this is a "Major" Subdivision. Please go to the section labeled "Major Subdivisions."
 - If "No" this is a "Minor" Subdivision. Please go to the section labeled "Minor Subdivisions."
- 6) Submit this form with the required documents.

Plat of Survey
**Parcel 2021-20 and 2021-21 in the N 1/2 - NE 1/4 of
 Section 12 - T91N - R22W, Franklin County, Iowa.**



LEGEND	
	= Section Corner Found
	= Set 5/8"Ø Rebar w/YPC PLS 22468
RPC, YPC, OPC, BPC = Red, Yellow, Orange, Blue Plastic Cap	
	= Survey Boundary Line
(0.00')	= Recorded Dimension

 Incorporated Towns
 Parcel_Poly



AERIAL IMAGERY FLOWN IN SPRING 2017. PRINTED: 8/9/2021

RESOLUTION #2021-55

Adopting the Franklin County Bidding Requirements & Procedures

Policy

It is the policy of Franklin County to have and use clear and consistent bidding requirements and procedures.

SCOPE

This policy is applicable to all bids for the purchase of goods, materials, supplies, and equipment and services, EXCEPT AS REGARDS "Public Improvement" (see Iowa Code 26.2 as amended) that meet the threshold amounts set out in Iowa Code 26.3 and 26.14, as amended. In those situations that meet the threshold of Chapter 26, this policy shall not apply. In those situations where the threshold of the project does not meet that set out in Chapter 26, this policy shall apply. In addition, this policy is applicable to all bids for purchase of goods, materials, supplies, equipment and services, except as regards buildings, roads, bridges, and culvert projects, WHICH shall be governed by Iowa Code Chapters 26, 309, 310, and 314, as amended. The Board of Supervisors shall give prior approval to all bidding projects, except those of \$10,000.00 or less. The Board of Supervisors will accept and open bids unless otherwise indicated in the bid notice or request for proposal. Competitive bidding is not required for professional service contracts. The monetary value of a project should be based upon the responsible department heads' reasonable estimate on the best evidence available as to the cost of the project in order to determine which procedure will be followed.

Procedures/Requirements

- I. GENERAL PROCEDURES – This policy will apply to all purchases and construction projects, regardless of whether the project is a "public improvement" as set out in Iowa Code 26.1 and following. The procedure to be followed will be that set out in Iowa Code 26.1 and following, and Iowa Code 384.103 with the additional provision that it will apply to all purchases. A contract for public improvement must be awarded to the lowest responsible bidder, *with the exception that due cause is provided*.
- a. SECONDARY ROAD PROJECTS – Secondary road or bridge construction work and materials for which the Engineer's estimate exceeds \$100,000 except surfacing materials obtained from local pits or quarries shall be governed by the provisions of Iowa Code Chapters 309, 310, 314, as amended.
- b. PROJECTS OF \$10,000 OR LESS - When the estimated cost of a purchase or project is \$10,000 or less, no bidding procedure is required. It is suggested that the department head or elected official will use their discretion in authorizing the project or purchase.
- c. PROJECTS OF \$10,001 UP TO \$25,000 - When the estimated cost of a purchase or project between \$10,001 up to \$25,000, bidding procedures may be used in which requests for written bids are submitted to at least two prospective bidders unless the County official in charge of said bids states in writing that less than two prospective bidders are available or at the discretion of the Board of Supervisors.
- d. PROJECTS OF \$25,001 TO \$100,000 – When the estimated total costs of a project is between the sum of \$25,001 and \$100,000, the County shall submit requests for proposals to prospective bidders. Notice to bidders need not be published. Any applicable bids obtained by the State of Iowa should also be reviewed and considered.
- e. PROJECTS EXCEEDING \$100,000 – When the estimated total cost of a project exceeds the sum of \$100,000, the County shall submit requests for proposals and advertise for sealed bids by publishing a notice to bidders as provided in Iowa Code 331.305, as amended. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, contract, or estimated costs of the improvement. After hearing objections, the governing board shall by resolution enter its decision on the project. See Iowa Code 26.1 and following.
- f. PUBLIC HEARING – When the estimated total of a prospective bid exceeds the sum of \$100,000, the Board shall not enter into a contract until it has held a public hearing on the proposed plans, specifications, form of contract, and estimated costs, with notice as provided in Iowa Code 331.305 as amended. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, contract, or estimated costs of the improvement. After hearing objections, the governing board shall by resolution enter its decision on the project. See Iowa Code 26.1 and following.
- g. PUBLIC IMPROVEMENT AND SECURITY AND PERFORMANCE BONDS – In any project with an estimated value over \$100,000 or more, involving a "public improvement", meaning any building or construction work, the County shall require a security bond in a minimum amount of five percent (5%) with each bid and a

performance bond in the amount of 10 percent (10%) to be submitted with the award of the contract. Bonds are to be cash or by an insurance carrier recognized and approved by the State of Iowa or approved by the County. The County may waive a portion of the performance bond under usually circumstances. See Iowa Code 331.341, 26.1 and following, and Iowa Code Chapter 573, as amended. NOTE: Bid security is not required for the purchase of vehicles.

- h. NOTICE TO BIDDERS – Notice to bidders shall be as set out in Iowa Code 26.1 and following, as amended.
- i. GENERAL SERVICES CONTRACTS – When the County wishes to purchase an item that has been bid by the State of Iowa, Department of General Services, under the provisions of Iowa Code 8A.311, as amended, the Board, after hearing, may forego any other bidding and accept the terms of the contract entered into by the State with the respective bidder.
- j. OPENING BIDS – The Board of Supervisors shall open the bids, announce the amount of the bids, and file all proposals received at the time and place specified in the notice to bidders. The Board may award the contract to the bidder submitting the best bid, or it may reject all bids, fix a new date for receiving new bids, and order publication of a new notice to bidders. The Board of Supervisors reserve the right to accept any bid regardless of “low bid” providing documentation of their reasoning. Bid security furnished by the successful bidder must be retained by the County until the approved contract has been executive and a bond filed by the bidder guaranteeing performance of the contract, and both the contract and the bond have been approved by the County. Checks or bidder bonds of the unsuccessful bidders must be promptly returned to the bidders by the governing body as soon as the successful bidder is determined or within thirty (30) days, whichever is sooner.
- k. DELEGATION OF OPENING OF BIDS – When bids or proposals are required to be taken in connection with a bid letting, the County may delegate by resolution to the Auditor, Engineer, or other public office, the duty of receiving and opening bids and announcing the results. The officer shall report the results of the bidding, with the officer’s recommendation thereon, to the governing body at its next meeting.
- l. EMERGENCY REPAIRS – When emergency repair or replacement is necessary and the delay of advertising and a public letting might cause serious loss or injury to the County, the County shall by resolution make a finding of the necessity to institute emergency proceedings under Iowa Code 384.103, as amended, and shall procure a certificate from a competent registered professional engineer, architect, or professional or expert in the field affected by the emergency, and not a regular employee of the County, certifying that emergency repairs are necessary.
- m. COMPETITIVE BIDDING NOT REQUIRED FOR PROFESSIONAL SERVICE CONTRACTS – Although bidding is preferred when obtaining professional services, this Policy does not require it. Professional services may turn on subject of elements that are not susceptible to formulation in the bidding process. See 1992 Iowa Opinion of Attorney General 190 to City of Clinton v Sheridan, 530 NW2d 690-695 (IA 1995), Iowa Code 331.342(4) as amended.

ADOPTED this 30th day of August, 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness


NAYS:

ABSENT/ABSTAIN:

ATTEST



Michael Nolte, Chair of Franklin Co Board of Supervisors



Katy A Flint, Franklin County Auditor & Clerk to the Board

RESOLUTION 2021-56

PERIODIC TRANSFER

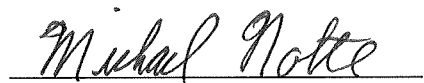
WHEREAS, Franklin County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, desires to transfer cash from one fund to another for the purposes of supporting several county entities.

WHEREAS, presently the County has budgeted monies for the following transfer:

CURRENT FUND	AMOUNT OF TRANSFER	PERIODIC TRANSFER TO	REASON FOR TRANSFER
Whispering Willows Rebate 28004-10300-814-99	\$1,121,408.70	Whispering Willows East 28003-10000-9040-99	Residual Equity Transfer to Make Extra Debt Payment
General Basic Fund 01000-10300-814-99-189	\$300,000	Special Projects 601058-10000-9000-51-189	FY21 Transfer that Didn't Occur

NOW, THEREFORE, be it resolved by the Board of Supervisors of Franklin County, Iowa, directing the County Auditor to proceed with the general operating transfers, the amount of transfer to the appropriate fund, mentioned above, due to the reason mentioned; said transfer is between budgetary funds.

BE IT DULY ADOPTED this 30th day of August, 2021, said Resolution was adopted.



Mike Nolte

Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 8/30/21, by the following vote:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:



Katy A Flint

Auditor & Clerk to Board

Resolution 2021-57

A RESOLUTION OF THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY APPROVING A
SUBDIVISION WAIVER

WHEREAS, The Franklin County Subdivision Ordinance 6.2 allows waivers to the requirements set therein, and

WHEREAS, Carter Barkema has asked for a subdivision waiver for the following parcel:

Parcel 2021-29 in the SE ¼-SE ¼ of Section 26-T93N-R22W in Franklin County, Iowa

To subdivide property into two parcels, one for agricultural purposes, and one of a residence.

BE IT RESOLVED that The Franklin County Board of Supervisors approves the Subdivision Waiver.

PASSED AND ADOPTED this 7th day of September, 2021.



Michael Nolte, Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 9/7/21, by the following vote:


AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:



Katy A Flint, Auditor and Clerk to Board



Franklin County Department of Planning and Program Development

123 1st Avenue SW • PO Box 58 • Hampton, IA 50441
Phone: (641) 456-4090 • Fax: (641) 456-2852

DIVISION OF LAND PROCESS FORM

APPLICANT NAME: Carter Barkema

ADDRESS: 2012 Finch Ave Alexander, Iowa 50420

PHONE: 641-425-1118

SECTION-TOWNSHIP-RANGE: 26-93-22

LEGAL DESCRIPTION: _____

PROPOSED SUBDIVISION NAME (if applicable): _____

SUMMARY OR DESCRIPTION OF FUTURE USE OF LAND: _____

SIGN: _____ DATE: _____

1) Does this split or division create more than 2 parcels in a forty (40) acre tract of land? ☒ YES ☐ NO

• If "YES" then go to question 2.

• If "NO" then you do not need to go through the Subdivision Process and may state that on the survey.

2) Is this split or division being used to divide off an existing building site or homestead? ☒ YES ☐ NO

• If "YES" you may want to consider applying for a "Variance" under Section 6 Sub-section 1.

Please see the section labeled "Variances".

• If "No" OR IF YOU DO NOT WANT TO APPLY FOR A VARIANCE, go to question 3.

3) Does this split or division create more than four (4) lots fronting on an existing street? ☐ YES ☒ NO

• If "YES" this is a "Major" Subdivision. Please go to the section labeled "Major Subdivisions."

• If "No" go to question 4.

4) Does this split or division require the construction of any public improvements? ☐ YES ☒ NO

• If "YES" this is a "Major" Subdivision. Please go to the section labeled "Major Subdivisions."

• If "No" go to question 5.

5) Does this split adversely affect the remainder of the parcel? ☐ YES ☒ NO

• If "YES" this is a "Major" Subdivision. Please go to the section labeled "Major Subdivisions."

• If "No" this is a "Minor" Subdivision. Please go to the section labeled "Minor Subdivisions."

6) Submit this form with the required documents.

ALIQUOT PART	SECTION	TOWNSHIP	RANGE
SE 1/4 - SE 1/4	26	93	22

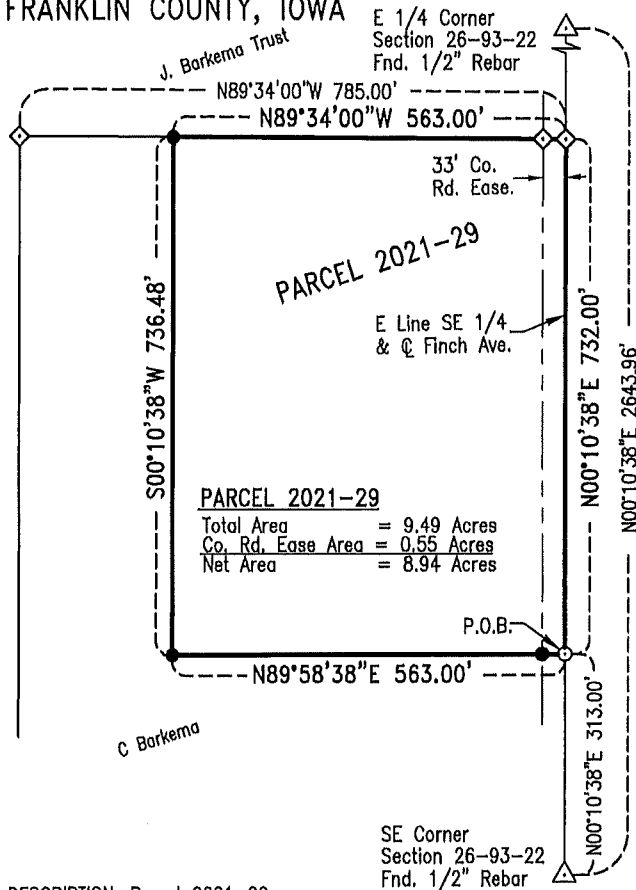
Survey Date: 08/17/2021
Survey Requested by: Carter Barkema
Owner: Carter Barkema

The East Line of the SE 1/4 is assumed to bear N00°10'34"E
for the purpose of this survey.

Prepared by & Return to: John William Waddingham, 1362 155th Street, Hampton, Iowa 50441 - 641-456-4037

PLAT OF SURVEY PARCEL 2021-29 IN THE SE 1/4-SE 1/4 OF SECTION 26-T93N-R22W FRANKLIN COUNTY, IOWA

NOTE 1: Parts of Plat of Survey Recorded
as Inst. 20072006 was retraced as part
of this survey.

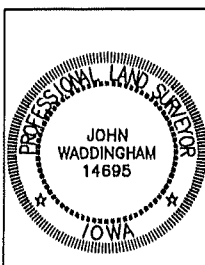


DESCRIPTION: Parcel 2021-29

That part of the Southeast Quarter (SE 1/4) of the Southeast Quarter (SE 1/4) of Section Twenty-six (26), Township Ninety-three (93) North, Range Twenty-two (22) West of the Fifth Principal Meridian, Franklin County, Iowa, more particularly described as follows:

Commencing at the southeast corner of said Section Twenty-six (26); thence North 00°10'38" East along the east Line of said Southeast Quarter (SE 1/4) a distance of 313.00 feet to the point of beginning; thence continuing North 00°10'38" East along said east line 732.00 feet to the north line of Parcel A recorded as Instr.# 20072006 at the Franklin County Recorder's Office; thence North 89°34'00" West along said north line 563.00 feet; thence South 00°10'38" West 736.48 feet; thence North 89°58'38" East 563.00 feet to the point of beginning.

Said Parcel 2021-29 contains 9.49 acres more or less, including 0.55 acres of county road easement across the east 33 feet thereof and subject to other recorded and unrecorded easements, restrictions and servitudes, if any.



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

JOHN WADDINGHAM Date
License Number: 14695
My license expiration date is December 31, 2022.
Pages or sheets covered by this seal: 1

LEGEND SCALE 1"=200'
△ SECTION CORNER FOUND
AS NOTED.
◇ FND. 1/2" REBAR WITH YPC STAMPED
"PLS 10898", UNLESS NOTED.
○ SET 1/2" REBAR WITH YPC STAMPED
"PLS 14695", UNLESS NOTED.
● SET 5/8" REBAR WITH YPC STAMPED
"PLS 14695", UNLESS NOTED.
P.O.B. = Point of Beginning
YPC = Yellow Plastic Cap, R=Red
(XX) = Record Measurement

Franklin County Parcel Map



Printed by:
Franklin County
Planning and Zoning Office
641-456-5678



Legend

- Incorporated Towns
- Parcel_Poly

		SHEFFIELD	
West	Richland	Ross	West Fork
ALEXANDER			
Scott	Marion	Molt	HANSELL
COULTER	HAMPTON		
Morgan	Hamilton	inter	GENEVA
DOYS			
POPE	Joy	Lee	Grinn
			Osceola
			ACKLEY

0 325 650 Feet



THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY FRANKLIN COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR COUNTY PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.
AERIAL IMAGERY FLOWN IN SPRING 2017. PRINTED: 8/30/2021

Before

Franklin County Parcel Map



Printed by:
Franklin County
Planning and Zoning Office
641-456-5678



Legend

- Incorporated Towns
- Parcel_Poly

				SHEFFIELD		
	Winst	Richland	Ross	West Fork		
ALEXANDER						
	Scott	Marion	Molt	Hampton		
				COULTER	HAMPTON	
	Morgt	Hamilton	ter	GENEVA	Weyna	
DOVS						
POPEJOY	Lee	Grant	Oscola			
				ACKLEY		

0 435 870 Feet



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AERIAL IMAGERY FLOWN IN SPRING 2017. PRINTED: 8/30/2021

After

**RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT
FRANKLIN COUNTY**

Fiscal Year July 1, 2021 - June 30, 2022

FRANKLIN COUNTY conducted a public hearing for the propose of amending the current budget for the fiscal year ending June 30, 2022

Meeting Date:	Meeting Time:	Meeting Location:
9/7/2021	10:00 AM	Franklin County Courthouse

The governing body of the FRANKLIN COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	8,610,486	0	8,610,486
Less: Uncollected Delinquent Taxes - Levy Year	2	1,000	0	1,000
Less: Credits to Taxpayers	3	390,288	0	390,288
Net Current Property Tax	4	8,219,198	0	8,219,198
Delinquent Property Tax Revenue	5	268	0	268
Penalties, Interest & Costs on Taxes	6	14,100	0	14,100
Other County Taxes/TIF Tax Revenues	7	3,250,339	0	3,250,339
Intergovernmental	8	6,205,336	0	6,205,336
Licenses & Permits	9	23,250	0	23,250
Charges for Service	10	506,630	0	506,630
Use of Money & Property	11	107,640	0	107,640
Miscellaneous	12	55,695	0	55,695
Subtotal Revenue	13	18,382,456	0	18,382,456
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	0	0
Operating Transfers In	15	4,416,906	0	4,416,906
Proceeds of Fixed Asset Sales	16	50,000	0	50,000
Total Revenues & Other Sources	17	22,849,362	0	22,849,362
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety and Legal Services	18	2,205,248	31,500	2,236,748
Physical Health and Social Services	19	1,464,687	0	1,464,687
Mental Health, ID & DD	20	884,701	0	884,701
County Environment & Education	21	1,147,586	0	1,147,586
Roads & Transportation	22	6,490,000	0	6,490,000
Government Services to Residents	23	613,548	0	613,548
Administration	24	2,582,430	0	2,582,430
Nonprogram Current	25	0	0	0
Debt Service	26	4,374,550	0	4,374,550
Capital Projects	27	200,000	0	200,000
Subtotal Expenditures	28	19,962,750	31,500	19,994,250
Other Financing Uses:				
Operating Tranfers Out	29	4,416,906	0	4,416,906
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	24,379,656	31,500	24,411,156
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	-1,530,294	-31,500	-1,561,794
Beginning Fund Balance - July 1, 2021	33	10,799,932	0	10,799,932
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	8,772,483	0	8,772,483
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	866,817	0	866,817
Fund Balance - Unassigned	39	-369,662	-31,500	-401,162
Total Ending Fund Balance - June 30, 2022	40	9,269,638	-31,500	9,238,138

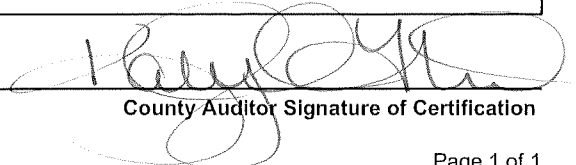
Explanation of Changes: Repairs to the LEC Roof



Signature of Certification

09/07/2021

Adopted On



County Auditor Signature of Certification

RESOLUTION #2021-58

Amendment #2 Fiscal Year 2021/2022 Franklin County Budget

WHEREAS, RESOLUTION #2021-58 Amends Fiscal Year 2021/2022 Franklin County Budget adjusting amounts from the original budget published in official County newspapers (Hampton Chronicle and The Sheffield Press) on August 26th, 2021, to authorize an amendment and appropriation of funds to the appropriate departments as specified;

WHEREAS, increase in expenditures are:

Physical Health & Social Services	\$31,500	LEC Roof Repairs
-----------------------------------	----------	------------------

THEREFORE, said Amendment was approved with the increase in expenditures mentioned above;

BE IT DULY ADOPTED this 7th day of September, 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSENT/NOT VOTING:

FRANKLIN COUNTY BOARD OF SUPERVISORS



Mike Nolte, Chairman

ATTEST:



Katy Flint, Auditor & Clerk to the Board

RESOLUTION #2021-59

Engineering and Secondary Roads Health & Safety Gear Reimbursement Policy

WHEREAS, the Franklin County recognizes that safety related clothing & protective gear is required for protection and safety of Franklin County Engineering & Secondary Road employees including those with titles: Mechanic, Motorgrader Operator, Equipment Operator, Truck Operator, Road Foreman, Truck Operator/Signs, Shop Manager, Engineering Technician, Engineer, & Office Manager.

WHEREAS, the Franklin County Board of Supervisors authorizes a reimbursement of up to \$225.00 per fiscal year per employee for the purchase of Employer approved safety gear. The list of qualified purchases is limited to: Safety Toe Boots (ASTM F2413) Reflective/Hi-Visibility Gear (Minimum Class 2), Safety Glasses (Z87) & Exams, Gloves, and Outerwear (bib overalls, work coats, etc). Receipts and appropriate documentation must be submitted with the request for reimbursement. All employees will receive their allowance on July 1st of every year and it must be spent by June 30th of every year. No balances will be allowed to rollover. Record of employee balances, and purchases will be maintained by the Engineering & Secondary Roads Office.

WHEREAS, the Franklin County Secondary Road employee must reimburse the county if the employee quits, is terminated, or retires within 30 days of the reimbursement.

THEREFORE, BE IT RESOLVED, by the Franklin County Board of Supervisors adopts the Engineering and Secondary Roads Health & Safety Gear Reimbursement Policy.

ADOPTED this 27th day of September with the vote thereon being as follows:

AYES:

ABSTAIN:

NAYS: None

ABSENT/NOT VOTING:

All members voted aye. Resolution duly adopted.

FRANKLIN COUNTY BOARD OF SUPERVISORS

ATTEST


Mike Nolte, Chairman


Katy A Flint, Auditor & Clerk to the Board

Resolution 2021-60

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY APPROVING
CORRECTIVE APPROPRIATIONS**

WHEREAS, The Franklin County Board of Supervisors approved Budget Amendments by Service Area on 8/16/21 and on 9/7/21

WHEREAS, the Franklin County Board of Supervisors recognizes that Department Appropriations were not completed at the time of the Budget Amendment

WHEREAS, the Franklin County Board of Supervisors does approve the attached Departmental Appropriations to coincide with the previously mentioned budget amendments

BE IT RESOLVED that The Franklin County Board of Supervisors approves the resolution

PASSED AND ADOPTED this 11th day of October, 2021



Michael Nolte, Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 10/11/21, by the following vote:


AYES: McVicker, Nolte, Vanness

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:



Katy A Flint, Auditor and Clerk to Board

	7/1/2021	8/16/2021 -	9/7/21 -	10/11/21 - New
FY22 Amendments & Appropriations	Appropriations	Change	Change	Appropriations
1 Board of Supervisors	\$258,452.00	\$0.00	\$0.00	\$258,452.00
2 Auditor	\$594,882.00	\$0.00	\$0.00	\$594,882.00
3 Treasurer	\$495,563.00	\$0.00	\$0.00	\$495,563.00
4 County Attorney	\$234,740.00	\$0.00	\$0.00	\$234,740.00
5 Sheriff	\$1,360,251.00	\$0.00	\$0.00	\$1,360,251.00
6 Clerk of Court	\$71,365.00	\$0.00	\$0.00	\$71,365.00
7 Recorder	\$241,200.00	\$0.00	\$0.00	\$241,200.00
10 Memorial Hall	\$5,340.00	\$0.00	\$0.00	\$5,340.00
12 Homemakers	\$409,264.00	\$0.00	\$0.00	\$409,264.00
13 Hazmat	\$8,117.00	\$0.00	\$0.00	\$8,117.00
15 Fairground	\$50,000.00	\$0.00	\$0.00	\$50,000.00
17 Reap	\$20,000.00	\$0.00	\$0.00	\$20,000.00
18 Disposal Grounds	\$18,488.00	\$0.00	\$0.00	\$18,488.00
20 County Engineer	\$6,540,000.00	\$0.00	\$0.00	\$6,540,000.00
21 Veterans Affairs	\$102,225.00	\$0.00	\$0.00	\$102,225.00
22 Conservation Board	\$389,269.00	\$0.00	\$0.00	\$389,269.00
23 Health Board	\$771,379.00	\$0.00	\$0.00	\$771,379.00
25 Human Services	\$22,300.00	\$0.00	\$0.00	\$22,300.00
26 Weed Commisisoner	\$68,451.00	\$0.00	\$0.00	\$68,451.00
27 Food Pantry	\$10,700.00	\$0.00	\$0.00	\$10,700.00
28 Medical Examiner	\$25,000.00	\$0.00	\$0.00	\$25,000.00
29 N Hansell Shooting Range	\$0.00	\$3,785.00	\$0.00	\$3,785.00
30 ARPA	\$0.00	\$489,000.00	\$0.00	\$489,000.00
34 Historical Society	\$10,000.00	\$0.00	\$0.00	\$10,000.00
39 County Asst Funds	\$82,067.00	\$0.00	\$0.00	\$82,067.00
51 General Services	\$1,016,299.00	\$0.00	\$0.00	\$1,016,299.00
54 Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00
56 County Libraries	\$159,468.00	\$0.00	\$0.00	\$159,468.00
60 MH & Disability Services Admin	\$884,701.00	\$0.00	\$0.00	\$884,701.00
62 General Assistance	\$66,730.00	\$0.00	\$0.00	\$66,730.00
64 Community Resource Center	\$31,920.00	\$0.00	\$0.00	\$31,920.00
65 Environmental Specialist	\$114,369.00	\$0.00	\$0.00	\$114,369.00
68 IT	\$164,686.00	\$0.00	\$0.00	\$164,686.00
69 Planning & Zoning	\$13,410.00	\$0.00	\$0.00	\$13,410.00
74 GIS	\$130,776.00	\$0.00	\$0.00	\$130,776.00
76 LEC Operations	\$25,900.00	\$0.00	\$31,500.00	\$57,400.00
79 Drop-In Center Operations	\$12,000.00	\$0.00	\$0.00	\$12,000.00
89 Non-Departmental for Expenses	\$479,875.00	\$0.00	\$0.00	\$479,875.00
99 Non-Departmental	\$6,597,455.30	\$2,421,408.70	\$0.00	\$9,018,864.00
Total	\$21,487,642.30	\$2,914,193.70	\$31,500.00	\$24,433,336.00

Resolution 2021-61

A RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS FOR THE AMERICAN RESCUE PLAN ACT.

WHEREAS, on March 11, 2021, President Biden signed the 109 trillion-dollar American Rescue Plan Act and,

WHEREAS, Franklin County applied for and has been received the first tranche of funds for the American Rescue Plan Act totaling \$1,955,979.00.

WHEREAS, the Franklin County Board of Supervisors has reviewed some requests and determined some that will qualify for the American Rescue Plan Act and

WHEREAS, based on the distribution guidelines from the US Department of Treasury, the following projects have been approved for the use of said funds:

- Transfer & Drainage Book Conversion to Electronic Images & Filing not to exceed \$35,000.00
- Replacement of Courthouse Chiller not to exceed \$160,000.00
- Purchase of Hand Sanitization Stations by the Franklin County Conservation not to exceed \$500.00
- Purchase of a Pandemic Health Incident Response Trailer & Portable Radios by Franklin County EMA & Public Health not to exceed \$150,000.00
- Conversion of Maynes Grove Bathrooms from Latrine's to Flush Toilets by Franklin County Conservation not to exceed \$100,000.00
- Installation of Camera & Buzzer System for the Franklin County Records Office not to exceed \$3,500.00.
- Repair & Replacement of Various Items that were damaged by COVID-19 Sanitization not to exceed \$50,000.00.
- Installation of Courthouse Drop Box & Automatic Doors at the Courthouse not to exceed \$25,000.00.

BE IT RESOLVED that the Franklin County Board of Supervisors endorses the disbursement of American Rescue Plan Act Funds for the items listed and authorizes the Auditor to make these payments as they are presented.

PASSED AND ADOPTED this 18th day of October, 2021


Michael Nolte, Chairperson Board of Supervisors


I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 10/18/21, by the following vote:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSENT:

ATTEST:


Katy A Flint, Auditor and Clerk to Board

Resolution 2021-62

A RESOLUTION TO APPROVE THE AMENDMENT TO THE FRANKLIN COUNTY EMPLOYEES FLEXIBLE BENEFITS PLAN.

WHEREAS the Employer desires to amend the Franklin County Employees Flexible Benefits Plan's information as set forth herein.

WHEREAS the undersigned being an authorized representative of Franklin County Employees (the "Employer") hereby adopts the following Resolution by unanimous consent and direct that this Consent Resolution be entered in the minute books of the corporation.

NOW, THEREFORE, effective January 1, 2020, Franklin County Employees has amended its Plan to temporarily adopt the changes outlined below.

Extended Grace Period:

Extended Grace Period for twelve (12) months for Health FSAs and DCFSA's - A plan that includes a Health FSA or DCFSA may extend the grace period for a plan year ending in 2020 or 2021 to 12 months after the end of such plan year, with respect to unused benefits or contributions remaining in either arrangement. For example, a 2020 calendar year plan year with a grace period to March 15, 2021 may extend the grace period to December 31, 2021, effectively allowing participants until December 31, 2021 to incur claims against their 2020 plan year balances. Please note that health FSAs may not have both a grace period and a carryover.

Please select the Plan(s) that you would like to apply the extension:

Health FSA ☒ 2020 plan year

DCFSA ☒ 2020 plan year

Spend-Down for Health FSA:

A plan that includes a Health FSA may allow (similar to the rules applicable to DCFSA) an employee who ceases participation in the plan during calendar year 2020 or 2021 (for example, due to termination of employment) to continue to receive reimbursements from unused benefits or contributions for expenses incurred through the end of the plan year in which such participant ceased participation (including any extended grace period permitted in the temporary Act). Currently, if you do not have spend-down for Health FSA and would like to adopt this/these provision(s) please indicate below:

Health FSA ☒ 2021 plan year

Prospective Changes in Elections (Without a Change in Status):

For plan years ending in 2021, a plan that includes a health FSA or DCFSA may allow an employee to make an election to prospectively modify the amount (but not in excess of any applicable dollar limitation) of such employee's contributions to any health FSA or DCFSA (without regard to any change in status).

Health FSA ☒ 2021 plan year

DCFSA ☒ 2021 plan year

Temporary Increase under the American Rescue Plan Act (ARPA) of Maximum Exclusion Amount for the Dependent Care Flexible Spending Arrangement (DCFSA) to \$10,500

For taxable years beginning in 2021, the maximum amount of DCFSA benefits permitted for income exclusion is temporarily increased to \$10,500 (or \$5,250 for married taxpayers filing separately). Plans can be amended retroactively to incorporate this change provided the amendment is adopted no later than the end of the plan year in which the amendment is to be effective and the plan is operated consistently with the terms of the amendment as of the date the amendment is effective.

BE IT RESOLVED, that the Amendment to the Franklin County Employees Flexible Benefits Plan (The Amendment) is hereby approved and adopted, and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Amendment.

PASSED AND ADOPTED this 25th day of October, 2021



Michael Nolte, Chairperson Board of Supervisors

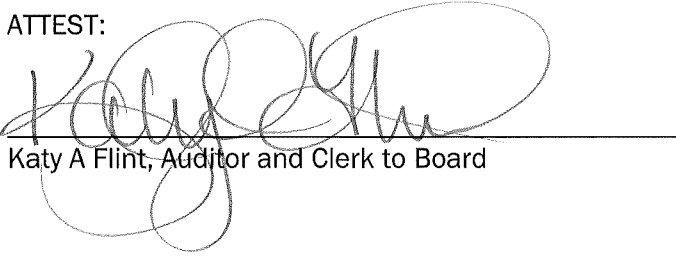
I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Franklin County, Iowa, at a regular meeting held on 10/25/21, by the following vote:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSENT:

ATTEST:



Katy A Flint, Auditor and Clerk to Board

Prepared by: Toni Wilkinson, Franklin County Recorder, PO Box 26, Hampton, IA 50441 641-456-5675
Return to: Katy Flint, Franklin County Auditor, PO Box 26, Hampton, IA 50441

RESOLUTION #2021-103
28E Agreement Between Franklin County, Iowa and
County Electronic Services System

Resolution #2021-103: Approving the attached proposed amendment to the Electronic Services System 28E agreement, as approved by the Iowa County Recorders Association Executive Board and by the ESS Coordinating Committee on October 4, 2021, and as executed by Deb Kupka, Tama County Recorder and Chair of the ESS Coordinating Committee on October 11, 2021, is hereby approved by the Franklin County Board of Supervisors.

Original 28 agreement filed as Inst #20252181 on 9-12-2005 in the office of the Franklin County Recorder.

Adopted this 25th day of October, 2021 with the vote thereon being as follows:

AYES:

ABSTAIN:

NAYS:

ABSENT/NOT VOTING:

Franklin County Board of Supervisors

Michael Nolte

Mike Nolte, Chairman

Attest:

Katy Flint
Katy Flint, Auditor

RESOLUTION #2021-64

Amendment #3 Fiscal Year 2021/2022 Franklin County Budget

WHEREAS, RESOLUTION #2021-64 Amends Fiscal Year 2021/2022 Franklin County Budget adjusting amounts from the original budget published in official County newspapers (Hampton Chronicle and The Sheffield Press) on February 17th, 2021, to authorize an amendment of funds to the appropriate departments as specified in addition to the appropriations of funds to departments as listed on the attached spreadsheet;

WHEREAS, increase in expenditures are:

County Environment & Ed	\$32,297.00	Weed Commissioner Truck & Ditch Spraying
Administration	\$30,966.00	Increase to IT & GIS Wages
Total Increase to Expenditures	\$63,263.00	

THEREFORE, said Amendment was approved with the increase in expenditures mentioned above and the corresponding appropriations as attached to this resolution;

BE IT DULY ADOPTED this 1st day of November 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS:

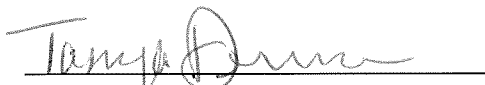
ABSENT/NOT VOTING:

FRANKLIN COUNTY BOARD OF SUPERVISORS



Mike Nolte, Chairman

ATTEST:



Tanya Demro, Finance Assistant

FY22 Amendments & Appropriations	7/1/2021 Appropriations	8/16/2021 - Change	9/7/21 - Change	10/11/21 - New Appropriations	11/1/21 Change	11/1/21 Appropriations
Board of Supervisors	\$258,452.00	\$0.00	\$0.00	\$258,452.00	\$0.00	\$258,452.00
2 Auditor	\$594,882.00	\$0.00	\$0.00	\$594,882.00	\$0.00	\$594,882.00
3 Treasurer	\$495,563.00	\$0.00	\$0.00	\$495,563.00	\$0.00	\$495,563.00
4 County Attorney	\$234,740.00	\$0.00	\$0.00	\$234,740.00	\$0.00	\$234,740.00
5 Sheriff	\$1,360,251.00	\$0.00	\$0.00	\$1,360,251.00	\$0.00	\$1,360,251.00
6 Clerk of Court	\$71,365.00	\$0.00	\$0.00	\$71,365.00	\$0.00	\$71,365.00
7 Recorder	\$241,200.00	\$0.00	\$0.00	\$241,200.00	\$0.00	\$241,200.00
10 Memorial Hall	\$5,340.00	\$0.00	\$0.00	\$5,340.00	\$0.00	\$5,340.00
12 Homemakers	\$409,264.00	\$0.00	\$0.00	\$409,264.00	\$0.00	\$409,264.00
13 Hazmat	\$8,117.00	\$0.00	\$0.00	\$8,117.00	\$0.00	\$8,117.00
15 Fairground	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00
17 Reap	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00
18 Disposal Grounds	\$18,488.00	\$0.00	\$0.00	\$18,488.00	\$0.00	\$18,488.00
20 County Engineer	\$6,540,000.00	\$0.00	\$0.00	\$6,540,000.00	\$0.00	\$6,540,000.00
21 Veterans Affairs	\$102,225.00	\$0.00	\$0.00	\$102,225.00	\$0.00	\$102,225.00
22 Conservation Board	\$389,269.00	\$0.00	\$0.00	\$389,269.00	\$0.00	\$389,269.00
23 Health Board	\$771,379.00	\$0.00	\$0.00	\$771,379.00	\$0.00	\$771,379.00
25 Human Services	\$22,300.00	\$0.00	\$0.00	\$22,300.00	\$0.00	\$22,300.00
26 Weed Commisisoner	\$68,451.00	\$0.00	\$0.00	\$68,451.00	\$32,297.00	\$100,748.00
27 Food Pantry	\$10,700.00	\$0.00	\$0.00	\$10,700.00	\$0.00	\$10,700.00
28 Medical Examiner	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00
29 N Hansell Shooting Range	\$0.00	\$3,785.00	\$0.00	\$3,785.00	\$0.00	\$3,785.00
30 ARPA	\$0.00	\$489,000.00	\$0.00	\$489,000.00	\$0.00	\$489,000.00
34 Historical Society	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
39 County Asst Funds	\$82,067.00	\$0.00	\$0.00	\$82,067.00	\$0.00	\$82,067.00
51 General Services	\$1,016,299.00	\$0.00	\$0.00	\$1,016,299.00	\$0.00	\$1,016,299.00
54 Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
County Libraries	\$159,468.00	\$0.00	\$0.00	\$159,468.00	\$0.00	\$159,468.00
60 MH & Disability Services Admin	\$884,701.00	\$0.00	\$0.00	\$884,701.00	\$0.00	\$884,701.00
62 General Assistance	\$66,730.00	\$0.00	\$0.00	\$66,730.00	\$0.00	\$66,730.00
64 Community Resource Center	\$31,920.00	\$0.00	\$0.00	\$31,920.00	\$0.00	\$31,920.00
65 Environmental Specialist	\$114,369.00	\$0.00	\$0.00	\$114,369.00	\$0.00	\$114,369.00
68 IT	\$164,686.00	\$0.00	\$0.00	\$164,686.00	\$13,988.00	\$178,674.00
69 Planning & Zoning	\$13,410.00	\$0.00	\$0.00	\$13,410.00	\$0.00	\$13,410.00
74 GIS	\$130,776.00	\$0.00	\$0.00	\$130,776.00	\$16,978.00	\$147,754.00
76 LEC Operations	\$25,900.00	\$0.00	\$31,500.00	\$57,400.00	\$0.00	\$57,400.00
79 Drop-In Center Operations	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00
89 Non-Departmental for Expenses	\$479,875.00	\$0.00	\$0.00	\$479,875.00	\$0.00	\$479,875.00
99 Non-Departmental	\$6,597,455.30	\$2,421,408.70	\$0.00	\$9,018,864.00	\$0.00	\$9,018,864.00
Total	\$21,487,642.30	\$2,914,193.70	\$31,500.00	\$24,433,336.00	\$63,263.00	\$24,496,599.00

RESOLUTION #2021-65

Amended Engineering and Secondary Roads Health & Safety Gear Reimbursement Policy

WHEREAS, the Franklin County recognizes that safety related clothing & protective gear is required for protection and safety of Franklin County Engineering & Secondary Road employees including those with titles: Mechanic, Motorgrader Operator, Equipment Operator, Truck Operator, Road Foreman, Truck Operator/Signs, Shop Manager, Engineering Technician, Engineer, & Office Manager.

WHEREAS, the Franklin County Board of Supervisors authorizes a reimbursement of up to \$225.00 per fiscal year per employee for the purchase of Employer approved safety gear. The list of qualified purchases is limited to: Safety Toe Boots (ASTM F2413) Reflective/Hi-Visibility Gear (Minimum Class 2), Safety Glasses (Z87) & Exams, Gloves, and Outerwear (bib overalls, work coats, etc).

WHEREAS Receipts and appropriate documentation must be submitted with the request for reimbursement.

WHEREAS, all employees will receive their allowance on July 1st of every year and it must be spent by June 30th of every year. No balances will be allowed to rollover. Record of employee balances, and purchases will be maintained by the Engineering & Secondary Roads Office.

WHEREAS, the Franklin County Board of Supervisors does authorize the following amounts to be spent by the listed employees. The amount listed must be spent by December 31st, 2021, or the employee forfeits the balance. Additionally, the purchases must fall in line with the previously listed stipulations as to what are qualified purchases.

<u>Employee</u>	<u>Amount</u>	<u>Employee</u>	<u>Amount</u>
Jeff Baltes	\$124.55	Ron Becker	\$163.75
Sheldon Eddy	\$57.45	Mike Freie	\$99.01
Rodney Hamilton	\$21.71	Jeremy Harms	\$208.73
Alex Hass	\$67.29	Mike Keehn	\$40.21
Travis Kloetzer	\$150.51	Aaron Koenigsfeld	\$9.18
Todd Lindaman	\$219.14	Jesse Peterson	\$11.81
Rick Rieck	\$105.39	Wayne Riggins	\$220.97
Joshua Ross	\$225.00	Todd Speedy	\$61.23
Terry Tull	\$219.99	Layne Walvante	\$81.40

WHEREAS, all employees of the Secondary Roads Department shall have the entire \$225.00 allowance for FY22 spent by June 30, 2022 or it will be forfeited.

WHEREAS, the Franklin County Secondary Road employee must reimburse the county if the employee quits, is terminated, or retires within 30 days of the reimbursement.

THEREFORE, BE IT RESOLVED, by the Franklin County Board of Supervisors adopts the Engineering and Secondary Roads Health & Safety Gear Reimbursement Policy.

ADOPTED this 15th day of November 2021 with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

ABSTAIN:

NAYS: None

ABSENT/NOT VOTING:


All members voted aye. Resolution duly adopted.

FRANKLIN COUNTY BOARD OF SUPERVISORS

ATTEST



Mike Nolte, Chairman



Katy A Flint, Auditor & Clerk to the Board

RESOLUTION 2021-66

FRANKLIN COUNTY PRECINCT ELECTION OFFICIAL & SUPPORT STAFF COMPENSATION POLICY

WHEREAS, the Franklin County Board of Supervisors does acknowledge the importance of Precinct Election Officials and Support Staff in the Election Process.

WHEREAS, the Franklin County Board of Supervisors approve the following hourly rates for Precinct Election Officials & Support Staff effective January 1st, 2022.

<u>Position</u>	<u>Recommended Salary</u>
Precinct Election Official	\$13.00/Hour
Precinct Election Official – Chair or Co-Chair	\$14.00/Hour
Election Roamer	\$15.00/Hour
Election Delivery Team	\$15.00/Hour
Election TM Runner	\$13.00/Hour

WHEREAS, the Franklin County Board of Supervisors approves a mileage rate for all election workers that travel more than 5 miles one-way for service in an election following the standard County mileage reimbursement rate.

THEREFORE, BE IT RESOLVED that the Franklin County Board of Supervisors adopts the salary recommendations for the previously listed workers, which will remain in effect until a new compensation policy is passed.

BE IT DULY ADOPTED this 15th day of November, 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS:

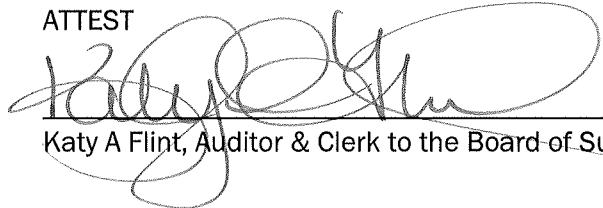
ABSENT/NOT VOTING:

FRANKLIN COUNTY BOARD OF SUPERVISORS



Michael Nolte, Chairman

ATTEST



Katy A Flint, Auditor & Clerk to the Board of Supervisors

RESOLUTION NO. 2021-68

Authorizing Franklin County, Iowa, to Enter into Settlement Agreements with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc., Agree to the Terms of the Iowa Opioid Allocation Memorandum of Understanding and Authorize Entry Into that Memorandum of Understanding

WHEREAS, negotiations to settle claims against several of the Opioid Defendants, specifically McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. (the "Settling Defendants") have been ongoing for several years;

WHEREAS, negotiations with the Settling Defendants have resulted in proposed nationwide settlements of state and local government claims involved in the Litigation;

WHEREAS, copies of the proposed terms of those proposed nationwide settlements have been set forth in the Distributors Master Settlement Agreement and the J&J Master Settlement Agreement (collectively "Settlement Agreements");

WHEREAS, copies of the Settlement Agreements as well as summary of the main terms of the Settlement Agreements, the deadlines for submitting the Participation Agreements to the Settlement Agreements and the MDL Court's Order setting deadlines for any Plaintiff who declines to enter into the Settlement Agreements have been provided to the County prior to the execution of this Resolution;

WHEREAS, the Settlement Agreements provide, among other things, for the payment of a certain sum to settling government entities in Iowa including to the State of Iowa and Participating Subdivisions, as that term is defined in the Settlement Agreements, upon occurrence of certain events as defined in the Settlement Agreements ("Iowa Opioid Funds");

WHEREAS, the Law Firms have engaged in extensive discussions with the State Attorney General's Office ("AGO") as to how the Iowa Opioid Funds will be allocated, which has resulted in the proposed Iowa Opioid Allocation Memorandum of Understanding ("Allocation MOU"), which is an agreement between all of the entities who are signatories to the Allocation MOU;

WHEREAS, a copy of the Allocation MOU and the Exhibits to that MOU has been provided with this Resolution;

WHEREAS, the Allocation MOU divides Iowa Opioid Funds as follows: (i) 50% to the State ("the Iowa Abatement Share") and (ii) 50% to Participating Local Governments ("LG Share"), less fees and costs allocated to the Iowa Backstop Fund as set forth in Section D of the Allocation MOU and in this Resolution ("LG Abatement Share").

WHEREAS, the LG Abatement Share shall be distributed in direct payments to the Counties that are Participating Local Governments according to the allocation model developed in connection with the proposed negotiating class in the National Prescription Opiate Litigation (MDL No. 2804) in the amounts set forth on Exhibit 2 to the Allocation MOU ("Direct Distribution Percentage"). The Direct Distribution Percentage will be multiplied by the total LG Abatement Share to arrive at the total allocation to the Participating Local Government (the "Direct Distribution Amount").

WHEREAS, 100% of the Iowa Abatement Share and the LG Abatement Share, regardless of allocation, shall be utilized only for Opioid Related Expenditures incurred after the Effective Date of this MOU. The list of approved Opioid Related Expenditures are set forth in Exhibit 1 to this MOU.

WHEREAS at least 75% of the Iowa Abatement Share and 75% of the LG Abatement Share shall be utilized for only the "Core Strategies" listed in Schedule A of Exhibit 1 to this MOU.

WHEREAS, every Participating Local Government that receives a Direct Distribution Amount shall create a separate fund on its financial books and records that is designated for the receipt and expenditure of the entity's Direct Distribution Amount, called the "LG Abatement Fund." Funds in an LG Abatement Fund shall not be commingled with any other money or funds of the Participating Local Government. A Participating Local Government may invest LG Abatement Fund funds consistent with the investment of other funds of a Participating Local Government.

WHEREAS, Funds in a LG Abatement Fund may be expended by a Participating Local Government only for Opioid Related Expenditures. For avoidance of doubt, funds in a LG Abatement Fund may not be expended for costs, disbursements or payments made or incurred prior to the Settlement.

WHEREAS, each LG Abatement Fund shall be subject to audit in a manner consistent with Code of Iowa §§331.402(2)(i) and 11.6. Any such audit shall be a financial and performance audit to ensure that the LG Abatement Fund disbursements are consistent with the terms of this MOU. If any such audit reveals an expenditure inconsistent with the terms of this MOU, the Participating Local Government shall immediately redirect the funds associated with the inconsistent expenditure to an Opioid Related Expenditure.

WHEREAS, County has contracted with the Law Firms for representation in the Litigation and the Law Firms have been representing those entities since 2018 and in consideration for the Law Firms' representation, the County entered into a contract with the Law Firms for a 25% contingency fee applied to County's total recovery from any settlement.

WHEREAS, the Settlement Agreements provide for the payment of attorney's fees and legal expenses owed by States and Participating Local Governments to outside counsel retained for Opioid Litigation. To effectuate this, the Court in the MDL Litigation has

established a fund to compensate attorneys representing plaintiffs in the Litigation (the "National Attorney Fee Fund").

WHEREAS, the Law Firms intend to make application to the National Attorney Fee Fund. However, because there is still uncertainty regarding what counsel for litigating local governments will recover as compensation for the large volume of work done and the large out of pocket expense of the Litigation, and whereas the Parties to the Allocation MOU desire to fairly compensate outside counsel for the work done on behalf of the Participating Local Governments in Iowa, the Allocation MOU provides that a fund be created from 15 % of the LG Share attributable to the Litigating Local Governments, less any amounts a Litigating Local Government ("Iowa Backstop Fund")

WHEREAS, the Iowa Backstop Fund is meant to compensate outside counsel for participating local governments only for amounts not recovered at the National Fee Fund attributable to their Iowa clients;

WHEREAS, to be eligible for the Iowa Backstop Fund, the Law Firms must first seek payment from the National Attorneys' Fees Fund and may not recover amounts attributable to Counsel's representation of the County received at the National Attorneys' Fees Fund from the Iowa Backstop Fund;

WHEREAS, the County, by this Resolution, agrees to the creation of the Iowa Backstop Fund in the amount of 15% of the LG Share attributable to the Litigating Local Governments in order to fund a state-level "backstop" for payment of the fees, costs, and disbursements of the Law Firms;

WHEREAS, in no event shall the total of the amounts received by the Law Firms at the National Attorney's Fees Fund related to the County and the amount received at the Iowa Backstop Fund exceed the amount the Law Firms would have been entitled to pursuant their fee contract with the County;

WHEREAS, the County, by this Resolution, shall establish an account for the receipt of the LG Abatement Share consistent with the terms of this Resolution ("the LG Abatement Fund");

WHEREAS, the County's LG Abatement Fund shall be separate from the County's general fund, shall not be commingled with any other County funds, and shall be dedicated to funding opioid abatement measures as provided in the Settlement Agreements and the Allocation MOU;

WHEREAS, the County must comply annually with the reporting requirements in the Allocation MOU;

WHEREAS, the if the County elects to become a Participating Subdivision in the Settlement Agreements it will receive the benefits associated with the Settlement Agreement and the Allocation MOU, provided the County (a) approves the Settlement Agreements; (b) executes the Participation Agreements stating the County's intention to be bound by the

Settlement Agreements; (3) approves the Allocation MOU; (4) executes the Acknowledgement and Agreement to be Bound to Memorandum of Understanding necessary to execute the Allocation MOU;

WHEREAS, the intent of this Resolution is to authorize the County to enter into the Settlement Agreements by executing the Participation Agreements and to enter into the Allocation MOU by executing the Acknowledgement and Agreement to be Bound to Memorandum of Understanding necessary to execute the Allocation MOU;

NOW, THEREFORE, BE IT RESOLVED: The County Board of Supervisors hereby approves and authorizes Katy A Flint, Auditor, to settle and release the County's claims against the Settling Defendants in exchange for the consideration set forth in the Settlement Agreements, Allocation MOU and all exhibits thereto, including taking the following measures:

1. The execution of the Participation Agreement to the Distributors Settlement Agreement and any and all documents ancillary thereto.
2. The execution of the Participation Agreement to the Janssen Settlement Agreement and any and all documents ancillary thereto.
3. The execution of the Allocation MOU by executing the Acknowledgement and Agreement to be Bound to Memorandum of Understanding.

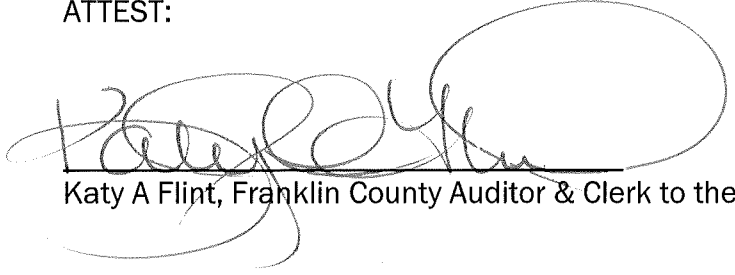
BE IT FURTHER RESOLVED: The County hereby establishes an account separate and distinct from the County's general fund which shall be titled "LG Abatement Fund" to receive the LG Abatement Share from the Settlement Agreements.

BE IT FURTHER RESOLVED that all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

Adopted by the Franklin County Board of Supervisors this 13th day of December, 2021.


Michael Nolte, Franklin County Board Chair

ATTEST:


Katy A Flint, Franklin County Auditor & Clerk to the Board

RESOLUTION 2021-70

Recognizing Clinton D Poley & Establishing the Clinton D Poley Benefaction Fund

WHEREAS, Clinton D Poley was a lifelong resident of Franklin County.

WHEREAS, Clinton D Poley passed away on April 25, 2020, and gifted Franklin County with a sum of money

WHEREAS, Franklin County does wish to acknowledge and thank Clinton D Poley, not only for the gift to Franklin County, but also for his service in the United States Army.

WHEREAS, a separate accounting of the revenues and expenses for this funding source is desired as local governments are required to "provide periodic reports with a detailed accounting of the use of funds".

NOW, THEREFORE, BE IT RESOLVED that a sub-fund under the General Basic fund be created called "Clinton D Poley Benefaction" fund (01001) for the purpose of accounting beginning upon passage of this resolution. The budgetary fund shall be subject to standard county accounting practices and policies. All revenues and expenses starting with 2021-2022 fiscal year shall be accounted for in this fund.

The Vote Was As Follows:

Ayes: McVicker, Nolte, Vanness

Nays:

Absent/Abstain:

Resolution declared adopted on December 20th, 2021



Mike Nolte, Chairman
Franklin County Board of Supervisors



Katy A Flint, Franklin County Auditor &
Clerk to the Board

Resolution #2021-71

A Resolution Adopting the Franklin County, Iowa, Elections Security Policy

WHEREAS, the Franklin County Auditor is also the Commissioner of Elections; and

WHEREAS, the Help America Vote Act (HAVA) required the Commissioner to produce a written policy regarding voting systems security; and

WHEREAS, Iowa Administrative Code Section 721-22.5 require the Commissioner to produce a written policy regarding voting systems security; and

WHEREAS, the policy must include plans to protect election equipment and data from unauthorized access, document certain aspects of the election process, and describe methods to preserve the integrity of elections. This policy describes who shall have access to voting equipment including limitations on access to computer systems used in elections; and

THEREFORE, IT IS HERBY RESOLVED that the attached Franklin County, Iowa, Elections Security Policy is adopted and considered in affect.

ADOPTED on this 20th day of December, 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

NAYS:

ABSENT/ABSTAIN:

ATTEST:



Michael Nolte, Franklin Co. Board of Supervisors
Chairman



Katy A. Flint, Franklin County Auditor, Clerk to the
Board, & Commissioner of Elections

RESOLUTION #2021-72

AMENDING FRANKLIN COUNTY HANDBOOK SECTION 4.4 SICK LEAVE – SUBSECTIONS “USE OF SICK LEAVE” AND “FAMILY ILLNESS/EMERGENCY LEAVE”

WHEREAS, the updated Franklin County Employee Handbook final copy was presented and approved by the Board of Supervisors on August 19, 2019;

WHEREAS, the Board of Supervisors are amending Section 4.4 Sick Leave, Subsections “Use of Sick Leave” and “Family Illness/Emergency Leave”;

WHEREAS, as it was approved August 19, 2019 it read as follows:

Use of Sick Leave

Eligible employees may use sick leave for any non-work-related illness, injury, or temporary disability (including incapacity due to pregnancy), that prevents the employee from performing their job duties. Employees may not use sick leave for routine medical/dental appointments. To be eligible for sick leave, an employee must notify the department head as far in advance as possible.

Family Illness/Emergency Leave

Employees may use up to seven (7) working days of accrued sick leave per fiscal year (July 1 through June 30) when a member of the employee's immediate family is ill. Immediate family includes the employee's: mother, father, spouse, son, daughter, brother, sister, mother-in-law, father-in-law, brother-in-law, sister-in-law, step-children, grandparent, grandchild, son-in-law, daughter-in-law, foster children and step parents.

WHEREAS, the Board of Supervisors has chosen to amend Section 4.4, Sick Leave, Subsections “Use of Sick Leave” and “Family Illness/Emergency Leave” to read as follows:

Use of Sick Leave

Eligible employees may use sick leave for any non-work-related illness, injury, or temporary disability, (including incapacity due to pregnancy), that prevents the employee from performing their job duties. To be eligible for sick leave, an employee must notify the department head as far in advance as possible when using sick leave for routine medical and dental appointments. In the event of unexpected absence due to illness or injury, the employee must notify the department head or supervisor prior to the start of the work shift and indicate the nature of the illness and expected duration of the absence. For absences of three (3) or more consecutive days from work, a written statement from the employee's attending physician will be required upon the employee's return to work. Additional medical certification may be required by the department head in the event of an extended absence. Use of sick leave is not automatic and must be approved by the department head.

Sick leave may be used for a work-related illness or injury as provided in Section 4.5 of this handbook.

Any employee who abuses sick leave may be subject to discipline, up to and including termination

Family Illness/Emergency Leave

Employees may use earned sick leave when a member of the employee's immediate family is ill. Immediate family includes the employee's: mother, father, spouse, son, daughter, brother, sister, mother-in-law, father-in-law, brother-in-law, sister-in-law, step-children, grandparent, grandchild, son-in-law, daughter-in-law, foster children and step parents.

THEREFORE, the amended section is effective upon the passing of this resolution.

BE IT DULY ADOPTED the 20th day of December 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

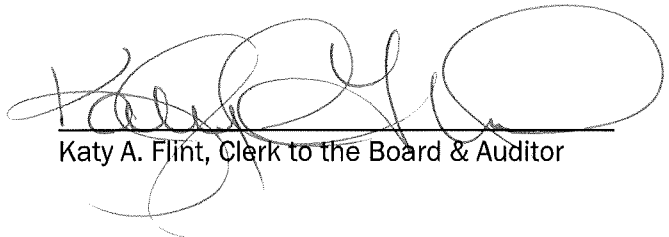
NAYS:

ABSENT/NOT VOTING:

ATTEST



Michael Nolte, Chairman



Katy A. Flint, Clerk to the Board & Auditor

RESOLUTION #2021-73

AMENDING FRANKLIN COUNTY HANDBOOK SECTION 2.13 "INCLEMENT WEATHER AND WORKSITE CLOSING"

WHEREAS, the updated Franklin County Employee Handbook final copy was presented and approved by the Board of Supervisors on August 19, 2019;

WHEREAS, the Board of Supervisors are amending Section 2.13 "Inclement Weather and Worksite Closing"

WHEREAS, as it was approved August 19, 2019 it read as follows:

Because Franklin County serves the citizens of the county, the courthouse will always remain open. In extreme circumstances, however, Department Heads shall determine if it is necessary to close their departments and if so, they must notify the media informing the public their particular office is closed. If the Department Head closes his/her office, all employees within that office are required to leave, no employees can stay.

WHEREAS, the Board of Supervisors have chosen to amend Section 2.1 "Inclement Weather and Worksite Closing to read as follows:

Because Franklin County serves the citizens of the county, the courthouse will always remain open. In extreme circumstances, however, Department Heads shall determine if it is necessary to close their departments and if so, they must notify the media informing the public their particular office is closed. If the Department Head closes his/her office, all employees within that office are required to leave, no employees can stay. If a Department Head closes his/her office, all employees shall charge the absence to vacation, personal leave, or other available time provided he/she has the time accumulated. If no paid time is available, non-exempt employees may choose to take the time off without pay.

THEREFORE, the amended section is effective upon the passing of this resolution.

BE IT DULY ADOPTED the 20th day of December, 2021, with the vote thereon being as follows:

AYES: McVicker, Nolte, Vanness

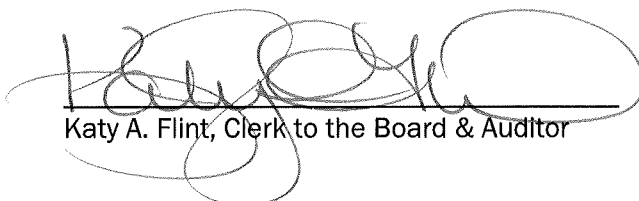
NAYS:

ABSENT/NOT VOTING:

ATTEST



Michael Nolte, Chairman



Katy A. Flint, Clerk to the Board & Auditor

Elections Security Policy Franklin County, Iowa

A written security policy is required due to the implementation of the Federal Help America Vote Act (HAVA) and corresponding amendments to the Iowa Administrative Code. This policy is to include plans to protect election equipment and data from unauthorized access, document certain aspects of the election process, and describe methods to preserve the integrity of the election. Election misconduct in the first degree is a Class "D" felony under Iowa law.

Voting Security System

Hardware: Franklin County has chosen to use a blended paper ballot election equipment system to full comply with HAVA. The hardware was purchased from Adkins Election Services in May of 2013 and May of 2019. Each voter has the choice of one of the following options for each election:

1. Unisyn OpenElect Optical Scan (OVO) tabulator
2. Freedom Vote Tabulator (FVT)
3. Voting Absentee by mail, at the county courthouse, or at a health care facility

Equipment certified for Federal elections use as of November 2021 shall be locked within a Franklin County storage facility, protected by 24-hour keyed security & video surveillance. Entry shall be granted with electronic key pass and programmed access by the Franklin County IT Department. Those with access are as follows:

Name	Title
Julie Ahrens	Auditor Election Staff
Aaron Dodd	Sheriff
Amy Holmgaard	Deputy Auditor
Gabe Johanns	IT Director
Ryan Peterson	Maintenance Director
Stephen Bardole	Chief Sheriff Deputy
Virginia Meinberg	Maintenance
Audrey Emery	Auditor Election Staff
Colette Bruns	Auditor Election Staff
Katy Flint	Auditor
Tanya Demro	Auditor Election Staff

The (14) Unisyn OVO and (14) FVT machines shall be stored on Ballot carts, shelves, padded bags, or in shipping boxes for maximum protection from damage. Components of each piece of equipment shall be stored as recommended by the manufacturer. Each unit shall be insured by Franklin County.

Absentee ballots will be counted on the Unisyn Mini OpenElect Voting Central Scan. This equipment shall be stored in the same manner as the OVO & FVT machines.

There shall be both registered Democrats and registered Republicans on the election board panel at each polling place per the provisions of Section 49.15(2)(a) of the Code of Iowa. One of the precinct election officials shall serve as Chairperson and be responsible for the equipment once received from the Auditor. The chairperson shall verify the number of ballots received, the seal number on the ballot bag or container, the seal number on the USB memory sticks locked into each piece of election equipment. This verification shall be signed by the chairperson prior to election day as the equipment is received from the Auditor. This same verification takes place by the Auditor or designated staff as the equipment is returned once the polls have closed on election day. This verification record and receipt shall be maintained on file by the Auditor's office for the duration of election documentation as required by Iowa law. All seals are tamper-evident. All precinct election officials and county employees shall take an oath prior to the election and receive a copy of the election security policy.

The chair people shall work at the polling location for all hours of election day. The Auditor shall hire the remainder of the officials as equally balanced in political affiliation as possible, and may approve half-day work shifts as compliant with Iowa law.

Evacuation

If it is necessary to evacuate the polling place, the precinct election officials shall immediately attempt to notify the Auditor and have two primary objectives:

1. Keep people safe. The officials shall ascertain that all voters and other persons are safely out of the polling location or, directed to a safe area.
2. Protect critical election documents and materials. After the safety of the voters and others has been secured, the officials shall remove or secure the following, in descending order of importance:
 - a. Remove or secure the ballot box
 - b. The keys to the voting box
 - c. The tabulating device AND the memory device containing election information
 - d. All unvoted ballots
 - e. Signed declarations of eligibility
 - f. The Ballot Record & Receipt (which includes the spoiled ballot envelope)
 - g. The precinct election register (electronic or paper), including the voter's declaration of eligibility, the tabulating device, and the ballot marking device, and ballot box.

Adopted/Revised on: December 20th, 2021



Franklin County Auditor & Commissioner of Elections

Electronic Pollbooks: All Franklin County laptops, desktops, and iPads on which ePollbook information is stored shall be encrypted in accordance with the Iowa Administrative Code, 721-22.602. The pollbooks were purchased in November of 2021 and are Apple iPad 10's.

All ePollbooks shall have a two-step verification process and a Tenex password. The Pollbooks shall be stored on carts, shelves, padded bags, or shipping boxes for maximum protection from damage. Components of each piece of equipment shall be stored as recommended by the manufacturer. Each unit shall be insured by Franklin County.

Each pollbook shall be maintained in Franklin County inventory.

Software: Franklin County shall own and operate necessary software and equipment to program locally all elections. The ElectionWare computer shall be used to prepare voting equipment programs and to compile and report election results. The ElectionWare computer shall not be used for any other function. The ElectionWare computer shall NOT be directly linked to the county network or directly linked to the Internet. Access to the ElectionWare computer shall be limited to the Franklin County Auditor and designated election staff members, and supported by designated staff from the Franklin County Information Technology Department. Access shall require two passwords. Password content is at the user's discretion.

USB Memory Sticks: Each piece of voting equipment requires a USB memory stick, a removable device containing data files programmed to define each election. Each USB memory stick includes a serial number printed on a visible permanent label. Franklin County owns the USB memory sticks and election staff handles the programming of each card used in an election. Two staff members shall be present during the programming for verification and election log maintenance. Security of the USB memory sticks includes perpetual inventory, with the inventory records containing:

- The date each USB memory stick was acquired
- Each use of the card in an election
- Each maintenance activity
- Any problems or errors detected while using the USB memory stick during its life
- Record, reason, and date of removal from inventory

The 37 (Thirty-Seven) USB memory sticks shall be stored in a container which shall be locked in the Auditor's Office, which has authority key access (on file with the Franklin County IT Department). The USB memory sticks shall be removed from storage as necessary for an election, and prepared, logged, and sealed into a voting device. The seal shall be tamper-evident. If transportation of a USB memory stick outside the Auditor's office is necessary, the USB memory sticks shall be enclosed in a sealed container or envelope.

The election log for the USB memory sticks shall record the following:

- Serial number of USB memory stick
- Precinct or polling location assignment
- Programmer(s), date, time
- Machine number, installed by, date, time
- Seal Number

- Return information

The election log shall be maintained on file in the Elections Office for the duration of election documentation as required by Iowa law.

Ballot Security

Precinct Polling Locations: Precinct Election Officials shall track all ballots by completing the ballot record and receipt. Ballots shall be initialed at the time of giving one to a voter. Voters place their voted ballot into the ballot scanner or the ballot box emergency compartment or give the ballot to an official. Oversight shall be provided by officials to prevent any ballot from improperly leaving the precinct. Officials shall seal voted and unvoted ballots in separate containers and return them to election staff at the courthouse. Ballots shall remain sealed and secured unless accessed for recount or contest and until destroyed after the retention period provided for by law.

Health Care Facility & Satellite Locations:

Precinct Election Officials shall track all ballots by completing the ballot record and receipt. Ballots shall be initialed at the time of giving one to a voter. Voters will place their ballot into a signed affidavit envelope and seal the envelope before placing the ballot into the ballot box or giving the ballot to an official. Ballots are not counted at any health care facilities or satellite locations. Oversight shall be provided by officials to prevent any ballot from improperly leaving the voting area. Officials shall seal voted and unvoted in containers and return them to election staff at the courthouse. Unvoted ballots will be returned to inventory and voted ballots will be counted according to procedures established for the Absentee Ballot & Special Voter's Precinct.

Auditor's Office

Elections staff will be responsible for keeping track of all ballot inventory at all times and reconciling the inventory on a daily basis. Returned absentee ballots shall be organized and stored in the locked ballot case where their return will be verified daily using IVOTER reports. Unvoted absentee ballot supplies shall be stored in the locked ballot case and inventoried on a daily basis. Precinct ballots are stored in the vault prior to disbursement to Precinct Election Officials. Ballots shall remain sealed and secured unless accessed for recount or contest and until destroyed after the retention period provided for by law. Access to ballots requires a minimum of two persons from the Auditor's office at all times.

Election Process

Franklin County shall adhere to IAC 721 22.39-22.51 for testing the voting equipment. This includes pre-election testing and public testing. Franklin County transmits results via runners who are Precinct Election Officials or county employees. Runners may be assigned to one or more polling locations and must arrive at the polling places shortly after the closing of the polls. Election Officials shall verify the runner's county identification and will have prepared the voting equipment to have the USB memory stick for the runners to remove. The runners will have proper documentation for the transporting envelope.