

**Council Workshop on Goals, Objectives, and Various Tasks**  
**Monday, March 13, 2023**  
**6:00p.m., Council Chambers**

Revised outline based on Feb. 13 council workshop

**HIGHER COST ITEMS**

**FIRST TIER**

1. Storm Water System - Inspect and update entire system. \$1 million
2. Resolve strategy for improving cell service delivery. \$500,000
3. Contamination in/around Village Center; install municipal water to 40 affected properties. \$2 million

**SECOND TIER**

4. Sidewalks - Concept plan exists for 13 Mile, none for Franklin south of 13 mile. \$4 million
5. Install village-wide municipal water. Do we or don't we? What? When? \$53 million
6. Van Avery Bldg. /Franklin Hotel - Stimulate renovation; business occupation. \$3 million
7. Pedestrian Trails - Review current progress, prioritize next steps, \$1 million

**LOWER COST ITEMS**

**DEVELOP AND MAINTAIN A BALANCED BUDGET**

1. Determine strategies to minimize budgeted use of fund balance.
2. Examine various spending accounts for opportunities to reduce costs.

**OPTIMIZE COMMUNICATIONS WITH AND PARTICIPATION BY RESIDENTS**

1. Provide enhanced live viewing of Council meetings.
2. Developed improved documentation of resident inquiries and their resolution.

3. Expand communications using the Web
4. Newsletter - consider bi-weekly online distribution; 1/4ly hard copy version

#### OPTIMIZE COMMUNICATIONS (continued)

5. Share the Village website calendar with other local units
6. Develop a new community directory

#### WELL WATER TRAINING - What will it take?

#### ENHANCE BUSINESS DEVELOPMENT/HISTORIC CHARACTER

1. Stimulate Historic preservation/Expand historic district
2. Restore historic stone walls at Franklin/Woodlore, Lucerne/13 Mile and along Wellington near Irving. \$100,000.
3. Update signs in the Village
  - a. Remove unneeded signs
  - b. Replace/repair damaged signs
  - c. Replace street name signs with new design
4. Recommend priorities for economic expansion.

#### STAFF - OPTIMIZE VILLAGE STAFFING

1. Add one full time patrol officer/reduce four part-time patrol officers
2. Prepare roster of Village Employees and assigned duties.
3. Hire Economic Development/Main Street staff person. Establish measurable goals.
4. Hire an accounting professional to handle financial issues.

#### OPTIMIZE ELECTRONIC SYSTEMS

1. Resolve remaining issues with email
2. Improve initial phone response in Village Hall system



32325 Franklin Road, Franklin, Michigan 48025

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[www.franklin.mi.us](http://www.franklin.mi.us)

**VILLAGE OF FRANKLIN  
SPECIAL MEETING TUESDAY, March 13, 2023, 6:00 P.M.  
Franklin Village Hall, Broughton House  
32325 Franklin Road, Franklin, Michigan 48025**

**WORKSHOP**

All interested members of the public are hereby invited to attend a workshop on the Goals, Objectives, and Tasks for the Village Council for the coming 12 to 18 months.

**VILLAGE OF FRANKLIN  
REGULAR COUNCIL MEETING TUESDAY, March 13, 2023, 7:00 P.M.  
Franklin Village Hall, Broughton House  
32325 Franklin Road, Franklin, Michigan 48025**

**A G E N D A**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ADOPTION OF AGENDA**
- IV. MINUTES:**
  - A. Regular Meeting of February 13, 2023
- V. PUBLIC REQUESTS AND COMMENTS**
- VI. REPORTS OF VILLAGE OFFICERS AND AGENTS**
  - A. Police Report
  - B. Fire Report
  - C. Treasurer Report
- VII. SUBMISSION OF CURRENT BILLS**
- VIII. SPECIAL REPORTS**
  - A. President's Report
  - B. Council Report
  - C. Administrator Report
  - D. Planning Commission Report
  - E. Main Street Franklin Report
  - F. Cellular Service Report
- IX. CONSENT AGENDA - These items are considered and approved under one motion unless removed for separate action at the request of the Council.**
  - A. Consider Civic Event Permit Application for the Bring Your Own Dog on May 7<sup>th</sup>.
  - B. Consider Civic Event Permit Application for Oktoberfest on October 6<sup>th</sup>.
- X. OLD BUSINESS**
  - A. Consider the Second and Final Reading of the Consumers Energy Company Gas Franchise Ordinance.
  - B. Consider Recommendation of Change Order for 2023 Culvert Assessment Program.
- XI. NEW BUSINESS**
  - A. Consider Extension Date for the HDSC 2022 Report on modification to the Historic District.
  - B. Consider Live Village Council Meetings via Cable.
  - C. Consider Zoning Board of Appeals Vacancy.
  - D. Consider Bid for Sale of Police Vehicle.
  - E. Consider the First Reading of Chickens & Ducks Ordinance.
  - F. Consider the First Reading of Horse and Other Equine Ordinance.
  - G. Consider the First Reading of Open Burn Ordinance.
- XII. ADJOURNMENT**

Posted: March 9, 2023

Dana Hughes | Village Clerk

**POSTED IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)**

The Village of Franklin will provide necessary, reasonable auxiliary aids and services to individuals with disabilities requiring such services. All requests must be made to the Village Clerk at least five (5) business days before a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the Village in writing at 32325 Franklin Road, Franklin, MI 48025 or by calling the Clerk's Office, at 248-626-9666.

**VILLAGE OF FRANKLIN  
REGULAR COUNCIL MEETING  
MONDAY, February 13, 2023, at 7:00 PM  
Franklin Village Hall, Broughton House  
32325 Franklin Road, Franklin, Michigan 48025**

**I. CALL TO ORDER**

The meeting was called to order by President Bill Lamott, at 7:00 P.M.

**II. ROLL CALL**

Present: Kathy Erlich, David Goldberg, Mark Hanke, Pam Hansen, David Sahli, Mike Seltzer, and Bill Lamott

Absent: None

Present: Dan Roberts, Police Chief; Roger Fraser, Village Administrator, Susan Goldstrom, Assistant Administrator; Monika Koleci, Village Attorney; and Lance Vainik, Village Treasurer

**III. ADOPTION OF AGENDA**

Hansen asked to add an item under Old Business – A Subcommittee Report on the Cellular Services. Lamott stated he would have an update under his President’s Report. Also stated he and Trustee Goldberg are prepared to talk on this matter. Hansen stated she would like the next steps as the result of this discussion. It was decided to add item under Old Business.

**Motion by Hanke, seconded by Erlich to adopt the Agenda.**

**(Motion was Withdrawn)**

**Motion by Seltzer, seconded by Hanke to adopt the Agenda, as amended to include Action Item A, under Old Business – Report on Cellular Services.**

**AYES: Erlich, Goldberg, Hanke, Hansen, Sahli, Seltzer, and Lamott**

**NAYS: None**

**Motion carried.**

**IV. MINUTES**

**A. Special Organizational Meeting of November 21, 2022**

**Motion by Seltzer, seconded by Hanke to adopt the Minutes for the Organizational Meeting of November 21, 2022.**

**AYES: Erlich, Goldberg, Hanke, Hansen, Sahli, Seltzer, and Lamott**

**NAYS: None**

**Motion carried.**

## **B. Regular Meeting of December 12, 2022**

Lamott asked if the corrected Minutes would include the stricken text. Erlich added on page 5 under the discussion about the role of the Planning Commission, the sentence starting with “Hanke questioned again whether” is not complete, add the word “Burn Ordinance” to complete the sentence. Hansen wanted it added to be the Minutes that she under Council Report on page 4, that the council agreed to add cell services to the February workshop.

**Motion by Hanke, seconded by Seltzer to adopt the Minutes for the Regular Meeting of December 12, 2022, as amended.**

**AYES: Erlich, Goldberg, Hanke, Hansen, Sahli, Seltzer, and Lamott**

**NAYS: None**

**Motion carried.**

## **V. PUBLIC REQUESTS AND COMMENTS**

**Public Comments were opened by President Bill Lamott at 7:07 PM.**

Sara Covatta, 30405 Stonegate

- She is a local composting educator and member of the US Composting Council. She works to educate on best practices for properly composting food scraps and organic material. She would like to connect with the local leaders and provide the Village with companies and resources that can help residents. She would like to start a program here in the Village. She would be willing to teach classes or demonstrations.

Hanke suggested that she use the Village’s newsletter to get her message out sharing an article or website. The Village Administrator could help with using our emails so people could contact her.

John Simon, 30320 Kincardine

- At the last October Council meeting, he expressed his concerns that during the recent election, Trustee Seltzer, violated Main Street tax exempt code. The IRS 501C(3) exempt organizations are prohibited from participating in any political campaign on behalf or in opposition to any candidate for elected public office. Main Street status as a tax-exempt organization is in jeopardy. He also requested the Village Attorney review his complaint against Trustee Seltzer actions.

Sahli asked Mr. Simon to have the business owners that were impacted by these statements attend the next Council meeting.

Angelina Sulaka, 26172 Meadow Drive

- She stated that her neighbor was sentenced for malicious destruction of her and her husband’s property. His sentencing included six months of probation, six weeks of anger management classes, a \$2,000 restitution, and all court fees. She then played a recording from the October 10<sup>th</sup> Village Council meeting where she and her husband were accused of fabricating this event for political reasons.

Natalya Shub, 32334 Franklin Road

- She was there to address an issue she has with one of the Trustees.

Mark Ziessow, 32695 Redfern

- He questioned, where the Village stands on the money its spent on water testing? Also, he questioned, where does the Village stand with its drainage issues? He stated that DTE has been tagging trees for a January start date and the trees have still not been trimmed. He also stated his concerns regarding ditches, culverts and wells.

Goldberg stated at the workshop earlier, the Council just prioritize storm drainage is its number one item, it will be working on.

Lamott also stated that there is an ongoing program to work on drainage issues. The Village has already completed work off 14 Mile and Franklin Court. He also stated that HRC is assessing each property individually.

Dan Ferris

- He stated that he and his wife are new to the Village. He added that he is in support of the pedestrian trails, so he would be able to with other neighbors and walk the community.

**Public Comments were closed by President Bill Lamott at 7:29 PM.**

## **VI. REPORTS OF VILLAGE OFFICERS AND AGENT**

### **REPORTS OF VILLAGE OFFICERS AND AGENTS**

#### **A. Police Report**

**Dan Roberts, Police Chief**

- Dan Roberts, Police Chief reviewed with Village Council his submitted report.
- Roberts stated a couple of serious incidents occurred last week. One was a road rage incident involving a gun. The other was a armed home invasion involving a stalker.
- He mentioned House Bill 4012 that would allow the Village to work in conjunction with Oakland County and the Michigan State Police to lower the speed limit on the dirt portion of 14 Mile Road from 55 mph. This bill is endorsed by the Michigan Association of Chiefs of Police.
- His proposed budget for next year will be a 7% increase over last year's budget.

Lamott stated his support for House Bill 4012.

Sahli would like to do something more for the officers that the awards and recognition at a Village Council meeting. I would like a separate email to go out to the community for those recognitions.

#### **B. Fire Report**

No report.

#### **C. Treasurer Report**

### **Lance Vainik, Village Treasurer**

- Lance Vainik, Village Treasurer reviewed with the Village Council his treasurer's report.
- There was a large entry of \$37,600.00 for the roof replacement on the police building.

### **Discussion:**

- Some expenses were questioned.
- There were discussions regarding the Bingham Farms and Village of Franklin's police service contract.

## **VII. SUBMISSION OF CURRENT BILLS**

<b>Totals: 2-12-2023</b>	
<b>CATEGORY</b>	<b>SUB TOTALS</b>
General	\$ 130,112.83
Major Streets	\$ 219,492.73
Local Streets	\$ 32,300.87
Police	\$ 243,403.11
Garbage and Rubbish	\$ 31,371.04
Building Dept.	\$ 21,305.85
Library	\$ -
Street Project	\$ -
Road Millage	\$ 11,850.00
Sewer Fund	\$ 960.74
Tax Collection	\$ 35.94
Wastewater	\$ 52,328.85
<b>TOTALS</b>	<b>\$ 743,161.96</b>

**It was moved by Seltzer, seconded by Hansen to approve the submitted bills.**

**AYES:** Erlich, Goldberg, Hanke, Hansen, Sahli, Seltzer, and Lamott

**NAYS:** None

**Motion carried.**

## **VIII. PRESENTATION**

Rana Emmons of PSLZ presented the Village of Franklin's Council with its Audited Financial Report.

## **IX. SPECIAL REPORTS**

### **A. President's Report**

Lamott spoke on deer management and the Oakland County Deer Coalition. He reported the results of the deer survey and where they are in the process. He stated that the Coalition is working with Department of Natural Resources to come up with a way to quantify the impact of the deer overpopulation. That is the next step in the process.



## **B. Council Report**

Hansen stated that she and Lamott attended a luncheon given by Rashida Tlaib.

Seltzer explained his position regarding the political signs during the last local election.

Erich wanted clarification on the comments made during public comments.

Hansen would also like guidance on appropriate campaign practices. Attorney Koleci stated she could not give a definite answer during this meeting but would research an answer for the Council for the next meeting.

Sahli took a moment to recognize Black History month. He also questioned how the agenda items were determined and the lack of time to review the agenda packets.

Seltzer stated the legal committee meets the Monday before Council meeting and they review the items to be placed on the agenda. But does not know why the agendas go out on Fridays.

Fraser stated it is to allow people to bring in permits. It was decided to send Council agenda packets out on Thursdays and email Council a copy of the agenda when it is sent to the Legal Committee.

## **C. Administrator Report**

No report.

## **D. Planning Commission Report**

Pete Halick, Chairperson

The Planning Commission is currently working on the following:

- Two public hearing are scheduled for the next Planning Commission meeting.
  - Horse and Other Equine Ordinance
  - Open Burn Ordinance
- Reviewed Trustee Sahli comments regarding the Outdoor Lighting Ordinance and made some revisions.
- Received the updated Master Plan from McKenna and will be reviewing it at the next meeting.

## **E. Main Street Franklin Report**

Fraser update the Council on the interviewing process for the Economic Development Director position.

Hansen informed the Council that the Oakland County communities that are part of Main Street Oakland County will have recertification on February 16<sup>th</sup>.

Lamott stated that there is an opening on the Zoning Board of Appeals.

## **X. OLD BUSINESS**

### **A. Cellular Services**

Lamott stated the cellular service committee spoke with the wireless services in the last six months. He provided the Council with coverage maps provided by Gunnerson Consulting. Currently, the Village is served by two distributed antenna networks and each network has six nodes.

Discussion followed.

## **IX. NEW BUSINESS**

### **A. Consider the Chickens & Ducks Ordinance.**

#### **Pete Halick, Planning Commission**

He stated that the Village has residents who currently own chickens. But there is not an ordinance to allow for the owning of chickens and ducks. This ordinance would make it legal.

- It includes the number of female chickens and/or ducks to be allowed.
- A coop is required.
- They must be supervised if they are allowed to be free.
- They are subject to the setback requirements.

Discussion followed.

### **B. Consider the Consumers Energy Company Gas Franchise Ordinance.**

**It was moved by Seltzer, seconded by Sahli to approve the First Reading of the Consumers Energy Gas Franchise Ordinance as presented.**

**AYES: Erlich, Goldberg, Hanke, Hansen, Sahli, Seltzer, and Lamott**

**NAYS: None**

**Motion carried.**

## **X. ADJOURNMENT**

**Motion by Lamott, seconded by all to adjourn the meeting.**

**AYES: Erlich, Goldberg, Hanke, Hansen, Sahli, Seltzer, and Lamott**

**NAYS: None**

**Motion carried.**

There being no further business, the meeting was adjourned at 9:09 PM.

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William Lamott, President

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Dana Hughes, Village Clerk

**VILLAGE OF FRANKLIN**  
**OAKLAND COUNTY**  
**MICHIGAN**  
**FRANKLIN - BINGHAM FARMS POLICE DEPARTMENT**

32311 FRANKLIN RD  
FRANKLIN, MICHIGAN

DANIEL D. ROBERTS  
Chief of Police



Telephone  
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**MONTHLY REPORT**  
**FEBRUARY 2023**

**CALLS FOR SERVICE**

	<u>NUMBER</u>	<u>PERCENT</u>	<u>YEAR - TO - DATE</u>	<u>YEAR-TO DATE LAST YEAR</u>
BINGHAM FARMS w/S.A.D.	93	22%	190	221
FRANKLIN	171	41%	300	255
OTHER	10	2%	16	24
TRAFFIC STOPS ONLY	149	35%	286	457
<b>TOTAL:</b>	<b>423</b>	<b>100%</b>	<b>792</b>	<b>957</b>
S.A.D. Only: S.A.D.=Special Assessment District	<b>35</b>		<b>75</b>	<b>77</b>

**WRITTEN COMPLAINTS**

	<u>NUMBER</u>	<u>PERCENT</u>	<u>YEAR - TO - DATE</u>	<u>YEAR-TO DATE LAST YEAR</u>
BINGHAM FARMS	21	58%	41	48
FRANKLIN	10	28%	29	42
S.A.D./OTHER (S.A.D = 4, Other=1)	5	14%	9	13
<b>TOTAL:</b>	<b>36</b>	<b>100%</b>	<b>79</b>	<b>103</b>

**BREAKING AND ENTERING/HOME INVASION**

**RESIDENTIAL**

<u>THIS MONTH</u>	<u>YEAR - TO - DATE</u>
<b>1</b>	<b>1</b>
<u>THIS MONTH LAST YEAR</u>	<u>YEAR - TO - DATE LAST YEAR</u>
<b>0</b>	<b>0</b>

	<u>DATE</u>	<u>INCIDENT</u>	<u>ADDRESS</u>
BINGHAM FARMS	2/12/2023	23-0547	29600 Bristol Lane
FRANKLIN	n/a	n/a	n/a

**COMMERCIAL**

<u>THIS MONTH</u>	<u>YEAR - TO - DATE</u>
<b>0</b>	<b>0</b>
<u>THIS MONTH LAST YEAR</u>	<u>YEAR - TO - DATE LAST YEAR</u>
<b>0</b>	<b>0</b>

	<u>DATE</u>	<u>INCIDENT</u>	<u>ADDRESS</u>
BINGHAM FARMS	n/a	n/a	n/a
FRANKLIN	n/a	n/a	n/a
S.A.D.	n/a	n/a	n/a

## ARRESTS

	<u>NUMBER</u>	<u>YEAR - TO - DATE</u>	<u>YEAR - TO - DATE 2022</u>
FELONIES	2	2	4
MISDEMEANORS	6	15	30

## MISDEMEANOR INCIDENTS

	<u>DATE</u>	<u>INCIDENT</u>	<u>COMMENTS</u>
(A)=Arrest	2/4/2023	23-0424(B)	Operating Under the Influence of Alcohol/Liquor (A)
(B)=Bingham Farms	2/13/2023	23-0556(B)	DWLS OPS License Suspended/Revoked (A)
(F)=Franklin	2/18/2023	23-0606(F)	Assault
(S)=S.A.D.	2/19/2023	23-0612(B)	DWLS OPS License Suspended/Revoked (A)
(O)=Other	2/20/2023	23-0628(B)	License/Title/Registration (A)
	2/22/2023	23-0659(B)	License/Title/Registration (A)
	2/27/2023	23-0763(B)	DWLS OPS License Suspended/Revoked (A)

## FELONY INCIDENTS

	<u>DATE</u>	<u>INCIDENT</u>	<u>COMMENTS</u>
(A)=Arrest	2/2/2023	23-0392(B)	Fleeing or Eluding Police
(B)=Bingham Farms	2/3/2023	23-0412(B)	Fraud by Wire
(F)=Franklin	2/6/2023	23-0460(S)	Fraud (Other)
(S)=S.A.D.	2/9/2023	23-0502(B)	Agg/Fel Assault (A)
(O)=Other	2/12/2023	23-0547(B)	B&E - Burglary -Forced Entry-Residence (A)
	2/17/2023	23-0584(S)	Larceny - Personal Property from Vehicle - LFA
	2/17/2023	23-0596(F)	Fraud - False Statements
	2/27/2023	23-0766(F)	Fraud (Other)

## TRAFFIC CITATIONS:

	<u>NUMBER</u>	<u>PERCENT</u>	<u>YEAR - TO - DATE</u>	<u>LAST YEAR-TO-DATE</u>
BINGHAM FARMS/S.A.D.	77	64%	178	219
FRANKLIN	44	36%	77	137
OTHER	0	0%	0	0
<b>TOTAL:</b>	<b>121</b>	<b>100%</b>	<b>255</b>	<b>356</b>

## OTHER MATTERS

<u>DATE</u>	<u>INCIDENT</u>	<u>COMMENTS</u>
n/a	n/a	n/a

 3/8/2023

Daniel D. Roberts, Chief of Police

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Total for fund 101 GENERAL	33,729.14
Total for fund 202 MAJOR STREETS	3,977.79
Total for fund 203 LOCAL STREETS	3,647.63
Total for fund 207 POLICE	64,653.62
Total for fund 226 GARBAGE & RUBBISH	14,971.41
Total for fund 249 BUILDING DEPARTMENT	4,751.09
Total for fund 303 ROAD MILLAGE DEBT	750.00
TOTAL - ALL FUNDS	126,480.68



CHECK REGISTER FOR VILLAGE OF FRANKLIN  
CHECK DATE FROM 02/14/2023 - 03/02/2023

Check Date	Check	Vendor Name	Description	Amount
Bank GEN FUND CHECKING				
02/14/2023	34231	SAFELITE AUTOGLASS	REPLACE WINDSHIELD ON UNIT 9-6	910.69
02/16/2023	34232	AMANDA D DAVIS	HDC - COMPLETE CLG ANNUAL REPORT	50.00
02/16/2023	34233	BLUE CROSS BLUE SHIELD OF MICHIGAN	EMPLOYEE/RETIREE HEALTH INSURANCE MARCH	12,374.02
02/16/2023	34234	CCAP AUTO LEASE LTD	LEASE PAYMENT- PD VEHICLE FEB 2023	349.00
02/16/2023	34235	CENTURYLINK	LONG DISTANCE SERVICE	1.66
02/16/2023	34236	COMCAST	INTERNET 02/16/23-03/15/23 POLICE	139.47
02/16/2023	34237	DANIEL D ROBERTS	MI ASSOC OF POLICE CONF LODGING REIMBURSE	376.02
02/16/2023	34238	EXPERT TECHNOLOGY SERVICES	MSDTC ISSUE W/BLDG DEPT	50.00
02/16/2023	34239	FIRE DEFENSE EQUIPMENT COMPANY	ANNUAL FIRE EXTINGUISHER INSPECTION - PD	70.98
02/16/2023	34240	MAJIK GRAPHICS, INC	REPLACE GRAPHICS ON UNIT 9-3	115.00
02/16/2023	34241	MCKENNA ASSOCIATES, INC	PROFESSIONAL SVCS - P&Z DEC 2022	3,378.75
02/16/2023	34242	MICHIGAN MUNICIPAL LEAGUE	WORKER'S COMP FUND PAYROLL AUDIT 7/1/21-	521.00
02/16/2023	34243	NYE UNIFORM	UNIFORM GEAR	163.19
02/16/2023	34244	ORKIN PEST CONTROL	INSECT/RODENT CONTROL VILLAGE HALL QTRLY	180.00
02/16/2023	34245	ROAD COMMISSION FOR OAKLAND COUNTY	SALT - JAN 2023	6,416.76
02/16/2023	472(E)	ADP	PAYROLL PROCESSING FEE (ADMIN) PPE 02/01/23	62.80
02/16/2023	473(E)	BP PRODUCTS NORTH AMERICA	FUEL (POLICE) JAN 2023	1,222.05
02/16/2023	474(E)	COMCAST	INTERNET KREGER HOUSE	194.38
02/16/2023	475(E)	COMCAST CABLE	INTERNET VILLAGE HALL FEB 2023	286.23
02/16/2023	476(E)	MERS	EMPLOYEE/EMPLOYER CONTRIBUTIONS	40,319.13
02/16/2023	477(E)	WEX BANK	FUEL (MARATHON) POLICE ANNUAL FEE	85.00
02/23/2023	34246	BAKER TILLY MUNICIPAL ADVISORS LLC	CONTINUING DISCLOSURE ANNUAL FILING	750.00
02/23/2023	34247	BASIC	MONTHLY HRA ADMIN FEE FEBRUARY 2023	61.23
02/23/2023	34248	CANFIELD EQUIPMENT SERVICE, INC	COMPUTER DOCKING STATION W/POWER SUPPLY	1,086.60
02/23/2023	34249	CINTAS CORPORATION	REPLACEMENT MATS - POLICE DEPT	52.03
02/23/2023	34250	CORPORATE WAREHOUSE SUPPLY	CANON TONER	559.85
02/23/2023	34251	ELECTRONIC TECH SOLUTIONS LLC	DELL LAPTOP - ASSISTANT ADMINISTRATOR	679.00
02/23/2023	34252	FRANKLIN PUBLIC LIBRARY	2022 TAX DISBURSEMENT OCT 22- JAN 23	6,983.46

02/23/2023	34253	FRANKLIN-BINGHAM FIRE DEPARTMENT	ANNUAL FIRE EXTINGUISHER MAINTENANCE - VH	22.32
			2022 TAX DISBURSEMENT OCT 22 - JAN 23	<u>13,964.83</u>
				13,987.15
02/23/2023	34254	GFL	RESIDENTIAL HAND PICK UP MARCH	14,828.90
			FRONT LOAD TRASH PICKUP-POLICE MARCH	<u>142.51</u>
				14,971.41
02/23/2023	34255	KARL M WOODWARD	NEW CONSOLE FOR F-150 CODE ENFOR VEHICLE	485.00
02/23/2023	34256	LORD ABBETT FUNDS	EMPLOYEE/EMPLOYER RETIREMENT CONTRIB	825.96
02/23/2023	34257	MAJIK GRAPHICS, INC	STRIP PD GRAPHICS & APPLY CODE ENFORCEMENT	365.00
02/23/2023	34258	MCKENNA ASSOCIATES, INC	PROFESSIONAL SVCS - P&Z JAN 2023	1,742.50
02/23/2023	34259	NYE UNIFORM	UNIFORM BOOTS AND SHOES - WELLS	269.00
02/23/2023	34260	ROAD COMMISSION FOR OAKLAND COUNTY	SIGNAL MAINTENANCE JAN 2023	330.17
02/23/2023	34261	SIRCHIE FINGER PRINT LABORATORIES	EVIDENCE BAGS	37.74
02/23/2023	34262	STANDARD INSURANCE COMPANY RC	LIFE INSURANCE PREMIUMS	964.63
02/23/2023	34263	VERIZON WIRELESS	CELL SERVICE	122.91
02/23/2023	478(E)	ADP	PAYROLL PROCESSING FEE (ADMIN) PPE 2/10/23	62.80
			PAYROLL PROCESSING FEE (POLICE) PPE 02/10/23	<u>81.91</u>
				144.71
02/23/2023	479(E)	BASIC	HRA DISBURSEMENT - BONACORSI	23.44
03/02/2023	34264	APPLIED CONCEPTS INC	RADAR FOR UNIT 9-2	3,152.50
03/02/2023	34265	CONSUMERS ENERGY	ENERGY - KREGER FEB 2023	185.77
			ENERGY - VILLAGE HALL FEB 2022	497.20
			ENERGY - FEB 2023 POLICE	<u>525.32</u>



				1,208.29
03/02/2023	34266	DELL FINANCIAL SERVICES	DELL LAPTOP FOR UNIT 9-2	2,823.21
03/02/2023	34267	ELECTRONIC TECH SOLUTIONS LLC	COMPLETION OF KREGER TV, NETWORK & WIRING	1,230.00
03/02/2023	34268	HEATHER MYDLOSKI LLC	MONITORING & CONTENT RESEARCH - FEBRUARY	500.00
03/02/2023	34269	HURON VALLEY GUNS	UNIFORM GEAR - DOOLAN	53.98
03/02/2023	34270	JERRY L HOBSON	PLUMBING & MECHANICAL INSPECTIONS - FEB	1,300.00
03/02/2023	34271	MOCERI CUSTOM HOMES LLC	BD Bond Refund	1,500.00
03/02/2023	34272	POSITIVE PROMOTIONS, INC.	IDENTITY THEFT HANDBOOKS	373.45
03/02/2023	34273	ROAD COMMISSION FOR OAKLAND COUNTY	SALT (FEB 16-17)	878.49
03/02/2023	34274	RON SHELTON	ELECTRICAL INSPECTIONS - FEBRUARY 2023	771.17
03/02/2023	34275	THOMSON REUTERS - WEST	ONLINE/SOFTWARE SUBSCRIPTION - POLICE	289.83
03/02/2023	34276	ULINE	CABLE TIES - POLICE	49.37
03/02/2023	480(E)	POINT & PAY	MONTHLY SERVICE FEE JANUARY 2023	50.00
03/02/2023	481(E)	WEX BANK	FUEL (EXXON) POLICE FEB-MARCH 2023	592.47

GEN TOTALS:

Total of 56 Checks:	126,480.68
Less 0 Void Checks:	0.00
Total of 56 Disbursements:	126,480.68

-----



Village of Franklin  
32325 Franklin Road  
Franklin, MI 48025

248-626-9666 Office

### CIVIC EVENTS PERMIT

NAME OF EVENT: Bring Your Own Dog

ORGANIZATION: Bloomfield Hills High School Student Leadership

APPLICANT: Rachel Freedland

CONTACT NAME: Rachel Freedland PHONE #: 248-880-2760 Email: brldogteam@gmail.com

DATE(S) OF EVENT May 7th, 2023

TIME OF EVENT 11:00 AM - 4:00 PM

DETAILED DESCRIPTION OF EVENT & LOCATION (attach separate sheet if needed):

BYOD is a community engagement event for citizens across Oakland County to raise money for Happy Paws Haven Co. This will be an annual event and we would love to continue to host it at Franklin Municipal Park.

WHERE WILL PARTICIPANTS PARK? The Franklin Municipal Park (Outside the front of the church)

Are You Requiring Any Street Closure? ☐ Yes ☒ No

Please Attach a Map Showing Proposed Street Closure

Will a tent larger than 120 sq. ft. be used during this event? ☐ Yes ☒ No If yes, Building Permit Required

Building Permit attached? ☐ Yes ☒ No

Temporary Sign Needed?

☐ Yes ☒ No

Are You Requiring a Banner Over Franklin Road?

Sign application attached?

☐ Yes ☒ No

☐ Yes ☒ No (Banner Policy Attached)

Have You Held This Event Here Before?

☒ Yes ☐ No

Expected Number of Participants 300

Does Your Organization Have any Affiliation with the Village of Franklin? Yes ☒ No

If yes, what is the affiliation?

Applicant further agrees that the Village may require reimbursement of Village incurred costs associated with Civic Event Permit (e.g. Police overtime, cleanup, damage to public property...etc.)

☐ If Banner requested, attach copy of insurance certificate.

In consideration for this permit, the applicant agrees, to the fullest extent permitted by law. To release, indemnify, defend and hold harmless the Village of Franklin, the Franklin-Bingham Fire Department and their elected and appointed officials, boards, councils, commissions, employees, and volunteers from any liabilities, damages, losses, suits, claims, expenses, attorney fees and costs that arise from any injury or property damage relating to use of Village property by the Applicant or Applicant's employees, members, volunteers, contractors, agents, invitees, licensees, guests, attendees or participants. It is further agreed that the Applicant shall supply the Village of Franklin and DTE Energy with a certificate of insurance evidencing commercial general liability insurance, with an insurance carrier licensed and admitted to do business in Michigan, naming the Village, its elected and appointed officials, boards, councils, commissions, employees, volunteers and the property owner of 32654 Franklin and Franklin-Bingham Fire Department if a banner displayed, as additional Insured in a form and with coverage and coverage limits acceptable to the Village.

[Signature]  
Authorized Signature

2/14/23  
Date

Clerk

Police Department

Fire Department

Franklin Church

Administrator

Initials/Comment	Initials/Comment	Initials/Comment	Initials/Comment	Initials/Comment
DH 3/6/2023	[Signature] 3/2/23	Tony Averbuch <small>Digitally signed by Tony Averbuch DN: cn=Tony Averbuch, o=Village of Franklin, email=tony.averbuch@villageoffranklin.org, c=US Date: 2023.03.02 10:40:37 -0500</small>		[Signature] 3/9/23



Village of Franklin  
32325 Franklin Road  
Franklin, MI 48025

RECEIVED

MAR - 1 2023

VILLAGE OF FRANKLIN, MI  
248-626-9666 Office

## CIVIC EVENTS PERMIT

NAME OF EVENT: Octoberfest  
ORGANIZATION: Friends of Franklin Public Library  
APPLICANT: Melissa Stacheline  
CONTACT NAME: Same PHONE # 248-248-248 Email: m.stacheline@gmail.com  
DATE(S) OF EVENT: Friday October 6 2023  
TIME OF EVENT: 6-9 pm

DETAILED DESCRIPTION OF EVENT & LOCATION (attach separate sheet if needed):

Event will take place in the Library & outside in the reading garden & in an outdoor tent. Event will feature food, musical beer & wine. This is a fundraising event for the

WHERE WILL PARTICIPANTS PARK? on the street, in Library lot & library

Are You Requiring Any Street Closure? ☐ Yes ☒ No

Please Attach a Map Showing Proposed Street Closure

Will a tent larger than 120 sq. ft. be used during this event? ☐ Yes ☒ No If yes, Building Permit Required

Building Permit attached? ☐ Yes ☒ No

Temporary Sign Needed?

☐ Yes ☒ No

Are You Requiring a Banner Over Franklin Road?

Sign application attached?

☐ Yes ☒ No

☐ Yes ☒ No (Banner Policy Attached)

Have You Held This Event Here Before?

☒ Yes ☐ No

Expected Number of Participants 125

Does Your Organization Have any Affiliation with the Village of Franklin? Yes ☒ No

If yes, what is the affiliation? Fundraising arm for the Village Library

Applicant further agrees that the Village may require reimbursement of Village incurred costs associated with Civic Event Permit (e.g. Police overtime, cleanup, damage to public property...etc.)

☐ If Banner requested, attach copy of insurance certificate.

In consideration for this permit, the applicant agrees, to the fullest extent permitted by law. To release, indemnify, defend and hold harmless the Village of Franklin, the Franklin-Bingham Fire Department and their elected and appointed officials, boards, councils, commissions, employees, and volunteers from any liabilities, damages, losses, suits, claims, expenses, attorney fees and costs that arise from any injury or property damage relating to use of Village property by the Applicant or Applicant's employees, members, volunteers, contractors, agents, invitees, licensees, guests, attendees or participants. It is further agreed that the Applicant shall supply the Village of Franklin and DTE Energy with a certificate of insurance evidencing commercial general liability insurance, with an insurance carrier licensed and admitted to do business in Michigan, naming the Village, its elected and appointed officials, boards, councils, commissions, employees, volunteers and the property owner of 32654 Franklin and Franklin-Bingham Fire Department if a banner displayed, as additional insured in a form and with coverage and coverage limits acceptable to the Village.

Melissa Stacheline  
Authorized Signature

3/1/23  
Date

Clerk

Police Department

Fire Department

Franklin Church

Administrator

Initials/Comment	Initials/Comment	Initials/Comment	Initials/Comment	Initials/Comment
DA 3/1/2023	<u>PS</u> 3/2/23	Tony Averbuch <small>Digitally signed by Tony Averbuch DN: cn=Tony Averbuch, o=Village of Franklin, email=tony@villageoffranklin.com, c=US Date: 2023.03.02 10:40:31 -0500</small>		<u>3/9/23</u>

Possible Franchise Enactment Schedule  
REVOCABLE GAS FRANCHISE  
VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN

Must enact Franchise pursuant to rules within your Charter

ORDINANCE NO. \_\_\_\_\_

CONSUMERS ENERGY COMPANY GAS FRANCHISE ORDINANCE

AN ORDINANCE, granting to CONSUMERS ENERGY COMPANY, its successors and assigns, the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN, for a period of thirty years.

THE VILLAGE OF FRANKLIN ORDAINS:

SECTION 1. GRANT and TERM. The VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN, hereby grants to Consumers Energy Company, its successors and assigns, hereinafter called "Consumers" the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and valves on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN, for a period of thirty years.

SECTION 2. CONDITIONS. No public place used by Consumers shall be obstructed longer than necessary during construction or repair, and shall be restored to the same order and condition as when work was commenced. All of Consumers' gas lines and related facilities shall be placed as not to unnecessarily interfere with the public's use of public places. Consumers shall have the right to trim or remove trees if necessary in the conducting of such business.

SECTION 3. HOLD HARMLESS. Consumers shall save the Village free and harmless from all loss, costs and expense to which it may be subject by reason of the negligent construction and maintenance of the lines and related facilities hereby authorized. In case any action is commenced against the Village on account of the permission herein given, Consumers shall, upon notice, defend the Village and its representatives and hold them harmless from all loss, costs and damage arising out of such negligent construction and maintenance.

SECTION 4. EXTENSIONS. Consumers shall construct and extend its gas distribution system within said Village, and shall furnish gas service to applicants residing therein in accordance with applicable laws, rules and regulations.

SECTION 5. FRANCHISE NOT EXCLUSIVE. The rights, power and authority herein granted, are not exclusive.

SECTION 6. RATES and CONDITIONS. Consumers shall be entitled to provide gas service to the inhabitants of the Village at the rates and pursuant to the conditions as approved by the Michigan Public Service Commission. Such rates and conditions shall be subject to review and change upon petition to the Michigan Public Service Commission.

SECTION 7. REVOCATION. The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by either party. Upon revocation this ordinance shall be considered repealed and of no effect past, present or future.

SECTION 8. MICHIGAN PUBLIC SERVICE COMMISSION JURISDICTION. Consumers remains subject to the reasonable rules and regulations of the Michigan Public Service Commission

applicable to gas service in the Village and those rules and regulations preempt any term of any ordinance of the Village to the contrary.

SECTION 9. REPEALER. This ordinance, when enacted, shall repeal and supersede the provisions of any previous Consumers' gas franchise ordinance adopted by the Village including any amendments.

SECTION 10. EFFECTIVE DATE. This ordinance shall take effect on \_\_\_\_\_.

We certify that the foregoing Franchise Ordinance was duly enacted by the Village Council of the VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Bill Lamott, President

Attest:

I, \_\_\_\_\_, Clerk of the VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN, DO HEREBY CERTIFY that the ordinance granting Consumers Energy Company, a gas franchise, was properly adopted by the Village Council of the VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN, and that all proceedings were regular and in accordance with all legal requirements.

\_\_\_\_\_  
Dana Hughes, Village Clerk

Dated: \_\_\_\_\_, 20\_\_





March 06, 2023

Village of Franklin  
32325 Franklin Rd.  
Franklin, Michigan 48025

Attn: Mr. Roger Fraser, Village Administrator

Re: Recommendation of Change Order for 2023 Culvert Assessment Program  
(Carol Street Drain Sewer Investigation)

HRC Job No. 20211074.22

Dear Mr. Fraser:

In accordance with your request, our office has been in contact with your sewer maintenance contractor, Pipetek Infrastructure Services of Livonia, Michigan, regarding additional (stormwater) road cross culvert investigation and maintenance (televising and cleaning) services that would be added to their current Carol Street Drain Sewer Investigation contract. It is our understanding that one of the Village's primary goals and objectives over the next couple of years is to have the entire storm sewer system inspected, its condition assessed, and rehabilitated (where feasible), and this would address the remaining road cross culverts that we have on file. The first phase of Pipetek's work was completed utilizing funds from a Michigan Economic Development Corporation (MEDC) grant that the Village received in 2021. Since then, the Village has also received funds from the American Rescue Plan Act (ARPA) and desires to continue the assessments utilizing this fund. In conjunction with Pipetek's revised cost table submitted to HRC via email, we have prepared Change Order No. 2, attached, for your review and recommendation to Council for award.

Due to the unknown condition of the culverts, the change order includes estimates for "Clean and Televis Reversal" (which would be used for an additional set-up from the other side of the culvert that may be required if it cannot be fully accessed from one side due to a blockage, obstruction, pipe issue, etc.), "Traffic Control" (which would cover any additional vehicles and personnel that may be required, i.e., arrowboard, flaggers, etc.), and "Disposal of Storm Debris". We do not anticipate traffic control to be required other than if they are accessing a road cross culvert under a major road such as 13 Mile Road or Franklin Road or on rare occasion on a residential street. Traffic control was sparsely performed during the culvert investigations on residential streets in 2022.

The format of Change Order No. 2 is different than Change Order No. 1. While the culvert work was paid per lineal foot last year, Pipetek has since revised their storm culvert pricing to a per culvert pricing as opposed to footage prices based on the shorter lengths of most of these runs. This is their new standard for quoting storm culvert investigations. A map and a table of the road cross culvert locations that are to be assessed is attached to this letter for reference.

On the basis of the above, this office recommends completion of the attached change order with an additional estimated cost of **\$47,900**. The total amount earned by Pipetek to date is **\$30,135.33**. We recommend that an additional 15% contingency (**\$7,185**) be added for unforeseen circumstances, additional quantities for reversal setups, traffic control and/or storm debris removal, and/or additional culvert work. Further, the total construction engineering/administration budget would be a not-to-exceed maximum of **\$5,500.00**. This cost includes contract administration and part-time construction observation by HRC. If full-time observation is required, we will submit a revised budget upon request. Further, HRC will review the sewer videos for completeness and clear views; however, analysis and recommendations for future improvements are not included in the budget at this time. Pipetek has indicated that the duration of the project may be three (3) to four (4) weeks depending on the amount of debris encountered and the accessibility of the culverts.

Delhi Township  
2101 Aurelius Rd.  
Suite 2A  
Holt, MI 48842  
517-694-7760

Detroit  
535 Griswold St.  
Buhl Building, Ste 1650  
Detroit, MI 48226  
313-965-3330

Grand Rapids  
1925 Breton Road SE  
Suite 100  
Grand Rapids, MI 49506  
616-454-4286

Howell  
105 W. Grand River  
Howell, MI 48843  
517-552-9199

Jackson  
401 S. Mechanic St.  
Suite B  
Jackson, MI 49201  
517-292-1295

Kalamazoo  
834 King Highway  
Suite 107  
Kalamazoo, MI 49001  
269-665-2005

Lansing  
215 S. Washington SQ  
Suite D  
Lansing, MI 48933  
517-292-1488

Based on the above, the change to the budget for the 2023, including costs for contingencies and construction engineering, is a not-to-exceed maximum of **\$60,585**. If you have any questions or comments or require any additional information, please do not hesitate to call.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Edward Zmich  
Project Engineer

EDZ/nk

Attachment:    Change Order  
                    Reference Map  
                    Culvert List

pc:       Village of Franklin; Susan Goldstrom  
            HRC; J. Burton, N. Kolinski, M. Stark, B. Defrain, File

**VILLAGE OF FRANKLIN  
CAROL STREET DRAIN SEWER INVESTIGATION**

Date: March 6, 2023  
HRC Job No. 20211074

**CHANGE ORDER NO. 2**

**ENGINEER:**

Hubbell, Roth & Clark, Inc.  
555 Hulet Drive  
Bloomfield Hills, Michigan 48303

**OWNER:**

Village of Franklin  
32325 Franklin Rd  
Franklin, MI 48025

**CONTRACTOR:**

PipeTek Infrastructure Services  
12119 Levan Rd  
Livonia, MI 48150

**The Contractor is directed to make the following changes in the Contract Documents.**

**Description:**

Additional road cross culvert televising and cleaning throughout the Village.

**CHANGE ORDER 2:**

ITEM NO.	DESCRIPTION	CHANGE ORDER QUANTITY		BID UNIT PRICE	TOTAL COST
1	Clean and Televis Culverts, 12"-23"	65	Ea	\$ 500.00	\$ 32,500.00
2	Clean and Televis Culverts, 24"-35"	11	Ea	\$ 600.00	\$ 6,600.00
3	Clean and Televis Culverts, 36"-90"	2	Ea	\$ 700.00	\$ 1,400.00
4	Clean and Televis Culvert Reversal (as needed)	10	Ea	\$ 150.00	\$ 1,500.00
5	Traffic Control (as needed)	3	Day	\$ 1,300.00	\$ 3,900.00
6	Disposal of Storm Debris (as needed)	2	Dump	\$ 1,000.00	\$ 2,000.00

**TOTAL NET COST - CHANGE ORDER 2** **\$ 47,900.00**

**CHANGE ORDER No. 2 Summary:**

Original Contract Price	\$21,555.00
Total of previous orders to date:	\$42,873.00
Current Contract Price adjusted by the previous Change Orders	\$64,428.00
The Contract Price due to this Change Order will be	INCREASED BY \$47,900.00
The revised Contract Price including this Change Order	\$112,328.00
Contract Agreement Date:	
Original Contract Completion Date:	
Revised Contract Completion Date:	

Authorized By:

Roger Fraser  
Village Administrator, Village of Franklin

Date:

Recommended By:

Edward Zmich  
Project Engineer, Hubbell, Roth & Clark, Inc.

Date:

Accepted By:

Ryan Lake  
PipeTek Infrastructure Services

Date:



**HUBBELL, ROTH & CLARK, INC**  
CONSULTING ENGINEERS SINCE 1915  
555 HULET DRIVE  
BLOOMFIELD HILLS, MICH.

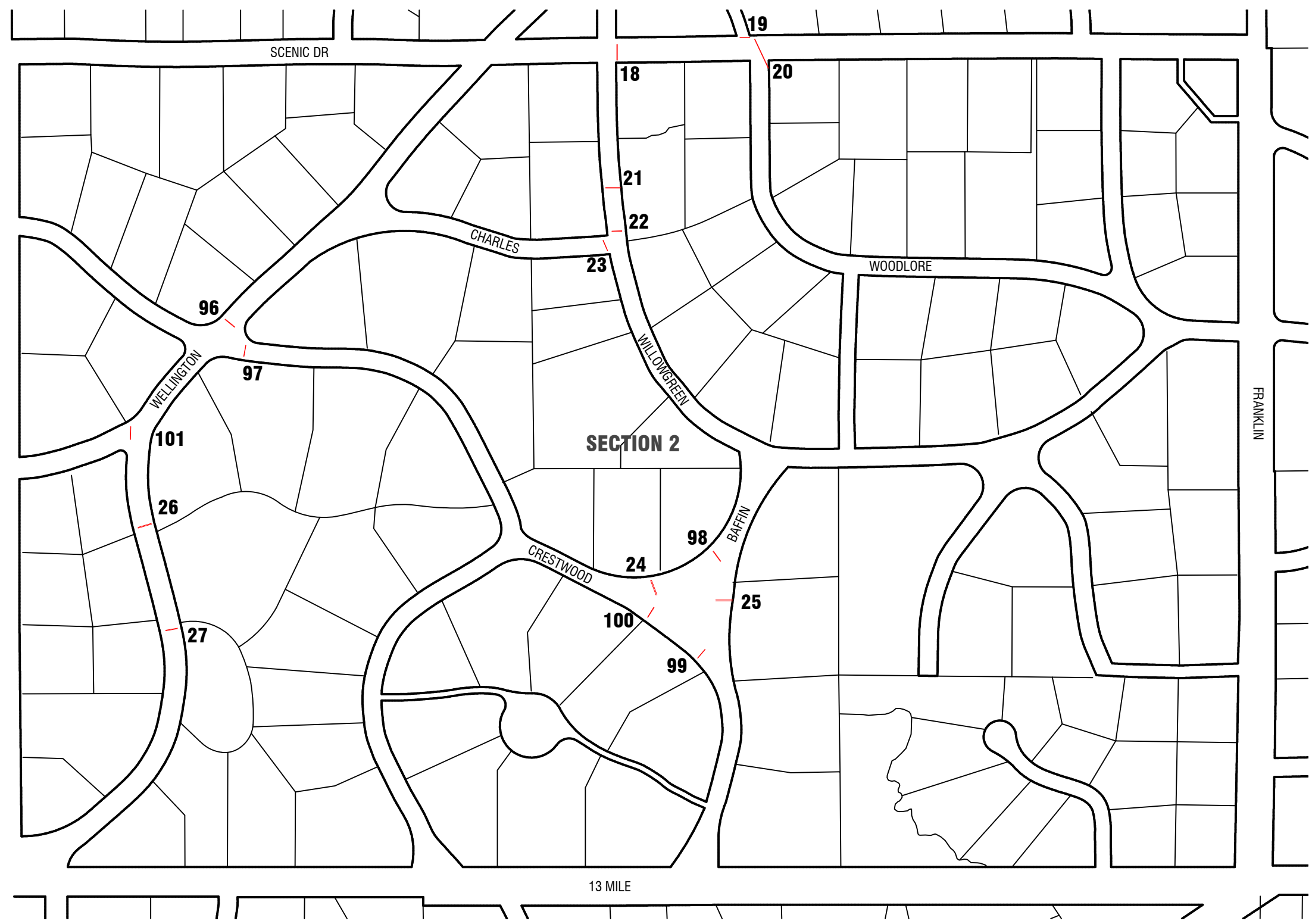
P.O. BOX 824  
48303-0824

**VILLAGE OF FRANKLIN**

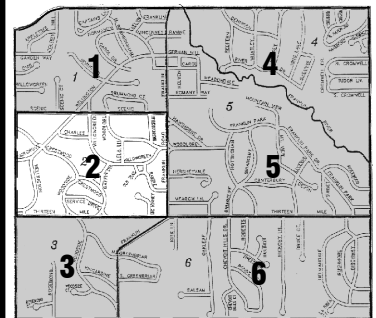
**2023 CULVERT  
REHABILITATION  
PROGRAM**

**CULVERT MAP  
SECTION 1**

HRC JOB NO. 20211074	FIGURE NO. <b>1</b>
DATE 3/2/2023	



**HRC**  
**HUBBELL, ROTH & CLARK, INC**  
CONSULTING ENGINEERS SINCE 1915  
555 HULET DRIVE P.O. BOX 824  
BLOOMFIELD HILLS, MICH. 48303-0824



KEY MAP

VILLAGE OF FRANKLIN  
**2023 CULVERT  
REHABILITATION  
PROGRAM**

**CULVERT MAP  
SECTION 2**


HRC JOB NO.  
20211074

DATE  
3/2/2023

FIGURE NO.

**2**

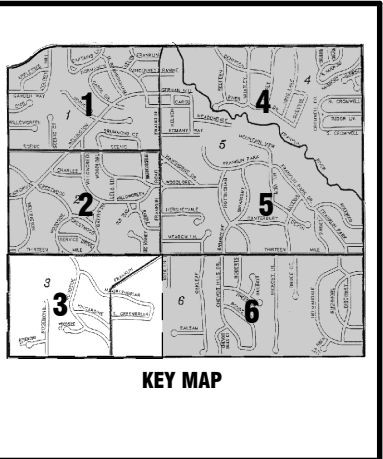




**HUBBELL, ROTH & CLARK, INC**  
CONSULTING ENGINEERS SINCE 1915

555 HULET DRIVE  
BLOOMFIELD HILLS, MICH.

P.O. BOX 824  
48303-0824



VILLAGE OF FRANKLIN

**2023 CULVERT  
REHABILITATION  
PROGRAM**

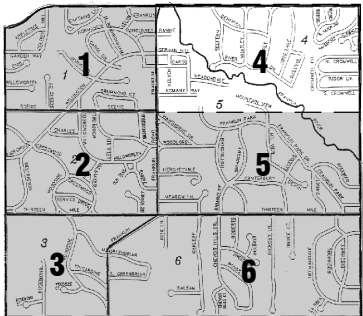
**CULVERT MAP  
SECTION 3**

HRC JOB NO. 20211074	FIGURE NO. <b>3</b>
DATE 3/2/2023	





**HRC**  
**HUBBELL, ROTH & CLARK, INC**  
CONSULTING ENGINEERS SINCE 1915  
555 HULET DRIVE P.O. BOX 824  
BLOOMFIELD HILLS, MICH. 48303-0824



KEY MAP

VILLAGE OF FRANKLIN

**2023 CULVERT  
REHABILITATION  
PROGRAM**

**CULVERT MAP  
SECTION 4**


HRC JOB NO.  
20211074


DATE  
3/2/2023

FIGURE NO.

**4**

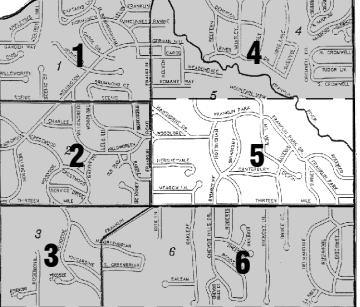




**HRC**  
HUBBELL, ROTH & CLARK, INC  
CONSULTING ENGINEERS SINCE 1915

555 HULET DRIVE  
BLOOMFIELD HILLS, MICH.

P.O. BOX 824  
48303-0824



KEY MAP

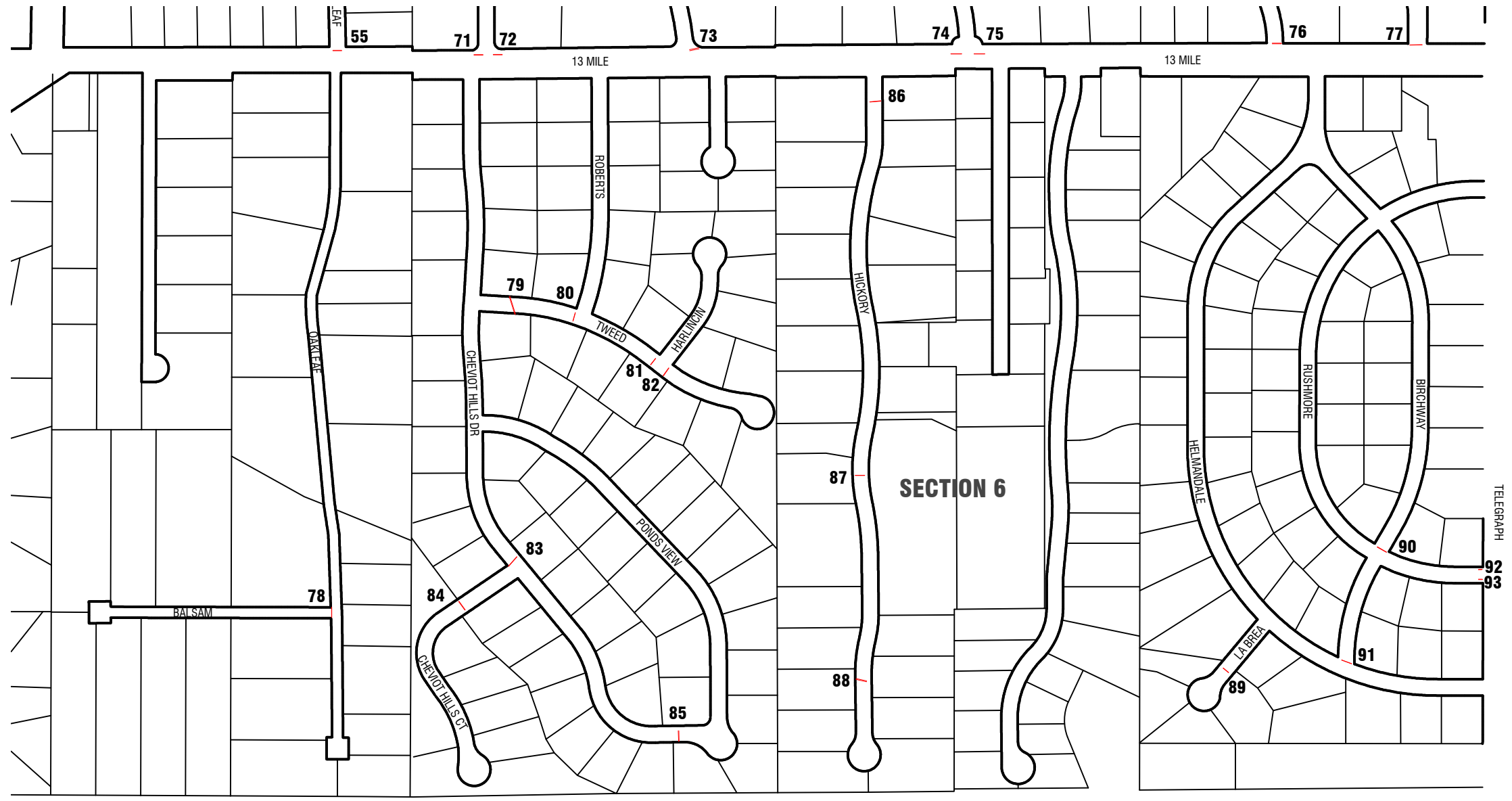
VILLAGE OF FRANKLIN

**2023 CULVERT  
REHABILITATION  
PROGRAM**

**CULVERT MAP  
SECTION 5**

HRC JOB NO. 20211074	FIGURE NO. <b>5</b>
DATE 3/2/2023	





**HUBBELL, ROTH & CLARK, INC**  
CONSULTING ENGINEERS SINCE 1915

555 HULET DRIVE  
BLOOMFIELD HILLS, MICH.

P.O. BOX 824  
48303-0824

VILLAGE OF FRANKLIN

**2023 CULVERT  
REHABILITATION  
PROGRAM**

**CULVERT MAP  
SECTION 6**

HRC JOB NO. 20211074	FIGURE NO. <b>6</b>
DATE 3/2/2023	



<b>2023 Culvert Rehabilitation Program</b>			
<b>ID</b>	<b>Location</b>	<b>Size</b>	<b>Approx. Length</b>
1	Gardenway & Inkster	18	38
2	Apple Tree & Gardenway	24	32
3	Apple Tree & Colony Hill	18	36
5	26800 Captains Ln	18	38
6	Captains Ln & 14 Mile	18	38
7	Normandy & Brandingham	18	38
8	Normandy & Brandingham	18	38
9	Normandy & Evelyn	18	38
14	Wellington & Irving	12	40
15	Wellington & Willowgreen	24	40
16	Wellington & Willowgreen	24	37
17	32259 Scenic Ln	24	40
18	Scenic & Willowgreen	24	50
19	Drummond & Scenic	12	32
21	26840 Willowgreen	24	47
22	Willowgreen & Charles	18	32
23	Charles & Willowgreen	12	36
27	27360 Wellington	18	38
28	Woodside Ct & Woodside Dr	18	40
29	30155 Woodside Dr	24	38
31	Meadowdale & Bowden	18	40
32	Redfern & Dennison	18	40
33	Redfern & River	18	40
34	River & Redfern	18	40
35	Dennison & Whatley	21	41
36	32877 Romsey	18	40
37	Dennison & Romsey	21	41
38	25335 River	18	40
39	Wing Lake & 14 Mile	18	40
40	Wing Lake & Susanne	18	40
41	Wing Lake & River	18	40
42	32530 Susanne	18	40
44	Chatham & 14 Mile	18	35
46	Grimsby & 14 Mile	18	35
47	Grimsby & W Haverford	12	37
48	W Haverford & 14 Mile	18	35
49	W Haverford & Grimsby	12	27
50	Haverford & 14 Mile	18	35
51	32860 Haverford	12	27
52	Bloomington Dr & Bloomington Ct	12	31
53	25886 Hersheyvale	12	29
54	Oakleaf & Meadow	12	38
55	Oakleaf & 13 Mile	18	32

<b>2023 Culvert Rehabilitation Program</b>			
<b>ID</b>	<b>Location</b>	<b>Size</b>	<b>Approx. Length</b>
56	Woodlore & Nottingham	15	40
57	Briarcliff & Franklin Park	12	43
58	Franklin Park & Mountainview	12	43
59	25270 Franklin Park Dr	12	30
60	Lucerne & Franklin Park	12	43
63	25330 Devon Ln	12	32
64	Devon & Lucerne	12	29
65	Nottingham & Briarcliff	12	38
66	Briarcliff & Nottingham	12	38
67	Canterbury & Briarcliff	12	36
68	25485 Canterbury	12	25
69	Canterbury & Lucerne	12	36
70	25020 Canterbury	12	31
71	Briarcliff & 13 Mile	12	34
72	Briarcliff & 13 Mile	12	33
73	Nottingham & 13 Mile	48	35
74	Lucerne & 13 Mile	12	40
75	Lucerne & 13 Mile	12	40
76	Sunset & 13 Mile	24	34
77	Franklin Park & 13 Mile	12	45
78	Balsam & Oakleaf	12	38
79	Tweed & Cheviot Hills	30	69
80	Tweed & Roberts	15	32
81	Tweed & Harlincin	15	29
82	Tweed & Harlincin	15	35
83	Cheviot Hills Dr & Cheviot Hills Ct	18	46
84	30133 Cheviot Hills Ct	24	39
85	3030 Cheviot Hills Dr	24	39
86	Hickory & 13 Mile	12	40
87	30539 Hickory	12	35
88	30065 Hickory	36	39
89	La Brea Ct	18	45
91	Birchway & Helmandale	12	39
92	Rushmore & Telegraph	18	15
93	Rushmore & Telegraph	18	15

*Mark Ziessow*  
32695 Redfern ▪ Franklin, MI 48025 ▪ (248) 515-5413

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February 13, 2023

To: President Lamott and Village of Franklin Trustees

I would like to be considered to fill the vacancy on the Zoning Board of Appeals. I have served as an alternate to this Board for over two years and consider my ability to contribute to the welfare of the Village by continuing to serve on the ZBA as a regular member significant. I have regularly attended as a voting member every ZBA meeting since my appointment as an alternate and feel that I have acquired a good understanding of the function, purpose and workings of the ZBA during that time.

I care deeply about our Village, having lived here my entire life, except for a few brief absences. I am invested in its future. Because of my long term residency in the Village and an equally long history of volunteerism which began as a former fire fighter and E.M.T. for the Franklin Fire Department, I feel I bring a unique familiarity of the Village itself as well as the issues facing it to the ZBA. I am also familiar with the Village's Zoning ordinance and believe that members of the ZBA should seek to enforce its mandates, unless and until it is changed by Council. I will not allow friendships or favoritism to influence my decisions but will base them on the information presented to the ZBA.

I have the highest degree of respect and trust for the other members of the ZBA and feel I have earned their respect and trust as well. I would be most grateful and honored if appointed to a regular position on the ZBA.

Sincerely,



Mark Ziessow

## Dana Hughes

---

**From:** CONNIE ETTINGER <cdettin@aol.com>  
**Sent:** Thursday, February 16, 2023 5:47 PM  
**To:** Dana Hughes  
**Subject:** My statement of support for Mark Ziesow's appointment to the ZBA

To Village President Lamott and the members of the Board of Trustees of the Village of Franklin:

It has been my pleasure to know Mark Ziesow for a substantial number of years, and during that time, his knowledge of a great many matters related to the Village of Franklin is very impressive. I know he attends a significant number of Franklin's Council meetings, or, barring attendance, watches them afterward. He has served as an alternate on the ZBA (like myself) during which he has voted on a large number of matters then before the ZBA. Mark has lived in the Village for the vast majority of his life and feels very invested in its future. He can name most of the properties by the names of the original owners, and is familiar with the history of land splits and changes in ownership and, more important, changes in the topography of those properties which appears to have gone undetected by Village officials. One such example is the disappearance of culverts and ditches that often follows new construction, although the ordinances requiring such features have not changed.

Mark has a very common sense approach to Village related matters, and has taken that knowledge to the next level of volunteerism, often completing tasks which I have no doubt would have gone uncompleted but for his taking on the heavy lifting. For example, Mark and his wife, Judy, undertook the very laborious chore of trimming invasive vines from the nets surrounding our tennis courts. Routine maintenance is sadly lacking by the FCA which is almost wholly dependent on the volunteerism of citizens like Mark to complete such essential maintenance. Mark also assists with tree trimming and removal of trees and dead or fallen limbs for the Franklin Community Church, another institution of Franklin which is sadly financially strapped. Mark also served as a volunteer firefighter for some years.

I believe that Mark truly loves this Village which he calls home and would act only in its best interests, and consistent with the Franklin Zoning Ordinance.

Sincerely,  
Connie Ettinger  
25600 River Dr.

Sent from my iPad

[CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe]



RECEIVED

MAR - 6 2023

VILLAGE OF FRANKLIN, MI

## APPLICATION FOR VILLAGE BOARD OR COMMISSION

Board/Commission of Interest (Please print clearly) Zoning Board of Appeals

Name: Edward (Ed) J. Albers

Address: 30821 Franklin Road, Franklin MI 48025

Home Phone: \_\_\_\_\_ Cell: (248) 794-6043

E-mail: ealbers@gmail.com

Length of Residence in the Village: 3+ Years Occupation: Financial Advisor

Reason for interest: Desirous to become more connected to the community and to serve local government.  
Interested in helping where I can make a difference, where I am raising my son.

Related Employment Experience (Please indicate dates)

A. Pappas Financial (2006-Current) Manage / Run a local Financial Services Business

B. Len's Pool and Spa (1998-2001) - Built inground pools during summers while in college

C. Assistant Little League Coach (Franklin 2022)

Education: Bachelor of Arts - Swarthmore College 2002 Major Economics

Experience or Other Relevant Information (Village Boards, Churches, Civic or Community Group, Memberships, Associations, etc. Attach resume or additional page as necessary):

First time getting involved in the community

To the best of your knowledge, do you or a member of your immediate family have any direct financial or business relationships with any supplier, service provider or contractor of the Village of Franklin from which you or they derive direct compensation or financial benefit? If yes, please explain:

NO

Are you an elector or voter in the Village of Franklin? YES

  
Signature of Applicant

3-6-2023  
Date







32325 Franklin Road, Franklin, Michigan  
48025

FAX: (248) 626-0538 (248) 626-9666

[www.franklin.mi.us](http://www.franklin.mi.us)

# Memo

**To:** Bill Lamott, Village President and Village Council

**From:** Dana Hughes, Village Clerk

**Date:** March 9, 2023

**Re:** Clerk Report

---

President Lamott and Council Trustees:

The Village of Franklin received two sealed bids for the police vehicle for sale: 2017 Ford Explorer Utility, AWD, 4-door and 3.7L V6 engine with approximately 106,000 miles.

1. Chicago Motors Inc. \$ 6,207.00
2. Ringwood Motors \$ 5,680.00





February 27, 2023

Planning Commission  
Village of Franklin  
32325 Franklin Road  
Franklin, Michigan 48025

**Subject: Regulations Governing Chickens and Ducks  
Trustee David Goldberg's Review**

Dear Commissioners:

Trustee David Goldberg completed a review of the December 14, 2022, draft of the proposed regulations governing chickens and ducks. While he did say the regulations were well written and easy to follow, he offered five comments for consideration by the Planning Commission. In this letter I have summarized Trustee Goldberg's comments and offer my recommendations to address his concerns.

**Section 612.24(f) Applicability of Private Restrictions.** Trustee Goldberg recommended deleting the word "covenant" in the second sentence. I agree with this revision.

**Section 612.24(g)(3)(ii) Location and Setbacks.** Item (ii)(a) requires coops and pens to comply with the minimum front setback requirements. Trustee Goldberg pointed out that this provision is unnecessary because the regulations call for such facilities to be located to the rear of the residence. I agree with Mr. Goldberg's observation. Consequently, item (ii)(a) should be deleted.

**Section 612.24(g)(4) Coop and Pen Design.** Trustee Goldberg recommended that the regulations address the type of fence materials that can be used for the pen, as well as the maximum height of the pen. These are good suggestions.

There are several types of fences the Planning Commission could consider permitting: chicken wire, chain link, welded wire, and woven wire. Further discussion of this topic is required by the Planning Commission. Subsection (4)(i), which deals with Materials, will have to be amended to reflect your decision.

With respect to pen height, we recommend that subsection (4)(v) be revised to read as follows:

Pen Height. If the pen is not covered, then it must be at least forty-two (42) inches in height and the birds' wings must be clipped to prevent them from leaving the pen. The pen height shall not exceed forty-eight (48) inches in height.

**Section 612.24(g)(5)(iii) Sales.** Trustee Goldberg suggested that "ducks" be added to item (iii) as a prohibited sales item. I agree with this addition.

**Section 612.24(g)(5)(iv) Slaughtering.** Trustee Goldberg suggested that the Planning Commission be prepared to address its thought process in coming to the decision on "no slaughtering." It will probably be sufficient to describe in a letter to the Village Council the extensive discussion the Planning Commission has already had on this topic. You may recall that many communities prohibit slaughtering, primarily because it is a very messy process and, if not conducted properly, it attracts pests, such as rodents and insects.



I look forward to reviewing this information with you at an upcoming meeting.

Respectfully submitted,

**McKENNA**

Christopher J. Doozan, AICP  
Community Planning Consultant

c: Roger Fraser, Village Administrator  
Dana Hughes, Village Clerk  
Peter Halick, Planning Commission Chairman  
David Goldberg, Village Trustee



**MCKENNA**

December 15, 2022

Village Council  
Village of Franklin  
32325 Franklin Road  
Franklin, Michigan 48025

**Subject: Regulations Governing Chickens and Ducks**

Dear Council Members:

On behalf of the Planning Commission, I am pleased to submit to you for your consideration new regulations governing the keeping of chickens and ducks on residential properties in the Village of Franklin. Following a public hearing and discussion on December 14, 2022, the Planning Commission approved a motion to recommend approval of this Ordinance.

The proposed revisions affect two parts of the Village Code:

- Section 1268.26, which is part of the Zoning Code.
- Chapter 612, which is part of the General Code and deals with the keeping of animals.

The revisions in Section 1268.26 simply note that chickens and ducks are permitted subject to the regulations in Section 612.24.

In Chapter 612 a completely new section is proposed, Section 612.24, which contains a comprehensive list of regulations regarding the keeping of chickens and ducks in the Village. The proposed regulations would allow chickens and ducks in all residential districts except the highest density district (R-4, Medium High Density Residential District).

A few of the highlights of the proposed regulations include:

- A Zoning Permit would be required prior to acquiring chickens or ducks. The permit could be revoked by the Village upon finding of noncompliance with the regulations.
- Only female chickens (hens) would be permitted. Both drakes and hen ducks would be permitted.
- Item (g)(2) specifies the number of birds permitted per lot (essentially six birds for each half acre).
- Item (g)(3) specifies setbacks for pens and coops and requires that facilities and structures related to keeping chickens and ducks shall be located to the rear of the residence.
- Item (g)(5)(iii) prohibits the sale of chickens and eggs on-site.
- Item (g)(5)(iv) prohibits the slaughtering of chickens and ducks on-site.

**HEADQUARTERS**  
235 East Main Street  
Suite 105  
Northville, Michigan 48167

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F 248.596.0930  
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If you have any questions regarding the Ordinance, please feel free to contact me.

Respectfully submitted,

**McKENNA**

Christopher J. Doozan, AICP  
Community Planning Consultant

c: Roger Fraser, Village Administrator  
Dana Hughes, Village Clerk  
Peter Halick, Planning Commission Chairman  
Peter Gojcay, Village Attorney



# Regulations Governing Chickens and Ducks

VILLAGE OF FRANKLIN, MICHIGAN

---

RECOMMENDED TO VILLAGE COUNCIL ON  
DECEMBER 14, 2022

**MCKENNA**  
235 East Main Street  
Suite 105  
Northville, Michigan 48167

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**CHAPTER 1268**  
**Supplementary Regulations**  
**SECTION 1268.26**  
**Animals**

---

**PROPOSED REVISIONS TO SECTION 1268.26, ANIMALS**

***Amend Section 1268.26 to read as follows:***

**1268.26 ANIMALS**

Residents of the Village of Franklin may keep certain animals on their property subject to the regulations in this Section.

- (a) No livestock shall be kept or maintained in any zoning district, except for horses pursuant to the regulations in Section 612.22, and chickens and ducks pursuant to the regulations in Section 612.24.
- (b) For each dwelling unit the occupant may keep for his or her personal use domestic pets provided they are not kept or used for commercial or breeding purposes and do not constitute a kennel, subject to applicable Village ordinances, including Chapter 612 of these Codified Ordinances.

**PROPOSED REVISIONS TO CHAPTER 612, ANIMALS**

***Amend Chapter 612 by adding a new Section 612.24, Chickens and Ducks, which would read as follows:***

**612.24 CHICKENS AND DUCKS**

- (a) Introduction.  
Chickens and ducks may be kept on residential parcels or lots as an accessory to a principal permitted single family residential use, subject to the regulations in this section.  
  
The regulations in this section apply to residential parcels or lots that are zoned R-E, Estate Residential District, R-L, Large Lot Residential District, R-M, Modified Low Density Residential District, R-1, Low Density Residential District, R-2, Medium Low Density Residential District, and R-3, Medium Density Residential District.  
  
The Village of Franklin recognizes the benefits of locally produced agricultural products. The adoption of these regulations is intended to legalize the keeping of chickens and ducks in a responsible manner.
- (b) Purpose. The regulations in this section are intended to establish the conditions under which chickens and ducks may be kept in certain residential areas of the Village of Franklin. Some residents wish to raise chickens and ducks because of a desire for healthier dietary practices, community sustainability and resilience, and greater access to safe and healthy food options. Concerns about disease and pestilence exist when farm animals and people live in proximity. Nuisance concerns also exist, due to odors, noises, and other impacts associated with farm animals. The regulations in this section are intended to address these concerns, allow chickens and ducks on residential parcels and lots, and minimize social conflict and public health impacts.
- (c) Private, Non-Commercial Use. Chickens and ducks kept and maintained under this section shall be for private, non-commercial use only.



- (d) Sanitary Requirements; Nuisances. It is unlawful and shall be considered a nuisance for any person to keep or maintain, or allow to be kept or maintained, upon any premises owned, controlled, or occupied by the person, any chickens or ducks that are in foul, obnoxious, malodorous, or filthy conditions or that may become detrimental to the public health, safety, and welfare. All places where chickens or ducks are kept shall be maintained in sanitary condition and shall be cleaned as often as necessary to avoid being a nuisance.
- (e) Zoning Permit Required. A person intending to keep chickens or ducks on a residential parcel or lot shall obtain a zoning permit from the Village prior to acquiring the chickens or ducks. By signing the permit application, the applicant attests that he/she will abide by all the regulations contained herein for as long as the chickens or ducks are kept. A zoning permit for the keeping of chickens or ducks shall not be transferrable from one property owner to another. The Village may revoke a permit granted under this subsection upon finding of noncompliance with the requirements set forth herein.
- (f) Applicability of Private Restrictions. Notwithstanding the regulations set forth in this section, private restrictions on the use of property for keeping of farm animals shall remain enforceable. Private restrictions include, but are not limited to, deed restrictions, restrictions in condominium master deeds and bylaws, subdivision association bylaws, and covenant deeds. The interpretation and enforcement of private restrictions is the sole responsibility of the private parties involved.
- (g) Regulations for Keeping Chickens and Ducks. The keeping of chickens and ducks is permitted, subject to the following regulations:
- (1) **Gender.** Only female chickens (hens) shall be kept on residential parcels or lots. For example, keeping of mature roosters is prohibited. Both drakes (male ducks) and hen ducks may be kept.
  - (2) **Number of Birds.** The following chart indicates the maximum number of birds permitted on a parcel or lot:

Size of Parcel or Lot	Maximum Number of Hens or Drakes
Less than ½ acre	6
½ acre to 1 acre	12
Each additional ½ acre	Up to 6

(3) **Location and Setbacks.**

- i. Facilities and structures related to the keeping of chickens and ducks shall be located to the rear of the residence.
- ii. Coops and pens (as defined in item (4) below) in all districts shall comply with the following setbacks:
  - a. Coops and pens shall comply with the minimum front yard setback requirements for principal structures specified in the Schedule of Regulations, Appendix B.
  - b. Coops and pens shall be set back a minimum of thirty (30) feet from side and rear property lines.
  - c. Coops and pens shall be set back a minimum of fifty (50) feet from any building on an adjacent property used as a dwelling.
  - d. Coops and pens shall be set back a minimum of twenty (20) feet from the applicant's residence.
- iii. Manure storage facilities shall be located to the rear of the residence and set back a minimum of fifty (50) feet from all property lines.

(4) **Coop and Pen Design.** A **coop** (also called a henhouse) is a completely enclosed structure that provides shelter for chickens and ducks. A **pen** is a fenced enclosure, typically attached to the coop, that is mostly open to the elements, that allows the chickens and ducks to leave the coop while remaining in a predator safe environment. The coop and pen shall comply with the following specifications:

- i. Materials. Coops and pens must be constructed of durable, weather-resistant materials. The use of corrugated metal or fiberglass, sheet metal, plastic tarps, scrap lumber, or similar materials that would detract from the appearance of the property and neighborhood shall be prohibited.
- ii. Elevation of Structures. The coop shall be designed to prevent rodents or other animals from being harbored underneath, inside, or within the walls of the structure. One method of achieving this is by elevating the coop at least eighteen (18) inches above grade.
- iii. Coop Features. Coops shall have a roof and doors that can be tightly secured. They shall be readily accessible for cleaning. They shall be properly ventilated and have adequate sunlight.
- iv. Coop and Pen Size. Each chicken or duck must have a minimum of three (3) square feet of space in the coop and ten (10) square feet in the pen.
- v. Pen Height. If the pen is not covered, then it must be at least forty-two (42) inches in height and the birds' wings must be clipped to prevent them from leaving the pen.
- vi. Cleaning Requirements. Coops and pens shall be cleaned regularly to prevent accumulation of food, fecal matter, and nesting material that would create a nuisance or unsanitary conditions due to odor, vermin, debris, or decay.

(5) **Additional Regulations.**

- i. Feed Storage. Feed shall be stored in sealable containers to prevent access by rodents or other animals.
- ii. Containment. Chickens and ducks shall be always kept inside a pen and must be shut in their coop from sunset to sunrise. However, the birds may be allowed to roam outside of the pen during daylight hours provided a person is present with the birds at all times and the birds are kept in the rear or side yard.
- iii. Sales. Selling of chickens and eggs on-site is prohibited.
- iv. Slaughtering. Slaughtering of chickens and ducks within Village boundaries is prohibited.
- v. Removal of Dead Birds. Dead chickens and ducks and waste eggs shall be promptly bagged and disposed of.
- vi. Manure Storage and Removal. Stored manure shall be placed in a fully enclosed container. No more than three (3) cubic feet of manure shall be stored. All other manure not used for composting or fertilizing shall be removed from the site.



**MCKENNA**

February 16, 2023

Village Council  
Village of Franklin  
32325 Franklin Road  
Franklin, Michigan 48025

**Subject: Regulations Governing Horses and Other Equine**

Dear Council Members:

Section 612.22 of the Village Code sets forth regulations governing the keeping of horses and other large animals in the Village of Franklin. Provisions in subsections (b) and (i) imply that the keeping of large animals, including horses, should be phased out. The Planning Commission believes that residents should be allowed to keep horses and other equine in the Village, subject to certain conditions.

The Planning Commission recommends revisions to Section 612.22 that would allow horses and other equine—but not other large animals—to continue to be kept in the Village. Currently, Section 612.22 is titled “Large Animals;” the proposed new title is “Horses and Other Equine.”

A few other amendments are proposed, primarily for the purposes of clarification or to resolve conflicts with other parts of the Village Code. For example, revisions to the fence regulations in subsection (c) are necessary to make them consistent with the fence regulations elsewhere in the Village Code.

Two versions of Section 612.22 are attached, one that shows the additions and deletions and another that is a clean copy. If you have any questions please feel free to contact me. Thank you.

Respectfully submitted,

**McKENNA**

Christopher J. Doozan, AICP  
Community Planning Consultant

c: Roger Fraser, Village Administrator  
Dana Hughes, Village Clerk  
Peter Halick, Planning Commission Chairman  
Peter Gojcay, Village Attorney

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**REGULATIONS DEALING WITH HORSES AND OTHER EQUINE**  
**Village of Franklin, Michigan**  
**Marked-up Copy**

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**INTRODUCTION**

Section 612.22 of the Village Code sets forth regulations governing the keeping of horses and other large animals in the Village of Franklin. Provisions in subsections (b) and (i) imply that the keeping of large animals, including horses, should be phased out. The Planning Commission believes that residents should be allowed to keep horses and other equine<sup>1</sup> in the Village, subject to certain conditions.

The primary purpose of the proposed revisions set forth below is to allow horses and other equine to continue to be kept in the Village. A few additional amendments are proposed, primarily for the purposes of clarification or to resolve conflicts with other parts of the Village Code.

In the text below, new wording is underlined and wording to be deleted is crossed out.

**Section 612.22 – ~~LARGE ANIMALS~~ HORSES AND OTHER EQUINE**

- (a) This section shall be known as the Village of Franklin ~~large animal~~ Horses and Other Equine ordinance and shall apply to the keeping of horses and other equine ~~similar animals which that~~ are not normally kept within a residential structure.
- (b) No horse or other equine ~~other large animal~~ shall be kept or maintained upon any property within the Village of Franklin unless there shall be a minimum of one acre of pasture or unobstructed land for such animal. Such pasture shall be exclusive of any buildings or structures, including driveways, sheds, utility facilities, or other types of structures with the sole exception of stables. Not more than two (2) such animals, including offspring kept for more than ninety (90) days, shall be kept per dwelling unit irrespective of acreage. ~~All large animals living on property in the Village of Franklin as of the time of the enactment of this section, regardless of number per dwelling unit, shall be permitted until the animal no longer lives on the property.~~
- (c) ~~The acreage which is provided for the keeping of a horse or other large animal shall be enclosed by a fence which shall be a minimum of four feet in height and shall not exceed six feet in height, which shall be made of wood and shall be consistent with the ordinances of the Village of Franklin.~~

The acreage that is provided for the keeping of a horse or other equine shall be enclosed by a wooden fence. The fence shall comply with the ordinances of the Village of Franklin, except that it shall be a minimum of four (4) feet in height and shall not exceed six (6) feet in height.

---

<sup>1</sup> Used as a noun, "equine" means "a horse or other member of the horse family."

The fences constructed after enactment of this section shall be set back a minimum of ten (10) feet from the side and rear property lines.

- (d) No person owning, keeping, or maintaining any horse or other equine ~~or similar animal~~ shall permit such loud and unreasonable noises or noxious and constant odors to emanate from the property where such animal is kept in such a manner so as to cause an unreasonable interference with the rights, enjoyment, and quietude of surrounding properties.
- (e) No person keeping such horse or other equine ~~or large animal~~ shall:
  - 1. Cause the conditions of keeping such animal to lead to the deterioration of the health and well-being of any such animal,
  - 2. Abandon such animal or keep it without adequate care,
  - 3. Permit an aged, diseased, maimed, sick or disabled animal to suffer unnecessary torture or pain, or
  - 4. ~~nor shall such animal be kept or maintained without providing~~ Fail to provide sufficient food, water, shelter, and medical attention ~~in order to maintain such animal in a state of good health.~~
- (f) No person keeping or maintaining a horse or other equine ~~or similar animal~~ within the Village of Franklin shall permit such animal to enter upon the property of another without the consent of such property owner, ~~nor knowingly or willingly permit such animal to deposit or leave excrement upon the private property of another.~~ The person keeping or maintaining a horse or other equine shall be responsible for promptly removing the excrement left on public property or on the private property of another.
- (g) The Village of Franklin may employ an Animal Control Officer or designate such other person to enforce and administer the provisions of this section, who shall be invested with such powers by approval of the Village Administrator ~~Marshal~~ and Village Council as are necessary for the purpose of enforcing the provisions of this section.
- (h) All horses or other equine shall be confined as provided in subsection (c) hereof unless they are being led or ridden on public lands.
- (i) ~~All large animals living on property in the Village as of the date of enactment of this section (Ordinance 181, passed September 14, 1992), regardless of the number per dwelling unit, shall be permitted until the animal no longer lives on the property.~~

**REGULATIONS DEALING WITH HORSES AND OTHER EQUINE**  
**Village of Franklin, Michigan**  
**Clean Copy**

---

**INTRODUCTION**

Section 612.22 of the Village Code sets forth regulations governing the keeping of horses and other large animals in the Village of Franklin. Provisions in subsections (b) and (i) imply that the keeping of large animals, including horses, should be phased out. The Planning Commission believes that residents should be allowed to keep horses and other equine in the Village, subject to certain conditions.

Following is a “clean” copy of Section 612.22. All proposed revisions are included, minus any underlining or cross outs.

**Section 612.22 – HORSES AND OTHER EQUINE**

- (a) This section shall be known as the Village of Franklin Horses and Other Equine ordinance and shall apply to the keeping of horses and other equine that are not normally kept within a residential structure.
- (b) No horse or other equine shall be kept or maintained upon any property within the Village of Franklin unless there shall be a minimum of one acre of pasture or unobstructed land for such animal. Such pasture shall be exclusive of any buildings or structures, including driveways, sheds, utility facilities, or other types of structures with the sole exception of stables. Not more than two (2) such animals, including offspring kept for more than ninety (90) days, shall be kept per dwelling unit irrespective of acreage.
- (c) The acreage that is provided for the keeping of a horse or other equine shall be enclosed by a wooden fence. The fence shall comply with the ordinances of the Village of Franklin, except that it shall be a minimum of four (4) feet in height and shall not exceed six (6) feet in height. The fences constructed after enactment of this section shall be set back a minimum of ten (10) feet from the side and rear property lines.
- (d) No person owning, keeping, or maintaining any horse or other equine shall permit such loud and unreasonable noises or noxious and constant odors to emanate from the property where such animal is kept in such a manner so as to cause an unreasonable interference with the rights, enjoyment, and quietude of surrounding properties.
- (e) No person keeping such horse or other equine shall:
  - 1. Cause the conditions of keeping such animal to lead to the deterioration of the health and well-being of any such animal,
  - 2. Abandon such animal or keep it without adequate care,
  - 3. Permit an aged, diseased, maimed, sick or disabled animal to suffer unnecessary torture or pain, or

4. Fail to provide sufficient food, water, shelter, and medical attention to maintain such animal in a state of good health.
- 
- (f) No person keeping or maintaining a horse or other equine within the Village of Franklin shall permit such animal to enter upon the property of another without the consent of such property owner. The person keeping or maintaining a horse or other equine shall be responsible for promptly removing the excrement left on public property or on the private property of another.
  - (g) The Village of Franklin may employ an Animal Control Officer or designate such other person to enforce and administer the provisions of this section, who shall be invested with such powers by approval of the Village Administrator and Village Council as are necessary for the purpose of enforcing the provisions of this section.
  - (h) All horses or other equine shall be confined as provided in subsection (c) hereof unless they are being led or ridden on public lands.



**MCKENNA**

February 16, 2023

Village Council  
Village of Franklin  
32325 Franklin Road  
Franklin, Michigan 48025

**Subject: Regulations Governing Open Burning**

Dear Council Members:

The Planning Commission received complaints from residents about smoke generated by open burning of leaves and small branches. Open burning can be a problem, particularly on small lots in the Village Center because there is not enough space between homes to allow the smoke to dissipate. The smoke infiltrates homes, causing difficulty for people with asthma and other health problems.

The open burning regulations in Section 307 of the Village Code were examined by the Planning Commission in comparison to the open burning regulations of about a dozen communities across the state. In addition, the Michigan Department of Environment, Great Lakes, and Energy's (EGLE) website proved to be a valuable resource, providing a wealth of information and model ordinance provisions.

The Planning Commission determined that the addition of a few new regulations to Section 307 would result in a much more effective Open Burning Ordinance. The setback provisions in Section 307.1.6 and the locational requirements in Section 307.1.7 will probably have the greatest impact, particularly on the small lots in the Village where the smoke problem is most severe.

Two versions of Section 307 are attached, one that shows the additions and deletions and another that is a clean copy. If you have any questions please feel free to contact me. Thank you.

Respectfully submitted,

**McKENNA**

Christopher J. Doozan, AICP  
Community Planning Consultant

c: Roger Fraser, Village Administrator  
Dana Hughes, Village Clerk  
Peter Halick, Planning Commission Chairman  
Peter Gojcaj, Village Attorney

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**REGULATIONS DEALING WITH OPEN BURNING**  
**Village of Franklin, Michigan**  
**Marked-up Copy**

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**INTRODUCTION**

The Planning Commission received complaints from residents about smoke generated by open burning of leaves and small branches. Open burning can be problem, particularly on small lots in the Village Center because there is not enough space between homes to allow the smoke to dissipate. The smoke infiltrates homes, causing difficulty for people with asthma and other health problems.

The open burning regulations in Section 307 of the Village Code were examined by the Planning Commission in comparison to the open burning regulations of about a dozen communities across the state. In addition, information on the Michigan Department of Environment, Great Lakes, and Energy's (EGLE) website was reviewed.

The Planning Commission determined that the addition of a few new regulations to Section 307 would result in a much more effective Open Burning Ordinance. The proposed setback and locational requirements set forth below would probably have the greatest impact.

In the text below, new wording is underlined and wording to be deleted is crossed out.

**Section 307 – OPEN BURNING**

307.1 No person shall burn or cause to be burned outside of an enclosed building any waste materials, refuse, paper, other combustible debris, or garbage, with the exception of leaves and branches as described hereinafter, within the Village. The burning of leaves and branches shall be allowed within the Village if all the following conditions are met.

307.1.1 All permitted open burning shall be conducted in a safe, nuisance-free manner, when wind and weather conditions minimize adverse effects and do not create a health hazard or a visibility hazard on roads. Open burning shall be conducted in conformance with all local and state fire protection regulations.

307.1.2 The burning of leaves, which may also contain branches less than two and one-half (2 ½) inches in diameter and four (4) feet in length, must take place on private property under the control of those conducting the fire, who shall be eighteen (18) years of age or older.

307.1.3 A permit for any such fire must be obtained in advance from the Fire Department. The permit shall specify the date, the hours, and the purpose of the fire and shall name the supervising party who will be in charge of the fire. The permit may be denied or revoked under the following circumstances: (a) If atmospheric conditions are deemed by the Fire Department to be of such a nature as to cause the fire to be a potential danger to persons or property within the Village, (b) If the Governor of Michigan has issued a burning ban applicable to the area, or (c) If the Michigan Department of Environment, Great Lakes, and Energy (EGLE) has declared an Air Quality Action Day applicable to the Village.

307.1.4 All fires shall be totally extinguished at or before sunset.

307.1.5 Only dried leaves and branches, as described in paragraph 307.1.1 hereof, shall be burned, and such fires shall be conducted in such a way as not to smolder or produce large quantities of smoke.

307.1.6 Open burning shall comply with the following setbacks:

	<b>Required Minimum Setback</b>
From a structure on the same property	50 ft.
From a structure on another property	75 ft.
From a front, side, or rear property line	15 ft.
From combustible material	25 ft.

307.1.7 Open burning shall comply with the following locational requirements:

- (a) Open burning may occur at only one location on a property at a time.
- (b) Open burning may be conducted only on the property on which the yard waste was generated.
- (c) Open burning shall not occur on any sidewalk or safety path.
- (d) Open burning shall not be located underneath utility lines or the canopy of a tree.
- (e) Open burning shall not take place in a public right-of-way or drainage ditch.

307.1.8 Use of petroleum products or other fuels to start a fire or to keep it going for the purposes of burning yard waste shall be prohibited.

307.2 Aside from the burning of leaves and branches described in subsection 3.07.1 hereof, the only other types of fires ~~which~~ that may be allowed within the Village are as follows:

307.2.1 Bonfires and campfires which are to used in conjunction with civic, social, or athletic events are allowed without a permit.

307.2.2 Recreational fires and fires for food preparation on private property utilized in conjunction with barbecue grills and cooking receptacles are allowed without a permit.

307.3 All open burning and fires allowed under this Section 307 shall be constantly attended until the fire is extinguished and cool. A fire extinguisher or garden hose, a metal rake or shovel, and any other fire extinguishing equipment deemed necessary shall be available for immediate utilization. ~~No open burning shall be located in the public right-of-way or drainage ditch.~~

**REGULATIONS DEALING WITH OPEN BURNING**  
**Village of Franklin, Michigan**  
**Clean Copy**

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**INTRODUCTION**

The Planning Commission received complaints from residents about smoke generated by open burning of leaves and small branches. Open burning can be problem, particularly on small lots in the Village Center because there is not enough space between homes to allow the smoke to dissipate. The smoke infiltrates homes, causing difficulty for people with asthma and other health problems.

The open burning regulations in Section 307 of the Village Code were examined by the Planning Commission in comparison to the open burning regulations of about a dozen communities across the state. In addition, information on the Michigan Department of Environment, Great Lakes, and Energy's (EGLE) website was reviewed.

The Planning Commission determined that the addition of a few new regulations to Section 307 would result in a much more effective Open Burning Ordinance. The proposed setback and locational requirements set forth below would probably have the greatest impact.

Following is a "clean" copy of Section 307. All proposed revisions are included, minus any underlining or cross outs.

**Section 307 – OPEN BURNING**

307.1 No person shall burn or cause to be burned outside of an enclosed building any waste materials, refuse, paper, other combustible debris, or garbage, with the exception of leaves and branches as described hereinafter, within the Village. The burning of leaves and branches shall be allowed within the Village if all the following conditions are met.

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applicable to the area, or (c) If the Michigan Department of Environment, Great Lakes, and Energy (EGLE) has declared an Air Quality Action Day applicable to the Village.

307.1.4 All fires shall be totally extinguished at or before sunset.

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