

**PROCEEDINGS OF THE FRANKLIN COUNTY BOARD OF SUPERVISORS**

February 22<sup>nd</sup>, 2022

The Board of Supervisors met at 8:30AM on Tuesday, February 22<sup>nd</sup>, 2021, at the Franklin County Courthouse with Board members McVicker, & Vanness in attendance. Supervisor Nolte joined the meeting at 9:00AM.

Chairman McVicker led the Pledge of Allegiance.

Motion by Vanness, seconded by McVicker to approve the Agenda as presented. Ayes: McVicker & Vanness; Absent: Nolte. Motion carried.

Motion by Vanness, seconded by McVicker to approve the Board Minutes from the regular meeting dated 2/14/22. Ayes: McVicker & Vanness; Absent: Nolte. Motion carried.

The Board met with CICS CEO, Russell Wood, regarding the hiring of regional IT staff & Program Manager. Motion by Vanness, seconded by McVicker to approve any staff of CICS may be hired as Franklin County employees and follow the same structure as those within the 28E Agreement already agreed upon between now and June 30<sup>th</sup>. Ayes: McVicker & Vanness. Absent: Nolte. Motion carried.

Jay Waddingham, County Engineer, met with the Board and gave an update on his department.

Public Comment & Board Committee Update: Nolte attended ARPA Task Force. Vanness attended FCDA. John Lawler, a land owner in the southwest part of the county, was present to share his objection to the CO2 pipelines.

Audrey Emery, Human Resource Director, met with the Board regarding timecards & approvals of timecards. There was discussion regarding time cards of department heads & elected officials along with approval of department head time cards. This was brought up on the County's annual audit. Emery will work on amendments to the employee handbook and bring them to the board for approval at the next meeting.

Adam Akers, Veterans Affairs Director, was present to ask the Board to approve a change in his wages (effective March 1<sup>st</sup>) as recommended by the Veterans Affairs Commission. Motion by Vanness, seconded by Nolte to approve the wage change. All ayes. Motion carried.

Motion by Vanness, seconded by McVicker to approve the claims as presented. All ayes. Motion carried.

Motion by Vanness, seconded by McVicker to approve the Allowance of 45 New Family Farm Applications and the Disallowance of 5 Family Farm Applications for 2021 per the Recommendation of Franklin County Assessor. Ayes: McVicker & Vanness; Absent: Nolte. Motion carried.

Motion by Nolte, seconded by Vanness to approve a resolution Amending the Employee Handbook 2.11 "Reimbursable Expenses". The resolution reads as follows:

**RESOLUTION #2022-12**

**AMENDING FRANKLIN COUNTY HANDBOOK SECTION 2.11 "Reimbursable Expenses/Credit Cards"**

**WHEREAS**, the updated Franklin County Employee Handbook final copy was presented and approved by the Board of Supervisors on August 19, 2019;

**WHEREAS**, the Board of Supervisors are amending Section 2.11" Reimbursable Expenses/Credit Cards";

**WHEREAS**, as it was approved August 19, 2019 it read as follows:

**POLICY STATEMENT**

An employee required to use his or her own vehicle to fulfill the job requirements of the County will be reimbursed at the current mileage allowance. All mileage reimbursements must have approval of the department head.

The following expenses for County approved meetings, trainings, and conventions will be considered for reimbursement if submitted within 90 days of expenditure:

- a) Registration fees (may be paid directly by the County);
- b) Lodging expenses at reasonable cost;
- c) Reasonable non-taxable meal expenses when staying overnight while attending meetings pertaining to County government will be reimbursed as a per diem rate determined by the Board of Supervisors through a resolution. Overnight stay is defined as a meeting over 70 miles away. If the Department Head determines that a motel stay for a location that may be lesser than 70 miles away is warranted, it may be considered an overnight stay with meals paid. Taxable meals for one-day meetings will not be reimbursed.

- d) Auto mileage at the established County rate per mile. If available, a County vehicle may be used for this purpose upon approval by the Department Head; and
- e) Necessary parking fees will be reimbursed upon presentation of receipts. Travel expense reports and receipts are to be submitted after the employee returns from the event. Time and expenses that are not work related will not be paid. Compensation for attending in-service meetings, schools, or other delegated meetings will be in accordance with the Fair Labor Standards Act.

**WHEREAS**, the Board of Supervisors has chosen to amend Section 5.1 to read as follows:

**POLICY STATEMENT**

An employee required to use his or her own vehicle to fulfill the job requirements of the County will be reimbursed at the current mileage allowance. All mileage reimbursements must have approval of the department head.

The following expenses for County approved meetings, trainings, and conventions will be considered for reimbursement if submitted within 90 days of expenditure:

- a) Registration fees (may be paid directly by the County);
- b) Lodging expenses at reasonable cost;
- c) Reasonable non-taxable meal expenses when staying overnight while attending meetings pertaining to County government will be reimbursed as a per diem rate determined by the Board of Supervisors through a resolution. Overnight stay is defined as a meeting over 70 miles away. If the Department Head determines that a motel stay for a location that may be lesser than 70 miles away is warranted, it may be considered an overnight stay with meals paid. Taxable meals for one-day meetings will not be reimbursed.
- d) Auto mileage at the established County rate per mile. If available, a County vehicle may be used for this purpose upon approval by the Department Head; and
- e) Necessary parking fees will be reimbursed upon presentation of receipts.

In accordance with Iowa Code 80.45A, employees requiring lodging accommodations are expected to verify with the lodging provider that they are certified in human trafficking prevention training in order to receive public funds as payment. Public funds is defined as moneys from a county and lodging providers is defined as any accommodation to include hotels, cabins, and AirBnBs. This certification only applies to Iowa lodging providers.

Before an employee reserves their lodging accommodation, they are expected to verify the provider has been certified by checking [www.stopthiowa.org](http://www.stopthiowa.org). The Auditor's Office will require that the employee completes the Travel Authorization Form when submitting their reimbursement claims and receipts.

If the employee utilizes an uncertified lodging provider, the employee will not be reimbursed for the lodging costs or if a county credit card was used for payment, the employee will be required to reimburse the County for the charges.

Travel expense reports and receipts are to be submitted after the employee returns from the event. Time and expenses that are not work related will not be paid. Compensation for attending in-service meetings, schools, or other delegated meetings will be in accordance with the Fair Labor Standards Act.

**THEREFORE**, the amended section is effective upon the passing of this resolution.

Roll call vote was as follows, Ayes: McVicker, Nolte, Vanness. Motion carried and resolution duly adopted.

There was discussion by the Board in regards to the proposed CO2 Pipelines that will traverse part of Franklin County. All of the Supervisors have received phone calls, etc. from land owners objecting the CO2 pipelines proposed to come through Franklin County. While they hold no control over the decision (that lies with the Iowa Utilities Board), they do want to send a letter objecting the project all together. Earlier this year, a letter was sent to the Iowa Utilities Board objecting the use of eminent domain. The Auditor will work on a letter with the County Attorney and bring it to the next meeting for approval.

Auditor Flint brought the Board made the Board aware of the current status of the Medical Examiner Budget and trends in regards to cost. Costs have sky rocketed and several counties are looking at ways to keep them in control. Franklin County's expenses have more than tripled in the last 3 years. There was discussion regarding ways to manage it. The Board would like to meet with both of the local funeral homes regarding this topic. The Auditor will work on that.

While the Board still objects to the plan as it was presented, they are aware this was the chance they took when the rejected plan 1. State code dictates that the Secretary of State set the districts when time has expired. Code also requires the Board to approve the resolution to memorialize it into county records according to the Secretary of State's legal counsel. Motion by Vanness, seconded by Nolte to approve a resolution Approving Redistricting Plan and Report. The resolution reads as follows:

**RESOLUTION NO. 2022-13**

**RESOLUTION APPROVING REDISTRICTING PLAN AND REPORT**

*A resolution by Franklin County to approve the Redistricting Plan and Report as developed by the Franklin County Temporary County Redistricting Commission and approved by the State Commissioner of Elections (via the Legislative Services Agency) pursuant to Iowa Code Section 331.210A*

**WHEREAS**, the Franklin County Temporary Redistricting Commission developed a Redistricting Plan and Report and presented the same to the Franklin County Board of Supervisors; and

**WHEREAS**, the Franklin County Board of Supervisors approved of said Redistricting Plan and Report pursuant to Franklin County Ordinance No. 2021A; and

**WHEREAS**, the Franklin County Board of Supervisors forwarded said Redistricting Plan and Report to the State Commissioner of Elections for approval and the State Commissioner of Elections (via the Legislative Services Agency) approved of the same;

**WHEREAS**, the Legislative Services Agency submitted the following supervisor redistricting plan 2 as follows:

District 1 – Precincts 1 (Geneva/Ingham/East Mott); 2 (Grant/Osceola); 3 (Hamilton, Reeve); and 8 (Marion); and Hampton 2 Precinct

District 2 – Hampton 1; Hampton 3; Hampton 4 Precincts

District 3 – Precincts 9 (Oakland/Morgan/Lee); 10 (West Mott); 11 (Richland/Ross/West Fork); and 12 (Wisner/Scott)

**NOW, THEREFORE, BE IT RESOLVED**, that the Franklin County Board of Supervisors declares said Redistricting Plan and Report approved and final; and

**BE IT FURTHER RESOLVED**, that the Franklin County Board of Supervisors directs the Franklin County Auditor to publish notice of the changes in a newspaper of general circulation once each week for three consecutive weeks no later than thirty days before the next general election in accordance with Iowa Code Section 49.11.

Roll call vote was as follows, Ayes: Nolte, Vanness; Nays: McVicker. Motion carried and resolution duly adopted.

Motion by Nolte, seconded by Vanness to adjourn at 11:20AM until Monday, February 28<sup>th</sup>, 2022, at 8:30AM at the Franklin County Courthouse. All ayes. Motion carried.

ATTEST:

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Gary McVicker, Chairman

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Katy A Flint, Auditor & Clerk to the Board