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**VILLAGE OF FRANKLIN
REGULAR COUNCIL MEETING
MONDAY, March 14, 2022, 7:00 P.M.
Meeting location at the Franklin Community Church
26425 Wellington Road, Franklin, Michigan 48025
A G E N D A**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ADOPTION OF AGENDA**
- IV. MINUTES:**
 - A. Regular Meeting of February 14, 2022
- V. PUBLIC REQUESTS AND COMMENTS**
- VI. REPORTS OF VILLAGE OFFICERS AND AGENTS**
 - A. Police Report
 - B. Fire Report
 - C. Treasurer Report
- VII. SUBMISSION OF CURRENT BILLS**
- VIII. SPECIAL REPORTS**
 - A. President's Report
 - B. Council Report
 - C. Administrator Report
 - D. Economic Development Report
 - E. Planning Commission Report
- IX. OLD BUSINESS**
 - A. Consider Amendment to the Short Term Rental Ordinance Section 1250.03
- X. NEW BUSINESS**
 - A. Consideration for 32767 Franklin Road (Franklin Dental) Change of Use and Site Plan Approval per the Recommendation of the Planning Commission
 - B. Consider Appointment of two Planning Commissioners
 - C. Consider Resolution for Crestwood Drive Intersection Improvement Project
 - D. Consider Resolution for Budget Amendments Fiscal Year 2021-2022
 - E. Introduction (1st reading) proposed amendment to Chapter 1474, Signs and Outdoor Display Structures
 - F. Introduction (1st reading) proposed amendment to Section 1262.02(a) of the Zoning Ordinance. titled "Desirable Parking Layouts"
 - G. Consider Bid Proposal for Grass Cutting, Trimming, and other Landscape Services
 - H. Consider Resolution for Tax Payments Collected over or under the Amount Due
 - I. Consider Resolution for \$10,000.00 to Hire a Wireless Communication Consultant
 - J. Consider Amendment to Thirteen and Inkster Farmington Hills Pressure Sanitary Sewer Agreement
- XI. ADJOURNMENT**

Posted: March 11, 2022

Dana Hughes | Village Clerk

POSTED IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)

The Village of Franklin will provide necessary, reasonable auxiliary aids and services to individuals with disabilities requiring such services. All requests must be made to the Village Clerk at least five (5) business days before a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the Village in writing at 32325 Franklin Road, Franklin, MI 48025 or by calling the Clerk's Office, at 248-626-9666.

**VILLAGE OF FRANKLIN
REGULAR COUNCIL MEETING
MONDAY, February 14, 2022, at 7:00 PM
Franklin Community Church
26425 Wellington Road, Franklin, Michigan 48025**

I. CALL TO ORDER

The meeting was called to order by President Bill Lamott, at 7:00 P.M.

II. ROLL CALL

Present: Kathy Erlich, Mark Hanke, Pam Hansen, Ed Saenz, Mike Seltzer, David Goldberg and Bill Lamott

Absent: None

Present: Dan Roberts, Police Chief; Tony Averbuch, Fire Chief; Roger Fraser, Village Administrator, Susan Goldstrom, Assistant Administrator; Meg Schubert, Economic Development Director/MSF; Niccolas J. Grochowski, Village Attorney; Heather Mydloski, Village Clerk; and Jamie Burton and Ed Zmich of Hubbell, Roth, and Clark; and Rana M. Emmons, PSLZ PLLC

Guests: Angelina Sulaka, David Sahli

III. ADOPTION OF AGENDA

Lamott request that Council Resolution for Budget Amendments Fiscal Year 2021-2022, under XI. NEW BUSINESS, Section H. be stricken from the agenda as it was not yet completed.

Motion by Seltzer, seconded by Saenz to adopt the Agenda as amended.

AYES: Erlich, Goldberg, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

IV. MINUTES

A. Regular Meeting of December 13, 2022

Hansen requested the minutes for December 13, 2022, be amended on Page four (4) to omit the words ~~that the Village has spent years protecting~~, to read: to determine whether or not it should be removed in conjunction with their overall evaluation.

Motion by Seltzer, seconded by Saenz to adopt the Minutes for the Regular Meeting of December 13, 2021, as amended.

AYES: Erlich, Goldberg, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

B. Special Meeting of December 16, 2022

Motion by Seltzer, seconded by Saenz to adopt the Minutes for the Special Meeting of December 16, 2021, as presented.

AYES: Erlich, Goldberg, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

V. APPOINTMENT OF VILLAGE TRUSTEE

A. Consider Proclamation for Village Council President Pro-Tem Brian Gordon

Seltzer presented to Village Council a proclamation to be considered to previous President Pro-Tem Brian Gordon for his public service to the Village of Franklin. Gordon has since moved out of the Village of Franklin.

Seltzer read the following proclamation:

PROCLAMATION

Village Council President Pro-Tem Brian Gordon in Appreciation of his Public Service to the Village of Franklin

WHEREAS Brian Gordon has served as Village Trustee from July 2012 until January 2022; and,

WHEREAS Brian Gordon has served as a Village Council President Pro-Tem from November 2020 until January 2022; and,

WHEREAS Brian Gordon was an active participant as a Village Trustee, exuding his building experience, asking purposeful questions to provoke well-rounded discussions, committed to representing the Village residents fairly; and,

WHEREAS Brian Gordon was an active proponent of the Village Streetscape Project and an author of the Ballot Language Initiative; and,

WHEREAS Brian Gordon was also an active proponent of the Village Downtown Lighting Initiative and,

WHEREAS Brian Gordon was a member of the Final Design Committee for the Village Streetscape Project and was instrumental in the process of acquiring the desired aesthetic of the Village residents; and,

WHEREAS Brian Gordon has served as the Village Council Appointed Liaison for the Legal Committee; and,

WHEREAS Brian Gordon has served as the Village Council Appointed Liaison to the Franklin – Bingham Farms Fire Department and was instrumental in the purchase of two (2) Fire Apparatus; and,

WHEREAS Brian Gordon along with his wife, Julie Gordon have resided in the Village for thirty-one (31) years; and,

NOW THEREFORE BE IT RESOLVED, on this 14th day of February 2022, that the Franklin Village Council hereby publicly recognizes, commends, and thanks Village Council President Pro-Tem Brian Gordon for his service to the Village.

BE IT FURTHER RESOLVED that a copy of this resolution and expression of civic appreciation be presented to Brian Gordon on behalf of the undersigned.

Motion by Seltzer, seconded by Saenz to approve the Proclamation for Village Council President Pro-Tem Brian Gordon as presented.

AYES: Erlich, Goldberg, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

B. Consider Appointment of Village Trustee

Seltzer discussed with the Village Trustee appointment of David Goldberg. Seltzer stated he reached out to David Goldberg who is well respected in the community and with high credentials and has served on the Planning Committee for two decades and is an appropriate candidate to replace Brian Gordon.

It was moved by Seltzer, seconded by Saenz to nominate David Goldberg for Village Trustee.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

Mydloski swore in Goldberg as the new Village Trustee.

Goldberg joined the Village Council meeting at 7:13 PM.

VI. PUBLIC REQUESTS AND COMMENTS

Public Comments were opened by President Bill Lamott at 7:13 PM.

Angelina Sulaka, 26172 Meadow Drive

- Stated her property has been destroyed, lawn vandalized, signs have been ripped up and removed, cars burglarized, vehicles stolen, home trespassed upon and her five-year-old daughter photographed without consent in the last thirteen months. All these incidents have occurred at night in the early morning hours except when her daughter was photographed by the Lawton family.
- Sulaka stated that despite all of these crimes that have been committed against them neither president Lamott, code enforcement or administrator officers have followed up or contacted the Sulaka family on any of the incidents.
- Sulaka stated that Lamott calls her husband and drives by their house and then demands their outdoor lights be removed because Lamott's friend Josh Lawton states the lights are too bright.
- Sulaka stated the LED lights were added for additional security. Sulaka proceeds to state that Lamott is using his authority in an unlawful manner to remove the lights or receive a citation that would have to be paid.
- Sulaka submitted letters of support from neighbors to Mydloski for the added lighting that deters crime which discredits Lawton's claim.
- Sulaka stated that code enforcement came to the residence and stated that he could not make a decisive decision regarding the lights based on the ordinance and that the light ordinance would have to be re-written.

Hanke stated to Lamott that an apology is warranted and that it is not appropriate the action that he had taken.

Fraser stated he would be contacting the code enforcement on this particular incident.

David Sahli, 26172 Meadow Drive

- Sahli reiterated the statements that his wife Sulaka had stated regarding code enforcement, lighting ordinance and the conversation he had with Lamott and stated he is using his powers to do favors for friends.

Public Comments were closed by President Bill Lamott at 7:31 PM.

VII. REPORTS OF VILLAGE OFFICERS AND AGENT

A. Police Report

Dan Roberts, Police Chief

- Dan Roberts, Police Chief reviewed with Village Council the submitted report.
- Roberts stated that crimes are occurring to unlocked vehicles and the department are working with local task forces in the area and made a public announcement to please lock your vehicles. Roberts stated that cameras have been added to light poles in the Village of Franklin.
- Roberts stated that car accidents are up 35% and reviewed the police personnel and police contracts.

B. Fire Report

Tony Averbuch, Fire Chief

- Tony Averbuch, Fire Chief reviewed with Village Council and stated that 25% increases in runs especially in the emergency services and Oakland Count.
- FBFD will be implementing an upgraded radio system to the Village of Franklin and it will be used by local municipalities.

C. Treasurer Report

Lance Vainik, Village Treasurer

- Lance Vainik, Village Treasurer reviewed with the Village Council the treasurer's report.

VIII. SUBMISSION OF CURRENT BILLS

Totals: 12-13-2021	
CATEGORY	SUB TOTALS
General	\$ 213,800.60
Major Streets	\$ 44,053.01
Local Streets	\$ 17,571.44
Police	\$ 155,895.28
Garbage and Rubbish	\$ 34,297.63
Building Dept.	\$ 33,001.08
Library	\$ -
Street Project	\$ 3,192.50
Road Millage	\$ -
Pressure Sewer	\$ 1,921.50
Tax Collection	\$ -
Wastewater	\$ 18,512.79
TOTALS	\$ 522,245.83

It was moved by Seltzer, seconded by Saenz to approve the submitted bills.

AYES: Erlich, Goldberg, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

IX. SPECIAL REPORTS

A. President's Report

Wireless Carriers:

Lamott encouraged Village of Franklin residents to contact their wireless carriers and complain about their wireless service and health concerns that have been raised regarding the carriers.

Hanke reiterate the Village of Franklin wireless carriers and the steps that have been taken to improve the service to residents.

Urban Deer Management Program Update

Lamott and Fraser are continuing to attend, the monthly meetings in Farmington Hills to obtain answers and possible solutions on the deer population.

B. Council Report

Seltzer sends condolences to the Saulson family whose father Sal Saulson had passed away and was a long time Franklin resident.

Erlich added that Nancy Stuart had also passed and was very involved with the bake sale in the Village of Franklin.

C. Administrator Report

Roger Fraser, Village Administor

Fraser informed the council on the struggle of having administration out due to illnesses and having to close the Village of Franklin office due to the illnesses and snow.

Fraser stated that three bids were received for generators. The request of funds allocated were not inline based on the pricing that was received. The estimation was \$8,000/per unit and additional \$10,000 will be needed for the village offices so a budget amendment will need to occur.

D. Main Street Franklin Report

Meg Schubert, MSF/Economic Development Director

Schubert shared with council the extensive accreditation process she had executed. The Village of Franklin has not obtained a proper accreditation in years. Resulting from Schubert's initiative and in conjunction with John Bry's support, the Village in now considered a select community

accreditation through Oakland County. This exclusive designation affords the Village of Franklin premier Oakland County grant opportunities enabling future enhancements to the Village Center.

Schubert stated that a strategic plan has also been implemented which provides a direction for Main Street on what should be accomplished through goals and objectives.

Schubert stated that the commercial Van Avery building had been sold. Schubert will be meeting with one of the new owners to welcome them and ascertain any need(s) they may have as pertains to the Village and work with them to address such need(s).

Hanke and Seltzer praised Schubert's effort. Lamott concurred.

E. Planning Commission Report

Chairman David Goldberg

Goldberg stated the board did not meet in January, but there are two public hearings scheduled or ordinances.

X. PUBLIC HEARING

Lamott opened the Public Hearing to allow for Jamie Burton of Hubbell, Roth, and Clark to review the powerpoint presentation to show the grant that is available through the Oakland County Parks and Recreation trailways grant application for Apple Tree to Irving trail.

A. Oakland County Parks and Recreation Trailways Grant Application (Apple Tree to Irving Trail)

Burton stated the Village of Franklin had been researching various ways to provide safe Pedestrian routes between subdivision areas. Burton showed a map showing the trail and the Material that will be used on the trail and emergency vehicles will be able to access. The Village of Franklin will apply for a Development Grant through Oakland County for the Irving Trail Connection

- Irving to Apple Tree Lane
- Reimbursable grant
- 25% local match

Estimated construction cost: \$66,000.00:

- \$49,500 Grant
- \$16,500 Village Match
- Trail will be ADA and AASHTO compliant

Burton showed the Grant Schedule:

- Grants are due: January 14, 2022
- Award Announcement: April, 2022
- Project Period Begins: Upon execution of grant agreements

- Project Period Ends: Date on executed grant agreement
- Final Project Due: 60 days after project period end date

Erlich asked about the drainage issues and Burton stated that those issues will be addressed.

Erlich asked what the minimum width can the trail path. Burton stated that trail requirements are 10'.

Seltzer asked that the residents that will be affected by the railway upgrades be notified.

Public Comments were opened by President Bill Lamott at 8:20 PM.

No Public Comments received.

Public Comments were closed by President Bill Lamott at 8:38 PM.

XI. NEW BUSINESS

A. Consider Appointment of Village Clerk

Roger Fraser, Village Administor

Fraser informed the council that Heather Mydloski, Village Clerk has decided to return to the public sector. Fraser stated two applicants that were certified clerks were received and after some term negotiations with Dana Hughes, she has been offered the position and will start February 28, 2022. Hughes credentials and resume was provided to the council for review.

It was moved by Seltzer, seconded by Hanke to approve the appointment of Dana Hughes as the Village of Franklin Clerk.

AYES: Erlich, Goldberg, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

B. Consider Appointment of the Franklin-Bingham Farms Fire Department Liaison

Erlich volunteered to be the liaison to the Franklin-Bingham Farms Fire Department.

The Council concurred and Lamott appointed her.

C. Consider Appointment of Legal Committee Member

Hansen accepted the nomination to the Legal Committee.

Lamott mentioned that a President Pro-Tem would need to be appointed due to Gordon's Resignation.

It was moved by Seltzer, seconded by Erlich to nominate Ed Saenz as the Village Council President Pro Tem.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

It was moved by Seltzer, seconded by Saenz to appoint Erlich to the Franklin-Bingham Farms Fire Department and to appoint Hansen to the legal committee.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

D. Purchase of New Axon Body Cameras for the Franklin-Bingham Farms Police Department

Dan Roberts, Police Chief

Roberts present to council the request to purchase New Axon Body Cameras for the Franklin-Bingham Farms Police Department and the cost of cameras. The first year purchase would be paid by forfeiture funds.

It was moved by Seltzer, seconded by Saenz to approve the purchase of the new axon body cameras for the Franklin-Bingham Farms Police department.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

E. Consider Proclamation for Sergeant Mark Dyjewski

Roberts read the following proclamation:

PROCLAMATION

**Sergeant Mark Dyjewski of the Franklin Bingham Farms Police Department
In Appreciation of his Public Service to the Village of Franklin**

WHEREAS Sergeant Mark Dyjewski has served in the capacity of Police Officer from August 27, 1996, until December 31, 2021; and,

WHEREAS Sergeant Mark Dyjewski was promoted to Sergeant in 2013 due to his knowledge, skills and abilities, and supervised several Officers on a daily basis; and,

WHEREAS Sergeant Mark Dyjewski has received many awards and formal recognitions for the performance of his duties during his tenure on the police department; and,

WHEREAS Sergeant Mark Dyjewski has served for many years as the evidence room manager, providing oversight of all the seized evidence from many different cases and investigations; and,

WHEREAS Sergeant Mark Dyjewski has maintained an impeccable reputation with the residents of the Village of Franklin with his pleasant and professional demeanor; and,

WHEREAS Sergeant Mark Dyjewski graduated from the Northwestern University School of Staff and Command; and,

NOW THEREFORE BE IT RESOLVED, on this 14th day of February 2022, that the Franklin Village Council hereby publicly recognizes, commends, and thanks Sergeant Mark Dyjewski for his service to the Village of Franklin.

BE IT FURTHER RESOLVED that a copy of this resolution and expression of civic appreciation be presented to Sergeant Mark Dyjewski on behalf of the undersigned

It was moved by Seltzer, seconded by Saenz to approve the Proclamation for Sergeant Mark Dyjewski as presented.

AYES: Erlich, Goldberg, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

F. Consider Resolution for the Oakland County Parks and Recreation Trailways Grant Application (Apple Tree to Irving Trail)

R E S O L U T I O N

WHEREAS the Village Trustees desire to proceed with the development of a pedestrian pathway (Irving Trail) in an existing pedestrian easement between Apple Tree Lane and Irving Road in the northwest corner of the Village for an estimated cost of \$66,000.00, and

WHEREAS the development of pedestrian trails is encouraged by the Franklin Village Master Plan, and

WHEREAS Oakland County Parks and Recreation has a Trailways Grant Program which can provide partial funding for the development of the Irving Trail, and

WHEREAS the grant program requires applicants to provide a local funding match of twenty-five percent (25%) of the requested grant amount as well as to certify compliance with all grant program requirements, including commitment to long-term maintenance of the trail and payment of any and all project cost overruns.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees hereby approves Village participation in the Oakland County Recreation Trailways Grant Program and authorizes a Trailways Grant application in the amount of \$49,500.00, and

IT IS FURTHER RESOLVED that the Village Trustees acknowledge and certify compliance with all grant program requirements, including a commitment to long-term maintenance of the trail and agree to pay any project cost overruns, and

IT IS FURTHER RESOLVED the Village will provide a twenty five percent (25%) match for the approved grant amount in cash, force account, federal or state funds, private funds or labor or materials donated directly to the project in the amount of \$16,500.00, and

IT IS RESOLVED the Village Administrator is authorized execute all grant related documents on behalf of the Village of Franklin.

Approved by the Franklin Village Board of Trustees this 14th Day of February, 2022.

It was moved by Seltzer, seconded by Erlich to approve the resolution for the Oakland County Parks and Recreation Trailways Grant Application (Apple Tree to Irving Trail).

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

G. Review Audit Report FY 2020-2021

Rana M. Emmons, PSLZ PLLC Public Accountant

- Emmons reviewed with the Village Franklin council the 2020-2021 financial audit. Village Council asked questions regarding investments.

~~H. Consider Resolution for Budget Amendments Fiscal Year 2021-2022~~

I. Consider Civic Event Permit for Bring your Own Dog on May 15th, 2022

It was moved by Seltzer, seconded by Saenz for the Civic Event Permit for Bring your Own Dog on May 15th, 2022.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

J. Consider Proposal from Hubbell, Roth, and Clark for 2021-2022 Annual Storm Sewer Maintenance Program

Ed Zmich of Hubbell, Roth, and Clark

Zmich reviewed with council the following:

Develop a Request for Proposal (RFP) for a Storm Sewer Maintenance Services Contract and solicit bids from prospective contracting firms, complete with maps, details and technical specifications, to perform annual Village-wide storm sewer maintenance services, including sewer televising, cleaning, and grouting, lining, and/or replacement, as required, for a program duration of three (3) years with optional one (1) year extensions, and the first year's work – 2021 – would entail the preparation of maps, details and specifications for a proposed Storm Sewer Maintenance Program within the downtown area which would include sewer televising, cleaning, and grouting, lining, and/or replacement, as required, for all assets within the Franklin Road storm sewer system (between 14 Mile and Scenic Hwy), the Carol Street drain (from Carol Street dead end in the FCA field to the Franklin Branch of the River Rouge outfall east of Bowden).

In summary, we estimate the overall design engineering budget to develop the Request for Proposal (RFP) for a Storm Sewer Maintenance Services Contract, with the first year's work being the storm system in the downtown area and Carol Street Drain, to be a cost not to exceed \$24,700. This does not include construction engineering costs which HRC will provide after bidding upon the Village's request. This also does not include an evaluation of current sewer conditions or establishing priority lists for the actual work to be performed. HRC may also will provide a cost estimate for that as requested.

Zmich believe this is the most cost-effective way to proceed with annual sewer maintenance work. At this time, we are requesting your authorization to proceed in this manner. We anticipate that the preparation of the Sewer Maintenance Services Contractor RFP's and all the associated documents mentioned herein as well as the bid and recommendation for award of a contractor can be completed prior to the end of summer, 2021 so that the sewer investigations could begin in Fall, 2021, if necessary.

K. Consider Proposal from Hubbell, Roth, and Clark for the Carol Street Drain Investigation

Zmich consists of televising, cleaning and assessment of the Carol Street drain, beginning at the inlet on the east end of Irving Road, through the Franklin Community Association (FCA) field, and across Franklin Rd to the outlet at Carol Street and Bowden Ln, where it discharges into the Franklin Branch of the Rouge. The Carol Street Drain consists of 30" and 36" diameter reinforced concrete pipe, while the project also includes televising, cleaning and assessment of the lateral sewers that discharge into the Carol Street Drain and range from 8" to 24". The total

budget for the Carol Street Drain Investigation, including costs for contingencies and construction engineering, is a not-to-exceed maximum of \$27,210.50.

It was moved by Seltzer, seconded by Saenz to approve both proposals from Hubbell, Roth and Clark as presented.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

The Personnel Committee presented a Personnel Committee Recommendation at the meeting to give Roger Fraser a salary increase.

R E S O L U T I O N

Village of Franklin Board of Trustees

AMENDMENT TO ADMINISTRATOR'S EMPLOYMENT AGREEMENT

WHEREAS, the current Village Administrator, Roger Fraser, has been employed by the Village of Franklin since December 2019 and

WHEREAS, the Administrator's employment agreement provides for annual performance reviews for the Administrator, and

WHEREAS, the Personnel Committee has met with the Administrator, discussed his performance, and recommends changes to his compensation.

IT IS RESOLVED that ADMINISTRATOR'S EMPLOYMENT AGREEMENT, Article 9, Salaries/Hours of Work be amended as follows:

1. The first sentence of this Article is deleted.
2. The second sentence is changed to read: *Effective January 1, 2022, Employee will work an average of 36 hours per week for each four-week period, which is 90% of full-time.*
3. The third sentence is changed to read: *Accordingly, effective January 1, 2022, the Employer shall pay Employee an annual salary of Ninety-Two Thousand One Hundred Fifty-Nine Dollars \$92,159 [90% X \$102,399* = \$92,159] payable in bi-weekly installments (i.e. every two weeks). In addition, the Employee will be paid \$5,000 in a one-time lump sum payment as partial compensation for the hours he has worked in excess of his contractual commitment.*

Approved this 14th day of February 2022.

*The average salary used as the base for calculating the Administrator's annual salary was \$95,700. The Personnel Committee recommends a salary increase of 7%. To get a new salary

based on 90% of full-time, the average salary was increased as follows: $\$95,700 \times 1.07 = \$102,399$.

It was moved by Seltzer, seconded by Saenz to approve the employment agreement as it relates to Roger Fraser's current work status. Fraser was working on a 32-hour work week and is working far more than that. Fraser will be working four days a week totaling 36 hours a week.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

L. Consider Proposed Generator Cost Increase of \$10,000

It was moved by Seltzer, seconded by Saenz to approve the proposed generator cost increase of \$10,000.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

XII. CLOSED SESSION

A. Consider Convening to a Closed Session to Discuss Negotiation Strategy Relating to a Collective Bargaining Agreements

It was moved by Seltzer, seconded by Saenz to move into a close session at 9:31pm.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

It was moved by Seltzer, seconded by Saenz to come out of close session at 9:49pm.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

XIII. CONTRACT

A. Consider the POAM and COAM Contracts with the Village of Franklin.

It was moved by Seltzer, seconded by Saenz to approve the Police Officers Association of Michigan (POAM) contract with the Village of Franklin.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

It was moved by Seltzer, seconded by Saenz to approve the Command Officers Association of Michigan (COAM) contract with the Village of Franklin.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried.

B. Consider Act 88 - Reciprocal Retirement Act

It was moved by Seltzer, seconded by Saenz to approve Act 88-Reciprocal Retirement Act.

AYES: Erlich, Hanke, Hansen, Lamott, Saenz and Seltzer

NAYS: None

Motion carried

XIV. ADJOURNMENT

Motion by Seltzer, seconded by Saenz to adjourn.

AYES: Seltzer, Saenz, Hansen, Hanke, Erlich, Goldberg, and Lamott

NAYS: None

Motion carried.

There being no further business, the meeting was adjourned at 9:52 PM.

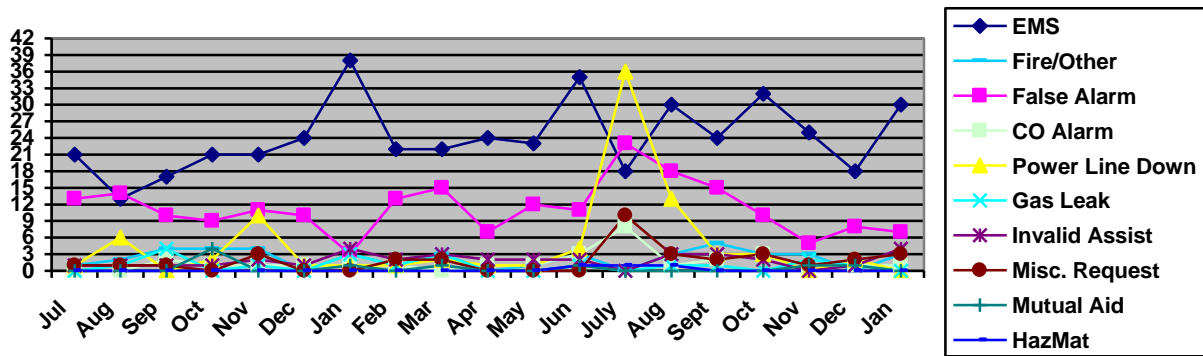
Respectfully submitted,
Connie Folk, Recording Secretary

William Lamott, President

Dana Hughes, Village Clerk

To: The Board of Fire Commissioners
 From: Chief of Department Tony Averbuch
 Subject: Report for the 21 February 2022 Meeting

Past 18 Months Response Trends:



January

Response Information (857)

INCIDENT TYPE	# INCIDENTS
200 - Overpressure rupture, explosion, overheat other	1
251 - Excessive heat, scorch burns with no ignition	2
320 - Emergency medical service, other	1
321 - EMS call, excluding vehicle accident with injury	28
322 - Motor vehicle accident with injuries	1
500 - Service Call, other	1
520 - Water problem, other	1
551 - Assist police or other governmental agency	1
554 - Assist invalid	4
611 - Dispatched & cancelled en route	3
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	3
736 - CO detector activation due to malfunction	1

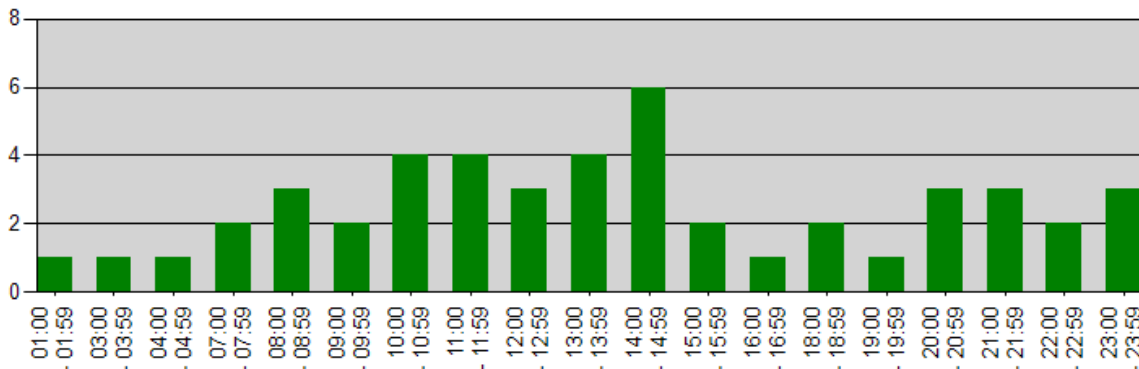
Incidents for ST1 - Station 1:

48

Average Response Time for the Month (72)

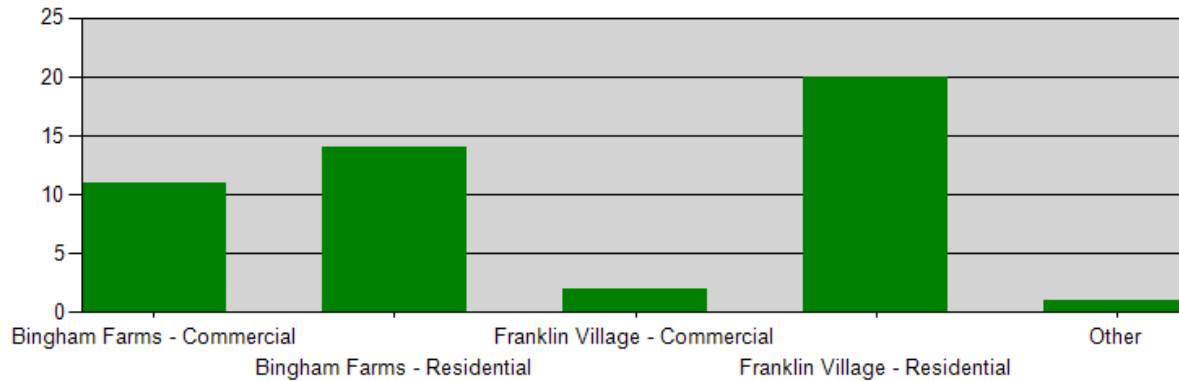
RESPONSE MODE	NUMBER of APPARATUS	AVERAGE RESPONSE TIME in MM:SS (Dispatch to Arrived)
Lights and Sirens	44	5:31
No Lights or Sirens	50	5:16
Total:	94	5:23

Incidents Calls by Hour for the Month (1010)



Top Ten Responders (YTD)(1512):

- | | |
|-----------------|----------------------|
| 1. FF Kelly | 6. Paramedic Jacques |
| 2. LT Croyle | 7. FF Longworth |
| 3. LT Johnson | 8. EMS LT Buck |
| 4. FF Stefancin | 9. CAPT Kelly |
| 5. FF Rubin | 10. FF Johnson |

Village Zone Responses for the Previous Month (1285)**False Alarms That Have Occurred During the Month (1692):**

Incident Date	Incident #	Address	Zone	Custom Questions
611 - Dispatched & cancelled en route (Not Billable)				
01/05/2022	2022-22006	32270 Telegraph Franklin, MI 480254802	Bingham Farms - Commercial	Was this alarm caused by contractors?: Unknown
01/10/2022	2022-22015	31500 Bingham RD Bingham Farms, MI 480254802	Bingham Farms - Residential	Was this alarm caused by contractors?: Yes
01/22/2022	2022-22032	25700 Meadowdale ST Franklin, MI 48025	Franklin Village - Residential	Was this alarm caused by contractors?: No
733 - Smoke detector activation due to malfunction (Billable)				
01/18/2022	2022-22028	30810 River Crossing Bingham Farms, MI 480254802	Bingham Farms - Residential	Was this alarm caused by contractors?: Yes
735 - Alarm system sounded due to malfunction (Billable)				
01/12/2022	2022-22020	30930 River Crossing Bingham Farms, MI 480254802	Bingham Farms - Residential	Was this alarm caused by contractors?: Unknown
01/27/2022	2022-22040	23720 Overlook CIR Bingham Farms, MI 48025	Bingham Farms - Residential	Was this alarm caused by contractors?: N/A
01/27/2022	2022-22041	25530 Tweed DR Franklin, MI 48025	Franklin Village - Residential	Was this alarm caused by contractors?: Unknown

VILLAGE OF FRANKLIN
OAKLAND COUNTY
MICHIGAN
FRANKLIN - BINGHAM FARMS POLICE DEPARTMENT

32311 FRANKLIN RD
FRANKLIN, MICHIGAN

Telephone
(248) 626-9672

DANIEL D. ROBERTS
Chief of Police

Fax
(248) 538-5450

MONTHLY REPORT
FEBRUARY 2022

CALLS FOR SERVICE

	<u>NUMBER</u>	<u>PERCENT</u>	<u>YEAR - TO - DATE</u>	<u>YEAR-TO DATE LAST YEAR</u>
BINGHAM FARMS w/S.A.D.	103	20%	221	189
FRANKLIN	136	27%	255	205
OTHER	11	2%	24	31
TRAFFIC STOPS ONLY	261	51%	457	420
TOTAL:	511	100%	957	845
S.A.D. Only: S.A.D.=Special Assessment District	37		77	74

WRITTEN COMPLAINTS

	<u>NUMBER</u>	<u>PERCENT</u>	<u>YEAR - TO - DATE</u>	<u>YEAR-TO DATE LAST YEAR</u>
BINGHAM FARMS	24	44%	48	39
FRANKLIN	22	41%	42	35
S.A.D./OTHER (* S.A.D.=7, Other=1)	8	15%	13	20
TOTAL:	54	100%	103	94

BREAKING AND ENTERING/HOME INVASION

RESIDENTIAL	<u>THIS MONTH</u>	<u>YEAR - TO - DATE</u>
	0	0
	<u>THIS MONTH</u>	<u>YEAR - TO - DATE</u>
	<u>LAST YEAR</u>	<u>LAST YEAR</u>
	0	0
	<u>DATE</u>	<u>INCIDENT</u>
BINGHAM FARMS	n/a	n/a
FRANKLIN	n/a	n/a
		<u>ADDRESS</u>
		n/a
		n/a

COMMERCIAL

<u>THIS MONTH</u>	<u>YEAR - TO - DATE</u>
0	0
<u>THIS MONTH</u>	<u>YEAR - TO - DATE</u>
<u>LAST YEAR</u>	<u>LAST YEAR</u>
0	0

	<u>DATE</u>	<u>INCIDENT</u>	<u>ADDRESS</u>
BINGHAM FARMS	n/a	n/a	n/a
FRANKLIN	n/a	n/a	n/a
S.A.D.	n/a	n/a	n/a

ARRESTS

	<u>NUMBER</u>	<u>YEAR - TO - DATE</u>	<u>YEAR - TO - DATE 2021</u>
FELONIES	2	4	1
MISDEMEANORS	19	30	19

MISDEMEANOR INCIDENTS

	<u>DATE</u>	<u>INCIDENT</u>	<u>COMMENTS</u>
(A)=Arrest	2/2/2022	22-0470(B)	DWLS OPS License Suspended/Revoked (A)
(B)=Bingham Farms	2/4/2022	22-0486(B)	License/Title/Registration (A)
(F)=Franklin	2/4/2022	22-0489(B)	DWLS OPS License Suspended/Revoked (A)
(S)=S.A.D.	2/4/2022	22-0493(B)	OPS - Never Acquired - NOLEA (A)
(O)=Other	2/4/2022	22-0505(B)	DWLS OPS License Suspended/Revoked (A)
	2/5/2022	22-0507(B)	DWLS OPS License Suspended/Revoked (A)
	2/6/2022	22-0539(F)	DWLS OPS License Suspended/Revoked (A)
	2/7/2022	22-0558(F)	License/Title/Registration (A)
	2/7/2022	22-0561(B)	License/Title/Registration (A)
	2/8/2022	22-0562(B)	DWLS OPS License Suspended/Revoked (A)
	2/10/2022	22-0613(B)	DWLS OPS License Suspended/Revoked (A)
	2/11/2022	22-0627(B)	DWLS OPS License Suspended/Revoked (A)
	2/12/2022	22-0652(F)	License/Title/Registration (A)
	2/14/2022	22-0670(F)	Operating Under the Influence of Alcohol/Liquor (A)
	2/15/2022	22-0685(F)	Assault (A)
	2/18/2022	22-0758(B)	DWLS OPS License Suspended/Revoked (A)
	2/21/2022	22-0797(F)	DWLS OPS License Suspended/Revoked (A)
	2/25/2022	22-0903(F)	DWLS OPS License Suspended/Revoked (A)
	2/26/2022	22-0922(F)	License/Title/Registration (A)

FELONY INCIDENTS

	<u>DATE</u>	<u>INCIDENT</u>	<u>COMMENTS</u>
(A)=Arrest	2/2/2022	22-0473(S)	Fraud (Other)
(B)=Bingham Farms	2/6/2022	22-0535(B)	Felony Arrest Warrant - Other Jurisdiction (A)
(F)=Franklin	2/7/2022	22-0547(S)	Fraud (Other)
(S)=S.A.D.	2/7/2022	22-0550(S)	Narcotic Drugs, Fraudulent Procurement of
(O)=Other	2/7/2022	22-0553(F)	Uttering and Publishing Check
	2/11/2022	22-0623(F)	Larceny - Personal Property from Vehicle - LFA
	2/25/2022	22-0894(F)	Misuse of Identity
	2/26/2022	22-0923(O)	Felony Arrest Warrant - (Originating Agency) (A)

TRAFFIC CITATIONS:

	<u>NUMBER</u>	<u>PERCENT</u>	<u>YEAR - TO - DATE</u>	<u>LAST YEAR-TO-DATE</u>
BINGHAM FARMS/S.A.D.	139	70%	219	132
FRANKLIN	60	30%	137	97
OTHER	0	0%	0	0
TOTAL:	199	100%	356	229

OTHER MATTERS

	<u>DATE</u>	<u>INCIDENT</u>	<u>COMMENTS</u>
	n/a	n/a	n/a

[Signature] 3/7/2022

Daniel D. Roberts, Chief of Police

CHECK REGISTER FOR VILLAGE OF FRANKLIN
CHECK DATE FROM 02/11/2022 - 03/10/2022

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GEN FUND CHECKING						
02/17/2022	GEN	330(E)	00029	BP PRODUCTS NORTH AMERICA	FUEL 1/6/22-2/5/22	447.86
02/17/2022	GEN	331(E)	00468	QUADIENT INC	POSTAGE FEB 2022	200.00
02/17/2022	GEN	332(E)	00125	WEX BANK	FUEL JAN 2022	107.01
02/17/2022	GEN	33342	00015	AMERICAN LEGAL PUBLISHING CORP.	CODIFICATION OF ORDINANCES	639.00
02/17/2022	GEN	33343	00017	ARROW OFFICE SUPPLY CO.	TONER - HP	110.99
					RUBBERBANDS	4.42
					COPY PAPER	79.98
					TONER-FINANCE; ENVELOPES, BINDERS	194.03
						389.42
02/17/2022	GEN	33344	00265	BASIC	HRA ADMIN FEE FEB 2022	61.60
02/17/2022	GEN	33345	00028	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE	19,133.72
02/17/2022	GEN	33346	MISC BLDG	CAPALDI BUILDING COMPANY	BD Bond Refund	200.00
02/17/2022	GEN	33347	00449	CCAP AUTO LEASE LTD	LEASE PAYMENT FEB 2022	349.00
02/17/2022	GEN	33348	00046	COMCAST	POLICE INTERNET SVC 2/16/22-3/15/22	152.65
02/17/2022	GEN	33349	MISC BLDG	LSB HOMES INC	BD Bond Refund	5,000.00
02/17/2022	GEN	33350	00150	NYE UNIFORM	UNIFORMS	125.00
					UNIFORM STOCKING CAPS	270.00
						395.00
02/17/2022	GEN	33351	00162	OBSERVER & ECCENTRIC, INC.	PUBLISH PUBLIC NOTICES	347.52
02/17/2022	GEN	33352	00473	OWEN TREE SERVICE	TREE REMOVAL JAN 2022 (APPLETREE LN, CHE	3,335.00
02/17/2022	GEN	33353	00174	ROAD COMMISSION FOR OAKLAND COUNTY	SALT JAN 28 & FEB 2-3, 2022	4,132.48
02/17/2022	GEN	33354	00026	WILLIAM LAMOTT	TOPOGRAPHIC MAPS	140.00
02/22/2022	GEN	33355	00354	FORD MOTOR CREDIT CO LLC	2022 FORD POLICE INTERCEPTOR 1ST PAYMENT	11,662.14
02/22/2022	GEN	33356				V
02/22/2022	GEN	33357				V

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/22/2022	GEN	33358				V
02/22/2022	GEN	33359				V
02/22/2022	GEN	33360				V
02/25/2022	GEN	333(E)	00004	ADP	SECTION 125 PLAN ANNUAL FEE 2022	350.00
					PAYROLL PROCESSING PPE 2/11/2022 - POLICE	80.70
					PAYROLL PROCESSING PPE 02/11/2022 - ADMIN	60.91
					PROCESSING W2S, Y/E INFO - ADMIN	110.55
					PROCESS W2S, YEAR END DOCS - POLICE	176.00
						<u>778.16</u>
02/25/2022	GEN	33361	00215	ALL TRAFFIC SOLUTIONS	LFP BATTERY	580.00
02/25/2022	GEN	33362	00008	ALLEGRA PRINT & IMAGING	ANNUAL REPORT BOOKLETS-2021 POLICE	667.30
02/25/2022	GEN	33363	00402	BAKER TILLY MUNICIPAL ADVISORS LLC	CONTINUING DISCLOSURE REPORT	750.00
02/25/2022	GEN	33364	MISC BLDG	CARPENTER HOUSE INCORPORATED	BD Bond Refund	200.00
02/25/2022	GEN	33365	00047	COMCAST	INTERNET SVC 2/27/22-3/26/22 KREGER	188.92
02/25/2022	GEN	33366	00176	DANIEL D ROBERTS	MI ASSOC OF CHIEFS CONF - REIMB FOR LODGING	658.20
02/25/2022	GEN	33367	00082	GFL	RESIDENTIAL HAND PICK UP MARCH 2022	14,828.90
02/25/2022	GEN	33368	00221	ICMA	EMPLOYER/EMPLOYEE CONTRIBUTIONS PPE 2/11	1,052.81
					EMPLOYER/EMPLOYEE CONTRIBUTIONS PPE 02/2	1,924.45
						<u>2,977.26</u>
02/25/2022	GEN	33369	00478	PACIFIC FUNDS	EMPLOYEE/EMPLOYER CONTRIBUTIONS	976.16
02/25/2022	GEN	33370	00195	VERIZON WIRELESS	INTERNET 1/13/22-2/12/22 PD	107.72
02/25/2022	GEN	334(E)	00030	BP PRODUCTS NORTH AMERICA	FUEL FOR FIRE 12/14/21-01/13/2022	481.18
					FUEL - FIRE 01/14/22-02/13/22	420.02
						<u>901.20</u>
02/25/2022	GEN	335(E)	00452	POINT & PAY	MONTHLY SERVICE FEE - JAN 2022	50.00
03/03/2022	GEN	33371	00008	ALLEGRA PRINT & IMAGING	COMMAND & OFFICER CONTRACT BOOKS	182.94

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					BUSINESS CARDS - J WELLS	79.98
						262.92
03/03/2022	GEN	33372	00015	AMERICAN LEGAL PUBLISHING CORP.	CODIFICATION OF ORDINANCES	17.75
03/03/2022	GEN	33373	MISC BLDG	ANTO GLASS BLOCK INCC	BD Bond Refund	200.00
03/03/2022	GEN	33374	MISC BLDG	ANTONELLI POOLS LLC	BD Payment Refund	324.00
03/03/2022	GEN	33375	00017	ARROW OFFICE SUPPLY CO.	NAMEPLATES FOR HUGHES/SAENZ/GOLDBERG	39.75
					TOILET PAPER, TISSUE, DISINFECTANT SPRAY	213.28
					ALCOHOL WIPES	31.92
						284.95
03/03/2022	GEN	33376	00427	ASPHALT SPECIALISTS INC	CONSTRUCTION ESTIMATE #9	168,934.00
03/03/2022	GEN	33377	00442	BEIER HOWLETT PC	LEGAL SERVICES FEB 2022	4,339.50
03/03/2022	GEN	33378	MISC BLDG	CAPALDI BUILDING COMPANY	BD Payment Refund	4,800.00
03/03/2022	GEN	33379	00421	CHARTER TWP OF BLOOMFIELD	LOCK-UP 2-15-2022 R HUNGER	75.00
					DISPATCH CONTRACT 2/15/22 - 3/15/22	4,208.33
						4,283.33
03/03/2022	GEN	33380	00214	CMP DISTRIBUTORS INC.	BODY ARMOR - D WIESE	1,145.00
03/03/2022	GEN	33381	00048	COMCAST CABLE	CABLE SERVICES MARCH 2022	295.81
03/03/2022	GEN	33382	00049	COMMAND OFFICERS ASSN OF MICHIGAN	COMMAND OFFICER DUES MARCH 2022	195.60
03/03/2022	GEN	33383	00051	CONSUMERS ENERGY	BROUGHTON NATURAL GAS - FEB 2022	386.26
					KREGER - NATURAL GAS 1/20/22-2/16/22	217.79
					POLICE NATURAL GAS 01/20/22-02/16/2022	673.38
						1,277.43
03/03/2022	GEN	33384	00438	DOREEN MARTIN	ZOOM & MAILCHIMP MARCH 2022	81.29
03/03/2022	GEN	33385	MISC BLDG	EGRESS SOLUTIONS INC	BD Bond Refund	200.00
03/03/2022	GEN	33386	00403	FIDELITY SECURITY LIFE INS CO	VISION INSURANCE PREMIUM MARCH 2022	278.38

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
03/03/2022	GEN	33387	00079	GALLS, LLC	LITHIUM BATTERIES	47.19
03/03/2022	GEN	33388	00087	GREAT LAKES INTERNET AND CONSULTING	DOMAIN HOSTING EMAIL/DNS MARCH 2022	50.00
					SETUP D HUGHES' LAPTOP, EMAIL & BS&A APP	150.00
					SUPPORT ISSUES W/BS&A; ISSUE W/PRINTER	200.00
						400.00
03/03/2022	GEN	33389	00095	HEATHER MYDLOSKI LLC	MONITORING & CONTENT RESEARCH - FEB 2022	500.00
03/03/2022	GEN	33390	00106	JERRY L HOBSON	PLUMBING/MECHANICAL INSPECTIONS FEB 2022	1,359.57
03/03/2022	GEN	33391	00108	JOHNSON LANDSCAPING, INC	SALTING/PLOWING FEB 2022	14,125.00
03/03/2022	GEN	33392	00110	K & M LEASING	CANON COPIER W/COPIES MAR 2022	79.00
					CANON COPIER RENTAL MAR 2022	171.00
						250.00
03/03/2022	GEN	33393	00115	LEADER BUSINESS	CANON COPIER COPIES MARCH 2021	301.23
03/03/2022	GEN	33394	00484	MARX WETLANDS, LLC	NATURAL FEATURE STUDY - TREE SURVEY	4,500.00
03/03/2022	GEN	33395	00136	MICHIGAN MUNICIPAL LEAGUE	CLASSIFIED AD - VILLAGE CLERK JAN 2022	37.00
03/03/2022	GEN	33396	00150	NYE UNIFORM	UNIFORM - GLOVES (WELLS)	19.50
					UNIFORMS - SGT PROMO WELLS	57.00
						76.50
03/03/2022	GEN	33397	00165	OFFICE DEPOT	PAPER, 3-HOLE PUNCH	114.06
					PAPER TOWELS	55.20
					OFFICE SUPPLIES	81.58
						250.84
03/03/2022	GEN	33398	00464	PLANTE & MORAN, PLLC	ACCOUNTING ASSISTANCE PER CONTRACT FEB 2	6,675.00
03/03/2022	GEN	33399	00169	POLICE OFFICERS ASSOCIATION	POLICE OFFICER DUES MARCH 2022	451.40
03/03/2022	GEN	33400	00174	ROAD COMMISSION FOR OAKLAND COUNTY	SALT FOR ROADWAYS FEB 2022	2,582.80

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					SIGNAL REPAIRS JAN 2022	249.85
						<u>2,832.65</u>
03/03/2022	GEN	33401	00177	RON SHELTON	ELECTRICAL INSPECTIONS FEB 2022	964.26
03/03/2022	GEN	33402	00357	SAVATREE, LLC	32560 SCENIC-ARBOR CONSULTING	263.00
03/03/2022	GEN	33403	00457	STANDARD INSURANCE COMPANY RC	LIFE INSURANCE PREMIUM MARCH 2022	564.59
03/03/2022	GEN	33404	00187	SUN HEATING AIR CONDITIONING INC.	ANNUAL MAINTENANCE AGREEMENT	418.00
03/03/2022	GEN	336(E)	00265	BASIC	HRA DISBURSEMENT - BONACORSI	30.00
03/03/2022	GEN	337(E)	00234	MERS	EMPLOYER/EMPLOYEE CONTRIBUTIONS FEB 2022	35,887.89
03/10/2022	GEN	33405	00239	ABSOPURE WATER	WATER BOTTLES-VILLAGE HALL	29.50
					WATER BOTTLES-POLICE	85.00
						<u>114.50</u>
03/10/2022	GEN	33406	00017	ARROW OFFICE SUPPLY CO.	OFFICE SUPPLIES	92.92
03/10/2022	GEN	33407	00018	ARTISTIC PRINTING, INC.	BUSINESS CARDS - D HUGHES	59.50
03/10/2022	GEN	33408	00019	AT & T	2/28/22 - 3/27/22 PHONE SERVICE	422.91
					COMMUNICATION EXPENSES 2/28-3/27/2022	56.13
						<u>479.04</u>
03/10/2022	GEN	33409	MISC BLDG	BLOOMFIELD CONSTRUCTION CO	BD Bond Refund	200.00
03/10/2022	GEN	33410	MISC BLDG	CAPALDI BUILDING COMPANY	BD Bond Refund	200.00
03/10/2022	GEN	33411	00039	CENTURYLINK	LONG DISTANCE SERVICE MARCH 2022	2.69
03/10/2022	GEN	33412	00455	CONNIE FOLK	MINUTES RECORDING FEB 2022	360.00
03/10/2022	GEN	33413	MISC BLDG	DAVID SILLMAN & TERRY J NOSAN	BD Bond Refund	5,000.00
03/10/2022	GEN	33414	00485	DEHONDT ELECTRIC INC	ELECTRICAL WORK ON STREETScape LIGHTING	777.87
03/10/2022	GEN	33415	00059	DELL FINANCIAL SERVICES	DELL COMPUTERS - PD	3,296.22
03/10/2022	GEN	33416	00062	DTE	ENERGY BILL BROUGHTON FEB 2022	202.74
					ELECTRIC - POLICE FEB 2022	624.45
					ELECTRIC KREGER FEB 2022	59.25
					ELECTRIC STREET LIGHT FEB 2022	69.55

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						955.99
03/10/2022	GEN	33417	MISC BLDG	EVERDRY WATERPROOFING	BD Bond Refund	200.00
03/10/2022	GEN	33418	00354	FORD MOTOR CREDIT CO LLC	DETECTIVE VEHICLE FINAL PAYMENT	6,824.70
03/10/2022	GEN	33419	00073	FRANKLIN AUTO SERVICE LLC	SERPENTINE BELT UNIT #94	141.83
					CASTER/CAMBER KIT UNIT #92	246.68
						388.51
03/10/2022	GEN	33420	MISC BLDG	Gittleman Construction Inc	BD Bond Refund	200.00
03/10/2022	GEN	33421	00009	GLASS LAW GROUP PA	LEGAL SERVICES FEB 2022	1,126.25
03/10/2022	GEN	33422	00221	ICMA	MISSED CONTRIBUTIONS-R FRASER 2020	1,916.52
03/10/2022	GEN	33423	00463	JOE PIZIK ELECTRIC, INC	DEPOSIT - 22 KW GENERATOR - BROUGHTON	2,000.00
					DEPOSIT 18 KW GENERATOR - KREGER	2,000.00
						4,000.00
03/10/2022	GEN	33424	00418	LAND'S END BUSINESS OUTFITTERS	DESERT KHAKI PANTS-R MYDLOSKI	84.92
03/10/2022	GEN	33425	00129	MCKENNA ASSOCIATES, INC	PROFESSIONAL SERVICES P&Z FEB 2022	1,402.50
03/10/2022	GEN	33426	00467	NEXOBY	TELEPHONE CONTRACT MARCH 2022	280.52
03/10/2022	GEN	33427	00150	NYE UNIFORM	UNIFORMS/FLASHLIGHT/RADIO HOLDER	588.00
03/10/2022	GEN	33428	00157	OAKLAND COUNTY	TAX SYSTEM ANNUAL BILLING JAN 2022	399.02
03/10/2022	GEN	33429	00155	OAKLAND COUNTY WATER RESOURCES COMM	SOIL EROSION CLASS 2 INSP FEE-3M	196.25
03/10/2022	GEN	33430	00165	OFFICE DEPOT	PENS, BUBBLE MAILER	38.85
					TONER	52.64
					OFFICE SUPPLIES	20.98
						112.47
03/10/2022	GEN	33431	00392	PERFECT CLEANERS OF DETROIT INC.	UNIFORM CLEANING FEB 2022	48.00
03/10/2022	GEN	33432	00173	REYNOLDS WATER CONDITIONING CO	SALT	63.60
03/10/2022	GEN	33433	00174	ROAD COMMISSION FOR OAKLAND COUNTY	SALT - FEB 2022	5,294.74

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
03/10/2022	GEN	33434	MISC BLDG	RYAN W SEENEY & KERI LK SEENEY	BD Bond Refund	200.00
03/10/2022	GEN	33435	00297	SOCRRA	HHW & UEE DISPOSAL FEB 2022	30.00
03/10/2022	GEN	33436	00190	SUNSET MAINTENANCE LLC	JANITORIAL SERVICES FEB 2022 - POLICE	220.00
					JANITORIAL SERVICES FEB 2022 KREGER/BROU	<u>1,076.00</u>
						1,296.00
03/10/2022	GEN	33437	00474	SUSAN GOLDSTROM	MGFOA MEMBERSHIP & TRAINING	335.00
03/10/2022	GEN	33438	00244	THOMSON REUTERS - WEST	ONLINE/SOFTWARE SUBSCRIPTION MARCH 2022	281.39
03/10/2022	GEN	33439	00198	WILLIAM DINNAN	BUILDING OFFICIAL DUTIES FEB 2022	4,220.00
03/10/2022	GEN	338(E)	00004	ADP	PROCESSING CHARGES PPE 2/25/2022 VILLAGE	60.91
					PAYROLL PROCESSING CHARGES PPE 3/4/2022	<u>96.03</u>
						156.94
03/10/2022	GEN	339(E)	00468	QUADIENT INC	POSTAGE - 02/23/2022	200.00
03/10/2022	GEN	340(E)	00065	WEX BANK	FUEL 01/16/22-02/15/22	754.23
03/10/2022	GEN	341(E)	00414	WEX BANK	FUEL FEB 2022	<u>1,029.63</u>
GEN TOTALS:						
Total of 110 Checks:						370,378.22
Less 5 Void Checks:						<u>0.00</u>
Total of 105 Disbursements:						370,378.22

Total for fund 101 GENERAL	42,674.18
Total for fund 202 MAJOR STREETS	13,317.36
Total for fund 203 LOCAL STREETS	17,249.93
Total for fund 207 POLICE	89,844.78
Total for fund 226 GARBAGE & RUBBISH	14,858.90
Total for fund 249 BUILDING DEPARTMENT	22,552.82
Total for fund 302 ROAD MILLAGE DEBT	750.00
Total for fund 402 STREET PROJECT	169,130.25
TOTAL - ALL FUNDS	370,378.22

03/14/22

ORDINANCE NO. 2022-03

AN ORDINANCE TO AMEND SECTION 1250.03(a) THROUGH (f) OF TITLE FOUR OF THE PLANNING AND ZONING CODE OF THE CODIFIED ORDINANCES OF THE VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN, TO REGULATE SHORT TERM RENTALS IN CERTAIN RESIDENTIAL ZONES AND TO PROTECT THE PUBLIC HEALTH, SAFETY AND WELFARE.

THE VILLAGE OF FRANKLIN ORDAINS:

Section 1. Amendment. That Part 12 – Planning and Zoning Code, Title Four – Zoning; Chapter 1250, Section 1250.03, of the Codified Ordinances, Village of Franklin, Oakland County, Michigan, is hereby amended as follows:

1250.03 PROHIBITED USES.

In the R-E, R-L, R-M, R-1, R-2, R-3 and R-4 Districts the following use is expressly prohibited:

(a) Short-term rental dwelling units.

Section 2. Severability. This ordinance and each Chapter, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable; and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, it is hereby provided that the remainder of this ordinance shall not be affected thereby.

Section 3. Penalty. All violations of this ordinance shall be municipal civil infractions and upon a determination of responsibility therefore shall be punishable by a civil fine of not more than \$500 and such other sanctions as may be ordered pursuant to Village Code Section 202.99.

Section 4. Savings. All proceedings pending and all rights and liabilities existing, acquired or incurred the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5. Repeal, Effective Date, Adoption.

(1) Repeal. All regulatory provisions contained in other Village ordinances which conflict with the provisions of this ordinance are hereby repealed.

(2) Effective Date. This ordinance shall become effective on _____, 2022, twenty (20) days following its adoption, and shall be published prior to its effective date as mandated by charter and statute.

(3) Adoption. This ordinance was adopted by the Village Council of the Village of Franklin at a meeting thereof held on _____, 2022.

William Lamott, President
Village of Franklin

CERTIFICATE

I, DANA HUGHES, VILLAGE OF FRANKLIN CLERK, DO
HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND
COMPLETE COPY OF AN ORDINANCE, THE ORIGINAL OF
WHICH IS ON FILE IN MY OFFICE ADOPTED BY THE
VILLAGE COUNCIL OF THE VILLAGE OF FRANKLIN AT A
MEETING THEREOF HELD ON MARCH 14, 2022.

Heather Mydloski, Clerk
Village of Franklin

03/14/22

ORDINANCE NO. 2022-03

AN ORDINANCE TO AMEND SECTION 1250.03(a) THROUGH (f) OF TITLE FOUR OF THE PLANNING AND ZONING CODE OF THE CODIFIED ORDINANCES OF THE VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN, TO REGULATE SHORT TERM RENTALS IN CERTAIN RESIDENTIAL ZONES AND TO PROTECT THE PUBLIC HEALTH, SAFETY AND WELFARE.

THE VILLAGE OF FRANKLIN ORDAINS:

Section 1. Amendment. That Part 12 – Planning and Zoning Code, Title Four – Zoning; Chapter 1250, Section 1250.03, of the Codified Ordinances, Village of Franklin, Oakland County, Michigan, is hereby amended as follows:

1250.03 PROHIBITED USES.

In the R-E, R-L, R-M, R-1, R-2, R-3 and R-4 Districts the following use is expressly prohibited:

(a) Short-term rental dwelling units.

Section 2. Severability. This ordinance and each Chapter, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable; and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, it is hereby provided that the remainder of this ordinance shall not be affected thereby.

Section 3. Penalty. All violations of this ordinance shall be municipal civil infractions and upon a determination of responsibility therefore shall be punishable by a civil fine of not more than \$500 and such other sanctions as may be ordered pursuant to Village Code Section 202.99.

Section 4. Savings. All proceedings pending and all rights and liabilities existing, acquired or incurred the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5. Repeal, Effective Date, Adoption.

(1) Repeal. All regulatory provisions contained in other Village ordinances which conflict with the provisions of this ordinance are hereby repealed.

(2) Effective Date. This ordinance shall become effective on _____, 2022, twenty (20) days following its adoption, and shall be published prior to its effective date as mandated by charter and statute.

(3) Adoption. This ordinance was adopted by the Village Council of the Village of Franklin at a meeting thereof held on _____, 2022.

William Lamott, President
Village of Franklin

CERTIFICATE

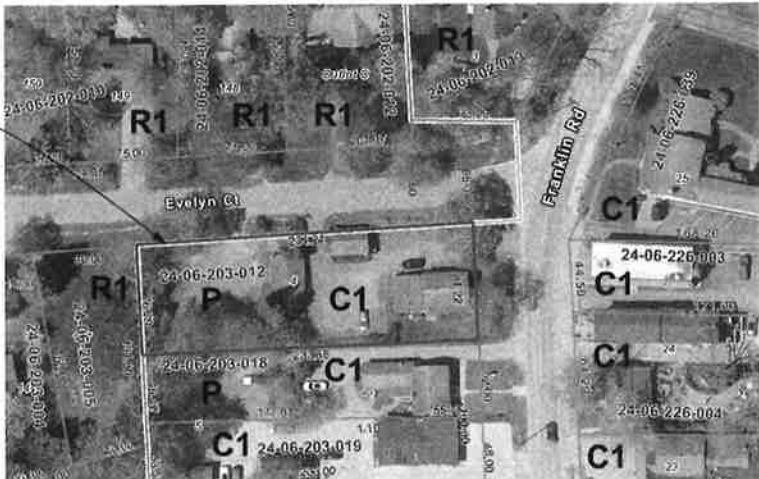
I, DANA HUGHES, VILLAGE OF FRANKLIN CLERK, DO
HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND
COMPLETE COPY OF AN ORDINANCE, THE ORIGINAL OF
WHICH IS ON FILE IN MY OFFICE ADOPTED BY THE
VILLAGE COUNCIL OF THE VILLAGE OF FRANKLIN AT A
MEETING THEREOF HELD ON MARCH 14, 2022.

Heather Mydloski, Clerk
Village of Franklin

Sheet Index	
Sheet No:	Sheet Title:
S1	Site Plan - Proposed
S1.1	Landscape Plan - Proposed
C1.0	Site Plan (Engineering Grading Plan)
A1	Dental Office: Floor Plans- Proposed
A1.1	Dental Office: Floor Plans- Existing
A2	Dental Office: Elevations- Proposed
A3	Dental Office: Elevations- Proposed
A4	Dental Office: Building Sections- Proposed
A5	Dental Office: 3D Views- Proposed
B1	Barn: Floor Plans, Elevations- Proposed
B1.1	Barn: Floor Plans, Elevations- Existing
C1	Coffee Shop: Floor Plans, Elevations- Proposed
C1.1	Coffee Shop: Floor Plans, Elevations- Existing



EXISTING SIGN:
HEIGHT: 6'-6" OVERALL
5'-8" POSTS
WIDTH: 5'-9" INCLUDING POSTS
4'-0" SIGN ONLY
DEPTH: 4 1/2"



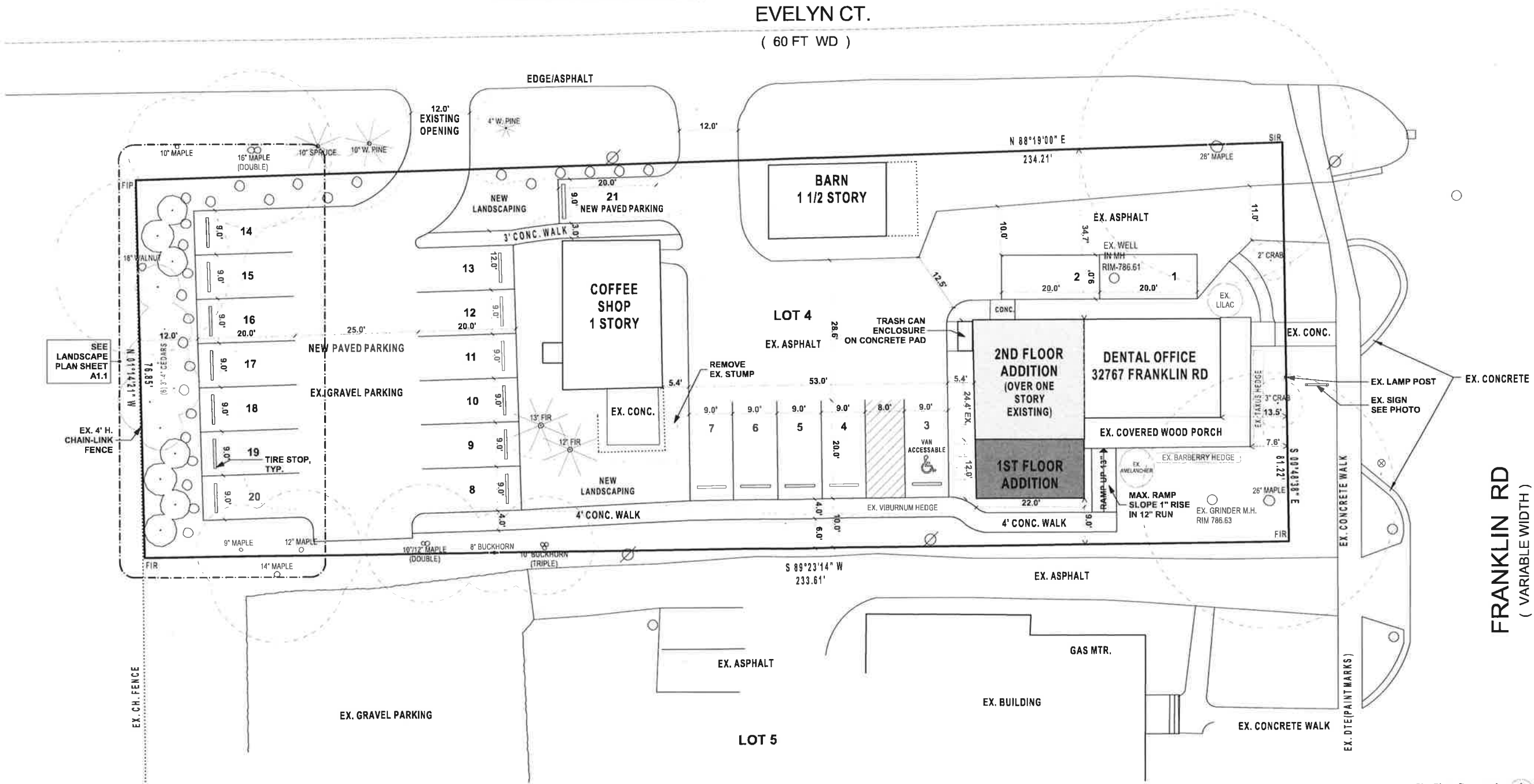
AREA MAP WITH ZONING

HDC: 10-26-2021
Planning: 10-05-2021
Comm/Iss/On:



FINNICUM
BROWNLIE
ARCHITECTS

PO Box 250650
FRANKLIN, MI 48025
248 851 5022



FRANKLIN RD
(VARIABLE WIDTH)

PROJECT:
DANYAL
32767 FRANKLIN ROAD
FRANKLIN, MICHIGAN

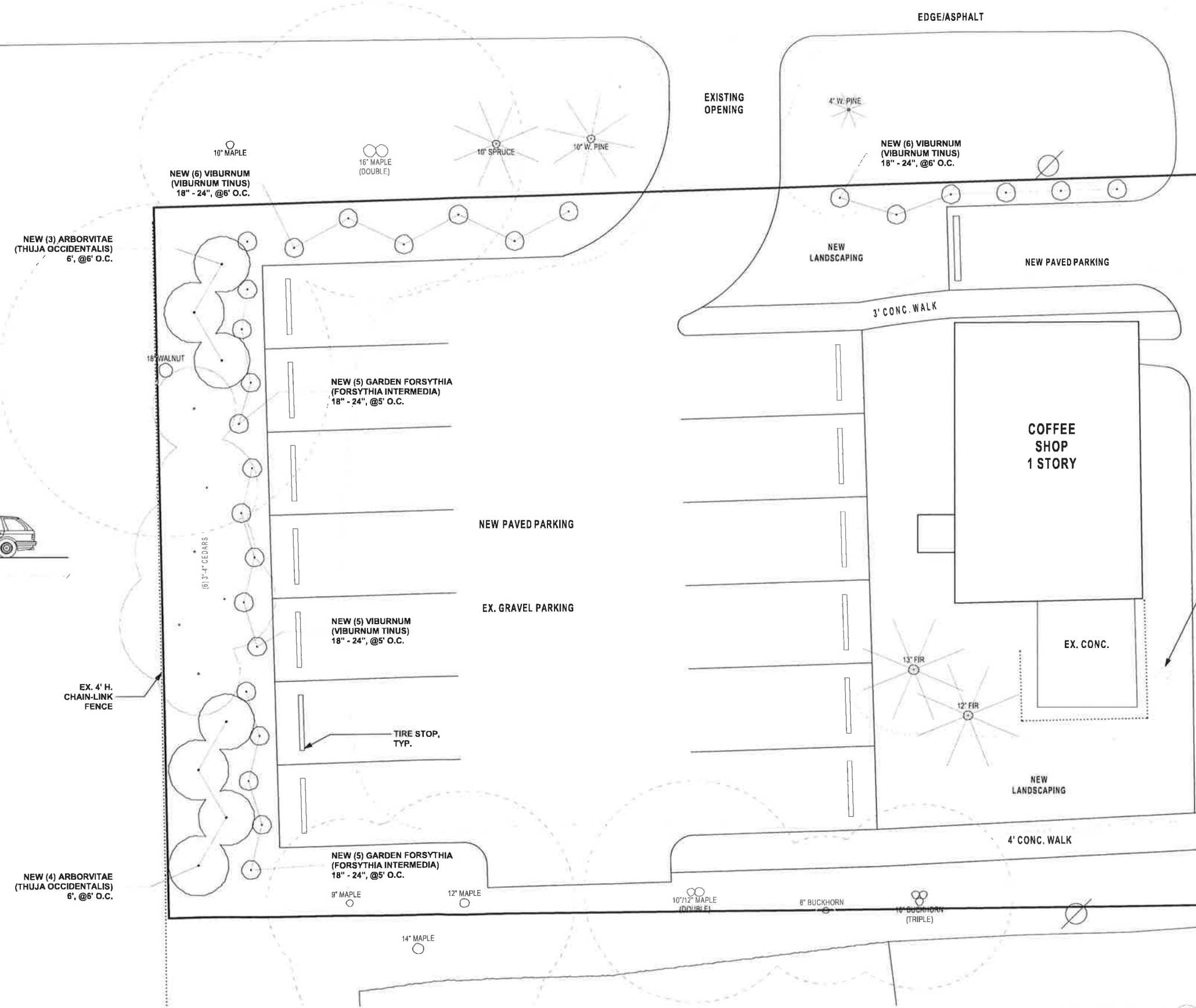
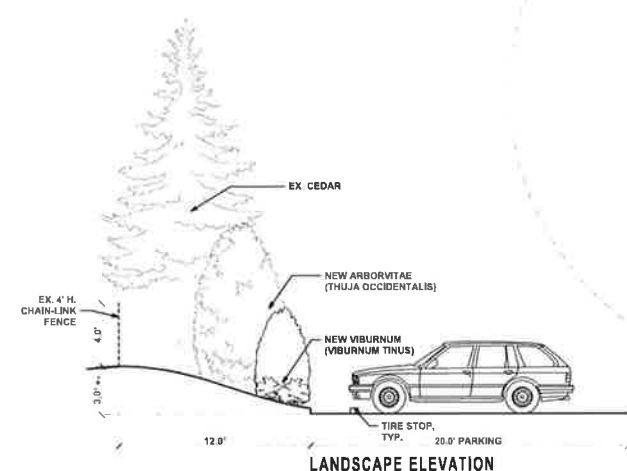
TITLE:
Site Plan - Proposed

SHEET NO.

S1

Site Plan - Proposed
SCALE: 1" = 10'

1
S1



HDC: 10-26-2021
Planning Commission: 10-06-2021

FINNICUM BROWNLIE ARCHITECTS

PO Box 250650
FRANKLIN, MI 48025
248 851 5022

PROJECT: **DANYAL**
33787 FRANKLIN ROAD
FRANKLIN, MICHIGAN

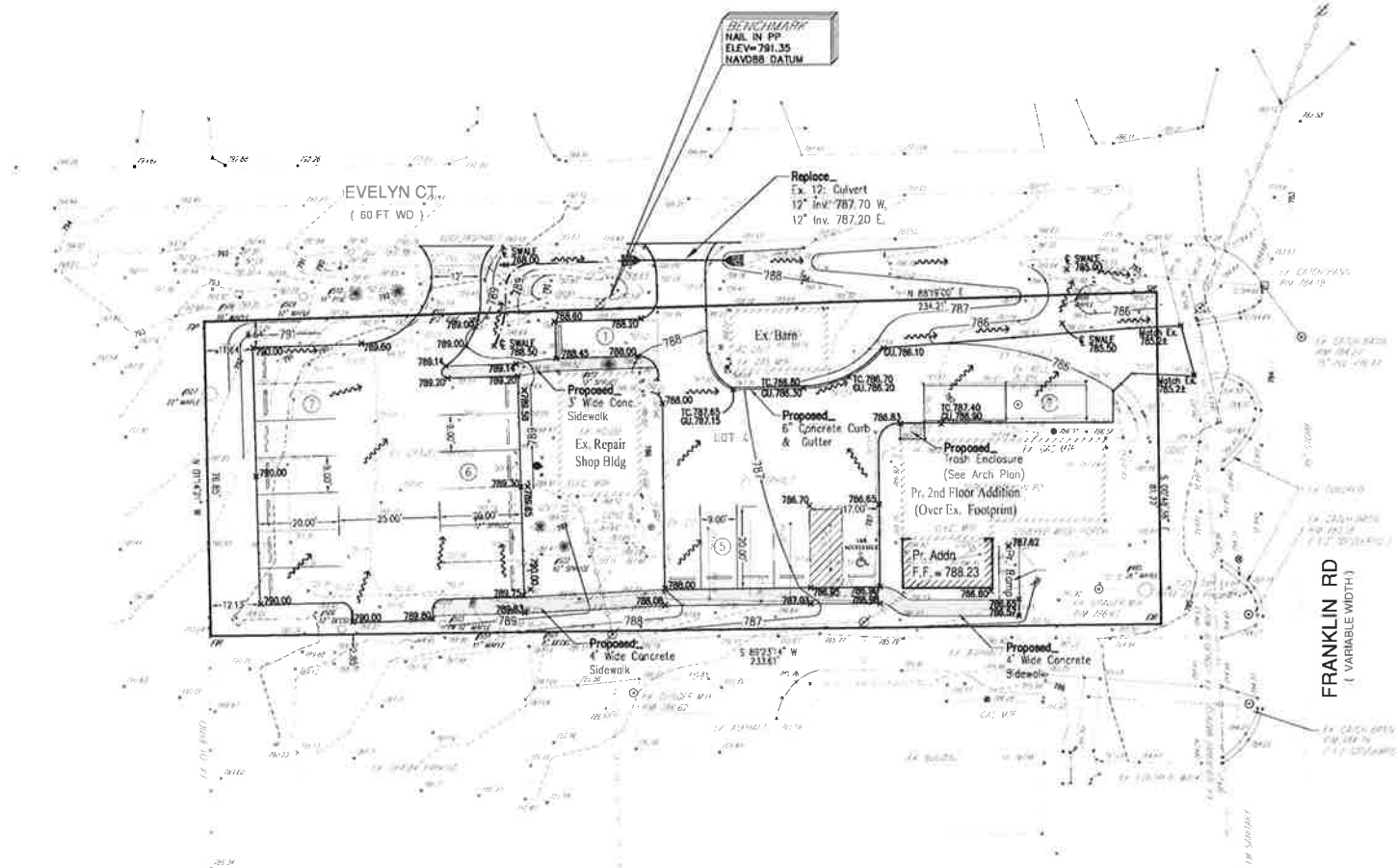
TITLE: **Landscape Plan - Proposed**

SHEET NO.
S1.1

Landscape Plan - Proposed
SCALE: 3/16" = 1'-0"

1
S1.1

Site Plan Notes:
See Architect's Plans for Trash Enclosure & Building Details.
No on-site Storm Sewer being Proposed.
Existing Utility Leads are to be Reused.



LEGEND	
EX. GRADE	---
EX. CONTOUR	---
EX. WATER MAIN	---
EX. STORM SEWER	---
EX. SANITARY SEWER	---
EX. OVERHEAD	---
EX. FENCE	---
EX. GAS	---
EX. UNDERGROUND UTILITY	---
EX. HYDRANT	---
EX. CATCH BASIN	---
EX. MANHOLE	---
EX. SIGN	---
EX. GATE VALVE	---
EX. LIGHT POLE	---
EX. UTILITY POLE	---
PR. GRADE	---
PR. CONTOUR	---
PR. WATER MAIN	---
PR. STORM SWR	---
PR. SANITARY SWR	---
PR. COMPACTED SAND BACKFILL	---
PR. HYDRANT	---
PR. GATE VALVE	---
PR. CATCH BASIN	---
PR. MANHOLE	---
PR. R.Y.C.B.	---
PR. REVERSE CURB	---
PR. SILT FENCE	---
PR. ASPHALT	---
PR. CONCRETE	---
PR. SILT SACK/INLET FILTER	---
DRAINAGE ARROW	---
VERIFY IN FIELD	---
TOP OF CURB ELEV.	TC.000.00
GUTTER PAN ELEV.	GU.000.00
TOP OF WALK ELEV.	TW.000.00
GROUND ELEVATION AT WALL	BW.000.00
EDGE OF SHOULDER ELEV.	ES.000.00
EDGE OF ROAD ELEV.	EM.000.00

TOPO. NOTES:

- THIS SURVEY WILL NOT SHOW ALL EASEMENTS OF RECORD UNTIL AN UPDATED TITLE POLICY HAS BEEN FURNISHED TO THE SURVEYOR BY THE OWNER.
- ALL ELEVATIONS ARE EXISTING ELEVATIONS
- SUBJECT PROPERTY IS LOCATED IN ZONE X. AREA OF MINIMAL FLOODING. PER FEMA FLOOD INSURANCE RATE MAP COMMUNITY PANEL NO. 25125C0518F EFFECTIVE DATE: SEPTEMBER 29, 2006.
- THE LOCATION OF THE EXISTING UTILITIES AS SHOWN WERE OBTAINED FROM MUNICIPAL AND UTILITY COMPANIES RECORDS. NO GUARANTEE CAN BE MADE REGARDING THE COMPLETENESS OR EXACTNESS OF THE UTILITIES LOCATION. IT IS THE CONTRACTORS RESPONSIBILITY TO VERIFY IN THE FIELD THE LOCATION OF ALL UTILITIES. ANY POTENTIAL CONFLICT SHALL BE REPORTED TO THE ENGINEER PRIOR TO CONSTRUCTION.
- THE CONTRACTOR SHALL CONTACT MISS DIG 3 WORKING DAYS PRIOR TO CONSTRUCTION.

LEGAL DESCRIPTION:

LOT 4, SUPERVISORS PLAT NO 8, VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN

SURVEYORS CERTIFICATE:

I HEREBY CERTIFY THAT I HAVE SURVEYED THE PROPERTY DESCRIBED HEREON THAT THE PROPERTY LINES ARE AS SHOWN.

THOMAS M. SMITH
R.L.S. No. 31606

3500 psi CONCRETE W/6.5±1.5% ENTRAINED AIR & 3" SLUMP (MAX.) (OR CURRENT M.D.O.T. SPECIFICATIONS)

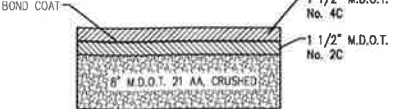


4" CLASS II SAND COMPACTED TO 95% M.D.D. OF MICHIGAN MODIFIED PROCTOR

SUBGRADE COMPACTED TO 90% M.D.D. (MIN.) OF MICHIGAN MODIFIED PROCTOR

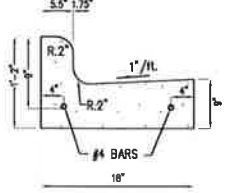
NOTES:
PROVIDE CONTROL JOINTS @ 5' (CENTER TO CENTER)
PROVIDE EXPANSION JOINTS @ 50' CENTER TO CENTER

CONCRETE SIDEWALK
(NO SCALE)



BOND COAT
PROOF-ROLL EX. SUBBASE UNDERCUT, REMOVE & REPLACE ANY UNSUITABLE MATERIAL W/CRUSHED STONE
REWORK 12" OF EXISTING SUBGRADE AND COMPACT TO 95% MAX. DENSITY

ASPHALT PAVEMENT SECTION
(SECTION TO BE SPECIFIED BY SOIL'S ENGINEER)



CONCRETE CURB AND GUTTER
(REGULAR GUTTER)



SE Sujak Engineering PLC

CIVIL ENGINEERING 5 PLANNING 5 DESIGN 5
Troy, MI 48068
Phone: (248) 848-8432
Fax: (248) 848-8432
Email: SujakEngineering@Comcast.net



32767 Franklin Rd
Franklin, MI 48025

Parcel # 24-06-203-012

Site Plan
(Engineering Grading Plan)

Scale: 1"=20'

Drawn: TCS

Checked: TCS

Approved: TCS

Date: 10/11/2021

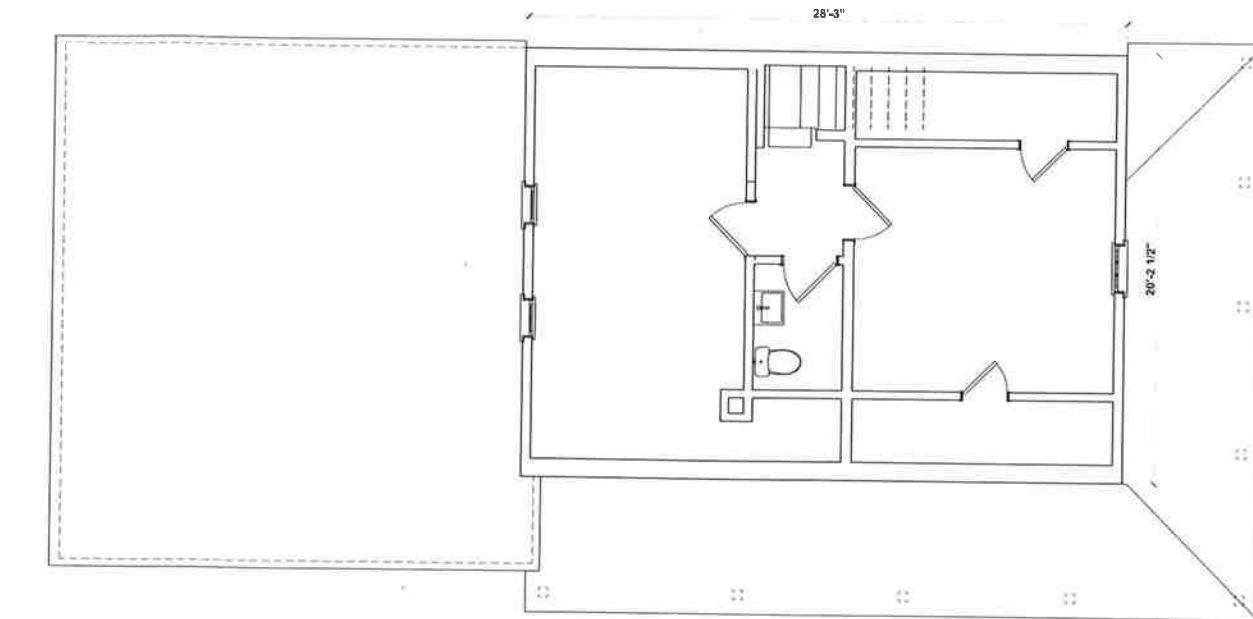
Job No.

20-125

Sheet No.

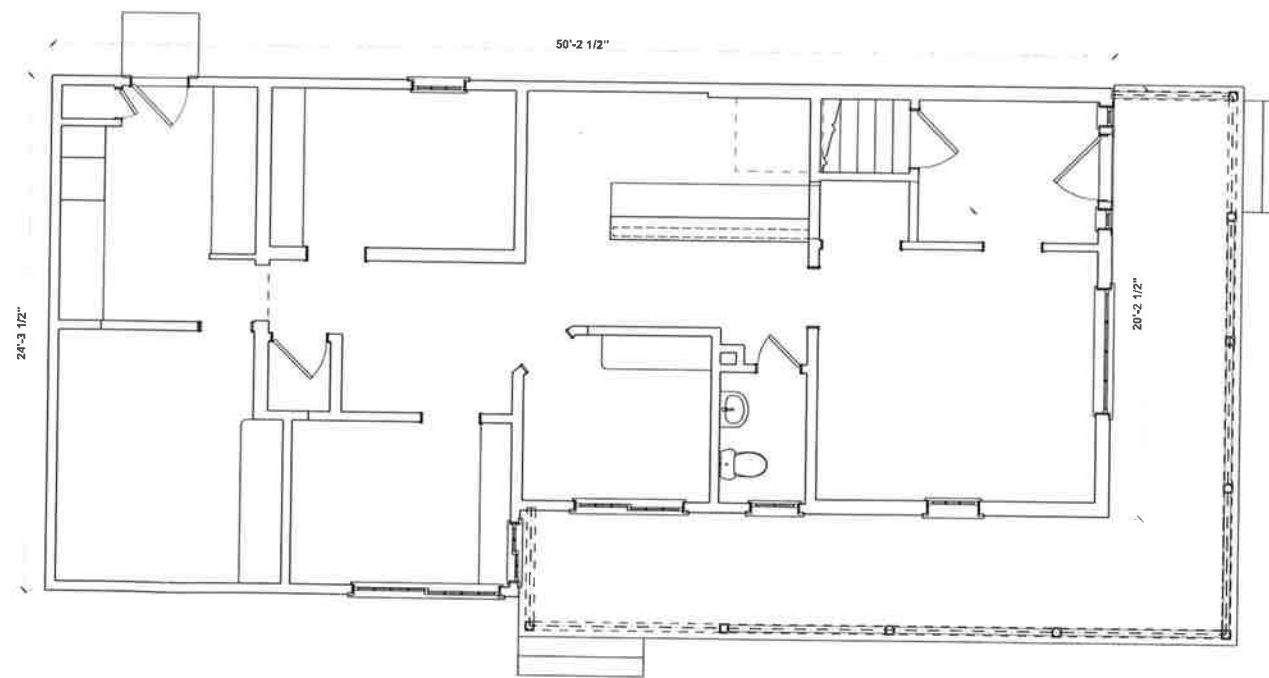
C1.0

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Second Floor Plan - Existing
SCALE: 1/4" = 1'-0"

2
A1.1



First Floor Plan - Existing
SCALE: 1/4" = 1'-0"

1
A1.1

HDC: 10-26-2021
Planning Commission: 10-05-2021



**FINNICUM
BROWNLIE
ARCHITECTS**

PO Box 250650
FRANKLIN, MI 48025
248 851 5022

PROJECT:
DANYAL
32757 FRANKLIN ROAD
FRANKLIN, MICHIGAN

TITLE:
Dental Office: Floor Plans- Existing

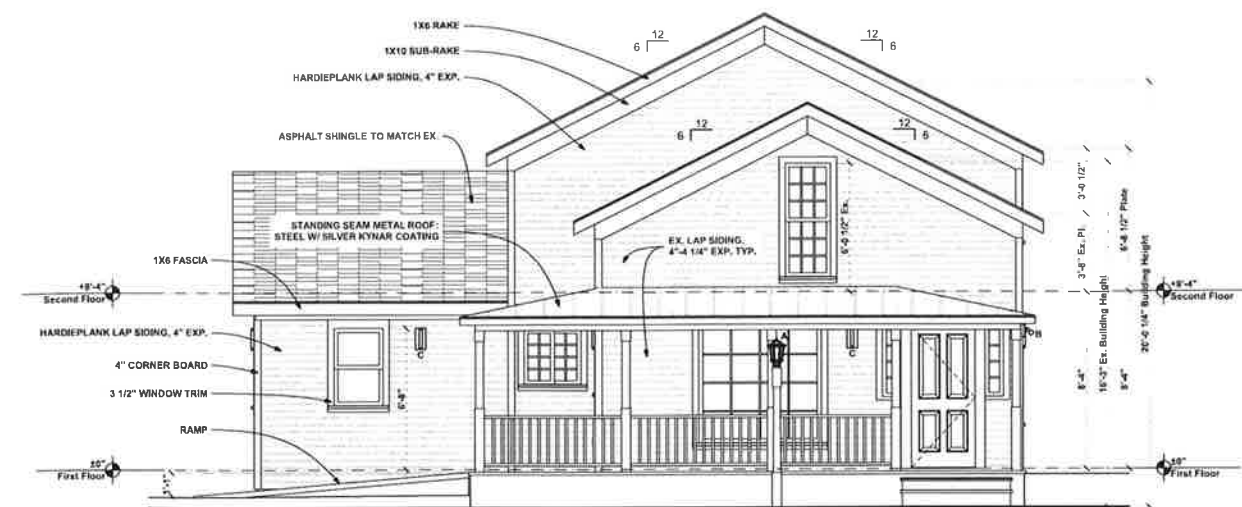
SHEET NO.

A1.1



Dental Office: South Elevation- Proposed
SCALE: 1/4" = 1'-0"

2
A2



Dental Office: East Elevation- Proposed
SCALE: 1/4" = 1'-0"

1
A2

HDC: 10-26-2021
Planning Commission: 10-06-2021



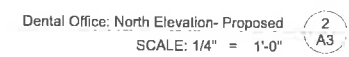
**FINNICUM
BROWNLIE
ARCHITECTS**

PO Box 250658
FRANKLIN, MI 48025
248 951 5022

PROJECT:
DANYAL
32757 FRANKLIN ROAD
FRANKLIN, MICHIGAN

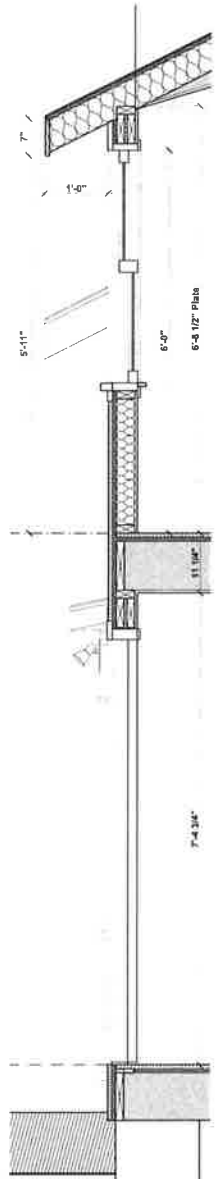
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Dental Office: Elevations- Proposed

SHEET NO.
A2



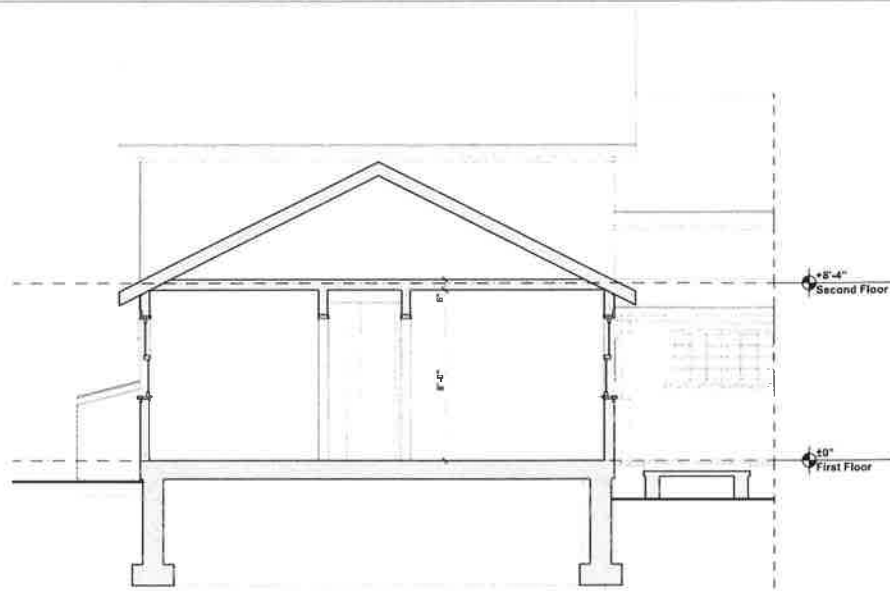
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© COPYRIGHT 2001 FRANK, M. BROWN, & ASSOCIATES. 5 CHARLEVILLE, 2000 MC CONNELL ROAD, CANVA, AUSTRALIA. TEL: 02-921 3616



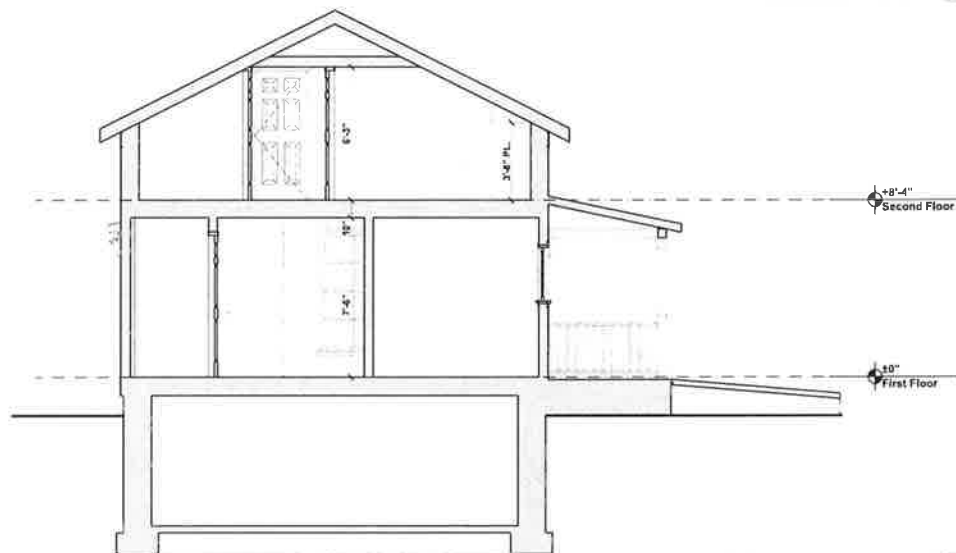
Wall Section
SCALE: 3/4" = 1'-0"

6
A4



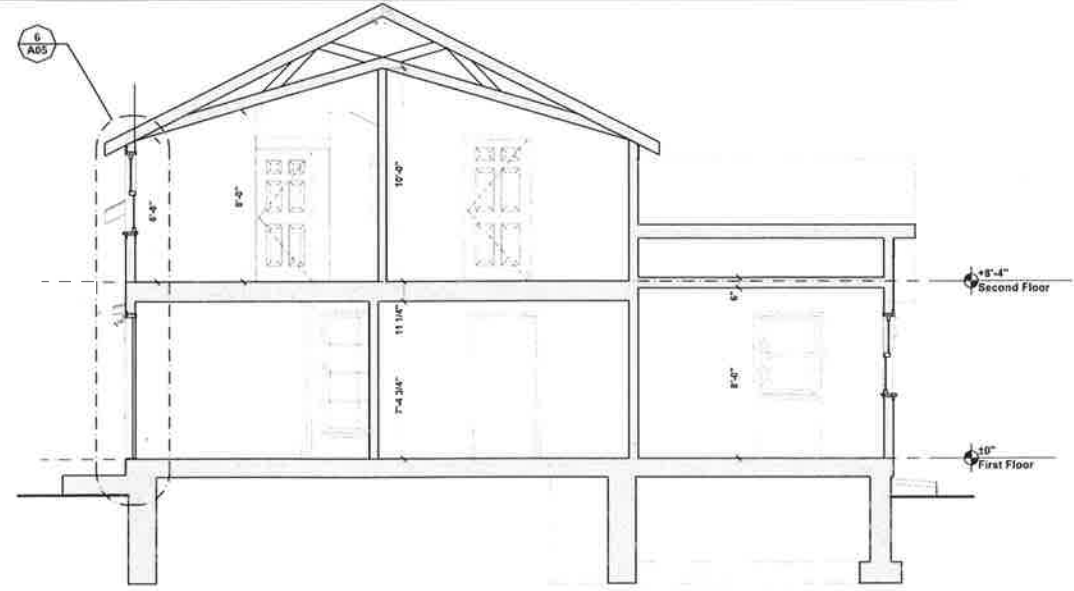
Dental Office: Section Looking North
SCALE: 1/4" = 1'-0"

5
A4



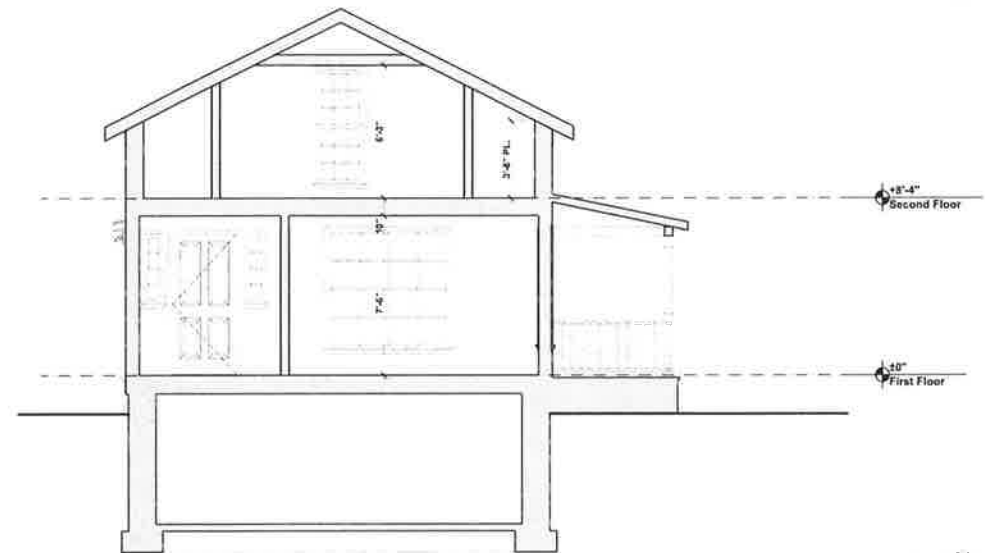
Dental Office: Section Looking East
SCALE: 1/4" = 1'-0"

3
A4



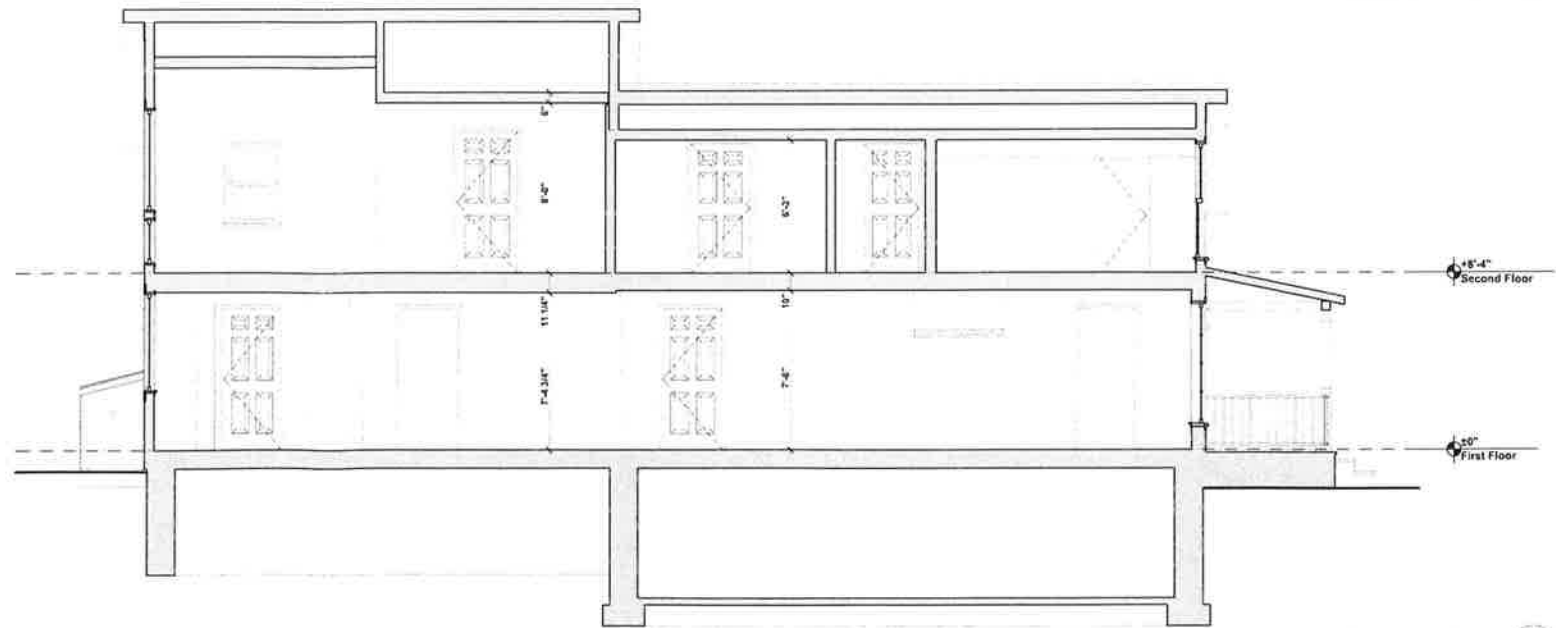
Dental Office: Section Looking East
SCALE: 1/4" = 1'-0"

4
A4



Dental Office: Section Looking East
SCALE: 1/4" = 1'-0"

2
A4



Dental Office: Section Looking North
SCALE: 1/4" = 1'-0"

1
A4

HDC: 10-25-2021
Planning Commission: 10-05-2021



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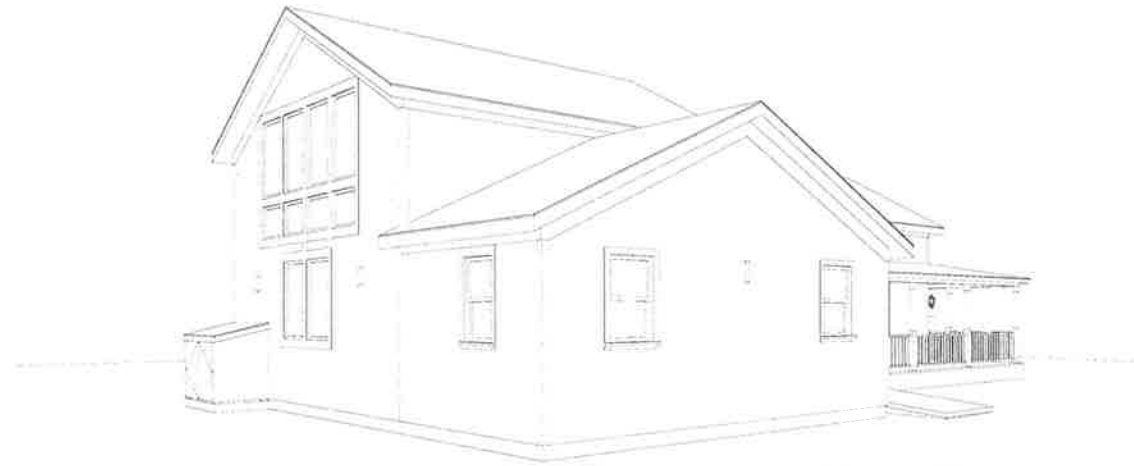
PO Box 250650
FRANKLIN, MI 48025
248 851 5022

PROJECT:
DANYAL
32767 FRANKLIN ROAD
FRANKLIN, MICHIGAN

TITLE:
Dental Office: Building Sections- Proposed

SHEET NO.

A4



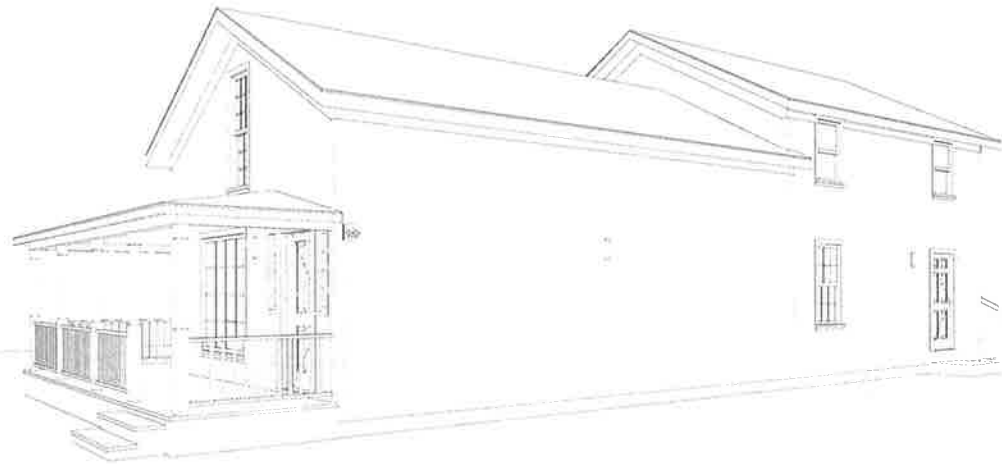
South West View
SCALE: 1/4" = 1'-0"

4
A5



North West View
SCALE: 1" = 5'

3
A5



North East View
SCALE: 1/4" = 1'-0"

2
A5



South East View
SCALE: 1/4" = 1'-0"

1
A5

HDC: 10-25-2021
Planning Commission: 10-25-2021



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PO Box 250650
FRANKLIN, MI 48025
248 651 5022

PROJECT:
DANYAL
32767 FRANKLIN ROAD
FRANKLIN, MICHIGAN

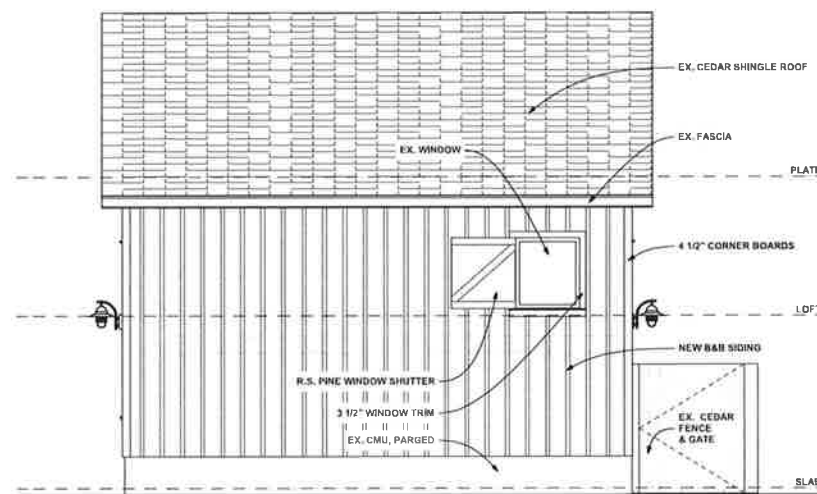
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Dental Office: 3D Views- Proposed

SHEET NO.

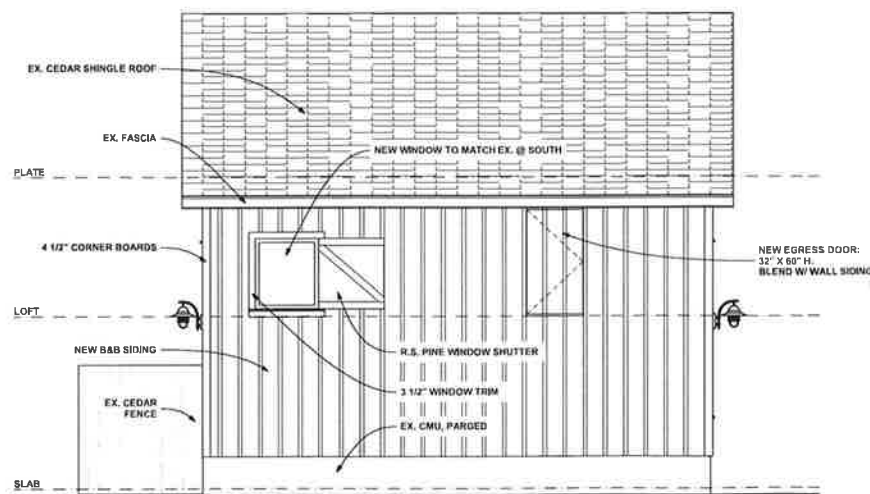
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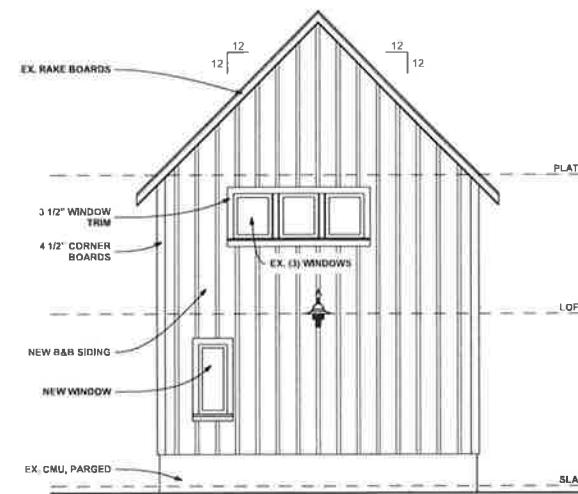
Barn: South East View
SCALE: 1/4" = 1'-0"



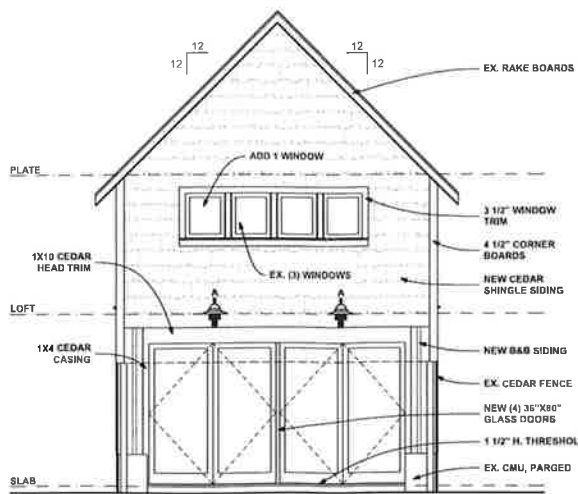
Barn: South Elevation- Proposed
SCALE: 1/4" = 1'-0"



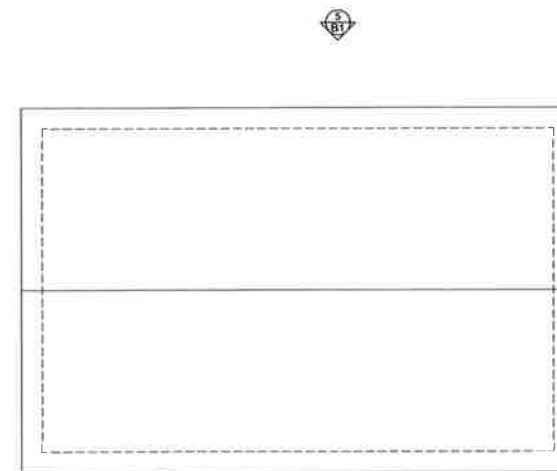
Barn: North Elevation- Proposed
SCALE: 1/4" = 1'-0"



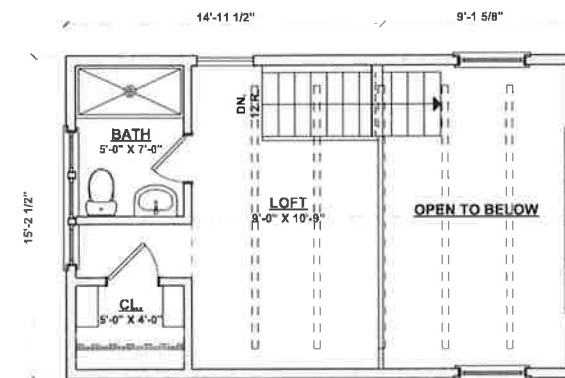
Barn: West Elevation- Proposed
SCALE: 1/4" = 1'-0"



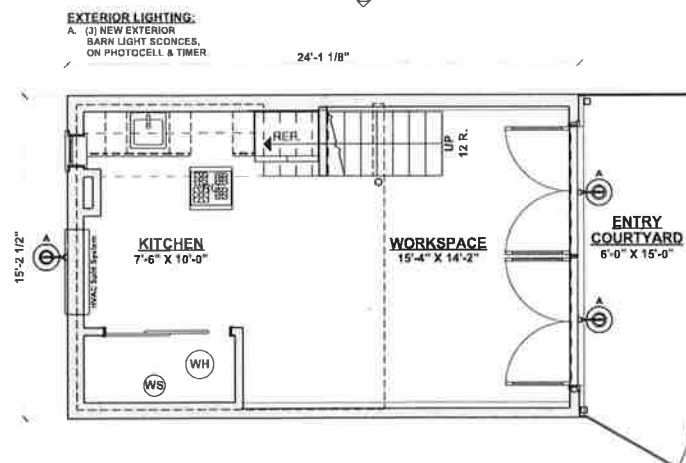
Barn: East Elevation- Proposed
SCALE: 1/4" = 1'-0"



Roof Plan - Proposed
SCALE: 1/4" = 1'-0"



Second Floor Plan - Proposed
SCALE: 1/4" = 1'-0"



First Floor Plan - Proposed
SCALE: 1/4" = 1'-0"

HDC: 19-26-2021



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248 851 5022

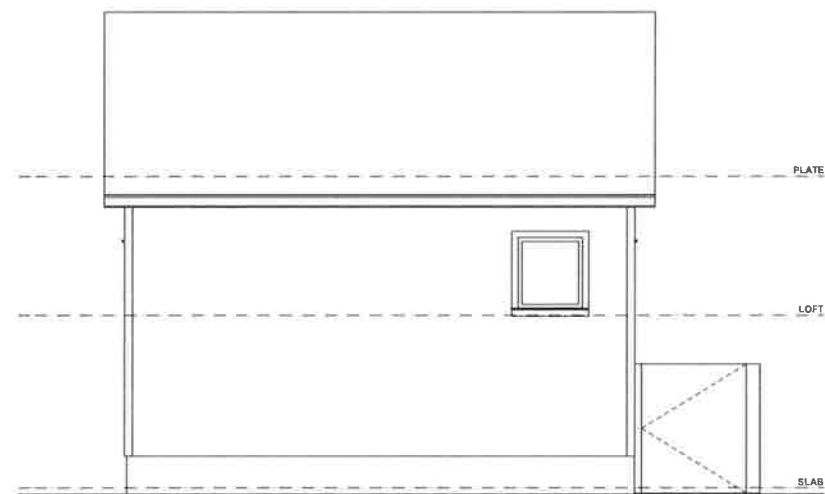
PROJECT:
DANYAL
32767 FRANKLIN ROAD
FRANKLIN, MICHIGAN

TITLE:
Barn: Floor Plans, Elevations- Proposed

SHEET NO.

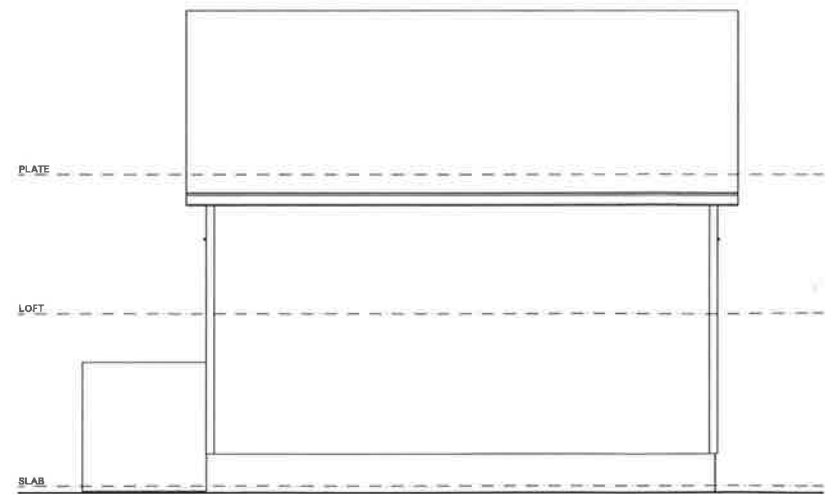
B1

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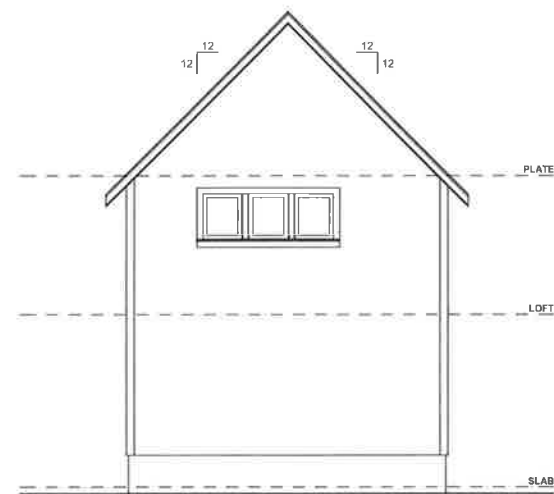
Barn: South Elevation- Existing
SCALE: 1/4" = 1'-0"

7
B1.1



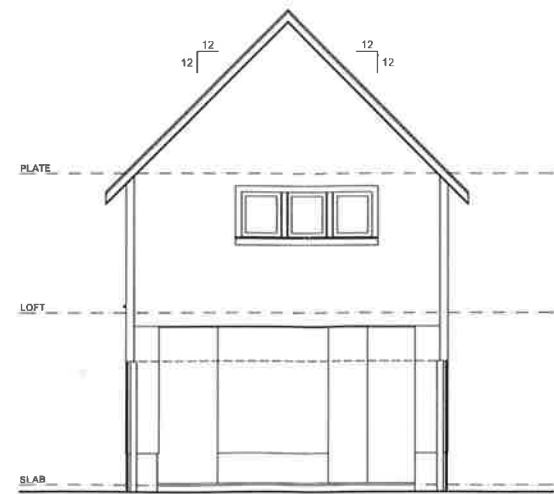
Barn: North Elevation- Existing
SCALE: 1/4" = 1'-0"

5
B1.1



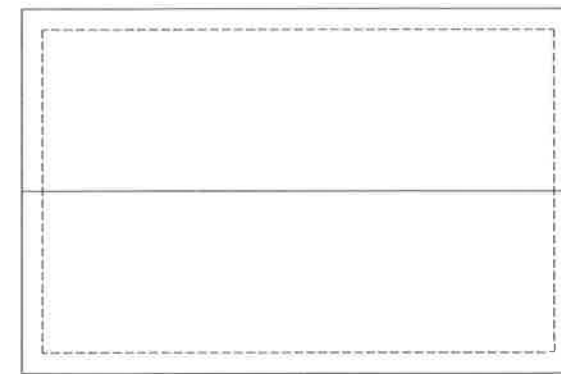
Barn: West Elevation- Existing
SCALE: 1/4" = 1'-0"

6
B1.1



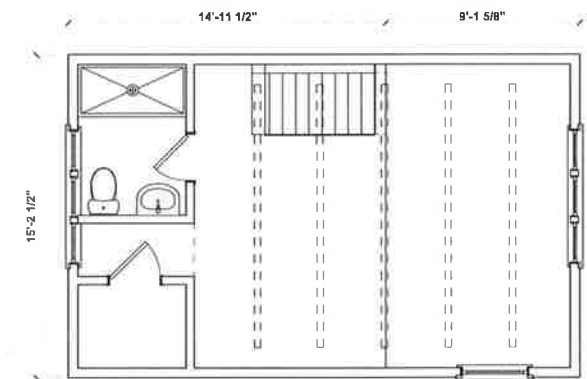
Barn: East Elevation- Existing
SCALE: 1/4" = 1'-0"

4
B1.1



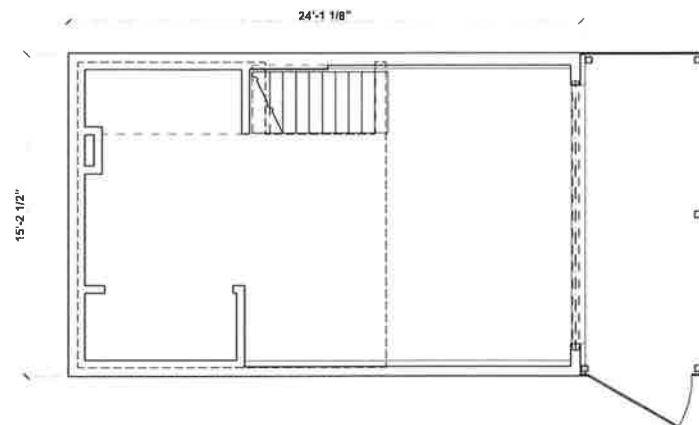
Roof Plan - Existing
SCALE: 1/4" = 1'-0"

3
B1.1



Second Floor Plan - Existing
SCALE: 1/4" = 1'-0"

2
B1.1



First Floor Plan - Existing
SCALE: 1/4" = 1'-0"

1
B1.1

HDC: 10-26-2021



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BROWNIE
ARCHITECTS**

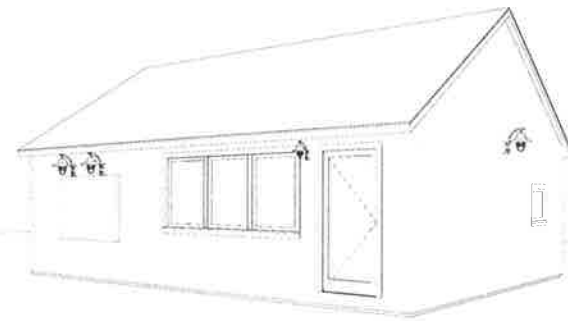
PO Box 250650
FRANKLIN, MI 48025
248 851 5022

PROJECT:
DANYAL
33767 FRANKLIN ROAD
FRANKLIN, MICHIGAN

TITLE:
Barn: Floor Plans, Elevations- Existing

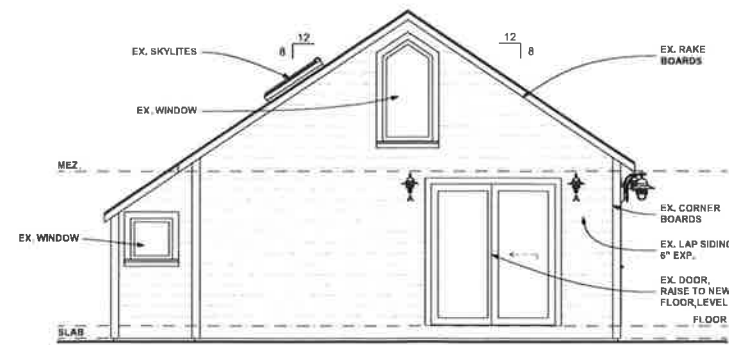
SHEET NO.

B1.1



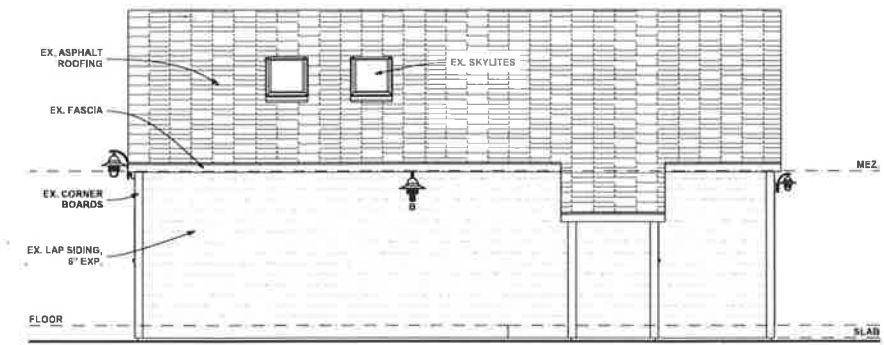
Coffee Shop: North East View
SCALE: 1/4" = 1'-0"

10
C1



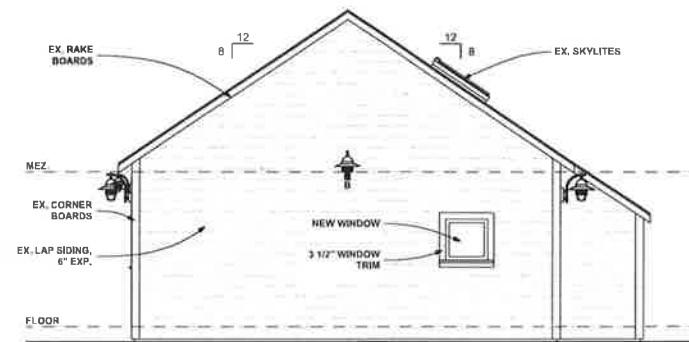
Coffee Shop: South Elevation- Proposed
SCALE: 1/4" = 1'-0"

7
C1



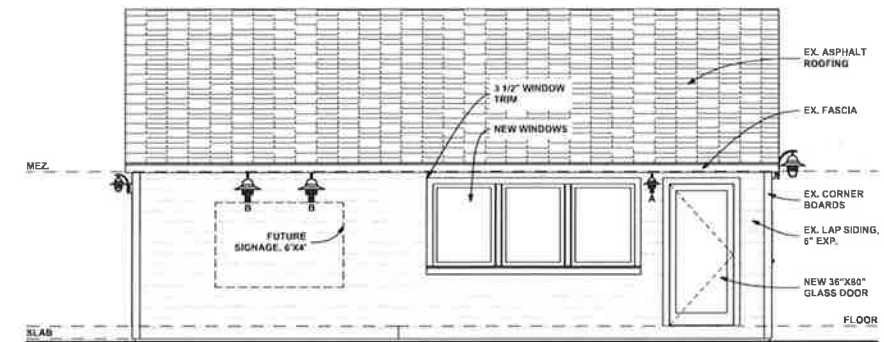
Coffee Shop: West Elevation- Proposed
SCALE: 1/4" = 1'-0"

6
C1



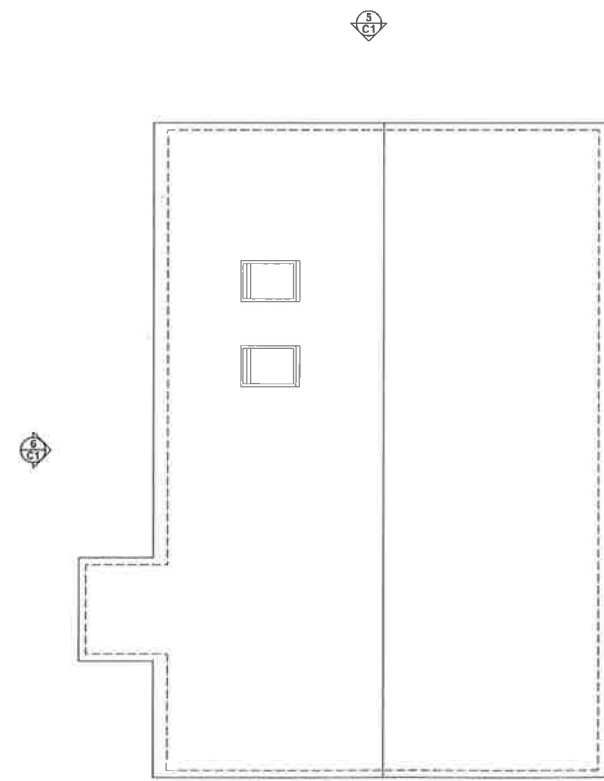
Coffee Shop: North Elevation- Proposed
SCALE: 1/4" = 1'-0"

5
C1



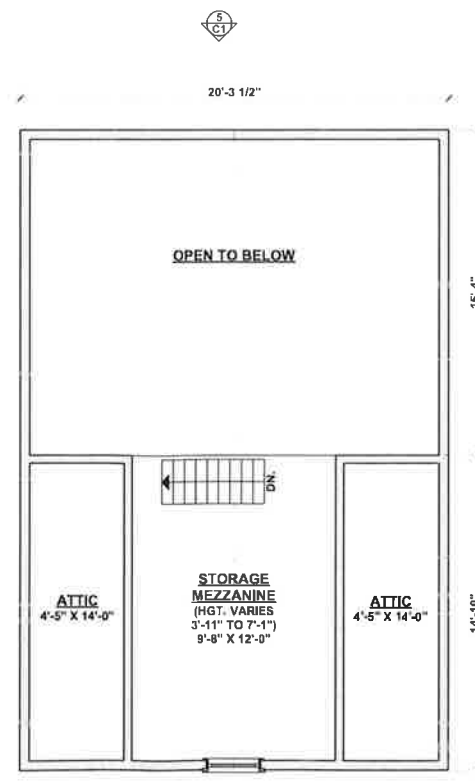
Coffee Shop: East Elevation- Proposed
SCALE: 1/4" = 1'-0"

4
C1



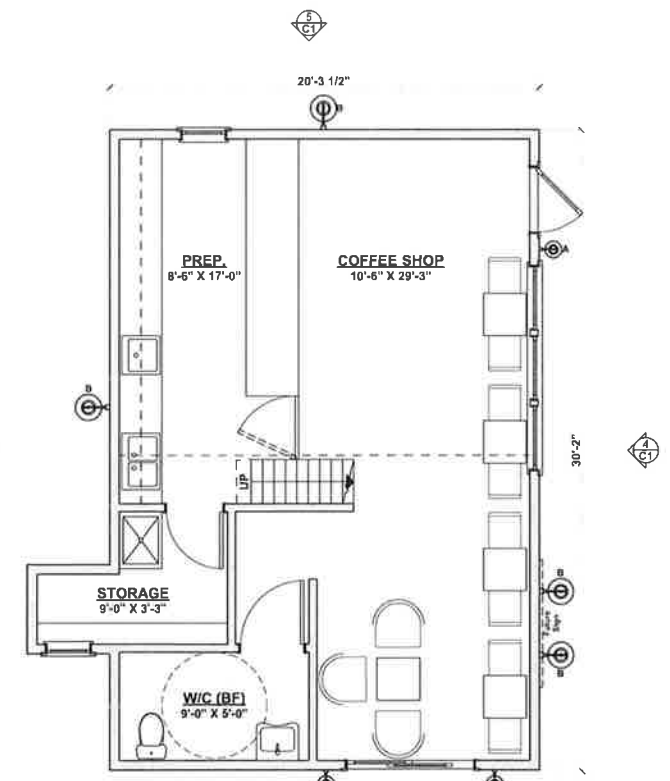
Roof Plan - Proposed
SCALE: 1/4" = 1'-0"

3
C1



Mezzanine level - Proposed
SCALE: 1/4" = 1'-0"

2
C1



First Floor Plan - Proposed
SCALE: 1/4" = 1'-0"

1
C1

HDC: 10-26-2021



**FINNICUM
BROWNLIE
ARCHITECTS**

PO Box 250650
FRANKLIN, MI 48025
248 851 5022

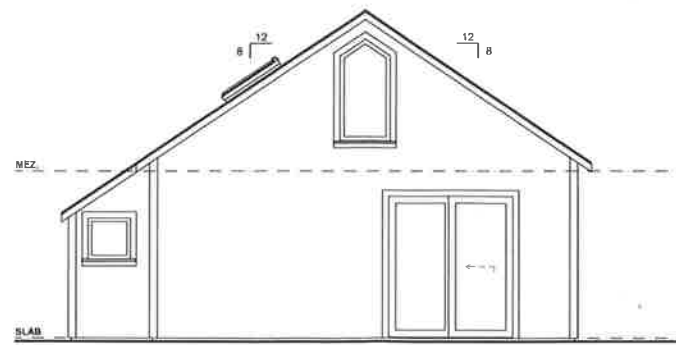
PROJECT:
DANYAL
32767 FRANKLIN ROAD
FRANKLIN, MICHIGAN

TITLE:
Coffee Shop: Floor Plans, Elevations- Proposed

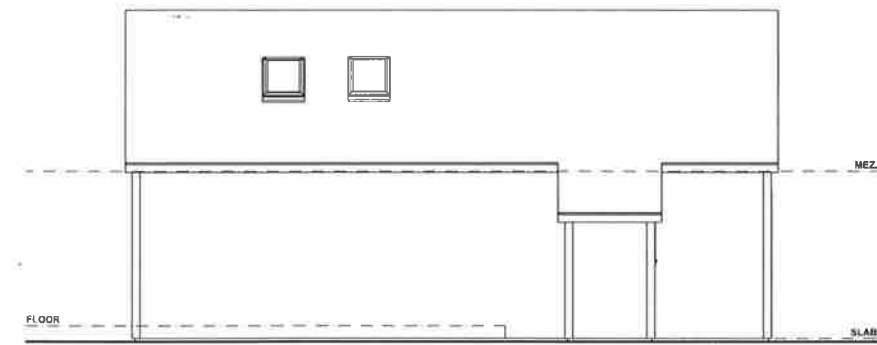
SHEET NO.

C1

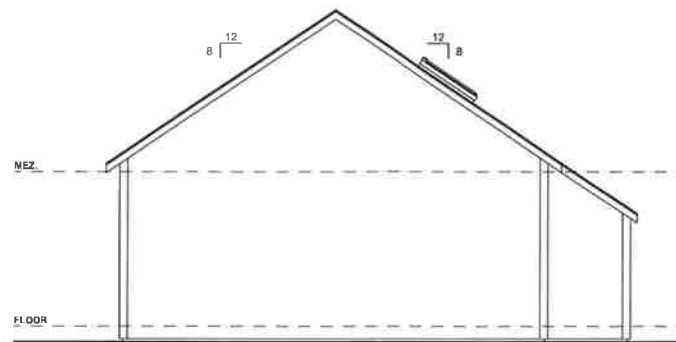
© COPYRIGHT 2021 FINNICUM BROWNIE ARCHITECTS. C:\Users\jball\Documents\Architect\FINNICUM_ARCH\10-25-2021.dwg



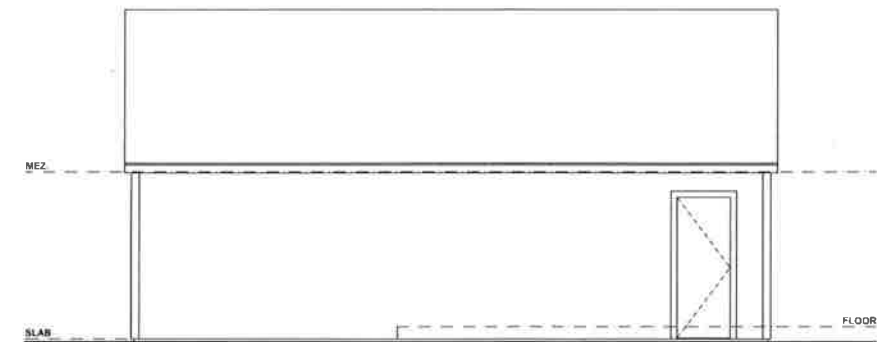
Coffee Shop: South Elevation- Existing
SCALE: 1/4" = 1'-0" 7
C1.1



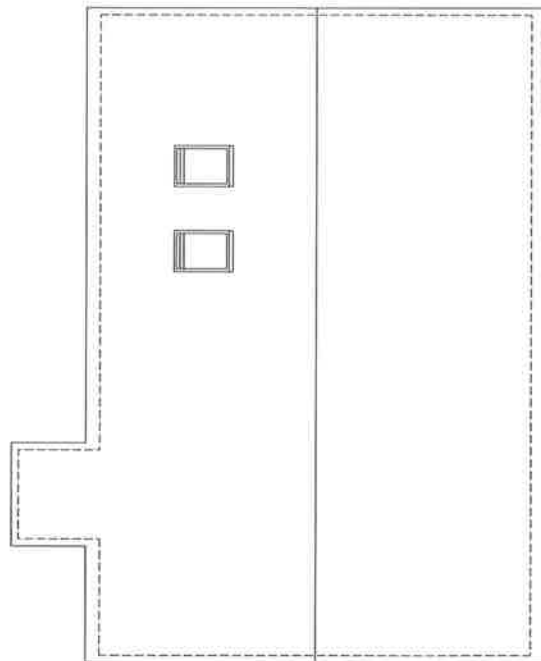
Coffee Shop: West Elevation- Existing
SCALE: 1/4" = 1'-0" 6
C1.1



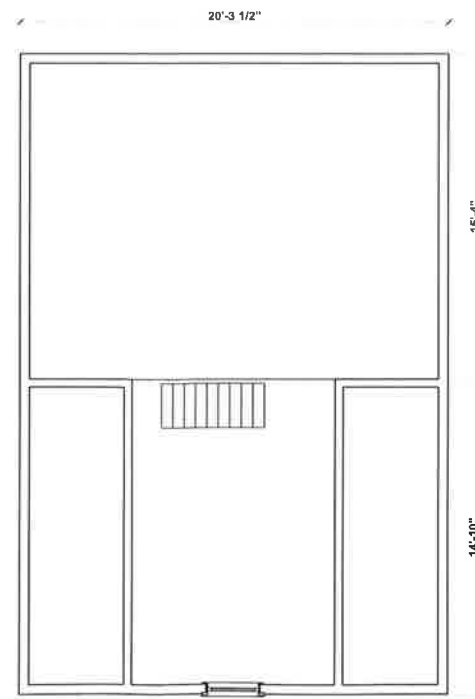
Coffee Shop: North Elevation- Proposed
SCALE: 1/4" = 1'-0" 5
C1.1



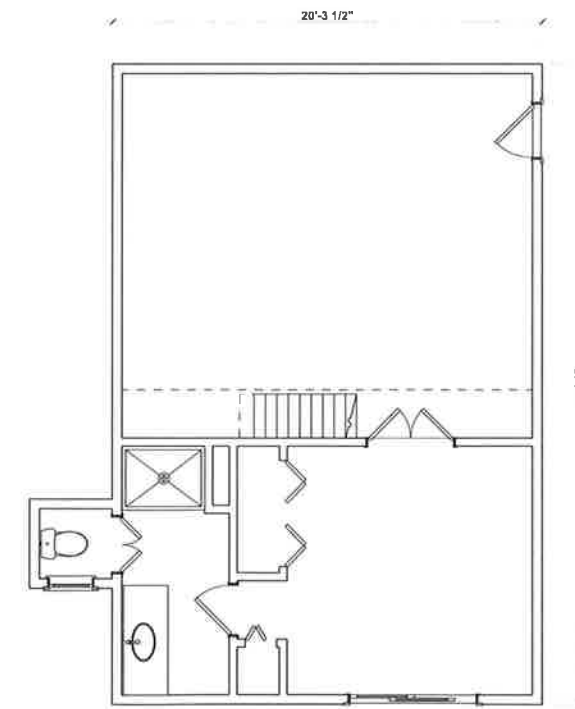
Coffee Shop: East Elevation- Existing
SCALE: 1/4" = 1'-0" 4
C1.1



Roof Plan - Existing
SCALE: 1/4" = 1'-0" 3
C1.1



Mezzanine level - Proposed
SCALE: 1/4" = 1'-0" 2
C1.1



First Floor Plan - Existing
SCALE: 1/4" = 1'-0" 1
C1.1

HDC: 10-25-2021



**FINNICUM
BROWNLIE
ARCHITECTS**

PO Box 250650
FRANKLIN, MI 48025
248 851 5022

PROJECT:
DANYAL
32767 FRANKLIN ROAD
FRANKLIN, MICHIGAN

TITLE:

Coffee Shop: Floor Plans, Elevations- Existing

SHEET NO.

C1.1

RESOLUTION
Village of Franklin Board of Trustees
Award of Contract for Roadway Improvements on
Crestwood Drive at Thirteen Mile Road

WHEREAS, during the fall of 2021, a team of engineers, a police officer and elected and appointed Village officials performed onsite visits to several intersections known to be contentious for safety or traffic control concerns, and

WHEREAS, recommendations were made by the group concerning certain traffic signs and the safety of traffic flow at the intersection of Crestwood Drive and Thirteen Mile Road, and

WHEREAS, Hubble, Roth & Clark, Inc. (HRC) prepared concept and construction engineering plans for the Crestwood/13 Mile intersection improvements, which were reviewed by the Village Administrator, the Police Chief, and certain local residents, and

WHEREAS, at the direction of the Village Administrator, HRC prepared bid specifications, posted the project on commercial bid sites, and received one bid by the announced deadline, and

WHEREAS, attached to this resolution are three documents: (1) the bid submitted by Asphalt Specialists, (2) the bid bond required to assure the bid and (3) the HRC analysis of the bid with a tally of the related costs in the amount of \$96,876.00, and

WHEREAS, there are adequate funds in the Act 51 Major and Local Street funds with which to pay for this needed project.

BE IT RESOLVED that the Franklin Village Council hereby approves the construction bid from Asphalt Specialists for improvements at the intersection of Crestwood Drive and Thirteen Mile Road including construction, engineering, and related costs in the amount of \$96,876 and

IT IS FURTHER RESOLVED that the Administrator is authorized and directed to execute the related documents and to oversee the completion of this project in a timely manner.

Adopted this 14th day of March 2022.



HUBBELL, ROTH & CLARK, INC
CONSULTING ENGINEERS SINCE 1915

MAILING: PO Box 824
Bloomfield Hills, MI 48303-0824

SHIPPING: 555 Hulet Drive
Bloomfield Hills, MI 48302-0360

PHONE: 248-454-6300
WEBSITE: hrcengr.com

March 7, 2022

Village of Franklin
32325 Franklin Rd.
Franklin, MI 48025

Attn: Mr. Roger Fraser, Village Administrator

Re: Recommendation for Award
Crestwood Drive and Thirteen Mile Road Intersection Widening and Realignment

HRC Job No. 20210296.07

Dear Mr. Fraser:

We have reviewed the bid received on Friday, February 25, 2022, for the Crestwood Drive and Thirteen Mile Road Intersection Widening and Realignment project and have found it to be in order. There was one (1) bid received. The low bidder was Asphalt Specialist, Inc. (ASI) of Pontiac, Michigan with a Bid of **\$77,160.00**. The Engineer's Estimate for the project was \$42,713.00. The current market volatility, namely material and labor inflation, appear to have contributed to the increase in as-bid project cost compared to the estimated cost. This may have been further compounded by the small scale of this project which precludes it from benefiting from economies of scale.

In order to streamline the bidding process, seven (7) qualified contractors were invited to bid on the project in lieu of a public bid. All invited contractors have performed successfully on previous projects for this office.

The project consists of widening the existing western intersection of Crestwood Drive at 13 Mile Road. Work includes supplying traffic control, tree removals, clearing and grubbing, site grading, 4.5 inch HMA lane widening, and swale construction.

On the basis of the above, this office recommends award of the Crestwood Drive and Thirteen Mile Road Intersection Widening and Realignment project to ASI of Pontiac, Michigan, with a total estimated cost of **\$77,160.00**, subject to the submission of the necessary bonds and insurance. We recommend that an additional 10% contingency (**\$7,716.00**) be added to the low bid amount. Further, the total construction engineering/administration budget would be a not-to-exceed maximum of **\$12,000.00**. This cost includes full-time construction observation by HRC.

Based on the above, the total budget for the Crestwood Drive and Thirteen Mile Road Intersection Widening and Realignment, including costs for contingencies and construction engineering, is a not-to-exceed maximum of **\$96,876.00**. If you have any questions or comments or require any additional information, please do not hesitate to call.

Delhi Township
2101 Aurelius Rd.
Suite 2A
Holt, MI 48842
517-694-7760

Detroit
535 Griswold St.
Buhl Building, Ste 1650
Detroit, MI 48226
313-965-3330

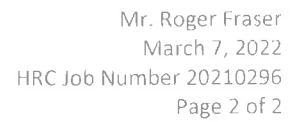
Grand Rapids
1925 Breton Road SE
Suite 100
Grand Rapids, MI 49506
616-454-4286

Howell
105 W. Grand River
Howell, MI 48843
517-552-9199

Jackson
401 S. Mechanic St.
Suite B
Jackson, MI 49201
517-292-1295

Kalamazoo
834 King Highway
Suite 107
Kalamazoo, MI 49001
269-665-2005

Lansing
215 S. Washington SQ
Suite D
Lansing, MI 48933
517-292-1488



pc: Village of Franklin; Heather Mydloski
HRC; J. Burton, M. Stark, N. Kolinski, R. Koch, File

PROPOSAL
FOR
CRESTWOOD DRIVE AND THIRTEEN MILE ROAD
INTERSECTION WIDENING AND REALIGNMENT
VILLAGE OF FRANKLIN
OAKLAND COUNTY, MICHIGAN

Village of Franklin
32325 Franklin Road
Franklin, MI 48025

Bids Due: Friday, February 25, 2022
On or Before 11:00 am, Local Time
HRC Job No. 20210296

To Prospective Bidders:

Name of Bidder: Asphalt Specialists
Address: 1780 E. Highwood, Pontiac MI 48340
Date: 2/25/2022 Telephone: 248-334-4570 Fax: 248-334-0134

The above, as Bidder, hereby declares this bid is made in good faith without fraud or collusion with any persons bidding, and that the Drawings, Specifications, and all other information referenced in the Instructions to Bidders have been examined. Further, the Bidder is familiar with the location of the work described herein and is fully informed as to the nature of the work and the conditions relating to the performance of the Contract.

The Bidder acknowledges that no representations or warranties of any nature whatsoever have been received, or are relied upon from the Village, its agents or employees, as to any conditions to be encountered in accomplishing the work and that the bid is based solely upon the Bidder's own independent judgment.

The above, as Bidder, hereby certifies that the Drawings, Specifications, and other data provided by the Owner for bidding purposes have been examined. Further, the undersigned certifies that the proposed construction methods have been reviewed and found acceptable for the conditions which can be anticipated from the information provided for bidding.

The Bidder hereby affirms that the site of work has been inspected and further declares that no charges in addition to the Individual Unit Prices shall be made on account of any job circumstances or field conditions which were present and/or ascertainable prior to the bidding. In addition, The Contractor, as such and as Bidder, shall make the determination as to existing soil conditions and shall also complete the work under whatever conditions created by the Contractor/Bidder's sequence of construction, construction methods, or other conditions the Contractor/Bidder may create, at no additional cost to the Owner.

The above, as Bidder, confirms knowledge of the location of the proposed Crestwood Intersection Improvement and appurtenant construction in the Village of Franklin, Oakland County, Michigan, and the conditions under which it must be constructed; and also declares to have carefully examined the Drawings, Specifications, and Contract Documents which the Bidder understands and accepts as sufficient for the purpose of constructing said Crestwood Intersection Improvement and appurtenant work, and agrees to

contract with the Village of Franklin to furnish all labor, materials, tools, equipment, facilities and supervision necessary to do all the work specified and prescribed for the Village of Franklin, in strict accordance with the Owner's General Conditions, and with the full intent of the Drawings and Specifications, prepared by Hubbell, Roth & Clark, Consulting Engineers, and will accept in full payment therefore the sum of:

CRESTWOOD INTERSECTION IMPROVEMENT

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Cost</u>
1. Mobilization (max 5%)	1 LS	@ \$ <u>3000.00</u>	= \$ <u>3000.00</u>
2. Clearing and Grubbing (includes trees less than 6 inch DBH)	1 LS	@ \$ <u>6000.00</u>	= \$ <u>6000.00</u>
3. Tree, Rem, 6 inch to 18 inch, including stumps	5 Ea	@ \$ <u>1000.00</u>	= \$ <u>5000.00</u>
4. Tree, Rem, 19 inch to 36 inch, including stumps	1 Ea	@ \$ <u>3000.00</u>	= \$ <u>3000.00</u>
5. Sign, Rem, Salvage and Reinstall	1 Ea	@ \$ <u>800.00</u>	= \$ <u>800.00</u>
6. Saw Cut, Pavt, HMA	15 Lft	@ \$ <u>15.00</u>	= \$ <u>225.00</u>
7. Pavt, Rem	2 Syd	@ \$ <u>50.00</u>	= \$ <u>100.00</u>
8. Pavt Mrkg, Thermopl, Sprayable, 4 inch, SRSM, Yellow	165 Lft	@ \$ <u>15.00</u>	= \$ <u>2475.00</u>
9. HMA, 4E1 MOD (Leveling Course)	18 Ton	@ \$ <u>200.00</u>	= \$ <u>3600.00</u>
10. HMA, 5E1 MOD (Wearing Course)	15 Ton	@ \$ <u>250.00</u>	= \$ <u>3750.00</u>
11. Aggregate Base (6 inch), CIP, 21AA Crushed Limestone	47 Tons	@ \$ <u>80.00</u>	= \$ <u>3760.00</u>
12. Check Dam	8 Ea	@ \$ <u>200.00</u>	= \$ <u>1600.00</u>
13. Site Grading	1 LS	@ \$ <u>24,000.00</u>	= \$ <u>24,000.00</u>
14. Restoration of Construction Area	1 LS	@ \$ <u>5000.00</u>	= \$ <u>5000.00</u>
15. Soil Erosion and Sedimentation Control	1 LS	@ \$ <u>1500.00</u>	= \$ <u>1500.00</u>
16. Traffic Control and Maintenance	1 LS	@ \$ <u>7000.00</u>	= \$ <u>7000.00</u>
17. Allowance for Subgrade Undercutting, Type II, Mod	10 Syd	@ \$ <u>85.00</u>	= \$ <u>850.00</u>
18. Allowance for 1" x 3" Crushed Conc, Special	5 Ton	@ \$ <u>60.00</u>	= \$ <u>300.00</u>
19. Allowance for Geogrid BX1300 or Approved Equal, Special	10 Syd	@ \$ <u>20.00</u>	= \$ <u>200.00</u>
20. Allowance for Permits	1 LS	@ \$ <u>5,000</u>	= \$ <u>5,000</u>

TOTAL AMOUNT OF BID

\$ 77,160.00

Bid Amount in Words

Seventy-Seven Thousand, one hundred
Sixty and 00/100 —

ALTERNATES

Voluntary Alternates proposed by the Bidder will not be considered. The Bidder shall submit a bid based on the information shown on the Drawings and Specifications. Alternates listed below are for the Owner's convenience and shall be priced as indicated by the work description. All alternates shall be clearly marked whether they represent an add or deduct to the Base Bid Price quoted herein. All Alternates which are quoted shall be complete and the price shall include all Bidder mark-ups. Each Alternate shall be clearly marked if it represents an Add or a Deduct from the Base Bid Price.

ALTERNATES – *There are no Alternates for this project.*

OWNERS RIGHTS

The Owner reserves the right to add or delete quantities from the Contract and adjustments will be subject to the availability of funds at the time of bid letting. Deletion of quantities shall not be grounds for the low qualified bidder to adjust unit prices for the project that the Owner intends to execute as a Contract, nor shall the Contractor be entitled to compensation from unrealized profits resulting from the deletion of quantities.

The Owner, at its sole discretion, reserves the right to award to the Bidder who, in the sole determination of the Owner, will best serve the interest of the Owner. The Owner reserves the right to accept any bid, to reject any or all bids, to waive any and all informalities involving price, time, or changes in the work, and to negotiate contract terms with the successful Bidder, and the right to disregard all nonconforming, nonresponsive, unbalanced or conditional bids. However, it is the intention of the Owner to award to the low total bid to one bidder. Also, the Owner reserves the right to reject the bid of any Bidder if the Owner believes that it would not be in the best interest of the Project to make an award to that Bidder, whether because the bid is not responsive or the Bidder is unqualified, of doubtful financial ability, or fails to meet any other pertinent standard or criteria established by the Owner.

Each bidder agrees to waive any claim it has or may have against the Owner, the Architect/Engineer, and their respective employees, arising out of or in connection with the administration, evaluation, or recommendation of any bid.

Each Proposal must be accompanied by a bid deposit in the form of a certified check, cashier's check or bid bond, executed by the bidder and Surety Company, payable to the Village of Franklin in the amount of Five Percent (5%) of the amount of the Proposal. See Instructions to Bidders – Bid Deposit for more information.

TAXES

The Bidder affirms that all applicable Federal, State and Local taxes of whatever character and description are included in all prices stated in this Form of Proposal.

ADDENDA

The Bidder acknowledges the following Addenda, covering revisions to the drawings or specifications and the cost, if any, of such revision has been included in the quoted proposal:

Addendum No. <u>none</u>	Dated <u>n/a</u>
Addendum No. <u>/</u>	Dated <u>/</u>
Addendum No. <u>/</u>	Dated <u>/</u>
Addendum No. <u>/</u>	Dated <u>/</u>

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The Bidder shall refer to the General Conditions for allowable Fees for additional work performed, upon Owner's written authorization, by Bidder's own forces and/or for additional work, upon Owner's written authorization, by Bidder's subcontractors.

TIME OF COMPLETION

If awarded the Contract for the Crestwood Intersection Improvement, we agree to have all work substantially completed by **June 30, 2022**. Substantial Completion is defined that the facility is ready to use for its intended purpose with all utility systems fully functional.

Final Completion, including punch list items, final restoration and clean-up, shall be complete by **July 28, 2022**.

The Bidder hereby agrees to furnish the required Bonds, Insurance Certificates, and Policies within ten (10) days after acceptance of this Proposal.

The execution of all work and specific constraints as described in the contract drawings and specifications must be strictly adhered to.

LIQUIDATED DAMAGES

Time is of the essence for completion of this project in order to have the Project ready for the Village of Franklin. The Bidder guarantees that the work will be completed within the time limit stated herein before or within the time as extended as provided elsewhere in the Specifications. Inasmuch as the damage and loss to the Owner which will result from the failure of the Bidder to complete the work within the stipulated time, will be most difficult or impossible to accurately determine, it is mutually agreed that the damages to the Owner for such delay and failure on the part of the Bidder shall be liquidated in the amount of Five Hundred Dollars (\$500.00), for each and every calendar day by which the Bidder shall fail to complete the work or any part thereof within the provisions hereof, and such liquidated damages shall not be considered as a penalty.

The Owner will deduct and retain out of any money due or to become due hereunder the amount of the liquidated damages, and in case those amounts are less than the amount of actual liquidated damages, the Bidder shall pay the difference upon demand of the Owner.

We understand that liquidated damages may be assessed should we fail to meet the stipulated completion dates. Specifically, liquidated damages will be assessed daily beginning August 1, 2022 until such a time that Substantial Completion is achieved and further if all work is not completed by the Final Completion Date.

BIDS TO REMAIN FIRM

The price stated in this Proposal shall be guaranteed for a period of not less than sixty (60) days from the bid due date and if authorized to proceed within that period, the bidder agrees to complete the work covered by the Proposal at said price.

If this Proposal is accepted by the Owner and the undersigned shall fail to contract as aforesaid and to furnish the required surety bonds within fifteen (15) days after being notified of the acceptance of their bid, then the

undersigned shall be considered to have abandoned the contract, and the Certified Check, Cashier's Check or Bid Bond accompanying this Proposal shall be forfeited to the Village of Franklin.

If the undersigned enters into the contract in accordance with their proposal, or if their proposal is not accepted, then the accompanying bid guarantee shall be returned to the undersigned.

Company Name: Asphalt Specialists
Signature: [Signature] Title: Tim Baugher, President
Address: 1780 E. Highwood, Pontiac 48340
County: Oakland State: Michigan
Telephone No.: 248-334-4570 Fax No.: 248-334-0134
Email Address: tbaugher@asipaving.com
mnavetta@asipaving.com

LEGAL STATUS OF BIDDER

This Bid is submittal in the name of:

(Print) Asphalt Specialists

The undersigned hereby designates below the business address to which all notices, directions or other communications may be served or mailed:

Street 1780 E. Highwood

City Pontiac

State Michigan Zip Code 48340

The undersigned hereby declares the legal status checked below:

- ☐ INDIVIDUAL
- ☐ INDIVIDUAL DOING BUSINESS UNDER AN ASSUMED NAME
- ☒ CO-PARTNERSHIP
The Assumed Name of the Co-Partnership is registered in the County of Oakland, Michigan
- ☐ CORPORATION INCORPORATED UNDER THE LAWS OF THE STATE OF _____
_____ The Corporation is
- ☒ LICENSED TO DO BUSINESS IN MICHIGAN
- ☐ NOT NOW LICENSED TO DO BUSINESS IN MICHIGAN

The name, titles, and home addresses of all persons who are officers or partners in the organization are as follows:

A corporation duly organized and doing business under the laws of the State of _____

NAME AND TITLE

HOME ADDRESS

Tim Baugher - President
Bruce Israel - Vice President

1780 E. Highwood, Pontiac, MI 48340
" "

Signed and Sealed this 25 day of February, 2022

[Signature]
By (Signature)

Tim Baugher
Printed Name of Signer

President
Title

**VENDOR CERTIFICATION
THAT IT IS NOT AN
"IRAN LINKED BUSINESS"**

Pursuant to Michigan law, (*the Iran Economic Sanctions Act, 2012 PA 517, MCL 129.311 et seq.*), before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must first certify that it is not an "IRAN LINKED BUSINESS, as defined by law.

Vendor	
Legal Name	Asphalt Specialists
Street Address	1780 E. Highwood
City	Pontiac
State, Zip	Michigan 48340
Corporate I.D. Number / State	
Taxpayer I.D. #	84-5110984

The undersigned, with: 1) full knowledge of all of Vendors business activities, 2) full knowledge of the requirements and possible penalties under the law MCL 129.311 et seq. and 3) the full and complete authority to make this certification on behalf of the Vendor, by his/her signature below, certifies that: the Vendor is NOT an "IRAN LINKED BUSINESS" as required by MCL 129.311 et seq., and as such that Vendor is legally eligible to submit a bid and be considered for a possible contract to supply goods and/or services to the Owner.

Signature of Vendor's
Authorized Agent:



Printed Name of Vendor's
Authorized Agent:

Tim Baugher

Witness Signature:



Printed Name of Witness:

Leslie Marinelli



AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Asphalt Specialists LLC
1780 E. Highwood
Pontiac, MI 48340

OWNER:

(Name, legal status and address)

Village of Franklin
32325 Franklin Road Franklin, MI 48025
BOND AMOUNT: Five Percent (5%) of Amount Bid

SURETY:

(Name, legal status and principal place of business)

Hudson Insurance Company
100 William Street, 5th Floor
New York, NY 10038

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:

(Name, location or address, and Project number, if any)

Crestwood Drive and Thirteen Mile Road Intersection Widening and Realignment Village of Franklin

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 25 day of February, 2022

[Signature]
(Witness)

[Signature]
(Witness)

Asphalt Specialists LLC

(Principal)

(Seal)

(Title)

Hudson Insurance Company

(Surety)

(Seal)

(Title)

Susan L. Small, Attorney-in-Fact

Init.



BID BOND POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and appoint

Alan P. Chandler, Robert Trobec, Jeffrey A. Chandler, Kathleen M. Irelan, Ian J. Donald, Susan L. Small, John L. Budde
of the state of Michigan

its true and lawful Attorney(s)-in-Fact, at New York, New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bonds and undertakings given for any and all purposes.

Such bonds and undertakings when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.

In Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Senior Vice President thereunto duly authorized, on this 3rd day of March, 20 21 at New York, New York.



Attest
Dina Daskalakis
Corporate Secretary

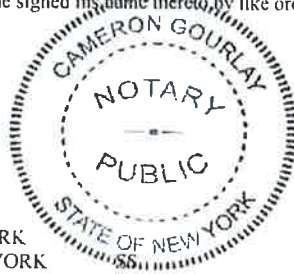
HUDSON INSURANCE COMPANY

By Michael P. Cifone
Michael P. Cifone
Senior Vice President

STATE OF NEW YORK
COUNTY OF NEW YORK SS.

On the 3rd day of March, 20 21 before me personally came Michael P. Cifone to me known, who being by me duly sworn did depose and say that he is a Senior Vice President of HUDSON INSURANCE COMPANY, the corporation described herein and which executed the above instrument, that he knows the seal of said Corporation, that the seal affixed to said instrument is such corporate seal, that it was so affixed by order of the Board of Directors of said Corporation, and that he signed his name thereto, by like order.

(Notarial Seal)



Cameron Gourlay
CAMERON GOURLAY
Notary Public, State of New York
No. 01GO6372305
Qualified in New York County
Commission Expires June 4, 2022

STATE OF NEW YORK
COUNTY OF NEW YORK SS.

CERTIFICATION

The undersigned **Dina Daskalakis** hereby certifies:

That the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27th, 2007, and has not since been revoked, amended or modified:

"RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertakings made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOLVED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed."

THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original and that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney is now in force.

Witness the hand of the undersigned and the seal of said Corporation this 25 day of February, 2022.



By Dina Daskalakis
Dina Daskalakis, Corporate Secretary

Heather Mydloski

From: Koch, Remington J. <RKoch@hrcengr.com>
Sent: Wednesday, February 2, 2022 6:16 PM
Subject: INVITATION TO BID - Village of Franklin, Crestwood Drive and Thirteen Mile Road Intersection Widening and Realignment
Attachments: 20211104_Plans_Issued_For_Bids.pdf; 20220202_Specs_Issued_For_Bids.pdf

Good Afternoon,

As consulting engineers for the Village of Franklin, please accept this email and attached documents as an **Invitation To Bid** for the proposed **Crestwood Drive and Thirteen Mile Road Intersection Widening and Realignment Project** for the Village. Two (2) files are attached – one (1) set of pdf plans and one (1) set of pdf specifications.

Electronic copies of proposals for the Crestwood Drive Intersection Improvement Project will be received by the Village of Franklin until **11:00 a.m., Local Time on Friday, February 25, 2022.** Bidders shall submit electronic copies of **Proposals to:**

Heather Mydloski; hmydloski@franklin.mi.us

The project consists of widening and realigning the existing western approach of Crestwood Drive to Thirteen Mile Road with the goal of permitting traffic to both enter and exit Crestwood Drive to Thirteen Mile simultaneously. The eastern approach of Crestwood Drive will not be altered as part of this project. The widening of the western approach includes the addition of a swale and gravel shoulder on the north side of the drive. The existing pavement cross slope and drainage characteristics are to be maintained. Estimated quantities for the project are included in the bid proposal and must be quoted as specified in the proposal in order for the bid to be considered responsive.

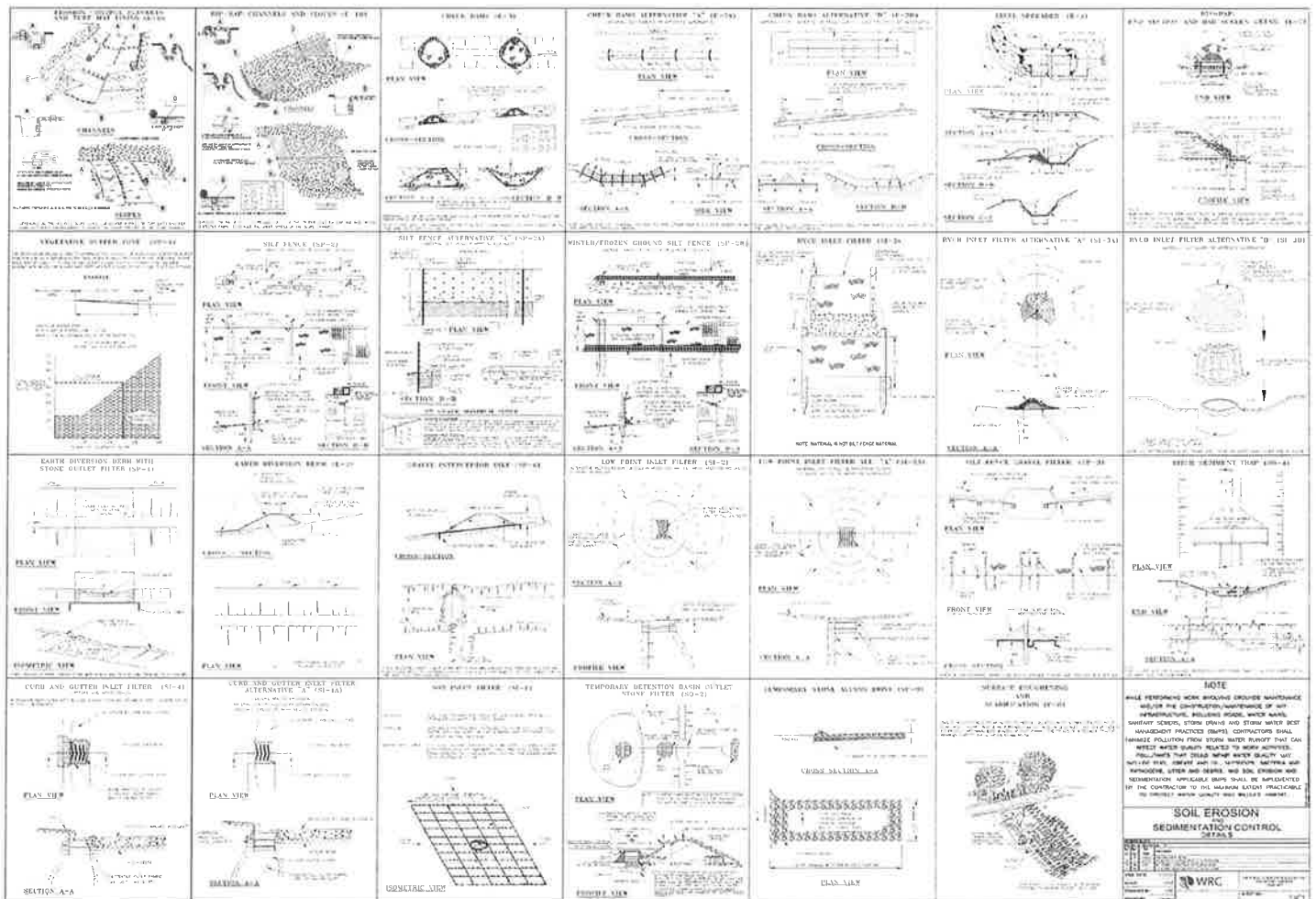
The Bidder is advised that in order to submit a bid on this project, the Bidder must download and complete the **Proposal Form (Section 00300)** and **include a scanned copy of their bid deposit** with their electronic bid submission. **The original bid deposit for the low bidder will be required to be submitted to the Village following the bid letting.**

Bidders are to submit any questions via email to Nancy Kolinski (nkolinski@hrcengr.com) at Hubbell, Roth & Clark, Inc. by **11:00 a.m. on Tuesday, February 15, 2022.** Responses to all questions will be issued to bidders no later than **11:00 a.m. on Friday, February 18, 2022.**

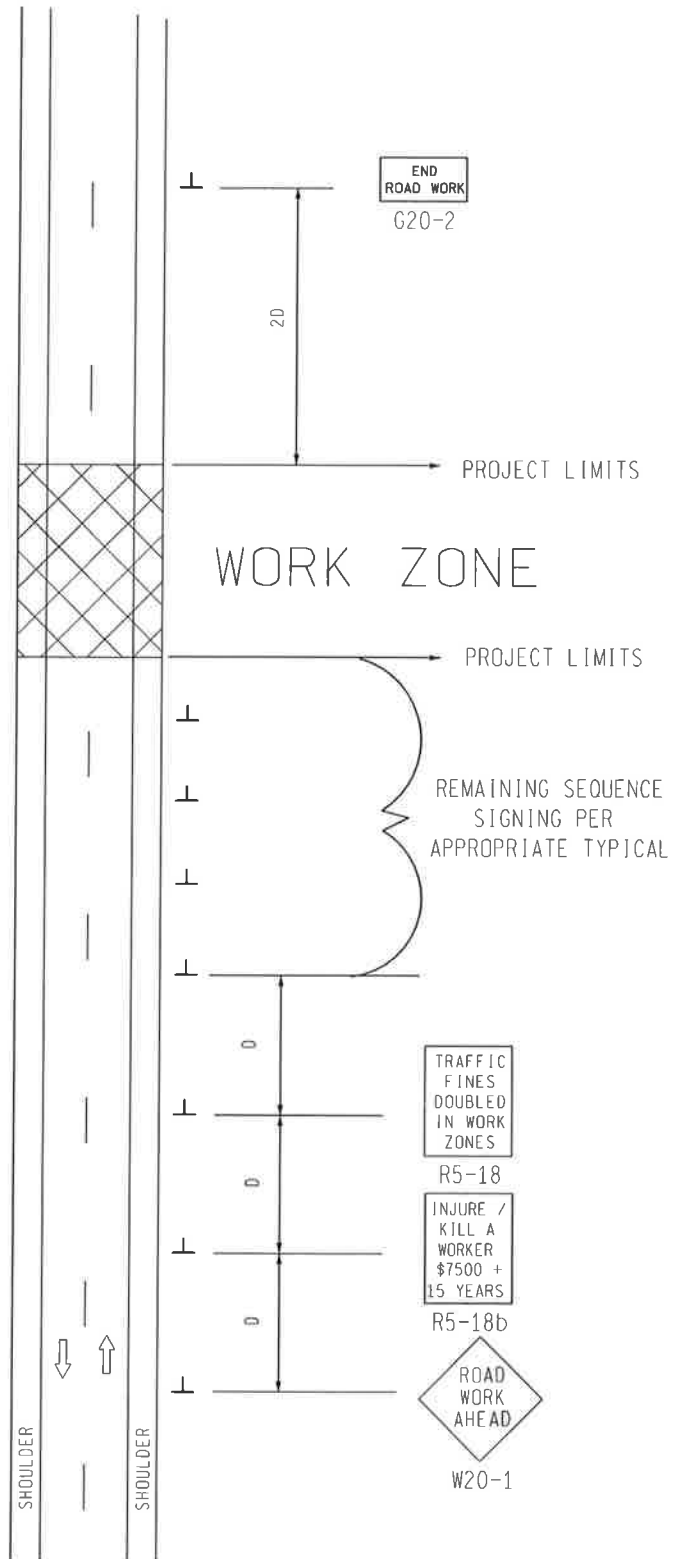
No Proposal will be accepted unless received electronically by The Village of Franklin at the email address listed above on or before 11:00 a.m., Local Time on February 25, 2022.

Thank you,

Remington Koch, F.E.
Graduate Engineer II
Environmental Engineering Department
Direct: (248) 454-6303 Cell: (248) 508-8447
Hubbell, Roth & Clark, Inc.
555 Hulet Dr. Bloomfield Hills, MI 48303
Engineering. Environment. Excellence.



SIGN PLACEMENT
IS THE SAME FOR
BOTH DIRECTIONS



SIGN = 48 f+t2 - TYPE B
FOR ONE DIRECTION OF TRAFFIC
W20-1 QUANTITY INCLUDED WITH
APPROPRIATE TYPICAL FOR
SEQUENCE SIGNING

MDOT
Michigan Department of Transportation
TRAFFIC AND SAFETY
MAINTAINING TRAFFIC
TYPICAL

TYPICAL ADVANCE SIGNING TREATMENT FOR
INTERMEDIATE AND SHORT TERM
STATIONARY WORK ZONE OPERATIONS WHERE
ALL TRAFFIC CONTROL DEVICES ARE
REMOVED AT END OF EACH WORK DAY ON
AN UNDIVIDED TWO-WAY ROADWAY

DRAWN BY: CON:AE:djf

OCTOBER 2011

M0050a

SHEET

CHECKED BY: BMM:CRB

PLAN DATE:

1 OF 2

FILE: PW RD/TS/Typicals/Signs/MT NON FWY/M0050a.dgn REV. 10/13/2011

NOT TO SCALE


NOTES

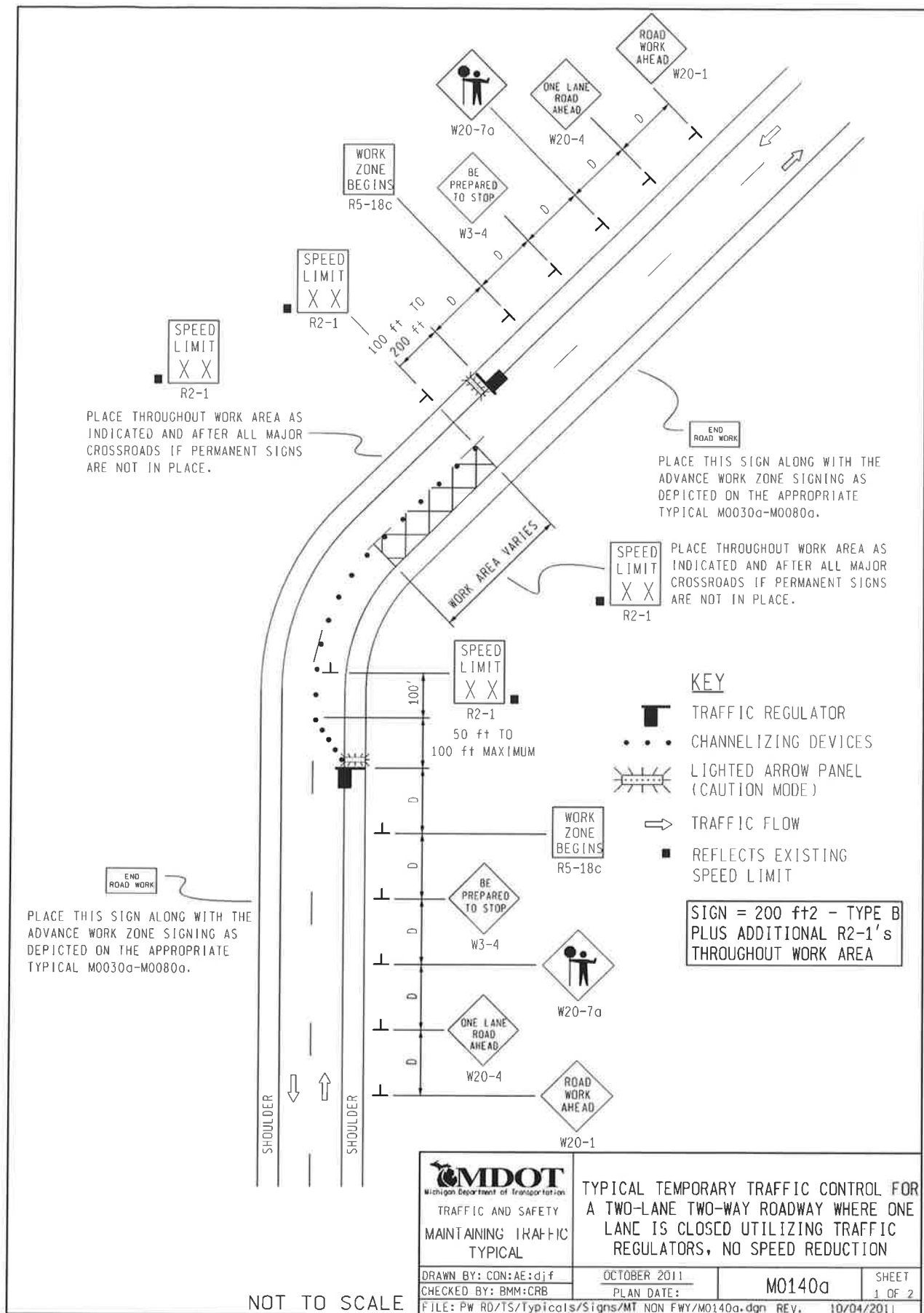
30. THE APPROPRIATE ADVANCE SIGNING SEQUENCE(S), (M0030a THROUGH M0080a) SHALL BE USED ON ALL PROJECTS.
35. THESE SIGNS ARE INTENDED TO BE USED WITHIN THE LIMITS OF THE TEMPORARY SEQUENCE SIGNING AS IS SHOWN ON 1 OF 2. THESE SIGNS ARE NOT TO BE INTERMINGLED WITH ANY OTHER TEMPORARY SEQUENCE SIGNING EXCEPT AS SHOWN.

SIGN SIZES

G20-2	-	48" x 24"
R5-18	-	48" x 60"
R5-18b	-	48" x 60"
W20-1	-	48" x 48"

NOT TO SCALE

 Michigan Department of Transportation TRAFFIC AND SAFETY MAINTAINING TRAFFIC TYPICAL		TYPICAL ADVANCE SIGNING TREATMENT FOR INTERMEDIATE AND SHORT TERM STATIONARY WORK ZONE OPERATIONS WHERE ALL TRAFFIC CONTROL DEVICES ARE REMOVED AT END OF EACH WORK DAY ON AN UNDIVIDED TWO-WAY ROADWAY	
DRAWN BY: CON:AE:djf CHECKED BY: BMM:CRB		OCTOBER 2011 PLAN DATE:	M0050a SHEET 2 OF 2
FILE: PW RD/TS/Typicals/Signs/MT NON FWY/M0050a.dgn REV. 10/13/2011			



NOTES

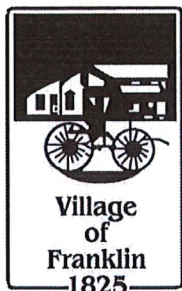
- 1H. D = DISTANCE BETWEEN TRAFFIC CONTROL DEVICES AND LENGTH OF LONGITUDINAL BUFFERS
SEE M0020a FOR "D" VALUES.
2. ALL NON-APPLICABLE SIGNING WITHIN THE CIA SHALL BE MODIFIED TO FIT CONDITIONS, COVERED OR REMOVED.
3. DISTANCES BETWEEN SIGNS, THE VALUES FOR WHICH ARE SHOWN IN TABLE D, ARE APPROXIMATE AND MAY NEED ADJUSTING AS DIRECTED BY THE ENGINEER.
- 3A. THE "WORK ZONE BEGINS" (R5-18c) SIGN SHALL BE USED ONLY IN THE INITIAL SIGNING SEQUENCE IN THE WORK ZONE. SUBSEQUENT SEQUENCES IN THE SAME WORK ZONE SHALL OMIT THIS SIGN AND THE QUANTITIES SHALL BE ADJUSTED APPROPRIATELY.
- 4A. THE MAXIMUM RECOMMENDED DISTANCE(S) BETWEEN CHANNELIZING DEVICES IN THE TAPER AREA(S) SHOULD BE 15 FEET AND SHOULD BE EQUAL IN FEET TO TWICE THE POSTED SPEED IN MILES PER HOUR IN THE PARALLEL AREA(S).
5. FOR OVERNIGHT CLOSURES, TYPE III BARRICADES SHALL BE LIGHTED.
6. WHEN CALLED FOR IN THE FHWA ACCEPTANCE LETTER FOR THE SIGN SYSTEM SELECTED, THE TYPE A WARNING FLASHER, SHOWN ON THE WARNING SIGNS, SHALL BE POSITIONED ON THE SIDE OF THE SIGN NEAREST THE ROADWAY.
7. ALL TEMPORARY SIGNS, TYPE III BARRICADES, THEIR SUPPORT SYSTEMS AND LIGHTING REQUIREMENTS SHALL MEET NCHRP 350 CRASHWORTHLY REQUIREMENTS STIPULATED IN THE CURRENT EDITION OF THE MICHIGAN MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, THE CURRENT EDITION OF THE STANDARD SPECIFICATIONS FOR CONSTRUCTION, THE STANDARD PLANS AND APPLICABLE SPECIAL PROVISIONS. ONLY DESIGNS AND MATERIALS APPROVED BY MDOT WILL BE ALLOWED.
9. ALL TRAFFIC REGULATORS SHALL BE PROPERLY TRAINED AND SUPERVISED.
- 9A. IN ANY OPERATION INVOLVING MORE THAN ONE TRAFFIC REGULATOR, ONE PERSON SHOULD BE DESIGNATED AS HEAD TRAFFIC REGULATOR.
10. ALL TRAFFIC REGULATORS' CONDUCT, THEIR EQUIPMENT, AND TRAFFIC REGULATING PROCEDURES SHALL CONFORM TO THE CURRENT EDITION OF THE MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MMUTCD) AND THE CURRENT EDITION OF THE MDOT HANDBOOK ENTITLED "TRAFFIC REGULATORS INSTRUCTION MANUAL."
11. WHEN TRAFFIC REGULATING IS ALLOWED DURING THE HOURS OF DARKNESS, APPROPRIATE LIGHTING SHALL BE PROVIDED TO SUFFICIENTLY ILLUMINATE THE TRAFFIC REGULATOR'S STATIONS.
- 12E. THE MAXIMUM DISTANCE BETWEEN THE TRAFFIC REGULATORS SHALL BE NO MORE THAN 2 MILES IN LENGTH UNLESS RESTRICTED FURTHER IN THE SPECIAL PROVISIONS FOR MAINTAINING TRAFFIC. ALL SEQUENCES OF MORE THAN 2 MILES IN LENGTH WILL REQUIRE WRITTEN PERMISSION FROM THE ENGINEER BEFORE PROCEEDING.
13. WHEN INTERSECTING ROADS OR SIGNIFICANT TRAFFIC GENERATORS (SHOPPING CENTERS, MOBILE HOME PARKS, ETC.) OCCUR WITHIN THE ONE-LANE TWO-WAY OPERATION, INTERMEDIATE TRAFFIC REGULATORS AND APPROPRIATE SIGNING SHALL BE PLACED AT THESE LOCATIONS.
14. ADDITIONAL SIGNING AND/OR ELONGATED SIGNING SEQUENCES SHOULD BE USED WHEN TRAFFIC VOLUMES ARE SIGNIFICANT ENOUGH TO CREATE BACKUPS BEYOND THE W3-4 SIGNS.
15. THE HAND HELD (PADDLE) SIGNS REQUIRED BY THE MMUTCD TO CONTROL TRAFFIC WILL BE PAID FOR AS PART OF FLAG CONTROL.
- 28E. THE TRAFFIC REGULATORS SHOULD BE POSITIONED AT OR NEAR THE SIDE OF THE ROAD SO THAT THEY ARE SEEN CLEARLY AT A MINIMUM DISTANCE OF 500 FEET. THIS MAY REQUIRE EXTENDING THE BEGINNING OF THE LANE CLOSURE TO OVERCOME VIEWING PROBLEMS CAUSED BY HILLS AND CURVES.

SIGN SIZES

DIAMOND WARNING - 48" x 48"
 R2-1 REGULATORY - 48" x 60"
 R5-18c REGULATORY - 48" x 48"

NOT TO SCALE

 Michigan Department of Transportation TRAFFIC AND SAFETY MAINTAINING TRAFFIC TYPICAL		TYPICAL TEMPORARY TRAFFIC CONTROL FOR A TWO-LANE TWO-WAY ROADWAY WHERE ONE LANE IS CLOSED UTILIZING TRAFFIC REGULATORS, NO SPEED REDUCTION	
DRAWN BY: CON:AE:djf	OCTOBER 2011	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> M0140a </div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> SHEET 2 OF 2 </div>
CHECKED BY: BMM:CRB	PLAN DATE:	FILE: PW RD/TS/Typicals/Signs/MT NON FWY/M0140a.dgn REV. 10/04/2011	



APPLICATION FOR VILLAGE BOARD OR COMMISSION

Board/Commission of Interest *(Please print clearly)* PLanning Commission

Name: Albert Ludwig

Address: 27217 Gardenway, Franklin, Mi 48025

Home Phone: _____ Cell: (248) 761-6909

E-mail: albert@tricapre.com

Length of Residence in the Village: 8 years Occupation: Real estate development and property management

Reason for interest:

I would like to become more involved in the village. After being involved in many ways with the city of Framington Hills when I lived there, I miss it. Also, I believe my 48 years of experience in real estate development could be of value to the commission.

Related Employment Experience *(Please indicate dates, attach additional pages as necessary)*

Please see attached resume

Education:

Wayne State: 1969-1972

Construction Institute of Michigan 1975-1979

Experience or Other Relevant Information (Village Boards, Churches, Civic or Community Group, Memberships, Associations, etc. Attach resume or additional page as necessary):

Please see attached resume

To the best of your knowledge, do you or a member of your immediate family have any direct financial or business relationships with any supplier, service provider or contractor of the Village of Franklin from which you or they derive direct compensation or financial benefit? If yes, please explain: No

Are you an elector or voter in the Village of Franklin? Yes

Albert Ludwig
Signature of Applicant

2-27-2022
Date

Albert J. Ludwig
27217 Gardenway Road
Franklin, MI 48025
(248) 761-6909
albert@tricapre.com

PROFILE

- Real estate professional and licensed builder with extensive experience in residential land development, residential and commercial construction, commercial real estate development, public/private development, and commercial property management
- 48 years of experience in the planning and development of single-family residential subdivisions and condominiums, apartment complexes, office buildings, medical buildings, retail shopping centers, industrial buildings, Brownfield remediation, golf courses and hotel properties
- Currently managing approximately 40 single and multi-tenant commercial and office properties containing over 1,000,000 square feet

EMPLOYMENT HISTORY

2005-Present	<i>Managing Member</i> TriCap Holdings LLC Consolidated Holdings, LLC
2001-2005	<i>Vice President of Operations</i> Grant-Perry Development Company, LLC West Bloomfield, MI
2001	<i>Director of Land Development</i> Centex Homes Farmington Hills, MI
1985-2001	<i>Vice President</i> Selective Development Company Farmington Hills, MI
1973-1985	<i>Vice President of J.E.S. Management Company</i> <i>General Manager of Regal Building Company</i> Oak Park, MI

EDUCATION

Wayne State University Detroit, Michigan	1969 – 1972
Construction Institute of MI Detroit, Michigan	1975-1979

TEAM LEADERSHIP ROLES:

- Past President of several condominium association boards
- Farmington/Farmington Hills Community Foundation Trustee
- Farmington/Farmington Hills Grand River Corridor Improvement Committee Member
- Farmington Hills Redevelopment Committee Member
- BBYO Retreat Building Committee Member
- NFWB Past President (NFWB is a non-profit little league softball and baseball organization for over 1,500 children)

February 22, 2022

Ms. Heather Mydloski
Village Clerk
Village of Franklin
32325 Franklin Road
Franklin, Michigan 48025

Dear Heather:

Thank you for sending me the application for the Planning Commission. I am interested in the position and I believe I would be an asset, without much of a learning curve, as I have attended hundreds of planning commission, city council, and ZBA meetings in many of the surrounding communities during my career as a real estate builder and developer. I also built our home on Gardenway, eight years ago, and my wife and I love living in the village.

As the property manager of many commercial properties, the managing member of several limited liability companies, and former president of several homeowner associations, I have experience with budgets, financing, and administration. My career has allowed me to interface with countless mayors, city managers, planning directors, council and commission members, and community members.

I also was involved in one particular intricate private/public development project with the City of Farmington Hills in 1999-2001. The city owned an old and dilapidated golf course on the east side of Halsted north of 11 Mile along with a former city dump on the southwest corner. The landfill had never been capped and was a liability. The city also had the option to purchase an additional 20 undeveloped acres from the school board on the northeast corner of 11 Mile and Halsted to connect the properties. Through a public bidding process, they asked for capping of the landfill, a new 18-hole golf course that would be designed to handle stormwater detention for a section of the city, a tunnel under the intersection connecting the two sides of the road, a new clubhouse with a restaurant, a driving range, and a parks and rec facility. They received eleven bids, culled the number first to eight, then to three, and ultimately, we were selected. We ended up developing and building the entire project, including eighty condominiums on the golf course. The permitting process was extremely complex since there were regulated wetlands as well as the remediation of the landfill. Twenty years later, this remains a valuable asset to the city.

I am including my resume and the standard application form along with this letter. Should you or the council members have any questions, please feel free to contact me.

Very truly yours,

Albert J Ludwig
27217 Gardenway
Franklin, Mi 48025
248-761-6909
albert@tricapre.com



APPLICATION FOR VILLAGE BOARD OR COMMISSION

(Please print clearly)

___ **Planning Commission** ___
Board/Commission of Interest

Name ___ **David Sahli** _____

Address ___ **26172 Meadow Drive, Franklin, MI 48025** _____
Home Phone ___ **N/A** _____ Cell ___ **(605)228-9982** _____
E-mail ___ **david.sahli88@gmail.com** _____

Length of Residence ___ **3 Years** _____ Occupation ___ **Attorney** _____

Reason for interest: **I have dedicated my personal and professional career to community planning and development. Civic involvement in my local community is paramount to myself and my family.**

Related Employment Experience (Please indicate dates)

- A. **Associate Counsel, State and Federal Compliance, Rocket Mortgage. 02/19 - Present.**
- B. **Associate Counsel/Special Assistant to the General Counsel for the U.S. Department of Housing and Urban Development (Including advising the Community Development Block Grant). 08/2014 - 02/2019**
- C. **Executive Associate to the Secretary of the South Dakota Department of Tribal Relations (Facilitating community partnerships between the State of South Dakota and Native Tribes). 04/2012 - 12/2012**
- D. **Founder/Community Development Coordinator, Hunkpati, Inc. (A U.S. Treasury Certified Community Development Financial Institution). 08/2010 - 08/2011**
- E. Education: **Bachelor's Double Major Political Science and American Indian Studies, 3.89 GPA
Juris Doctor, University of South Dakota School of Law, Graduate with Honors**

Past Experience or Other Relevant Information (Village Boards, Churches, Civic or Community Group, Memberships, Associations, etc. Attach resume or additional page if necessary): **Franklin Community Association (FCA) Board Member, Franklin Committee on Diversity and Inclusion, Advisor to the Crow Creek Tribal Counsel Committee on Community Development, Advisor to the Constitution and Bylaw Committee for the Crow Creek Tribe, Founder and President of the University of South Dakota Volunteer Income Tax Assistance (VITA) Program.**

*****Resume available upon request*****

To the best of your knowledge, do you or a member of your immediate family have any direct financial or business relationships with any supplier, service provider or contractor of the Village of Franklin from which you or they derive direct compensation or financial benefit? If yes, please explain: **No**
Are you an elector in the Village of Franklin? **Yes**

___ **/s/David Sahli** _____

Signature of Applicant

___ **02/19/2022** _____

Date

EXPERIENCE**Rocket Mortgage.****Detroit, MI***Associate Counsel, Mortgage Compliance**February 2019-Present*

- Legal Subject Matter Expert for Marketing, Lead Generation, Fair Lending, Origination, Telecommunications, and Data Privacy.
- Counsel Business on legal risk and impact for new campaigns, programs, and services.
- Create guidance and summaries on applicable laws for individual business units.
- Draft One-Page Summaries providing guidance and analysis for requests by business leadership.
- Manage and Draft Responses to Federal and State Inquiries, Investigations, and Examinations.
- Perform legal triage for Federal and State statutory and regulatory amendments or proposed amendments.
- Draft Policies and Procedures for various corporate business areas..
- Conduct status briefings for Executive Leadership regarding potential issues and proposed solutions.

United States Department of Housing and Urban Development (HUD)**Washington, D.C.***Trial Attorney, Litigation: Office of General Counsel (OGC)**August 2014-February 2019*

- Principal Attorney for high-profile housing cases.
- Co-counsel to Department of Justice (DOJ), Appellate, for litigation of precedential housing cases.
- HUD OGC's lead attorney for Congressional Oversight and Investigation, managing a team of five attorneys.
- Advise the Solicitor General's Office on the legal impact their position before the Supreme Court will have on HUD.
- Identify and mitigate litigation risk in drafting regulations implementing congressional statutes.
- Consult with members of Congress about the impact of potential proposed amendments to program statutes.
- Advise the Secretary and GC on mitigating litigation risk of HUD's precedential housing policies.
- Consult for HUD's Regional Directors and outside counsel on legal and programmatic initiatives.
- Teach CLEs on the effects of landmark housing and administrative law cases at national legal conferences.

*Special Assistant to the General Counsel, Selected Detail***Washington, D.C.**

- Collaborated with HUD's Office of Congressional & Intergovernmental relations to lead HUD's compliance and response to congressional inquiries and investigations.
- Represented HUD, as co-counsel, in all matters regarding Congress' investigation of HUD's role in DOJ's Residential Mortgage Back Security (RMBS) Settlements with five major banks.
- Briefed HUD's Secretary, Deputy Secretary, and GC for meetings with Congressional Members.
- Advised the Secretary and Principal Deputy Assistant Secretary for Housing, for congressional hearings.
- Co-counsel for HUD employees for transcribed interviews with Congressional Members' staff.
- Managed a team of attorneys to review and produce HUD's largest discovery production to Congress during the Obama Administration.
- Drafted memos to the GC in response to the Inspector General's audits of HUD programs.
- Negotiated and drafted Memorandum of Understandings between OGC and other executive agencies.

United States District Court for the Northern District of South Dakota**Aberdeen, SD***Law Clerk for the Honorable William D. Gerdes, Federal Magistrate Judge**April 2013-August 2014*

- Conducted daily briefings for the Judge providing docket updates, case summaries, and opinion outlines.
- Drafted and researched legal memoranda and opinions for the Judge.

South Dakota Department of Tribal Relations**Pierre, SD***Executive Intern for the Secretary of the Department of Tribal Relations, J.R. LaPlante**April-August 2012*

- Briefed the Secretary for all meetings with Governor's staff, Legislators, and Tribal officials.
- Drafted legislation strengthening tribal sovereignty and self-determination.
- Developed policy recommendations for the Governor on various issues related to tribal engagement.
- Conducted mediation between Tribal Governments and state agencies/local bodies of government.
- Represented the Department on the Governor's Criminal Justice Reform Advisory Committee.

South Dakota Indian Business Alliance (SDIBA)**Pierre, SD***Board Member of the Legislative Policy Committee**October 2010-May 2012*

- Authored SDCL § 1-54-7, the first state law expanding tribal members' access to credit.
- Led a policy committee to draft legislation, partnered with state officials, and issued recommendations for implementation of new laws benefiting tribal members.
- Organized the Inaugural Tribal-State Summit discussing socio-economic barriers on Indian Reservations.

Hunkpati Investments, Inc.**Fort Thompson, SD***Program Development Coordinator, AmeriCorps VISTA**August 2010-August 2011*

- Co-founded a Native Community Development Financial Institution (CDFI), Hunkpati Investments, Inc.
- Developed and Implemented programs to spur economic growth in the poorest county in America.
- Revised the Crow Creek Tribe's constitution to increase sovereignty and bolster commercial growth.
- Advised the Crow Creek Tribal Council on strategies to secure federal dollars and services.

EDUCATION**University of South Dakota School of Law****Vermillion, SD***Juris Doctor with Honors**May 2014*

- Volunteer Income Tax Assistance (VITA) Program: President/Site Coordinator, 2011-2014
- Native American Law Student Association (NALSA): President, 2012-2013
- Moot Court Board of Advocates: Executive Board Member, 2012-2014
- National Trial Team: Executive Board Member, 2013-2014
- Student Bar Association: Secretary, 2012-2013

University of South Dakota**Vermillion, SD***Bachelor of Arts: Magna Cum Laude**May 2010*

Double Major in Political Science and American Indian Studies

DISTINCTIONS AND MEMBERSHIPS

- Village of Franklin Diversity, Equity, and Inclusion Committee, 2020-Present
- Franklin Community Association (FCA) Board Member, 2019-2020
- HUD's National Legal Honors Fellow, 2014-2015
- Presidential Management Fellow Finalist, 2014-2015
- Alan Bogue Award: Excellence in Appellate Advocacy, 2013-2014
- South Dakota Trial Lawyers' Association Award: 2013-2014
- USD School of Law Advocacy Award: 2013-2014
- State Bar of South Dakota: 2014-present
- State Bar of Michigan: 2021-2022



APPLICATION FOR VILLAGE BOARD OR COMMISSION

Board/Commission of Interest (Please print clearly) Planning Commission

Name: Josh Lawton

Address: 26149 Meadow Dr. Franklin MI 48025

Home Phone: 248-282-9193 Cell: 248-826-4537

E-mail: josh.lawton@outlook.com

Length of Residence in the Village: 13 years Occupation: Engineer

Reason for interest: I'm very interested in the village of Franklin remaining a unique place in the Metro Detroit area. I'd like to be part of the solution to solve the walkability concerns while maintaining what makes the Village of Franklin special.

Related Employment Experience (Please indicate dates)

A. Elmos North America, Sep. 2000 - June 2011, IC Design Engineer, Design Manager

B. Renesas Electronics America, July 2011 - Present, Principal Engineer Electronic Design

C. _____

Education: BSEE University of New Hampshire


Experience or Other Relevant Information (Village Boards, Churches, Civic or Community Group, Memberships, Associations, etc. Attach resume or additional page as necessary):

Den Leader and Cubmaster for Franklin's Pack 1214, Science Olympiad coach, Youth sports coach (hockey, baseball, flag football), Led West Maple's Dad's Club and Ski club, VP of Membership for Berkshire (past) & Groves (current)

To the best of your knowledge, do you or a member of your immediate family have any direct financial or business relationships with any supplier, service provider or contractor of the Village of Franklin from which you or they derive direct compensation or financial benefit? If yes, please explain:

No

Are you an elector or voter in the Village of Franklin? Yes


Signature of Applicant

February 25, 2022
Date

Josh LAWTON

Profile

Principal Engineer with over two decades of proven experience bringing integrated circuits to market successfully.

Career built on being self-motivated and driven to solve complex problems, finding unique solutions that optimize the product for the application. This has led to me being assigned to a vast array of products with circuit issues that needed to be resolved allowing me to have a much wider array of application circuit experience than most engineers in the industry get exposed to.

Exceptional communication skills allow me to effectively communicate even the most complex issues and solutions in a way that can be understood by all.

Strive for continuous growth by focusing on training and staying current on new technologies and tools. Applying new tools and technologies to solve problems, improve processes, or implement new features.



ADDRESS

Josh Lawton
26149 Meadow Dr.
Franklin, MI 48025
United States of America



PHONE

+1-248-826-4537



EMAIL

Josh.Lawton@outlook.com



LINKEDIN

www.linkedin.com/in/joshclawton

Activities & Interests

Spending time with family, swimming, boating, fishing, hockey

EXPERIENCE

2011-Present

Principal Engineer • Renesas Electronics America Inc. • Farmington Hills, MI

Technical leader for 2 generations of fuel injection ICs, temperature sensor interface + flexible I/O interface IC. Led all technical meetings with customers, responsible for all application level testing and design demonstration, created all microcode and provided application notes for general application use, gas fuel injection, diesel fuel injection, DCDC converter, 3 different fuel pump loads, importing custom microcode to the Saber model. Responsible for Saber Model support including providing application microcode, verification, debug, support, and development using Saber Synopsys. Block level design or re-design: Squib drivers, binary O2 sensor interface, voltage measurement amplifier, start-up. Product definition for Contactor Driver including proof of concept hardware and software to implement control and diagnostics, and algorithm development for a new feature of welded contact detection.

International assignment in Turin Italy for 18 months

2000-2011

IC Design Engineer/Design Manager • Elmos N.A. Inc. • Farmington Hills, MI

Lead analog design engineer and project manager for ASICs: bar code scanner, buckle switch sensor, door zone module control, 2 generations of 4 & 8 channel squib drivers, 8 channel PWM relay driver. Block level design or re-design: Dual shunt series voltage regulators, PAS4 current modulation interface, 120V window lifter, compass sensor interface, ion sense circuit for IGBT Driver. Performed block level and top-level IC layout when needed and directed layout designers to reach desired circuit performance. Managed design and test groups for North America. International assignment in Dortmund Germany for 2 months.

EDUCATION

University of New Hampshire • Durham, NH

May 1998 • Bachelor of Science in Electrical Engineering

Focus on semiconductor design: Introduction to VLSI, VLSI Systems, Analog VLSI. Two MOSIS designs: Viterbi Encoder IC, Capacitive Fingerprint Scanner IC

KEY SKILLS AND CHARACTERISTICS

Exceptional problem solver

Team player with proven leadership abilities

Excellent oral and written communication skills

Accomplished manager with experience recruiting and building teams

IC Design Tools: Cadence, Mentor Graphics, PSpice, SMASH, ICedit, Catena

Modeling: Matlab, Simulink, Verilog-A, MAST (Saber Synopsys)

Testing: All standard lab equipment, Teradyne A500 & Catalyst systems

Languages: C, Python, Matlab, Assembly

**Josh
LAWTON**

248-826-4537
josh.lawton@outlook.com
26149 Meadow Dr. Franklin MI 48025
Lawton4Franklin
lawton4franklin.com

Dana Hughes
Village Clerk
Village of Franklin
32325 Franklin Road
Franklin MI 48025

D E A R M R S . H U G H E S ,

I am very interested in the Village of Franklin remaining a unique place in the Metro Detroit Area, and think being on the planning commission would be a great way to help ensure this happens.

I'd like to be part of the team that solves issues like walkability and cell phone reception concerns here in the village while maintaining what makes the Village of Franklin Special.

I am a long time a volunteer interested in shaping the future of this area by participating or leading activities like:

- Increased village transparency with request for council packets to be published prior to meetings
- Cubmaster & Den Leader for Franklin's Cub Scout Pack 1214
- Multi-year Science Olympiad coach
- Youth sports coach (baseball, flag-football, hockey)
- Led West Maple's Dads Club
- Led West Maple's Ski Club
- VP of membership for PTA at Berkshire Elementary (past) and Groves High School (current)
- Supported Franklin Community Playground fundraising and participated in the community build
- Moved two historical wagons and some other items from Pickering Farm to Franklin Historical Society
- Volunteer for a multitude of school and civic events

My primary residence Franklin is was built in 1954, but I am also the owner of a historic home built in 1910. I am interested in historic preservation and maintaining/expanding Franklin's historic district.

Please provide my application to the council for consideration and I'm happy to see you've joined as the new clerk.

Sincerely,



Josh Lawton



APPLICATION FOR VILLAGE BOARD OR COMMISSION

(Please print clearly)

Planning Commission

Board/Commission of Interest

Name Nicholas Bevins

Address 25838 Hersheyvale Drive, Franklin, MI

Home Phone 814-777-4083 Cell Same

Email nickbevins@gmail.com

Length of Residence 7.5 years Occupation Medical Physicist

Reason for Interest: I am interested in joining the Village Planning Commission to continue to become more involved with volunteer opportunities in Franklin. I have attended various Planning Commission meetings over the years, both to present applications for special use and to present comments as part of the Commission's consideration of new ordinances. I enjoyed my interactions with the Commission and believe I would be an effective member of the committee and could bring a fair, logical mind to the discussions. I previously served on the Zoning Board of Appeals in the first half of 2021 when I was appointed to fill a vacated seat. In that time, I participated in several ZBA calls and found that my involvement on board was a very rewarding way to give back to the Village. In addition to working with my fellow ZBA members, I enjoyed the interactions with the applicants of the cases, the opportunity to explore parts of the Village I hadn't yet seen, and to become more familiar with the ordinances of the Village. While I was not selected to remain in that seat, I am still interested in opportunities to volunteer my time and abilities to help keep the Village the wonderful place we all call home. I feel that my background in regulatory work and committee experience makes me a strong candidate for this position.

Related Employment: Medical Physicist, Henry Ford Health System, July 2014-present. This position has extensive involvement in regulatory compliance across a wide variety of agencies and governing bodies. In this role, I create, implement, and ensure compliance with new policies and procedures for the Henry Ford Health System. In addition, I'm responsible for maintaining compliance with regulatory and accreditation requirements from a variety of government and accrediting agencies. All of this is done in as a collaborative effort with the different stakeholders, and my previous interactions with Planning Commission members suggest there are many parallels within the Commission's efforts within the Village.

Education:

- Ph.D., Medical Physics, University of Wisconsin-Madison, 2012
- M.S., Medical Physics, UW-Madison, 2009
- B.S., Physics, Pennsylvania State University, 2007

Past Experience or Other Relevant Information:

- I was a ZBA member in the first half of 2021, filling a vacated seat for the remainder of a term.
- As part of my ZBA involvement, I attended the Michigan Association of Planning Zoning Board of Appeals Training on June 30, 2021 (certificate attached).
- I actively participate in Franklin Community Association events and volunteer opportunities, including cleanup activities on the grounds, assisting with the construction and installation of the new bulletin board, installation of the new tennis nets, and wherever else I can help.
- I am an active committee member and chairperson across a number of local, national, and international committees which aim to create standards and regulations across a variety of healthcare areas. In addition to experience gained in creating and reviewing these standards, I have become very familiar with committee processes and procedures.
- My full professional CV is attached for the list of committees and other involvement, and I'm happy to provide further information for any questions as part of my application.

To the best of your knowledge, do you or a member of your immediate family have any direct financial or business relationships with any supplier, service provider or contractor of the Village of Franklin from which you or they derive direct compensation or financial benefit? If yes, please explain:

No, I have no conflicts of interest to declare

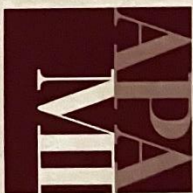
Are you an elector in the Village of Franklin? Yes



Signature of Applicant

03/05/2022

Date



Michigan Association of Planning

Certificate of Completion

This certifies that

Nicholas Bevins

*has successfully completed the Zoning Board of Appeals training held in
Oakland County, Michigan, on June 30, 2021.*

Amy M. Vansen

Amy M. Vansen, AICP
Director of Information and Programs

Andrea Brown

Andrea Brown, AICP
Executive Director

Nicholas B. Bevins

CONTACT	Department of Radiology Henry Ford Hospital 2799 W. Grand Blvd Detroit, MI, 48202	Cell: (313) 694-0187 Office: (313) 916-2878 Email: nick@rad.hfh.edu
EMPLOYMENT	Senior Staff Physicist , Henry Ford Health System, Detroit, MI <ul style="list-style-type: none"> · Vice Chair, Radiology · Division Head, Imaging Physics · Program Director, Imaging Physics Residency · Primary Areas of Interest: Informatics, CT, Mammography 	2014–present 2021–present 2017–present 2017–2021
EDUCATION	Imaging Physics Residency , Henry Ford Health System, Detroit, MI Ph.D., Medical Physics , The University of Wisconsin–Madison <ul style="list-style-type: none"> · Dissertation topic: X-ray phase contrast imaging and computed tomography B.S., Physics , The Pennsylvania State University <ul style="list-style-type: none"> · <i>Phi Beta Kappa</i>, with <i>Honors and Distinction</i>, Schreyer Honors College 	2012–2014 2007–2012 2003–2007
CERTIFICATIONS	American Board of Radiology <ul style="list-style-type: none"> · Diagnostic Medical Physics 	2015
PROFESSIONAL	American Association of Physicists in Medicine (AAPM) <ul style="list-style-type: none"> · Chair, Working Group on DICOM Coordination · Vice Chair, Working Group on DICOM Coordination · Chair, Imaging Informatics Subcommittee · Vice Chair, Imaging Informatics Subcommittee · Co-Chair, TG 270: Display QA · Member, Science Council · Member, Imaging Physics Committee · Member, WG on Diagnostic Demand and Supply Projection · Member, WG on IEC Coordination · Member, TG 260: Use of Handheld Devices for Viewing Medical Images · Member, TG 322: Task Group for Color Displays in Medicine · Member, TG 316: Ultrasound Display Presentation Consistency · Member, Medical Imaging and Data Resource Center Subcommittee · AAPM Representative, DICOM WG 02: Projection Radiography · AAPM Representative, DICOM WG 11: Display Function Standard Radiological Society of North America (RSNA) <ul style="list-style-type: none"> · Physics Captain, RSNA Educational Exhibits Award Committee · Member, RSNA Educational Exhibits Award Committee Digital Imaging and Communications in Medicine (DICOM) <ul style="list-style-type: none"> · Member, DICOM Standard Committee · Member, DICOM Working Group 02: Projection Radiography · Member, DICOM Working Group 11: Display Function Standard · Member, DICOM Working Group 28: Physics · Member, DICOM Working Group 33: Data Archive and Management 	2019-present 2015-2018 2021-present 2016-2020 2014-2019 2019-present 2016-2018, 2021-present 2019-present 2020-present 2015-2018 2017-2021 2018-present 2021-present 2015-present 2015-present

	American Board of Radiology (ABR)	
	<ul style="list-style-type: none"> · Item Writer, Diagnostic Medical Physics OLA Committee · Oral Examiner 	2017-present
	International Electrotechnical Commission (IEC)	
	<ul style="list-style-type: none"> · Special Expert, SC 62B/WG 51, Medical Image Display Systems 	2020-present
	Peer Reviewer	
	<ul style="list-style-type: none"> · Medical Physics · Journal of Applied Clinical Medical Physics (JACMP) · Journal of Digital Imaging (JDI) 	
TEACHING	Henry Ford Health System	
	<i>Imaging Physics Lectures</i>	2012-present
	<ul style="list-style-type: none"> · Provide physics education lectures and hands-on demonstrations to radiologists, radiology residents, technologists, and staff 	
PUBLICATIONS	Available upon request	



APPLICATION FOR VILLAGE BOARD OR COMMISSION

Board/Commission of Interest (Please print clearly) Planning Commission

Name: Richard David

Address: 27201 Wellington Rd.

Home Phone: 248 865-0585 Cell: 248 910-7747

E-mail: RDAVID.email@gmail.com

Length of Residence in the Village: 6 yr. Occupation: consultant/CPA

Reason for interest: Determined to 'give back' to our community, strong interest in Long Term development of the village, desire to use my regulatory experience on a local level

Related Employment Experience (Please indicate dates)

A. DANLEX SOLUTIONS 2019 -

B. UHY ADVISORS 2009-2019

C. KPMG 1978-2008

Education: BBA U of M,

Experience or Other Relevant Information (Village Boards, Churches, Civic or Community Group, Memberships, Associations, etc. Attach resume or additional page as necessary):

Treasurer/Trustee - Franklin Library, Christ Church Cambridge - Finance Committee
MICHIGAN STATE BOARD of Accountancy, volunteer w/ FCA Round Up

To the best of your knowledge, do you or a member of your immediate family have any direct financial or business relationships with any supplier, service provider or contractor of the Village of Franklin from which you or they derive direct compensation or financial benefit? If yes, please explain:

NONE

Are you an elector or voter in the Village of Franklin? yes

Signature of Applicant

Date

2/28/22

Richard G. David

March 1, 2022

Mr. William Lamott
President, Village Council
Village of Franklin
32325 Franklin Rd.
Franklin, MI 48025

RE: Planning Commission vacancies

Dear President Lamott:

I have been asked to submit a cover letter to accompany my application to be considered for appointment to one of the current vacancies on the Village Planning Commission.

Let me outline some additional considerations regarding my candidacy.

The current guidelines in the village charter prescribe that Planning Commission members be 1) qualified electors of the Village, 2) representative of important segments of the community, such as the economic, governmental, educational, and social development of the Village and 3) be representative of the entire geography of the Village to the extent practicable.

While I cannot address item #3, I can indicate that I am indeed a qualified elector of the Village and I represent an important segment of the community principally through my active involvement as a Trustee of the Village of Franklin Library and a volunteer for the FCA Labor Day Roundup.

I bring to the Commission a record of public service, reflective of my past service as a member of the Michigan State Board of Accountancy as a regulator and with a commitment to protect the public, my ongoing service as a trustee of the Michigan Accountancy Foundation, serving my CPA profession on a local, state and national level, and active involvement in a number of local charitable and social causes.

I firmly believe in the importance of planning, both on a short term and long term basis. Our community is such a treasure that all villagers need to be supportive of a patient, thoughtful, inclusive planning process. We have much history to maintain and nurture within the need to also be forward looking in our civic planning efforts.

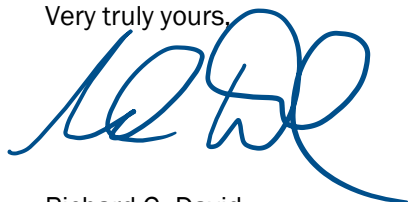
As to my ongoing interest in the activities of our Planning Commission, I have regularly attended their meetings, not because of any specific topic under discussion, rather due to my ongoing interest in their important work. They have an important responsibility and I have been impressed with the professionalism and commitment that all commission members have brought to their role.

Call me strange, but I may be one of the few villagers that have read through our past Master Plans, going all the way back to the Master Plans of 2015, 2007 and 1997 as well as the currently proposed updates to this important document.

In summary, I bring a strong level of interest, curiosity, sense of civic involvement, energy and open-mindedness to the important issues which our Planning Commission must deal with.

I appreciate your consideration of my candidacy for the Planning Commission and welcome the opportunity to respond to any questions that you may have.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'R. David', with a stylized, flowing script.

Richard G. David

RECEIVED ¹

FEB 17 2022

VILLAGE OF FRANKLIN, MI

APPLICATION FOR VILLAGE BOARD OR COMMISSION

Board/Commission of Interest (Please print clearly) Planning CommissionName: Sara GrezlikAddress: 24520 S. Cromwell Dr.Home Phone: _____ Cell: 313-407-3438E-mail: saragrezlik@yahoo.comLength of Residence in the Village: 3 yrs Occupation: Stay-at-home-mom / Student ↓Reason for interest: I'm excited about an opportunity to both
persevere the historic - small-town integrity while
balancing the needs of our citizens of now

Related Employment Experience (Please indicate dates)

- A. While going back to school currently, I've been involved in
- B. creating grant programs, community partnerships, student initiatives,
- C. public speaking forums, surveys, etc in my volunteer-nonprofits.
- Education: Divine Child High School, Henry Ford Culinary Arts +
now earning associates in Business Management for
Non-Profits at OCC

Experience or Other Relevant Information (Village Boards, Churches, Civic or Community Group, Memberships, Associations, etc. Attach resume or additional page as necessary):

PTA President - Bingham Farms Elementary,
Volunteer Mentor @ Michigan Humane, Member of FCA

To the best of your knowledge, do you or a member of your immediate family have any direct financial or business relationships with any supplier, service provider or contractor of the Village of Franklin from which you or they derive direct compensation or financial benefit? If yes, please explain:

NoAre you an elector or voter in the Village of Franklin? yesSara Grezlik
Signature of Applicant2/17/22
Date

Historic District Commission: Membership; Terms; Appointment; Vacancies; Removals

1230.04 (B)

(1) The Historic District Commission shall consist of seven members whose residence is located in the Village of Franklin. They shall be appointed by the Village Council for terms of office of three years. The Commission members currently in office on the date of the adoption of this chapter shall remain and continue as Commission members with their terms of office unchanged. Members of the Commission may be reappointed after their terms expire.

(2) At least one member of the Commission shall be appointed from a list of citizens submitted by a duly organized and existing preservation society or societies, and at least one member of the Commission shall be a graduate of an accredited school of architecture who has two years of architectural experience or who is an architect duly registered in this State, if such person resides in the Village and is available for appointment. A majority of the members of the Commission shall have a clearly demonstrated interest in or knowledge of historic preservation.

(3) A vacancy occurring in the membership of the Commission for any cause shall be filled within 60 calendar days by a person appointed by the Village Council for the unexpired term.

(4) The members of the Commission shall serve without compensation.

(5) Any member or members of the Commission may be removed by vote of the Village Council for inefficiency, neglect of duty, conflict of interest, misfeasance or malfeasance in office.

(6) Absence from three consecutive regular meetings of the Commission shall automatically operate to vacate the seat of a member of the Commission, unless the absence is excused by the Commission by resolution setting forth such excuse.

Historic District Study Committee: Establishment, Modification or elimination of Historic District 1230.09

(a) Establishment of Historic District Study Committee. Before establishing, modifying or eliminating any Historic District, Council shall appoint a Historic District Study Committee. The Committee shall contain a majority of persons who have a clearly demonstrated interest in or knowledge of historic preservation, and shall contain representation from one or more duly organized local historic preservation organizations. The Historic District Study Committee shall be an ad hoc committee which may be established by Council to consider only specific proposed districts, projects or programs authorized by Council, and shall then be dissolved.


Planning Commission: Appointment and term 1220.03

The Village President, with the approval of the Village Council by a majority vote of the members elected and serving, shall appoint all Planning Commission members. The Planning Commission shall serve for terms of three (3) years each. A

Planning Commission member shall hold office until the member's successor is appointed.

Vacancies shall be filled for the unexpired term in the same manner as the original appointment.

Planning Commission members shall be qualified electors of the Village. The membership of the Planning Commission shall be representative of important segments of the community, such as the economic, governmental, educational, and social development of the Village, in accordance with the major interests as they exist in the Village, such as agriculture, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership shall also be representative of the entire geography of the Village to the extent practicable.

If a member misses four (4) consecutive meetings of the Commission, or twenty-five percent (25%) of the Commission meetings in any twelve (12) month consecutive term, unless such absences are excused by the Commission for reasons entered into the proceedings of the Commission at the time of each absence, then said position may be declared vacant by the Village Council. 

Zoning Board of Appeals: Membership: Appointment: Removal: Vacancies 1224.02




The Board of Zoning Appeals, consisting of seven members, is hereby created to replace the Board heretofore created by the Village of Franklin in Ordinance No. 21, effective August 18, 1964. When the term of an individual member of the Board expires, the Village Council shall appoint a successor for a three-year term from the date of expiration of said original member's term, except for the seventh member added by this section to the earlier six-man Board, which member shall be appointed for a three-year term at the time the next reappointment or appointment is made to the Board. All members shall be citizens of the United States and residents of the Village of Franklin and shall not be employees of the Village. One member of the Board shall be a member of the Village Planning Commission. One member of the Board may be a member of the Village Council, but shall not serve as chairperson of the Board. Members may be removed by the Village Council for misfeasance, malfeasance, or nonfeasance in office only after consideration of written charges and a public hearing. A member shall disqualify himself or herself from a vote in which the member has a conflict of interest; failure to do so constitutes malfeasance in office. Any vacancy in the Board shall be filled by the Village Council for the remainder of the expired term.

Appointments to the Board shall be made annually on July 15. Vacancies of specific unexpired terms may be filled throughout the year. Each term shall begin on July 15 and end on July 14.

The Village Council may appoint not more than two alternate members for the same term as regular members to the Board. An alternate member may be called as specified to serve as a member of the Board in the absence of a regular member if the regular member will be unable to attend one or more meetings. An alternate member may also be called to serve as a member for the purpose of reaching a decision on a case in which a regular member has abstained for reasons of conflict of interest. The alternate member appointed shall serve in the case until a final decision is made. The alternate member has the same voting rights as a regular member of the Board.

Sara Grezlik

Planning Commission

 saragrezlik@yahoo.com
 (313) 407-3438
 24520 South Cromwell Drive Franklin, MI, 48025

EDUCATION

OAKLAND COMMUNITY COLLEGE

Farmington Hills, MI
Business Management Non Profit Candidate
(Expected graduation May 2023)

Relevant Coursework

- Communications, Business Management, Accounting

HENRY FORD COLLEGE

Dearborn, MI
Completed coursework towards Culinary Arts & Hospitality (Jun 2010)

EASTERN MICHIGAN UNIVERSITY

Ypsilanti, MI
General Studies

Relevant Coursework

- Intro to Business

Extracurricular Activities

- Alpha Sigma Tau

ADDITIONAL SKILLS

Research, event planning, and decision making for large groups

Building small business partnerships and spotlights

Creating grant programs and student initiatives

Communicating and logistical planning across different platforms

Variety of technology skills-surveying, community blogs,

CAREER OBJECTIVE

Proactive citizen with many years of experience and a proven knowledge of the not-for profit sector, organizational leadership, and creating business partnerships and initiative research. Aiming to leverage my skills to successfully fill the Planning Commission role in our community.

EXPERIENCE

VOLUNTEER/MENTOR

Michigan Humane, Detroit, MI / Dec 2019 - Present

- Maintenance including dish washing, laundry, preparing animal enrichment and more
- Dog walking, animal care, and occasional training of new volunteers
- Working with staff to communicate needs and concerns of all animals within care of our organization
- Supporting staff at off-site events, promoting volunteer opportunities, as well as educating others about donations and supplies needed
- Training other volunteers and supplementing resources when needed

PTA PRESIDENT/BOARD MEMBER

Bingham Farms Elementary & PTA, Bingham Farms, MI / Jun 2019 - Present

- Work with a variety of administration, students, families and staff to plan and execute events for morale and team spirit
- Create grant opportunities for students
- Partner with local businesses to spotlight and highlight both parties
- Create a thoughtful, appreciative experience for all staff at Bingham Farms Elementary

OWNER/OPERATOR

Sara's Cupcakery, Franklin Oct 2011 - Mar 2021

- Created custom homemade cakes, cupcakes and desserts for events
- Worked with event professionals to coordinate and supply for a variety of occasions

AWARDS

Volunteer of the Year 2021-Bingham
Farms Elementary

RECEIVED

MAR 04 2022

VILLAGE OF FRANKLIN, MI



APPLICATION FOR VILLAGE BOARD OR COMMISSION

Board/ Commission of Interest (*Please print clearly*) Planning Commission

Name: Tania Metti

Address: 30621 North Greenbriar, Franklin MI 48025

Home Phone: 248-231-3520 Cell: 248-231-3520

E-mail: tbmetti@gmail.com

Length of Residence in the Village: 20 Occupation: COO/Co-Owner, Excellacare Home Health Care

Reason for interest: Please see attached.

Related Employment Experience (*Please indicate dates*)

- A. Full resume attached, highlighted relevant experience is below here.
2012-2015: Celebrity Public Relations Coordinator at Louis Vuitton North America, New York, NY - a global luxury brand committed to their heritage and historic preservation while staying relevant with the cutting edge of art and design. While my role involved establishing and maintaining celebrity relationships, the brand's commitment to their own notable past was held central to every effort. I also organized, maintained and catalogued the New York archive of goods - including loaning specific historically relevant pieces to the Metropolitan Museum of Art's Costume Institute and other important partners.
- B. my role involved establishing and maintaining celebrity relationships, the brand's commitment to their own notable past was held central to every effort. I also organized, maintained and catalogued the New York archive of goods - including loaning specific historically relevant pieces to the Metropolitan Museum of Art's Costume Institute and other important
- C. partners.

Education: Received Bachelor's of Business Administration (BBA) from Parsons The New School for Design in New York City in 2011.

Experience or Other Relevant Information (Village Boards, Churches, Civic or Community Group, Memberships, Associations, etc. Attach resume or additional page as necessary):

Please see attached.

To the best of your knowledge, do you or a member of your immediate family have any direct financial or business relationships with any supplier, service provider or contractor of the Village of Franklin from which you or they derive direct compensation or financial benefit? If yes, please explain:

No.

Are you an elector or voter in the Village of Franklin? Yes.

Signature of Applicant

Date

RECEIVED

MAR 04 2022

To whom it may concern,

VILLAGE OF FRANKLIN, MI

My name is Tania Metti, and I am interested in joining the Village of Franklin Planning Commission. I am a Franklin native – born and raised here – and recently purchased my own home in Franklin last year on the same street I grew up on. I always felt fortunate to have been raised in a special historic village outside of a big American city with strong roots and history, but it wasn't until I attended college at Parsons The New School for Design in New York City that I began to more deeply appreciate Franklin.

I graduated with a Bachelor of Business Administration degree in Design and Management from Parsons. Parsons is a world-renowned design school, and this unique four-year degree was focused on business and management topics along with art, design, and history classes and seminars, aimed to make its graduates the next generation of design thinkers. At Parsons, I took many art and design history courses including a class focused on Mid-Century Architecture where we often studied the important works in, around, and coming out of the Detroit area. I also took multiple courses with themes in urban and city design. I'm well versed in the works of Jane Jacobs, who is credited with saving the historic Greenwich Village becoming a gridded skyscraper neighborhood. Another standout course was focused on the effect of religion and global cultures in urban design and development throughout history and at current. This important coursework allowed me to think creatively about the world around me in order to dream up solutions that honored history while maintaining updates for modernization. It also allowed me to further my appreciation for preservation of those important spaces that are integral to a community or society.

My interest in architecture and urban design was spearheaded by my father, who was an architect and built a home in Franklin on Franklin Road during my childhood. Before his passing, we would spend great deals of time analyzing art and architecture around the world and in Franklin.

In addition to my innate design thinking interest and abilities, I was privileged enough to grow up in Franklin. My childhood memories include attending preschool at the Franklin Church, sledding down the hill at Franklin Park, Halloween story time and costume contests at the Franklin Library, countless meals at the Franklin Grill. My father is buried in the Franklin Cemetery, down the street from my current home and my childhood home. I've watched the improvements made to the Village over time and understand the importance of the history and charm that exists within Franklin. I am committed to keeping Franklin a historic and memorable place.

A full resume of my work experience is attached for your review as well. I would be honored to be a greater part of the Franklin community and offer my interest, expertise, and point of view to the Planning Commission. I welcome any questions or comments and look forward to any next steps in this process.

Very best,

Tania Metti

TANIA METTI

RECEIVED

FRANKLIN, MI • 248.231.3520 • TBMETTI@GMAIL.COM

MAR 04 2022

EXPERIENCE

VILLAGE OF FRANKLIN, MI

Excellacare Home Health Care, Farmington Hills, MI

COO, July 2020 - Present

- Create and put into motion strategies to meet monthly, quarterly, and annual profit and income goals
- Analyze company position in current market and offer strategies for growth
- Analyze potential losses within the business and offer strategies for correction
- Procure vendors and contracts for immediate and future business needs and to reach business goals
- Manage all existing contracts including local Area Agencies to ensure company remains fully compliant with State guidelines
- Verify all caregiver visits in electronic visit verification system and prepare billing for such visits
- Oversee and manage the in-office staffing team of 6+ individuals and in-home caregiving team of 300+ individuals

Girlboss, Los Angeles, CA

Director of Marketing & Talent Partnerships, January 2020 - June 2020

Talent & Influencer Curator, March 2018 - December 2019

- Led and strategized speaker bookings, event programming, and experiential efforts for all Girlboss events
 - Key events have included three Girlboss Rallies, which saw a total of over 3k attendees, 1.58 billion press impressions, and 250 booked speakers with a total social reach of 39 million
- Led talent / influencer strategy and integrations, and strategic marketing support in all Girlboss sponsored content
- Developed 2020 Marketing and Events calendar in collaboration with key team stakeholders
- Ideated and led all strategic and in-kind brand marketing initiatives and partnerships
- Developed and led talent / influencer strategy and partnerships for the entirety of Girlboss brand touchpoints while cultivating and maintaining meaningful long-term relationships, including the launch of an ambassador program in 2019 and weekly bookings of the Girlboss Radio podcast, which boasted over 650k monthly downloads and 200+ episodes
- Managed external PR agency on all efforts including brand marketing, partnerships, and talent and influencer integrations
- Developed crisis communications plan with respect to experiential projects in response to COVID-19 pandemic
- Prepared metrics of success for all talent partnerships to share with entirety of company
- Managed budget and contract negotiations for all talent / influencer partnerships
- Advised on Girlboss merch strategy and manage all community and talent gifting efforts

Sid Lee, Los Angeles, CA

Influencer Marketing Manager, October 2017 - February 2018

- Managed influencer aspects of advertising campaigns and events on behalf of the agency's US business, focusing on client needs for Netflix and The North Face, including strategy development, relationship management, and contracting

adidas, Los Angeles, CA

Entertainment and Influencer Assistant Marketing Manager, March 2017 - September 2017

Entertainment and Influencer Marketing Coordinator, December 2015 - March 2017

- Established and maintained relationships with influencers and celebrities utilizing event invitations, campaigns, activations, and gifting, with a focus on the soccer and running categories
- Managed all film and TV product placements for the brand including building and maintaining relationships with key studios, producers, and costume designers, and domestic and international product creation and trafficking
 - Placement highlights include: *Bohemian Rhapsody* (2018), *Battle of The Sexes* (2017), *Kingsman 2* (2017)
- Negotiated rates and contracts with models, influencers, and collaborators for print and social ad campaigns and events
- Managed key gifting of new product including overseeing team brainstorm, recipient selection, overall organization and packing, and tracking clippings
- Handled VIP invite process, RSVP's, check-in, and general on site assistance at adidas events

Louis Vuitton, New York, NY

Celebrity Public Relations Coordinator, October 2014 - August 2015

Celebrity Public Relations Assistant, February 2012 - October 2014

- Coordinated celebrity dressing, hair and makeup services, travel and transportation, as well as on-site assistance for Louis Vuitton fashion shows from FW12 - CR15 and image events including the Costume Institute Met Gala and Academy Awards
- Sourced and maintained key talent relationships in fashion, art, and entertainment worlds in order to build mutually beneficial relationships that are in line with brand values
- Trafficked samples domestically and internationally for celebrity requests worldwide
- Maintained celebrity PR budget and processing all invoices, while working closely with AP and Procurement departments
- Pitched stories and tracked celebrity press clippings and competitive rankings to create monthly reports

EDUCATION

Parsons The New School for Design, New York, NY

Bachelor of Business Administration (BBA), Class of 2011

Coursework: Managing Creative People and Projects, Design I-IV, Economics, Business Law, Mid-Century Architecture

Internships: Women's Wear Daily (WWD), Barneys New York, Converse, Nylon Magazine, and DTE Studio

RESOLUTION
Village of Franklin Board of Trustees
FY 2021-22 BUDGET AMENDMENT

WHEREAS, regulations of the Michigan Department of Treasury require local units of government to make periodic amendments to the adopted annual budget to align revenues and expenditures with actual experiences that may exceed budgeted amounts, and

WHEREAS, the Village staff has been working with a financial consultant to upgrade our budgeting processes and assure compliance with Treasury guidelines, and

WHEREAS, a detailed report of recommended budget adjustments is attached hereto, and summarized as follows:

- General Fund Revenues (101-000) increase 175,503
Revised G.F. Total Revenue. 1,628,842

- Village Council Expenditures (101-101) increase 40,965
- Village Clerk Expenditures (101-215) increase 5,595
- Treasury/General Office Exp. (101-253) increase 1,267
- Building and Grounds Exp. (101-265) increase 21,850
- Community Programs Exp. (101-747) increase 2,031
- General Insurance Exp. (101-851) increase 610
 - Total Increase in G.F. Exp. 82,318
- Decrease in Use of General Fund Balance (93,185)
- Revised Ending General Fund Balance 6/30/2022. 1,294,073
- Major Street Fund Revenues (202) increase. 252,366
- Major Street Fund (202-451) Expenditure increase 399,172
 - Revised Ending Major Street Fund Balance 2,559

- Street Project Fund (402-000) Revenue Increase. 1,200
- Street Project Fund (402-900-812) Expenditure Inc. 478,383
- Street Project Fund (402-900-821) Expenditure Inc. 118,289
- Total Increase in Street Fund Expenditures 596,672
- Revised ending Street Fund Balance. 1,530

- Wastewater Fund (542-000) Revenues 206,645
- Wastewater Fund (542-371) Storm Sewer Expense 200,000
 - Revised ending Wastewater Fund Balance . . . 6,645

NOW THEREFORE, it is resolved that the amendments proposed for the Village of Franklin FY 2021-22 operating budget as summarized above and more fully described in the attached budget document are hereby approved as proposed.

Approved this 14th day of February, 2022

Village of Franklin
Proposed Budget Amendment 12/31/2021

		Current Amended Budget	Proposed Budget Amendment	Proposed Amended Budget
General Fund (101)				
Revenues: Positive/(Negative) Change				
101-000-445.000	PENALTY & INTEREST ON TAXES		3,406	
101-000-501.000	COMMUNITY DEVEL BLK GRANT		650	
101-000-539.000	GRANT PROCEEDS (American Rescue Plan Act)		167,560	
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE		637	
101-000-575.000	LIQUOR LICENSE FEES		1,050	
101-000-670.000	KREGER HOUSE RENTAL		1,100	
101-000-679.000	OTHER REIMBURSEMENTS		1,100	
Total Revenues		1,453,339	175,503	1,628,842
Expenditures: (Positive)/ Negative Change				
Village Council				
101-101-821.000	GENERAL ENGINEERING SERVICES		23,825	
101-101-900.000	PUBLIC INFORMATION		17,140	
Total Village Council Department		87,175	40,965	128,140
Village Clerk				
101-215-705.000	GROUP INSURANCE (Incoming Clerk Single Coverage)		2,704	
101-215-853.000	TELEPHONE/EMAIL HOSTING		2,891	
Total Village Clerk Department		75,773	5,595	81,368
Treasury/General Office				
101-253-728.000	COMPUTER SOFTWARE & SUPPLIES		120	
101-253-810.000	BOOKKEEPING CONTRACTED SERVICES		716	
101-253-900.000	TAX COLLECTION EXPENSES		431	
Total Treasury/General Office Department		3,700	1,267	4,967
Building and Grounds Department				
101-265-810.000	CONTRACTED SERVICES		19,427	
101-265-853.000	COMMUNICATION EXP.		2,423	
Total Building and Grounds Department		62,000	21,850	83,850
Community Programs				
101-747-902.000	WEBSITE EXPENSES		2,031	
Total Community Program Department		33,000	2,031	35,031
General Insurance				
101-851-911.000	LIABILITY INSURANCE & BONDS		610	
Total Building and Grounds : City Hall department		24,400	610	25,010
Capital Expenditures				
101-901-981.000	ADMIN.OFFICE FURNITURE & EQUIPMENT		10,000	
Total Capital Expenditures Department		35,000	10,000	45,000
Transfers Out				
101-000-995.003	TRANSFER TO WASTE WATER FUND		8,459	
Total Transfers Out department		1,160,800	8,459	1,169,259
Total Expenditures (all departments)		1,846,777	90,777	1,937,554
Net Revenues and Expenditures		(393,438)	84,726	(308,712)
Combined General Fund:				
Audited Beginning Fund Balance at July 1, 2021		1,594,326		1,594,326
Budgeted Ending Fund Balance at June 30, 2022		1,200,888		1,285,614

Village of Franklin
Proposed Budget Amendment 12/31/2021

	Current Amended Budget	Proposed Budget Amendment	Proposed Amended Budget
Major Street Fund (202)			
Revenues: Positive/(Negative) Change			
Total Revenues	252,366	-	252,366
Expenditures: (Positive)/ Negative Change			
Streets Department			
202-451-818.001		399,172	
ROAD & STREET CONSTRUCTION (partial portion of Asphalt Specialist invoices)			
Total Streets department	145,200	399,172	544,372
Total Expenditures (all departments)	145,200	399,172	544,372
Net Revenues and Expenditures	107,166	(399,172)	(292,006)
Audited Beginning Fund Balance at July 1, 2021	294,565		294,565
Budgeted Ending Fund Balance at June 30, 2022	\$ 401,731		\$ 2,559

Village of Franklin
Proposed Budget Amendment 12/31/2021

		Current Amended Budget	Proposed Budget Amendment	Proposed Amended Budget
Street Project Fund (402)				
Revenues: Positive/(Negative) Change				
402-000-665.000	INTEREST INCOME		1,200	
Total Revenues		-	1,200	1,200
Expenditures: (Positive)/ Negative Change				
Street Project 402				
402-900-812.000	ROAD IMPROVEMENTS		478,383	
402-900-821.000	ENGINEERING SERVICES		118,289	
Total Street Project 402 department		-	596,672	596,672
Total Expenditures (all departments)		-	596,672	596,672
Net Revenues and Expenditures		-	(595,472)	(595,472)
Audited Beginning Fund Balance at July 1, 2021		597,002		597,002
Budgeted Ending Fund Balance at June 30, 2022		\$ 597,002		\$ 1,530
Waste Water Fund (542)				
542-000-485.000	TRI-ANNUAL SEPTAGE PERMITS		6,645	
542-000-541.000	STATE GRANT PROCEEDS (Michigan Enhancement Grant)		200,000	
542-000-699.001	TRANSFER IN FROM GENERAL FUND		8,459	
Total Revenues		10,700	215,104	225,804
Expenditures: (Positive)/ Negative Change				
Waste Water Department				
542-371-821.000	ENGINEERING SERVICES (Increase for Michigan Enhancement Grant above)		215,104	
Total Waste Water Department		10,700	215,104	225,804
Total Expenditures (all departments)		10,700	215,104	225,804
Net Revenues and Expenditures		-	(0)	(0)
Audited Beginning Fund Balance at July 1, 2021		-		-
Budgeted Ending Fund Balance at June 30, 2022		\$ -		\$ (0)
Grand Total				
Total Budgeted Revenues (of funds with proposed amendments)		1,716,405	391,807	2,108,212
Total Budgeted Revenues of funds not amended (Local Streets, Fire, Police, Rubbish, Building, Library, General Debt, Road Millage Debt, Pressure Sewer)		4,289,543		4,289,543
Total Budgeted Revenues (all funds)		6,005,948	391,807	6,397,755
Total Budgeted Expenditures (of funds with proposed amendments)		2,002,677	1,301,725	3,304,402
Total Budgeted Expenditures of funds not amended (Local Streets, Fire, Police, Rubbish, Building, Library, General Debt, Road Millage Debt, Pressure Sewer)		4,390,848		4,390,848
Total Budgeted Expenditures (all funds)		6,393,525	1,301,725	7,695,250
Net Revenues and Expenditures (all funds)		(387,577)	(909,918)	(1,297,495)
Audited Beginning Fund Balance at July 1, 2021		9,814,470		9,814,470
Budgeted Ending Fund Balance at June 30, 2022		9,426,893		8,516,975



Memorandum

To: Village Council, Village of Franklin, MI
From: Christopher J. Doozan, AICP
Date: February 20, 2022
Subject: **Revisions to Chapter 1474, Signs and Outdoor Display Structures
Temporary Sign Regulations**

INTRODUCTION

At their meetings on November 10, 2021 and February 16, 2022, the Planning Commission approved motions to recommend that the Village Council adopt various revisions to the Sign Ordinance governing temporary portable ground signs. This category of signs includes "for sale" signs, political signs, personal expression signs, and ideological signs. Currently, the Sign Ordinance allows one temporary portable ground sign per parcel for a 90-day period, which may not exceed 4 sq. ft. in area and 6 ft. in height.

The Planning Commission concluded that residents should be allowed to erect a 4 sq. ft. portable ground sign (the typical size for a real estate "for sale" sign) for a longer period of time and is therefore proposing a one-year duration.

The Planning Commission also concluded that residents should be permitted up to two smaller portable ground signs, measuring up to 3 sq. ft. in area, for a duration of just 90 days.

Footnotes 2 and 3 have been added to allow the applicant to register a portable ground sign for a longer period of time beyond the initial approval period. If an applicant fails to register the sign after the initial approval period expires the sign must be removed.

The Planning Commission also considered but rejected an amendment to require that portable ground signs be located at least 15 feet from the paved or traveled road surface. Portable ground signs are still prohibited from being in the road right-of-way.

In addition to the portable ground sign amendments, the Planning Commission is recommending some housekeeping amendments to the Sign Ordinance, which are outlined later in this Memorandum.

PROPOSED REVISIONS

1. The first set of revisions, dealing with portable ground signs, are in the Temporary Sign Regulations table in the Appendix to Chapter 1474. The Planning Commission recommends revising item 1 as noted in the table on the next page (proposed text is underlined).



Temporary Sign Regulations (A permit is required for all temporary signs except when specifically noted.)					
	SIGN TYPE	PERMITTED ZONING DISTRICTS	NUMBER PERMITTED	MAXIMUM DIMENSIONS	PERMITTED DURATION
1	Portable Ground ¹ Non-Commercial Message	All	<u>One (1) portable ground sign, up to four (4) square feet in area and six (6) feet in height, shall be permitted for a duration of up to one (1) year (on parcels with more than one road frontage, one (1) such sign shall be permitted per road frontage).²</u> <u>A maximum of two (2) additional portable ground signs, measuring up to three (3) square feet in area and three (3) feet in height, shall be permitted for a duration of up to ninety (90) days each.³</u>		
2	Portable Ground: Off-Premise ¹	All	One (1)	Maximum Size per Side: 3 sq. ft. Height: 3 ft.	Up to 4 non-consecutive days per month; must remove daily
3	Portable Ground: On-Premise	Commercial	One (1)	Size: 12 sq. ft. Height: 4 ft.	90 days in a calendar year; must remove daily by close of business
4	Portable Ground: On-Premise	Non-Residential Use in a Residential Zoned District	One (1)	Size: 12 sq. ft. Height: 4 ft.	90 days in a calendar year; must remove daily by close of business
5	Sandwich Board	Commercial	One (1)	Maximum Size per Side: 6 sq. ft. Height: 34 3 ft.	90 days with unlimited permit renewals in a calendar year; must remove daily by close of business
6	Banner	All Commercial	Two (2) ⁴	Size: 12 sq. ft. Height: 4 ft.	90 days in a calendar year; must remove daily by close of business
7	Special Displays Nonresidential	Nonresidential	One (1)	See Section 1474.12 for standards	
8	Special Displays Residential	Residential	One (1)	See Section 1474.12 for standards	
Footnotes: ¹ No permit required. ² <u>Upon expiration of the initial one (1) year approval period, the applicant may register the portable ground sign for an additional approval period using the Village's onsite registration system. Otherwise, the sign shall be removed.</u>					



Temporary Sign Regulations (A permit is required for all temporary signs except when specifically noted.)					
	SIGN TYPE	PERMITTED ZONING DISTRICTS	NUMBER PERMITTED	MAXIMUM DIMENSIONS	PERMITTED DURATION
	³ Upon expiration of the initial ninety (90) day approval period, the applicant may register the portable ground sign for an additional approval period using the Village's onsite registration system. Otherwise, the sign shall be removed. ⁴ Two (2) banner signs per establishment may be permitted, provided one is located on the premises and one is located off-premises.				

2. The second set of revisions are relatively minor housekeeping revisions that were presented previously in a McKenna May 27, 2021, Memorandum, and include:

- a. Revise the definition of Off-Premise Commercial Advertising Sign in Section 1474.03(q) to match the terminology used in the text of the Ordinance, as follows:

"Off premise ~~commercial~~ advertising sign" means a sign that contains a message unrelated to a business or profession conducted or to a commodity, service, or activity sold or offered upon the premises where such a sign is located. Such signs include, but are not limited to, billboards, off-premise real estate signs, and off-premise development signs.

- b. Delete Section 1474.04, subsection (c)(3), which is awkwardly worded, confusing, and in conflict with the proposed set of revisions in item 1, above.

~~Village Council Review. One temporary sign per event, not to exceed twelve (12) square feet per side and located on the applicant's property shall not require Village Council approval; however, a permit is required.~~

- c. Certain off-premise advertising signs are permitted, so the list of Prohibited Signs in Section 1474.11, subsection (l) must be revised to read as follows:

Off-premise advertising signs, unless specifically permitted elsewhere in this Chapter.



Memorandum

To: Village Council, Village of Franklin, MI
Roger Fraser, Village Administrator
From: Christopher J. Doozan, AICP
Date: March 9, 2022
Subject: **Revisions to Chapter 1474, Signs and Outdoor Display Structures
Temporary Sign Regulations**

I have been asked to explain the reasons for the proposed Sign Code revisions that have been presented to Village Council for consideration.

POLICE CHIEF ROBERTS' CONCERNS

The initial impetus for considering revisions to the Sign Code came from a May 6, 2021, email from Police Chief Roberts to Planning Commission Chair David Goldberg that identified the following three concerns with the Sign Code:

1. People were placing temporary signs in the road right-of-way, in violation of the Sign Code, most likely because they did not know where the right-of-way line was.
2. Temporary political signs were allowed to stay up too long. (Under the current ordinance, political signs—like all temporary signs—may be erected for a period of 90 days.)
3. There needs to be a limit on the length of time temporary personal expression signs may be posted. (Under the current ordinance, personal expression signs—like all temporary signs—may be erected for a period of 90 days.)

THE "OLD" METHOD OF SIGN REGULATION

At one time, it was common for communities to have separate regulations for the various types of temporary signs, whether they were political signs, ideological signs, personal expression signs, "for sale" signs, A-frame signs, grand opening signs, or directional signs. Under this old method of regulation, it would have been relatively easy to address the Chief's concerns.

U. S. SUPREME COURT DECISION

However, on June 15, 2015, the U. S. Supreme Court rendered a landmark decision in the case of *Reed v. Town of Gilbert, Arizona*, that affected sign regulations across the United States. In essence, the court determined that the old method of regulation was improper because it was **content-based**. Essentially, under the old method of sign regulation, different standards were being applied based on the message on the sign. Municipalities may not have content-based regulations unless there is a compelling governmental interest because such regulations would be in violation of the First Amendment.

The implication of the *Reed* decision is that sign codes can no longer have one set of regulations for political signs, another set of regulations for personal expression signs, a third set of regulations for "for sale" signs, and

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so forth. Rather, all such signs must be grouped in one "temporary sign" category, which shall be subject to one set of **content-neutral** regulations.

ADDITIONAL CONCERNS MADE KNOWN

When the Planning Commission began discussing the Police Chief's concerns, a barrage of additional concerns about temporary portable ground sign regulations spilled forth:

- The current ordinance indicates that only one such sign is permitted. Consequently, if your house happens to be advertised for sale with a sign, you wouldn't be able to have a political sign, or a sign highlighting your son or daughter's graduations, or a sign indicating your support for your favorite cause.
- The current ordinance indicates that such signs may be posted for 90 days. There is an option to obtain a permit for an additional 90 days. Real estate professionals consider this 90-day limit impractical and are definitely not in favor of the need to obtain a permit every 90 days.
- The current ordinance indicates the maximum size of such signs is 4 sq. ft., which is appropriate for real estate signs but too big for political signs, personal expression signs, and other temporary portable ground signs.

CONCLUSION

The Planning Commission debated these issues at length over a period of about 6 to 7 months, and the results of their efforts are reflected in my February 20, 2022, Memorandum to the Village Council. The constraints imposed by the U. S. Supreme Court's *Reed* decision limited what the Planning Commission could do to address the Police Chief's concerns, particularly regarding the duration that political and personal expression signs may be posted. The Planning Commission was more successful in addressing the three additional concerns cited above. There are also three housekeeping revisions proposed by the Planning Commission, which are described on page 3 of my February 20, 2022, Memorandum.

If you have any questions concerning the proposed amendments to the Sign Code, please feel free to contact me.

03/14/22

ORDINANCE NO. 2022-01

AN ORDINANCE TO AMEND SECTION 1474.04(q), 1474.11(l), THE APPENDIX OF 1474: TEMPORARY AND PERMANENT SIGN REGULATIONS, AND DELETE SECTION 1474.04(c)(3) OF THE BUILDING AND HOUSING CODE, OF THE CODIFIED ORDINANCES OF THE VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN, TO TO PROTECT THE PUBLIC HEALTH, SAFETY AND WELFARE..

THE VILLAGE OF FRANKLIN ORDAINS:

Section 1. Amendment. That Part 14 – Building and Housing Code, Title Six - Miscellaneous Building Regulations, Chapter 1474 - Signs and Outdoor Display Structures; Section 1474.04(q) of the Codified Ordinances, Village of Franklin, Oakland County, Michigan, is hereby amended in its entirety to read as follows:

(q) "Off premise ~~commercial~~-advertising sign" means a sign that contains a message unrelated to a business or profession conducted or to a commodity, service, or activity sold or offered upon the premises where such a sign is located. Such signs include, but are not limited to, billboards, off-premise real estate signs and off- premise development signs.

Section 2. Amendment. That Part 14 – Building and Housing Code, Title Six - Miscellaneous Building Regulations, Chapter 1474 - Signs and Outdoor Display Structures; Section 1474.11(l), of the Codified Ordinances, Village of Franklin, Oakland County, Michigan, is hereby amended in its entirety to read as follows:

(l) Off-premise advertising signs, unless specifically permitted elsewhere in this Chapter.

Section 3. Amendment. That Part 14 – Building and Housing Code, Title Six - Miscellaneous Building Regulations, Chapter 1474 - Signs and Outdoor Display Structures; Appendix to 1474,: TEMPORARY AND PERMANENT SIGN REGULATIONS, of the Codified Ordinances, Village of Franklin, Oakland County, Michigan, is hereby amended in its entirety to read as follows:

APPENDIX: TEMPORARY AND PERMANENT SIGN REGULATIONS

Temporary Sign Regulations

(A ~~P~~permits required for all ~~signage-temporary signs~~below except when specifically noted)

SIGN TYPE	PERMITTED ZONING DISTRICTS	NUMBER	DIMENSIONAL STANDARDS (MAXIMUMS)	DURATION
Portable Ground ¹ ; Non-Commercial Message	All	One (1)	Maximum Size Per Side: 4 sq. ft. Height: 6 ft.	One (1) portable ground sign, up to four (4) square feet in area and six (6) feet in height, shall be permitted for a duration of up to one (1) year (on parcels with more than one road frontage, one (1) such sign shall be permitted per road frontage).^{1,2} A maximum of two (2) additional portable ground signs, measuring up to three (3) square feet in area and three (3) feet in height, shall be permitted for a duration of up to ninety (90) days each. ³ 90 days in a calendar year²
Portable Ground: Off Premise ³¹	All	One (1)	Maximum Size Per Side: 3 sq. ft. Height: 3 ft.	Up to 4 non-consecutive days Per month; must remove daily
Portable Ground: On Premise	Commercial	One (1)	Size: 12 sq. ft. Height: 4 ft.	90 days in a calendar year; Must remove daily, by close of business
Portable Ground: On Premise	Non-Residential Use in Residential Zoned District	One (1)	Size: 12 sq. ft. Height: 4 ft.	90 days in a calendar year; Must remove daily, by close of business

Formatted Table

Sandwich Board	Commercial	One (1)	Maximum Size Per Side: 6 sq. ft. Height: 34 3 ft.	90 days with unlimited permit renewals in a calendar year. Must remove daily by close of business.
Banner	All Commercial	Two (2) ⁴	Size: 12 sq. ft. Height: 4 ft.	90 days in a calendar year; Must remove daily, by close of business
Special Displays Nonresidential	Non-Residential	One (1)	See Section 1474.12 for standards	
Special Displays Residential	Residential		See Section 1474.12 for standards	

¹ No permit required.

² Upon expiration of the initial one (1) year approval period, the applicant may register the portable ground sign for an additional approval period using the Village's onsite registration system. Otherwise, the sign shall be removed.

³ Upon expiration of the initial ninety (90) day approval period, the applicant may register the portable ground sign for an additional approval period using the Village's onsite registration system. Otherwise, the sign shall be removed.

⁴ Can apply for an additional 90 days with permit, no limit to consecutive permits.

⁵ ~~No permit required.~~

Permanent Sign Regulations

(Permits required for all signage below except when specifically noted)

Residential Zoned Districts				
SIGN TYPE	NUMBER	DIMENSIONAL STANDARDS (MAXIMUMS) ⁵	LOCATION STANDARDS	ADDITIONAL STANDARDS
1. On-Premise Commercial Advertising Signs	One (1) per establishment	Size: 20 sq. ft. Height: 6 ft.	May be located in the front yard, but not closer than 10 ft. to existing or	

			planned right-of-way	
2. Temporary Signs	See standards in Temporary Sign Regulations Table.			
Non-Residential Zoned Districts				
For each business, only one of the following three signs (wall sign, awning sign, or projecting sign) shall be permitted:				
SIGN TYPE	NUMBER	DIMENSIONAL STANDARDS (MAXIMUMS)¹	LOCATION STANDARDS	ADDITIONAL STANDARDS
1. Wall Signs	One (1) per establishment	Size: 75 sq. ft. per linear foot of the building facade associated with the subject storefront or 36 sq. ft., whichever is less Projection: 9 inches	One (1) per road frontage Sign may not extend above the top or beyond the edges of the attached wall	
2. Awning / Canopy Signs ⁶		Lettering Height: 9 inches 25% of total awning or canopy face area	Lettering permitted on vertical face of the valance only	No other advertising, logos, or lettering permitted on awning/canopy
3. Projecting signs	One (1) per establishment	Size: 9 sq. ft. Height: 8 ft. min. from ground if in area where pedestrians pass underneath		
4. Ground Signs	One (1) per establishment ⁷	Size, total: 48 sq. ft. (includes both sides) Size, single side: 24 sq. ft. Height & Width: 6 ft.	May be located in the front yard, but not closer than 5 ft. to existing or planned right-of-way	Multi-tenant buildings must have one (1) shared ground sign
5. Window Signs	—	20% of total window area		
6. Temporary Signs	See standards in Temporary Sign			

	Regulations Table			
⁵ Maximum dimensional standard is listed, unless otherwise noted. ⁶ Signs for residential uses in non-residential districts shall be governed by the sign regulations of Residential Zoned Districts. ⁷ If a non-residential use within a second principal building or an accessory building is located at the rear of the property on the same parcel so it does not front a street, then one (1) additional sign may be permitted if there is a demonstrated need and it is not detrimental to the character of the area.				

Section 4. Deleted. That Part 14 – Building and Housing Code, Title Six - Miscellaneous Building Regulations, Chapter 1474 - Signs and Outdoor Display Structures; Section 1474.04(c)(3), of the Codified Ordinances, Village of Franklin, Oakland County, Michigan, is hereby deleted in its entirety to read as follows:

~~(3) Village Council Review. One temporary sign per event, not to exceed twelve (12) square feet per side and located on the applicant's property shall not require Village Council approval; however, a permit is required.~~

Section 5. Severability. This ordinance and each Chapter, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable; and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, it is hereby provided that the remainder of this ordinance shall not be affected thereby.

Section 6. Penalty. All violations of this ordinance shall be municipal civil infractions and upon a determination of responsibility therefore shall be punishable by a civil fine of not more than \$500 and such other sanctions as may be ordered pursuant to Village Code Section 202.99.

Section 7. Savings. All proceedings pending and all rights and liabilities existing, acquired or incurred the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 8. Repeal, Effective Date, Adoption.

(1) Repeal. All regulatory provisions contained in other Village ordinances which conflict with the provisions of this ordinance are hereby repealed.

(2) Effective Date. This ordinance shall become effective on _____, 2022, twenty (20) days following its adoption, and shall be published prior to its effective date as mandated by charter and statute.

(3) Adoption. This ordinance was adopted by the Village Council of the Village of Franklin at a meeting thereof held on _____, 2022.

William Lamott, President
Village of Franklin

CERTIFICATE

I, DANA HUGHES, VILLAGE OF FRANKLIN CLERK, DO
HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND
COMPLETE COPY OF AN ORDINANCE, THE ORIGINAL OF
WHICH IS ON FILE IN MY OFFICE ADOPTED BY THE
VILLAGE COUNCIL OF THE VILLAGE OF FRANKLIN AT A
MEETING THEREOF HELD ON MARCH 14, 2021.

Dana Hughes, Clerk
Village of Franklin

03/14/22

ORDINANCE NO. 2022-01

AN ORDINANCE TO AMEND SECTION 1474.04(q), 1474.11(l), THE APPENDIX OF 1474: TEMPORARY AND PERMANENT SIGN REGULATIONS, AND DELETE SECTION 1474.04(c)(3) OF THE BUILDING AND HOUSING CODE, OF THE CODIFIED ORDINANCES OF THE VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN, TO PROTECT THE PUBLIC HEALTH, SAFETY AND WELFARE..

THE VILLAGE OF FRANKLIN ORDAINS:

Section 1. Amendment. That Part 14 – Building and Housing Code, Title Six - Miscellaneous Building Regulations, Chapter 1474 - Signs and Outdoor Display Structures; Section 1474.04(q) of the Codified Ordinances, Village of Franklin, Oakland County, Michigan, is hereby amended in its entirety to read as follows:

(q) "Off premise advertising sign" means a sign that contains a message unrelated to a business or profession conducted or to a commodity, service, or activity sold or offered upon the premises where such a sign is located. Such signs include, but are not limited to, billboards, off-premise real estate signs and off- premise development signs.

Section 2. Amendment. That Part 14 – Building and Housing Code, Title Six - Miscellaneous Building Regulations, Chapter 1474 - Signs and Outdoor Display Structures; Section 1474.11(l), of the Codified Ordinances, Village of Franklin, Oakland County, Michigan, is hereby amended in its entirety to read as follows:

(l) Off-premise advertising signs, unless specifically permitted elsewhere in this Chapter.

Section 3. Amendment. That Part 14 – Building and Housing Code, Title Six - Miscellaneous Building Regulations, Chapter 1474 - Signs and Outdoor Display Structures; Appendix to 1474,: TEMPORARY AND PERMANENT SIGN REGULATIONS, of the Codified Ordinances, Village of Franklin, Oakland County, Michigan, is hereby amended in its entirety to read as follows:

APPENDIX: TEMPORARY AND PERMANENT SIGN REGULATIONS

Temporary Sign Regulations

(A permit required for all temporary signs except when specifically noted)

SIGN TYPE	PERMITTED ZONING DISTRICTS	NUMBER	DIMENSIONAL STANDARDS (MAXIMUMS)	DURATION
Portable Ground ¹ :	All	One (1)	Maximum Size Per Side: 4 sq. ft. Height: 6 ft.	One (1) portable ground sign, up to four (4) square feet in area and six (6) feet in height, shall be permitted for a duration of up to one (1) year (on parcels with more than one road frontage, one (1) such sign shall be permitted per road frontage). ² A maximum of two (2) additional portable ground signs, measuring up to three (3) square feet in area and three (3) feet in height, shall be permitted for a duration of up to ninety (90) days each. ³
Portable Ground: Off Premise ¹	All	One (1)	Maximum Size Per Side: 3 sq. ft. Height: 3 ft.	Up to 4 non-consecutive days Per month; must remove daily
Portable Ground: On Premise	Commercial	One (1)	Size: 12 sq. ft. Height: 4 ft.	90 days in a calendar year; Must remove daily, by close of business
Portable Ground: On Premise	Non-Residential Use in Residential Zoned District	One (1)	Size: 12 sq. ft. Height: 4 ft.	90 days in a calendar year; Must remove daily, by close of business

Sandwich Board	Commercial	One (1)	Maximum Size Per Side: 6 sq. ft. Height: 3 ft.	90 days with unlimited permit renewals in a calendar year. Must remove daily by close of business.
Banner	All	Two (2) ⁴	Size: 12 sq. ft. Height: 4 ft.	90 days in a calendar year; Must remove daily, by close of business
Special Displays Nonresidential	Non-Residential	One (1)	See Section 1474.12 for standards	
Special Displays Residential	Residential		See Section 1474.12 for standards	

¹ No permit required.

² Upon expiration of the initial one (1) year approval period, the applicant may register the portable ground sign for an additional approval period using the Village's onsite registration system. Otherwise, the sign shall be removed.

³ Upon expiration of the initial ninety (90) day approval period, the applicant may register the portable ground sign for an additional approval period using the Village's onsite registration system. Otherwise, the sign shall be removed.

⁴ Can apply for an additional 90 days with permit, no limit to consecutive permits.

Permanent Sign Regulations

(Permits required for all signage below except when specifically noted)

Residential Zoned Districts				
SIGN TYPE	NUMBER	DIMENSIONAL STANDARDS (MAXIMUMS) ⁵	LOCATION STANDARDS	ADDITIONAL STANDARDS
1. On-Premise Commercial Advertising Signs	One (1) per establishment	Size: 20 sq. ft. Height: 6 ft.	May be located in the front yard, but not closer than 10 ft. to existing or	

			planned right-of-way	
2. Temporary Signs	See standards in Temporary Sign Regulations Table.			
Non-Residential Zoned Districts				
For each business, only one of the following three signs (wall sign, awning sign, or projecting sign) shall be permitted:				
SIGN TYPE	NUMBER	DIMENSIONAL STANDARDS (MAXIMUMS)¹	LOCATION STANDARDS	ADDITIONAL STANDARDS
1. Wall Signs	One (1) per establishment	Size: .75 sq. ft. per linear foot of the building facade associated with the subject storefront or 36 sq. ft., whichever is less Projection: 9 inches	One (1) per road frontage Sign may not extend above the top or beyond the edges of the attached wall	
2. Awning / Canopy Signs ⁶		Lettering Height: 9 inches 25% of total awning or canopy face area	Lettering permitted on vertical face of the valance only	No other advertising, logos, or lettering permitted on awning/canopy
3. Projecting signs	One (1) per establishment	Size: 9 sq. ft. Height: 8 ft. min. from ground if in area where pedestrians pass underneath		
4. Ground Signs	One (1) per establishment ⁷	Size, total: 48 sq. ft. (includes both sides) Size, single side: 24 sq. ft. Height & Width: 6 ft.	May be located in the front yard, but not closer than 5 ft. to existing or planned right-of-way	Multi-tenant buildings must have one (1) shared ground sign
5. Window Signs	—	20% of total window area		
6 Temporary Signs	See standards in Temporary Sian			

	Regulations Table			
⁵ Maximum dimensional standard is listed, unless otherwise noted. ⁶ Signs for residential uses in non-residential districts shall be governed by the sign regulations of Residential Zoned Districts. ⁷ If a non-residential use within a second principal building or an accessory building is located at the rear of the property on the same parcel so it does not front a street, then one (1) additional sign may be permitted if there is a demonstrated need and it is not detrimental to the character of the area.				

Section 4. Deleted. That Part 14 – Building and Housing Code, Title Six - Miscellaneous Building Regulations, Chapter 1474 - Signs and Outdoor Display Structures; Section 1474.04(c)(3), of the Codified Ordinances, Village of Franklin, Oakland County, Michigan, is hereby deleted in its entirety to read as follows:

Section 5. Severability. This ordinance and each Chapter, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable; and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, it is hereby provided that the remainder of this ordinance shall not be affected thereby.

Section 6. Penalty. All violations of this ordinance shall be municipal civil infractions and upon a determination of responsibility therefore shall be punishable by a civil fine of not more than \$500 and such other sanctions as may be ordered pursuant to Village Code Section 202.99.

Section 7. Savings. All proceedings pending and all rights and liabilities existing, acquired or incurred the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 8. Repeal, Effective Date, Adoption.

(1) Repeal. All regulatory provisions contained in other Village ordinances which conflict with the provisions of this ordinance are hereby repealed.

(2) Effective Date. This ordinance shall become effective on _____, 2022, twenty (20) days following its adoption, and shall be published prior to its effective date as mandated by charter and statute.

(3) Adoption. This ordinance was adopted by the Village Council of the Village of Franklin at a meeting thereof held on _____, 2022.

William Lamott, President
Village of Franklin

CERTIFICATE

I, DANA HUGHES, VILLAGE OF FRANKLIN CLERK, DO
HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND
COMPLETE COPY OF AN ORDINANCE, THE ORIGINAL OF
WHICH IS ON FILE IN MY OFFICE ADOPTED BY THE
VILLAGE COUNCIL OF THE VILLAGE OF FRANKLIN AT A
MEETING THEREOF HELD ON MARCH 14, 2021.

Dana Hughes, Clerk
Village of Franklin

MCKENNA



February 20, 2022

Village Council
Village of Franklin
32325 Franklin Road
Franklin, Michigan 48025

Subject: Zoning Ordinance Amendments Involving Parking Space Layout

Dear Council Members:

Section 1262.02(a) of the Zoning Ordinance contains a graphic titled "Desirable Parking Layouts" that is unreadable. Consequently, property owners who wish to pave a gravel parking lot or restripe an existing paved parking lot have no idea what dimensions the spaces should be.

We have prepared the attached graphic with appropriate dimensions to replace the existing one.

PLANNING COMMISSION RECOMMENDATION

On February 16, 2022, the Planning Commission held a public hearing concerning adoption of the revised parking lot graphic. There were no public comments.

Following the public hearing, the Planning Commission approved a motion to recommend that the Village Council approve the revised parking lot graphic to replace the existing one.

Respectfully submitted,

McKENNA

Christopher J. Doozan, AICP
Community Planning Consultant

c: Heather Mydloski, Village Clerk

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

☎ 248.596.0920
F 248.596.0930
MCKA.COM

Communities for real life.

03/14/22

ORDINANCE NO. 2022-02

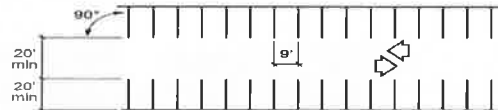
AN ORDINANCE TO AMEND THE PARKING SPACE LAYOUT GRAPHIC OF SECTION 1262.02(a) OF TITLE FOUR OF THE PLANNING AND ZONING CODE OF THE CODIFIED ORDINANCES OF THE VILLAGE OF FRANKLIN, OAKLAND COUNTY, MICHIGAN, TO DEFINE PARKING SPACE LAYOUTS AND DIMENSIONS TO PROTECT THE PUBLIC HEALTH, SAFETY AND WELFARE.

THE VILLAGE OF FRANKLIN ORDAINS:

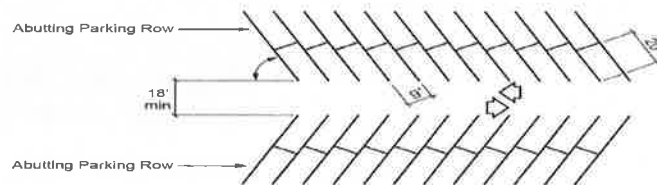
Section 1. Amendment. That Part 12 – Planning and Zoning Code, Title Four – Zoning; Chapter 1262, Off-Street Parking and Loading; Specifically the Parking Space layout Graphic included in Section 1262.02(a), of the Codified Ordinances, Village of Franklin, Oakland County, Michigan, is hereby amended in its entirety to include the following Graphic as follows:

Parking Space Layout:

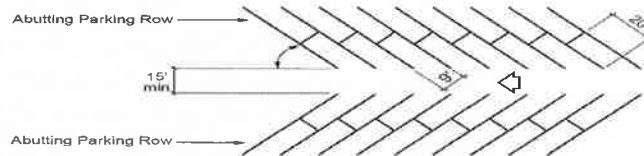
75 to 90 Degree



54 to 74 Degree



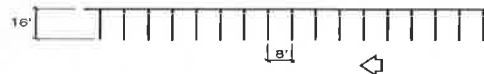
30 to 53 Degree



0 Degree (Parallel Parking)



Compact Car Parking



Parking Space Layout

Section 5. Severability. This ordinance and each Chapter, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable; and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, it is hereby provided that the remainder of this ordinance shall not be affected thereby.

Section 6. Penalty. All violations of this ordinance shall be municipal civil infractions and upon a determination of responsibility therefore shall be punishable by a civil fine of not more than \$500 and such other sanctions as may be ordered pursuant to Village Code Section 202.99.

Section 7. Savings. All proceedings pending and all rights and liabilities existing, acquired or incurred the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 8. Repeal, Effective Date, Adoption.

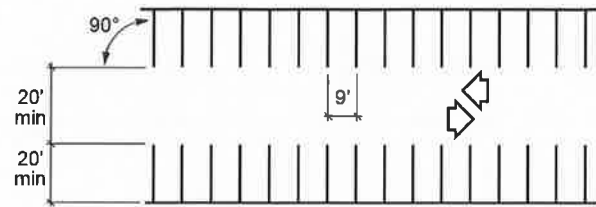
- (1) Repeal. All regulatory provisions contained in other Village ordinances which conflict with the provisions of this ordinance are hereby repealed.
- (2) Effective Date. This ordinance shall become effective on _____, 2022, twenty (20) days following its adoption, and shall be published prior to its effective date as mandated by charter and statute.
- (3) Adoption. This ordinance was adopted by the Village Council of the Village of Franklin at a meeting thereof held on _____, 2022.

William Lamott, President
Village of Franklin

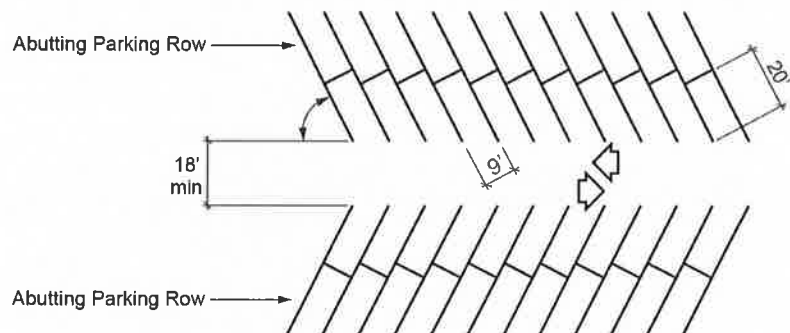
CERTIFICATE
I, DANA HUGHES, VILLAGE OF FRANKLIN CLERK, DO
HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND
COMPLETE COPY OF AN ORDINANCE, THE ORIGINAL OF
WHICH IS ON FILE IN MY OFFICE ADOPTED BY THE
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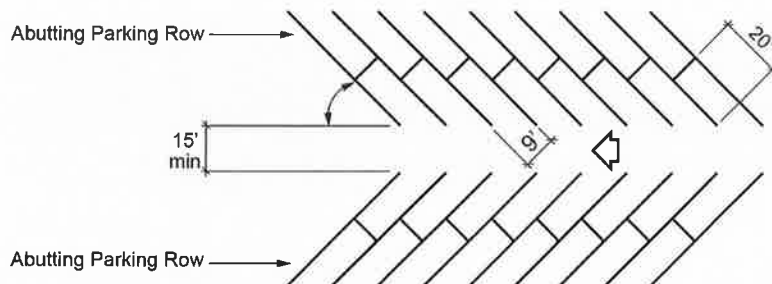
75 to 90 Degree



54 to 74 Degree



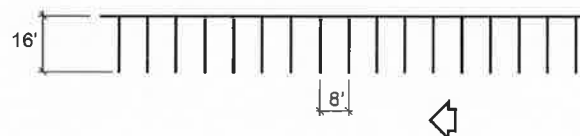
30 to 53 Degree



0 Degree (Parallel Parking)



Compact Car Parking



Parking Space Layout

RESOLUTION

Village of Franklin Board of Trustees

Bid Award for Contracted Grass Cutting, Trimming and Related Services

Whereas, the Village of Franklin uses contracted services to maintain the Village owned properties with grassy areas and planted areas in public rights of way, the Village campus, and the Village green, and

Whereas, the previous contract for these services has expired, and

Whereas, bids for three-year proposals for grass cutting, trimming and related services were formally posted with a deadline for submittals of March 4, 2022, and

Whereas, two bids were timely received with three-year costs identified for each of four categories of service, and

Whereas, the results of those bids have been tallied and are demonstrated on the attached spreadsheet, and

Whereas Johnson Landscaping, Inc. provided the lower of the two bids.

Now it is resolved that a three-year contract for grass cutting, trimming and related services be awarded to Johnson Landscaping, and

It is also resolved that the Village Administrator is authorized and directed to enter into an agreement with Johnson Landscaping for grass cutting, trimming and related services for a period of three years effective on or before April 1, 2022.

Adopted this 14th day of March 2022.

Attachment – 1 Bid Summary

Grass Cutting, Trimming and Other Landscape Services - March 4, 2022, 2:00 pm

Firm Name	Category	All per hour	Year 1	Year 2	Year 3
Johnson Landscaping, Inc.	Mowing and trimming of Village Office property and Village Green per cut		\$ 310.00	\$ 310.00	\$ 340.00
	Mowing and trimming of cul-de-sacs and Franklin Road right-of-way per cut		\$ 460.00	\$ 460.00	\$ 500.00
	Fertilization of Village Office and Village Green per application		\$ 320.00	\$ 320.00	\$ 360.00
	Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and tees, weeding planting beds, irrigation services and fall leaf pick up:		\$ 60.00	\$ 60.00	\$ 65.00
Xpert Lawn and Snow	Mowing and trimming of Village Office property and Village Green per cut		\$ 550.00	\$ 550.00	\$ 550.00
	Mowing and trimming of cul-de-sacs and Franklin Road right-of-way per cut		\$ 1,350.00	\$ 1,350.00	\$ 1,350.00
	Fertilization of Village Office and Village Green per application		\$ 750.00	\$ 750.00	\$ 750.00
	Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and tees, weeding planting beds, irrigation services and fall leaf pick up:		\$ 40.00	\$ 40.00	\$ 40.00
	Mowing and trimming of Village Office property and Village Green per cut				
	Mowing and trimming of cul-de-sacs and Franklin Road right-of-way per cut				
	Fertilization of Village Office and Village Green per application				
	Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and tees, weeding planting beds, irrigation services and fall leaf pick up:				
Firm Name	Category	All per hour	Year 1	Year 2	Year 3
	Mowing and trimming of Village Office property and Village Green per cut				
	Mowing and trimming of cul-de-sacs and Franklin Road right-of-way per cut				
	Fertilization of Village Office and Village Green per application				
	Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and tees, weeding planting beds, irrigation services and fall leaf pick up:				
	Mowing and trimming of Village Office property and Village Green per cut				
	Mowing and trimming of cul-de-sacs and Franklin Road right-of-way per cut				
	Fertilization of Village Office and Village Green per application				
	Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and tees, weeding planting beds, irrigation services and fall leaf pick up:				

VILLAGE OF FRANKLIN

**GRASS CUTTING, TRIMMING AND OTHER LANDSCAPE SERVICES
PROPOSAL**

ADVERTISEMENT FOR BIDS

Sealed bids will be received at the Village Offices, 32325 Franklin Road, Franklin MI 48025 until:

March 4, 2022 at 2 p.m.

At which time, all bids will be publicly opened and read aloud. The Village reserves the right to reject any or all bids, to waive or not waive irregularities in bids or bidding procedures, and to accept or further negotiate price, terms or conditions of any bid determined by the Village to be in its best interest whether or not the lowest bid.

Bid documents may be obtained from the Village Clerk's Office or the MITN website <https://www.bidnetdirect.com/>

Please clearly mark bid envelopes: Grass Cutting, Trimming and Other Landscape Services Proposal

Heather Mydloski
Franklin Village Clerk

Village of Franklin
Grass Cutting, Trimming and other Landscaping Services Proposal

Instructions to Bidders

1. Any and all bids must be on the Village of Franklin proposal forms and must be delivered to and received at the Village Offices, 32325 Franklin Road on or before the date and time specified in the Advertisement for Bids.
2. If further information regarding this bid is required, please contact the Village Administrator at (248) 626-9666.
3. The term of this contract will be three years but may be extended at the option of the Village of Franklin for up to two additional years. Contract commencement date shall be on or before April 1, 2022.
4. Bidder changes or alterations to bid documents including specifications may result in a bid being rejected.
5. All bidders are held to bid prices for 60 days or bid award, whichever comes first, except the successful bidder whose prices shall remain firm through contract completion. Approval and award of a bid shall not constitute a formed contract, and the approval and award of a bid is contingent and conditioned on entry into a written contract acceptable to the Village.
6. To the fullest extent permitted by law, the successful bidder agrees to defend, pay on behalf of, indemnify and hold harmless the Village of Franklin, its elected and appointed officials, employees and volunteers and others working on behalf of the Village of Franklin against any and all claims, demands, suits or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Franklin, its elected and appointed officials, employees, volunteers or other working on behalf of the Village of Franklin, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.
7. A successful bidder shall procure and maintain for the term of the contract Worker's Compensation Insurance, Commercial General Liability Insurance and Motor Vehicle Liability Insurance in accordance with the Bid Specifications.

Village of Franklin
Grass Cutting, Trimming and Other Landscape Services Proposal

Bid Specifications

DESCRIPTION OF WORK

These specifications describe the landscape maintenance of public property, road right-of-ways and cul-de-sacs located in the Village of Franklin as specified herein. It is the intent and purpose to include everything necessary for the thorough and satisfactory completion of the work, although each item or method may not be specifically mentioned.

The successful Bidder shall maintain the property known as the Village Green and the lawns around the Village Offices, Franklin Road road right-of-ways and cul-de-sacs under Village jurisdiction. Occasionally the successful Bidder may be required to mow private property in case of property code violations. Included in the bid is a twice a year lawn fertilization program, and shrub and tree trimming on Village property.

Anticipated annual completion date is October 15th but can vary depending on the weather. Work for the following year is expected to begin the first week of April.

MOWING AND TRIMMING SPECIFICATIONS

The successful Bidder shall furnish all materials, supplies, machinery, equipment, tools, superintendence, labor, insurance and other accessories, and perform and complete all the work called for in these specifications.

The successful Bidder shall indicate on the Proposal page the unit price per mowing cut for each area outlined in the attached map; the areas shall be known as:

- the Village Green (approximately 225 feet by 240 feet)
- Village owned property around the ball fields
- Village Offices and Police Department property
- Franklin Road right-of-ways
- Cul-de-sacs – NOTE: some cul-de-sacs are ditches and appropriate equipment is needed for grass cutting

At each cutting, the grass will be mowed and trimmed to a height of approximately three and one-half (3 ½) inches. Mowers designed to mulch grass clippings shall be used. Grass clippings are to be left on the lawn and removed from paved surfaces. Seasonal height adjustments may be made by the Village depending on weather conditions. Workmanship will be of good quality.

The successful Bidder will be responsible for trimming around fixed objects, i.e. telephone poles and signs, located within the identified areas. Caution will be exercised when trimming around trees and shrubs so as to avoid plant damage.

Prior to the activity of grass mowing and trimming, the successful Bidder shall pick up and remove all litter and rubbish material and the successful Bidder will leave the area in a neat condition, free from litter and debris

The quantities shown in the Bid map are approximate only and may be subject to increase or decrease. The maximum or minimum number of cuts will be not guaranteed. Payment will be based on the quantity cut during the billing cycle.

OTHER LANDSCAPE SERVICE SPECIFICATIONS

The successful Bidder will also be required to spread mulch around Village Green trees and planting beds and in planting beds at the Village Offices during the second week of May. Since the fresh appearance of mulch diminishes by mid summer, the successful Bidder will replace or refresh the mulch on the Village grounds at least once during the summer.

The successful Bidder will be responsible for trimming a number of shrubs and ornamental trees in and around the Village Offices property and the Village Green. This work will commence prior to the annual Garden Club Village Walk which occurs in early June, and will continue throughout the summer as needed.

All planting beds are to be weeded and treated periodically throughout the year. No weed and feed products are to be used. To the extent possible, weeds and/or pests are to be specifically identified and then spot treated

Twice a year fertilizer shall be applied to the Village Green and Village Offices Property as specified below:

- Fertilizer shall be a no-phosphorous fertilizer with a 5:1 or greater nitrogen-to-phosphate ratio
- Fertilizer shall be applied in a manner to minimize the potential of fertilizer entering any lake, stream, drain, wetland or natural watercourse
- Fertilizer shall be kept off all paved or otherwise impervious surfaces. To prevent fertilizer from washing into the storm sewer, all fertilizer will be immediately swept or blown back onto the turf areas
- Fertilizers are not to be applied immediately before an anticipated heavy rainfall event or during a heavy rainfall event
- One application of fertilizer shall be applied before June 1st; a second application shall occur in the fall, preferably in November as long as the ground is not frozen or snow covered.

The successful Bidder will provide leaf collection at the Village Green and Village Offices property in the fall as needed or directed by the Village Administrator. The proposal rate shall include the disposal of all yard waste collected during the fall season.

SUPERVISION

The successful Bidder shall employ an experienced supervisor or foreman to direct the activities of the contractor's employees. The Village Administrator or their designated representative shall inspect the landscaping activities and point out any discrepancies between what is being performed and what is required in the contract. The successful Bidder shall make adjustments to eliminate these discrepancies within 24 hours of being notified.

The successful Bidder will provide monthly invoices that itemize the work performed by date and detailing hours, equipment and operators used. A proposed time sheet to track hours and equipment must be submitted with the bid.

MOWING AND TRIMMING SCHEDULE

The anticipated schedule for mowing and trimming shall be as follows:

- once a week for the Village Green and Village Office property
- every two weeks for road rights-of-way and cul-de-sacs

This schedule is subject to change depending on the frequency and amount of rain.

IRRIGATION SERVICE

Please indicate in the bid proposal if you are able to perform irrigation services including spring start-up, winterization and periodic head adjustments.

HOURS OF OPERATION

The successful Bidder shall work only Monday through Friday unless prior approval is granted by the Village Administrator. No work shall commence in the Village prior to 8:00 a.m. nor continue past 7:00 p.m. No work shall be allowed on holidays. The Village observes the following legal holidays:

Independence Day
Labor Day
Memorial Day

EQUIPMENT AND SAFETY

The Bidder will provide a description of all equipment available and intended for use including type and age. The equipment shall be kept in good repair. The successful Bidder shall provide employees who are properly trained, who are professional, courteous and competent.

The successful Bidder also agrees that any consumption of alcohol before or during working hours or driving or working under the influence of alcohol or controlled substances by its employees is strictly forbidden and shall constitute grounds for contract termination.

All employees must be appropriately licensed by the State of Michigan. All equipment must be validly licensed by the State of Michigan and clearly identified with the company identification markings.

Any damage caused by the contractor during any part of the operation will be repaired within 24 hours. If the contractor has knowledge of any other damage in their work area not caused by them, the Village should be notified immediately.

At no time shall the contractor or contractor's employees use any residential or private property to park equipment on or to gather for breaks, lunches or for any other reason.

All equipment must be returned to the contractor's work site each day.

QUALITY ASSURANCE

As the mowing schedule will be an integral part of the contract, any deviation from the schedule without approval of the Village will be considered non-performance. Should the performance be behind schedule greater than five (5) days, the Village reserves the right to fine the contractor \$100.00 per calendar day until the performance is in compliance with the schedule. If the contractor is greater than ten (10) days behind schedule, the Village may at its option:

- Have the work performed by another and the contractor will pay all costs incurred in connection with this performance, or
- Terminate the contract for non-performance and the contractor will be responsible for all reasonable costs incurred in the performance of herein contracted for activities for the entire contract term, including administrative expense of procuring another contractor

INSURANCE

The successful Bidder shall procure and maintain at its own expense during the term of the contract and supply proof of the following insurance coverage:

- Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage.
- Owners Contractors Protective Liability Insurance with limits of liability not less than \$1,000,000 per occurrence and/or aggregate, combined single limit, Personal Injury, Bodily Injury and Property Damage. The Village of Franklin shall be "Named Insured" on said coverage.

- Motor Vehicle Liability Insurance, including applicable No-Fault coverages, with limits of liability not less than \$1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned, all non-owned, and all hired vehicles.
- Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

The successful Bidder shall not commence work under the contract until it has obtained the insurance required hereunder and provided proof of the same. All coverages shall be with insurance carriers licensed and admitted to do business in Michigan. All coverages shall be with carriers acceptable to the Village of Franklin.

On Commercial General Liability and Motor Vehicle Liability Insurance, the following shall be Additional Insureds: the Village of Franklin, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers. This coverage shall be primary to the Additional Insureds, and not contributing with any other insurance or similar protection available to the Additional Insureds, whether other available coverage is primary, contributing or excess.

Workers' Compensation, Commercial General Liability, Owners Contractors Protective Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating sixty (60) days advance written notice of cancellation or non-renewal shall be sent to the Village Administrator.

Prior to execution of a contract with the Village, the successful Bidder shall provide the Village with certificates of insurance and/or policies for the required coverages in a form acceptable to the Village.

GOOD HOUSEKEEPING PRACTICES

As part of the Village's obligation under the General Storm Water Permit and Storm Water Pollution Preventative Initiative Agreement, the Village is committed to improving the water quality within the Village's surface water, drains, wetlands and streams which all eventually discharge to the Rouge River.

The Village encourages the successful Bidder to attend training on issues that support environmental friendly lawn and garden maintenance that protect water quality.

Please indicate in the bid proposal if your company is endorsed by the Michigan Green Industry Association as being a lawn care service provider meeting the endorsement requirements of the Healthy Lawn Care Program for Watershed Protection.

CONTRACTOR APPEARANCE

The services to be rendered by the successful Bidder shall be performed in a professional, orderly and efficient manner. The appearance of the contractor's employees will adhere to the Village's judgment of acceptable appearance. No ripped or torn clothing will be permitted. The contractor's employees will not be allowed to work without shirts.

CONTACT PERSON

The successful Bidder shall provide, in writing, the name of a contact person, a phone number and an emergency number that the Village shall use for the reporting and disposition of problems.

CONTRACT TERMINATION

The Village of Franklin shall reserve the right to terminate the contract upon thirty (30) days written notice due to unsatisfactory performance or for any reason deemed to be in its best interest. The Village Administrator will be solely responsible for determining acceptable performance levels and the Village's best interest, and the Village Administrator's decision shall be final. The Village reserves the right to re-award or re-bid the contract in whatever manner it deems to be in its best interest.

BIDDER'S QUALIFICATIONS

The Bidder must have a minimum of three (3) years experience in municipal grass cutting, trimming and landscape services.

REFERENCES

The Bidder must submit a list of at least three (3) government agency references for which they have performed similar services. The list must include the organization's name, contact person's name and title, telephone number, email (if available) and length of service provided to reference.

TAXES

The successful Bidder shall be responsible for timely and fully paying all applicable federal, state and local income, business, property, payroll, unemployment, sales and other taxes, assessments and levies, and shall hold harmless and indemnify the Village against any liability for same.

COMPLIANCE WITH LAW AND REGULATIONS

The successful Bidder must comply with all applicable federal, state and local laws, ordinances and regulations, including but not limited to applicable OSHA/MIOSHA requirements and the Americans With Disabilities Act.

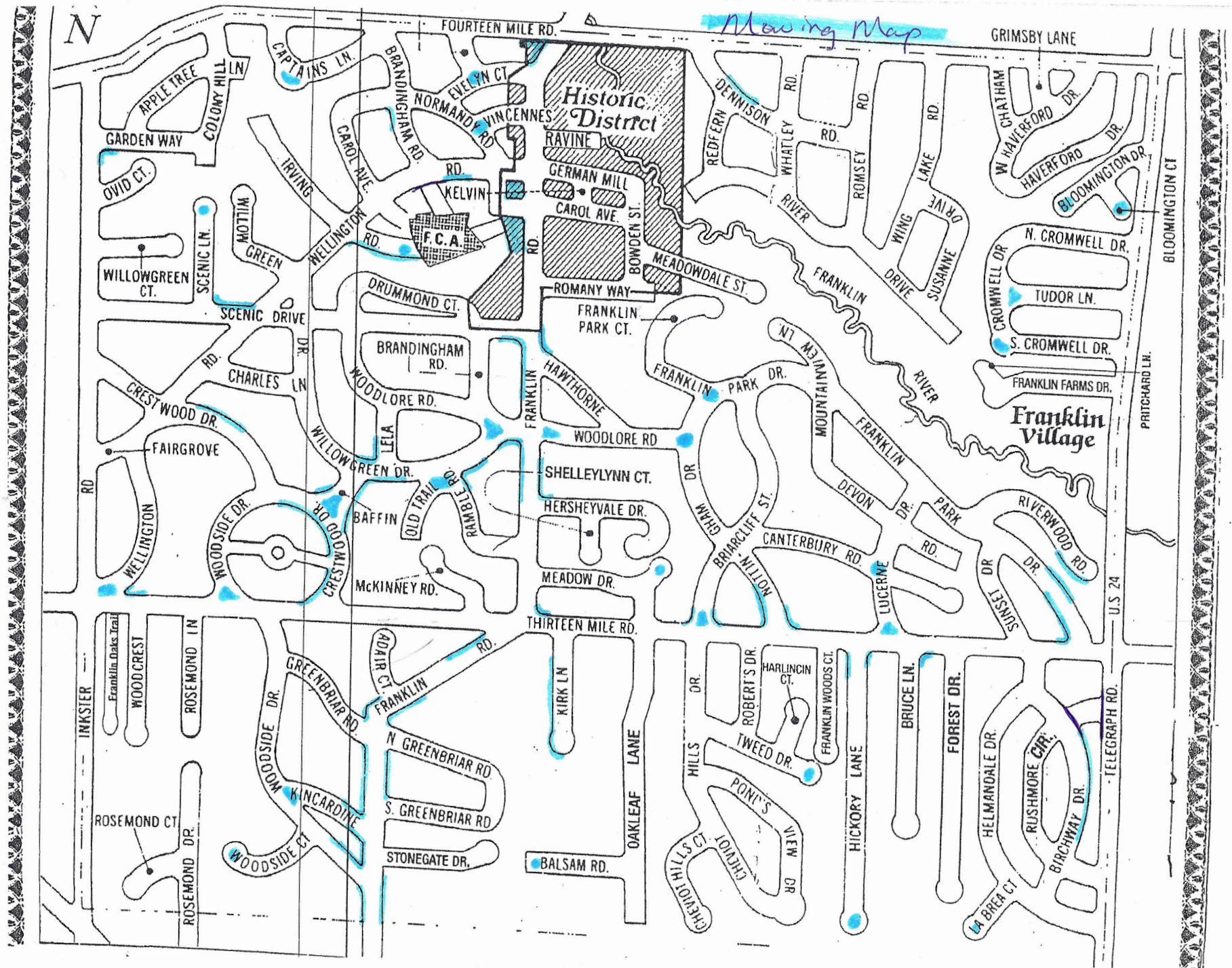
INDEPENDENT CONTRACTOR

The successful Bidder shall be considered to be an independent contractor and not an employee or agent of the Village.

SUBCONTRACT OR ASSIGNMENT

The successful Bidder may not subcontract, assign or delegate services or responsibilities under this contract without the Village's advance written consent.

Moving Map



REFERENCES

Please list the municipalities for which your company has provided similar services.

1. Agency _____ Phone Number _____

Address _____

Contact Name _____ Years service provided _____

Email of Contact _____

Type of service provided _____

2. Agency _____ Phone Number _____

Address _____

Contact Name _____ Years service provided _____

Email of Contact _____

Type of service provided _____

3. Agency _____ Phone Number _____

Address _____

Contact Name _____ Years service provided _____

Email of Contact _____

Type of service provided _____

Please provide proof of minimum three years experience in municipal grass cutting, trimming and other landscape services:

PROPOSAL FOR SERVICES

The Bidder proposes to do all of the work defined in the proposal and specifications for the prices stated below. The Bidder certifies and declares that this proposal warrants to the Village of Franklin the following items:

1. The Bidder has examined the proposal and specifications regarding the scope of work.
2. The Bidder has examined the municipally owned area and has become familiar with conditions surrounding the maintenance and landscaping requirements.
3. The Bidder proposes to furnish all labor, equipment and materials necessary to perform the contract requirements and agrees that the rates are inclusive of yard waste disposal charges.
4. The work will be performed in accordance with all elements set forth in this proposal.
5. This proposal is made in good faith and without fraud or collusion.
6. This bid is based on conditions as determined by the Bidder and the bid is based solely upon the Bidder's own independent business judgment.

The undersigned fully understands the requirements, therefore the costs to provide weekly and bi-weekly grass cutting and trimming, twice year fertilizations, fall leaf pick up, shrub and ornamental tree trimming and mulch spreading.

The following rate billed per month for a three year price proposal:

Year 1 - Current to June 30, 2023

Mowing and trimming of Village Office property and Village Green \$ _____/cut

Mowing and trimming of cul-de-sacs and Franklin Road right-of-way \$ _____/cut

Fertilization of Village Office and Village Green \$ _____/application

Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and trees, weeding planting beds, irrigation services and fall leaf pick up:

\$ _____/hour for _____ (indicate service)

\$ _____/hour for _____ (indicate service)

\$ _____/hour for _____ (indicate service)

\$ _____/hour for _____ (indicate service)

\$ _____/hour for _____ (indicate service)

Year 2 - July 1, 2023 to June 30, 2024

Mowing and trimming of Village Office property and Village Green \$ _____/cut

Mowing and trimming of cul-de-sacs and Franklin Road right-of-way \$ _____/cut

Fertilization of Village Office and Village Green \$ _____/application

Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and trees, weeding planting beds, irrigation services and fall leaf pick up:

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\$ _____/hour for _____ (indicate service)

\$ _____/hour for _____ (indicate service)

\$ _____/hour for _____ (indicate service)

\$ _____/hour for _____ (indicate service)

Year 3 - July 1, 2024 to June 30, 2025

Mowing and trimming of Village Office property and Village Green \$ _____/cut

Mowing and trimming of cul-de-sacs and Franklin Road right-of-way \$ _____/cut

Fertilization of Village Office and Village Green \$ _____/application

Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and trees, weeding planting beds, irrigation services and fall leaf pick up:

\$ _____/hour for _____ (indicate service)

\$ _____/hour for _____ (indicate service)

\$ _____/hour for _____ (indicate service)

\$ _____/hour for _____ (indicate service)

\$ _____/hour for _____ (indicate service)

PROPOSAL FOR SERVICES CONTINUED

EXCEPTIONS: Where an exception to any specification is taken, such exception shall be clearly indicated below and along with the specifications attached hereto, shall be considered an integral part of this bid proposal.

TRANSITION PROCESS: Please state your company's process to transition from the current company to your company, should you be awarded the contract, assuming you are not the existing company under contract. Please state the procedures that are in place to guarantee continued services, without interruption, during the transitioning from one vendor to another.

Date _____

Company Name _____

Address _____

Phone Number _____

Contactor Representative Name _____

Authorized Signature _____

Title _____

CHECK LIST FOR BIDDERS

_____ Proposal for services

_____ Description of any exceptions to the specifications

_____ Transition process description

_____ Contact information with authorized signature

_____ Three references

_____ Proof of three years of municipal experience

_____ Description of lawn cutting equipment to be used

_____ Indicate if endorsed by the Michigan Green Industry Association (MGIA)

2/23/22

PROPOSAL FOR SERVICES

The Bidder proposes to do all of the work defined in the proposal and specifications for the prices stated below. The Bidder certifies and declares that this proposal warrants to the Village of Franklin the following items:

1. The Bidder has examined the proposal and specifications regarding the scope of work.
2. The Bidder has examined the municipally owned area and has become familiar with conditions surrounding the maintenance and landscaping requirements.
3. The Bidder proposes to furnish all labor, equipment and materials necessary to perform the contract requirements and agrees that the rates are inclusive of yard waste disposal charges.
4. The work will be performed in accordance with all elements set forth in this proposal.
5. This proposal is made in good faith and without fraud or collusion.
6. This bid is based on conditions as determined by the Bidder and the bid is based solely upon the Bidder's own independent business judgment.

The undersigned fully understands the requirements, therefore the costs to provide weekly and bi-weekly grass cutting and trimming, twice year fertilizations, fall leaf pick up, shrub and ornamental tree trimming and mulch spreading.

The following rate billed per month for a three year price proposal:

Year 1 - Current to June 30, 2022

Mowing and trimming of Village Office property and Village Green \$ 310 /cut

Mowing and trimming of cul-de-sacs and Franklin Road right-of-way \$ 460 /cut

Fertilization of Village Office and Village Green \$ 320 /application

Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and trees, weeding planting beds, irrigation services and fall leaf pick up:

\$ \$60^{per man} /hour for ALL OTHER SERVICES (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

JOHNSON LANDSCAPING INC.
248 645 0460

Year 2 - July 1, 2022 to June 30, 2023

Mowing and trimming of Village Office property and Village Green \$ 310 /cut

Mowing and trimming of cul-de-sacs and Franklin Road right-of-way \$ 460 /cut

Fertilization of Village Office and Village Green \$ 320 /application

Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and trees, weeding planting beds, irrigation services and fall leaf pick up:

\$ 60 - Per Hour /hour for All other services (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

Year 3 - July 1, 2023 to June 30, 2024

Mowing and trimming of Village Office property and Village Green \$ 340 /cut

Mowing and trimming of cul-de-sacs and Franklin Road right-of-way \$ 500 /cut

Fertilization of Village Office and Village Green \$ 360 /application

Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and trees, weeding planting beds, irrigation services and fall leaf pick up:

\$ 65 - Per Hour /hour for All other services (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)



21083 MOUND RD.
WARREN, MI 48091

248.721.0794

XPRTLAWNANDSNOW.COM WEB
XPRTLANSCLAPING@YAHOO.COM EMAIL

PROPOSAL FOR:

**GRASS CUTTING, TRIMMING AND OTHER
LANDSCAPE SERVICES**

VILLAGE OF FRANKLIN

VILLAGE OFFICES

32325 FRANKLIN ROAD

FRANKLIN, MI 48025

WWW.XPERTLAWNANDSNOW.COM

REFERENCES

Please list the municipalities for which your company has provided similar services.

1. Agency **SEE ATTACHED** Phone Number _____

Address _____

Contact Name _____ Years service provided _____

Email of Contact _____

Type of service provided _____

2. Agency _____ Phone Number _____

Address _____

Contact Name _____ Years service provided _____

Email of Contact _____

Type of service provided _____

3. Agency _____ Phone Number _____

Address _____

Contact Name _____ Years service provided _____

Email of Contact _____

Type of service provided LAWN MOWING AND SNOW PLOWING

Please provide proof of minimum three years experience in municipal grass cutting, trimming and other landscape services:

SEE ATTACHED



REFERENCES

CITY OF STERLING HEIGHTS

40555 Utica Road
Sterling Heights, MI 48313
Dana Vietto — Code Enforcement Coordinator
586.446.2370

BEZTAK PROPERTIES

6350 Aldingbrooke Circle Road North
West Bloomfield, MI 48322
Jennifer Degan — Property Manager
248.661.0770

CITY OF OAK PARK

10600 Capital Avenue
Oak Park, MI
David Decoster — Director of Facilities
248.691.7465

DETROIT PUBLIC LIBRARY

5201 Woodward Ave
Detroit, MI 48202
Christina Ladson — Procurement Manager
313.481.1325

(CONTINUED)

WAYNE COUNTY

500 Griswold, Suite 3420

Detroit, MI 48226

Chantel Wilson — Department Supervisor

313.224.7062

CITY OF TROY

500 West Big Beaver Road

Troy, MI 48084

Paul Evans — Director

248.524.3359

CITY OF FERNDALE

300 E. 9 Mile Rd

Ferndale, MI 48220

Victor Smith— City Code

248.546.2525

CITY OF BERKLEY

2400 Robina Ave.

Berkley, MI 48072

Theresa K. McArleton— Director

248.658.3470

PROPOSAL FOR SERVICES

The Bidder proposes to do all of the work defined in the proposal and specifications for the prices stated below. The Bidder certifies and declares that this proposal warrants to the Village of Franklin the following items:

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6. This bid is based on conditions as determined by the Bidder and the bid is based solely upon the Bidder's own independent business judgment.

The undersigned fully understands the requirements, therefore the costs to provide weekly and bi-weekly grass cutting and trimming, twice year fertilizations, fall leaf pick up, shrub and ornamental tree trimming and mulch spreading.

The following rate billed per month for a three year price proposal:

Year 1 - Current to June 30, 2023

Mowing and trimming of Village Office property and Village Green \$ 550.00 /cut

Mowing and trimming of cul-de-sacs and Franklin Road right-of-way \$ 1,350.00 /cut

Fertilization of Village Office and Village Green \$ 750.00 /application

Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and trees, weeding planting beds, irrigation services and fall leaf pick up:

\$ 40.00 /hour for ALL SERVICES (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

Year 2 - July 1, 2023 to June 30, 2024

Mowing and trimming of Village Office property and Village Green \$ 550.00 /cut

Mowing and trimming of cul-de-sacs and Franklin Road right-of-way \$ 1,350.00 /cut

Fertilization of Village Office and Village Green \$ 750.00 /application

Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and trees, weeding planting beds, irrigation services and fall leaf pick up:

\$ 40.00 /hour for ALL SERVICES (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

Year 3 - July 1, 2024 to June 30, 2025

Mowing and trimming of Village Office property and Village Green \$ 550.00 /cut

Mowing and trimming of cul-de-sacs and Franklin Road right-of-way \$ 1,350.00 /cut

Fertilization of Village Office and Village Green \$ 750.00 /application

Hourly rate for other landscaping services including but not limited to spreading mulch, trimming shrubs and trees, weeding planting beds, irrigation services and fall leaf pick up:

\$ 40.00 /hour for ALL SERVICES (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

\$ _____ /hour for _____ (indicate service)

PROPOSAL FOR SERVICES CONTINUED

EXCEPTIONS: Where an exception to any specification is taken, such exception shall be clearly indicated below and along with the specifications attached hereto, shall be considered an integral part of this bid proposal.

NONE

TRANSITION PROCESS: Please state your company's process to transition from the current company to your company, should you be awarded the contract, assuming you are not the existing company under contract. Please state the procedures that are in place to guarantee continued services, without interruption, during the transitioning from one vendor to another.

WE WILL WORK WITH THE CURRENT PROVIDER TO START WORK

IMMEDIATELY FOLLOWING THE END OF THEIR CONTRACT.



EQUIPMENT LIST:

37 – TRUCKS (Equipped with salt dispenser and plows during winter season) (All trucks are owned with no payment due)

01	2019	FORD F250	21	2007	FORD F-250
02	2010	FORD F150	22	2003	FORD F-150
03	2008	FORD F250	23	2013	FORD F-150 EXT
04	2006	FORD F250	24	2006	FORD F-250
05	2006	FORD F250	25	2002	F-350
06	2005	FORD F250 — DUMP TRUCK	26	2004	DODGE RAM 2500
07	2001	FORD F350	27	2010	FORD F-150
08	2006	FORD F250	28	2009	CHEVY 2500
09	2006	FORD F250	29	2002	FORD F-250
10	2001	GMC - BOX TRUCK	30	2005	DODGE DAKOTA
11	1998	CHEVY 1500	31	2020	FORD F-250
12	2010	CHEVY 2500	32	2019	FORD F-250
13	2012	FORD F350 — BOX TRUCK	33	2019	FORD F-250
14	2010	FORD F250	34	2019	FORD F-250
15	2003	CHEVY -- BOX TRUCK	35	2021	FORD F-350
16	2000	FORD F-350 SD	36	2022	RAM 2500
17	2002	FORD F-350 SD	37	2022	RAM 3500
18	2002	DODGE DAKOTA			
19	1999	FORD F-150			
20	1999	FORD F-350 SD			

LIST OF EQUIPMENT(continued)

3- KUBOTA UTV X100C equipped with plows and salters

1- JOHN DEERE GATOR equipped with plow and salter

4- BOSS SNOWRATOR equipped with plows and salters

3- Duel Axel Star Line Trailers

10- Enclosed Star Line Trailers

4- 60 Inch Farris Riding Lawn Mowers

4- 48 Inch Farris Riding Lawn Mowers

4- 52 Inch Farris Riding Lawn Mowers

1- 72 Inch Exmark Riding Lawn Mower

10- 22 Inch Toro Walk Behind Lawn Mowers

50 – Dry Spreaders

20 – Liquid Spreaders

24- Red Max Grass Trimmers

12-Red Max Grass Edgers

8- Hedgers

24- Red Max Leaf Blowers

1- Suzuki Four Wheeler (equipped with salt dispenser)

25- Boss Snow Plows

50- Toro 22' Snow Blowers

50- Larco Walk Behind Salt Dispensers

1- Front End Loader, Case 621B

1- Bobcat 873 Skid Seer Loader

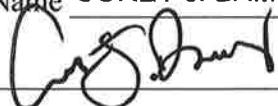
200- Snow Shovels

22- Rakes

18- Shovels

10 - Shears

8- Wheel Barrels

Date 3-1-2022
Company Name XPERT LAWN AND SNOW, INC.
Address 21083 MOUND RD.
WARREN, MI 48091
Phone Number 248-721-0794
Contactor Representative Name COREY J. BAMBROUGH
Authorized Signature 
Title PRESIDENT

CHECK LIST FOR BIDDERS

- ☐ Proposal for services
- ☐ Description of any exceptions to the specifications
- ☐ Transition process description
- ☐ Contact information with authorized signature
- ☐ Three references
- ☐ Proof of three years of municipal experience
- ☐ Description of lawn cutting equipment to be used
- ☐ Indicate if endorsed by the Michigan Green Industry Association (MGIA)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/07/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Doeren Mayhew Insurance Group 305 West Big Beaver Rd. Suite 102 Troy MI 48084		CONTACT NAME: Jill Rothwell PHONE (A/C, No, Ext): (248) 290-0650 FAX (A/C, No): (248) 290-0654 E-MAIL ADDRESS:	
INSURED Xpert Lawn And Snow Inc. 21083 Mound Rd Warren MI 48091-2903		INSURER(S) AFFORDING COVERAGE INSURER A: Frankenmuth Insurance Co. NAIC # 13986 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** CL219709621**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			6700771	09/15/2021	09/15/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			6700772	09/15/2021	09/15/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PRMNC \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			6700773	09/15/2021	09/15/2022	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> Y N/A			6700770	09/15/2021	09/15/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

FOR INFORMATIONAL PURPOSES ONLY

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Form

W-9

(Rev. October 2018)

Department of the Treasury
Internal Revenue Service**Request for Taxpayer
Identification Number and Certification**► Go to www.irs.gov/FormW9 for instructions and the latest information.**Give Form to the
requester. Do not
send to the IRS.**

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

XPRT LAWN AND SNOW, INC.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

21083 MOUND RD

6 City, state, and ZIP code

WARREN, MI 48091

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-			
--	--	--	---	--	--	---	--	--	--

or

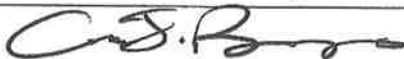
Employer identification number

8	1	-	4	8	7	9	5	6	0
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.**Sign
Here**Signature of
U.S. person ►Date ► **1-11-2022****General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



32325 Franklin Road, Franklin, Michigan 48025

F: (248) 626-0538

T: (248) 626-9666

www.franklin.mi.us

**VILLAGE OF FRANKLIN
RESOLUTION REGARDING TAX PAYMENTS COLLECTED IN AMOUNTS
OVER OR UNDER THE AMOUNT DUE**

WHEREAS, The General Property Tax Act P.A. 206 of 1893 (as amended) requires the Treasurer of the Village of Franklin to collect Real and Personal Property Taxes; and

WHEREAS, on several occasions, the Treasurer has received payments for an incorrect amount, both in excess and deficient of the actual amount due; and

WHEREAS, this has resulted in the Village either issuing a refund check totaling \$5.00 or less or requesting that a taxpayer submit an additional payment in an amount totaling \$5.00 or less.

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer shall reimburse the payee for any tax overpayment equal to or great than \$5.01.

BE IT ALSO RESOLVED, that the Treasurer shall not bill a taxpayer for an additional payment when a tax underpayment is made in an amount of \$5.00 or less.

BE IT FURTHER RESOLVED, that exceptions to this policy may be made at the discretion of the Treasurer.

Approved by the Franklin Village Board of Trustees this 14th day of March, 2022.

R E S O L U T I O N
Village of Franklin Board of Trustees
Consider Contracting for Consulting Services and
Related Budget Amendment

Whereas numerous residents in the Village have experienced recurring problems with cell phone reception in the Village with each of the three major service providers, and

Whereas, President Lamott asked Council Members Hanke and Goldberg and Planning Commission Chairperson Halick to join him in a study of this issue, and

Whereas this ad hoc committee identified and interviewed two experienced consultants to work with them to analyze alternative strategies to improve signal strength within the Village, and

Whereas, it is estimated that approximately \$10,000 will be required to purchase the needed consulting services.

It is now resolved that the General Engineering line item within the Village Council portion of the FY 21-22 Village budget be increased by \$10,000 with funds appropriated from the existing general fund balance, and

It is further resolved that based on the recommendations of the identified ad hoc committee, the Village enter into an agreement to provide the described consulting services and that the Village Administrator is authorized and directed to finalize and execute an agreement with the selected consultant.

Adopted this 14th day of March 2022.