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**VILLAGE OF FRANKLIN
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 11, 2019 7:00 P.M.
Franklin Village Hall, Broughton House
32325 Franklin Road, Franklin, Michigan
A G E N D A**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ADOPTION OF AGENDA**
- IV. MINUTES:**
 - A. Special Meeting of September 25, 2019
 - B. Special Meeting of October 10, 2019
 - C. Regular Meeting of October 14, 2019
- V. REPORTS OF VILLAGE OFFICERS AND AGENTS**
 - 1. Hubbell, Roth & Clark, Village Engineers, Road Report
 - 2. Bingham Farms Update
- VI. SUBMISSION OF CURRENT BILLS**
- VII. PUBLIC REQUESTS AND COMMENTS**
- VIII. SPECIAL REPORTS**
 - A. President's Report
 - 1. Downtown Discussion/Franklin Road
 - B. Council Report
 - C. Administrator Report
 - D. Planning Commission Update
- IX. PUBLIC HEARING – Community Development Block Grant Funding, Plan Year 2020**
- X. NEW BUSINESS**
 - A. Consider Community Development Block Grant Funding, Plan Year 2020.
 - B. Consider Appointments to Village Construction Board of Appeals.
 - C. Consider Appointments to Village Fire Board of Appeals.
 - D. Consider Land Design Studio Contract.
 - E. Consider Personnel Committee Recommendation Regarding Village Administrator search.
 - F. Consider Civic Event Permit Application for Groves High School Skip Day, May 22, 2020.
- XI. ADJOURNMENT**

Posted: November 7, 2019

Eileen H. Pulker
Village Clerk

POSTED IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)

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**VILLAGE OF FRANKLIN
VILLAGE COUNCIL SPECIAL MEETING
WEDNESDAY, SEPTEMBER 25, 2019, 6:00 PM
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

PENDING

WORKSHOP

I. CALL TO ORDER

The meeting was called to order by President, Pamela Hansen, 6:04 PM at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Fred Gallasch, Brian Gordon, Pam Hansen, Bill Lamott, Mike Seltzer, Ed Saenz, Mira Stakhiv
Absent: None
Also Present: Jim Creech, Village Administrator
Eileen Pulker, Village Clerk
Jamie Burton, P.E. Vice President, Hubbell, Roth & Clark, Inc. – Village Engineers
Ed Zmich, Hubbell, Roth & Clark, Inc. – Village Engineers

III. ADOPTION OF AGENDA

Motion by Seltzer, seconded by Seltzer to approve the agenda, as presented.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Seltzer, Stakhiv

Nays: None

Absent: None

Motion carried.

Hansen commented that her expectation of this meeting was to leave this meeting with a plan to address the concerns Council had with the roads, unless Council wanted differently. HRC would be telling Council what the logistics were to accomplish those goals. She felt that since Council had been discussing these issues at several meetings she wanted to verify that everyone was “on the same page”.

IV. PUBLIC REQUESTS AND COMMENTS

Police Chief Dan Roberts, Franklin Police Department, thought it appropriate to address and discuss the sign issues at the same time as talking about roads. Citizens have been complaining about the street signs in many aspects. He suggested that HRC, or some other outside independent firm, do a formal survey of the signs in the Village. As Chief for seven (7) years, in his opinion there were too many, some of which were out of code. He hoped the survey would reflect the State regulations which change all the time. He also hoped this would be part of the discussion and the budget as it related to roads and streets.

Gallasch inquired whether municipalities have any authority over signs or did the State have control? Roberts explained that municipalities do; however, in some circumstances the Police Departments could assess a problem and make a determination on its own, unless there was a

major problem. He personally contacted other communities to find out how they handled such situations.

Stakhiv questioned the existing signs in the Historic District, to which Roberts acknowledged that the wooden signs in the District might not meet the state's standards, i.e. reflectivity.

Hansen confirmed that Roberts was looking for an assessment of all the signs and creating some guidelines for a uniform policy.

V. Consider Road Quality Assessment and Preservation Plan for the 2017-2018 Road Improvement Program.

Creech provided some background information regarding the condition of the roads; i.e. cracking in the roads, as well as the warranty of the roads, and what, if anything could be done about the situation.

Jamie Burton, P.E., Vice President, Hubbell, Roth & Clark, Inc., introduced Eddie Zmich from HRC, and a representative of Cadillac Asphalt. He referred to the letter dated August 8, 2019, Re: Road Quality Assessment and Preservation, 2017-2018 Road Improvement Program. In his letter he prepared a synopsis of the project background which included the project scope and design, the changes in the scope of the work, and recommendations for the road preservation. For this particular meeting he narrowed down the scope of this discussion to the topic of the nine (9) specific roads with the most cracks and included photos of before and after. He also noted that if any restoration work were to be pushed into 2020 the prices may increase as Cadillac price bids were held through 2019.

Regarding the specific nine (9) roads with cracking, at the minimum, every crack would be crack sealed by the end of this year. If a mill and overlay were needed it would be done in the spring. He personally has driven these roads, looked at the pictures, met with the field/engineer staff, and has not seen any structural failures in the roads, even in those roads with cracks. If any were found, the warranty would pay for it. He also emphasized the need and importance of a maintenance plan for the future.

Referring to the chart in his letter of the nine (9) roads under consideration, Burton explained the columns of pricing estimates of the various options. Gordon inquired about estimates of what the Village might expect for the crack fill program and the maintenance program in the future. At the minimum Burton projected a \$50,000/year for village-wide crack sealing and suggested the Village have \$100,000 for "as is" needed maintenance in the budget for every single year. Gordon was specifically interested in the maintenance of those nine (9) roads if no "re-do" was done on them. Burton estimated that, without a structural failure, by not doing anything to these roads, it might cost around \$10,000/year for on-going crack sealing. Different scenarios were discussed and priced.

Stakhiv requested a clarification on the warranty process. Burton gave background details and supported the reasons for the different handling of the two (2) phases of the project. Seltzer confirmed the nine (9) roads were in Phase 1. His concern was that next year there would be

cracks in Phase 2; however, Burton assured him that a different methodology was used in Phase 2 and he expected less.

Regarding the crack problem, Hansen recognized and was appreciative that HRC and Cadillac were a team and sharing the “pain”; however, she felt the Village was being asked to share too much of the “pain” to get this right. She was interested in what they were doing or proposing to do over and above the warranty work which they would do under contract. Burton replied that the long relationship his firm has had with the Village was paramount and he didn’t want to tarnish that so he offered to shoulder some of the costs, which he identified.

Gordon expressed his concerns about what he was hearing; the Village got what it had paid for and due to some unforeseen conditions the aesthetic quality of these nine (9) roads was not what the Village had hoped for. The key question was if there was an agreement to spend thousands of dollars on something the Village had already spent a lot of money on two (2) years ago. He was not in favor of it. The second question dealt with the contractor’s responsibility, what was the engineer’s responsibility, and what was the Village going to do with what the village has if Council decided not to do “d, e, f, and g”? These concerns needed to be addressed.

In response to Gordon’s concerns, Lamott commented that the Village should not do any mill and overlay, with the exception of N. Greenbriar Road which was a cut-through street from Franklin Road and might require it. Crack sealing would be done on the others.

Referencing his own driveway, Seltzer was concerned about the aesthetics of the crack sealing and inquired about its feasibility.

Hansen called for a straw vote of the Council in favor of replacing the nine (9) roads. Lamott – No; Stakhiv – No; Gallasch – No; Gordon – No; Saenz – No; Seltzer – No.

There was a discussion about the condition of N. Greenbriar and Burton stated he would like to look at it again before making a recommendation about it. The remaining streets would be crack sealed, probably in October. He had suggestions about a possible maintenance program and listed his responsibilities, including the inspections of all the crack sealing and monitoring the program for several years for free. Stakhiv was interested in how much the Village had to spend this year based on the warranty. Burton explained the warranty program relative to contract work.

With regards to N. Greenbriar, Gordon acknowledged the systematic cracking and questioned if those cracks would act like expansion joints in a concrete road? Would they be problematic for the next 10 or 15 years or were they more symptomatic and aesthetic? In his opinion, crack sealing the road was the solution for this road. He thought that spending a lot of money to re-do the entire road was unnecessary and there was no need. Saenz supported that opinion.

One of Council’s options was to have Burton inspect the road as he had volunteered to do so and make recommendations. However, it was noted that Council was not interested in the rebuilding of any road unless it was damaged to the point that it was crucial to re-build it; only crack sealing. Hansen and Creech would pre-approve money not to exceed a certain amount for repairs, which

they thought were warranted and based on Burton's assessment. Another option would be to merely seal the cracks. Council members agreed to the latter of crack sealing.

Lamott mentioned he had noticed a lot of wash boarding on Scenic going west down the hill between the cemetery gate and the stop sign. Burton noted that he would take a look.

VI. CONSIDER FRANKLIN ROAD CONSTRUCTION PLAN, PHASE III.

Stakhiv confirmed Cadillac would be repaving Franklin Road between Scenic and 13 Mile this fall.

Dean Moenck, Meadow Drive reported the numerous cracks on Meadow Drive which was a Phase 2 road. He had sent pictures of them to Creech. These cracks were in the same locations as when the road had been sealed previously. It was his opinion that Phase 2 needed to be looked at, too.

VII. ADJOURNMENT

Motion by Seltzer, seconded by Saenz to adjourn the meeting.

There being no further business, the meeting adjourned at 7:20 P.M.

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

Pamela Hansen, President

**VILLAGE OF FRANKLIN
VILLAGE COUNCIL SPECIAL MEETING
THURSDAY, OCTOBER 10, 2019, 6:00 PM
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

PENDING

I. CALL TO ORDER

The meeting was called to order by President, Pamela Hansen, 6:03 P.M. at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Fred Gallasch, Brian Gordon, Pam Hansen, Bill Lamott, Ed Saenz, Mira Stakhiv
Absent: Mike Seltzer
Also Present: Eileen Pulker, Village Clerk
Doreen Martin, Deputy Village Clerk

Motion by Stakhiv, seconded by Saenz to approve the agenda, as presented.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Seltzer

Motion carried.

III. INTERVIEWING CANDIDATES FOR VILLAGE ADMINISTRATOR POSITION AND MAKE A DETERMINATION OF WHICH CANDIDATE TO CHOOSE.

Hansen welcomed Erik Perdonik, candidate for the position of Village Administrator.

She explained that each interview would be a maximum of 45 minutes. The second candidate would be coming in at 7 P.M. Stakhiv provided the Council with some information about the kinds of acceptable questions which could be asked. Both candidates would be asked the same questions.

Hansen requested that Council not deliberate tonight because several things needed to happen: each candidate needed to sign a waiver first so references could be checked. Stakhiv had updated the form with the Village Attorney Staran.

Interview with Erik Perdonik - (6:04 P.M)

He had previous meetings with Hansen and the Personnel Committee of Stakhiv, Saenz, and Seltzer.

Council questioned him about different topics, some of which dealt with: why he was interested in this position?; conflict resolutions; experience in budgeting and grant writing; academic degrees; experience with contractual management agreements; experience in preservation; what process would he use when building relationships with this Council; what was important to him in working with the Village Council; give an example of a difficult Board member he had had to

deal with and how it was resolved; time management; experience with managing a budget, investments, mileages, pension, and retirement.

Perdonik asked Council some questions: What were the top three qualities Council was looking for in an Administrator.

Motion by Lamott, seconded by Saenz to recess the session.

The meeting recessed at 6:45 P.M.

Interview with Joseph Sobota – (6:50 P.M.)

Hansen called the second interview meeting to order at 6:50 P.M.

Hansen introduced the candidate and mentioned he had had two (2) previous meetings with a combination of Creech, Stakhiv, herself, Saenz, and Seltzer attending. She explained the interview process and that at a later date Council would deliberate and make a decision. Council needed to get a signed waiver from him in order to check his references. She also told the Candidate that at the end of the interview he would have a chance to ask Council questions.

Some of the topics asked by Council were: why he was interested in Franklin and why this particular position; conflict resolutions; experience with historic properties; experience with management of contractual services; BS&A financial experience; experience with grants and grant writing; how he worked with his staff; experience with the handling of different opinions of the Village Council; time management with work and communication with residents.

Since a decision would not be made at this meeting, Sobota inquired if it would be on the agenda of the next Council meeting. Hansen was uncertain. He referenced his personal observation of the workings and interactions of the Council at its last meeting.

IV. ADJOURNMENT

Motion by Gordon, seconded by Saenz to adjourn the meeting.

There being no further business, the meeting was adjourned at 7:30 P.M.

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

Pamela Hansen, President

**VILLAGE OF FRANKLIN
VILLAGE COUNCIL REGULAR MEETING
MONDAY, OCTOBER 14, 2019, 7:00 PM
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

PENDING

I. CALL TO ORDER

The meeting was called to order by President Pam Hansen, at 7:00 PM at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Fred Gallasch, Pam Hansen, Bill Lamott, Ed Saenz, Mira Stakhiv
Absent: Brian Gordon, Mike Seltzer
Also Present: Eileen Pulker, Village Clerk
John Staran, Village Attorney
Lance Vainik, Village Treasurer
David Goldberg, Chairman, Planning Commission
Krista McClure, Executive Director of Main Street Franklin

III. ADOPTION OF AGENDA

Motion by Gallasch, seconded by Saenz to adopt the agenda, as presented.

Under **NEW BUSINESS**, Lamott would like to add **I. Sign Inventory** to discuss the October 8, 2019 letter from HRC to Chief Roberts regarding the Sign Inventory.

Also under **NEW BUSINESS**, Hansen reported that Chief Averbuch has requested that **C. Consider Mutual Aid Agreement between Franklin-Bingham Farms Fire Department and Michigan Department of Natural Resources (DNR)** be discussed under his regular remarks.

Motion by Gallasch, seconded by Saenz to approve the agenda, as amended.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gordon, Seltzer
Motion carried.

IV. MINUTES

A. Regular Meeting of September 9, 2019

Motion by Lamott, seconded by Saenz to approve the Regular Meeting minutes of September 9, 2019, as presented.

Stakhiv corrected the typo on page 8; the correct spelling is "demolition".

Motion by Lamott, seconded by Saenz to approve the Regular minutes of September 9, 2019, as amended.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gordon, Seltzer
Motion carried.

V. REPORTS OF VILLAGE OFFICERS AND AGENTS

Dan Roberts, Police Chief, referred to his written submission for September; however, he also highlighted the two (2) recent residential burglaries. It appeared there had been a group of individuals who were conducting burglaries from Royal Oak to Farmington Hills along 13 Mile Road. Both of the burglaries in Franklin were daytime burglaries. He asked residents to call the Police Department if they saw any suspicious activities. In particular, the Department was looking for a black Chevy sedan which had been seen in front of one of the residences during one of the burglaries. The most recent one had been on last Monday. He provided a few details related to the burglaries and advised residents to set their alarms before leaving their houses. Regarding personnel, another police clerk, Meghan Bohm, has been hired to replace Pat McCrea who will be retiring. Roberts addressed the letter he had sent to HRC concerning the sign issue which he had included with his report. Because of the large number of residents who have contacted him with different complaints and/or suggestions, he has determined that the Village needed a permanent solution in terms of the signage in the Village. He would like an engineer to do a study on the situation in the Village. He had asked HRC to give him a proposal and Creech thought there might be money in the budget available to be used for that purpose. He recommended that an engineer be found for this project.

Hansen mentioned that the subject of signs had been added to the agenda.

Tony Averbuch, Fire Chief, referred to his written report and added that October is Fire Prevention Month. Lt. Tim Adams would be visiting several schools to present a program on "Fire Safety Initiatives" to the students this Tuesday and Wednesday. The Chief had some suggestions for homeowners to follow for their safety. He explained and detailed item C. of tonight's agenda: Mutual Aid Agreement between Franklin-Bingham Farms Fire Department and Michigan Department of Natural Resources (DNR). The Michigan DNR is the gateway to other federal programs and other surplus-type programs, which he was not interested in at this time but would like to keep his options open. In order to take advantage of the purchase equipment program the Village was required to have a mutual aid agreement with the state. Hansen added this had been reviewed by Staran and the staff.

Consider Mutual Aid Agreement between Franklin-Bingham Farms Fire Department and Michigan Department of Natural Resources (DNR).

Motion by Lamott, seconded by Saenz to approve a Resolution to approve the Mutual Aid Agreement between Franklin-Bingham Farms Fire Department and Michigan Department of Natural Resources (DNR).

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Gordon, Seltzer

Motion carried.

Main Street Franklin, Krista McClure, Executive Director, provided MSF's Budget to the Council. The year-end fundraiser event, Gem of the Night, was held and had been a great success. McClure added that Franklins Frenzy will be coming up on Saturday, October 26, 2019. She highlighted items on the Budget: the Executive Director's contractual position, office and overhead expenses (in kind from the Village Administration), committee expenses, promotion, and on-going training for herself and the Board. She also provided a projection for 2020 contributions. The Gem of the Night brought in an estimated \$5000 net which was over 30% more than the event had ever raised. Stakhiv noted that last year's Gem of the Night profit should be included in the budget. McClure stated she and John Bry, Oakland County Main Street, Program Coordinator, had worked on this budget and she did not have numbers from last year. Lamott questioned the figure of the Total Operating Expenses in the Cash column. The Cash column did not add up to the figure stated. Stakhiv suggested the budget format needed to be reworked in order that the numbers could be tracked more easily. Both Stakhiv and Lamott appreciated seeing a budget as this was the first year one had been presented to Council. Hansen congratulated McClure on a good "Gem of the Night" event.

Nena Downing, Bruce Lane, stated that in her 20 years living in the Village she has never been more proud of driving down Franklin Road and seeing the beauty and authenticity that Main Street (Krista McClure and Lisa Dunn) put into all the decorating. Downing added that it is outstanding and she wanted to go on record to thank them.

Lance Vainik, Treasurer, referred to his monthly report and noted that the amounts on the Bills List are consistent with normal monthly spending for a total of \$738,137.58. Vainik stated that the expenditures are generally consistent with the FY2019-2020 Budget. The Bills List for this month included a large entry of \$405,700.00 for a semi-annual Road Bond payment to US Bank and Trust N.A. Vainik concluded by stating that the Village has sufficient funds to meet its current and anticipated obligations. The lists of account balances in the Council's packets were as of October 10, 2019 held at Level One Bank. A Balance Sheet was also provided from the interest bearing CDs held at Multi-Bank Securities.

Gallasch and Stakhiv questioned two (2) large payments to MERS for this month as opposed the normal one per month. Pulker stated that they were a matter of timing, and that they were the usual payments. Gallasch also did not understand the payment to the Franklin Cemetery Association. Pulker explained that the Village had received an insurance settlement for a filing cabinet (safe) which had been damaged in the flood in the basement at the Kreger House. This payment was for a replacement.

VI. SUBMISSION OF CURRENT BILLS

General	\$	77,789.91
Maj Streets	\$	9,147.50
Local Streets	\$	7,861.50
Police	\$	112,108.81
Garbage and Rubbish	\$	14,948.90
Building Dept	\$	11,131.52
Street Project	\$	15,133.51

Road Millage	\$	405,700.00
Pressure Sewer	\$	1,010.25
Tax Collection	\$	83,255.70
Waste Water	\$	49.98
totals	\$	738,137.58

Motion by Gallasch, seconded by Saenz to approve the Bill's List, as submitted.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Gordon, Seltzer

Motion carried.

Hansen requested that starting next month David Goldberg would like to be included on the Council Agenda.

VII. PUBLIC REQUESTS AND COMMENTS

President Hansen explained the normal procedures for Public Requests and Comments. However, she suggested those in attendance who wished to address items already on the Agenda would have the opportunity to comment at that time.

Danielle Clayton, Normandy, referred to her comments at last month's meeting concerning the impact of water erosion across her property. She came to this meeting for a status update. Four (4) times she has stopped in the office and was told to speak with the Building Official and/or with Creech, the Village Administrator, who was out of the office. Staran confirmed that Creech had conducted some follow-up investigations, including meeting with Staran, with the Building Official, and the three (3) meeting together. Staran would be doing some additional investigating and was confident that more progress would be reported once Creech was available. Clayton was hoping the situation would be addressed before the winter months.

Anna Cangialosi, Devon Lane, recently spoke at the Planning Commission meeting and wanted to voice her concern about the decline of businesses in downtown Franklin. She noted that there had been a dialogue about what residents could do to help bring something back, i.e. a market, such as a co-op or a gathering place like a coffee shop. Lamott agreed with her, however, he reminded her that the Kreger House was available for a group of residents to meet and have coffee. Hansen supported that suggestion and reminded residents that all they had to do was call the office about availability. She also confirmed hers and others' concerns about the loss of such a gathering place and a market-type establishment. She suggested Cangialosi meet with McClure, MSF Executive Director, and explore different ideas. The Council was open to ideas and suggestions.

VIII. SPECIAL REPORTS

A. President's Report

1. Downtown Discussion/Franklin Road

After giving a brief background and purpose of the Downtown Improvement Task Force, Hansen updated the residents on its recent activities. In addition to the repair of all of the roads in the Village, Council approved moving ahead with goals of developing a streetscape design for the downtown area, looking at

and enforcing the Village Ordinances, as well as how the office staff and building inspectors could be more efficiently used to sustain the changes in the downtown.

She commented that the first goal of the Task Force was to inventory and assess the condition of the buildings in the downtown, thereby identifying those which were in the need of maintenance and improvements. Main Street Franklin would be part of this process as it was in constant contact with the merchants and had access to a support system provided by Main Street Oakland County. More communication would be coming out via the Village website and Pulker's weekly email blasts.

B. Council Report

No comments were made at this time.

C. Administrator Report

The Village Administrator was not in attendance.

IX. PUBLIC HEARING – ROAD VACATION – Proposed Vacations for the area of : Orchard Lane, beginning at Captains Lane and terminating at Colony Hill Street; and Irving Road beginning at Normandy Road terminating at Orchard Lane.

Motion by Lamott, seconded by Saenz to open the Public Hearing.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Gordon, Seltzer

Motion carried.

Hansen opened the Public Hearing for public comments at 7:36 P.M. She requested that those parties who were requesting the vacation to explain what they would like to do, why they want to do it, and how this would benefit the Village. Audience members would be able to make comments afterwards. Council would not be taking action on this at this meeting.

Rick Rattner, Captains Lane, represented Stuart Greidanus and other landowners who favored the road vacations. He explained that these residents would like to hear the thoughts of other neighbors and then would come back to Council with a plan which would be more favorable to them and other villagers.

Stuart Greidanus, Captains Lane, has been a resident since 2006. His primary goal for vacating this "road" or having the road abandoned was to insure that no road would be constructed as original platted. His immediate neighbor, whose property would also be affected, was in agreement. Collectively they personally have maintained this property and have improved the value of it and the environment for the animals.

Staran, Village Attorney, explained the legal definition of “vacation” and its legal ramifications, including the technical legal sense of the term “paper road” as opposed to an actual physical “road” for vehicular traffic. In vacating roads the Village did have the opportunity and the right to reserve easements for such things as, future possible utilities and even a path.

At Saenz’s request, Rattner expressed his clients’ wish to satisfy what the neighbors wanted. If a path was desired the details and parameters of an easement would need to be worked out. Staran stated that he agreed. Rattner also suggested that part of the property could be vacated: between Greidanus’ property and that of his neighbor’s to the north on Captains Lane, which was the original request.

Stakhiv questioned that if there was no road improvement anticipated was there a way to insure that no road would ever be built there? Staran stated that it would be this Council and future Councils to make that determination. This Council could declare their intent to never open a road but he didn’t think it would be binding on future Councils.

Staran confirmed that right of ways and easements could be adjusted. There were several options to consider. Rattner’s and the neighbors’ objective was to find out what the easement/Right of Way was, where it was, and its maintenance.

Hansen explained the rules governing the comments of the public.

Andy Markovitz, Appletree Lane, was curious about getting more information: why has this subject just now come up? What was the problem that led up to this point?

Bruce Blanton, Gardenway, has lived here for about 28 years and walked his dogs along that path. He noted that it was the most expeditious way for the residents of Gardenway and Apple Tree Lane to get to the Village. He pointed out how dangerous it was to walk along 14 Mile Road and without the pathway, the pedestrians were locked in. He added that at the south end of Colony Hill was a private drive which used to run between Colony Hill and Scenic Lane. There was now a barrier with a path around it. While walking it, he met the owner of the adjacent vacant property who stated that he was going to build a house on it and didn’t want people cutting through there anymore. Blanton concluded stating that being said, with the inability to use the path or the property at the end of Colony Hill because of trespassing; his neighborhood would not have pedestrian access to downtown.

Barbara Goldberg, Carol, has been here since 1974 walking her dog on the streets. She has used this particular path for many years and was happy to hear that part of the proposal was for a walking path.

Leo McIntyre, Appletree Lane, and his wife use this path. Over the years when older kids would go down to the ball fields, they would use that particular path. He agreed with Blanton that it was a much safer way than going onto 14 Mile Road. It has been a quaint part of the Village and would like to see it continue.

Glenn Pavey, Gardenway, and his wife moved to the Village in 2003, and started a family here. They have used the path many times and stressed that this was the only safe access to the village park. With little kids or training wheels or strollers or dogs, neither 14 Mile Road nor Inkster Road were options. With the challenge of the Council to insure the health, safety, and welfare of the residents of Franklin, he thought it important to keep the path open in some form or fashion.

Jonathon Tabor, Gardenway, grew up in Franklin and moved back a few years ago. Ever since he and his wife moved back to Franklin, Greidanus had always encouraged neighbors to use the path. It was his opinion that the petition did not make it clear that Greidanus' intention was always to keep it as a path. He felt that as evidenced tonight there was a lot of room to compromise.

Gail Graves, Colony Hill, has lived in Franklin for 11 years and agreed with everyone, as it was her pathway down to Franklin. She had a personal question about the triangular piece of property behind her house, Out Lot F. Staran said it was not a Right of Way and thought the Village owned it, but it was not a buildable site.

Marcy Wulfmeier, Colony Hill, agreed with Tabor's comments about the hearing notice because she misinterpreted Greidanus' intentions. She questioned why he was the one maintaining the path and asked if it was the Village's responsibility. Staran explained that the Village did not maintain it as an official pathway; it just came to be used as a pathway. It was merely Village property in its natural state and when trees fell, Greidanus would clean them up.

Jamie Jacob, Irving, a resident for 22 years, was glad to hear that everyone has enjoyed it as a path. His comment centered on the condition of a part of Irving where water collects on it. His concern was that this section won't be safe when the water freezes. He has not received an explanation from Hubbell Roth and Clark (HRC), Village Engineers, about what they intend to do about the situation which has gotten worse since it was repaved two (2) years ago. Stakhiv stated that she would bring this to the attention of the engineers.

Jim Keller, Colony Hill, would have the path in question on two (2) sides of his property. He and his wife have lived in their house since 2008 and acknowledged Greidanus's desire to do something with that land. Sometimes the Village would contract a business to come in and take care of the fallen trees on the trail. He would like to see a definition of what the land was going to be.

Crystal McCarl, Gardenway, wanted to thank Council for being very responsive to emails and supported those comments which had been expressed. If the land/path were to be vacated and defined by an easement or a Right of Way, it was important the Village take the pressure off of Greidanus who has maintained it all these years.

Hansen closed the Public Hearing at 8:11 P.M.

Stakhiv noted that she had walked the path and found it "charming". She stressed that when considering the "walkability" of the downtown the same idea needed to be applied to the whole Village at large.

Gallasch agreed with Stakhiv's comments and acknowledged other "paper roads" throughout the Village. He suggested that they be walked to see if they would be beneficial as public pathways. Staran acknowledged that Creech had an inventory of such roads. Hansen suggested that Creech bring the list to the next Council meeting with the goal of understanding what the Village already had and start a discussion. A discussion would be very timely in that it would coincide with pedestrian traffic in regards to the downtown streetscape. This was a priority for the Council and could be added to the agenda.

Rattner would return at a later meeting with what Greidanus would like to see based on the conversations at this meeting.

Meeting was recessed for two (2) minutes.

Hansen resumed the meeting at 8:18 P.M.

X. NEW BUSINESS

A. Consider Proposed Road Vacations for the area of Orchard Lane beginning at Captains Lane and terminating at Colony Hill Street; and Irving Road beginning at Normandy Road, terminating at Orchard Lane.

As stated previously in the meeting, the applicant will return with an amended application.

B. Consider Appointment of Village Administrator.

Motion by Lamott, seconded by Stakhiv to postpone this decision.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv

Nays: Gordon, Seltzer

Absent: None

Motion carried.

D. Consider Proposals for Engineering for the Downtown Design.

Motion by Lamott, seconded by Saenz to approve the proposal and contract for the Design and Engineering Services with Nowak and Fraus Engineers, Pontiac, MI for Franklin Road Streetscape Project.

Lamott commented on the process the committee of Hansen, Gallasch, Creech, and he used in making this decision which included interviewing two (2) of the three (3) engineering firms which had submitted bids. Gallasch noted that the committee interviewed each firm very strongly about their sense of history and how each would maintain it in the Village. They seemed to be receptive to the fact that this was not a modern old town and its history was very important to the Village. Each firm showed a reference and care for this type of community which was an important factor for their decision to choose NF Engineers.

Hansen confirmed that the next step would be to negotiate an agreement with NF Engineers, finalize the time frame, deliverables, and process. She would like Creech to work with this team,

if needed. The goal was to break ground early spring in conjunction with the paving of Franklin Road.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gordon, Seltzer
Motion carried.

E. Consider Proposal for the Gutters and Roof Project for Village Hall.

Pulker provided a brief background of this project, noting this was a Certified Local Government grant through the Michigan State Housing Authority and the State Historic Preservation Office to restore and repair the cedar shingle roof and install new copper gutters and downspouts on the Broughton House/Village Hall. Only one vendor responded to the RFP which has been approved by the State. The Village would be reimbursed by the State for the cost.

Motion by Stakhiv, seconded by Saenz to approve the proposal from Cedar Restoration for roof, gutter and downspout improvements for a cost of \$14,970.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gordon, Seltzer
Motion carried.

F. Consider Civic Event Permit Application for Franklins Frenzy on Saturday, October 26, 2019, by Main Street Franklin.

Motion by Lamott, seconded by Stakhiv to approve the Civic Event Permit Application for Franklins Frenzy on Saturday, October 26, 2019, for Main Street Franklin.

Stakhiv did not see a signature on the application from the Church which was a requirement.

Motion by Lamott, seconded by Stakhiv to approve the Civic Event Permit Application for Franklins Frenzy on Saturday, October 26, 2019, for Main Street Franklin, as amended with the completion of the signatures on the form.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gordon, Seltzer
Motion carried.

G. Consider Extension of the Main Street Franklin Agreement.

Hansen reported that this had already been discussed. This was the same agreement the Council has had with MSF for the last couple of years and has been signed off by the MSF Board Chairman, Mason Miller.

Motion by Saenz, seconded by Stakhiv to approve the extension of the Main Street Franklin Agreement, as provided.

Saenz reported that he had had a meeting with the MSF Chairman, Vice Chairman, and the Executive Director. After a thorough examination all were committed to it. The only limitation to accomplishing this would be the need for more volunteers to accomplish its goals.

Gallasch requested that the Budget be filled out more completely.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gordon, Seltzer
Motion carried.

H. Consider scheduling a Public Hearing, on November 11, 2019 to Review CDBG Funds for FY2020.

Motion by Stakhiv, seconded by Lamott to schedule a Public Hearing on November 11, 2019 to Review CDBG Funds for FY2020.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gordon, Seltzer
Motion carried.

I. Sign Inventory

Hansen noted that Chief Roberts had requested there be an analysis of traffic signs in the downtown area. He has already approached the Village engineers who have given him an informal quote. She would like to proceed with this but would like it to go out to bid.

Nena Downing remarked that the Planning Commission had recently done a study on the signage; the signs had been counted and pictures of every sign in the Village had been taken. Staran explained other details of signage which were needed to be considered. Stakhiv suggested that PC's findings could be forwarded to the engineering firm which might reduce the cost of the project. Pulker would speak with the Police Chief.

Gallasch favored giving the Police Chief a copy of the study done for the Planning Commission and then asking for proposals for a traffic sign analysis from several engineering firms. Saenz confirmed that an engineering firm could make recommendations about each sign in the Village.

Motion by Hansen, seconded by Saenz to postpone this item, Signage Study, until next month.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gordon, Seltzer
Motion carried.

Stakhiv stated there was a scheduled Planning Commission meeting this Wednesday night and she would request that Traxler, Planning Consultant, send copies of the signage survey to all the Council members.

XI. ORDINANCES/RESOLUTIONS

A. Consider an Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the Village of Franklin, Oakland County, Michigan.

Pulker explained that this Ordinance occurs each year which incorporates all of the ordinances adopted by the Village Council in the previous year.

Motion by Stakhiv, seconded by Saenz to approve an Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the Village of Franklin, Oakland County, Michigan and waive the second reading.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Gordon, Seltzer

Motion carried.

XII. ADJOURNMENT

Motion by Lamott, seconded by Saenz to adjourn the meeting.

Ayes: Gallasch, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Gordon, Seltzer

Motion carried.

There being no further business, the meeting was adjourned at 8:40 P.M.

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

Pamela Hansen, President

VILLAGE OF FRANKLIN
OAKLAND COUNTY
MICHIGAN
FRANKLIN - BINGHAM FARMS POLICE DEPARTMENT

32311 FRANKLIN RD
FRANKLIN, MICHIGAN

Telephone
(248) 626-9672

DANIEL D. ROBERTS
Chief of Police

Fax
(248) 538-5450

MONTHLY REPORT
OCTOBER 2019

CALLS FOR SERVICE

	<u>NUMBER</u>	<u>PERCENT</u>	<u>YEAR - TO - DATE</u>	<u>YEAR-TO DATE LAST YEAR</u>
BINGHAM FARMS w/S.A.D.	120	22%	1203	1167
FRANKLIN	159	29%	1414	1509
OTHER	12	2%	76	117
TRAFFIC STOPS ONLY	263	47%	2747	2182
TOTAL:	554	100%	5440	4975
S.A.D. Only: S.A.D.=Special Assessment District	34		369	367

WRITTEN COMPLAINTS

	<u>NUMBER</u>	<u>PERCENT</u>	<u>YEAR - TO - DATE</u>	<u>YEAR-TO DATE LAST YEAR</u>
BINGHAM FARMS	35	49%	301	288
FRANKLIN	29	41%	233	214
S.A.D./OTHER	7	10%	86	73
TOTAL:	71	100%	620	575

**BREAKING AND ENTERING/HOME INVASION
RESIDENTIAL**

	<u>THIS MONTH</u>	<u>YEAR - TO - DATE</u>
	2	3
	<u>THIS MONTH</u>	<u>YEAR - TO - DATE</u>
	<u>LAST YEAR</u>	<u>LAST YEAR</u>
	0	0

	<u>DATE</u>	<u>INCIDENT</u>	<u>ADDRESS</u>
BINGHAM FARMS	n/a	n/a	n/a
FRANKLIN	10/4/2019	19-4964	30490 Stonegate Dr
	10/7/2019	19-5006	31020 McKinney Dr

COMMERCIAL

	<u>THIS MONTH</u>	<u>YEAR - TO - DATE</u>
	0	1
	<u>THIS MONTH</u>	<u>YEAR - TO - DATE</u>
	<u>LAST YEAR</u>	<u>LAST YEAR</u>
	0	2

	<u>DATE</u>	<u>INCIDENT</u>	<u>ADDRESS</u>
BINGHAM FARMS	n/a	n/a	n/a
FRANKLIN	n/a	n/a	n/a
S.A.D.	n/a	n/a	n/a

ARRESTS

	<u>NUMBER</u>	<u>YEAR - TO - DATE</u>	<u>YEAR - TO - DATE 20</u>
FELONIES	1	6	
MISDEMEANORS	16	156	12

MISDEMEANOR INCIDENTS

	<u>DATE</u>	<u>INCIDENT</u>	<u>COMMENTS</u>
(A)=Arrest	10/2/2019	19-4932(B)	Vehicle Registration-Improper/Expired (A)
(B)=Bingham Farms	10/5/2019	19-4974(B)	DWLS Ops License Suspended/Revoked (A)
(F)=Franklin	10/10/2019	19-5053(B)	DWLS Ops License Suspended/Revoked (A)
(S)=S.A.D.	10/10/2019	19-5065(B)	License/Title/Registration (A)
(O)=Other	10/11/2019	19-5071(B)	DWLS Ops License Suspended/Revoked (A)
	10/11/2019	19-5072(F)	Assault
	10/14/2019	19-5097(B)	DWLS Ops License Suspended/Revoked (A)
	10/14/2019	19-5125(B)	Vehicle Registration-Improper/Expired (A)
	10/15/2019	19-5134(F)	Solicitor Complaints (A)(A)(A)
	10/18/2019	19-5027(F)	License/Title/Registration (A)
	10/18/2019	19-5208(B)	Operating Under the Influence of Alcohol/Liquor (A)
	10/20/2019	19-5230(B)	Fleeing or Eluding Police
	10/23/2019	19-5273(B)	Vehicle Registration-Improper/Expired (A)
	10/25/2019	19-5310(B)	Drove w/Expired Ops (A)
	10/30/2019	19-5402(B)	Vehicle Registration-Improper/Expired (A)
	10/31/2019	19-5422(B)	OPS-Never Acquired (A)

FELONY INCIDENTS

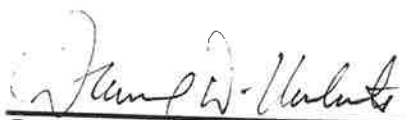
	<u>DATE</u>	<u>INCIDENT</u>	<u>COMMENTS</u>
(A)=Arrest	10/4/2019	19-4964(F)	B & E - Forced Entry - Residence
(B)=Bingham Farms	10/7/2019	19-5006(F)	B & E - No Forced Entry - Residence
(F)=Franklin	10/10/2019	19-5063(F)	Uttering and Publishing Check (A)
(S)=S.A.D.	10/17/2019	19-5173(F)	Fraud (Larceny) by Conversion
(O)=Other	10/28/2019	19-5377(B)	Fraud (Other)
	10/29/2019	19-5391(F)	Agg/Fel Assault

TRAFFIC CITATIONS:

	<u>NUMBER</u>	<u>PERCENT</u>	<u>YEAR - TO - DATE</u>	<u>LAST YEAR-TO-DATE</u>
BINGHAM FARMS/S.A.D.	136	69%	1694	1226
FRANKLIN	60	31%	562	326
OTHER	0	0%	0	0
TOTAL:	196	100%	2256	1552

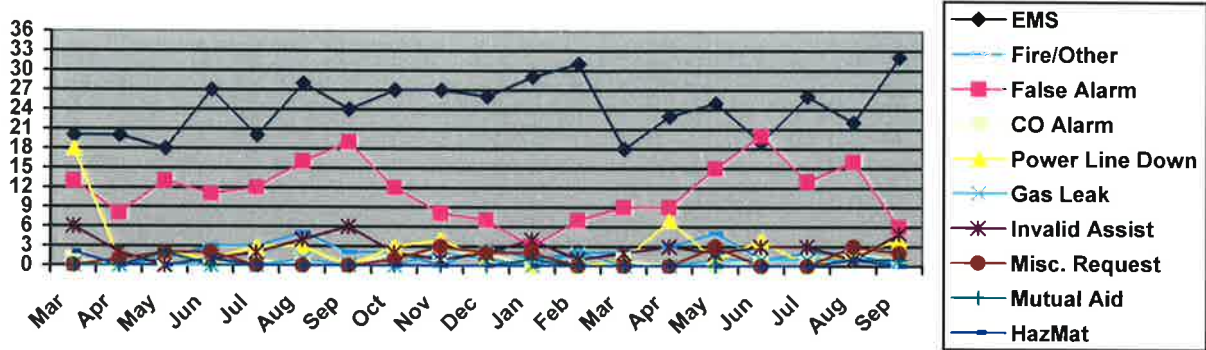
OTHER MATTERS

<u>DATE</u>	<u>INCIDENT</u>	<u>COMMENTS</u>
10/26/2019		Franklinstein Parade/Road Coverage

 11/4/19
Daniel D. Roberts, Chief of Police

To: The Board of Fire Commissioners
 From: Chief of Department Tony Averbuch
 Subject: Report for the 21 October 2019 Meeting

Past 18 Months Response Trends:

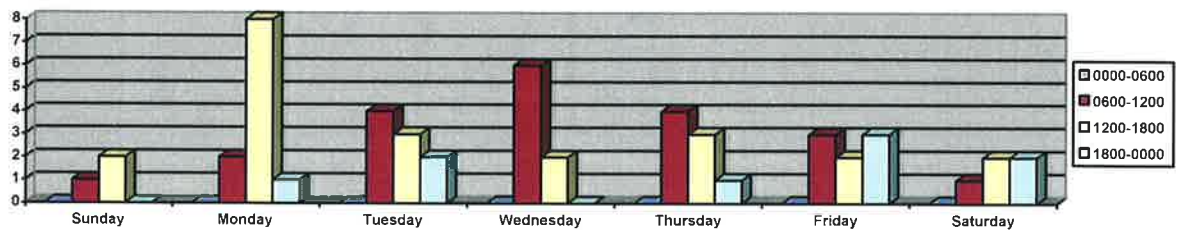


August Response Information:

52 incidents for the month of September 2019. Average response time for the month (time of call to time on-scene) was 5.35 minutes. Below listed are those false alarms that have occurred during the month of September:

Date	Incident.	Village	Address	Time	Billable	Comments
9/9/19	374	Bingham Farms	32916 Outland Trail	11:36	Yes	Malfunction
9/10/19	378	Bingham Farms	30700 Telegraph	06:29	Yes	Failure in Monitoring Service
9/10/19	380	Franklin	20980 Crestwood	13:40	No	Good Intent Call, Other
9/11/19	382	Franklin	31925 Franklin Road	08:51	No	Cancelled Enroute
9/12/19	388	Franklin	27340 Ovid Court	17:10	Yes	False Alarm, Medical Device
9/17/19	393	Bingham Farms	30835 River Crossing	19:54	Yes	Malfunction

Incidents by hour and day for August 2019:



Top Ten Responders

- | | |
|-----------------|----------------|
| 1. Lt. Croyle | 6. Capt. Kelly |
| 2. FF Stefancin | 7. FM Fine |
| 3. FF Kelly | 8. Lt. Buck |
| 4. Lt. Johnson | 9. FF Ullman |
| 5. FF Longworth | 10. FF Rubin |

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GEN FUND CHECKING					
10/16/2019	GEN	31056	00029	BP PRODUCTS NORTH AMERICA	1,155.30
10/16/2019	GEN	31057	00030	BP PRODUCTS NORTH AMERICA	489.12
10/16/2019	GEN	31058	00039	CENTURYLINK	9.98
10/16/2019	GEN	31059	00046	COMCAST	125.15
10/16/2019	GEN	31060	00265	BASIC	51.00
10/16/2019	GEN	31061	00389	MULTI-TECH SOLUTIONS LLC	475.00
10/20/2019	GEN	31062	00028	BLUE CROSS BLUE SHIELD OF MICHIGAN	1,203.00
10/20/2019	GEN	31063	00125	WEX BANK	403.02
10/20/2019	GEN	31064	00191	THE HARTFORD	535.41
10/22/2019	GEN	31065	00047	COMCAST	218.87
10/22/2019	GEN	31066	00195	VERIZON WIRELESS	109.12
10/22/2019	GEN	31067	00218	VERIZON WIRELESS	57.28
10/31/2019	GEN	176(E)	00004	ADP	253.68
11/01/2019	GEN	180(E)	00004	ADP	87.50
11/05/2019	GEN	31068	00012	ALLY	399.99
11/05/2019	GEN	31069	00019	AT & T	521.91
11/05/2019	GEN	31070	00048	COMCAST CABLE	138.56
11/05/2019	GEN	31071	00062	DTE ENERGY	788.41
11/05/2019	GEN	31072	00065	WEX BANK	486.64
11/05/2019	GEN	31073	00089	GUARDIAN INSURANCE	1,769.58
11/07/2019	GEN	178(E)	00099	ING/VOYA	900.00
11/08/2019	GEN	177(E)	00004	ADP	126.26
11/12/2019	GEN	179(E)	00234	MERS	28,131.48
11/12/2019	GEN	31074	00002	A.K. PAULSEN BOOKKEEPING SVC, INC.	3,725.00
11/12/2019	GEN	31075	00008	ALLEGRA PRINT & IMAGING	188.19
11/12/2019	GEN	31076	00009	GLASS LAW GROUP PA	276.25
11/12/2019	GEN	31077	00011	ALLIE BROTHERS	81.99
11/12/2019	GEN	31078	00017	ARROW OFFICE SUPPLY CO.	175.62
11/12/2019	GEN	31079	00022	MICHAEL BASTIANELLI	595.00
11/12/2019	GEN	31080	00028	BLUE CROSS BLUE SHIELD OF MICHIGAN	18,196.89
11/12/2019	GEN	31081	00036	CABLECASTING BOARD	15,916.65
11/12/2019	GEN	31082	00042	CINTAS CORPORATION	215.14
11/12/2019	GEN	31083	00049	COMMAND OFFICERS ASSN OF MICHIGAN	185.22
11/12/2019	GEN	31084	00051	CONSUMERS ENERGY	183.47
11/12/2019	GEN	31085	00068	FIRE DEFENSE EQUIPMENT COMPANY	47.25
11/12/2019	GEN	31086	00072	FRANKLIN-BINGHAM FIRE DEPARTMENT	5,467.14
11/12/2019	GEN	31087	00073	FRANKLIN AUTO SERVICE LLC	504.58
11/12/2019	GEN	31088	00077	FRANKLIN PUBLIC LIBRARY	2,839.80
11/12/2019	GEN	31089	00079	GALLS LLC	144.74
11/12/2019	GEN	31090	00087	GREAT LAKES INTERNET AND CONSULTING	25.00
11/12/2019	GEN	31091	00092	HA SUN HEATING & COOLING INC	690.00
11/12/2019	GEN	31092	00093	HAFELI STARAN & CHRIST PC	1,704.00
11/12/2019	GEN	31093	00095	HEATHER MYDLOSKI LLC	451.20
11/12/2019	GEN	31094	00096	HUBBELL, ROTH & CLARK, INC	11,307.47
11/12/2019	GEN	31095	00106	JERRY L HOBSON	1,678.35
11/12/2019	GEN	31096	00107	JIM HIRSCHFELD	206.00
11/12/2019	GEN	31097	00108	JOHNSON LANDSCAPING, INC	7,251.00
11/12/2019	GEN	31098	00110	K & M LEASING	79.00
11/12/2019	GEN	31099	00115	LEADER BUSINESS	192.11
11/12/2019	GEN	31100	00119	MICHIGAN EDUCATION SAVINGS PROGRAM	1,421.58
11/12/2019	GEN	31101	00126	MARGARET A.S. BEKE	501.75
11/12/2019	GEN	31102	00129	MCKENNA ASSOCIATES	2,231.25
11/12/2019	GEN	31103	00150	NYE UNIFORM	319.48
11/12/2019	GEN	31104	00154	OAKLAND COUNTY CLERKS ASSOCIATION	30.00
11/12/2019	GEN	31105	00159	OAKLAND COUNTY TREASURERS' ASSOC	50.00
11/12/2019	GEN	31106	00162	OBSERVER & ECCENTRIC, INC.	304.08
11/12/2019	GEN	31107	00165	OFFICE DEPOT	393.84
11/12/2019	GEN	31108	00166	ORKIN PEST CONTROL	163.22
11/12/2019	GEN	31109	00169	POLICE OFFICERS ASSOCIATION	365.44
11/12/2019	GEN	31110	00173	REYNOLDS WATER CONDITIONING CO	177.30
11/12/2019	GEN	31111	00176	DANIEL D ROBERTS	799.00
11/12/2019	GEN	31112	00177	RON SHELTON	1,139.17
11/12/2019	GEN	31113	00190	SUNSET MAINTENANCE LLC	632.00
11/12/2019	GEN	31114	00196	VIGILANTE SECURITY, INC.	189.50
11/12/2019	GEN	31115	00198	WILLIAM DINNAN	3,500.00
11/12/2019	GEN	31116	00221	ICMA	1,878.52
11/12/2019	GEN	31117	00234	MERS	0.00
11/12/2019	GEN	31118	00244	THOMSON REUTERS - WEST	265.23
11/12/2019	GEN	31119	00250	SPRINT LEGAL COMPLIANCE	300.00
11/12/2019	GEN	31120	00255	AT & T	70.00
11/12/2019	GEN	31121	00255	AT & T	70.00
11/12/2019	GEN	31122	00257	CORELOGIC	364.95
11/12/2019	GEN	31123	00265	BASIC	51.00
11/12/2019	GEN	31124	00266	T-MOBILE USA INC	100.00
11/12/2019	GEN	31125	00272	CABELA'S	311.16
11/12/2019	GEN	31126	00281	CADILLAC ASHPALT LLC	118,466.17
11/12/2019	GEN	31127	00297	SOCRRA	120.00
11/12/2019	GEN	31128	00346	GRAINGER	119.00

11/07/2019 02:34 PM
User: ANDREA
DB: Franklin Village

CHECK REGISTER FOR VILLAGE OF FRANKLIN
CHECK DATE FROM 10/16/2019 - 11/12/2019

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Amount
11/12/2019	GEN	31129	00348	NORTH AMERICAN RESCUE	18.61
11/12/2019	GEN	31130	00351	HURON VALLEY GUNS	502.92
11/12/2019	GEN	31131	00357	SAVATREE, LLC	4,000.00
11/12/2019	GEN	31132	00365	ICMA MEMBERSHIP PAYMENTS	640.00
11/12/2019	GEN	31133	00389	MULTI-TECH SOLUTIONS LLC	555.00
11/12/2019	GEN	31134	MISC BLDG	AVRIPAS CONSTRUCTION	2,477.00
11/12/2019	GEN	31135	MISC BLDG	FOUNDATION SYSTEMS OF MICHIGAN	100.00
11/12/2019	GEN	31136	MISC BLDG	OFFER & ASSOCIATES	200.00

GEN TOTALS:

(1 Check Voided)

Total of 85 Disbursements:

253,590.49

SUMMARY BUDGET REPORT
AS OF September 30, 2019
REVISED November 6, 2019

VILLAGE COUNCIL BUDGET REPORT								
	FY2019- 2020 YTD AS OF 9/30/2019	FY2019- 2020 Actual % to Budget	BUDGET FY2019-2020	FY2018-2019 YTD as of 06/30/2019	FY2017-2018 ACTUAL PER AUDIT	FY2016-2017 ACTUAL PER AUDIT	FY2015-2016 ACTUAL PER AUDIT	FY2014-2015 ACTUAL PER AUDIT
General Fund Revenue	\$ 963,543		\$ 491,612	\$ 771,264	\$ 698,788	\$ 415,798	\$ 600,947	\$ 740,009
Police Revenue	\$ 238,540		\$ 1,892,975	\$ 1,547,199	\$ 1,591,927	\$ 1,492,802	\$ 1,528,926	\$ 1,457,379
TOTAL	\$ 1,202,083	50%	\$ 2,384,587	\$ 2,318,462	\$ 2,290,715	\$ 1,908,600	\$ 2,129,873	\$ 2,197,388
Village Council	\$ 1,282	0%	\$ 20,475	\$ 13,520	\$ 4,180	\$ 8,530	\$ 7,232	\$ 5,754
Attorney fees	\$ 4,362	22%	\$ 20,000	\$ 15,848	\$ 14,285	\$ 16,318	\$ 16,248	\$ 11,302
Boards & Commissions	\$ 1,072	3%	\$ 35,500	\$ 28,221	\$ 25,231	\$ 20,535	\$ 15,827	\$ 12,137
Administration	\$ 41,797	28%	\$ 149,369	\$ 138,492	\$ 137,817	\$ 140,520	\$ 140,101	\$ 169,169
Clerk, Incl Election	\$ 23,864	22%	\$ 108,886	\$ 100,477	\$ 112,748	\$ 105,657	\$ 100,346	\$ 102,759
Treasury/General Office	\$ 4,656	19%	\$ 24,100	\$ 20,925	\$ 27,362	\$ 18,380	\$ 18,654	\$ 18,041
General Insurance	\$ 11,029	52%	\$ 21,259	\$ 20,244	\$ 17,407	\$ 19,046	\$ 16,309	\$ 23,141
Police	\$ 418,185	22%	\$ 1,892,975	\$ 1,782,362	\$ 1,601,017	\$ 1,492,802	\$ 1,487,402	\$ 1,457,379
Community Programs/Misc, Ins, other funds	\$ 11,800	30%	\$ 38,900	\$ 39,476	\$ 36,815	\$ 27,457	\$ 26,911	\$ 24,054
Capital Expenditures/Broughton House Reh	\$ -	0%	\$ 20,122	\$ 29,795	\$ -	\$ 18,964	\$ 225,786	\$ 15,247
Building & Grounds/Broughton House	\$ 21,028	40%	\$ 53,000	\$ 78,753	\$ 50,103	\$ 48,980	\$ 45,005	\$ 44,737
TOTAL	\$ 539,075	23%	\$ 2,384,586	\$ 2,268,112	\$ 2,026,965	\$ 1,917,189	\$ 2,099,821	\$ 1,883,720
net revenue Gen Fund			\$ 1	\$ 285,514	\$ 272,840	\$ (8,589)	\$ (11,472)	\$ 313,668
net revenue Police Fund			\$ -	\$ (235,163)	\$ (9,090)			
Police Fund Balance						\$ 38,474	\$ 41,524	\$ 45,876
Fund Balance Gen Fund						\$ 1,049,613	\$ 1,058,202	\$ 1,023,799
Fund Balance Restricted - State Forfeiture								
Fund Balance Restricted - prepaid items								
Building Dept Revenue	\$ 32,380	26%	\$ 123,400	\$ 119,330	\$ 164,110	\$ 206,021	\$ 252,062	\$ 172,531
Building Dept Expenditures	\$ 16,629	14%	\$ 122,130	\$ 109,432	\$ 133,382	\$ 126,391	\$ 106,870	\$ 102,038
net revenue	\$ 15,751			\$ 9,898	\$ 30,728	\$ 79,630	\$ 145,192	\$ 70,493
Appr of prior year fund balance				\$ 471,768	\$ 440,768	\$ -		
FUND BALANCE				\$ 481,666	\$ 471,496	\$ 440,768	\$ 361,138	\$ 215,946
Local Road Revenue	\$ 51,916	31%	\$ 164,817	\$ 131,714	\$ 212,540	\$ 335,936	\$ 168,714	\$ 149,670
Local Road Expenditures	\$ 20,733	13%	\$ 159,400	\$ 80,075	\$ 98,690	\$ 252,409	\$ 121,055	\$ 102,459
Appr of prior year fund balance/net revenue	\$ 31,183			\$ 51,639	\$ 113,850	\$ 83,527	\$ 47,659	\$ 47,211
FUND BALANCE						\$ 452,051	\$ 368,524	\$ 320,865
Major Road Revenue	\$ 84,779	38%	\$ 220,610	\$ 196,715	\$ 174,651	\$ 173,923	\$ 134,284	\$ 156,003
Major Road Expenditures	\$ 22,297	13%	\$ 168,200	\$ 93,091	\$ 130,027	\$ 176,900	\$ 129,219	\$ 152,903
Appr of prior year fund balance/net revenue	\$ 62,482			\$ 103,624	\$ 44,624	\$ (2,977)	\$ 5,065	\$ 3,100
FUND BALANCE						\$ 291,720	\$ 294,697	\$ 289,632
Pressure Sewer Revenue	\$ 67,940	40%	\$ 170,100	\$ 360	\$ 1,175,434	\$ 142,615	\$ 635,565	\$ 308,642
Pressure Sewer Expenditures	\$ 2,021	1%	\$ 170,100	\$ 5,041	\$ 1,210,044	\$ 263,459	\$ 1,017,418	\$ 297,617
Appr of prior year fund balance/net revenue	\$ 65,919			\$ (4,681)	\$ (34,610)	\$ (120,844)	\$ (381,853)	\$ 11,025
FUND BALANCE								
ROAD Debt Service Revenue	\$ 1,756,444	161%	\$ 1,090,443	\$ 68,448	\$ 426,363	\$ 440,784	\$ 453,779	\$ 648,533
ROAD Debt Service Expenditures	\$ 405,700	39%	\$ 1,044,600	\$ 71,050	\$ 424,275	\$ 442,510	\$ 485,093	\$ 648,036
Appr of prior year fund balance/net revenue	\$ 1,350,744			\$ (2,602)	\$ 2,088	\$ (1,726)	\$ (31,314)	\$ 497
FUND BALANCE						\$ 5,226	\$ 6,952	\$ 38,266
Rubbish Revenue	\$ 318,454	158%	\$ 201,200	\$ 198,636	\$ 201,093	\$ 201,099	\$ 240,952	\$ 232,727
Rubbish Expenditures	\$ 45,176	23%	\$ 200,716	\$ 185,527	\$ 197,461	\$ 194,611	\$ 233,276	\$ 229,535
Appr of prior year fund balance/net revenue	\$ 273,278			\$ 13,109	\$ 3,632	\$ 6,488	\$ 7,676	\$ 3,192
FUND BALANCE					\$ 70,357	\$ 66,725	\$ 60,237	\$ 52,561
Waste Water Revenue	\$ 100	2%	\$ 5,100	\$ 5,225	\$ 8,711	\$ 5,400	\$ (25)	\$ 1,000
Waste Water Expenditures	\$ 1,834	28%	\$ 6,500	\$ 8,051	\$ 5,945	\$ 6,391	\$ 6,362	\$ 10,354
transfer from Gen Fund						\$ (991)	\$ (6,387)	
Appr of prior year fund balance/net revenue	\$ (1,734)				\$ 2,766	\$ 3,000	\$ 7,000	\$ (9,354)
FUND BALANCE				\$ (2,826)		\$ 3,310	\$ 1,301	\$ 688
Fire Dept Revenue	\$ 326,997	81%	\$ 406,022	\$ 365,166	\$ 361,062	\$ 352,680	\$ 352,318	\$ 344,003
Fire Dept Expenditures	\$ -	0%	\$ 406,003	\$ 364,190	\$ 359,425	\$ 352,378	\$ 347,170	\$ 338,700
Appr of prior year fund balance/net revenue	\$ 326,997			\$ 976	\$ 1,637	\$ 302	\$ 5,148	\$ 5,303
transfer from Gen Fund					\$ -	\$ -	\$ -	\$ -
FUND BALANCE					\$ 43,002	\$ 41,365	\$ 41,063	\$ 35,915
Library Revenue	\$ 173,815	81%	\$ 215,827	\$ 206,691	\$ 200,630	\$ 195,929	\$ 193,970	\$ 189,097
Library Expenditures	\$ -	0%	\$ 215,827	\$ 206,691	\$ 200,627	\$ 195,929	\$ 193,970	\$ 189,097
FUND BALANCE	\$ 173,815			\$ -	\$ 3	\$ -	\$ -	\$ -



HUBBELL, ROTH & CLARK, INC
Consulting Engineers

Account of Project Standing (AoPS)

Date: Thursday, November 7, 2019

Prepared by: Brent Tarpinian (Field Coordinator – Hubbell, Roth & Clark, Inc)

Project: Village of Franklin 2017/2018 Road Rehabilitation Program

Work completed since previous AoPS

Since the last Account of Project Standing (dated Thursday, August 8th, 2019), construction has begun on the Phase IIIb portion of Franklin Rd (between 13 Mile Rd and Scenic Dr). Construction officially began on Tuesday, October 15th, and as of the date of this report, the milling of the existing pavement and placement of the first layer of new HMA pavement have been completed.

Impediments and other issues affecting project; Owner assistance to prevent delays

Despite the fact that there has not been any road rehabilitation activity in the Village since June of this year, Village residents have continued to contact HRC with inquiries and requests for drainage improvement work. As every resident that makes an inquiry or request is informed – this is a road project, not a drainage project. The contract and budget that was approved by the Village was structured such that the Village roads were the primary focus. With Phase I and Phase II work having been completed a year ago, the items of work, materials, and equipment needed to accommodate these requests are no longer readily available.

Since Phase IIIb construction began on 10/15, HRC has only received a single complaint regarding accessibility, by Ms. Mona Helmy, principal of the HUDA school located off of Franklin Rd. HUDA school is located several hundred feet north of Scenic Dr, and that construction operations for this portion of Franklin Rd end at Scenic Dr. At no point in time did any construction vehicles, equipment, or personnel block either of the school's entrances located off of Romany Way and Franklin Rd, preventing staff, parents, and students from accessing the school. Temporary delays did occur. Flag control personnel directed individuals to access the school by way of Telegraph Rd and 14 Mile Rd. Construction notices delivered by hand, email, and posted to the Village website and Facebook page for each stage of construction have clearly stated that delays would occur.

Traffic control measures (signs, barricades, cones, flag control personnel, etc.) are in operation during construction for the safety of the construction workers, the safety of the public, the protection of the Village's new road pavement, and the protection of Village residents' private property. Since Phase IIIb construction began on October 15, there have been multiple documented instances of motorists and residents disregarding these traffic control measures that have resulted in public and private damage – ignoring the direction of traffic control personnel, resulting in tack and loose HMA being tracked onto private vehicles; driving around barricades, resulting in rutting damage to Village and private lawn areas; there was an instance where a motorist informed us that he had an urgent dentist appointment to attend on 12 Mile Rd, special accommodations were made to allow him prompt access out of the construction zone, only to observe him ignore the instructions of the traffic control personnel, drive across the Village's new HMA pavement (resulting in damage, albeit temporary), and pull into what was presumably his home. We would ask the Village's assistance in reminding their residents to obey all traffic control measures during this period of construction, and that these measures are in place for their safety, the safety of the construction workers, to protect their private property, and to protect the Village's new road pavement.

Finally, as the Village was made aware on the 8/12 council meeting, it is likely that there will be significant time in between construction operations (i.e., after the existing pavement has been milled, there may be several weeks of no construction activity before the new pavement is placed.). Also, in the interest of completing the work in 2019, the contractor will be taking advantage of any and all possible availabilities in schedule to complete the work, which will likely result in limiting notice to only 1-2 days in advance of the scheduled construction. We would ask the Village's assistance in reminding their residents of such.



HUBBELL, ROTH & CLARK, INC
Consulting Engineers

Account of Project Standing (AoPS)

Change requests / additional work requested since previous AoPS, and fee impacts

When this project was issued for bids in early 2017, Franklin Rd (between 13 and 14 Mile Rd) had been scheduled to be rehabilitated with a 2" Mill & Overlay method. As Phase II streets were nearing completion in mid 2018, the budget was reviewed, and the Village approved revising the scope of work for Franklin Rd from a 2" Mill & Overlay to a 3" Mill & Overlay. This revision was outlined in Change Orders 6 and 7, which were signed by the Engineer, the Village, and the Contractor in August of 2018.

Per the Village Council's direction at a previous council meeting (Tuesday, August 12th), the scope of work for the remainder of Franklin Rd (13 Mile Rd to 14 Mile Rd) is being revised again, from a 3" Mill & Overlay method of rehabilitation to a 4" Mill & Overlay method. Change orders to outline these revisions have been finalized (Phase IIIb construction – Franklin Rd between 13 Mile Rd and Scenic Dr), and in development (Phase IIIc construction – Franklin Rd between Scenic Dr and 14 Mile Rd).

A drainage concern on Irving Rd was brought to HRC's attention in July of this year. The concern was investigated, and found to pre-exist the road rehabilitation work. However, per the Village's request, HRC investigated further. HRC has presented recommendations to the Village, and received instructions from the Village to proceed with work to address the issue. This work must be added to the project through a change order, which will affect the project budget. A preliminary change order has been prepared, and is in the process of being finalized with the contractor.

Tasks being performed and next tasks to be performed

Phase I

Location: Village streets located west of Franklin Rd and Supervisor's Plat No.8 Subdivision (historic district)

Status: Road rehabilitation work was completed in 2017.

Currently holding \$8,000.00 in retainage.

HRC completed a pavement performance review of Phase I streets in May 2019 – HRC field staff walked every street in Phase I, and logged the location, type, and extent of any irregularities in the new pavement (i.e., cracks, scrapes, gouges, discolorations, etc.). Crack sealing work began on Tuesday, November 5th, and will continue (as weather allows) until the contractor has completed the log received from HRC.

Per the Village Council's direction at the 8/12/2019 council meeting, arrangements are being made to have the restoration contractor revisit all Phase I Village streets over a 1-2 day period, and address any road rehab-related restoration deficiencies they encounter. Following this 1-2 day restoration "close-out", no additional restoration work will be performed. This work is tentatively scheduled to take place in the next few weeks.



HUBBELL, ROTH & CLARK, INC
Consulting Engineers

Account of Project Standing (AoPS)

Tasks being performed and next tasks to be performed (continued)

Phase II

Location: Village streets located east of Franklin Rd.

Status: Road Rehabilitation work completed in 2018.

Currently holding \$75,917.13 in retainage.

HRC completed a pavement performance review of Phase II streets in May 2019 – HRC field staff walked every street in Phase I, and logged the location, type, and extent of any irregularities in the new pavement (i.e., cracks, scrapes, gouges, discolorations, etc.). Crack sealing work began on Tuesday, November 5th, and will continue (as weather allows) until the contractor has completed the log received from HRC.

Per the Village Council's direction at the 8/12/2019 council meeting, arrangements are being made to have the restoration contractor revisit all Phase I Village streets over a 1-2 day period, and address any road rehab-related restoration deficiencies they encounter. Following this 1-2 day restoration "close-out", no additional restoration work will be performed. This work is tentatively scheduled to take place in the next few weeks.

Phase III(a)

Location: Franklin Rd, from Southfield/Franklin border to 13 Mile Rd.

Status: All road rehabilitation related work has been completed, and Franklin Rd was reopened to traffic on Thursday, June 13th, 2019.

Currently holding \$35,000.00 in retainage.

Phase III(b)

Location: Franklin Rd, from 13 Mile Rd to Scenic Dr.

Status: Construction officially began on Tuesday, October 15th.

The contractor has since completed the milling operation, and placement of the first 2 in. layer of new HMA pavement. A second, final 2 in. layer of new HMA pavement still remains to be placed.

Currently holding \$5,000.00 in retainage.

Phase III(c)

Location: Franklin Rd, from Scenic Dr to 14 Mile Rd

Status: Postponed until 2020 for coordination with Village streetscape and pedestrian lighting projects.



HUBBELL, ROTH & CLARK, INC
Consulting Engineers

Account of Project Standing (AoPS)

Financial Status – Change Orders and Contract Amount

Phase I (Village streets west of Franklin Rd, and historic district streets)

Original Contract Amount:	\$4,722,105.00
Change Order No.1 (Phase I):	\$108,455.93
Change Order No.2 (Phase I):	\$12,462.00
<u>Revised Contract Amount:</u>	<u>\$4,843,022.93</u>

Phase II (Village streets east of Franklin Rd)

Original Contract Amount:	\$6,102,225.00
Change Order No.3 (Phase II):	\$30,850.00
Change Order No.4 (Phase II):	\$20,460.00
<u>Revised Contract Amount:</u>	<u>\$6,153,535.00</u>

Phase III (Franklin Rd)

Original Contract Amount:	\$701,485.00
Change Order No.5 (Approved - Completed) ^a	(\$5,787.00)
Change Order No.6 (Approved - Voided) ^b	\$38,161.90
Change Order No.7 (Approved - Voided) ^c	\$39,461.10
Change Order No.8 (Approved - Completed) ^d	\$60,522.96
Change Order No.9 (Approved - In Progress) ^e	\$85,979.40
<u>Revised Contract Amount:</u>	<u>\$842,200.36</u>

^aChange Order No.5 – Revised the scope of work for Phase IIIa (Franklin Rd, between the Southfield/Village border and 13 Mile Rd) from the originally bid Pulverization rehabilitation method to a Combination method.

^bChange Order No.6 – Revised the scope of work for Phase IIIb (Franklin Rd, between 13 Mile Rd and Scenic Dr) from the originally bid 2" Mill & Overlay rehabilitation method to a 3" Mill & Overlay method.

^cChange Order No.7 – Revised the scope of work for Phase IIIc (Franklin Rd, between Scenic Dr and 14 Mile Rd) from the originally bid 2" Mill & Overlay rehabilitation method to a 3" Mill & Overlay method.

^dChange Order No.8 – Revised the scope of work for Phase IIIa (Franklin Rd, between the Southfield/Village border and 13 Mile Rd) to include items for drainage improvement and restoration work.

^eChange Order No.9 – Revised the scope of work for Phase IIIb (Franklin Rd, between 13 Mile Rd and Scenic Dr) from the originally bid 2" Mill & Overlay rehabilitation method to a 4" Mill & Overlay method.



HUBBELL, ROTH & CLARK, INC
Consulting Engineers

Account of Project Standing (AoPS)

Financial Status – Pay Applications

Payments:

Phase I:

Pay Application No.1:	\$947,526.97
Pay Application No.2:	\$1,960,534.12
Pay Application No.3:	\$585,734.81
Pay Application No.4:	\$377,906.39
Pay Application No.5:	\$187,584.28
Pay Application No.6:	\$0.00
Pay Application No.7:	\$20,160.00
Pay Application No.8:	\$0.00
Pay Application No.9:	\$0.00
Pay Application No.10	\$65,545.00
Pay Application No.11	\$3,024.00
Pay Application No.12	\$9,150.00
Pay Application No.13	\$39,443.00
Pay Application No.14	\$10,781.00
Pay Application No.15*	\$0.00
<u>Pay Application No.16</u>	<u>\$0.00</u>
Total:	\$4,207,389.57

Phase II:

Pay Application No.5:	\$940,449.56
Pay Application No.6:	\$1,716,150.82
Pay Application No.7:	\$827,228.38
Pay Application No.8:	\$1,356,867.62
Pay Application No.9:	\$319,808.17
Pay Application No.10	\$199,302.68
Pay Application No.11	\$3,455.40
Pay Application No.12	\$0.00
Pay Application No.13	\$20,262.82
Pay Application No.14	\$4,783.15
Pay Application No.15*	\$0.00
<u>Pay Application No.16</u>	<u>\$0.00</u>
Total:	\$5,388,308.60

Phase III:

Pay Application No.13	\$297,889.02
Pay Application No.14	\$55,493.75
Pay Application No.15*	\$0.00
<u>Pay Application No.16</u>	<u>\$118,466.17</u>
Total:	\$471,848.94

Total Payments To-Date (Phase I, Phase II, and Phase III): \$10,067,547.11

*Pay Application No.15 – Although no payment was made to contractor, a pay application was processed to reconcile outstanding crew day and non-conforming work items.



Village of Franklin
32325 Franklin Road
Franklin, Michigan 48025
Phone: (248) 626-9666
FAX: (248) 626-0538
www.franklin.mi.us

Memorandum

To: Jim Creech, Village Administrator
From: Doreen Martin, Administrative Assistant/Deputy Clerk
Date: November 8, 2019
Re: Program Year 2020 CDBG Hearing

The Village is an entitlement, threshold community and as such receives through our cooperative agreement with Oakland County, the \$7,000 minimum grant amount.

The Village over the past years has allocated the entire amount in alternating years to either NEXT or the Birmingham Youth Assistance (BYA), which are service agencies. These agencies are prequalified and do not require the lengthy procurement and eligibility process to receive the funds.

Last year it was discussed to include Haven in the rotation. Haven is a Public Service (PS) whose main focus is aiding victims of domestic violence, dating violence, sexual assault or stalking.

Recommendation:

Motion to approve the Community Development Block Grant (CDBG) Distribution for Program Year 2020 to HAVEN.



Village of Franklin
32325 Franklin Road
Franklin, Michigan 48025
Phone: (248) 626-9666
FAX: (248) 626-0538
www.franklin.mi.us

Memorandum

To: President Hansen and Village Council
From: Eileen Pulker, Village Clerk - CMC, CMMC
Date: November 7, 2019
Re: Construction and Fire Board of Appeals

Village Construction Board of Appeals

	<u>Term</u>
Brian Marx	2021
Mike Brassfield	2021
David Schmerin	2021
David Goldberg	2021
Shadia Martini	2021

Village Fire Board of Appeals

Brian Marx	2021
Mike Brassfield	2021
David Schmerin	2021
David Goldberg	2021
Shadia Martini	2021
Pete Kelly	2021

Cc: Jim Creech, Administrator
John D. Staran, Attorney
Lance Vainik, Treasurer



Village of Franklin
32325 Franklin Road
Franklin, Michigan 48025
Phone: (248) 626-9666
FAX: (248) 626-0538
www.franklin.mi.us

Memorandum

To: President Hansen and the Franklin Village Council
From: Jim Creech, Village Administrator
Date: November 6, 2019
Re: Landscape Architectural Services for Streetscape Construction Documents and Construction Administration

This proposal from Land Design Studios transitions the framework plan to finish construction drawings for bid and provides construction administration for these elements for the Franklin Road Streetscape Project. LDS has experience in working with Nowak and Fraus on ten similar projects. The types of materials, landscaping and related amenities are elements that will be key in the visibility of the Village. These are very important factors.

I have gone over the numbers with Tad Krear. He is very confident that the time budgeted will be the minimum actually needed to do this work in Franklin. The only item he offered that could be adjusted would be the construction administration, which could be picked up by Nowak and Fraus. However, he believes that LDS should do this work. I agree, so my recommendation is the following.

RECOMMENDATION;

MOTION to approve the proposal and contract with Land Design Studios as stipulated in their November 5, 2019 proposal.

November 5, 2019

Village of Franklin
Attn: Pam Hansen, Village President
32325 Franklin Road
Franklin, MI 48025
(248) 626-9666

**RE: Professional Landscape Architectural Services
For: Streetscape Construction Documents**

Dear Pam,

Per your request, we have prepared the following proposal to continue our landscape architecture services in collaboration of the design and engineering team to prepare the design development and construction documents for the Franklin Road Streetscape and downtown improvements.

The following is a list of tasks that Land Design Studio (LDS) will be performing throughout the design development and construction documents phase of work:

1. Attend all meeting with design review committee, independent meeting with other project consultants (lighting consultant, civil engineer and irrigation consultant) meetings with stakeholders, meetings with the Village Council, other TBD.
30 Hrs. @ \$120/Hr. = \$3,600
2. Work with project team to finalize sidewalk and crosswalk locations and widths
32 Hrs. @ \$95/Hr. = \$3,040
3. Work with Irrigation Consultant to determine potential water sources for irrigation and feasibility issues with such sources.
16 Hrs. @ \$95/Hr. = \$1,520
4. Work with project team to finalize all hardscape material selections.
 - a. Concrete sidewalk finish and scoring patterns.
 - b. Crosswalk paving materials.
 - c. Site amenity locations and typologies (benches, trash receptacles, etc.)
 - d. Retaining wall materials.
 - e. Decorative traffic control sign poles and street signs.**60 Hrs. @ \$95/Hr. = \$5,700**
5. Coordinate with lighting designer for street lighting approach.
16 Hrs. @ \$95/Hr. = \$1,520
6. Develop final landscape planting plans.
 - a. Street trees.
 - b. Perennials, ornamental grasses, groundcover, bulbs, etc.
 - c. Turf restoration areas**60 Hrs. @ \$95/Hr. = \$5,700**

7. Prepare technical specifications for the following landscape related items:

- a. Landscape plantings and planting details
- b. Soil amendments
- c. Planting mulch
- d. Edging treatments
- e. Turf installation (sod, seed or grass pavers)
- f. Decorative sign poles
- g. Natural stone retaining wall

28 Hrs. @ \$95/Hr. = \$ 2,660

8. Project administration and cost estimating

20 Hrs. @ \$95/Hr. = \$ 1,900

9. Construction administration:

- h. Perform pre- bid and pre-construction meetings
- i. Perform field inspections of LDS related work.
- j. Respond to contractor RFI's
- k. Project correspondence with team
- l. Final punch list

88 Hrs. @ \$85/Hr. = \$ 7,480

FEES:

All work shall be performed for a Lump Sum Fee of \$33,120.00 plus reimbursable expenses. Invoices shall be submitted to the Client monthly, are due upon receipt, and shall be considered past due if not paid within 30 calendar days of the due date.

		Approximate % of Contract Amount
Irrigation System Analysis	\$ 1,520.00	.5%
Concept Design & Budget	\$ 14,184.00	43%
Final Design	\$ 9,936.00	30
Construction Administration	<u>\$ 7,480.00</u>	22.5%
	\$ 33,120.00	

REIMBURSABLE EXPENSES

Irrigation Design	\$1,750.00 (pending system analysis outcome)
Reimbursables Allowance	\$ 500.00

The following costs shall be reimbursed at cost:

- Drawing prints, mylars, sepias, foam core, CAD plots, color reductions, etc.
- Photographic film and processing

- Report copies & binding
- Private automobile travel at \$.55 per mile

TIMELINE:

LDS is anticipating the concept design and final design phases of work to start in early November of 2019 and be completed by the end of February 2020. The construction administration phase of work is anticipated to commence between May of 2020 through the beginning of November 2020. The majority of LDS phase of construction administration will be the second half of the construction period.

DELIVERABLES:

Digital copies of all work shall be provided to the client and quantities of hard copies shall be provided as requested.

ACCEPTANCE

If the terms of this proposal are satisfactory, please sign where indicated and return the enclosed copy as your acceptance of its terms and our authorization to proceed.

As always, should you have any questions concerning the above information, please feel free to contact me. We look forward to working with you to finalize the streetscape design and beautification plans for the downtown.

Sincerely,



Tad Krear, Landscape Architect
Principal

WTK/wtk

The proposed description and professional services and terms are satisfactory and hereby accepted. Authorization to proceed with the work is granted.

Name: _____

Title: _____

Company: _____

Date: _____



Village of Franklin
32325 Franklin Road
Franklin, MI 48025

RECEIVED

OCT 6 3

248-626-9666 Office
248-626-0538 Fax

CIVIC EVENTS PERMIT

NAME OF EVENT: Groves High School Senior Skip Day
ORGANIZATION: Class of 2020
APPLICANT: Carnesha Heard + Kate Murphy
DATE(S) OF EVENT: May 22, 2020
TIME OF EVENT: 7:00 am - 3:00 pm

DETAILED DESCRIPTION

OF EVENT: Our Senior class of 2020 would like to hold our annual barbecue in the park. The meal will be catered and brought to the students. The students will play yard games, possibly have a bounce house, snow cones, cotton candy near the gazebo.

WHERE WILL

PARTICIPANTS PARK? Students are encouraged to carpool, they will park on the
Are You Requiring Any Street Closure? ☐ Yes ☒ No Street and the spaces in front of the park.
Please Attach a Map Showing Proposed Street Closure

Temporary Sign Needed? ☐ Yes ☒ No
Sign application attached? ☐ Yes ☒ No
Have You Held This Event Here Before? ☒ Yes ☐ No
Does Your Organization Have any Affiliation with the Village of Franklin? Yes ☒ No
Expected Number of Participants 334
If yes, what is the affiliation? _____

Applicant further agrees that the Village may require reimbursement of Village incurred costs associated with Civic Event Permit (e.g. Police overtime, cleanup, damage to public property...etc)

☐ If Banner requested, attach copy of insurance certificate.

In consideration for this permit, the applicant agrees, to the fullest extent permitted by law. To release, indemnify, defend and hold harmless the Village of Franklin, its elected and appointed officials, boards, councils, commissions, employees, and volunteers from any liabilities, damages, losses, suits, claims, expenses, attorney fees and costs that arise from any injury or property damage relating to use of Village property by the Applicant or Applicant's employees, members, volunteers, contractors, agents, invitees, licensees, guests, attendees or participants. It is further agreed that the Applicant shall supply the Village of Franklin and DTE Energy with a certificate of insurance evidencing commercial general liability insurance, with an insurance carrier licensed and admitted to do business in Michigan, naming the Village, its elected and appointed officials, boards, councils, commissions, employees, volunteers and the property owner of 32654 Franklin and Franklin-Bingham Fire Department if a banner displayed, as additional insured in a form and with coverage and coverage limits acceptable to the Village.

Carnesha Heard
Authorized Signature

Oct 2, 2019
Date

Building Dept

Police Dept

Fire Dept

Franklin Church

Administrator

Initials/Comment	Initials/Comment	Initials/Comment	Initials/Comment	Initials/Comment
<u>[Signature]</u>	<u>[Signature]</u>	<u>Tony Averbuch</u>	<u>[Signature]</u>	<u>[Signature]</u>

