



BUILDING APPLICATION *ROOF ONLY

INSPECTIONS 248-626-1601

PERMIT NO. PB _____

\$100 APPLICATION FEE DUE UPON SUBMISSION
PLUS \$25 LICENSE REGISTRATION FEE IF REQUIRED

32325 Franklin Rd • Franklin MI 48025-1199 • Phone (248) 626-9666

• Email: building@franklinvillagemi.gov

The undersigned hereby applies for a permit pertaining to roof only (describe project): _____

Current market value of project \$ _____

SUBMIT CHECKLIST WITH APPLICATION

Square Feet: _____

I. LOCATION OF PROJECT		Historic District [] Yes [] No		Zoning District	
Address: _____					
II. PARCEL IDENTIFICATION #					
A. OWNER OR LESSEE NAME:					
Address: _____				Telephone No: _____	
City: _____	State: _____	Zip Code: _____	Email Address: _____		
B. CONTRACTOR					
Company Name: _____				Telephone No: _____	
Address: _____		City: _____		State: _____	Zip Code: _____
License No: _____	Expiration Date: _____		Email Address: _____		
Federal Employer Number or Reason for Exemption: _____					
Worker's Comp Insurance Carrier or Reason for Exemption: _____					
MESC Employer Number or Reason for Exemption: _____					
III. TYPE OF IMPROVEMENT (ie: re-roof, repair, etc)					
A. TYPE OF IMPROVEMENT: _____					
B. MATERIAL: _____					
C. WILL ROOF PITCH BE ALTERED?		[] YES [] NO			
D. BUILDINGS TO BE IMPROVED: _____					
IV. PERMIT PROPOSAL [] SINGLE FAMILY/ RESIDENTIAL [] DETACHED CONDO [] OTHER: _____:					
A. DIMENSIONS					
Principal Building (sq ft): _____			Garage / Accessory Building (sq ft): _____		
B. GUTTERS [] YES [] NO					

VI. APPLICANT INFORMATION:			
Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information:			
Name:		Telephone No.	
Address:	City:	State:	ZIP:
Federal ID no. (if applicable)	Email Address:		
I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.			
Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.			
Signature of Applicant		Print Name	Application Date
<i>Checks accepted only as a conditional payment. If not honored by bank, permit is unpaid and subject to penalties.</i>			

Approved by: (signature) VILLAGE OF FRANKLIN BUILDING OFFICIAL UNLESS OTHERWISE STATED, OPEN ROOF INSECTIONS ARE NOT REQUIRED.	Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A permit will be closed when no inspections are requested and conducted within 6 months of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded or reinstated.	

CANCELLATION OF PERMIT – On cancellation of building permit, all application fees, plan review fees, \$50 for each inspection performed and 25% of the building permit fee shall be retained by the Village of Franklin; the remaining building permit fee and 100% of the bond shall be returned to the applicant.

ROOFING PERMIT *CHECKLIST*

ADDRESS:

Permit Application

- ☐ Completed application, signed and dated
- ☐ Proof of ownership (ie: copy of title insurance policy)
- ☐ Current market value of proposed construction indicated
- ☐ Square footage indicated
- ☐ Homeowner's Permit requires signed and dated Home Owner's Affidavit on file
- ☐ Builder's Registration – copy builder's license and driver's license on file - \$25 if Registration required
- ☐ Permit application fee - \$100
- ☐ Is project located in the Historic District?
 - ☐ yes - submit to Historic District Commission for review ☐ no
- ☐ Copy of contract / work agreement

THIS LIST ACCURATELY DESCRIBES ALL WORK DONE AT THIS ADDRESS

CONSULTING FEE

Where documents are reviewed or inspections are performed by outside consultants, the applicant shall be responsible for 100% of fees PLUS a 10% administrative fee.

HISTORIC DISTRICT COMMISSION

- a) Applicant is responsible for 100% of all consultant fees, PLUS a 10% administrative fee.
- b) Applicant must submit original copy of application, material samples, and 14 copies of any supporting documents, photographs, or plans to be presented before the Historic District Commission.
 - i) Samples must include shingles, siding if applicable (if applicable), gutters (if applicable), paint samples (if applicable), and all other relevant exterior materials to be altered.