

CITY OF  
**GALESBURG**

ILLINOIS

April 18, 2022

**City Council Agenda**



55 W. TOMPKINS STREET  
GALESBURG, IL 61401  
[WWW.CI.GALESBURG.IL.US](http://WWW.CI.GALESBURG.IL.US)



CITY OF  
**GALESBURG**  
ILLINOIS



City Council Meeting Agenda  
City of Galesburg, Illinois  
City Council Chambers  
April 18, 2022

*Galesburg City Council meetings are streamed live on the City's website and Comcast channel 7.*

Proclamation   Blick Art Materials Anniversary

Presentation   Community Blue Ribbon Award

5:30 p.m.       Roll Call       Pledge of Allegiance

Invocation

Approve       Minutes from April 4, 2022

[Consent Agenda #2022-08](#)

22-2019       Resolution     Applying for vehicles under the Consolidated Vehicle Procurement Program

22-2020       Resolution     City Manager compensation

22-2021       Resolution     Addition of streetlight in Lancaster Park

22-3014       Bid            Traffic paint for 2022

22-4041       Approve       Letter of Understanding with IDOT for maintenance responsibilities for the Main Street lighting improvements

22-8007       Bills and Advance Checks     Approval and warrants drawn in payment of same

[Passage of Ordinances and Resolutions](#)

22-1009       Special Ordinance     Authorizing the submittal of the Section 5311 and Downstate Public Transit Operating Assistance Grant Applications for the period July 1, 2022 through June 30, 2023 to provide public transportation. (Final Reading)

22-1010       Ordinance     Zoning map amendment to go from I, Institutional to R1B, Single Family zoning district for a small section of property that was formerly part of HT Custer Park (First Reading)

22-1011       Ordinance     Establishment of a Class C-3 Liquor License (First Reading)

22-1012	Special Ordinance	Authorizing the sale of 883 W Third St (First Reading)
22-1013	Special Ordinance	Authorizing the purchase of Churchill Junior High School (First Reading)
22-1014	Ordinance	Amendments to Chapter 94 Nuisances (First Reading)
22-2022	Resolution	Interim City Manager
22-2023	Resolution	Community Center Referendum

Bids, Petitions and Communications

22-3015	Bid	Executive Recruitment Services for City Manager
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Public Comment

City Manager's Report

A. TAC Report

Miscellaneous Business (Agreements, Approvals, Etc.)

22-4042	Approve	Addition of community service supervisor position to salary schedule
22-4043	Approve	Budget Adjustments

Town Business

22-9009		Bills
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Closing Comments

Adjournment



CITY COUNCIL MEETING

City Manager's Report

April 18, 2022

CONSENT AGENDA #2022-08

**Item 22-2019 Consolidated Vehicle Procurement Program**

Staff recommends approval of a Resolution authorizing submittal of a grant application to the Illinois Department of Transportation (IDOT) Consolidated Vehicle Procurement Grant program to purchase seven medium duty paratransit vehicles for Galesburg Public Transportation. The total grant amount for the application is \$525,000 and a local match not required.

**Item 22-2020 City Manager Compensation**

Staff recommends approval of a resolution authorizing payment of annual raises due to the City Manager in 2021 and 2022.

**Item 22-2021 Addition of Street Light in Lancaster Park**

Staff recommends approval of a resolution to install a streetlight in Lancaster Park. The cost to install the light is \$162.50, plus \$3.19 per month for electrical costs. There are not currently any lights in Lancaster Park, and the addition of a light was requested by nearby residents.

**Item 22-3014 Traffic Paint for 2022**

Staff recommends approval of the bid submitted by Ennis-Flint Inc. in the amount of \$30,952.35 for the purchase of white and yellow traffic paint for 2022. Four vendors responded to this request. Although Allstates Coatings submitted the low bid for this request, it is requested that the second lowest bid from Ennis-Flint Inc. be awarded. Based on past experience, the liquid consistency of the Allstates product does not work well with the traffic equipment as it is not as thick as some of the other paint and has not stored well in the drums when the City made this purchase in the past. There are sufficient funds budgeted for this purchase.

**Item 22-4041 Letter of Understanding with IDOT**

Staff recommends approval of a Letter of Understanding with the Illinois Department of Transportation (IDOT) for maintenance responsibility of the proposed decorative lighting improvements on West Main Street. In October 2021, City Council approved a bid from Oberlander Electric Company to install decorative lighting on West Main Street between Academy Street and Cedar Street. West Main Street in this section is a state route and the lighting being installed will be on state right-of-way. IDOT has reviewed and approved the City's plans for the proposed improvements; however, a Letter of Understanding between IDOT and the City is required to specify responsibility for the cost of the improvements and future maintenance of the lighting. The City will be responsible for all the construction costs associated with the improvements as well as all future maintenance, operation, electrical energy, rehabilitation, and reconstruction of the lighting system.

### **Item 22-8007 Bills**

Bills and Advanced Checks are submitted for approval; please direct questions to Gloria Osborn, Director of Finance and Information Systems.

### ORDINANCES AND RESOLUTIONS

#### **Item 22-1009 Section 5311 and Downstate Transit Operating Assistance Grant Applications (Final Reading)**

Staff recommends approval of an ordinance authorizing the submittal of the Section 5311 and Downstate Public Transit Operating Assistance Grant Applications for the period July 1, 2022 through June 30, 2023 to provide public transportation. Each year, the City submits to the Illinois Department of Transportation (IDOT) a grant application for funding under the Section 5311 Transit Operating Assistance Program, as well as the Downstate Operating Assistance Program (DOAP) Grant. If the application is not submitted there would be an estimated shortfall of up to \$304,335 in Federal funds and up to \$3,041,600 in State funds to cover transit expenses based upon anticipated expenditures and revenues for the year.

#### **Item 22-1010 Zoning Map Amendment (First Reading)**

The Planning and Zoning Commission recommends approval of a zoning amendment to go from Institutional (I) to Single Family (R1B), for a portion of Property Identification Number 99-23-103-036 (formerly part of HT Custer Park). Staff concurs with this recommendation. City Council recently approved the sale of this small portion of HT Custer Park to the adjacent neighbor at 550 East Fifth Street. The portion of the property that was sold is zoned Institutional (I) and it is proposed to amend the zoning to match the existing zoning of the property at 550 East Fifth St, which is R1B, Single Family.

#### **Item 22-1011 Establishment of a Class C-3 Liquor License (First Reading)**

Staff recommends approval of an amendment to Section 113.036 (C) of Chapter 113 of the Galesburg Municipal Code regarding the establishment of a Class C-3 liquor license. The City was contacted by Cornucopia who would like to offer liquor for consumption on their premises. They now have a small seating area where they offer a weekly buffet and other food service. They currently have a Class C License, which is package only. This new license category would allow them to offer the sale of beer and wine only for consumption either on or off premises.

#### **Item 22-1012 Authorizing the Sale of 883 W. Third Street (First Reading)**

Staff recommends approval of an ordinance authorizing the sale of a property located at 883 W. Third Street to Veracity Holdings Construction Group, in exchange for \$20.00 and an agreement to make necessary repairs. This property has accessory buildings and structures that are in a dilapidated state and the property has been vacant since the end of 2012. The city started the demolition process on the accessory structures and then had the opportunity to purchase the property from the Knox County Trustee. After ownership was obtained, the Inspection Division entered the property and noticed the residence itself is structurally sound, although it does need new electrical, plumbing, HVAC and other general renovations. If the City were to demolish all structures on the lot, it would be estimated to cost \$16,000 to \$18,000. Veracity Holdings Construction Group has offered to purchase the property, demolish accessory structures, use licensed/registered contractors to install new electrical, plumbing and HVAC in addition to other necessary renovations such as painting, flooring, kitchen/bathroom cabinet and fixtures. The

renovated property would bring back a long vacant and underutilized property and be available for someone to purchase or lease.

**Item 22-1013 Authorizing the Purchase of Churchill Junior High School (First Reading)**

Staff recommends approval of Intergovernmental Agreement with Galesburg Community School District No. 205 for the purchase of the former Churchill Middle School located at 905 Maple Avenue. On March 21, 2022, a majority of the City Council voted to direct staff to engage District 205 to acquire the former Churchill Middle School. District 205 has proposed transferring the property and improvements to the City at no cost through an Intergovernmental Agreement. If approved, the City accepts the premises in “As Is” condition with no warranties from District 205. A closing date has not been agreed to by the parties, but possession would not occur until the conclusion of the school year.

**Item 22-1014 Amendments to Chapter 94 Nuisances (First Reading)**

Staff recommends approval of amending Chapter 94 of the Galesburg City Code, regarding nuisances. Many of the nuisance sections were amended between 2005 and 2007. Since that time, there have been changes in State laws and staff has also taken into consideration how the nuisance program has been implemented and enforced over the years. The proposed ordinance amendment reorganizes the sections of the ordinance as well as incorporates the changes listed in the attached council letter.

**Item 22-2022 Interim City Manager**

Staff recommends approval of appointing the Director of Public Works, Wayne Carl, as the Interim City Manager. Galesburg City Manager Todd Thompson recently accepted the position of Rock Island City Manager, leaving the position of Galesburg City Manager vacant beginning on May 16, 2022. It will be necessary to appoint an Interim City Manager while the search and selection process is conducted to appointment a permanent City Manager. As Director of Public Works, Carl is heavily involved in the management of city operations and personnel, instilling him with the knowledge and skills to successfully fulfill the position of Interim City Manager.

**Item 22-2023 Community Center Referendum**

A resolution for placing an advisory question on the ballot of the next election of the City of Galesburg is provided for council consideration. At the request of three council members, the administration has drafted a non-binding question of public policy related to development of the former Churchill Middle School as a community/activity center.

*Should the City of Galesburg spend between \$5 million and \$10 million to convert the former Churchill Middle School (905 Maple Avenue) into a community/activity center?*

The result of this advisory question would not bind the Council, but rather provide public input on the project. The Council must pass a resolution by August 22, 2022, to place an item on the November 8, 2022, ballot.

**BIDS, PETITIONS AND COMMUNICATIONS**

**Item 22-3015 Executive Recruitment Services for City Manager**

Staff recommends approval of the proposal submitted by GovHR to provide executive recruitment services for City Manager candidates. Two proposals were received, with GovHR submitting the proposal which most closely matches the desired services. The comprehensive

recruitment work plan offered by GovHR includes collaborating with City of Galesburg leadership to develop a recruitment strategy and timeline; conduct a nationwide search through appropriate advertising, outreach and connections; conduct background screenings, resume reviews, and reference checks of potential candidates; recommend candidates and assist with interviews; and assist in negotiations and extending a job offer to the most qualified candidate. The recruitment timeline proposed by GovHR is 14 weeks and broken down in six phases of work. The total cost of the service is \$24,500 plus any consultant travel costs. The proposal is within estimates for this service, and there are sufficient funds available.

#### CITY MANAGER'S REPORT

##### A. TAC Report

#### MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)

##### **Item 22-4042 Addition of Community Service Supervisor Position**

Staff recommends approval of amending the 2022 Classification and Salary Schedule to add the position of Community Service Supervisor (Range 18A). The addition of the Community Service Supervisor will be partially paid out of the 2022 Police budget, originally designated for two additional Community Service Officers. The additional compensation will require a budget adjustment.

##### **Item 22-4043 Budget Adjustments**

Staff recommends approval of the December 31, 2021 Budget Adjustment #3 as presented. Budget adjustments are an accounting function used to ensure expenditures are posted according to Generally Accepted Accounting Principles.

#### TOWN BUSINESS

##### **Item 22-9009 Town Bills**

Respectfully submitted,  
Todd Thompson  
City Manager

5:25 p.m. Public Hearing: TIF 4 Amendment Plan

Proclamation: Sexual Violence Awareness Month

Galesburg City Council Regular Meeting  
City Council Chambers  
55 West Tompkins Street, Galesburg, Illinois  
April 4, 2022  
5:30 p.m.

Called to order by Mayor Peter Schwartzman at 5:39 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Bradley Hix, Wayne Dennis, Kevin Wallace, Dwight White, Jaclyn Smith-Esters, Sarah Davis, and Larry Cox, 8. Also Present: City Manager Todd Thompson and City Clerk Kelli Bennewitz.

Mayor Schwartzman declared a quorum present at 5:39 p.m.

The Pledge of Allegiance was recited.

Bonnie Ericson gave the invocation.

Council Member Dennis moved, seconded by Council Member Wallace, to approve the minutes of the City Council's regular meeting from March 21, 2022.

Roll Call #2:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

Presentation: Youth Commission Report presented by Joy Basosa-Nzumba and Precious Dortch, Commission co-chairs.

### **CONSENT AGENDA #2022-07**

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

#### **22-2015**

Approve Resolutions 22-10 through 22-12 authorizing the submission of the Section 5311 and Downstate Public Transit Operating Assistance Grant applications for the period July 1, 2022, through June 30, 2023, and acceptance of Special Warranty 5333(b) and certificates and assurances.

#### **22-2016**

Approve Resolution 22-13 reserving the City's 2022 private activity bonding authority.

**22-2017**

Approve Resolution 22-14 donating a surplus of unused clay dirt from the Transit Facility property to the Galesburg Public Library.

**22-2018**

Approve Resolution 22-15 authorizing the transfer of \$48,725 from the Tax Increment Financing (TIF) District II fund to the TIF IV fund.

**22-3009**

Approve the bid from Mechanical Service of Galesburg, Inc. in the amount of \$88,500 for the demolition and cleanup of the following six properties:

1. 848 South Seminary Street
2. 1007 East South Street
3. 1356 East Main Street
4. 289 South Chambers Street
5. 246 East Fifth Street
6. 465 Mulberry Street (covered roof, east side only)

**22-3010**

Approve the bid submitted by Brandt Construction Company in the amount of \$152,960 for concrete pavement patching on Linwood Road and Carl Sandburg Drive.

**22-3011**

Approve the bid submitted by Gunther Construction Company in the amount of \$39,780.95 for sealcoating the Water Treatment Plant roadway in Oquawka.

**22-4034**

Approve a three-year agreement with Kone, Inc. to provide annual elevator maintenance.

**22-4035**

Approve a professional services agreement with PGAV Planners, LLC for the close out of TIF 2 and a portion of TIF 4.

**22-8006**

Approve bills in the amount of \$556,551.98 and advance checks in the amount of \$567,953.45.

Council Member Davis moved, seconded by Council Member Smith-Esters, to approve Consent Agenda 2022-07.

Roll Call #3:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried by omnibus vote.

**PASSAGE OF ORDINANCES AND RESOLUTIONS**

**22-1002**

Council Member Cox moved, seconded by Council Member Smith-Esters, to approve Ordinance 22-3667 on final reading amending Chapter 97 of the Galesburg Municipal Code to allow plantings in the terrace portion of the public right away.

Public Works Director Wayne Carl stated that information on the ordinance and permit application would be available in a few weeks and noted that there is no cost for the permit.

Roll Call #4:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

**22-1007**

Council Member Dennis moved, seconded by Council Member Smith-Esters, to approve Special Ordinance 22-610 on final reading for the disposal of unused/retired vehicles and miscellaneous obsolete parts using PurpleWave Auctions. Information on the auction will be made available on the City’s website.

Roll Call #5:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

**22-1009**

Special Ordinance on first reading authorizing the submission of the Section 5311 and Downstate Public Transit Operating Assistance Grant applications for the period July 1, 2022, through June 30, 2023, to provide public transportation.

**BIDS, PETITIONS, AND COMMUNICATIONS**

**22-3012**

Council Member White moved, seconded by Council Member Davis, to approve the bid submitted by Brandt Construction Company in the amount of \$33,845.53 for the 2022 seal coating contract.

Roll Call #6:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

**22-3013**

Council Member White moved, seconded by Council Member Wallace, to approve a bid for the storm sewer replacement on South Street. The results of the bid were approximately double

the amount anticipated in original estimates and budgeted for the work. Staff is recommending rejecting the bids as a result of these discussions and the overall cost. If rejected, it is proposed to revise the scope of the project to reduce costs and allow part of the sewer to be reconstructed this year.

Roll Call #7:

Ayes: None

Nays: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Absent: None

Chairman declared motion failed.

## **PUBLIC COMMENT**

Dennis Twitty addressed the Council and thanked them for their discussion and decision on the Hawthorne Pool. He is part of the Save Hawthorne Pool group and is proud of the faithful people who participate and had the dream to keep it open by getting an action plan. In the past, the group has paid for posters, flyers, and provided a petition to the City Council. He appreciates the Council for listening and realizing that the pool is the City's "diamond in the rough." It is also his understanding that many citizens want to help with the renovations by making a pledge towards the three-year plan.

Bonnie Ericson inquired about repairs on Grand Avenue. Director Carl stated that it is a state route but that IDOT plans to do patching this year in order to make it driveable.

Ray Pickrel addressed the Council and stated that he doesn't understand why the City repaired a brick sidewalk on Locust and Brooks Street and replaced it with blacktop.

Anthony Law addressed the Council on behalf of many of his students and invited everyone to attend the ground breaking of the new Library on Thursday. He would hope that the City could possibly provide something for the youth in the old Library since it's in the heart of our community and on the south side of town. Mayor Schwartzman thanked Mr. Law for his recent Facebook postings on the history of women in Galesburg.

Dave Warf, Pine Street, addressed the Council regarding the loud music from cars in his neighborhood at all times of the day and night. City Manager Thompson asked that he meet specifically with Chief Idle regarding the issue.

Crystal, a Knox College student, addressed the Council and asked if the City could help with additional lighting on the campus to help with safety, possibly even solar powered. She also mentioned that additional street lights would be helpful as well.

## **CITY MANAGER'S REPORT**

### **MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)**

**22-4036**

Council Member Smith-Esters moved, seconded by Council Member Cox, to approve a proposal for engineering services agreement with Klingner & Associates, P.C. in the amount of \$22,000 for the South Street Sewer project.

Director Carl reported that the new scope will replace a shorter section of the sewer this year from south of South Street to the north right of way line of South Street. Reducing the project to only this section will address the portions of the sewer most subject to collapse this year. Overall, the revised plan will reduce costs by revising the alignment to give better access to the contractor and avoid a conflict with a sanitary main. It is intended to budget next year to install a cast-in-place liner inside the remaining existing sewer that is not included in the revised scope this year.

Roll Call #8:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

#### **22-4037**

Council Member Smith-Esters moved, seconded by Council Member White, to approve the addition of a Maintenance Worker position in the meter shop at the Water Division to provide water infrastructure locations ahead of the i3 Broadband project. A budget adjustment would be required in an amount between \$61,450 and \$72,230 annually depending on health insurance. All other benefits are included in this cost.

Roll Call #9:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

#### **22-4038**

Council Member Smith-Esters moved, seconded by Council Member Davis, to approve the proposal from ETC Institute in the amount of \$20,800 to provide data analytics services in the form of designing, administering, and analyzing community questionnaires. The one-year contract will be paid from the Contingency Fund.

Roll Call #10:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

#### **22-4039**

Council Member Smith-Esters moved, seconded by Council Member Cox, to approve the donation and a seller concession of \$15,000 for the residence at 939 South Academy Street.

Roll Call #11:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

## **22-4040**

Council Member Dennis moved, seconded by Council Member Smith-Esters, to approve the variance appeal of Section 403.1.4.1 of the International Residential Code and City of Galesburg ordinance 150.017 for the property located 1548 Florence Avenue.

Community Development Director Steve Gugliotta reported that the International Residential Code (IRC) allows free standing accessory structures to have foundations without frost protection up to 600 square feet. City ordinance Section 150.017 amends the IRC to allow a floating slab for detached accessory buildings up to 1,000 square feet as long as the concrete is placed as a continuous pour. The perimeter must also have an 8" by 8" concrete lug and any new slab that is connected to an existing slab with ½ inch reinforcement bars placed 18 inches on center and run 6 inches into the existing and 18 inches into the new area to be poured. The existing detached garage was constructed in 1989 and is 960 square feet on a floating slab. The current homeowner constructed an addition to the rear of the existing garage that is 384 square feet on a concrete slab on ground, which makes the overall total of the structure 1,344 square feet. Since the structure is over 1,000 square feet, it requires the entire structure to have a frost protected foundation around the perimeter at least 36 inches deep.

The owner, Stacy Stambaugh, stated that the structure is a covered patio and it wouldn't be feasible or practical to separate the two structures. Ms. Stambaugh also noted that they did not obtain a building permit since they believed that since the work was being done by themselves as homeowners they didn't have to apply for one. Director Gugliotta noted that the structure came in as a complaint to the Department.

Mayor Schwartzman inquired about safety concerns. Director Gugliotta noted that the structure would likely move or float, and that the structures are large enough in size that there could be separation of its connections.

Council Member Dennis stated that he is the insurance agent for this property and did take photos. He believes that tearing up the structure would cost too much money and that the family intended this to be a retirement home with no other owners in the future.

Roll Call #12:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, and Cox, 6.

Nays: None

Absent: None

Abstain: Council Member Davis, 1.

Chairman declared motion carried.

Council Member White moved, seconded by Council Member Dennis to sit as the Town Board. The motion carried.

**TOWN BUSINESS**

**22-9008**

Trustee Cox moved, seconded by Trustee Smith-Esters, to approve Town bills and warrants be drawn in payment of same.

<b>Fund Title</b>	<b>Amount</b>
Town Fund	\$5,138.31
General Assistance Fund	\$5,156.17
IMRF Fund	
Social Security/Medicare Fund	
Liability Fund	
Audit Fund	
<b>Total</b>	<b>\$10,294.48</b>

Roll Call #13:

Ayes: Trustees Hix, Dennis, Wallace, Smith-Esters, White, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

Council Member White moved, seconded by Council Member Cox, to resume as the City Council. The motion carried.

**CLOSING COMMENTS**

Council Member Cox stated that the City has been blessed with one of, if not the largest, public building projects in our history that is being constructed right now. The Library project is in Council Member Smith-Esters ward and a half block from Council Member White’s ward. He added that this new facility will be equipped with a community room which will be available after hours and equipped with a serving kitchen and audio visual equipment. It will also have a children’s play area, early literacy center and tutoring space.

The Library will also have teen space with special sections for gaming, music listening, and studying. The building will also feature a skills lab, a public living room, and a home office area for individuals and businesses. Once the new Library is open to the public, the former Library building, which is in Council Member White’s ward and has 14,000 square feet of floor space, would be a great space for senior citizens and a youth center. He is looking forward to the ground breaking on Thursday.

Council Member Hix stated that he is looking forward to the NCAA championship game tonight.

Council Member Dennis thanked Dennis Twitty, retired insurance agent, for attending the meeting.

Council Member Wallace thanked everyone who attended the meeting tonight and made comments. He also referenced an email he received from a constituent that thought our

community does not have a problem with our youth and having things to do. He doesn't agree with this statement at all and was offended by the comment. He believes kids definitely need things to do, mentored, and need to be reached early to stay out of trouble. He also stated that he's proud of the Youth Commission members and what they are accomplishing.

Council Member Wallace also asked about the demolition proceedings for 2085 Grand Avenue since the owner is planning to sell the building. He feels the building is unsafe and questioned if it could be declared dangerous.

Council Member White applauded the members of the Youth Commission for their bravery in speaking in front of the City Council. He also reminded the public about the groundbreaking for the new Library on Thursday at 4 p.m. He believes this is a great step forward for our community.

Council Member White thanked Mr. Twitty and everyone on the Save Hawthorne Pool group for all the work they've done on behalf of the community. He also asked all citizens to see what they can do for the community, not just what the City can do for them. He is also glad that the Council and City found a way to help the citizen who made a mistake with their variance request.

Council Member Smith-Esters also expressed her excitement about the new Library groundbreaking. She added that the shops at Main and Seminary Streets are moving forward with getting that building ready for occupancy. She also appreciates everyone who attended the meeting tonight.

Council Member Davis is excited to see the Library building come to fruition and to have been a small part of it. She thanked everyone who attended the meeting and were brave enough to address the City Council. Council Member Davis added that the proclamation read tonight was on a difficult subject that many don't talk about but that is very prevalent in society.

Council Member White added that he would be fighting hard to keep Mulberry Street open.

Mayor Schwartzman also offered an invite for the community to attend the groundbreaking for the new Library and added that it will be an amazing addition to our community. He encouraged the community to visit the Library, or their website, to find out about the Community Foundation's match grant challenge. For every \$2 donated to the campaign, Galesburg Community Foundation will donate an additional \$1, up to \$350,000, giving the Galesburg Public Library Foundation an opportunity to raise a total of \$1,050,000.

The Mayor also provided an 24-hour crisis hotline number (1-800-837-5555) on behalf of WIRC and Sexual Violence Awareness Month. He also thanked Anthony Law again for posting information on his Facebook account in celebration of Women's History Month.

Council Member Cox moved, seconded by Council Member Smith-Esters, to adjourn into Executive Session at 6:51 p.m. for the purpose of discussing the appointment, employment,

compensation, discipline, performance, or dismissal of specific employees, and approval of the minutes from the March 21, 2022, executive session meeting (5 ILCS 120/2 (c) (1) and (21).

Roll Call #14:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

During the Executive Session, Council Member Smith-Esters, seconded by Council Member White, to adjourn the Executive Session at 7:31 p.m.

Roll Call #15:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

There being no further business, Council Member Wallace, seconded by Council Member White, to adjourn the regular meeting at 7:31 p.m.

Roll Call #16:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

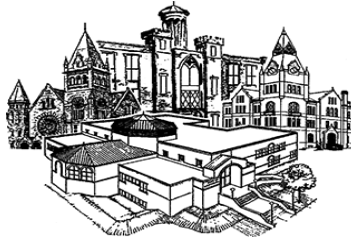
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Peter D. Schwartzman, Mayor

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Kelli R. Bennewitz, City Clerk

# Proclamation



**WHEREAS**, Blick Art Materials, founded in Galesburg by Dick Blick in 1911, and the nation's leading provider of art supplies, is celebrating their 111th anniversary this month; and

**WHEREAS**, Blick Art Materials is the largest retailer of art materials in the Country, operating over 60 retail stores and located in most major markets; and

**WHEREAS**, the company was recently voted America's top choice for 2022's Best Online Shops and Best in Customer Service according to an independent survey by *Newsweek*; and

**WHEREAS**, Blick Art Materials in Galesburg is a certified "Great Place to Work" - a great workplace is one where employees trust the people they work for, have pride in what they do and enjoy the people they work with; and

**WHEREAS**, a long-time advocate of art education in the United States, Blick Art Materials also provides support for scholastic, collegiate, and professional art shows, both financially and through a variety of materials that emphasize the benefits of art education; and

**WHEREAS**, Blick Art Materials is one of Galesburg's top employers and is a prominent advocate of the arts in our community, as well as being one of the top supporters of Galesburg charities.

**NOW THEREFORE, I**, Peter Schwartzman, Mayor of the City of Galesburg, Illinois, do hereby urge all citizens in Galesburg to join me in congratulating Blick Art Materials and extending gratitude and appreciation to them for contributing to the betterment of the Galesburg community for 111 years.

Dated this 18th day of April 2022.

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Mayor Peter D. Schwartzman

**COUNCIL LETTER  
CITY OF GALESBURG  
APRIL 18, 2022**

**AGENDA ITEM:** Resolution authorizing submittal of a grant application to the Illinois Department of Transportation (IDOT) to purchase seven medium duty paratransit vehicles for Galesburg Public Transportation.

**SUMMARY RECOMMENDATION:** The Public Transportation Advisory Commission held a public hearing on April 14, 2022. All members in attendance unanimously recommended the submittal of the grant application to IDOT for the purchase of seven paratransit vehicles to be utilized by Galesburg Public Transportation. The City Manager, Director of Community Development, and Transit Manager concur with their recommendation.

**BACKGROUND:** City Administration is requesting the City Council consider applying for funding to purchase seven medium duty paratransit vehicles for Galesburg Public Transportation. If approved, funds from this grant would replace two units that have met IDOT's mileage criteria for replacement. Three units would be used for continued expansion of Handivan services as the demand for reliable transportation to doctors appointments in town and out of town continues to grow. Two additional units would be utilized as backups for paratransit and to serve the Gold Route for the fixed route system. The attached resolution authorizes the submittal of the required grant application.

**BUDGET IMPACT:** There is no impact on the budget since no local match is required. The total grant amount for the application is \$525,000.

**SUPPORTING DOCUMENTS:**

1. Resolution & Consolidated Vehicle Procurement Grant Application Budget
2. FTA Certifications and Assurances

**RESOLUTION NO. \_\_\_\_\_**

RESOLUTION AUTHORIZING APPLICATION FOR A CAPITAL ASSISTANCE GRANT FOR PARATRANSIT VEHICLE(S) UNDER THE ILLINOIS DEPARTMENT OF TRANSPORTATION'S GENERAL AUTHORITY TO MAKE SUCH GRANTS.

WHEREAS, The provision and improvement of public transportation and specialized transportation for seniors and individuals with disabilities is essential to the development of a safe, efficient, functional transportation system; and

WHEREAS, The Illinois Department of Transportation has the authority to make such Grants and makes paratransit vehicles available to private non-profits, general public transportation systems or IDOT Certified Public Provider transportation systems providing specialized paratransit service; and

WHEREAS, Grants for said assets will impose certain obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Galesburg, Knox County, Illinois, as follows:

Section 1. That an application be made to the Office of Intermodal Project Implementation (OIP), Department of Transportation, State of Illinois, for a financial assistance grant under the Illinois Department of Transportation's general authority to make such Grants, for the purpose of off-setting certain public transportation facility capital costs of the City of Galesburg..

Section 2. That the Mayor of the City of Galesburg is hereby authorized and directed to execute and file on behalf of the City of Galesburg such application.

Section 3. That the Director of Community Development or the Transit Manager of the City of Galesburg are authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation in connection with the aforesaid application for said Grant.

Section 4. That the Mayor of the City of Galesburg is hereby authorized and directed to execute and file on behalf of the City of Galesburg all required Grant Agreements with the Illinois Department of Transportation.

PASSED: \_\_\_\_\_

APPROVED: \_\_\_\_\_

Approved this 18th day of April, 2022, by a roll call vote as follows:

Roll Call #: \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

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Peter Schwartzman, Mayor

ATTEST:

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Kelli R. Bennewitz, City Clerk



*Not every provision of every certification will apply to every applicant or award. If a provision of a certification does not apply to the applicant or its award, FTA will not enforce that provision. Refer to FTA's accompanying Instructions document for more information.*

*Text in italics is guidance to the public. It does not have the force and effect of law, and is not meant to bind the public in any way. It is intended only to provide clarity to the public regarding existing requirements under the law or agency policies.*

## **CATEGORY 1. CERTIFICATIONS AND ASSURANCES REQUIRED OF EVERY APPLICANT.**

*All applicants must make the certifications in this category.*

### **1.1. Standard Assurances.**

*The certifications in this subcategory appear as part of the applicant's registration or annual registration renewal in the System for Award Management (SAM.gov) and on the Office of Management and Budget's standard form 424B "Assurances—Non-Construction Programs". This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.*

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- (b) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- (c) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- (d) Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- (e) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).

- (f) Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:
- (1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin, as effectuated by U.S. DOT regulation 49 CFR Part 21;
  - (2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–1683, and 1685–1686), which prohibits discrimination on the basis of sex, as effectuated by U.S. DOT regulation 49 CFR Part 25;
  - (3) Section 5332 of the Federal Transit Law (49 U.S.C. § 5332), which prohibits any person being excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance from FTA because of race, color, religion, national origin, sex, disability, or age.
  - (4) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps, as effectuated by U.S. DOT regulation 49 CFR Part 27;
  - (5) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101–6107), which prohibits discrimination on the basis of age;
  - (6) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
  - (7) The comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91–616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
  - (8) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
  - (9) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;
  - (10) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,
  - (11) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- (g) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“Uniform Act”) (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. The requirements of the Uniform Act are effectuated by U.S. DOT regulation 49 CFR Part 24.

- (h) Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- (i) Will comply, as applicable, with the provisions of the Davis–Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327–333), regarding labor standards for federally assisted construction subagreements.
- (j) Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- (k) Will comply with environmental standards which may be prescribed pursuant to the following:
  - (1) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
  - (2) Notification of violating facilities pursuant to EO 11738;
  - (3) Protection of wetlands pursuant to EO 11990;
  - (4) Evaluation of flood hazards in floodplains in accordance with EO 11988;
  - (5) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
  - (6) Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);
  - (7) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and
  - (8) Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93–205).
- (l) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- (m) Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
- (n) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- (o) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded

- animals held for research, teaching, or other activities supported by this award of assistance.
- (p) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
  - (q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 CFR Part 200, Subpart F, “Audit Requirements”, as adopted and implemented by U.S. DOT at 2 CFR Part 1201.
  - (r) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program under which it is applying for assistance.
  - (s) Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a subrecipient from:
    - (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect;
    - (2) Procuring a commercial sex act during the period of time that the award is in effect; or
    - (3) Using forced labor in the performance of the award or subawards under the award.

## **1.2. Standard Assurances: Additional Assurances for Construction Projects.**

*This certification appears on the Office of Management and Budget’s standard form 424D “Assurances—Construction Programs” and applies specifically to federally assisted projects for construction. This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.*

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency; will record the Federal awarding agency directives; and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
- (b) Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.
- (c) Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work confirms with the approved plans and specifications, and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

**1.3. Procurement.**

*The Uniform Administrative Requirements, 2 CFR § 200.324, allow a recipient to self-certify that its procurement system complies with Federal requirements, in lieu of submitting to certain pre-procurement reviews.*

The applicant certifies that its procurement system complies with:

- (a) U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 200, particularly 2 CFR §§ 200.317–200.326 “Procurement Standards;
- (b) Federal laws, regulations, and requirements applicable to FTA procurements; and
- (c) The latest edition of FTA Circular 4220.1 and other applicable Federal guidance.

**1.4. Suspension and Debarment.**

*Pursuant to Executive Order 12549, as implemented at 2 CFR Parts 180 and 1200, prior to entering into a covered transaction with an applicant, FTA must determine whether the applicant is excluded from participating in covered non-procurement transactions. For this purpose, FTA is authorized to collect a certification from each applicant regarding the applicant’s exclusion status. 2 CFR § 180.300. Additionally, each applicant must disclose any information required by 2 CFR § 180.335 about the applicant and the applicant’s principals prior to entering into an award agreement with FTA. This certification serves both purposes.*

The applicant certifies, to the best of its knowledge and belief, that the applicant and each of its principals:

- (a) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily or involuntarily excluded from covered transactions by any Federal department or agency;
- (b) Has not, within the preceding three years, been convicted of or had a civil judgment rendered against him or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty;

- (c) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offense described in paragraph (b) of this certification;
- (d) Has not, within the preceding three years, had one or more public transactions (Federal, State, or local) terminated for cause or default.

**1.5. Coronavirus Response and Relief Supplemental Appropriations Act, 2021, and CARES Act Funding.**

The applicant certifies:

- (a) To the maximum extent possible, funds made available under title IV of division M of the Consolidated Appropriations Act, 2021 (Public Law 116–260), and in title XII of division B of the CARES Act (Public Law 116–136; 134 Stat. 599) shall be directed to payroll and operations of public transit (including payroll and expenses of private providers of public transportation); or
- (a) The applicant certifies that the applicant has not furloughed any employees.

**1.6. American Rescue Plan Act Funding.**

The applicant certifies:

- (a) Funds made available by Section 3401(a)(2)(A) of the American Rescue Plan Act of 2021 (Public Law 117-2) shall be directed to payroll and operations of public transportation (including payroll and expenses of private providers of public transportation); or
- (b) The applicant certifies that the applicant has not furloughed any employees.

**CATEGORY 2. PUBLIC TRANSPORTATION AGENCY SAFETY PLANS**

*This certification is required of each applicant under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), each rail operator that is subject to FTA’s state safety oversight programs, and each State that is required to draft and certify a public transportation agency safety plan on behalf of a small public transportation provider pursuant to 49 CFR § 673.11(d). This certification is required by 49 U.S.C. § 5329(d)(1) and 49 CFR § 673.13.*

*This certification does not apply to any applicant that receives financial assistance from FTA exclusively under the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or combination of these two programs.*

If the applicant is an operator, the applicant certifies that it has established a public transportation agency safety plan meeting the requirements of 49 U.S.C. § 5329(d)(1) and 49 CFR Part 673.

If the applicant is a State, the applicant certifies that:

- (a) It has drafted a public transportation agency safety plan for each small public transportation provider within the State, unless the small public transportation provider provided notification to the State that it was opting out of the State-drafted plan and drafting its own public transportation agency safety plan; and
- (b) Each small public transportation provider within the State has a public transportation agency safety plan that has been approved by the provider's Accountable Executive (as that term is defined at 49 CFR § 673.5) and Board of Directors or Equivalent Authority (as that term is defined at 49 CFR § 673.5).

### **CATEGORY 3. TAX LIABILITY AND FELONY CONVICTIONS.**

*If the applicant is a business association (regardless of for-profit, not for-profit, or tax exempt status), it must make this certification. Federal appropriations acts since at least 2014 have prohibited FTA from using funds to enter into an agreement with any corporation that has unpaid Federal tax liabilities or recent felony convictions without first considering the corporation for debarment. E.g., Consolidated Appropriations Act, 2021, Pub. L. 116-260, div. E, title VII, §§ 744–745. U.S. DOT Order 4200.6 defines a “corporation” as “any private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association”, and applies the restriction to all tiers of subawards. As prescribed by U.S. DOT Order 4200.6, FTA requires each business association applicant to certify as to its tax and felony status.*

If the applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the applicant certifies that:

- (a) It has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
- (b) It has not been convicted of a felony criminal violation under any Federal law within the preceding 24 months.

### **CATEGORY 4. LOBBYING.**

*If the applicant will apply for a grant or cooperative agreement exceeding \$100,000, or a loan, line of credit, loan guarantee, or loan insurance exceeding \$150,000, it must make the following certification and, if applicable, make a disclosure regarding the applicant's lobbying activities. This certification is required by 49 CFR § 20.110 and app. A to that part.*

*This certification does not apply to an applicant that is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 49 CFR Part 20.*

#### **4.1. Certification for Contracts, Grants, Loans, and Cooperative Agreements.**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### **4.2. Statement for Loan Guarantees and Loan Insurance.**

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **CATEGORY 5. PRIVATE SECTOR PROTECTIONS.**

*If the applicant will apply for funds that it will use to acquire or operate public transportation facilities or equipment, the applicant must make the following certification regarding protections for the private sector.*

#### **5.1. Charter Service Agreement.**

*To enforce the provisions of 49 U.S.C. § 5323(d), FTA's charter service regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following Charter Service Agreement. 49 CFR § 604.4.*

The applicant agrees that it, and each of its subrecipients, and third party contractors at any level who use FTA-funded vehicles, may provide charter service using equipment or facilities acquired with Federal assistance authorized under the Federal Transit Laws only in compliance with the regulations set out in 49 CFR Part 604, the terms and conditions of which are incorporated herein by reference.

#### **5.2. School Bus Agreement.**

*To enforce the provisions of 49 U.S.C. § 5323(f), FTA's school bus regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following agreement regarding the provision of school bus services. 49 CFR § 605.15.*

- (a) If the applicant is not authorized by the FTA Administrator under 49 CFR § 605.11 to engage in school bus operations, the applicant agrees and certifies as follows:
  - (1) The applicant and any operator of project equipment agrees that it will not engage in school bus operations in competition with private school bus operators.
  - (2) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Mass Transit Regulations, or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (b) If the applicant is authorized or obtains authorization from the FTA Administrator to engage in school bus operations under 49 CFR § 605.11, the applicant agrees as follows:

- (1) The applicant agrees that neither it nor any operator of project equipment will engage in school bus operations in competition with private school bus operators except as provided herein.
- (2) The applicant, or any operator of project equipment, agrees to promptly notify the FTA Administrator of any changes in its operations which might jeopardize the continuation of an exemption under § 605.11.
- (3) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Transit Administration regulations or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (4) The applicant agrees that the project facilities and equipment shall be used for the provision of mass transportation services within its urban area and that any other use of project facilities and equipment will be incidental to and shall not interfere with the use of such facilities and equipment in mass transportation service to the public.

#### **CATEGORY 6. TRANSIT ASSET MANAGEMENT PLAN.**

*If the applicant owns, operates, or manages capital assets used to provide public transportation, the following certification is required by 49 U.S.C. § 5326(a).*

The applicant certifies that it is in compliance with 49 CFR Part 625.

#### **CATEGORY 7. ROLLING STOCK BUY AMERICA REVIEWS AND BUS TESTING.**

##### **7.1. Rolling Stock Buy America Reviews.**

*If the applicant will apply for an award to acquire rolling stock for use in revenue service, it must make this certification. This certification is required by 49 CFR § 663.7.*

The applicant certifies that it will conduct or cause to be conducted the pre-award and post-delivery audits prescribed by 49 CFR Part 663 and will maintain on file the certifications required by Subparts B, C, and D of 49 CFR Part 663.

##### **7.2. Bus Testing.**

*If the applicant will apply for funds for the purchase or lease of any new bus model, or any bus model with a major change in configuration or components, the applicant must make this certification. This certification is required by 49 CFR § 665.7.*

The applicant certifies that the bus was tested at the Bus Testing Facility and that the bus received a passing test score as required by 49 CFR Part 665. The applicant has received or will

receive the appropriate full Bus Testing Report and any applicable partial testing reports before final acceptance of the first vehicle.

### **CATEGORY 8. URBANIZED AREA FORMULA GRANTS PROGRAM.**

*If the applicant will apply for an award under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), or any other program or award that is subject to the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310); “flex funds” from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)); projects that will receive an award authorized by the Transportation Infrastructure Finance and Innovation Act (“TIFIA”) (23 U.S.C. §§ 601–609) or State Infrastructure Bank Program (23 U.S.C. § 610) (see 49 U.S.C. § 5323(o)); formula awards or competitive awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(a) and (b)); or low or no emission awards to any area under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(c)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5307(c)(1).*

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out the program of projects (developed pursuant 49 U.S.C. § 5307(b)), including safety and security aspects of the program;
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities;
- (c) Will maintain equipment and facilities in accordance with the applicant’s transit asset management plan;
- (d) Will ensure that, during non-peak hours for transportation using or involving a facility or equipment of a project financed under this section, a fare that is not more than 50 percent of the peak hour fare will be charged for any—
  - (1) Senior;
  - (2) Individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design; and
  - (3) Individual presenting a Medicare card issued to that individual under title II or XVIII of the Social Security Act (42 U.S.C. §§ 401 et seq., and 1395 et seq.);
- (e) In carrying out a procurement under 49 U.S.C. § 5307, will comply with 49 U.S.C. §§ 5323 (general provisions) and 5325 (contract requirements);
- (f) Has complied with 49 U.S.C. § 5307(b) (program of projects requirements);

- (g) Has available and will provide the required amounts as provided by 49 U.S.C. § 5307(d) (cost sharing);
- (h) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning);
- (i) Has a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transportation;
- (j) Either—
  - (1) Will expend for each fiscal year for public transportation security projects, including increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, providing an emergency telephone line to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation system, at least 1 percent of the amount the recipient receives for each fiscal year under 49 U.S.C. § 5336; or
  - (2) Has decided that the expenditure for security projects is not necessary;
- (k) In the case of an applicant for an urbanized area with a population of not fewer than 200,000 individuals, as determined by the Bureau of the Census, will submit an annual report listing projects carried out in the preceding fiscal year under 49 U.S.C. § 5307 for associated transit improvements as defined in 49 U.S.C. § 5302; and
- (l) Will comply with 49 U.S.C. § 5329(d) (public transportation agency safety plan).

#### **CATEGORY 9. FORMULA GRANTS FOR RURAL AREAS.**

*If the applicant will apply for funds made available to it under the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), it must make this certification. Paragraph (a) of this certification helps FTA make the determinations required by 49 U.S.C. § 5310(b)(2)(C). Paragraph (b) of this certification is required by 49 U.S.C. § 5311(f)(2). Paragraph (c) of this certification, which applies to funds apportioned for the Appalachian Development Public Transportation Assistance Program, is necessary to enforce the conditions of 49 U.S.C. § 5311(c)(2)(D).*

- (a) The applicant certifies that its State program for public transportation service projects, including agreements with private providers for public transportation service—
  - (1) Provides a fair distribution of amounts in the State, including Indian reservations; and
  - (2) Provides the maximum feasible coordination of public transportation service assisted under 49 U.S.C. § 5311 with transportation service assisted by other Federal sources; and

- (b) If the applicant will in any fiscal year expend less than 15% of the total amount made available to it under 49 U.S.C. § 5311 to carry out a program to develop and support intercity bus transportation, the applicant certifies that it has consulted with affected intercity bus service providers, and the intercity bus service needs of the State are being met adequately.
- (c) If the applicant will use for a highway project amounts that cannot be used for operating expenses authorized under 49 U.S.C. § 5311(c)(2) (Appalachian Development Public Transportation Assistance Program), the applicant certifies that—
  - (1) It has approved the use in writing only after providing appropriate notice and an opportunity for comment and appeal to affected public transportation providers; and
  - (2) It has determined that otherwise eligible local transit needs are being addressed.

**CATEGORY 10. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS AND THE EXPEDITED PROJECT DELIVERY FOR CAPITAL INVESTMENT GRANTS PILOT PROGRAM.**

*If the applicant will apply for an award under any subsection of the Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), including an award made pursuant to the FAST Act’s Expedited Project Delivery for Capital Investment Grants Pilot Program (Pub. L. 114-94, div. A, title III, § 3005(b)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5309(c)(2) and Pub. L. 114-94, div. A, title III, § 3005(b)(3)(B).*

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
- (c) Will maintain equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan; and
- (d) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning).

**CATEGORY 11. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS.**

*If the applicant is in an urbanized area and will apply for an award under subsection (a) (formula grants), subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Urbanized Area Formula*

*Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.*

*If the applicant is in a rural area and will apply for an award under subsection (a) (formula grants), subsection (b) (bus and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 9 for Formula Grants for Rural Areas (49 U.S.C. § 5311). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.*

*Making this certification will incorporate by reference the applicable certifications in Category 8 or Category 9.*

*If the applicant will receive a competitive award under subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) related to zero emissions vehicles or related infrastructure, it must make the following certification. This certification is required by 49 U.S.C. § 5339(d).*

The applicant will use 5 percent of grants related to zero emissions vehicles (as defined in subsection (c)(1)) or related infrastructure under subsection (b) or (c) to fund workforce development training as described in section 49 U.S.C. § 5314(b)(2) (including registered apprenticeships and other labor-management training programs) under the recipient's plan to address the impact of the transition to zero emission vehicles on the applicant's current workforce; or the applicant certifies a smaller percentage is necessary to carry out that plan.

#### **CATEGORY 12. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.**

*If the applicant will apply for an award under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310), it must make the certification in Category 8 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5310(e)(1). Making this certification will incorporate by reference the certification in Category 8, except that FTA has determined that (d), (f), (i), (j), and (k) of Category 8 do not apply to awards made under 49 U.S.C. § 5310 and will not be enforced.*

*In addition to the certification in Category 8, the applicant must make the following certification that is specific to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program. This certification is required by 49 U.S.C. § 5310(e)(2).*

The applicant certifies that:

- (a) The projects selected by the applicant are included in a locally developed, coordinated public transit-human services transportation plan;
- (b) The plan described in clause (a) was developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers, and other members of the public;
- (c) To the maximum extent feasible, the services funded under 49 U.S.C. § 5310 will be coordinated with transportation services assisted by other Federal departments and agencies, including any transportation activities carried out by a recipient of a grant from the Department of Health and Human Services; and
- (d) If the applicant will allocate funds received under 49 U.S.C. § 5310 to subrecipients, it will do so on a fair and equitable basis.

### **CATEGORY 13. STATE OF GOOD REPAIR GRANTS.**

*If the applicant will apply for an award under FTA's State of Good Repair Grants Program (49 U.S.C. § 5337), it must make the following certification. Because FTA generally does not review the transit asset management plans of public transportation providers, the asset management certification is necessary to enforce the provisions of 49 U.S.C. § 5337(a)(4). The certification with regard to acquiring restricted rail rolling stock is required by 49 U.S.C. § 5323(u)(4). Note that this certification is not limited to the use of Federal funds.*

The applicant certifies that the projects it will carry out using assistance authorized by the State of Good Repair Grants Program, 49 U.S.C. § 5337, are aligned with the applicant's most recent transit asset management plan and are identified in the investment and prioritization section of such plan, consistent with the requirements of 49 CFR Part 625.

If the applicant operates a rail fixed guideway service, the applicant certifies that, in the fiscal year for which an award is available to the applicant under the State of Good Repair Grants Program, 49 U.S.C. § 5337, the applicant will not award any contract or subcontract for the procurement of rail rolling stock for use in public transportation with a rail rolling stock manufacturer described in 49 U.S.C. § 5323(u)(1).

### **CATEGORY 14. INFRASTRUCTURE FINANCE PROGRAMS.**

*If the applicant will apply for an award for a project that will include assistance under the Transportation Infrastructure Finance and Innovation Act ("TIFIA") Program (23 U.S.C. §§ 601–609) or the State Infrastructure Banks ("SIB") Program (23 U.S.C. § 610), it must make the certifications in Category 8 for the Urbanized Area Formula Grants Program, Category 10 for the Fixed Guideway Capital Investment Grants program, and Category 13 for the State of Good Repair Grants program. These certifications are required by 49 U.S.C. § 5323(o).*

*Making this certification will incorporate the certifications in Categories 8, 10, and 13 by reference.*

**CATEGORY 15. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.**

*If the applicant will apply for an award under FTA’s Urbanized Area Formula Grants Program (49 U.S.C. § 5307), Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) programs, the applicant must make the following certification. The applicant must make this certification on its own behalf and on behalf of its subrecipients and contractors. This certification is required by 49 CFR § 655.83.*

The applicant certifies that it, its subrecipients, and its contractors are compliant with FTA’s regulation for the Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations, 49 CFR Part 655.

**CATEGORY 16. RAIL SAFETY TRAINING AND OVERSIGHT.**

*If the applicant is a State with at least one rail fixed guideway system, or is a State Safety Oversight Agency, or operates a rail fixed guideway system, it must make the following certification. The elements of this certification are required by 49 CFR §§ 672.31 and 674.39.*

The applicant certifies that the rail fixed guideway public transportation system and the State Safety Oversight Agency for the State are:

- (a) Compliant with the requirements of 49 CFR Part 672, “Public Transportation Safety Certification Training Program”; and
- (b) Compliant with the requirements of 49 CFR Part 674, “State Safety Oversight”.

**CATEGORY 17. DEMAND RESPONSIVE SERVICE.**

*If the applicant operates demand responsive service and will apply for an award to purchase a non-rail vehicle that is not accessible within the meaning of 49 CFR Part 37, it must make the following certification. This certification is required by 49 CFR § 37.77.*

The applicant certifies that the service it provides to individuals with disabilities is equivalent to that provided to other persons. A demand responsive system, when viewed in its entirety, is deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

- (a) Response time;

- (b) Fares;
- (c) Geographic area of service;
- (d) Hours and days of service;
- (e) Restrictions or priorities based on trip purpose;
- (f) Availability of information and reservation capability; and
- (g) Any constraints on capacity or service availability.

#### **CATEGORY 18. INTEREST AND FINANCING COSTS.**

*If the applicant will pay for interest or other financing costs of a project using assistance awarded under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), the Fixed Guideway Capital Investment Grants Program (49 U.S.C. § 5309), or any program that must comply with the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), “flex funds” from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)), or awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the following certification. This certification is required by 49 U.S.C. §§ 5307(e)(3) and 5309(k)(2)(D).*

The applicant certifies that:

- (a) Its application includes the cost of interest earned and payable on bonds issued by the applicant only to the extent proceeds of the bonds were or will be expended in carrying out the project identified in its application; and
- (b) The applicant has shown or will show reasonable diligence in seeking the most favorable financing terms available to the project at the time of borrowing.

#### **CATEGORY 19. CYBERSECURITY CERTIFICATION FOR RAIL ROLLING STOCK AND OPERATIONS.**

*If the applicant operates a rail fixed guideway public transportation system, it must make this certification. This certification is required by 49 U.S.C. § 5323(v), a new subsection added by the National Defense Authorization Act for Fiscal Year 2020, Pub. L. 116-92, § 7613 (Dec. 20, 2019). For information about standards or practices that may apply to a rail fixed guideway public transportation system, visit <https://www.nist.gov/cyberframework> and <https://www.cisa.gov/>.*

The applicant certifies that it has established a process to develop, maintain, and execute a written plan for identifying and reducing cybersecurity risks that complies with the requirements of 49 U.S.C. § 5323(v)(2).

**CATEGORY 20. PUBLIC TRANSPORTATION ON INDIAN RESERVATIONS  
FORMULA AND DISCRETIONARY PROGRAM (TRIBAL TRANSIT  
PROGRAMS).**

*Before FTA may provide Federal assistance for an Award financed under either the Public Transportation on Indian Reservations Formula or Discretionary Program authorized under 49 U.S.C. § 5311(c)(1), as amended by the FAST Act, (Tribal Transit Programs), the applicant must select the Certifications in Category 21, except as FTA determines otherwise in writing. Tribal Transit Program applicants may certify to this Category and Category 1 (Certifications and Assurances Required of Every Applicant) and need not make any other certification, to meet Tribal Transit Program certification requirements. If an applicant will apply for any program in addition to the Tribal Transit Program, additional certifications may be required.*

FTA has established terms and conditions for Tribal Transit Program grants financed with Federal assistance appropriated or made available under 49 U.S.C. § 5311(c)(1). The applicant certifies that:

- (a) It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
- (b) It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
- (c) It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, “Transit Asset Management,” 49 CFR Part 625. Its Award will achieve maximum feasible coordination with transportation service financed by other federal sources.
- (d) With respect to its procurement system:
  - (1) It will have a procurement system that complies with U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 200, for Awards made on or after December 26, 2014,
  - (2) It will have a procurement system that complies with U.S. DOT regulations, “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments,” 49 CFR Part 18, specifically former 49 CFR § 18.36, for Awards made before December 26, 2014, or
  - (3) It will inform FTA promptly if its procurement system does not comply with either of those U.S. DOT regulations.
- (e) It will comply with the Certifications, Assurances, and Agreements in:
  - (1) Category 05.1 and 05.2 (Charter Service Agreement and School Bus Agreement),
  - (2) Category 06 (Transit Asset Management Plan),

- (3) Category 07.1 and 07.2 (Rolling Stock Buy America Reviews and Bus Testing),
- (4) Category 09 (Formula Grants for Rural Areas),
- (5) Category 15 (Alcohol and Controlled Substances Testing), and
- (6) Category 17 (Demand Responsive Service).

**CATEGORY 21. EMERGENCY RELIEF PROGRAM.**

*An applicant to the Public Transportation Emergency Relief Program, 49 U.S.C. § 5324, must make the following certification. The certification is required by 49 U.S.C. § 5324(f) and must be made before the applicant can receive a grant under the Emergency Relief program.*

The applicant certifies that the applicant has insurance required under State law for all structures related to the emergency relief program grant application.

**FEDERAL FISCAL YEAR 2022 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS**

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: City of Galesburg

The Applicant certifies to the applicable provisions of all categories: (*check here*) X.

*Or,*

The Applicant certifies to the applicable provisions of the categories it has selected:

<b>Category</b>	<b>Certification</b>
01 Certifications and Assurances Required of Every Applicant	_____
02 Public Transportation Agency Safety Plans	_____
03 Tax Liability and Felony Convictions	_____
04 Lobbying	_____
05 Private Sector Protections	_____
06 Transit Asset Management Plan	_____
07 Rolling Stock Buy America Reviews and Bus Testing	_____
08 Urbanized Area Formula Grants Program	_____
09 Formula Grants for Rural Areas	_____
10 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
11 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____

12 Enhanced Mobility of Seniors and Individuals with Disabilities Programs

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13 State of Good Repair Grants

\_\_\_\_\_  
\_\_\_\_\_

14 Infrastructure Finance Programs

\_\_\_\_\_  
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15 Alcohol and Controlled Substances Testing

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16 Rail Safety Training and Oversight

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17 Demand Responsive Service

\_\_\_\_\_  
\_\_\_\_\_

18 Interest and Financing Costs

\_\_\_\_\_  
\_\_\_\_\_

19 Cybersecurity Certification for Rail Rolling Stock and Operations

\_\_\_\_\_  
\_\_\_\_\_

20 Tribal Transit Programs

\_\_\_\_\_  
\_\_\_\_\_

21 Emergency Relief Program

\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE**

**AFFIRMATION OF APPLICANT**

Name of the Applicant: City of Galesburg

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant’s behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, “Program Fraud Civil Remedies,” 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name Peter Schwartzman, Mayor Authorized Representative of Applicant

**AFFIRMATION OF APPLICANT’S ATTORNEY**

For (Name of Applicant): City of Galesburg

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name Bradley Nolden, City Attorney/Director of Administrative Services Attorney for Applicant

*Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant’s Attorney pertaining to the Applicant’s legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney’s signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.*

**CITY OF GALESBURG  
COUNCIL LETTER  
APRIL 18, 2022**

**AGENDA ITEM:** A Resolution Approving a Compensation Increase for the City Manager

**SUMMARY RECOMMENDATION:** At the request of the Council, a Resolution is presented for consideration.

**BACKGROUND:** In March of 2020, the City Manager and the City of Galesburg entered into an employment agreement. The agreement provides that Council will conduct annual reviews and award an appropriate annual raise, if any. This Resolution reflects the annual raises due to the City Manager in 2021 and 2022 as determined by the City Council.

**BUDGET IMPACT:** Sufficient funds area available in the 2022 budget.

**SUPPORTING DOCUMENTS:**

1. Resolution

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING A COMPENSATION INCREASE FOR THE CITY MANAGER**

WHEREAS, the City of Galesburg, Illinois, is a home rule unit of government pursuant to Section 6, Article VII of the Constitution of the State of Illinois; and

WHEREAS, Article VII, Section 6(a) of the Illinois Constitution grants a home rule unit authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the City of Galesburg and the City Manager entered into an employment agreement in March of 2020; and

WHEREAS, the Agreement provides that the City Manager will be evaluated annually with Council to determine an appropriate annual raise; and

WHEREAS, the parties wish to comply with the terms of the contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS:**

**SECTION ONE:** The foregoing recitals are hereby incorporated into this Resolution as is fully set forth herein.

**SECTION TWO:** The City Manager shall be granted a 2.5% increase in pay retroactive to January 1, 2021. The City Manager shall be granted an additional 2.5% increase in pay retroactive to January 1, 2022.

**SECTION THREE:** This Resolution shall be in full force and effect from and after its passage and approval.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by roll call vote as follows:

Roll Call #:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

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Peter Schwartzman, Mayor

ATTEST:

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Kelli R. Bennewitz, City Clerk

**CITY OF GALESBURG  
COUNCIL LETTER  
APRIL 18, 2022**

**AGENDA ITEM:** Resolution to install a street light in Lancaster Park.

**SUMMARY RECOMMENDATION:** The City Manager, Director of Public Works, and City Engineer recommend approval of a resolution authorizing a street light in Lancaster Park.

**BACKGROUND:** A request was received by the residents near Lancaster Park to install a light in the park. Lancaster Park currently has no existing lighting and nearby residents indicated that there was a need for better lighting in the park.

To install the light in the location it is needed, a new pole will need to be installed by Ameren. The proposed location is approximately 100 feet from an existing utility pole. Ameren allows new poles and lights to be installed up to 75 feet from existing poles at no charge. To install the additional 25 feet, there is a charge of \$6.50 per foot or a total cost to the City of \$162.50. It is recommended to install one LED 10 Area light in the park to improve the lighting.

**BUDGET IMPACT:** The light will cost \$162.50 for the installation plus an additional \$3.19 per month in electrical costs. There are sufficient funds in the Parks Operation & Maintenance Fund (Fund 019-55700) for the installation of the light.

**SUPPORTING DOCUMENTS:**

1. Resolution

RESOLUTION NO. \_\_\_\_\_

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG,**

**KNOX COUNTY, ILLINOIS:**

**SECTION ONE:** The city shall install one LED 10 Area street light on a new wood pole in Lancaster Park.

**SECTION TWO:** That this Resolution shall be in full force and effect upon its passage and approval.

Approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a roll call vote as follows:

Roll Call #: \_\_\_\_\_

Ayes: \_\_\_\_\_

\_\_\_\_\_

Nays: \_\_\_\_\_

\_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Peter Schwartzman, Mayor

ATTEST:

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER  
CITY OF GALESBURG  
APRIL 18, 2022**

**AGENDA ITEM:** Bid recommendation for 2022 traffic paint supply.

**SUMMARY RECOMMENDATION:** The City Manager, City Engineer, Traffic Supervisor and Purchasing Agent recommend that the City Council approve the bid submitted by Ennis-Flint Inc. in the amount of \$30,952.35 for the purchase of white and yellow traffic paint for 2022.

**BACKGROUND:** Annually, the City purchases both white and yellow traffic paint for use by the Street Division and Airport Division. The Traffic Section of the Street Division has carefully reviewed and modified the specifications over the past few years to ensure that the paint will work effectively in the equipment utilized by the City. Further, specifications have been added requiring that the paint dry adequately within five minutes of application which has protected the City by greatly reducing the number of complaints and claims filed due to paint transfer onto non-City vehicles.

In addition to being advertised in the local paper, bid packets were made available on the City website for download as well as emailed to known traffic paint vendors. Four vendors responded to this request. The responses were as follows:

**Bid Results for 2022 Traffic Paint**

Company	White Paint			Yellow Paint			Total
	Quantity	Unit Price	Extension	Quantity	Unit Price	Extension	
Tiles In Style LLC DBA Taza Supplies South Holland, IL	18.00	1,055.38	18,996.84	25.00	1,055.38	26,384.50	45,381.34
Diamond Vogel Paints Bloomington, IL	18.00	818.95	14,741.10	25.00	818.95	20,473.75	35,214.85
Ennis-Flint Inc Greensboro, NC	18.00	736.45	13,256.10	25.00	707.85	17,696.25	30,952.35
Allstate Coatings Company Gladewater, TX	18.00	688.60	12,394.80	25.00	675.95	16,898.75	29,293.55

Although Allstates Coatings submitted the low bid for this request, the Traffic Division has requested that the bid from Ennis-Flint Inc. be awarded. Based on past experience, the division found the liquid consistency of the Allstates product does not work well with the traffic equipment as it is not as thick as some of the other paint and has not stored well in the drums when the City made this purchase in the past.

Based on the factors above, City staff would recommend Ennis-Flint Inc as the low and best bid for this purchase.

**BUDGET IMPACT:** There are sufficient funds in the budget utilizing both City Gas Tax (14) and Airport (20) funds for the purchase of this product for 2022.

**SUPPORTING DOCUMENTS:** None

**CITY OF GALESBURG  
COUNCIL LETTER  
APRIL 18, 2022**

**AGENDA ITEM:** Letter of Understanding with the Illinois Department of Transportation (IDOT) for proposed decorative lighting improvements on West Main Street.

**SUMMARY RECOMMENDATION:** The City Manager, Director of Public Works, and City Engineer recommend approval of this Letter of Understanding for maintenance responsibility of the decorative lighting.

**BACKGROUND:** In October 2021, City Council approved a bid from Oberlander Electric Company to install decorative lighting on West Main Street between Academy Street and Cedar Street. West Main Street in this section is a state route and the lighting being installed will be on state right-of-way. IDOT has reviewed and approved the City's plans for the proposed improvements, however, a Letter of Understanding between IDOT and the City is required to specify responsibility for the cost of the improvements and future maintenance of the lighting.

The City will be responsible for all the construction costs associated with the improvements as well as all future maintenance, operation, electrical energy, rehabilitation, and reconstruction of the lighting system. This is consistent with the City's responsibilities for other existing highway lighting along Main Street and other state routes in the city.

The proposed decorative lighting will match the lighting previously installed on Main Street from Chambers Street to Cedar Street and fill in a two-block gap in decorative lighting that currently exists along Main Street. A total of 24 new ornamental lights will be installed with the project. The existing streetlights and utility poles will be removed by Ameren. Work to install the new lighting is scheduled to begin in May.

**BUDGET IMPACT:** The City will be responsible for future energy and maintenance costs associated with the lighting.

**SUPPORTING DOCUMENTS:**

1. Letter of Understanding

CERTIFIED MAIL



# Illinois Department of Transportation

Office of Highways Project Implementation / Region 3 / District 4  
401 Main Street / Peoria, Illinois 61602-1111

April 5, 2022

**PROJECT SUPPORT  
LETTER OF UNDERSTANDING**

FAU Route 6800 (US 150)

Knox County

Location: Installation of Lighting Upgrades Along US 150 from N. Academy St.  
to N. Cedar St. in Galesburg

Letter No. LU-422-012

Mr. Aaron Gavin, City Engineer  
City of Galesburg  
55 West Tompkins  
P.O. Box 1387  
Galesburg, Illinois 61402

Dear Mr. Gavin:

The Illinois Department of Transportation (IDOT) has reviewed the city of Galesburg's submittal for street lighting improvements along US 150 (West Main Street) from Academy Street to Cedar Street within state right-of-way and do not have any objections to the planned improvements.

The planned improvements along US 150 (West Main Street) within state right-of-way include installation of light poles, luminaires, light pole foundations, electrical cable, underground conduit, and replacement of any disturbed sidewalk. The city of Galesburg will be responsible for 100% of the cost of these planned improvements.

Upon completion of the improvement, the state will continue its existing maintenance responsibilities on US 150 (West Main St.) between Academy Street and Cedar Street. The city of Galesburg will be responsible for maintenance, operation, electrical energy, rehabilitation, and reconstruction of the lighting system installed in state right-of-way as part of this project, as well as continuing its existing maintenance responsibilities on US 150 (West Main Street).

I have included two (2) copies of this letter, both with my original signature. Each copy contains a space for the mayor's signature. If you concur with the conditions set forth in this Letter of Understanding, I ask that you have both copies signed, and return one copy to me. Upon receipt of these copies, we will assume the city of Galesburg agrees to all terms stated herein.

Mr. Gavin  
RE: Letter of Understanding (LU-422-012)  
March 29, 2022  
Page 2

If you have any questions/comments regarding this Letter of Understanding, please contact our Agreements Unit at (309) 671-3496.

Sincerely,

*Kensil A Garnett kso*

Kensil A. Garnett, P.E.  
Region Three Engineer

RJ:pjl

O:\PDM\GR1\WINWORD\Progdev\Agreements\Letters\Understanding\LU422012.docx

Enclosure(s)

cc: Studies & Plans (M. Otten)  
Local Roads (T. Sassine)  
Operations (B. Tellefson)  
Agreements (R. Julich)

Examined and accepted on behalf of the city of Galesburg:

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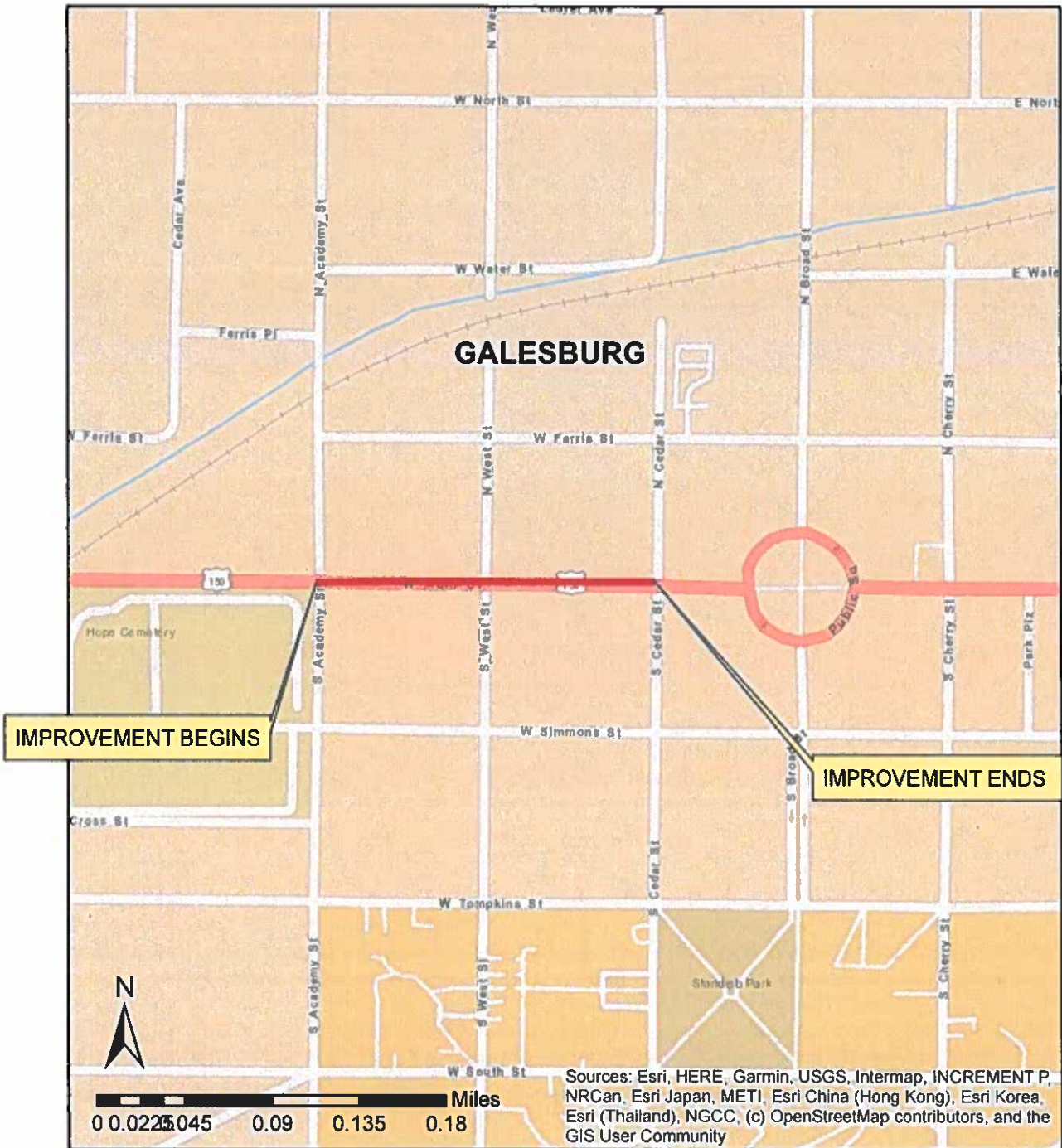
Peter Schwartzman, Mayor

Date: \_\_\_\_\_

# LOCATION MAP

F.A.U. ROUTE 6800 (US 150)  
KNOX COUNTY  
LU-422-012

INSTALLATION OF LIGHTING UPGRADES ALONG US 150  
FROM N. ACADEMY ST. TO N. CEDAR ST. IN GALESBURG



# Accounts Payable

## Transactions by Account

User: ABrown  
Printed: 04/12/2022 - 2:22PM  
Batch: 00018.04.2022



CITY OF GALESBURG, ILLINOIS

Account Number	Vendor	Description	Date	Amount	PO No
001-0000-10407-00	Amanda Jennings	Cell Phone Allow - AJennings	03/31/2022	15.00	
001-0000-10407-00	Stratus Networks, Inc	04/22 Service	04/12/2022	457.09	
001-0000-10701-00	10-41, Inc	01/23 - 02/23 Annual agreement - 10-41 services	04/12/2022	300.00	
001-0000-10701-00	Five Points Infrastructure Services, I	3rd of 3 year Patch Manager service agreement - 1-16-2024 to 1-1	04/12/2022	3,735.20	0000092143
001-0000-10701-00	Five Points Infrastructure Services, I	2nd of 3 year Patch Manager service agreement - 1-16-2023 to 1-1	04/12/2022	3,735.20	0000092143
001-0000-10701-00	Pen-Link, Ltd	01/23 - 04/23 PLX software maintenance, training subscription	04/12/2022	885.92	
001-0000-10801-00	Advance Auto Parts	Oil filters	04/12/2022	15.36	
001-0000-10801-00	Advance Auto Parts	Oil filters	04/12/2022	15.33	
001-0000-10801-00	Advance Auto Parts	Oil filters	04/12/2022	3.84	
001-0000-10801-00	Advance Auto Parts	Oil filters	04/12/2022	7.68	
001-0000-10801-00	Interstate Battery Systems of Central	Battery	04/12/2022	101.95	
001-0000-10805-00	Marnic, Inc.	Envelopes - new logo	04/12/2022	845.18	
001-0000-20102-00	CenturyLink	03/22 Service	04/12/2022	1,592.60	
001-0000-20102-00	Stratus Networks, Inc	04/22 Service	04/12/2022	1,312.29	
		Subtotal for Divison: 0000		<u>13,022.64</u>	
001-0105-54000-00	Bradley Hix	Cell Phone Allowance	03/31/2022	30.00	
001-0105-54500-00	Jaclyn Smith-Esters	Meals, Lodging, Mileage - IML Lobby Day - Springfield, IL	04/12/2022	476.36	
		Subtotal for Divison: 0105		<u>506.36</u>	
001-0110-54000-00	Todd Thompson	Cell Phone Allowance	03/31/2022	30.00	
		Subtotal for Divison: 0110		<u>30.00</u>	
001-0115-54000-00	Kelli Bennewitz	Cell Phone Allowance	03/31/2022	30.00	
		Subtotal for Divison: 0115		<u>30.00</u>	
001-0120-51000-00	MWM Consulting Group, Inc	Preparation of interim GASB #75 actuarial report	04/12/2022	2,750.00	
001-0120-61000-00	Office Specialists, Inc.	Pens, binder pockets, stick-it notes	04/12/2022	20.74	
		Subtotal for Divison: 0120		<u>2,770.74</u>	

Account Number	Vendor	Description	Date	Amount	PO No
001-0145-51000-00	Lucinda Uphoff	Deposition - J Thurman	04/12/2022	1,043.50	
001-0145-54000-00	Bradley Nolden	Cell Phone Allowance	03/31/2022	30.00	
				Subtotal for Divison: 0145	
				1,073.50	
001-0160-51000-00	Collection Professionals, Inc	03/22 Service	04/12/2022	60.00	
001-0160-59516-00	Matthew Reed	03/22 AV services for City meetings	04/12/2022	36.00	
001-0160-59520-00	Joy Basosa-Nzumba	Stipend - 03/28/22 Work Session Meeting	04/12/2022	30.00	
001-0160-59521-00	Knox County Humane Society	05/22 Animal Control Contract	04/12/2022	19,510.00	0000092161
				Subtotal for Divison: 0160	
				19,636.00	
001-0205-54000-00	Tifani Miller	Cell Phone Allowance	03/31/2022	30.00	
001-0205-54000-00	Gloria Osborn	Cell Phone Allowance	03/31/2022	30.00	
				Subtotal for Divison: 0205	
				60.00	
001-0207-54000-00	Orlando Lucero	Cell Phone Allowance	03/31/2022	30.00	
001-0207-54000-00	Oneida Network Services, Inc	04/22 Internet - Kerzi	04/12/2022	50.00	
001-0207-54000-00	Kerzi Peterson	Cell Phone Allowance	03/31/2022	30.00	
001-0207-54000-00	Lewis Doney II	Cell Phone Allowance	03/31/2022	30.00	
001-0207-55800-00	Five Points Infrastructure Services, I	1st of 3 year Patch Manager service agreement - 1-16-2022 to 1-1	04/12/2022	3,735.20	0000092143
				Subtotal for Divison: 0207	
				3,875.20	
001-0305-51000-00	Statham & Long, LLC	Title work- access easement - 688 Hawthorne Ct	04/12/2022	150.00	
001-0305-51500-00	Gatehouse Media	Notice of Public Meeting #00106452	04/12/2022	98.58	
001-0305-51500-00	Gatehouse Media	Driveway variance - 2000 N Broad St #00107612	04/12/2022	102.76	
001-0305-51500-00	Gatehouse Media	Setback variance - 3266 Lakeside Ct #00107613	04/12/2022	105.94	
001-0305-54000-00	Stephen Gugliotta	Cell Phone Allowance	03/31/2022	30.00	
001-0305-61000-00	City Blue Technologies, Llc	Paper	04/12/2022	75.97	
				Subtotal for Divison: 0305	
				563.25	
001-0306-54000-00	Tammera Matejewski	Cell Phone Allowance	03/31/2022	30.00	
001-0306-54000-00	Richard Slagel	Cell Phone Allowance	03/31/2022	30.00	
001-0306-54000-00	Eric Heiden	Cell Allowance	03/31/2022	30.00	
001-0306-54000-00	Robert Elsbury	Cell Phone Allowance	03/31/2022	30.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Service - 175 N Cherry St	04/12/2022	410.26	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Service - 624 E Losey St	04/12/2022	350.26	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Service - 543 Liberty St	04/12/2022	410.26	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Service - 193 N Cherry St	04/12/2022	350.26	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Service - 224 N Broad St	04/12/2022	1,376.26	

Account Number	Vendor	Description	Date	Amount	PO No
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Service - 861 E South St	04/12/2022	410.26	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Service - 1060 E North St	04/12/2022	414.14	
001-0306-55400-00	Kendall Zimmerman	Door removal - 376 N Broad St	04/12/2022	48.00	
001-0306-55400-00	Kendall Zimmerman	Trash and debris removal - 1489 W Main St	04/12/2022	246.63	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Service - 1150 W Carl Sandburg Dr	04/12/2022	579.39	
001-0306-62500-00	Ford of Galesburg	Boot #400	04/12/2022	46.25	
001-0306-62500-00	Ford of Galesburg	Sealant #400	04/12/2022	31.95	
001-0306-62500-00	Ford of Galesburg	Water pump #400	04/12/2022	203.09	
001-0306-62500-00	Ford of Galesburg	Seals #400	04/12/2022	85.70	
Subtotal for Divison: 0306				5,082.71	
001-0410-54000-00	Malinda Davis	Cell Phone Allowance	03/31/2022	30.00	
001-0410-54000-00	Wayne Carl	Cell Phone Allowance	03/31/2022	30.00	
001-0410-54000-00	Brayden Bledsoe	Cell Phone Allowance	03/31/2022	30.00	
001-0410-54000-00	Aaron Gavin	Cell Phone Allowance	03/31/2022	30.00	
001-0410-54000-00	Nolan Peterson	Cell Phone Allowance	03/31/2022	30.00	
001-0410-54000-00	Jamie West	Cell Phone Allowance	03/31/2022	30.00	
001-0410-61000-00	City Blue Technologies, Llc	Paper	04/12/2022	75.97	
Subtotal for Divison: 0410				255.97	
001-0445-55500-00	Liberty Tire Services LLC	Service - car tire off rim	04/12/2022	105.09	
001-0445-55500-00	Heritage-Crystal Clean, LLC	Used oil pickup	04/12/2022	51.00	
001-0445-55700-00	Royal Cleaning Services	04/22 Janitorial services	04/12/2022	266.00	
001-0445-57500-00	Aramark Uniform Serv. Inc.	03/22 Service	04/12/2022	60.84	
001-0445-57500-00	Aramark Uniform Serv. Inc.	04/22 Service	04/12/2022	60.84	
001-0445-61000-00	Office Specialists, Inc.	Ink cartridges	04/12/2022	157.96	
001-0445-63000-00	Napa Auto Parts	Sand pad	04/12/2022	37.80	
001-0445-63000-00	Lawson Products, Inc.	Fittings, washers, nuts	04/12/2022	185.93	
Subtotal for Divison: 0445				925.46	
001-0450-54000-00	JR Knaack	Cell Phone Allowance	03/31/2022	30.00	
001-0450-54000-00	Justin McNaught	Cell Phone Allowance	03/31/2022	30.00	
001-0450-55500-00	Midstate Manufacturing, Inc.	Fitting, hose end repair	04/12/2022	13.25	
001-0450-55500-00	Midstate Manufacturing, Inc.	Labor	04/12/2022	85.00	
001-0450-55700-00	Galesburg Electric, Inc.	Lighting, wire, diamond torch	04/12/2022	2,013.90	
001-0450-55700-00	Galesburg Welding, Inc	Labor	04/12/2022	6.00	
001-0450-55700-00	Galesburg Electric, Inc.	Misc materials	04/12/2022	194.28	
001-0450-55700-00	Galesburg Electric, Inc.	Thinwall conduit for safety railing	04/12/2022	837.60	

Account Number	Vendor	Description	Date	Amount	PO No
001-0450-55700-00	Office Specialists, Inc.	Office desk	04/12/2022	643.33	
001-0450-62500-00	Burns Trailer Sales	Bracket #307	04/12/2022	13.00	
001-0450-62500-00	Advance Auto Parts	Oil filter #107	04/12/2022	32.89	
001-0450-62500-00	Advance Auto Parts	Epoxy #142	04/12/2022	7.62	
001-0450-62500-00	Advance Auto Parts	Resistor #142	04/12/2022	19.91	
001-0450-62500-00	Napa Auto Parts	Wheel sensor #142	04/12/2022	60.89	
001-0450-62500-00	Mutual Wheel Co., Inc.	Leaf springs #107	04/12/2022	1,007.94	
001-0450-62500-00	Martin Equipment of Illinois, Inc.	Condensor #120	04/12/2022	1,314.31	
001-0450-62500-00	Mutual Wheel Co., Inc.	U-bolts #107	04/12/2022	197.44	
001-0450-65000-00	Office Specialists, Inc.	Cleaners, sponges, paper towels	04/12/2022	315.58	
001-0450-65500-00	Galesburg Welding, Inc	Misc materials	04/12/2022	34.47	
001-0450-66500-00	Lawson Products, Inc.	Drill bit set	04/12/2022	187.37	
Subtotal for Divison: 0450				7,044.78	
001-0510-51000-00	10-41, Inc	03/22 - 12/22 Annual agreement - 10-41 services	04/12/2022	1,500.00	
001-0510-51000-00	Animal Medical Center	NexGard, Heartgard - Zeus	04/12/2022	214.94	
001-0510-51000-00	Animal Medical Center	Rabies, DHP, Parvo, Heartworm, Heartgard, Frontline - Dax	04/12/2022	563.70	
001-0510-54000-00	Ryne Sage	Cell Phone Allowance	03/31/2022	30.00	
001-0510-54000-00	Daniel Hostens	Cell Phone Allowance	03/31/2022	30.00	
001-0510-54000-00	Steffanie Cromien	Cell Phone Allowance	03/31/2022	30.00	
001-0510-54000-00	Patrick Kisler	Cell Phone Allowance	03/31/2022	30.00	
001-0510-54000-00	Jason Shaw	Cell Phone Allowance	03/31/2022	30.00	
001-0510-54000-00	Bryan Anderson	Cell Phone Allowance	03/31/2022	30.00	
001-0510-54000-00	Russell Idle	Cell Phone Allowance	03/31/2022	30.00	
001-0510-54000-00	Kevin Legate	Cell Phone Allowance	03/31/2022	30.00	
001-0510-54000-00	William T. Boynton	Cell Allowance	03/31/2022	30.00	
001-0510-55000-00	Motorola Solutions, Inc	04/22 Service	04/12/2022	78.00	
001-0510-55000-00	West Publishing Corp, a Thompson I	West IL Criminal Law books	04/12/2022	1,035.00	
001-0510-55500-00	Supreme Radio Communications, In	Reprogram radio for ID200	04/12/2022	90.00	
001-0510-55500-00	Supreme Radio Communications, In	Program portable for B1	04/12/2022	90.00	
001-0510-55500-00	Municipal Electronics Inc	Amp repair	04/12/2022	415.15	
001-0510-55500-00	Supreme Radio Communications, In	Program K-9 lightbar - J Thompson	04/12/2022	90.00	
001-0510-55700-00	American Pest Control Inc	Termite annual service	04/12/2022	240.00	
001-0510-55800-00	Pen-Link, Ltd	05/22 - 12/22 PLX software maintenance, training subscription	04/12/2022	1,771.84	
001-0510-57500-00	Burke Cleaners, Inc	03/22 Police uniform cleaning	04/12/2022	197.25	0000092140
001-0510-61000-00	Office Specialists, Inc.	Coffee filters	04/12/2022	17.84	
001-0510-61000-00	Office Specialists, Inc.	Plastic bowls, coffee filters	04/12/2022	31.92	

Account Number	Vendor	Description	Date	Amount	PO No
001-0510-62500-00	Ford of Galesburg	Driveshaft #23	04/12/2022	163.63	
001-0510-62500-00	Ford of Galesburg	Axle sensor #27	04/12/2022	22.25	
001-0510-66500-00	Intoximeters, Inc	Drygas	04/12/2022	230.50	
001-0510-67500-00	Dawn Vandell	4 hems, 6 alterations	04/12/2022	130.00	
001-0510-67500-00	Ray O'Herron Co., Inc.	Armorskin shirts - J Shaw	04/12/2022	179.16	
001-0510-67500-00	Ray O'Herron Co., Inc.	Armorskin shirts, poly shirts - K Legate	04/12/2022	283.44	
001-0510-67500-00	Ray O'Herron Co., Inc.	Belt/cuff pouch	04/12/2022	76.79	
001-0510-69000-00	Sig Sauer, Inc	Sight plate covers	04/12/2022	70.00	
001-0510-69300-00	Ray O'Herron Co., Inc.	Serpa strike platform	04/12/2022	36.14	
Subtotal for Divison: 0510				7,797.55	
001-0525-54700-00	Royce Kunkle	Crossing Guard Vehicle Mileage - Galesburg, IL - R Kunkle	04/12/2022	143.91	
Subtotal for Divison: 0525				143.91	
001-0550-54000-00	Amanda Jennings	Cell Allowance	03/31/2022	15.00	
001-0550-54000-00	Cameron Lemaster	Cell Phone Allowance	03/31/2022	30.00	
001-0550-61000-00	Office Specialists, Inc.	Tape	04/12/2022	8.21	
001-0550-61000-00	Office Specialists, Inc.	Laminating pouches, paper, tape, markers	04/12/2022	284.05	
Subtotal for Divison: 0550				337.26	
001-0605-51000-00	Nicholas Morrissey	Reimbursement - EMS testing at OSF	04/12/2022	430.00	
001-0605-54000-00	John Seitz	Cell Phone Allowance	03/31/2022	30.00	
001-0605-54000-00	Derek Perry	Cell Phone Allowance	03/31/2022	30.00	
001-0605-54000-00	Randy Hovind	Cell Phone Allowance	03/31/2022	30.00	
001-0605-54000-00	David Farrell	Cell Phone Allowance	03/31/2022	30.00	
001-0605-54000-00	Donald Brackett	Cell Phone Allowance	03/31/2022	30.00	
001-0605-55000-00	NAACP	NAACP membership - R Hovind	04/12/2022	30.00	
001-0605-55800-00	CDW Computer Centers, Inc.	Adobe license - Hovind	04/12/2022	279.61	
001-0605-57500-00	Municipal Emergency Services, Inc	Gear repair	04/12/2022	157.00	
001-0605-61000-00	Office Specialists, Inc.	Chairmat	04/12/2022	124.73	
001-0605-62500-00	Nichols Diesel Service, Inc.	Crankcase filter #52	04/12/2022	117.39	
001-0605-62500-00	Napa Auto Parts	Lug nuts #52	04/12/2022	35.90	
001-0605-62500-00	Nichols Diesel Service, Inc.	Crankcase filter #54	04/12/2022	117.39	
001-0605-62500-00	Advance Auto Parts	Fuel filter #52	04/12/2022	35.68	
001-0605-62500-00	Advance Auto Parts	Oil filter #52	04/12/2022	27.99	
001-0605-65000-00	Office Specialists, Inc.	Towel roll	04/12/2022	43.96	
001-0605-66000-00	Galesburg Electric, Inc.	Credit for overpayment	04/12/2022	-132.90	
001-0605-66000-00	Galesburg Electric, Inc.	Fuse	04/12/2022	13.14	

Account Number	Vendor	Description	Date	Amount	PO No
001-0605-66000-00	Galesburg Electric, Inc.	Light bulbs	04/12/2022	273.57	
001-0605-66500-00	Martin, Inc	John Deere BM23448 Manual angling kit	04/12/2022	278.20	0000092107
001-0605-66500-00	Martin, Inc	John Deere X580 Select Series Tractor with 54" Accel Deep Mower	04/12/2022	7,593.39	0000092107
001-0605-66500-00	Martin, Inc	John Deere 48" front blade	04/12/2022	928.41	0000092107
001-0605-67500-00	Ray O'Herron Co., Inc.	Class A pants - J Pedigo	04/12/2022	62.84	
001-0605-67500-00	Ray O'Herron Co., Inc.	Class A uniform - McGee	04/12/2022	239.19	
001-0605-67500-00	Midwest Uniform Supply, Inc	Fast tac pants - B Gleason	04/12/2022	79.98	
001-0605-67500-00	Midwest Uniform Supply, Inc	Nike Polo w/ logo - D Farrell	04/12/2022	39.98	0000092062
001-0605-67500-00	UnityPoint Methodist CTC	CPR cards	04/12/2022	102.00	
Subtotal for Divison: 0605				11,027.45	
Subtotal for Fund 001				74,182.78	
011-0000-66000-00	Galesburg Builders Supply, Inc.	Portand Cement Concrete for 2022	04/12/2022	549.00	0000092089
011-0000-66000-00	Galesburg Builders Supply, Inc.	High performance patching mix for 2022	04/12/2022	798.07	0000092088
011-0000-66000-00	Compass Mineral America, Inc	Bulk Rock Salt - 2022 portion of winter supply	04/12/2022	14,802.11	0000092082
011-0000-66000-00	Galesburg Builders Supply, Inc.	High performance patching mix for 2022	04/12/2022	478.27	0000092088
011-0000-66000-00	Galesburg Builders Supply, Inc.	Portand Cement Concrete for 2022	04/12/2022	305.00	0000092089
011-0000-66000-00	Galesburg Builders Supply, Inc.	High performance patching mix for 2022	04/12/2022	370.73	0000092088
Subtotal for Divison: 0000				17,303.18	
Subtotal for Fund 011				17,303.18	
013-0000-20103-00	JC Dillon, Inc	Retainage - Phase V of lead service line replacements	04/12/2022	-13,087.30	
013-0000-83100-00	JC Dillon, Inc	Phase V of lead service line replacements	04/12/2022	130,873.00	0000091994
Subtotal for Divison: 0000				117,785.70	
Subtotal for Fund 013				117,785.70	
014-0000-64500-00	Galesburg Electric, Inc.	Battery recycle	04/12/2022	5.00	
014-0000-66000-00	Galesburg Builders Supply, Inc.	Controlled Low Strength Material (CLSM) for 2022	04/12/2022	730.00	0000092092
Subtotal for Divison: 0000				735.00	
Subtotal for Fund 014				735.00	
016-0000-10701-00	Magnet Forensics USA, Inc	01/23 - 03/23 Magnet Forensics Core Training Voucher	04/12/2022	749.75	
016-0000-54000-00	Travis Smith	Cell Phone Allowance	03/31/2022	30.00	
016-0000-54000-00	Lane Mings	Cell Phone Allowance	03/31/2022	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
016-0000-54000-00	Paul Vannaken	Cell Phone Allowance	03/31/2022	30.00	
016-0000-54000-00	Kyle A Winbigler	Cell Phone Allowance	03/31/2022	30.00	
016-0000-54000-00	Mark McLaughlin	Cell Allowance	03/31/2022	30.00	
016-0000-54000-00	Timothy Spitzer	Cell Phone Allowance	03/31/2022	30.00	
016-0000-54500-00	Magnet Forensics USA, Inc	04/22 - 12/22 Magnet Forensics Core Training Voucher	04/12/2022	2,249.25	
		Subtotal for Divison: 0000		<u>3,179.00</u>	
		Subtotal for Fund 016		<u>3,179.00</u>	
018-0000-78050-00	Klingner & Associates, P.C. - Archit	Engineering services agreement for rehabilitation	04/12/2022	810.00	0000091750
		Subtotal for Divison: 0000		<u>810.00</u>	
		Subtotal for Fund 018		<u>810.00</u>	
019-0000-20102-00	CenturyLink	03/22 Service	04/12/2022	539.07	
019-0000-20102-00	Stratus Networks, Inc	04/22 Service	04/12/2022	303.02	
019-0000-33389-00	Mary Beth Shomos	Partial refund - Lake Storey Shelters 1, 2 & 3	04/12/2022	189.00	
		Subtotal for Divison: 0000		<u>1,031.09</u>	
019-1905-51500-00	WMOI - FM	Radio ads	04/12/2022	260.00	
019-1905-51500-00	WGIL/WAAG/WLSR, Inc.	Radio ads	04/12/2022	583.00	
019-1905-51500-00	AD Scott Company, LLC	Banner ad	04/12/2022	125.00	
019-1905-54000-00	Anthony Oligney-Estill	Cell Phone Allowance	03/31/2022	30.00	
019-1905-54000-00	Chelsea Moberg	Cell Phone Allowance	03/31/2022	30.00	
019-1905-54000-00	Angela Buchen	Cell Allowance	03/31/2022	30.00	
019-1905-59511-00	Galesburg Tourism Fund	03/22 Tourism Agreement	03/31/2022	15,833.33	
019-1905-59528-00	Galesburg Community Foundation	01/22 Hotel/Motel Taxes	04/12/2022	7,338.61	
019-1905-59537-00	Knox Civic Center Authority	01/22 Hotel/Motel Taxes	04/12/2022	3,862.42	
		Subtotal for Divison: 1905		<u>28,092.36</u>	
019-1910-55700-00	Dowers Roofing, Inc.	Leak repair - City Clerks office	04/12/2022	1,186.00	
019-1910-65000-00	Office Specialists, Inc.	air freshener, hand sanitizer refills	04/12/2022	58.66	
019-1910-65000-00	Office Specialists, Inc.	Air freshener refills	04/12/2022	15.80	
019-1910-65000-00	Office Specialists, Inc.	Trash liners	04/12/2022	66.92	
		Subtotal for Divison: 1910		<u>1,327.38</u>	
019-1911-55700-00	Lambasio, Inc.	Service - toilets and shower head	04/12/2022	98.00	
019-1911-57500-00	Aramark Uniform Serv. Inc.	03/22 Service	04/12/2022	67.18	

Account Number	Vendor	Description	Date	Amount	PO No
019-1911-57500-00	Aramark Uniform Serv. Inc.	04/22 Service	04/12/2022	61.55	
019-1911-65000-00	Office Specialists, Inc.	Disinfectant wipes	04/12/2022	99.59	
Subtotal for Divison: 1911				326.32	
019-1915-52000-00	Ameren Illinois	03/22 Electricity #7756699015	03/31/2022	399.18	
019-1915-52300-00	Ameren Illinois	03/22 Gas #0883556016	03/31/2022	237.45	
019-1915-54000-00	Jason Asbury	Cell Phone Allowance	03/31/2022	30.00	
019-1915-54000-00	Travis Huffman	Cell Phone Allowance	03/31/2022	30.00	
019-1915-54000-00	Michael Markley	Cell Phone Allowance	03/31/2022	30.00	
019-1915-54000-00	Don Miles	Cell Phone Allowance	03/31/2022	30.00	
019-1915-55500-00	Nichols Diesel Service, Inc.	State & Fed tests #506	04/12/2022	41.00	
019-1915-55700-00	Knox County Landfill	03/22 Service	04/12/2022	115.20	
019-1915-55700-00	Royal Cleaning Services	04/22 Janitorial services	04/12/2022	509.00	
019-1915-55700-00	Sugden Electric	Lighting repair - tennis court	04/12/2022	382.50	
019-1915-56000-00	Terry Allen, Inc	East Boat Ramp - Toilet Rental 1 regular unit 1/1/22-12/31/22	04/12/2022	75.00	0000092081
019-1915-56000-00	Terry Allen, Inc	Pickard Road - Toilet Rental 1 regular unit 3/18/22-11/20/22	04/12/2022	37.50	0000092081
019-1915-57500-00	Aramark Uniform Serv. Inc.	04/22 Service	04/12/2022	50.46	
019-1915-57500-00	Aramark Uniform Serv. Inc.	03/22 Service	04/12/2022	50.46	
019-1915-62500-00	Centre State International Trucks, Inc	Brake hose #506	04/12/2022	105.60	
019-1915-62500-00	Advance Auto Parts	Lug Nuts #450	04/12/2022	20.30	
019-1915-62500-00	Nichols Diesel Service, Inc.	Brake kit #506	04/12/2022	109.58	
019-1915-62500-00	Martin, Inc	Pins #525	04/12/2022	513.86	
019-1915-62510-00	Herr Petroleum Corp	164.3 Gal diesel #2, 247.9 gal reg unleaded	04/12/2022	1,643.06	0000092103
019-1915-65000-00	Alan Environmental Products, Inc	Gloves, disinfectant, air freshener	04/12/2022	1,241.92	
019-1915-65000-00	Alan Environmental Products, Inc	Weed killer, barren aerosol	04/12/2022	4,114.76	
019-1915-65500-00	Galesburg Electric, Inc.	Base lampholder	04/12/2022	26.91	
019-1915-66000-00	Galesburg Electric, Inc.	Outlet body, unilet cover, galvanized nipple, cup brushes	04/12/2022	86.67	
019-1915-66000-00	Riverstone Group, Inc.	Misc materials	04/12/2022	211.54	
019-1915-67500-00	Office Specialists, Inc.	Gloves	04/12/2022	90.92	
Subtotal for Divison: 1915				10,182.87	
019-1920-54000-00	Bryan Luedtke	Cell Phone Allowance	03/31/2022	30.00	
019-1920-57500-00	Aramark Uniform Serv. Inc.	03/22 Service	04/12/2022	29.03	
019-1920-57500-00	Aramark Uniform Serv. Inc.	04/22 Service	04/12/2022	29.03	
019-1920-61000-00	Office Specialists, Inc.	Toner, mouse, wrist pad	04/12/2022	358.26	
019-1920-61700-00	AboutGolf Global Inc	Golf Simulator Camera w/ Lighting	04/12/2022	2,960.00	0000092058
019-1920-62500-00	Advance Auto Parts	Battery #555	04/12/2022	116.57	

Account Number	Vendor	Description	Date	Amount	PO No
019-1920-62510-00	Herr Petroleum Corp	115.2 Gal reg unleaded	04/12/2022	422.73	0000092104
019-1920-63500-00	Advanced Turf Solutions	Misc chemicals	04/12/2022	1,475.25	
019-1920-63500-00	Advanced Turf Solutions	Misc chemicals	04/12/2022	1,264.50	
019-1920-63500-00	Agri Energy Resources, L.L.C.	Misc chemicals	04/12/2022	917.02	
019-1920-63500-00	D & K Products	Misc chemicals	04/12/2022	351.15	
019-1920-64000-00	SRIXON/Cleveland Golf/XXIO	Golf balls	04/12/2022	198.36	
019-1920-64000-00	SRIXON/Cleveland Golf/XXIO	Golf balls	04/12/2022	234.36	
019-1920-64125-00	Office Specialists, Inc.	Coffee filters	04/12/2022	9.66	
019-1920-64125-00	Smithfield Direct, LLC	Misc concessions	04/12/2022	79.80	
019-1920-64125-00	Atlantic Coca-Cola	Misc concessions	04/12/2022	322.92	
019-1920-64125-00	Butch's Pizza Inc.	Misc concessions	04/12/2022	17.15	
019-1920-64125-00	Atlantic Coca-Cola	Misc concessions	04/12/2022	134.38	
019-1920-65000-00	Office Specialists, Inc.	Credit - bathroom cleaner	04/12/2022	-23.72	
019-1920-65000-00	Office Specialists, Inc.	Paper towels, cleaner	04/12/2022	42.49	
019-1920-66000-00	Galesburg Electric, Inc.	Materials to wire up pump	04/12/2022	53.41	
019-1920-66500-00	MTI Distributing, Inc	Refund of freight charges - 1332608-000	04/12/2022	-315.00	
019-1920-67500-00	Bryan Luedtke	Merchandise/apparel allowance	04/12/2022	200.00	
019-1920-67500-00	Office Specialists, Inc.	Pullover hoodie	04/12/2022	47.24	
		Subtotal for Divison: 1920		8,954.59	
019-1925-66000-00	Galesburg Electric, Inc.	Self test receptacle	04/12/2022	199.56	
		Subtotal for Divison: 1925		199.56	
019-1935-55700-00	Dowers Roofing, Inc.	Leak repair - Event room	04/12/2022	585.00	
019-1935-57500-00	Aramark Uniform Serv. Inc.	04/22 Service	04/12/2022	230.42	
019-1935-57500-00	Aramark Uniform Serv. Inc.	03/22 Service	04/12/2022	230.42	
		Subtotal for Divison: 1935		1,045.84	
019-1940-51400-00	Scott Rasso	Ballroom dance instructor - 3/19 Spring into Spring Class	04/12/2022	109.80	
019-1940-51400-00	Traci Sharp	Running G-force Clinic - 2 sessions	04/12/2022	700.00	
019-1940-51400-00	Laci Washabaugh	Running G-force Clinic	04/12/2022	350.00	
019-1940-51400-00	Andrew Newhall	Coordinating disc golf putting league	04/12/2022	30.00	
019-1940-55000-00	American Red Cross	Lifeguard review - Moberg	04/12/2022	82.00	
		Subtotal for Divison: 1940		1,271.80	
019-1945-55700-00	Elevator Safety Associates	Lift annual safety inspection	04/12/2022	225.00	
		Subtotal for Divison: 1945		225.00	

Account Number	Vendor	Description	Date	Amount	PO No
019-1950-55700-00	J.P. Benbow, Inc.	Furnished and installed relief valves on pool heater	04/12/2022	600.42	
019-1950-55700-00	Inman Polishing Systems, Inc.	Resurfacing of steel structure of waterslide	04/12/2022	8,567.97	0000092168
		Subtotal for Divison: 1950		<u>9,168.39</u>	
019-1955-68500-00	Tri-State Water	Misc chemicals	04/12/2022	32.22	
		Subtotal for Divison: 1955		<u>32.22</u>	
019-1965-54000-00	Roger Darst	Cell Phone Allowance	03/31/2022	30.00	
019-1965-57500-00	Aramark Uniform Serv. Inc.	03/22 Service	04/12/2022	34.83	
019-1965-57500-00	Aramark Uniform Serv. Inc.	04/22 Service	04/12/2022	34.83	
019-1965-61000-00	Office Specialists, Inc.	Ink cartridge	04/12/2022	45.13	
019-1965-62500-00	Scott Equipment, LLC	Hydraulic filter #589	04/12/2022	37.55	
019-1965-62500-00	Scott Equipment, LLC	Hydraulic filter #585	04/12/2022	38.00	
019-1965-62500-00	MTI Distributing, Inc	Carrier #583	04/12/2022	1,279.62	
019-1965-62500-00	Pomp's Tire - Galesburg	Tires #588	04/12/2022	125.00	
019-1965-62500-00	Advance Auto Parts	Fuel filter #586	04/12/2022	4.53	
019-1965-62500-00	Advance Auto Parts	Fuel filter #587	04/12/2022	4.53	
019-1965-62500-00	Advance Auto Parts	Transmission filter #586	04/12/2022	8.39	
019-1965-62500-00	Advance Auto Parts	Transmission filter #589	04/12/2022	16.78	
019-1965-62500-00	Advance Auto Parts	Hydraulic filter #583	04/12/2022	19.05	
019-1965-62500-00	Advance Auto Parts	Oil filter #588	04/12/2022	8.56	
019-1965-62500-00	Advance Auto Parts	Fuel filter #588	04/12/2022	9.09	
019-1965-62500-00	Advance Auto Parts	Oil filter #589	04/12/2022	2.09	
019-1965-62500-00	Advance Auto Parts	Oil filter #585	04/12/2022	2.09	
019-1965-62500-00	Advance Auto Parts	Oil #589	04/12/2022	30.30	
019-1965-62500-00	Advance Auto Parts	Oil #585	04/12/2022	30.30	
019-1965-62500-00	Advance Auto Parts	Transmission filter #586	04/12/2022	8.39	
		Subtotal for Divison: 1965		<u>1,769.06</u>	
019-1975-54000-00	Cris Fones	Cell Phone Allowance	03/31/2022	30.00	
019-1975-67500-00	Office Specialists, Inc.	Gloves	04/12/2022	90.92	
		Subtotal for Divison: 1975		<u>120.92</u>	
		Subtotal for Fund 019		<u><u>63,747.40</u></u>	
020-0000-20102-00	CenturyLink	03/22 Service	04/12/2022	64.17	
020-0000-55700-00	J.P. Benbow, Inc.	Lift motor replacement	04/12/2022	496.90	
020-0000-66000-00	Galesburg Electric, Inc.	Emergency light, batteries	04/12/2022	124.02	

Account Number	Vendor	Description	Date	Amount	PO No
		Subtotal for Divison: 0000		685.09	
		Subtotal for Fund 020		685.09	
023-0000-55420-00	Statham & Long, LLC	Title search - 1470 Grand Ave	04/12/2022	150.00	
023-0000-55420-00	Statham & Long, LLC	Title search - 770 E Berrien St	04/12/2022	150.00	
023-0000-55420-00	Statham & Long, LLC	Title search - 782 E Berrien St	04/12/2022	150.00	
023-0000-55420-00	Statham & Long, LLC	Title search - 2069 Windish Dr	04/12/2022	150.00	
023-0000-55420-00	Statham & Long, LLC	Title search - 1290 Day St	04/12/2022	150.00	
023-0000-55420-00	Statham & Long, LLC	Title search - 946 S Pearl St	04/12/2022	150.00	
		Subtotal for Divison: 0000		900.00	
		Subtotal for Fund 023		900.00	
024-0000-52000-00	Ameren Illinois	03/22 Electricity #5346260034	03/31/2022	507.43	
024-0000-52000-00	Ameren Illinois	03/22 Electricity #5244167035	03/31/2022	35.85	
		Subtotal for Divison: 0000		543.28	
		Subtotal for Fund 024		543.28	
026-0000-20102-00	Western Illinois Regional Council	WIRC Membership July 2021 - December 2021	04/12/2022	8,538.90	0000092150
026-0000-55000-00	Western Illinois Regional Council	WIRC Membership January 2022 - June 2022	04/12/2022	8,538.90	0000092150
		Subtotal for Divison: 0000		17,077.80	
		Subtotal for Fund 026		17,077.80	
030-0000-20102-00	Stratus Networks, Inc	04/22 Service	04/12/2022	128.78	
030-0000-20102-00	CenturyLink	03/22 Service	04/12/2022	188.57	
		Subtotal for Divison: 0000		317.35	
030-0320-51500-00	WGIL/WAAG/WLSR, Inc.	Radio ads	03/31/2022	200.00	
030-0320-52000-00	Ameren Illinois	03/22 Electricity #6235036022	03/31/2022	273.32	
030-0320-52300-00	Ameren Illinois	03/22 Gas #6235036022	03/31/2022	588.14	
030-0320-61000-00	Office Specialists, Inc.	Binder clips	03/31/2022	13.69	
030-0320-62500-00	Midwest Transit Equipment, Inc.	Turn light	03/31/2022	125.27	
030-0320-62510-00	Herr Petroleum Corp	295.7 Gal reg unleaded	04/12/2022	1,058.43	0000092101
030-0320-62510-00	Herr Petroleum Corp	249.5 Gal reg unleaded	04/12/2022	915.51	0000092101
030-0320-62510-00	Herr Petroleum Corp	217.5 Gal reg unleaded	04/12/2022	798.10	0000092101

Account Number	Vendor	Description	Date	Amount	PO No
030-0320-62510-00	Herr Petroleum Corp	210.4 Gal reg unleaded	04/12/2022	772.05	0000092101
030-0320-65000-00	Office Specialists, Inc.	Dish soap	03/31/2022	43.52	
		Subtotal for Divison: 0320		<u>4,788.03</u>	
030-0370-51000-00	Galesburg Termite & Pest Control In	Semi monthly service	04/12/2022	45.00	
030-0370-51500-00	WGIL/WAAG/WLSR, Inc.	Radio ads	03/31/2022	200.00	
030-0370-52000-00	Ameren Illinois	03/22 Electricity #6235036022	03/31/2022	637.74	
030-0370-52300-00	Ameren Illinois	03/22 Gas #6235036022	03/31/2022	1,372.32	
030-0370-54000-00	Kraig Boynton	Cell Phone Allowance	03/31/2022	30.00	
030-0370-57500-00	Cintas, Inc	03/22 Service	03/31/2022	177.01	
030-0370-57500-00	Cintas, Inc	04/22 Service	04/12/2022	121.79	
030-0370-62500-00	O'Reilly Auto Parts	Gas magnum, sway bar	03/31/2022	145.18	
030-0370-62500-00	Gillig	Bracket, air spring	03/31/2022	54.26	
030-0370-62500-00	O'Reilly Auto Parts	Gas magnum	03/31/2022	127.14	
030-0370-62500-00	Eastern Iowa Tire	Tires	03/31/2022	903.80	
030-0370-62500-00	Batterton Auto Supply	Tire supplies	04/12/2022	99.00	
030-0370-62510-00	Herr Petroleum Corp	333.9 Gal diesel #2	04/12/2022	1,490.47	0000092101
030-0370-62510-00	Herr Petroleum Corp	164.4 Gal diesel #2	04/12/2022	680.36	0000092101
030-0370-66500-00	Napa Auto Parts	Metric tap	03/31/2022	6.09	
		Subtotal for Divison: 0370		<u>6,090.16</u>	
		Subtotal for Fund 030		<u>11,195.54</u>	
049-0000-51000-00	Peckham Guyton Albers & Viets, Inc	Professional Services for Amending TIF IV Redevelopment Plan	04/12/2022	86.50	0000091922
		Subtotal for Divison: 0000		<u>86.50</u>	
		Subtotal for Fund 049		<u>86.50</u>	
050-0000-20102-00	Jeff Klinck	TIF incentive reimbursement - J Klinck	04/12/2022	1,000.00	
		Subtotal for Divison: 0000		<u>1,000.00</u>	
		Subtotal for Fund 050		<u>1,000.00</u>	
053-0000-66000-00	Jensen Information Tech Inc	Purchase of 3 Axis cameras mounts	04/12/2022	271.08	0000092014
053-0000-66000-00	Jensen Information Tech Inc	Purchase of 3 Axis cameras	04/12/2022	5,306.82	0000092014
		Subtotal for Divison: 0000		<u>5,577.90</u>	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Fund 053				<u>5,577.90</u>	
061-0000-15401-00	Klingner & Associates, P.C. - Archit	Construction Engineering services for Water Supply Well #6	04/12/2022	9,131.79	0000092019
061-0000-15401-00	Laverdiere Construction, Inc.	Construction of Gravel Pack Well #6	04/12/2022	213,350.00	0000092020
061-0000-20101-00	ANDREA KALB ESTATE	Refund Check 056054-001, 138 SEMINOLE DR	04/06/2022	2.75	
061-0000-20101-00	QUADRIL LAWAL	Refund Check 062476-001, 113 DUFFIELD AVE LOWER	04/06/2022	38.16	
061-0000-20101-00	STEPHEN HAWKINSON	Refund Check 014817-000, 1820 CORNELIA RD	03/30/2022	33.93	
061-0000-20101-00	CAMERON HARSHBARGER	Refund Check 061763-000, 2161 SANDEEP DR	04/06/2022	61.53	
061-0000-20101-00	ETZEL GLASS JR	Refund Check 063357-000, 189 N HENDERSON ST	04/06/2022	21.15	
061-0000-20101-00	JENNIFER LAIR	Refund Check 063455-000, 397 BEDI AVE	04/06/2022	51.56	
061-0000-20101-00	PAULA FISCHER	Refund Check 025103-001, 55 BLAINE AVE	04/11/2022	1.30	
061-0000-20101-00	MICHELLE DISBENNETT	Refund Check 051431-003, 1139 MONROE ST	03/29/2022	62.94	
061-0000-20101-00	CLEO SINGLETON	Refund Check 020917-003, 305 S CHAMBERS ST	04/06/2022	8.52	
061-0000-20101-00	MIRANDA KARBAN	Refund Check 056890-009, 540 MATHEWS ST	04/06/2022	78.38	
061-0000-20101-00	KELVIN HARRISON	Refund Check 044680-001, 583 W SOUTH ST	04/06/2022	58.13	
061-0000-20101-00	CHAD CRAIG	Refund Check 063451-000, 344 N WEST ST	03/29/2022	3.29	
061-0000-20101-00	HOLLY MIXON	Refund Check 049047-002, 65 N IVAN AVE	03/30/2022	28.03	
061-0000-20101-00	CHRIS SAADALLA	Refund Check 061349-000, 349 HAWKINSON AVE	03/29/2022	95.64	
061-0000-20101-00	KALEIGH WHITSON	Refund Check 061237-000, 1564 MCKNIGHT ST	04/06/2022	7.80	
061-0000-20101-00	RUHL & RUHL REALTORS	Refund Check 058835-004, 1545 N KELLOGG ST	04/06/2022	90.07	
061-0000-20101-00	DORIS BASHEM	Refund Check 048720-000, 242 HAWKINSON AVE	03/29/2022	44.65	
061-0000-20101-00	MARIA BANDERAS	Refund Check 050945-004, 358 MONROE ST	03/29/2022	93.05	
061-0000-20101-00	ASHLEY BURNS	Refund Check 046011-002, 846 N CHERRY ST	04/06/2022	21.45	
061-0000-20101-00	MATTHEW BERNARDI	Refund Check 015289-031, 961 N FARNHAM ST	04/06/2022	89.93	
061-0000-20101-00	DAVIN JOHNSON	Refund Check 042419-001, 385 W FREMONT ST	04/06/2022	111.75	
061-0000-20101-00	SANDRA BRUINGTON	Refund Check 008986-006, 468 E NORTH ST	04/06/2022	125.55	
061-0000-20101-00	RONALD KORESKO	Refund Check 042359-004, 267 N HENDERSON ST	03/29/2022	35.77	
061-0000-20101-00	DONALD CRANK II	Refund Check 062519-000, 1353 S HENDERSON ST	04/06/2022	66.68	
061-0000-20101-00	CHAD CRAIG	Refund Check 063451-000, 344 N WEST ST	03/29/2022	113.09	
061-0000-20101-00	ASHLEY LAMB	Refund Check 048225-001, 1339 S PEARL ST	04/11/2022	51.72	
061-0000-20101-00	CHRIS SAADALLA	Refund Check 061349-000, 349 HAWKINSON AVE	03/29/2022	1.65	
061-0000-20101-00	JOHN MISURACA	Refund Check 060526-003, 1375 MOSHIER AVE	04/06/2022	120.55	
061-0000-20101-00	MARK RASMUSSEN	Refund Check 048455-010, 624 N CHERRY ST	04/06/2022	38.64	
061-0000-20101-00	EARL MOTZ	Refund Check 009032-000, 1155 ARCADIA DR	03/30/2022	8.79	
061-0000-20101-00	ADAM WHITLATCH	Refund Check 062429-004, 818 OLIVE ST	04/06/2022	85.41	
061-0000-20101-00	JOY TULLY	Refund Check 047819-000, 118 COUNTRY ELMS EST	03/29/2022	63.60	
061-0000-20101-00	LINK MEDIA	Refund Check 059534-000, 838 N HENDERSON ST	04/11/2022	85.23	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-20101-00	MARY PRICE	Refund Check 021275-001, 272 COTTAGE AVE	04/06/2022	37.24	
061-0000-20101-00	VAC WORLD	Refund Check 013288-000, 203 N HENDERSON ST	04/06/2022	20.55	
061-0000-20101-00	MADISON SHERMAN	Refund Check 058724-000, 1571 CLAY ST	03/29/2022	40.73	
061-0000-20101-00	NAHOMIE LELO	Refund Check 059218-000, 258 N HENDERSON ST	04/06/2022	3.53	
061-0000-20101-00	DAVID RANDELL	Refund Check 005413-011, 1248 N BROAD ST	03/29/2022	32.35	
061-0000-20101-00	MARK MARTIN	Refund Check 005097-063, 1081 E FREMONT ST	04/06/2022	72.16	
061-0000-20101-00	KAREN MCCORMICK	Refund Check 053892-001, 70 IMPERIAL DR	04/06/2022	43.78	
061-0000-20101-00	MCS REAL ESTATE LLC	Refund Check 005091-172, 1748 BEECHER AVE	03/29/2022	114.11	
061-0000-20101-00	DALE SOPHER	Refund Check 056284-000, 1080 PINE TREE LN	04/06/2022	59.82	
061-0000-20101-00	DONALD MCINTYRE	Refund Check 061582-000, 514 LAWRENCE AVE	03/29/2022	3.96	
061-0000-20102-00	Stratus Networks, Inc	04/22 Service	04/12/2022	124.76	
061-0000-20102-00	CenturyLink	03/22 Service	04/12/2022	258.42	
061-0000-20103-00	Laverdiere Construction, Inc.	Retainage - Construction of Gravel Pack Well #6	04/12/2022	-21,335.00	
061-0000-51000-00	Klingner & Associates, P.C. - Archit	Water main design on S West St from Main to Tompkins	04/12/2022	4,154.00	0000092076
061-0000-51000-00	Klingner & Associates, P.C. - Archit	PFAS Pilot Water Treatment Study	04/12/2022	450.00	0000092050
061-0000-51000-00	US Sterling Capital Corp., Inc.	First American State Bank	04/12/2022	240.00	
061-0000-51000-00	Great Eastern Mgmt., Inc.	Newburyport Five Cents Savings Bank	04/12/2022	367.84	
061-0000-51000-00	Pace Analytical Services LLC	Water testing	04/12/2022	42.00	
061-0000-51000-00	Pace Analytical Services LLC	Water testing	04/12/2022	14.00	
061-0000-52000-00	American Electric Power	03/22 Electricity	04/12/2022	8,924.61	
061-0000-52300-00	Ameren Illinois	03/22 Gas #1017455691	03/31/2022	846.68	
061-0000-54000-00	Timothy Fey	Cell Phone Allowance	03/31/2022	30.00	
061-0000-54000-00	Jerami Brown	Cell Phone Allowance	03/31/2022	30.00	
061-0000-54000-00	Michael Mackey	Cell Phone Allowance	03/31/2022	30.00	
061-0000-54000-00	Mark Schwieter	Cell Phone Allowance	03/31/2022	30.00	
061-0000-54000-00	Shelby Schwieter	Cell Phone Allowance	03/31/2022	30.00	
061-0000-55700-00	Waste Management, Inc.	04/22 Service	04/12/2022	101.99	
061-0000-55700-00	Waste Management, Inc.	04/22 Service	04/12/2022	18.23	
061-0000-55700-00	Royal Cleaning Services	04/22 Janitorial services	04/12/2022	464.00	
061-0000-65500-00	Petty Cash - Water Dept.	Farm King - pressure washer parts	04/12/2022	4.99	
061-0000-66000-00	Core & Main	Curb box rep section	04/12/2022	224.00	
061-0000-66000-00	Galesburg Builders Supply, Inc	CONTROLLED LOW STRENGTH MATERIAL (CLSM) - DELIVE	04/12/2022	292.00	0000092113
061-0000-66000-00	Core & Main	Brass caps, copper discs	04/12/2022	603.70	
061-0000-66000-00	Galesburg Builders Supply, Inc	CONTROLLED LOW STRENGTH MATERIAL (CLSM) - DELIVE	04/12/2022	195.75	0000092113
061-0000-66000-00	Core & Main	Brass caps	04/12/2022	623.60	
061-0000-66000-00	Core & Main	Misc materials	04/12/2022	2,373.54	
061-0000-66000-00	Petty Cash - Water Dept.	Lock & Key Shop - 2 keys	04/12/2022	5.00	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-66500-00	Petty Cash - Water Dept.	Menards - hex head plug	04/12/2022	3.99	
061-0000-66500-00	Petty Cash - Water Dept.	Menards - blocks, hex lag	04/12/2022	10.66	
061-0000-66500-00	Petty Cash - Water Dept.	Farm King - armor all	04/12/2022	11.19	
061-0000-66500-00	Petty Cash - Water Dept.	Lee Bros - Square tubing for keys	04/12/2022	19.75	
061-0000-66700-00	Core & Main	MISC METER NEEDS THROUGH 06/30/2022	04/12/2022	4,115.00	0000092166
061-0000-66700-00	Core & Main	510M 3WIRE INSIDE SET RADIO	04/12/2022	11,232.00	0000092153
061-0000-68000-00	Petty Cash - Water Dept.	McDonalds - meal - plowing	04/12/2022	7.39	
061-0000-68500-00	Hawkins, Inc	2022 Liquid Chlorine for Water Division as per bid	04/12/2022	4,944.00	0000092074
061-0000-68500-00	Microtech Scientific	Water sample bottles	04/12/2022	874.45	
Subtotal for Divison: 0000				245,073.25	
Subtotal for Fund 061				245,073.25	
067-0000-20101-00	JOHN MISURACA	Refund Check 060526-003, 1375 MOSHIER AVE	04/06/2022	0.75	
067-0000-20101-00	CHRIS SAADALLA	Refund Check 061349-000, 349 HAWKINSON AVE	03/29/2022	2.27	
067-0000-20101-00	CHAD CRAIG	Refund Check 063451-000, 344 N WEST ST	03/29/2022	4.53	
067-0000-20101-00	SANDRA BRUINGTON	Refund Check 008986-006, 468 E NORTH ST	04/06/2022	0.75	
067-0000-51000-00	Western Illinois Regional Council	2022 Residential Paint & Electronic Recycling	04/12/2022	12,917.00	0000092165
Subtotal for Divison: 0000				12,925.30	
Subtotal for Fund 067				12,925.30	
078-0000-51000-00	Resource Management Services, Inc	04/22 - 6/22 Consultation and Counseling Services	04/12/2022	1,239.00	
078-0000-51000-00	OSF Occupational Medicine	Pre-employment screening - J Gaard	04/12/2022	135.00	
078-0000-51000-00	OSF Occupational Medicine	Pre-employment screening - R Brackett	04/12/2022	215.00	
078-0000-51000-00	OSF Occupational Medicine	Pre-employment screening - L Ischer	04/12/2022	135.00	
078-0000-51000-00	OSF Occupational Medicine	Pre-employment screening - T Schmidt	04/12/2022	135.00	
078-0000-56535-00	Heritage Medical Equipment and Sup	Work Comp DOS 03/10/2022 #69264	04/12/2022	64.07	
078-0000-56535-00	Buelt Chiropractic	Record copies	04/12/2022	70.00	
078-0000-56535-00	Buelt Chiropractic	Work Comp DOS 03/08/22 - 03/31/22 #186859-1	04/12/2022	207.78	
078-0000-56535-00	Central IL Radiological Assoc	Work Comp DOS 03/11/2022 #252004821851	04/12/2022	40.95	
078-0000-56535-00	Buelt Chiropractic	Work Comp DOS 03/31/22 #186859-1	04/12/2022	60.00	
078-0000-56535-00	Methodist Anesthesia Services	Work Comp DOS 01/05/22 #212194858	04/12/2022	930.19	
078-0000-56535-00	Heritage Medical Equipment and Sup	Work Comp DOS 03/19/2022 #69264	04/12/2022	31.92	
078-0000-56535-00	OSF Medical Group, Inc.	Work Comp DOS 03/11/2022 #P463737301	04/12/2022	415.08	
078-0000-56597-00	Glasnovich Auto Body	Body Repair - 2017 Ford F-150	04/12/2022	2,196.61	
078-0000-56597-00	Dowers Roofing, Inc.	Roof repairs - Airport	04/12/2022	2,200.00	

Account Number	Vendor	Description	Date	Amount	PO No
078-0000-56597-00	Mechanical Service Inc.	HT Park Electrical Repairs due to lightning strike (BASE BID)	04/12/2022	3,670.00	0000091959
078-0000-56597-00	Mechanical Service Inc.	HT Park Electrical Repairs due to lightning strike (BASE BID)	04/12/2022	2,868.75	0000091959
078-0000-56597-00	Mutual Wheel Co., Inc.	Spring assembly - #108 damage	04/12/2022	1,007.94	
		Subtotal for Divison: 0000		<u>15,622.29</u>	
		Subtotal for Fund 078		<u>15,622.29</u>	
091-0000-20101-00	JOHN MISURACA	Refund Check 060526-003, 1375 MOSHIER AVE	04/06/2022	0.25	
091-0000-20101-00	VAC WORLD	Refund Check 013288-000, 203 N HENDERSON ST	04/06/2022	0.25	
091-0000-20101-00	SANDRA BRUINGTON	Refund Check 008986-006, 468 E NORTH ST	04/06/2022	0.25	
		Subtotal for Divison: 0000		<u>0.75</u>	
		Subtotal for Fund 091		<u>0.75</u>	
		Report Total:		<u>588,430.76</u>	

**Advance Checks and ACH Payments as of 4/12/2022**

<u>Check Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Account #</u>	<u>Amount</u>
3/31/2022	0	Knox County Humane Society	04/22 Animal Control Contract	001-0160-59521	19,510.00
3/31/2022	0	Euclid Beverage	Liquor for Golf Concessions	019-1920-64125	175.90
3/31/2022	4049	J W Summy Contracting Corp.	DCEO RLF at 1391 E Losey	013-0000-83100	1,550.00
3/31/2022	0	Trey Yocum	Meals - Week 6 Basic Firefighter - C	001-0000-10706	155.00
4/7/2022	4050	J W Summy Contracting Corp.	DCEO RLF at 79 W Third Street	013-0000-83100	1,305.00
4/7/2022	5088	J W Summy Contracting Corp.	CO#1 HUD LBPHC at 835 Pine St -	013-0000-83100	750.00
4/7/2022	96321	Knox County Recorders Office	Release 10 Property Maint Liens	001-0160-51300	75.00
4/7/2022	96322	Knox County Recorders Office	Recording - Lis Pendens - 2051 Gar	001-0160-51300	63.00
4/7/2022	0	Trey Yocum	Meals - Week 7 Basic Firefighter - C	001-0000-10706	155.00
4/8/2022	0	Bluefin Payment Systems	03/22 Pay Pad Processing Fees	001-0115-51000	95.15
4/8/2022	0	Bluefin Payment Systems	03/22 UB Webpayment Credit Card	061-0000-51000	2,265.05
4/8/2022	0	Bluefin Payment Systems	03/22 Pay Pad Processing Fees	061-0000-51000	953.93
4/8/2022	0	Bluefin Payment Systems	03/22 Pay Pad Processing Fees	001-0306-51000	23.28
4/8/2022	0	Wells Fargo Merchant Services	03/22 Credit Card Fees	019-1920-51000	1,762.94
4/11/2022	96324	Petty Cash - Campground	Campground startup funds	019-0000-10207	200.00
<b>Grand Total</b>					<b><u>\$ 65,913.04</u></b>

**COUNCIL LETTER  
CITY OF GALESBURG  
APRIL 4, 2022**

**AGENDA ITEM:** Ordinance authorizing the submittal of the Section 5311 and Downstate Public Transit Operating Assistance Grant Applications for the period July 1, 2022 through June 30, 2023 to provide public transportation.

**SUMMARY RECOMMENDATION:** The Public Transportation Advisory Commission held a public hearing on March 28, 2022. The commission unanimously recommended the City Council approve the grant applications and request the City Council suspend the rules and make a final vote so the applications can be submitted as soon as possible. The City Manager, Director of Community Development and Transit Manager/PCOM agree with the commission's recommendation.

**BACKGROUND:** Each year the City submits to the Illinois Department of Transportation (IDOT) a grant application for the funding under the Section 5311 Transit Operating Assistance Program. This is a Federal program administered by the State. Funds are provided to eligible applicants for daily operating and administrative costs to run transit operations. The City’s fixed route and paratransit programs are eligible for this federal funding. The estimated funding amount to be received for the upcoming fiscal year is \$304,335 which is the same amount as last year. The Section 5311 Program provides funding up to 50 percent of the operating deficit (operating costs less revenues) and up to 80 percent of the administrative expenses.

The second grant is the Downstate Operating Assistance Program (DOAP) Grant. The State of Illinois currently reimburses the transit system for up to 65 percent of the total operating expenses. For SFY 2023, IDOT stated the Downstate Operating Assistance Program appropriation is \$3,041,600 which is the same as last year’s appropriated amount. For the SFY23 budget, it is estimated that the city will use approximately \$1,667,679.

The estimated cost for this program is as follows:

<u>Funding Source</u>	<u>Amount</u>
Federal Transit Administration.....	\$ 304,335
Downstate Operating Assistance Program...	\$ 1,667,679
Local.....	\$ 526,636
Transit Revenue.....	<u>\$ 67,010</u>
<b>TOTAL PROJECT COST.....</b>	<b>\$ 2,565,660</b>

**BUDGET IMPACT:** If the application is not submitted there would be an estimated shortfall of up to \$304,335 in Federal funds and up to \$3,041,600 in State funds to cover transit expenses based upon anticipated expenditures and revenues for the year.

**SUPPORTING DOCUMENTS:**

1. Ordinance

**AN ORDINANCE TO PROVIDE PUBLIC TRANSPORTATION IN THE CITY OF  
GALESBURG, KNOX COUNTY, ILLINOIS:**

**WHEREAS**, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

**WHEREAS**, the City of Galesburg wishes to provide transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

**WHEREAS**, Illinois Compiled Statutes 740/2-1 et seq., authorizes a city to provide for public transportation within the city limits:

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY  
OF GALESBURG, KNOX COUNTY, ILLINOIS:**

**SECTION ONE:** City of Galesburg shall hereby provide public transportation within Knox County.

**SECTION TWO:** The City Clerk of the City of Galesburg shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

**SECTION THREE:** This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

**SECTION FOUR:** That the Mayor of the City of Galesburg City Council is hereby authorized and directed to execute and file on behalf of the City of Galesburg a Grant Application to the Illinois Department of Transportation.

**SECTION FIVE:** That the Mayor of the City of Galesburg City Council is hereby authorized and directed to execute and file on behalf of the City of Galesburg all required Grant Agreements with the Illinois Department of Transportation.

Approved this \_\_\_\_ day of April, 2022, by a roll call vote as follows:

Roll Call #: \_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Peter Schwartzman, Mayor

ATTEST:

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER  
CITY OF GALESBURG  
APRIL 18, 2022**

**AGENDA ITEM:** Zoning amendment to go from Institutional (I) to Single Family (R1B), located at a part of Property Identification Number 99-23-103-036 (formerly part of HT Custer Park).

**SUMMARY RECOMMENDATION:** The Planning and Zoning (P&Z) Commission held the required public hearing during their April 12, 2022 meeting and on a vote of 4 ayes (Members Johnson, Leahy, Lee, Thomas) and zero nays recommended approval. The City Manager and Director of Community Development concur with the P&Z Commission's recommendation.

**BACKGROUND:** At the February 7, 2022 meeting City Council approved the sale of this portion of HT Custer Park to the adjacent neighbor at 550 East Fifth St. The portion of the property that was sold is zoned Institutional (I) and it is proposed to amend the zoning to match the existing zoning of the property at 550 East Fifth St, which is R1B, Single Family.

The attached aerial shows the general location of the lot in question and the existing zoning.

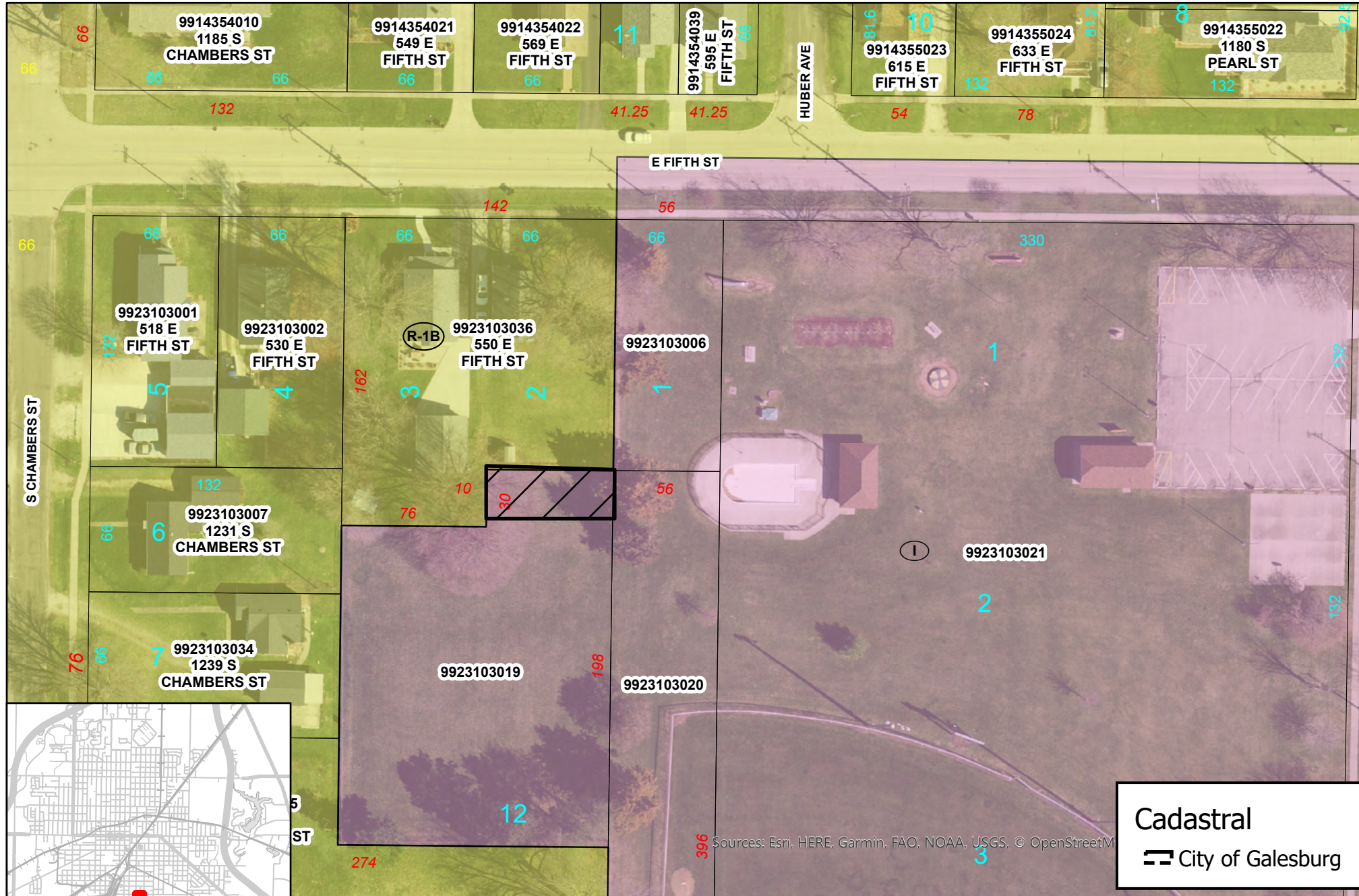
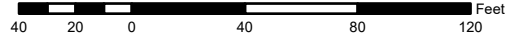
	<b>Zoning</b>	<b>Land Use</b>
North	R1B, Single Family	Residential
West	R1B, Single Family	Residential
East	Institutional	HT Custer Park
South	Institutional	HT Custer Park

**BUDGET IMPACT:** There would be no anticipated impact upon the budget if the zoning amendment is approved.

**SUPPORTING DOCUMENTS:**

1. Aerial – General location
2. Zoning amendment ordinance

# Approximate location



**Cadastral**  
 City of Galesburg

ORDINANCE NO. \_\_\_\_\_

**WHEREAS**, pursuant to a public hearing duly held as required by law, the Planning and Zoning Commission to the City of Galesburg, Illinois, has reported on a proposition to amend the Zoning Map of said City as hereinafter set forth;

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS:**

**SECTION ONE:** The following described real estate shall be, and the same hereby is, rezoned from R3A, Multi-Family to B3 Central Business District:

PART OF LOT 12 IN JAMES A. DAVIS SUBDIVISION OF LOTS 15, 16, 17 AND 18 OF BLOCK 119 OF THE FOURTH SOUTHERN ADDITION TO THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS, AS PER PLAT RECORDED IN VOLUME 9 OF PLATS, PAGE 18, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 12; THENCE EAST 76' ALONG THE NORTH LINE OF SAID LOT 12 TO THE PLACE OF BEGINNING; THENCE CONTINUING EAST 66' ALONG SAID NORTH LINE; THENCE SOUTH 30'; THENCE WEST 66'; THENCE NORTH 30' TO THE PLACE OF BEGINNING, CONTAINING 1980 SQUARE FEET MORE OR LESS. SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD

PARCEL IDENTIFICATION NUMBER (PIN): Part of 99-23-103-019

**SECTION TWO:** The Zoning Map of the City of Galesburg shall be, and the same hereby is, changed in accordance with the provisions hereof.

**SECTION THREE:** All ordinances, or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

**SECTION 3** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved this \_\_\_ day of \_\_\_\_\_, 2022, by a roll call vote as follows:

Roll Call #:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Peter Schwartzman, Mayor

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER  
CITY OF GALESBURG  
APRIL 18, 2022**

**AGENDA ITEM:** Amendment to Section 113.036 (C) of Chapter 113 of the Galesburg Municipal Code regarding the establishment of a Class C-3 liquor license.

**SUMMARY RECOMMENDATION:** The Liquor Commissioner, Administration, and the City Clerk recommend approval of the ordinance.

**BACKGROUND:** The City was contacted by Cornucopia who would like to offer liquor for consumption on their premises. They now have a small seating area where they offer a weekly buffet and other food service. They currently have a Class C License, which is package only.

This new license category would allow them to offer the sale of beer and wine only for consumption either on or off premises. Other requirements, such as a Category I High Risk Food Safety Permit from the Knox County Health Department, would be mandatory. A Class-3 Licensed establishment would not be allowed to have a gaming license nor can they have active or dormant gas pumps.

**BUDGET IMPACT:** Annual liquor license fee of \$2,450.

**SUPPORTING DOCUMENTS:**

1. Ordinance

**AN ORDINANCE AMENDING CHAPTER 113 OF THE GALESBURG CITY CODE  
REGARDING THE SALE OF ALCOHOLIC LIQUOR**

**WHEREAS**, the City of Galesburg, Illinois, is a home rule unit of government pursuant to Section 6, Article VII of the Constitution of the State of Illinois; and

**WHEREAS**, THE City has adopted certain liquor license regulations designed to protect the health, safety and welfare, which are codified in Chapter 113 of the Galesburg City Code; and

**WHEREAS**, Section 4-1 of the Illinois Liquor Control Act, 235 ILCS 5/4-1, empowers the Mayor and City Council to establish condition and regulations and restrictions upon the issuance of the local liquor licenses no inconsistent with the law as the public good and convenience may require; and

**WHEREAS**, the Mayor and City Council desire to update and revise Chapter 113 of the Galesburg City Code to protect the health, safety, and welfare of its residents.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, AS FOLLOWS:**

**SECTION ONE:** Section 113.036 (C) of Chapter 113 of Code of Ordinances of the City of Galesburg is hereby amended and shall read as follows:

(C) (3) Class C-3 authorizes the retail sale of beer and wine only on or off premises, subject to the following conditions:

- a) Such license shall be issued to those establishments whose principal business is a grocery store. The term "grocery store" shall be limited to food markets, or combination food markets and department stores with more than 4,000 square feet of floor area.
- b) The licensed establishment must have a Category I High Risk Food Safety Permit issued from the Knox County Health Department.
- c) Such license shall not be issued to any location with active or dormant fuel pumps.
- d) No Class C-3 license holder shall be issued a Video Gaming Terminal License by the City of Galesburg.

**SECTION TWO:** Section 113.043 (C) of Chapter 113 of the Code of Ordinances of the City of Galesburg is hereby amended and shall read as follows:

(C) No more than 32 Class C-1 licenses shall be issued. No more than one Class C-2 license and one Class C-3 license shall be issued.

**SECTION THREE:** Section 113.045 (A) of Chapter 113 of the Code of Ordinances of the City of Galesburg is hereby amended and shall read as follows:

(A) The following annual fees for each of the liquor licenses classifications are hereby established:

Class A-1:	\$2,850
Class A-2:	\$2,850
Class C-1:	\$2,450
Class C-2:	\$5,300
Class C-3:	\$2,450
Class D:	\$2,250
Class F:	\$1,550
Class H:	\$2,250
Class K:	\$2,250
Class L:	\$2,150
Class M:	\$2,150

**SECTION FOUR:** All ordinances or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

**SECTION FIVE:** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2022, by a roll call vote as follows:

Roll Call #: \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Peter D. Schwartzman, Mayor

ATTEST:

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER  
CITY OF GALESBURG  
APRIL 18, 2022**

**AGENDA ITEM:** Ordinance authorizing the sale of a property located at 883 W Third St, Parcel Identification Number 99-16-432-020.

**SUMMARY RECOMMENDATION:** The City Manager and Director of Community Development recommend adoption of the proposed ordinance.

**BACKGROUND:** This property has accessory buildings and structures that are in a dilapidated state and the property has been vacant since the end of 2012. The city started the demolition process on the accessory structures and then had the opportunity to purchase the property from the Knox County Trustee. After we had ownership, the Inspection Division entered the property and noticed the residence itself is structurally sound, although it does need new electrical, plumbing, HVAC and other general renovations.

Staff have shown the property to a few individuals/entities, with no offers until the one we have received from Mr. Preston of Veracity Holdings Construction Group. If the City were to demolish all structures on the lot it would be estimated to cost \$16,000 to \$18,000. Mr. Preston has offered to purchase the property, demolish accessory structures, use licensed/registered contractors to install new electrical, plumbing and HVAC in addition to other necessary renovations such as painting, flooring, kitchen/bathroom cabinet and fixtures. The renovated property would bring back a long vacant and underutilized property and be available for someone to purchase or lease.

The lot is approximately .6318 acres and is in a Single-Family (R1B) zoning district. The City does not have a city use for the lot.

The attached ordinance authorizes the sale of the property to Mr. Preston. The ordinance shall require approval by a vote of two-thirds of the corporate authorities then holding office.

**BUDGET IMPACT:** If the property is sold, the City would not have the estimated \$16,000 to \$18,000 demolition or mowing/maintenance of the property.

**SUPPORTING DOCUMENTS:**

1. Existing photos
2. Agreement
3. Ordinance

883 W Third St



## AGREEMENT

THIS AGREEMENT is made and dated April \_\_\_\_\_, 2022, between City of Galesburg, an Illinois municipal corporation, Grantor, and VERACITY HOLDINGS CONSTRUCTION GROUP the, Grantee.

WITNESSETH:

WHEREAS, the City has agreed to convey to VERACITY HOLDINGS CONSTRUCTION GROUP the real estate legally described in Exhibit A and generally located as shown in Exhibit B attached hereto;

WHEREAS, a part of the consideration for said conveyance by the City is VERACITY HOLDINGS CONSTRUCTION GROUP's promise to make certain renovations and improvements to the property as set forth below.

NOW THEREFORE, in consideration of Twenty dollars (\$20.00) and other good and valuable consideration exchanged by and between the parties, the receipt and sufficiency of which is hereby acknowledged, the City and VERACITY HOLDINGS CONSTRUCTION GROUP do hereby agree as follows:

1. The terms and conditions of this Agreement shall survive the closing of any conveyance by the City to VERACITY HOLDINGS CONSTRUCTION GROUP of the property described in Exhibit A.
2. VERACITY HOLDINGS CONSTRUCTION GROUP agrees to renovate the property for uses listed as Permissive in the applicable zoning designation at the time of renovation. It is understood any conditional or special uses will require additional approval through the City of Galesburg.
3. VERACITY HOLDINGS CONSTRUCTION GROUP shall make the following renovations and/or improvements to the property:
  - a. Removal of multiple trees and overall yard maintenance
  - b. Demolition and removal of dilapidated accessory structures
  - c. Demolition and removal of an above ground swimming pool
  - d. Installation of new electrical/plumbing/HVAC
  - e. Installation of new kitchen
  - f. Installation of new bathroom
  - g. New paint, flooring, wall coverings throughout residence
4. The above-listed renovations and/or improvements shall be substantially completed within one year of execution of this Agreement.
5. Prior to the commencement of renovations, all required construction permits per the local and/or State Construction Codes will be obtained and licensed and/or registered contractors shall be used where required. All renovation work shall be

in substantial conformity with local and/or State Construction Codes.

6. In the event construction on the renovation project referenced above has not been substantially completed by the date set forth in 3. above, buyer agrees to convey merchantable title to the subject property back to the seller for the sum of TWENTY DOLLARS (\$20.00), within thirty days of written demand from the buyer, subject only to then-current general real estate taxes; questions of survey; easements, dedications and restrictions of record; and building and zoning restriction, ordinances and resolutions.
7. During the one year period immediately following the closing, buyer covenants and agrees to as follows;
  - a. Buyer shall not convey the subject property to any third party without the express written consent of the Galesburg City Council.
  - b. The deed given by the seller to buyer pursuant to this agreement shall contain the following language:

“Pursuant to the terms of an agreement between the Grantor and the Grantee dated April 19, 2022, Grantee agrees not to convey the subject premises to any third party within one year of the date of this deed without the express written approval of the Galesburg City Council.”

In witness whereof, the parties hereto have executed and delivered this Agreement the day and year first above written.

**SELLER:** City of Galesburg, an Illinois municipal corporation

By: \_\_\_\_\_  
Peter Schwartzman, Mayor

Attest: \_\_\_\_\_  
Kelli Bennewitz, City Clerk

**BUYER:** Veracity Holdings Construction Group

By: \_\_\_\_\_  
Russell Preston

This instrument prepared by:  
City of Galesburg  
Community Development Department  
55 West Tompkins Street, Galesburg, IL 61401

**Exhibit A**  
**LEGAL DESCRIPTION**

Lots 1 and 2 in Sanborn and Hazlett's Re-Subdivision of Lots 14 and 15 in Block 5 in the Western Addition to the City of Galesburg, AND Lots 10 and 11 in Block 5 in the Western Addition to the City of Galesburg, situated in the County of Knox and State of Illinois.

Parcel Identification Number: 99-16-432-020

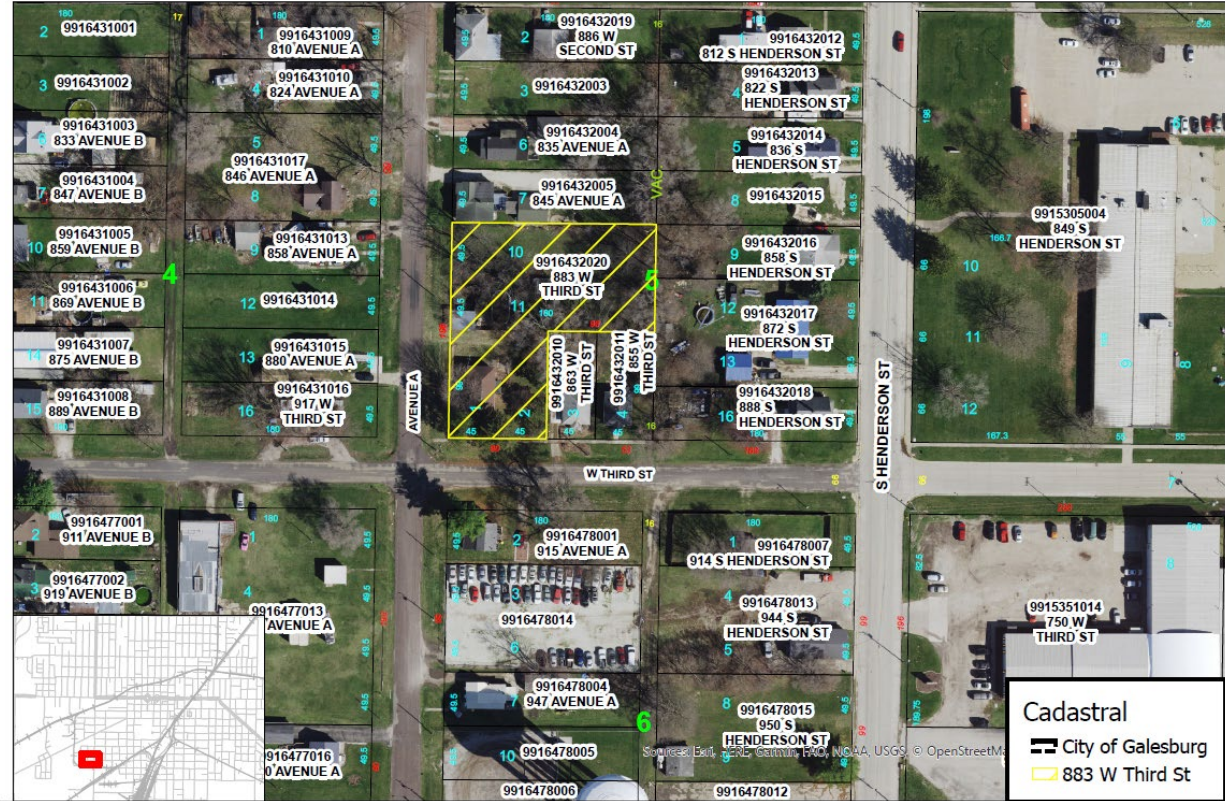
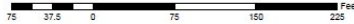
Commonly known as: 883 W Third Street, Galesburg, IL 61401

# EXHIBIT B GENERAL LOCATION MAP



Community Development Department  
Operating Under Council – Manager Government Since 1957

## 883 W Third St Sale of property



March 24, 2022

**WHEREAS**, the City of Galesburg (“City”) is a home rule municipality in accordance with the 1970 Constitution of the State of Illinois; and

**WHEREAS**, Article VII, Section 6 (a) of the Illinois Constitution grants a home rule authority to exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS**, the City owns the real estate described in “Exhibit A” which is attached hereto and incorporated by reference; and

**WHEREAS**, the corporate authorities find that this is surplus property and has determined that it is not necessary, appropriate or in the best interests of the City that it retain said real estate, and that the real estate is not required for the use of the City, or profitable to the City; and

**WHEREAS**, Veracity Holdings Construction Group has presented a proposal to purchase said real estate pursuant to the terms of the Agreement which is attached hereto, incorporated by reference, and marked “Exhibit B”; and

**WHEREAS**, the City Council finds that it is appropriate and in the best interests of the City of Galesburg to exercise its authority as a home rule unit pursuant to Article VII, Section 6 of the 1970 Illinois Constitution to accept said proposal to purchase real estate by the passage of this ordinance.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, A MUNICIPAL CORPORATION, AS FOLLOWS:**

**SECTION ONE:** The statements in the preamble are true in substance and in fact and are incorporated herein as findings by the City Council.

**SECTION TWO:** The Mayor and City Clerk are hereby authorized and directed to execute and attest, respectively, any documents necessary to sell the above referenced property to Veracity Holdings Construction Group, for the price of \$20.

**SECTION THREE:** All ordinances or parts of ordinances, in conflict with this ordinance are, to the extent of said conflict, hereby repealed.

**SECTION FOUR:** This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Approved this \_\_\_ day of \_\_\_\_\_, 2022, by a roll call vote as follows:

Roll Call #:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Peter Schwartzman, Mayor

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

**Exhibit A**

**LEGAL DESCRIPTION**

Lots 1 and 2 in Sanborn and Hazlett's Re-Subdivision of Lots 14 and 15 in Block 5 in the Western Addition to the City of Galesburg, AND Lots 10 and 11 in Block 5 in the Western Addition to the City of Galesburg, situated in the County of Knox and State of Illinois.

Parcel Identification Number: 99-16-432-020

Commonly known as: 883 W Third Street, Galesburg, IL 61401

**CITY OF GALESBURG  
COUNCIL LETTER  
APRIL 18, 2022**

**AGENDA ITEM:** An Ordinance Approving an Intergovernmental Agreement with Galesburg Community School District No. 205

**SUMMARY RECOMMENDATION:** The City Manager recommends approval of an Intergovernmental Agreement for the purchase of the former Churchill Middle School.

**BACKGROUND:** On March 21, 2022, a majority of the City Council voted to direct staff to engage District 205 to acquire the former Churchill Middle School located at 905 Maple Avenue. District 205 has proposed transferring the property and improvements to the City at no cost through an Intergovernmental Agreement.

If approved, the City accepts the premises in “As Is” condition with no warranties from District 205. The parties are finalizing which fixtures and property will remain, depending on what can be utilized by the District at other school property. A closing date has not been agreed to by the parties, but possession would not occur until the conclusion of the school year.

District 205 has also included a right of first refusal to repurchase the property from the City. If the City has a bona fide offer from a purchaser, District 205 has the right to purchase the property (or portion of property) on the same terms.

**BUDGET IMPACT:** Sufficient funds are available in the 2022 budget for the acquisition of the property.

**SUPPORTING DOCUMENTS:**

1. Ordinance
2. Intergovernmental Agreement

**AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH GALESBURG  
COMMUNITY SCHOOL DISTRICT NO. 205**

WHEREAS, the City of Galesburg, Illinois, is a home rule unit of government pursuant to Section 6, Article VII of the Constitution of the State of Illinois; and

WHEREAS, Article VII, Section 6(a) of the Illinois Constitution grants a home rule unit authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the Local Government Property Transfer Act (50 ILCS 605/1 et seq.) provides for the transfer of real property from a school district to a municipality; and

WHEREAS, the City Council finds that it is necessary or convenient for it to use, occupy, or improve the real estate at the former Churchill Middle School located at 905 Maple Avenue, Galesburg, Illinois; and

WHEREAS, the City Council finds that acquisition of this property is in the best interests of the health, safety and welfare of the residents of Galesburg.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, AS  
FOLLOWS:**

**SECTION ONE:** The foregoing recitals are hereby incorporated into this Ordinance as is fully set forth herein.

**SECTION TWO:** The Intergovernmental Agreement attached as Exhibit A to this Ordinance is hereby approved by the Council. The Mayor and City Clerk are authorized to execute the Intergovernmental Agreement, and any related documentation.

**SECTION THREE:** The City Manager and City Attorney are authorized to take any reasonable actions necessary to facilitate the purchase of 905 Maple Avenue from District 205.

**SECTION FOUR:** All ordinances or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

**SECTION FIVE:** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by roll call vote as follows:

Roll Call #:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Peter Schwartzman, Mayor

ATTEST:

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

**INTERGOVERNMENTAL AGREEMENT**

**THIS INTERGOVERNMENTAL AGREEMENT**, entered into pursuant to the Local Government Property Transfer Act, 50 ILCS 605/1, *et seq.*, on \_\_\_\_\_, 2022, between the Board of Education of Galesburg Community Unit School District No. 205, Galesburg, Illinois, (hereinafter “School District” or “Seller”), and Illinois public school district, and the City Council of the City of Galesburg, a unit of local government (hereinafter “City” or “Buyer”);

**WITNESSETH:**

**WHEREAS**, School District is the owner of a tract of real estate, generally described as “\_\_\_\_\_,” Knox County PIN No. \_\_\_\_\_ (hereinafter “said real estate”) (legal description on District’s title to govern); and

**WHEREAS**, the Board of Education of the School District has determined that said real estate is unnecessary for the uses of the School District, and the Board of Education is willing to transfer the same to the City, and has adopted a Resolution to that effect; and

**WHEREAS**, the City desires to acquire said real estate, and has adopted an Ordinance declaring that it is necessary or convenient for it to use, occupy or improve the District’s real estate in the making of a public improvement or for a public purpose; and

**WHEREAS**, the School District is authorized by the Local Governmental Property Transfer Act 50 ILCS 605/1 *et seq.*, to convey real estate to the City without using the public sale provisions of the School Code; and

**WHEREAS**, the parties have agreed upon mutually agreeable terms and conditions relating to the transfer of said real estate, and the parties wish to reflect their agreement in writing;

**NOW, THEREFORE**, in consideration of the premises, which are hereby incorporated hereinafter by reference, and the agreements, covenants and conditions hereinafter set forth, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. **Incorporation of Recitals.** The parties hereby find that all of the recitals contained in the preambles to this Agreement are full, true and correct and do incorporate them into this Agreement by this reference.

2. **Mutual Covenants.** The School District does hereby agree to transfer and convey to the City the above-described real estate, together with all improvements thereon and the appurtenances and fixtures thereto belonging upon the terms set forth in this Agreement.

3. **Transfer of Title.** Transfer of title shall be by recordable Quit Claim Deed, sufficient in form to convey said real estate to the City.

4. **Purchase Price.** Buyer hereby agrees to pay to Seller for the said real estate the total purchase price of \_\_\_\_\_ and no/100 Dollars (\$\_\_\_\_\_.00), payable as follows, to-wit:

	Earnest deposit, receipt of which is hereby acknowledged by Seller at the time this Contract is signed .....	\$waived
b)	Balance to be paid to Seller at closing in cash, or by cashier's check or other form of payment acceptable to Seller .....	\$_____.00
	TOTAL .....	\$_____.00

5. **Condition of Premises.** The City has inspected the said real estate and the improvements located thereon, and accepts the same in their present “As Is” condition. **THE SCHOOL DISTRICT DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF FITNESS FOR PURPOSE AND HABITABILITY, AND SELLS THE REAL ESTATE AND IMPROVEMENTS IN “AS IS” CONDITION.**

6. **Fixtures and Personal Property.** (a) The following fixtures and/or property located upon said real estate are NOT included in this Agreement and may be removed by School District prior to the closing of this transaction, to-wit:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(b) The following items of personal property are included in this Agreement and shall remain upon said real estate in their “As Is” condition, to-wit:

\_\_\_\_\_

\_\_\_\_\_

7. **Evidence of Title.** (a) The City, at its sole cost, may acquire a Title Insurance Commitment and Policy, issued by a title insurance company regularly doing business in Knox County, Illinois, for said real estate, insuring merchantable title to said real estate in the City. The Commitment and Policy shall be in an amount deemed appropriate by the City.

(b) Permissible exceptions to title shall include only the lien of current general taxes; easements, apparent or of record which do not interfere with quiet enjoyment or the present use of the real estate; zoning laws and building improvements, if any; covenants and restrictions of record which are not violated by the present use of the real estate or the

transferee's intended use; rights of the public, the State, the County, and the City in and to any part of the real estate, used or dedicated for roads or highways; rights of underground pipes; rights of any drainage district of which the property is part to assess the property from time to time; mineral resources, metals, ores, sand, gravel, rock and aggregate previously conveyed or leased; existing mortgages, if any, which shall be removed by the transferor at or prior to closing; and other standard exceptions customarily included in title insurance policies issued in the county within which the real estate is located.

(c) The City shall point out in writing, within a reasonable time after receipt of the evidence of title, and prior to closing, any objection it may have thereto, and unless so pointed out, the evidence of title shall be presumed conclusively to be accepted. The School District shall have a reasonable time to cure any objection interfering with or impairing the merchantability of the title to said real estate; but if it is unable to cure any such objection and the City, at its sole expense, is unable to procure a title policy insuring over the same, then the City shall have the option of terminating this Agreement, or accepting the real estate with knowledge of the existence of such exception and without any compensation with respect thereto from the School District.

8. **Possession and Closing.** Unless otherwise agreed between the parties, the School District shall deliver its Quit Claim Deed, transfer fee and possession of said real estate to the City concurrently with the closing of this transaction, which shall be held on or before \_\_\_\_\_, 2022, or at such other time and place as the parties hereto mutually agree.

9. **Taxes and Assessments.** The parties acknowledge that the School District is exempt, pursuant to Section 15/40 of the Illinois Revenue Code, 35 ILCS 200/15-40, from

paying real estate taxes. If real estate taxes are assessed for periods after the date of closing, the same shall be assumed and paid by the City to the extent it is subject to real estate taxes.

10. **Underground Storage Tank.** The School District warrants that to the best of its knowledge, information and belief, there are no underground storage tanks of any kind located upon the real estate.

11. **Termite Inspection.** The Buyer waives any requirement that the School District provide it with an inspection of said property for termites or any other wood destroying insects or pests and waives any claim that it might have for pest infestation or structural or functional damage due to infestation.

12. **Notices.** All communications and notices required by this agreement to be served upon either party shall be made in writing and shall be delivered or sent by United States Mail, certified postage prepaid, to the following addresses:

**To the School District:**

Dr. John Asplund, Supt  
Galesburg Community Unit School  
District No. 205

\_\_\_\_\_  
\_\_\_\_\_

**To the City:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**With copies mailed to:**

Luke M. Feeney  
Miller, Tracy, Braun, Funk &  
& Miller, Ltd.  
P.O. Box 80  
Monticello, IL 61856

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any notice required by this agreement to be served upon either party shall be effective when actually received by the party upon which service is to be made or when mailed by certified mail, return receipt requested to such party.

13. **Time Of The Essence.** Time for performance of the obligations of the parties is of the essence of this Agreement.

14. **Succession of Obligations.** All terms of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective agents, representatives, officers, assigns, successors and transferees. All warranties and agreements contained herein shall survive closing and remain binding on the parties.

15. **Counterparts.** This Agreement may be executed in counterparts, and any party hereto may sign any counterpart. This Agreement shall be effective when each party hereto has signed a counterpart, and a set of counterparts bearing the signature of each party hereto shall constitute the Agreement as fully as if all of the parties shall have signed a single document.

16. **Right of First Refusal.** At closing, City shall grant to District a Right of First Refusal, substantially similar in form to Exhibit A attached hereto and incorporated herein by reference.

*This space intentionally blank*

**IN WITNESS WHEREOF**, the parties have executed this Agreement the day and year appearing opposite their signatures below.

**GALESBURG COMMUNITY UNIT  
SCHOOL DISTRICT NO. 205**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_  
**President, Board of Education**

**ATTEST:**

\_\_\_\_\_  
**Secretary, Board of Education**

**CITY COUNCIL,  
CITY OF GALESBURG,  
KNOX COUNTY, ILLINOIS**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_  
**President**

**ATTEST:**

\_\_\_\_\_  
**Secretary**

**RIGHT OF FIRST  
REFUSAL**

This agreement made and entered into by and between the City of Galesburg, Knox County, Illinois, (hereinafter "First Party"), and Galesburg, Community Unit School District No. 205, Galesburg, Illinois (hereinafter "Second Party"), WITNESSETH:

**WHEREAS**, First Party is the owner of the following described real estate, located in Knox County, Illinois, to-wit:

*INSERT LEGAL DESCRIPTION*

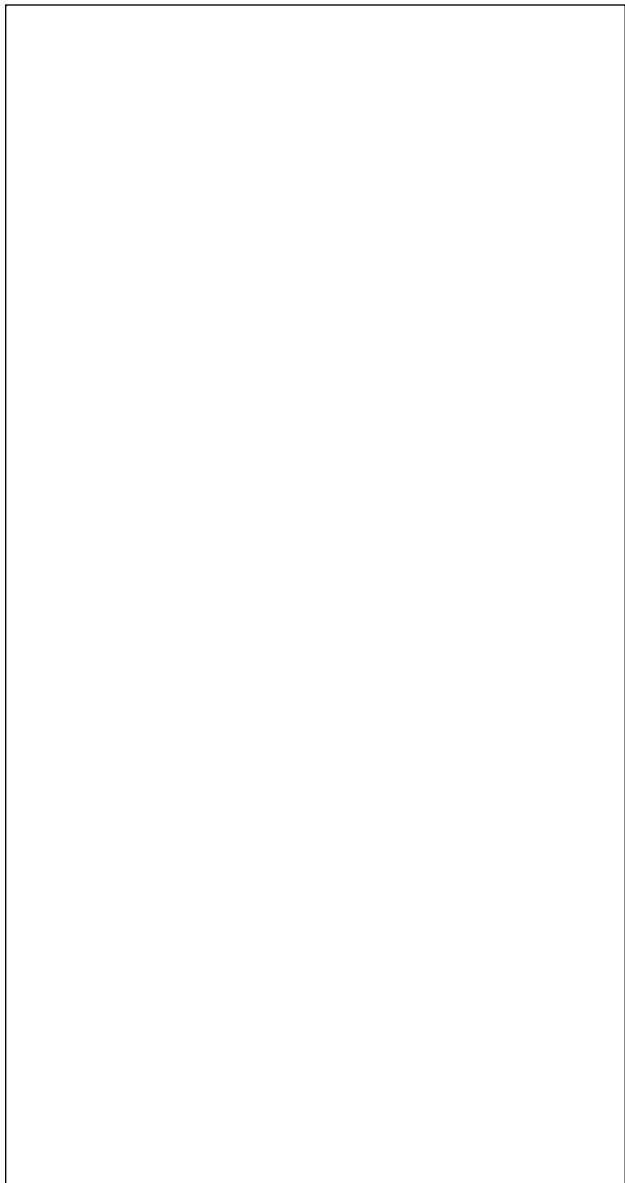
Permanent Index Number: \_\_\_\_\_

**WHEREAS**, pursuant to the terms of that certain Intergovernmental Agreement, dated \_\_\_\_\_, 202\_\_, between the parties, First Party agreed to grant to Second Party, at the closing on the sale of said real estate that is the subject of said Agreement, a right of first refusal to said real estate; and

**WHEREAS**, First Party and Second Party have reached mutually agreeable terms for granting said right of first refusal and wish to reflect their agreement in writing;

**NOW, THEREFORE**, in consideration of the premises, which are hereby incorporated hereinafter by reference as part of the agreements of the parties, and the agreements, covenants and conditions hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Right of First Refusal.** (a) First Party hereby grants to Second Party the right to purchase said real estate, upon the same terms as any bona fide offer to purchase, convey, or exchange the same, or any part or undivided interest therein, received by First Party, which offer is acceptable to First Party. Should the offer received by First Party include a proposal by the offeror to exchange certain other real estate for all or a part of said real estate, Second Party shall have the right to purchase said real estate at the fair market value of the property offered in exchange, plus any additional consideration included in said offer. Such right shall exist for a period of thirty (30) days after First Party gives written notice to Second Party of such offer. If Second Party elects to exercise the right of first refusal herein granted, it shall give First Party written notice of its said election within thirty (30) days of First Party giving such notice, and failing this, it shall be deemed to have waived and forfeited his right to purchase granted herein. Once forfeited, said right of first refusal shall be forever extinguished, and shall not be binding upon nor impede First Party, or its successors or assigns, in its sale of said real estate; provided, however, that a waiver by Second Party to purchase a part of, or an undivided interest in, said real estate pursuant to a bona fide offer



received by and acceptable to First Party for the sale of said part or undivided interest shall not constitute a waiver or forfeiture by Second Party as to the remaining part or undivided interest still owned by First Party; and provided further that the sale by First Party may only be on the terms specified in the bona fide offer of which Second Party was given notice, and if such sale does not close to the offeror of the bona fide offer, Second Party's rights hereunder shall reinstate as to the property described in said bona fide offer.

(b) In the event that Second Party exercises its right of first refusal herein granted, it shall immediately execute a written Sales Contract with First Party for said real estate, which Contract shall incorporate the terms of said offer received by First Party, substituting if need be, a monetary value for any real estate offered in exchange, and shall proceed to close on such purchase in accordance with the terms of such Contract, within a period of sixty (60) days.

2. **Notices.** All communications and notices required by this agreement to be served upon either party shall be made in writing and shall be served in person or sent by United States Mail, certified postage prepaid – return receipt requested, to the following addresses:

<u>To First Party:</u>	<u>To Second Party:</u>
_____	_____
_____	_____
_____	_____

Any notice required by this agreement to be served upon either party shall be effective when actually received by the party upon which service is to be made, as evidenced by an affidavit of service or signed receipt, in the case of personal service, or a certified mail receipt signed by the party, in the case of service by mail.

3. **Attorney's Fees.** Default or breach of any of the terms hereof by First Party or Second Party shall entitle the nondefaulting or nonbreaching party to claim and recover as damages all reasonable costs, attorney's fees and expenses incurred in connection with the remedying of such default or breach.

4. **Succession of Obligations.** This agreement, and all of the terms hereof, shall be binding upon and inure to the benefit of the parties and their respective heirs, legatees, personal representatives, successors and assigns, except that the parties agree that Second Party's rights hereunder may not be assigned by him without the written consent of First Party.

5. **Recording.** First Party agrees that Second Party may record a copy of this agreement at his cost.

**IN WITNESS WHEREOF,** the parties hereto have executed this agreement the day and year appearing opposite their signatures below.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*INSERT NOTARY BLOCKS FOR SIGNATURE PARTIES*

**Return this document to:**

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**This document prepared by:**

Miller, Tracy, Braun, Funk & Miller, Ltd.  
P.O. Box 80  
Monticello, IL 61856

W:\Real Estate\Right of First Refusal\City of Galesburg to Galesburg CUSD.docx

**COUNCIL LETTER  
CITY OF GALESBURG  
APRIL 18, 2022**

**AGENDA ITEM:** Amendment to Chapter 94 Nuisances.

**SUMMARY RECOMMENDATION:** The City Manager, Director of Community Development and Code Compliance Supervisor recommend approval of the ordinance amendments.

**BACKGROUND:** Many of the nuisance sections were amended between 2005 and 2007. Since that time there have been changes in State laws and staff has also taken into consideration how the nuisance program has been implemented and enforced over the years. Based on experiences, suggested amendments were discussed at the February 28<sup>th</sup> Council work session. The attached ordinance amendment is being proposed for Council's consideration. The reason for replacing the entire chapter with a new ordinance is due to a reorganization of sections of the ordinance which duplicated provisions, in addition to the following changes:

- Change the time to pay a bill after abatement of a violation from 15 days to 30 days.
- Consolidating sections that have similar language on notices, extension, abatement, statement of cost, liens, release of liens and foreclosure for efficiency and consistency.
- Create a consistent compliance date of 10 days for abatement of weeds (was 5 days), prairie plots (was 5 days), outside storage (was 15 days), trash & debris (was 10 days), pests (was 7 days), enclosure of building openings (was 10 days), open cisterns (was 10 days). Inoperable vehicles will remain 7 days and dilapidated structures will remain 15 days. The ability to request an extension is possible if a reasonable plan of action to achieve compliance is agreed upon.
- Construction, reconstruction, remodeling, or demolition of a building or structure that causes loud noises within 300 feet of a residential structure shall not occur between the hours of 10 pm and 6 am.
- Allowing graffiti on a building, fence or other structure would be considered a nuisance, also adds a definition of graffiti.
- Improper maintenance which allows a swimming pool to harbor mosquitoes, flies, or other pests will be considered a nuisance.
- Allowing a fence to exist on a property in violation of city ordinance or is in an unsafe condition so that it is unstable, insecure or is in such a condition that it is a menace to the safety or health of the public.
- Amending the definition of "pest" to match State law.
- Under the weeds section, including an option for when property owners of vacant lots do not mow in two consecutive years that the city can go to adjudication and request the property owner retain a privately contracted service.
- Under the Prairie Plot section, removing the requirement of obtaining a permit.

- Amending the section on enclosure of building openings by removing the limit of only being able to board up openings for a period of 90 days for openings such as windows and doors. Tarps can still be used to cover a roof or garage door opening up to 90 days in the event of an emergency (i.e. fire, vandalism) or as an incident to the construction or repair of a building or structure.
- Under Inoperable vehicles, including definitions for All-Terrain Vehicles (ATVs) and Recreational Vehicles. Also removing some language on notices and hearings that are no longer used under the current Adjudication system.
- Adding language in the Dangerous & Unsafe section to clarify the current process used for seeking abatement, statements of cost, liens, foreclosure and abandoned property.
- Adding a section in regard to Structures Unfit for Human Occupancy. Currently, the only section applicable to designating a structure as unfit for human occupancy is in the Housing Ordinance, which is only applicable to residential. The proposed new section would be applicable to all buildings and structures to be used in egregious situations.

**BUDGET IMPACT:** There would be no anticipated impact upon the budget if the ordinance amendment is approved.

**SUPPORTING DOCUMENTS:**

1. Ordinance amendment to Chapter 94 Nuisances.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, AS FOLLOWS:**

**SECTION 1** That the Galesburg Code of Ordinances shall be, and hereby is, amended by deleting therefrom Chapter 94 in its entirety and inserting therein the following:

## **CHAPTER 94: NUISANCES**

### **§ 94.01 GENERAL PROVISIONS.**

(A) *Purpose.* The purpose of this chapter is to create beneficial effects that include but are not limited to the promotion of health, safety, appreciation of property values in residential, commercial and industrial zones, attraction of capital investors to residential, commercial and industrial zones, comfort, morals, general interest and welfare of the citizens of the city and to protect neighborhoods against blight and deteriorating influences by establishing minimum standards of cleanliness, safety and sightlines for premises in the city.

(B) *Nuisance declared.* All property found to be maintained in violation of any one or more of the provisions of this chapter is hereby declared to be a public nuisance and shall be abated pursuant to the procedures set forth herein. In all cases in this chapter where no provision is made defining what are nuisances and how the same may be abated, removed or prevented, in addition to those declared herein, those offenses known to the common law of the land and to the statutes of this state as nuisances may, in case the same exist within the jurisdiction of the city, be treated as such and proceeded against as provided in this chapter or any other provision of law applicable thereto.

(C) *Prohibited.* No owner, agent, occupant or other entity owning or in possession, charge or control of any building or premises shall use the same, or permit the same to be used, for any business or employment or any purpose if the use shall, from its boisterous nature, disturb or destroy the peace of the neighborhood or shall be dangerous or detrimental to health, safety or welfare of the general public.

(D) *Disclosure.* Every agent, occupant or other person having control or management or who collects or receives the rents of any lands, premises or other property in the city, shall disclose the name of the person for whom the agent or other person is acting upon demand of any inspector or agent of the city.

(E) *Other Remedies.* This chapter shall not limit any other rights or remedies of the city provided in this code or any other ordinance, statute, law, rule or regulation regarding the subject matter of this chapter. These remedies are deemed cumulative.

(F) *Practice.* The purpose of this chapter is to provide a prompt and efficient means of abating or having abated nuisances within the city. It is not intended that this chapter shall affect or regulate practice before the courts of the state.

(G) *Fines*. Any person who violates or fails to comply with any of the provisions of this chapter shall be fined as set forth in § 94.99.

#### **§ 94.02 DECLARATION.**

The following acts, conduct, conditions, things or omissions thereof are hereby declared to be nuisances:

(A) Keeping or maintaining a house for the purpose or encouragement of any illegal activity.

(B) Allowing premises to become nauseous or offensive to persons in the vicinity therein, including dilapidation.

(C) Causing to be discharged, placed, thrown, or causing to flow any nauseous, foul, offensive or putrid liquid or substance from any premises to any street, alley or adjacent premises.

(D) Allowing any weeds on any part of a premises and adjacent parkway, including but not limited to around parked vehicles, building foundations, poles, trees, fence rows and similar locations that have grown to a height of 12 inches or more, all noxious weeds of any height and the buying, selling, distributing or planting any exotic weeds without a permit from the Department of Natural Resources, and any tree or shrub having the appearance of being dead or suspected of being infected or infested are hereby declared to be a nuisance. See § 94.11.

(E) Maintaining or permitting to exist any open cistern as defined in § 94.14 or any abandoned well as defined in § 94.15.

(F) Allowing the presence of pests or a pest harborage to exist on any premises, whether improved or vacant, in violation of this section is hereby declared to be a nuisance because it creates a hazard to the health or safety of individuals or the public, and contributes to conditions that cause blight and property degradation See § 94.12;

(G) Permitting or allowing the dumping, depositing, discarding, dropping, maintaining, storing, throwing or otherwise disposing of debris, garbage, trash, ashes, yard waste or brush upon any premises for more than ten calendar days, except when the material is contained in a proper receptacle or bundled and stored within the rear or side yard until lawfully set out for collection is hereby declared to be a nuisance. These acts do or may create a hazard to the health or safety of individuals or the public, are conducive to rodent or insect infestation, present a fire hazard and contribute to conditions that cause blight and property degradation. See § 94.13;

(H) Allowing outside storage in residentially used or zoned premises in violation of this section is hereby declared to be a nuisance because it creates a hazard to the health or safety of individuals or the public; it is conducive to rodent or insect infestation, presents a fire hazard and contributes to conditions that cause blight and property degradation. See § 94.16;

(I) Planting, cultivating and maintaining any prairie plot in violation of the provisions of this section § 94.17 is hereby declared to be a nuisance;

(J) Allowing outdoor parking or storage of inoperable motor vehicles, upon any private property and in view of the general public for more than seven calendar days constitutes a nuisance; See § 94.25;

(K) Boarding up or otherwise enclosing building wall openings in violation of § 94.18;

(L) Using tarps as covers for roofs, wall openings or garage door openings in violation of § 94.19.

(M) To undertake the construction, reconstruction, remodeling or demolition of a building or structure within three hundred (300) feet of a residential structure between the hours of 10:00 p.m. and 6:00 a.m. if said construction, reconstruction, remodeling or demolition causes loud noises.

The following shall not constitute a violation under this subsection:

- a. Public Works projects on property owned by the City, State or Federal Government.
- b. As deemed necessary by the City Manager, or his or her designee, in the event of emergency situations or with respect to work conducted by public agencies to protect the health, safety, and welfare of the public.

(N) Allowing graffiti on a building, fence or other structure.

(O) No owner, agent, occupant, responsible party or person shall create a condition, through the improper maintenance of a swimming pool or wading pool so that it harbors mosquitoes, flies, or other animal pests that are offensive, injurious, or dangerous to the health of individuals or the public.

(P) Allowing a fence to exist on any premises that is in violation of any ordinance of this city, or is in an unsafe condition, or has become unstable or insecure, or is in such a condition as to be a menace to the safety or health of the public.

### **§ 94.03 NOTICES.**

(A) *Service.* The Department shall serve a written nuisance violation in any of the following ways:

- (1) By depositing the notice in the U.S. mail, prepaid first class postage to the name and address of the tax bill owner listed on the City Assessor's records; or
- (2) By personal service; or
- (3) By posting upon the property that is the site of the alleged violation; or
- (4) By any other means permitted by law for service of civil summons.
- (5) A notice shall be deemed to have commenced to run from the date the notice is mailed. A notice shall be deemed sufficient regardless of whether the addressee accepts or refuses delivery or if it is not deliverable. Notice may also be sent to any other responsible party or person in possession or control of the premises, such as in the case of a rental property, the city may also serve such notice on the occupant.

(B) Contents of Notice: Every notice served under this chapter shall contain;

- (1) the date;
- (2) the address or description of the property sufficient for identification;

- (3) reference the provision of this Chapter in violation; brief and reasonable description of the violation;
- (4) demand the abatement of the nuisance by approved processes which will not be injurious to human health or domestic animals;
- (5) That the nuisance shall be abated in ten (10) days unless this Chapter provides a longer time period for abatement, or arrangements have been made with the Community Development Department for an extension.
- (6) warn the person to which the notice is directed that a failure to accomplish the abatement within the time stated herein may result in filing a court complaint against the person(s) responsible for the violation and/or abatement of the nuisance by the city or its authorized agent; and
- (7) the cost or expenses related to the removal by the city shall be charged to the owner; lien filing and foreclosure of lien shall be charged to the owner, when applicable.

(C) Number of notices. Only one nuisance violation notice shall be required to be sent per property during any one calendar year for violations of Weeds, Prairie Plots and Pools and only two nuisance violation notices per calendar year for Trash & Debris and Outside Storage in Residentially used or zoned areas. In the event of subsequent violation(s) within the one calendar year time period, the city may file a complaint for the violation of this Chapter without further notice.

#### **§ 94.04 EXTENSION.**

(A) The Department may grant a one-time ten (10) day extension, unless otherwise specified herein, per calendar year to the compliance deadline established in the nuisance violation notice if requested in writing by the responsible party.

#### **§ 94.05 ABATEMENT.**

(A) *Abatement by city.* Upon refusal or neglect to comply with the nuisance violation notice or failure to request or abide by an extension date, the Department shall, in the case of Weed violations, have the power to enter upon the premises, or to authorize its agent to do so, and abate or remove the nuisance. For all other nuisance violations, the Department shall file a complaint through administrative adjudication, or the Knox County Ninth Judicial Circuit Court.

#### **§ 94.06 STATEMENT OF COST.**

(A) The actual costs of abatement, costs of processing the bill, mailing or serving documents, recording documents and any other incidental expenses shall be billed to the tax bill owner listed on the City Assessor's records. A statement for the costs shall be served either personally or by regular mail and must include:

- (1) A reference to the ordinance or code section violated;
- (2) Identify the property where the violation occurred sufficient for identification thereof and general location of the weeds that were cut;

- (3) The amount of money representing the cost and expense incurred or payable for the service;
- (4) The date or dates when the cost or expenses were incurred by the city or one acting under its direction or control; and
- (5) An explanation that if the bill is not paid in full within thirty (30) days, a late fee will be added to the bill and the city will prepare and file a lien.

#### **§ 94.07 LIEN.**

(A) If the costs are not paid within thirty (30) calendar days of the mailing of the statement, the Department shall proceed to perfect and enforce a lien upon the real estate affected in the Office of the Recorder of Deeds of this county for the following nuisances, unless otherwise specified in this Chapter:

- (1) Weed violations as provided in § 11-20-7 and 11-20-15 of the Illinois Municipal Code (ILCS Ch. 65, Act 5, § 11-20-7 and 11-20-15) as now in force and hereafter amended.
- (2) Pests violations as provided in § 11-20-8 and 11-20-15 of the Illinois Municipal Code (ILCS Ch. 65, Act 5, § 11-20-8 and 11-20-15) as now in force and hereafter amended.
- (3) Debris, Garbage or Trash as provided in § 11-20-13 and 11-20-15 of the Illinois Municipal Code (ILCS Ch. 65, Act 5, § 11-20-13 and 11-20-15) as now in force and hereafter amended.
- (4) Outside Storage in Residentially used or zoned areas as provided in § 11-20-13 and 11-20-15 of the Illinois Municipal Code (ILCS Ch. 65, Act 5, § 11-20-13 and 11-20-15) as now in force and hereafter amended.
- (5) Prairie Plots as provided in § 11-20-7 and 11-20-15 of the Illinois Municipal Code (ILCS Ch. 65, Act 5, § 11-20-7 and 11-20-15) as now in force and hereafter amended.

In addition to any other method authorized by law, costs may be collected as a special assessment on the property, as provided in § 9-2-4.5 of the Illinois Municipal Code (ILCS Ch. 65, Act 5, § 9-2-4.5).

#### **§ 94.08 RELEASE OF LIEN.**

*Release of lien.* Upon full payment of the cost or expenses associated with the lien [ ] by the tax bill owner, agent or responsible party or person interested in the property, after notice of lien has been filed, the lien release document will be provided by the city to the responsible party so the release may be filed of record by the responsible party as in the case of filing notice of lien by the city.

#### **§ 94.09 FORECLOSURE.**

(A) *Foreclosure.* A lien under this Chapter may be enforced by proceedings to foreclose as in the case of mortgages or mechanic's liens. The costs of foreclosure incurred by the municipality,

including court costs, reasonable attorney's fees, advances to preserve the property, and other costs related to the enforcement of this Chapter plus statutory interest, are a lien on the real estate and are recoverable by the municipality from the owner or owners of the real estate. This section is applicable to the following nuisances, unless otherwise specified herein:

- (1) For Weed violations must be commenced within two (2) years after the date of filing the notice of lien.
- (2) Prairie Plot violations must be commenced within two (2) years after the date of filing the notice of lien.
- (3) Pests violations must be commenced within two (2) years after the date of filing the notice of lien.
- (4) Trash, Debris, Graffiti violations must be commenced within two (2) years after the date of filing the notice of lien.

#### **§ 94.10 GENERAL DEFINITIONS.**

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**ABATE/ABATEMENT.** Action to terminate, eradicate, stop, cease, repair, rehabilitate, replace, demolish, correct or otherwise remedy nuisance activity, condition or conduct by means and in a manner as to bring the activity, condition or conduct into compliance with the laws or regulations of the city and/or this state or in a manner as is necessary to promote the health, safety or general welfare of the public.

**AGENT.** Any individual, partnership or corporation authorized by the owner to receive notices of code violations and receive process in any court proceeding or administrative enforcement proceeding on behalf of an owner, regarding matters regulated by the city.

**BRUSH.** Trimmings from shrubs, trees or other woody plants.

**BUILDING.** Any structure used or intended for supporting or sheltering any use or occupancy.

**BUNDLED.** The bringing together of items that are no more than five feet in length and the combined weight of which is no more than 50 pounds. Brush bundles must be bound with twine or other biodegradable tie, not wire or plastic. No single piece of brush shall be over five inches in diameter.

**CITY.** The City of Galesburg, Illinois or the area within the territorial limits of the city and any territory outside of the city over which the city has jurisdiction or control by virtue of any constitutional or statutory provision.

**COMPOST BIN(S).** A container or containers designed to hold composting material in such a way as to prevent material from being windblown.

**COMPOSTING.** The biological process by which microorganisms decompose the organic fraction of waste, producing a humus-like material that may be used as a soil conditioner.

**CONSTRUCTION OR DEMOLITION DEBRIS.** Nonhazardous, uncontaminated materials typically used in the construction, remodeling, repair and demolition of utilities, structures and pavement, limited to the following: soil, sod, wall coverings, reclaimed asphalt pavement, rock, plaster, glass, nonhazardous painted wood, drywall, plastics, nonhazardous treated wood, plumbing fixtures, electrical wiring, iron, pipe, nonhazardous coated wood, nonasbestos insulation, bricks, wood products, roofing shingles, concrete, concrete blocks and general roof coverings.

**CONSTRUCTION SITES.** Any area where the construction, alteration, movement, enlargement, replacement, repair, maintenance, removal or demolition takes place concerning any building or structure or any appurtenances connected or attached to the building or structure. When required, city construction permits shall have been issued and still valid for the premises in accordance with adopted building codes. In cases where a construction permit is not required, the premises will not be considered a **CONSTRUCTION SITE** if the work on the premises is suspended or abandoned for a period of 90 days.

**CONTROL.** Being in charge of or being in possession, whether as owner, agent, lessee, renter or tenant, under statutory authority, or otherwise.

**DEBRIS.** Material that is incapable of immediately performing the function for which it was designed, including but not limited to: the remains of something broken down, apparently abandoned to the elements, destroyed or collections of equipment which are missing parts, not complete in appearance and in an obvious state of disrepair or anything else of an unsightly or unsanitary nature, which has been stored, abandoned or otherwise disposed of improperly.

**DEPARTMENT.** Any department of the city designated by the City Manager to enforce the provisions of this chapter.

**DRIVEWAY.** A concrete, asphalt, gravel, brick or other permanent low-dust surface. Safety curbing or a barrier shall be provided to define the limits of parking areas constructed of gravel or similar material.

**ERADICATE.** The complete killing or destruction of exotic and noxious weeds or other parts of weeds by pulling, destroying, chemically spraying, tillage or any one or all of these in effective combination.

**EXOTIC WEEDS.** Plants not native to North America which, when planted, either spread vegetatively or naturalize and degrade natural communities, reduce the value of fish and wildlife habitat, or threaten an Illinois endangered or threatened species as designated in the Illinois Exotic Weed Act (ILCS Ch. 525, Act 10), including but not limited to Japanese honeysuckle, multiflora rose, purple loosestrife, common buckthorn, glossy buckthorn, saw-toothed buckthorn, dahurian buckthorn, Japanese buckthorn, Chinese buckthorn and kudzu.

**FIREWOOD.** Logs or kindling materials that have more wood than rot, not exceeding 24 inches in length and suitable for use in a fireplace or other wood-burning appliance. **FIREWOOD** shall not include pressure-treated lumber of any type, wood-framing components of any size or glue-laminated lumber components.

**GARBAGE.** Waste resulting from the handling, preparation, cooking and consumption of food and wastes resulting from the handling, storage or sale of produce.

**GRAFFITI.** Any sign, symbol, marking, drawing, name, initial, word, diagram, sketch, picture or letter placed upon the real or personal property of an owner without the owner's express, written permission, provided, however, it shall not be a defense that the owner or occupant has given permission where this graffiti tends to incite violence.

**HAZARDOUS WASTE.** Waste, in any amount, which is defined, characterized or designated as hazardous waste by the United States Environmental Protection Agency or Illinois Environmental Protection Agency, or other federal or state law. It may include batteries, mercury, motor oil, paint (when still in liquid form), paint thinner, propane gas and used tires.

**HEAVY CONSTRUCTION EQUIPMENT.** Tractors, augurs, backhoes, cement mixers, bulldozers, plows, harrows, construction vehicles or other similar equipment.

**INDOOR UPHOLSTERED FURNITURE.** Any furniture not manufactured for outdoor use, including but not limited to upholstered chairs and couches.

**INFECTED.** The presence of a disease deemed a nuisance by the Illinois Department of Agriculture or the United States Department of Agriculture, the presence of circumstances that make it reasonable to believe that such a disease is present or the presence of any plant disease that is liable to spread to other plants, trees or shrubs to the injury of such plants, trees or shrubs or to the injury of humans or property.

**INFESTED.** The presence of a pest deemed a nuisance by the Illinois Department of Agriculture or the United States Department of Agriculture, the presence of circumstances that make it reasonable to believe that such a pest is present or the presence of any injurious insect or pest that is liable to spread to other plants, trees or shrubs to the injury of such plants, trees or shrubs or to the injury of humans or property.

**NOXIOUS WEEDS.** Any plant which is determined by the Director, the Dean of the College of Agriculture of the University of Illinois and the Director of the Agricultural Experiment Station at the University of Illinois, to be injurious to public health, crops, livestock, land or other property and designated in the Illinois Noxious Weed Law ( ILCS Ch. 505, Act 100) and in Title 8 of the Ill. Adm. Code Part 220, including but not limited to marijuana, giant ragweed, common ragweed, Canada thistle, perennial sow thistle, musk thistle, perennial members of the sorghum genus and kudzu.

**NUISANCE.** To commit, perform or permit any act, conduct, circumstances or condition which constitutes an unreasonable, unwarrantable or unlawful use by a person of property, real or personal, which produces the material annoyance, health hazard, inconvenience, discomfort, unsafe or dangerous situation to members of the general public by reason of their inability to appreciate the peril therein, and/or which may reasonably be expected to attract children to the premises and risk injury by playing with, in or on it that the law will presume an actionable **NUISANCE** and as defined by common law of this state or defined by any of the ordinances of the city.

**OCCUPANT.** Any person, tenant, lessee, renter, corporation, partnership or group, whether or not the legal owner of record, occupying a building or portion thereof.

**OUTSIDE STORAGE.** The placing, keeping, using, maintaining or leaving of items customarily associated with the residential use of a dwelling, including but not limited to machinery, clothing, firewood, vehicle parts and tires, construction or demolition debris, indoor upholstered furniture, shopping carts, or other similar personal property or fixtures in unenclosed structures or areas exposed to precipitation.

**OWNER.** Any person who alone, jointly or severally with others, has legal or equitable title to any building, structure or premises with or without actual possession thereof; or has charge, care or control of any building, structure or premises as owner, agent of the owner, or as executor, executrix, administrator, trustee or guardian of the estate of the beneficial owner. Any person thus representing the actual **OWNER** shall be bound to comply with the provisions of this chapter, and the rules and regulations adopted pursuant thereto, the same extent as if he or she were the **OWNER**. However, when the area over which ownership is alleged is parkway, **OWNER** shall mean the owner of the real property immediately adjacent or abutting thereto.

**PARKING SPACE.** A concrete, asphalt, gravel, brick or other permanent low-dust surface, not less than nine feet wide and 18 feet long, together with a connecting driveway permitting ingress and egress of a vehicle without the necessity of moving any other vehicle.

**PARKWAY.** The area between the property line and the curb or, in the absence of a curb, between the property line and the nearest edge of the street paving.

**PEST.** Undesirable anthropods (including certain insects, spiders, mites, ticks and related organisms), wood-infesting organisms, rats, mice and other obnoxious undesirable animals, but does not include a feral cat, a “companion animal” as that term is defined in the Humane Care for Animals Act (ILCS Ch. 510, Act 70), “animals” as that term is defined in the Illinois Diseased Animals Act (ILCS Ch. 510, Act 50), or the animals protected by the Wildlife Code (ILCS Ch. 510, Act 5).

**PORTABLE ON-DEMAND STORAGE STRUCTURES.** Any container, storage unit, shed-like container or other portable structure that is intended for the purpose of filling or emptying personal property of any kind while located outside an enclosed building, other than an accessory building or shed complying with all building codes and land use requirements, and then later removed from the premises.

**PORTABLE TOILETS.** A toilet structure equipped with a watertight impervious container which receives waste discharged through a hopper, seat, urinal or similar device and into which container may be placed disinfecting or deodorizing chemicals.

**PRAIRIE PLOT.** An area which is naturally landscaped so as to exhibit the deliberate and conscious decision to plant, cultivate and maintain native plant species identified as prairie grasses and wildflowers characteristic of the native Illinois prairie; however, this term shall not

include ornamental grasses and wildflowers typically sold in Illinois retail establishments and utilized within a cultivated landscape bed.

**PREMISES.** Any building, structure, lot, plot, tract, parcel of land or portion thereof, whether improved or unimproved, including adjacent parkways.

**PRINCIPAL STRUCTURE.** A structure in which the primary or predominant use of the premises on which the structure is located. In any residentially used or zoned parcel, any dwelling shall be deemed to be the principal building of the lot on which the same is situated.

**RECEPTACLE.** All containers used for the deposit of ashes, brush, debris, garbage, trash or yard waste. Containers shall be galvanized or noncorrodible metal or plastic, rodent- and insect-proof, waterproof and of a suitable gauge and construction to ensure durability, equipped with a tight fitting cover and handles so that they may be lifted, wheeled or carried by one person. No such container shall have a capacity of more than 30 gallons, unless the container is designed and equipped to be hydraulically lifted by a waste disposal vehicle. Durable plastic bags, securely fastened, are not proper **RECEPTACLES**, unless the plastic bags are within an enclosed building until lawfully set out for collection in conformance with the requirements of the solid waste chapter of this municipal code (Chapter 50). Yard waste may be contained in heavy duty, kraft paper bags designed for yard waste collection. Cardboard boxes, paper sacks, truck beds, wagons and trailers are not proper **RECEPTACLES**. When being used on a construction site, truck beds and trailers may be considered **RECEPTACLES**.

**RECREATIONAL VEHICLE.** Every camping trailer, motor home, mini motor home, travel trailer, truck camper or van camper used primarily for recreational purposes and not used commercially nor owned by a commercial business, all as defined in § 70.001.

**RESIDENTIAL USE.** A structure or part of a structure containing dwelling units or rooming units, including single-family or two-family houses, multiple dwellings, boarding or rooming houses, apartments, dormitories, and fraternity or sorority houses. **RESIDENTIAL USES** do not include, in a mixed-use structure, that part of a structure used for any nonresidential uses, except accessory to residential uses.

**RESPONSIBLE PARTY OR PERSON.** Any owner, agent, occupant or other entity in charge or control, under statutory authority or otherwise, of any lot, building or premises within the city responsible for creating, causing, maintaining or permitting the nuisance activity, condition or conduct.

**STRUCTURE.** That which is built or constructed or a portion thereof.

**TRASH.** Combustible materials, including but not limited to scrap lumber, old rope, rags, paper, newspaper, magazines, plastic or paper containers or other packaging material, bedding, carpeting, padding, cartons, boxes, barrels, broken toys, bedding; noncombustible materials, including but not limited to metals, batteries, empty bottles of different kinds and sizes, tin cans, broken toys, metal furniture, roofing shingles, plumbing fixtures and piping, upholstered furniture, dirt, rock, bricks and pieces of concrete, glass, rubber, crockery or other mineral waste

deposited, left, discarded or scattered, that may become a breeding place for insects, rodents or vermin, or that may give off unpleasant odors or create a health or fire hazard where located.

**UNENCLOSED STRUCTURE.** An area not totally surrounded with a combination of walls, windows, doors, floor and roof, such as carports, garages with no doors, porches, decks, patios, rooftops and balconies.

**WEEDS.** All grasses, annual plants, vegetation and unattended growths of other plants, bushes and shrubbery: however, this term shall not include cultivated or attended trees flowers, gardens, planted perennial grasses, plants, bushes or shrubbery.

**WHITE GOODS.** Appliances, including stoves, washers, dryers, refrigerators, freezers, water heaters, air conditioners, dehumidifiers and any appliance commonly used for household purposes.

**YARD WASTE.** Accumulations of brush, grass clippings, leaves, garden waste, tree droppings (for example, pinecones and crabapples) and other materials accumulated as the result of the maintenance of lawns, vines and other vegetative landscaping.

#### **§ 94.11 WEEDS.**

(A) *Nuisance prohibited.* Any owner, agent, occupant, responsible party or person shall have the duty to maintain trim or remove nuisance weeds and dead, infected or infested trees and bushes and eradicate noxious weeds on any part of the premises and parkway immediately adjacent to the premises so as to maintain compliance with this chapter.

(B) *Garden area.* A weed and trimming notice shall not be issued for weeds in gardens during the regular growing season. When the Department determines a garden is done producing, all provisions of this section to abate and eradicate the nuisance will be enforced.

(C) *Open space.* Except for provisions dealing with exotic and noxious weeds, this section shall not apply to open space areas as described in this division (C). Any land more than two acres in area and used actually and exclusively for maintaining or enhancing natural or scenic resources, that protects air or streams or water supplies, promotes conservation of soil, wetlands, beaches or marshes, public or private golf courses, preserves historic sites or enhances the value to the public of abutting or neighboring city, state or federally owned parks, forests, wildlife preserves, nature reservations, sanctuaries or other open spaces. Land is not used for open space purposes within the meaning of this division, if it is used primarily for residential purposes.

(D) *Privately contracted service.* In the event that the city abates, or causes to be abated, a violation on any vacant property per 94.02 (D), or, has issued multiple violations in any two consecutive years on any vacant property, the city has the right, but not the obligation, to proceed through the administrative adjudication system to seek an order requiring the property owner to retain the services of a private contractor to maintain the height of all grass and weeds in compliance with this section. Proof of said retention shall consist of a copy of a valid, signed contract between the owner and contractor indicating that mowing services through the end of October of that year will be provided on a clearly defined schedule to prevent the height of any

weeds or grass on the property from exceeding the maximum allowable height specified in Section 94.02(D).

(E) Land owned by the city of Galesburg shall be exempt from the provisions of this section.

#### **§ 94.12 PESTS.**

(A) *Nuisance prohibited.* No owner, agent, occupant, responsible party or person shall allow the presence of pests or a pest harborage to exist on any premises, whether improved or vacant, because it creates a hazard to the health and safety of individuals or the public, and contributes to conditions that cause blight and property degradation.

(B) *Spreading poisons.* No person shall spread, or cause or permit any agent or employee to spread any poison for the purpose of killing pests without placing a wire or other similar guard in such way that no child or domestic animal, domestic fowl or other harmless creature can reach the same.

#### **§ 94.13 DEBRIS, GARBAGE OR TRASH.**

(A) *Nuisance prohibited.* No owner, agent, occupant, responsible party or person shall permit or allow the dumping, depositing, discarding, dropping, maintaining, storing, throwing or otherwise disposing of debris, garbage, trash, ashes, yard waste or brush for more than ten calendar days on any part of any premises.

(B) *Unenclosed structures.* It shall be unlawful to allow debris, garbage, trash, ashes, yard waste or brush in open or unenclosed structures, unless the structures are wholly located in a rear or side yard. The debris, garbage, trash, ashes, yard waste or brush shall be wholly contained in a proper receptacle as defined in this chapter or bundled and set out for collection on the next waste collection day in conformance with the requirements of the solid waste chapter of this municipal code (Chapter 50).

(C) *Construction sites.* It shall be unlawful to not provide proper receptacles on construction sites that generate debris, garbage, trash, yard waste or brush. All debris, garbage, trash, yard waste or brush generated on a construction site shall be placed in a receptacle at the end of each work day that is of sufficient size to accommodate the debris, garbage, trash, yard waste or brush. The receptacle shall be maintained in such a way as to prevent the contents from blowing out. Every receptacle, having been filled, shall be removed from the construction site and where appropriate, replaced with another empty receptacle until such time as debris, garbage, trash, yard waste or brush is no longer generated by construction on the site.

(D) *Yard waste and brush.* It shall be unlawful to allow brush on a premises that is not properly bundled and yard waste that is not in an approved yard waste receptacle.

(E) *Hazardous waste.* It shall be unlawful to allow hazardous waste, in any amount, to be dumped, deposited, discarded, dropped, maintained, stored, thrown or otherwise disposed of on any part of any premises.

(F) *Composting*. It shall be unlawful to allow a compost bin to be maintained on any part of any premises and parkway immediately adjacent to any premises in violation of the following standards.

(1) The minimum size for a compost bin shall be three feet wide by three feet high by three feet long. The combined size of all compost piles on a property shall not exceed a maximum of five feet wide by five feet high by ten feet long.

(2) Only the following organic materials shall be allowed in any compost bin: dirt, sod, landscape waste in which any woody materials and garden wastes have been reduced in size to one-half inch in diameter and 12 inches long, and cooked and uncooked fruits and vegetables; provided, however, that small amounts of wood ash or fertilizer may be added to provide nutrients.

(3) The following materials shall not be allowed in any compost bin, including but not limited to: construction and demolition debris, metal items, preservative-treated wood products, petroleum products (gasoline, crankcase oil, paints or solvents), pesticides or herbicides (except that which is already conveyed as part of the organic materials described in division (G)(1) above), fish or animal feces, fish or animal carcasses, cooked meat scraps, human feces, paper, and plastic or cardboard items.

(4) Compost bins shall be maintained by turning the compost material to permit aeration so as to prevent unpleasant odors and prevent the attraction or harboring of rodents and pests.

(5) Compost bins shall not be located in any front or side yard, shall be set back at least five feet from any property line, and at least 30 feet from a principal structure on any adjoining lot.

(6) Compost bins shall not be located on any drainage easement.

#### **§ 94.14 OPEN CISTERNS.**

(A) In this section **CISTERN** means an underground artificial reservoir or tank designed for the storing of water.

(B) Upon written notice by the Department of any open cistern, the owner shall cause the cistern to be either completely filled to ground level with suitable solid permanent fill materials or be covered with a proper cap or seal. Suitable solid permanent fill materials for cisterns shall include sand, gravel or dirt. No material of a hazardous, decomposable or unsanitary nature shall be utilized as fill. A proper cap or seal for cisterns shall consist of concrete with a thickness of at least three and one-half inches and large enough to cover the entire opening and overlap at least two inches around the opening.

(C) If the open cistern is not either properly filled or properly capped or sealed within ten (10) days after service of the written notice, the city shall have the power to enter upon the premises, or to authorize its agent to do so, and to either properly fill or properly cap or seal the cistern. The expense of filling, capping or sealing the open cistern by the city or its agent shall be paid by

the owner. If the expense is not paid within thirty (30) days after notice of the expense has been given to the owner, the city shall proceed to commence legal action against the owner for the collection of the expenses.

(D) The written notice called for to be served by the Department and the notice of expense may be served personally upon the owner or may be sent by first class mail to the last known address of the owner as shown on the City Assessor's records.

#### **§ 94.15 ABANDONED WELLS.**

(A) In this section **ABANDONED WELL** means a potable water well or any other type of well which is no longer used for the purpose for which it was intended.

(B) Upon written notice by a Department of any abandoned well, the owner shall cause the well to be properly sealed. A proper seal shall be in accordance with the most current rules of the State Department of Public Health concerning sealing of abandoned wells.

(C) If an abandoned well is not properly sealed within thirty (30) days after service of the written notice, the city shall have the power to enter upon the premises or to authorize its agent to do so, and to properly seal the well. The expense of sealing the well by the city or its agent shall be paid by the owner. If the expense is not paid within thirty (30) days after notice of the expense has been given to the owner, the city shall proceed to commence legal action against the owner for the collection of the expenses.

(D) The written notice called for to be served by the Department and the notice of expense may be served personally upon the owner or may be sent by first class mail to the last known address of the owner as shown on the City Assessor's records.

#### **§ 94.16 OUTSIDE STORAGE IN RESIDENTIALLY USED OR ZONED AREAS.**

(A) *Nuisance prohibited.* No owner, agent, occupant, responsible party or person shall permit outside storage in any residentially used or zoned premises, except as provided for in this subchapter.

(B) *Unenclosed structures.* Outside storage shall be prohibited in open or unenclosed structures, unless the structures are wholly located in a rear or side yard and all items are enclosed in galvanized, noncorrodible metal or plastic containers that are rodent-proof, insect-proof and waterproof. The containers shall be properly stacked or bundled and otherwise in compliance with other provisions of this chapter. A plastic bag of any type is not considered an acceptable container for the storage of items in an unenclosed structure.

(C) *White goods.* It shall be unlawful to allow white goods and similar appliances or appliance parts not specifically designed and manufactured for outdoor use to be discarded, abandoned or stored on premises unless set out for collection in conformance with the requirements of the solid waste chapter of this municipal code (Chapter 50).

(D) *Nonowner-occupied property.* It shall be unlawful for an owner of a nonowner-occupied property to use the property for outside storage.

(E) *Storage of machinery.* It shall be unlawful to store, maintain or leave as outside storage worn out, wrecked, abandoned or inoperable machinery such as tractors, lawnmowers, bicycles or white goods of any kind or any parts thereof, unless set out for collection in conformance with the requirements of the solid waste chapter of this municipal code (Chapter 50).

(F) *Laundry.* It shall be unlawful to hang laundry including without limitation clothes, sheets, blankets and towels at any location within a front yard. The laundry may be hung on a wire or similar apparatus in a rear or side yard, that is elevated and secured at one or both ends by a post, structure, or tree.

(G) *Firewood.* It shall be unlawful to have firewood on a premises, unless it is evenly piled or stacked in a rear yard on open racks of galvanized or noncorrodible metal or plastic, constructed in a manner that will support the loads imposed with minimal deflection to maintain not less than four inches above the ground so that the materials will not afford a harborage for rodents, snakes or vermin. Open racks shall also provide side uprights at both ends to contain the firewood. No single firewood rack shall exceed five (5) feet in height from ground level, ten feet in length, nor be deeper than two feet. The total combined area of multiple firewood racks shall not exceed 1,280 cubic feet. The wood storage shall be for personal use on the premises and not for retail sale.

(H) *Vehicle parts and tires.* It shall be unlawful to store outside any vehicle parts or tires, with or without rims.

(I) *Construction material.* It shall be unlawful to allow outside storage of construction material, unless located on a construction site and stored in a manner to protect their utility and prevent deterioration.

(J) *Heavy construction equipment.* It shall be unlawful to allow outside storage of heavy construction equipment on a premises, unless the equipment is wholly enclosed within a building, or the equipment is being used on a construction site in connection with a legitimate service actually being rendered for the benefit of the premises.

(K) *Large limbs.* It shall be unlawful to store large limbs outside, unless in the process of cutting and properly stacking for use as firewood or being placed in proper receptacles or bundled to be lawfully set out for collection at the next yard waste pickup and then the outside storage shall not exceed 30 calendar days.

(L) *Indoor upholstered furniture.* It shall be unlawful to store any indoor upholstered furniture outside, except when the indoor upholstered furniture is placed at the curb on the customary collection day for it to be removed as part of the oversized item waste removal service, or when the indoor upholstered furniture is placed outdoors as part of a garage sale.

(M) *Portable toilets.* It shall be unlawful to keep or maintain any portable toilets on a premises not in compliance with this division (N).

(1) *Service and maintenance.* Portable toilets shall be maintained in sound structural condition and serviced by a private sewage disposal system pumping contractor licensed

by the State Department of Public Health. Any defective or inadequate toilet unit shall be repaired or removed.

(2) *Location.* Portable toilets shall be located in a rear yard, at least five (5) feet from rear and side property lines.

(3) *Vacant lot.* Portable toilets shall not be allowed on a vacant lot, unless:

(a) During periods of construction and prior to occupancy of any building or other facility;

(b) At public or private golf courses;

(c) At campsites, parks or other similar premises or lands owned by the state, the city, primary school, secondary school or college;

(d) At concerts, rallies, meetings, sporting events and other public gatherings on lands owned by the state, the city, primary school, secondary school or college, when the public gatherings are approved by the governing bodies of the lands; and

(e) During any emergencies resulting from natural phenomena.

(4) *Duration.* Portable toilets must be removed from the premises within two working days after construction of a structure or building is complete.

(N) *Portable on-demand storage structures.* It shall be unlawful to keep or maintain any portable on-demand storage structures on a premises not in compliance with this division (O).

(1) *Size.* A portable on-demand storage structure shall not exceed 200 square feet in area nor shall it be higher than eight feet, six inches in height.

(2) *Setback.* A portable on-demand storage structure shall be set back from any front, side or rear yard a minimum of five feet, unless placed on an existing impervious driveway, and be set back from any structures on the property a minimum of five feet.

(3) *Duration.* A portable on-demand storage structure shall not be located on a premises for a period exceeding 240 hours from time of delivery to time of removal.

(4) *Frequency.* No more than two portable on-demand storage structures shall be located on a specific premises at one time and shall not be located on a specific property more than two times in any given 30-day period.

(5) *Maintenance.* All portable on-demand storage structures shall be free from rust, peeling paint and other forms of deterioration.

(6) *Special circumstances.* In the event of fire, hurricane or natural disaster causing substantial damage to the structure, the property owner may request permission to extend the time that a portable on-demand storage structure may be located as a temporary structure on the property.

(O) *Accessory buildings and operable motor vehicles.* It shall be unlawful to allow the combined area of accessory buildings and outside storage of operable motor vehicles of the first division as defined in the Illinois Motor Vehicle Act, recreational vehicles and boats and boat trailers, owned by an occupant of the premises, to occupy more than 30% of a rear yard or 2,000 square feet (whichever is less). The following requirements shall also be applicable:

- (1) A maximum of two vehicles (as described above) shall be allowed to be stored on an unpaved surface in a rear yard, the area of which shall be included in the 30% calculation. Any additional outside storage of vehicles must be on an approved driveway or parking space connected by the driveway.
- (2) If an accessory building already covers 30% of the rear yard, outside storage of one vehicle, as defined above, shall be permitted as long as storage is in a rear yard on a driveway or parking space.
- (3) Recreational vehicles, boats and boat trailers shall be operable and maintained in a clean, well-kept state that does not detract from the appearance of the surrounding area and shall not be used as habitable space, unless in an approved campground. Boats shall be stored on a boat trailer.
- (4) Outside storage of semi-trucks and semi-trailers is prohibited.
- (5) Off-street parking areas required in the zoning ordinance are not subject to this provision.

#### **§ 94.17 PRAIRIE PLOT.**

(A) *Nuisance prohibited.* Any owner, agent, occupant, responsible party or person shall have the duty to maintain prairie plots in compliance with this section.

(B) *Residential.* Residentially used or zoned property shall comply with the requirements as specified below.

- (1) Prairie plots may only be located in a rear yard. A rear yard is determined and defined as set forth in the zoning ordinance of the city.
- (2) Prairie plots shall only cover up to 10% of a rear yard. If prairie plots are intermingled with other vegetation so as to make it impractical to measure for determining if the percentage is more or less than 10% of the rear yard, the entire bed or area of mixed vegetation shall be deemed to be a prairie plot for the purpose of the calculation.

(C) *Defined edges.* All prairie plots shall have borders that define the limits of the prairie plot. Borders shall include but are not limited to railroad ties, landscape timbers, landscape blocks, concrete edgers or metallic strips sunk into the ground. Trenching is not an allowable alternative. Prairie plots on commercial properties may be allowed to use a mowed lawn as a border, if approved by the City Council. If a prairie plot is burned in accordance with division ~~(H)~~ (E) below, landscape timbers and railroad ties are not recommended borders.

(D) *Setback.* All prairie plots shall have a mandatory setback of five (5) feet from any property line to the defined edge of the prairie plot.

(E) *Prairie plot burns.* Prairie plots may be burned under the following mandatory procedures and conditions to ensure complete safety and control of the burning.

- (1) Burning of a prairie plot is optional and up to the owner as to whether he or she chooses to burn his or her plot in any particular year.
- (2) A permit shall be required from the Illinois Environmental Protection Agency and the City Fire Department prior to each time a prairie plot is burned. The City Fire Department shall issue a prairie plot burn permit, if a permit is available, and the permit fee, as indicated in § 93.18, shall be payable at time of application. No more than five (5) prairie plot burn permits will be issued in the city in any calendar year.
- (3) Burning shall be done between February 1 and April 15. No fall burning is allowed.
- (4) The burning of a prairie plot shall not be used for the burning of tree leaves, branches, logs or other garden refuse. A violation of this section shall result in the immediate cancellation of any valid prairie plot permit. The minimum fine to be imposed upon conviction of a violation of this division (F) (4) shall be as set forth in § 94.99.
- (5) The City Fire Department shall be contacted to schedule a day and time for the burn so fire personnel and their equipment are present during the burn.
- (6) Burning shall not be attempted on windy days. A wind velocity of at least five miles per hour is needed to conduct a burn, which may aid in a cleaner and more thorough burn.
- (7) A thorough burn is best accomplished starting after noon when the morning dew has dissipated. No burning is allowed after dark.
- (8) All old growth of the previous season shall be chopped down to near ground level before burning.
- (9) An adequate length of garden hose, in good condition, shall be laid out to reach the entire perimeter of the plot.
- (10) A perimeter area of two to three feet wide around the plot shall be thoroughly wet down, including all surfaces of any border structures.
- (11) The plot shall be burned off starting the fire on the down-wind side of the plot.
- (12) After the fire is well started, the up-wind side may be fired to complete a thorough burn.
- (13) If, during the burn, smoke or ash is proving to be a nuisance to a neighboring yard, the fire must be immediately extinguished.

(14) In prairie plots that are bordered by railroad ties or landscape timbers, the structures shall be thoroughly wet down before starting the burn. Railroad ties shall not be allowed to burn and are not recommended as borders.

(F) *Annual cutting and removing of plant debris.* It shall be a requirement of this section and a condition of the permit that each year, the prairie plot shall be mowed or cut to near ground level and the resulting plant debris be removed from the site sometime during the dormant season and prior to May 1. If a prairie plot is burned in accordance with division (J) above, the ash from burning should be left on the site as a ground warming process that stimulates prairie growth and reduces weed competition.

(G) *Plant lists.* The city recognizes the following sources as authoritative references concerning prairie plants. The Illinois Natural History Survey at the University of Illinois maintains a database listing of plants native to Illinois prairies. The *Source Book on Natural Landscaping for Public Officials* published by the U.S. Environmental Protection Agency includes a limited list of plants native to Illinois prairies commonly available in nurseries that are relatively easy to grow. The Illinois State Museum maintains a list of prairie plants found in Illinois prairies. Any owner, agent, occupant, responsible party or person proposing prairie plots involving plant species not recognized by the above organizations will be required to provide plans prepared by a landscape architect, horticulturist or similar qualified professional to show the proposed species are native to Illinois prairies.

(H) *Exemptions.* The provisions of this section shall not be applicable to any premises or lands containing a prairie plot maintained by the United States of America, this state, or any unit of local government, primary school, secondary school or college.

#### **§ 94.18 ENCLOSURE OF BUILDING OPENINGS.**

(A) Nuisance prohibited. No owner, agent, occupant, responsible party or person shall cause or allow any window, door, or other opening of a building to fall into a state of disrepair, remain open to the elements and become an attractive nuisance.

(B) The failure to repair or replace the windows and/or doors shall constitute a violation of this section. Boarding up openings may be allowed if the boarding is done in compliance with the following boarding up specifications:

(1) Openings shall be covered completely from the exterior with a minimum of one-half inch thick exterior grade plywood or other non-penetrable covering. The covering shall be cut, fitted and secured so it rests tightly against the exterior frame.

(2) The covering shall be free from holes, breaks and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.

(3) Boarded surface shall be of a color consistent with the exterior of the structure.

#### **§ 94.19 USE OF TARPS AS COVERS FOR ROOFS AND GARAGE DOOR OPENINGS.**

Roofs and garage door openings, shall not be covered with tarps, except as an emergency measure due to fire, explosion, vandalism or other catastrophic event; or as an incident to the construction or repair of a building or structure. The covering shall not exceed 90 days unless the owner can provide written evidence for a reasonable time extension.

#### **§ 94.20 STRUCTURE UNFIT FOR HUMAN OCCUPANCY**

(A) Structures that are or hereafter become unsafe for human occupancy, the procedure for the determination and placarding of the unfit structure shall be carried out in compliance with the requirements of this section.

(B) A structure is unfit for human occupancy when the health, safety and welfare of occupants or adjacent occupants or properties is at risk of health or harm such as the structure is unsafe, unlawful or, because of the degree to which the building is in disrepair or lacks maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the building or to the public, hereof, may be declared to be unfit for human occupancy and may be so designated and a placard for condemnation shall be posted in a conspicuous place on the premises by the City Manager or his/her designee.

(C) Any structure determined as unfit for human occupancy, and so designated and placarded shall be vacated within a reasonable period, not to exceed five business days as ordered by the City Manager or his/her designee.

(D) No structure which has been determined and placarded as unfit for human occupancy shall again be used for human occupancy until written approval is secured from and the placard is removed by the Department who shall remove the placard only when the defect or defects upon which the determination and placarding action were based have been eliminated, and after the structure has been inspected and been found to comply in all respects with the requirements of this subchapter.

(E) No person shall deface or remove the placard from any structure which has been determined and placarded as such, except as provided in division (D) above.

(F) The owner, agent, occupant or other entity owning or in possession, charge or control of any structure deemed unfit for human occupancy shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other correction action approved by the Department.

(G) An owner may file a written appeal of this designation with the City Clerk's office. This appeal shall be filed within five business days of placarding of the building. Appeals shall be heard by the city's administrative hearing officer at the next regularly scheduled administrative court date.

(H) No person shall gain entry once the posted period to vacate has expired without written consent of the Community Development Department.

#### **INOPERABLE MOTOR VEHICLES**

## § 94.25 IN GENERAL.

(A) *Declaration.* Allowing outdoor parking or storage of inoperable motor vehicles, upon any private property and in view of the general public for more than seven (7) calendar days is hereby declared to be a nuisance. It is unlawful for any person to fail to remove an inoperable motor vehicle under his or her control after notice from the Department concerning same.

(B) *Nuisance prohibited.* No owner, agent, occupant, responsible party or person shall park or store any inoperable motor vehicle upon any private property and in view of the general public for more than seven (7) calendar days. These acts do or may create a hazard to the health, safety or welfare of individuals or the public, is conducive to rodent or insect infestation, presents a fire hazard, and contributes to conditions that cause blight and property degradation.

## § 94.26 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**ABANDONED VEHICLE.** Any vehicle in a state of disrepair rendering the vehicle incapable of being driven in its condition or any vehicle that has not been moved or used for seven consecutive days or more and is apparently deserted.

**ALL-TERRAIN VEHICLE (ATV).** Any motorized vehicle off-highway device designed to travel primarily off-highway, 50 inches or less in width, having a manufacturer's dry weight of 1,500 pounds or less, traveling on 3 or more non-highway tires, designed with a seat or saddle for operator use, and handlebars or steering wheel for steering control, except equipment such as lawnmowers.

**AUTOMOTIVE PART RECYCLER.** A person who is in the business of acquiring previously owned vehicles and vehicle parts for the primary purpose of disposing of parts of vehicles in a manner other than a "scrap processor" as defined in the Illinois Vehicle Code.

**BUMPER.** Any device or system of devices protruding from and attached to the front and rear of a motor vehicle that has been designed to be used to absorb the impact of a collision.

**DEMOLITION CAR.** A vehicle kept primarily for purposes of competing in a demolition derby or other related automotive sport.

**DERELICT VEHICLE.** Any inoperable, unregistered, discarded motor vehicle, regardless of title, having lost its character as a substantial property and left unattended without justification on the owner's land.

**ESSENTIAL PARTS.** All integral and body parts of a vehicle of a type required to be registered hereunder, the removal, alteration or substitution of which would tend to conceal the identity of the vehicle or substantially alter its appearance, model, type or mode of operation.

**INOPERABLE VEHICLE.** Any abandoned, derelict, junk or other motor vehicle from which, for a period of at least seven (7) days, the engine, wheels, transmission or other essential parts have been removed, or on which the engine, wheels or other essential parts have been altered,

damaged or otherwise so treated that the vehicle is incapable of being driven under its own motor power. Also, for the purposes of this subchapter, an **INOPERABLE VEHICLE** is a machine propelled by a power, other than human power, designed to travel on the ground or upon the roads by the use of wheels, treads, runners or slides, to transport persons or property, or to pull machinery, and includes, but is not limited to, all automobiles, trucks, trailers, motorcycles, tractors and all trailers, wagons or other machinery designed to be pulled by such a vehicle and one which cannot be legally operated on the highway or street because one, or more, of the following have been removed or are not in proper condition and adjustment as required by state law, as now in effect or as hereinafter amended:

- (1) Front bumper;
- (2) Rear bumper;
- (3) Windshield;
- (4) Steering wheel;
- (5) Door;
- (6) Hood;
- (7) Headlight; and
- (8) One or more flat tires.

**JUNK VEHICLE.** A vehicle which has been or is being disassembled, crushed, compressed, flattened, destroyed or otherwise reduced to a state in which it no longer can be returned to an operable state.

**MOTOR VEHICLE.** Every vehicle which is divided into two divisions:

(1) *First division.* Those motor vehicles which are designed for the carrying of not more than ten persons; or

(2) *Second division.* Those motor vehicles which are designed for carrying more than ten persons, those designed or used for living quarters and those motor vehicles which are designed for pulling or carrying freight or cargo, and those motor vehicles of the first division remodeled for use and used as motor vehicles of the second division.

**MOTORCYCLE.** Every motor vehicle having a seat or saddle for the use of the rider and designed to travel on not more than three wheels in contact with the ground, but excluding a tractor.

**MOTOR-DRIVEN CYCLE.** Every motorcycle and every motor scooter with less than 150 cubic centimeter piston displacement, including motorized pedal cycles.

**MOTORIZED PEDALCYCLE.** A bicycle-type vehicle, which has tires with an overall inflated diameter of 19 inches or more, with fully operative pedals for propulsion by human power, equipped with a power drive system that functions directly or automatically only and not requiring clutching or shifting by the operator after the drive system is engaged, and a helper motor with a cylinder capacity not exceeding 50 cubic centimeter displacement, which produces

no more than two brake horsepower, and is capable of propelling the vehicle at a maximum speed of no more than 30 miles per hour on level ground.

**OWNER.** A person who holds legal title of a motor vehicle, or in the event a motor vehicle is the subject of an agreement for the conditional sale or lease thereof with the right of purchase upon performance of the conditions stated in the agreement and with an immediate right of possession vested in the conditional vendee or lessee, or in the event a mortgagor of the motor vehicle is entitled to possession, then the conditional vendee or lessee or mortgagor shall be deemed the owner for the purpose of this chapter. In the absence of any vehicle identification numbers or plate on the motor vehicle, the owner shall be presumed to be the tax bill owner of the real estate upon which the motor vehicle is found.

**PARK or PARKING.** The standing of a vehicle, whether occupied or not, otherwise than when temporarily and actually engaged in loading or unloading merchandise or passengers.

**RACE CAR.** A vehicle kept primarily for purposes of competing in a racing event or other related automotive sport.

**RECREATIONAL VEHICLE.** Every camping trailer, motor home, mini motor home, travel trailer, truck camper or van camper used primarily for recreational purposes and not used commercially nor owned by a commercial business, all as defined in § 70.001.

**VEHICLE.** Every device, in, upon or by which any person or property is or may be transported or drawn upon a highway, except devices moved by human power, devices used exclusively upon stationary rails or tracks and snowmobiles as defined in the Snowmobile Registration and Safety Act.

#### **§ 94.27 GENERALLY; EXEMPTIONS.**

An inoperable vehicle shall not include the following:

- (A) Any motor vehicle that is completely enclosed within a building when not in use;
- (B) Any inoperable vehicle that is stored within a completely enclosed operable trailer;
- (C) A motor vehicle, capable of being driven under its own motor vehicle power, that is completely enclosed with a commercial weatherproof vehicle cover that is in good condition, and not located in any front yard. Such a cover does not include a blue tarp;
- (D) A motor vehicle on the premises of a place of a business engaged in the wrecking, junking or recycling of motor vehicles, licensed by the state and in compliance with all other regulations pertaining to that business in this municipal code;
- (E) A motor vehicle that is parked upon the premises lawfully zoned for the business of repairing, towing or selling by a licensed automobile dealer;
- (F) A motor vehicle which is on premises where the owner of a demolition car resides. Demolition cars may be stored outside, if enclosed within a fitted, commercial, weatherproof vehicle cover that is in good condition, but not in any front or side yard during the local

demolition season from May 1 to September 1. The rest of the year the vehicle must be completely enclosed in a building or operable trailer; and

(G) A motor vehicle which is on premises where the owner of a race car resides. Race cars may be stored outside, if enclosed within a fitted, commercial, weatherproof vehicle cover that is in good condition, but not in any front or side yard during the local race car season, from May 1 to September 1. The rest of the year the vehicle must be completely enclosed in a building or operable trailer.

#### **§ 94.28 NOTICE AND EXTENSION.**

(A) *Pretowing notice.* If an inoperable vehicle exists on the premises in violation of this subchapter, the Department shall mail notice, by U.S. mail, to the owner of the inoperable motor vehicle as indicated in the most current registration list of the Illinois Secretary of State, or the secretary of state office of any other state in which the vehicle may be registered. If the applicable secretary of state office reports that it does not have the name of the owner, the Department may place a sticker on the vehicle.

(B) If the nuisance vehicle is not abated, the Department shall proceed through the administrative adjudication system to seek a court order for removal of the vehicle.

#### **§ 94.29 AUTHORIZATION FOR TOWING.**

(A) The towing of vehicles by the city, or its approved towing service operators, shall be authorized only by the Police Department. Towed vehicles shall be impounded at facilities designated by the Police Department until lawfully claimed or disposed of pursuant to law.

#### **§ 94.32 RELEASE OF MOTOR VEHICLES.**

(A) Before the owners of any vehicle impounded under this subchapter shall be permitted to remove the vehicle, the owner or other person entitled to possession shall furnish evidence of identity and ownership of the vehicle or right to possession, sign a receipt for the vehicle, and pay the total amount due for towing and storage.

(B) The owner shall pay fees established by the towing operator. The owner may pay the full amount of fees and subsequently request a hearing pursuant to this subchapter.

(C) The owner may request a hearing at the time of obtaining the vehicle. In that case, the owner shall submit a request for hearing and obtain immediate release of the vehicle after full payment of all fees currently owing. A hearing shall take place at the next administrative adjudication hearing date.

### **DANGEROUS AND UNSAFE BUILDINGS**

#### **§ 94.45 DANGEROUS AND UNSAFE BUILDINGS GENERALLY.**

(A) It shall be unlawful for any owner or agent thereof to keep or maintain any building or structure or part thereof in any unsafe or dangerous condition. The word ***BUILDING***, as used in

this subchapter, shall describe any walled or roofed structure including mobile homes, commercial or industrial establishments, dwellings and any accessory structures.

(B) The provisions contained in this subchapter do not preclude the city from proceeding under provisions of Article 11, Division 31 of the Illinois Municipal Code, ILCS Ch. 65, Act 5, §§ 11-31-1 *et seq.*

#### **§ 94.46 DEFINITION.**

For the purpose of this subchapter, any building or structure which has any of the following defects or is in any of the conditions hereinafter described shall be deemed a **DANGEROUS BUILDING** and any conditions hereinafter described shall be deemed unsafe:

(A) Whenever any portion thereof has been damaged by wind, flood, fire, water or in any other manner so that the structural strength or stability thereof is appreciably less than it was before the damage;

(B) Whenever any portion or member or appurtenance thereof is likely to fail or to become detached or dislodged, or to collapse and thereby injure persons or damage property;

(C) Whenever any portion thereof has settled to the extent that walls or other structural portions have materially less resistance to winds than is required in the case of new construction;

(D) Whenever any building or structure or any part thereof, because of dilapidation, deterioration, decay, faulty construction; or because of the removal or movement of some portion of the ground necessary for the purpose of supporting the building or portion thereof; or for other reason, is likely to partially or completely collapse; or some portion of the foundation or underpinning is likely to fall or give away;

(E) Whenever for any reason whatsoever, the building or structure or any portion thereof is manifestly unsafe for the purpose for which it is used;

(F) Whenever the building or structure has been so damaged by fire, wind or flood, or has become so dilapidated or deteriorated as to become an attractive nuisance to children who might play in or about the building structure to their danger;

(G) Whenever the building or structure has been so damaged by fire, wind or flood, or has become so dilapidated or deteriorated as to afford a harbor for trespassers, or as to enable persons to resort thereto for the purpose of committing a nuisance or unlawful acts;

(H) Whenever a building or structure is infested with rodents, insects, pests or other vermin, and is therefore likely to cause sickness or disease; or

(I) Whenever any building shall become vacant, dilapidated or open at door or window, leaving the interior of the building exposed to the elements or accessible to entrance by trespassers.

#### **§ 94.47 PROCEDURE CONCERNING DANGEROUS AND UNSAFE BUILDINGS.**

(A) When a building within the city is found to be in a dangerous and unsafe condition, the Community Development Department shall proceed to give notice to the persons entitled thereto and in the manner provided in ILCS Ch. 65, Act 5, §§ 11-31-1 *et seq.*

(B) The Community Development Department may grant reasonable extensions to the deadline established in the notice referred to in division (A) above. Each extension shall not exceed thirty (30) calendar days, and in no case shall the total of extensions granted exceed 120 days. Extensions shall only be granted if the following information is provided to and approved by the Department:

- (1) If not already available to the city, the name, address and telephone number of the owner, local agent or representative and any persons with legal interests in the property, building and premises;
- (2) A written plan of action to repair any doors, windows or other openings that are boarded up or otherwise secured by any means other than conventional methods used in the design of the building or permitted for new construction of similar type. The proposed repair shall result in openings secured by conventional methods used in the design of the building or by methods permitted for new construction of similar type;
- (3) A time schedule shall be submitted identifying a date of commencement of repair and date of completion of repair for each improperly secured opening and other identified deficiency noted in the notice referred to in division (A) above;
- (4) When the owner proposes to demolish the building or structure, then the owner shall submit a plan and time schedule for the demolition;
- (5) A plan of action describing how the owner intends to maintain the building and premises thereof in conformance with this subchapter; and
- (6) Each time an owner requests a time extension, the items of divisions (B)(1) through (5) above must be updated by the owner and approved by the Department prior to time extension approval.

(C) Abatement by city. Upon refusal or neglect to comply with the notice the Department shall apply to the Knox County Ninth Judicial Circuit Court or to the City's administrative adjudication court for an order authorizing action be taken with respect to a building.

(D) Statement of cost. The actual costs of demolition, removal of garbage, debris, and other noxious or unhealthy substances and materials, repair, or enclosure pursuant to a court order, the cost, including court costs, attorney's fees, and other costs related to the enforcement of this subsection shall be billed to the owner or owners of record listed on the City Assessor's records. A statement for the costs shall be served either personally or by regular mail and must include:

- (1) Identify the property where the violation occurred sufficient for identification thereof;
- (2) The amount of money representing the cost and expense incurred or payable for the service;

(3) The date or dates when the cost or expenses were incurred by the city or one acting under its direction or control; and

(4) An explanation that if the bill is not paid in full within ~~15~~ thirty (30) days, a late fee will be added to the bill and the city will prepare and file a lien.

(E) Lien. If the costs are not paid within ~~15~~ thirty (30) calendar days of the mailing of the statement, the Department shall proceed to perfect and enforce a lien upon the real estate affected, as provided in § 11-31-1 of the Illinois Municipal Code (ILCS Ch. 65, Act 5, § 11-31-1) as now in force and hereafter amended.

(F) Release of lien. Upon full payment of the cost or expenses associated with the lien by the tax bill owner, agent or responsible party or person interested in the property, after notice of lien has been filed, the lien release document will be provided by the city to the responsible party so the release may be filed of record by the responsible party as in the case of filing notice of lien by the city.

(G) Foreclosure. A lien under this section may be enforced by proceedings to foreclose as in the of mortgages or mechanic's liens and may be commenced at any time after the date of filing of the notice of lien. The costs of foreclosure incurred by the municipality, including court costs, reasonable attorney's fees, advances to preserve the property, and other costs related to the enforcement of this division (G), plus statutory interest, are a lien on the real estate and are recoverable by the municipality from the owner or owners of the real estate, as provided in § 11-31-1 of the Illinois Municipal Code (ILCS Ch. 65, Act 5, § 11-31-1) as now in force and hereafter amended.

(H) Abandoned Property. In addition to any other remedy provided by law, the Department may petition the circuit court to have property declared abandoned as provided in § 11-31-1 of the Illinois Municipal Code (ILCS Ch. 65, Act 5, § 11-31-1) as now in force and hereafter amended. if:

(1) the property has been tax delinquent for 2 or more years or bills for water service for the property have been outstanding for 2 or more years;

(2) the property is unoccupied by persons legally in possession; and

(3) the property contains a dangerous or unsafe building for reasons specified in the petition.

(a) All persons having an interest of record in the property, including tax purchasers and beneficial owners of any Illinois land trust having title to the property, shall be named as defendants in the petition and shall be served with process.

(b) If the municipality proves that the property is an Abandoned Property and (i) if neither the owner of record nor the owner of the beneficial interest of the trust enters an appearance, or (ii) if the owner of record or the beneficiary of a land trust, enters an appearance and specifically waives his or her rights, the court shall declare the property abandoned.

- (c) If that determination is made, notice shall be sent in person or by certified or registered mail to all persons having an interest of record in the property, including tax purchasers and beneficial owners of any Illinois land trust having title to the property, stating that title to the property will be transferred to the municipality unless, within 30 days of the notice, the owner of record or any other person having an interest in the property files with the court a request to demolish the dangerous or unsafe building or to put the building in safe condition, or unless the owner of record enters an appearance and proves that the owner does not intend to abandon the property.
- (d) If the owner of record has not entered an appearance and proven that the owner did not intend to abandon the property, and if no person with an interest in the property files a timely request or if the requesting party fails to demolish the building or put the building in safe condition within the time specified by the court, the Department may petition the court to issue a judicial deed for the property to the municipality. A conveyance by judicial deed shall operate to extinguish all existing ownership interests in, liens on, and other interest in the property, including tax liens, and shall extinguish the rights and interests of any and all holders of a bona fide certificate of purchase of the property for delinquent taxes.

## **CHRONIC NUISANCE PROPERTIES**

### **§ 94.50 DEFINITIONS.**

For the purposes of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**CHRONIC NUISANCE PROPERTY.** Property shall be property upon which any of the following occur:

(1) Three or more of the criminal offenses listed below have occurred during any 365-day period, or two or more of the following criminal activities during any 60-day period. Offenses shall be the result of separate factual events that have been independently investigated by a law enforcement agency:

- (a) Any homicide offense as defined in ILCS Ch. 720, Act 5, §§ 9-1 *et seq.*;
- (b) Any kidnapping offense as defined in ILCS Ch. 720, Act 5, §§ 10-1 *et seq.*;
- (c) Any sexual assault, sexual abuse, or related offenses as defined in major sex offenses ILCS Ch. 720, Act 5, §§ 11-1.10 *et seq.*, vulnerable victim offenses, ILCS Ch. 720, Act 5, §§ 11-9.1 *et seq.*, prostitution offenses, ILCS Ch. 720, Act 5, §§ 11-14 *et seq.*, or pornography offenses, ILCS Ch. 720, Act 5, §§ 11-20 *et seq.*;
- (d) Assault or battery or any related offense as defined in ILCS Ch. 720, Act 5, §§ 12-1 *et seq.*;
- (e) Criminal housing management as defined in ILCS Ch. 720, Act 5, §§ 12-5.1 and 12-5.1(a);

- (f) Possession of explosives or incendiary devices as defined in ILCS Ch. 720, Act 5, § 20-2;
- (g) Any offense involving deadly weapons as defined in ILCS Ch. 720, Act 5, § 20-2;
- (h) Mob action as defined in ILCS Ch. 720, Act 5, § 25-1;
- (i) Possession, manufacture, or delivery of controlled substances as defined in ILCS Ch. 720, Act 5, §§ 401 *et seq.*;
- (j) Possession, cultivation, manufacture, or delivery of cannabis as defined in ILCS Ch. 720, Act 550, §§ 1 *et seq.*; except to the extent as is permitted under state law;
- (k) Gambling as defined in ILCS Ch. 720, Act 5, § 28-1;
- (l) Assault or battery or any related offense as defined in ILCS Ch. 720, Act 5, §§ 12-1 *et seq.*, but not including domestic violence or sexual violence against the occupant, tenant, or guest of the property in compliance with ILCS Ch. 65, Act 5, §§ 1-2-1.5 *et seq.*;
- (m) Public indecency as defined in ILCS Ch. 720, Act 5, § 11-9;
- (n) Criminal damage to property as defined in ILCS Ch. 720, Act 5, §§ 21 *et seq.*;
- (o) Illegal consumption or possession of alcohol as defined in ILCS Ch. 235, Act 5, §§ 1-1 *et seq.*

(2) Any property that the hearing officer has found is in violation of §§ 150.165(J) or 150.166(G) which has not corrected the violation within the time period ordered by the hearing officer for the city's administrative adjudication system.

(3) Any property where the hearing officer has found three or more separate violations of §§ 94.13 Debris, garbage or trash or 94.16 Outside storage in residentially used or zoned areas of the Galesburg City Code that have required the city to abate the nuisance within a six-month period.

### **CRIMINAL OFFENSE**

(1) Criminal offenses only count for the purposes of this subchapter if an owner of the property, tenant, or person permitted to be at the property by an owner or tenant committed or participated in the offense.

(2) A criminal offense has occurred for the purposes of § 94.50(A) if conduct has resulted in a criminal conviction, pending indictment, or pending criminal charge or ticket.

**CONTROL.** The ability to regulate, restrain, dominate, counteract or govern conduct that occurs on that property.

**OWNER.** Any person, partnership, land trust, or corporation having any legal or equitable interest in the property. **OWNER** includes, but is not limited to:

- (1) A mortgagee in possession in whom is vested:

- (a) All or part of the legal title to the property; or
- (b) All of part of the beneficial ownership and the right to the present use and enjoyment of the premises; or
- (2) An occupant who can control what occurs on the property; or
- (3) Any person acting as an agent of an owner as defined herein.

**PERMIT.** To allow, consent to, participate in or encourage, or expressly assent or agree to the doing of an act. A victim of domestic violence or sexual violence cannot be considered to have permitted a perpetrator's act or actions. In no event shall any police contact that was made by, or on behalf of, or otherwise concerns an individual with a disability be used in the determination that a property is a chronic nuisance property when the purpose of the contact was related to that individual's disability.

**PROPERTY.** Any real property, including that which is affixed, incidental or pertinent to land, including but not limited to any premises, room, house, building or structure or any separate part of portion thereof, whether permitted or not.

#### **§ 94.51 NOTICE OF VIOLATION.**

A notice of violation shall be issued to the owner(s) of any chronic nuisance property. The notice shall be sent by certified mail return receipt required and first class mail to the address listed on the tax roll. The notice of violation must also be posted at the property where the nuisance activities occurred. The notice of violation must contain at least the following information:

- (A) The address and parcel index number of the property;
- (B) A description of the facts constituting a violation of this subchapter;
- (C) A statement that the property has been declared to be a chronic nuisance;
- (D) The date, time, and location of an adjudicatory hearing before the hearing officer of the city's administrative adjudication system to be held on the property's designation as a chronic nuisance property or other violation;
- (E) A statement that the costs of any chronic nuisance services provided by the city may be liened against the property.

#### **§ 94.52 HEARING ON DESIGNATION AS CHRONIC NUISANCE PROPERTY.**

(A) The hearing on the chronic nuisance designation shall be conducted before the hearing officer of the city administrative adjudication system. This hearing shall be limited to the review of the record or evidence upon which the city based the declaration of chronic nuisance property, including any evidence submitted by the property owner to rebut the city's evidence.

(B) After reviewing the record or evidence upon which the city based its determination and the evidence submitted by the property owner the hearing officer must either uphold or reject the declaration of chronic nuisance property. The decision of the hearing officer must be in writing and is deemed final. If the hearing officer upholds chronic nuisance designation, the hearing

officer may order any remedies as outlined in § 94.53 of this subchapter. If the hearing officer rejects the notice of violation, he or she must identify the actual, procedure or legal error upon which the decision is based.

(C) The failure of any owner( s) to appear at the hearing shall not relieve the city of its burden to show sufficient evidence at the scheduling hearing that the property is a chronic nuisance property.

(D) Any decision by the administrative hearing officer that a property does or does not qualify as a chronic nuisance shall constitute a final determination for purposes of judicial review and shall be subject to review under the Illinois Administrative Review Law (ILCS Ch. 735, Act 5, §§ 3-101 *et seq.*).

### **§ 94.53 REMEDIES FOR CHRONIC NUISANCE.**

(A) In the event that the hearing officer determines property to be a chronic nuisance property, the hearing officer may order any or all of the following:

(1) That the property is closed for a period of not less than 30 days, but not more than 180 days, except that properties which are deemed a chronic nuisance under § 94.50(A)(2) may be closed for any period until water or power is properly connected at the property.

(2) That the owner secures the property against use or occupancy of the property for the time period listed above.

(3) That the city physically secure the property against use or occupancy in the event that the owner fails to do so within the time specified by the hearing officer. In the event that the city is authorized to secure the property or otherwise abate a chronic nuisance, all costs reasonably incurred by the city to effect closure or abate the nuisance shall be assessed against the owner and the property. The city shall submit a statement of costs to the court for its review. If no objection of the statement is made within the time period prescribed by the court, or if the court, after objection is made, determines that the statement of costs is accurate the court shall approve such costs.

(4) A fine of \$1,000 or a fine of up to \$100 per day against the owner of the property for each day the owner had actual knowledge that the property was a chronic nuisance property and permitted the property to remain a chronic nuisance property.

(5) That the owner post a reasonable bond to assure future compliance with the statutes of the State of Illinois or the ordinances of the city for a reasonable period of time, not to exceed one year.

(B) In determining an appropriate remedy, the hearing officer may consider evidence of other conduct which has occurred on the property, including, but not limited to:

(1) The actions or lack of action taken by the owner to mitigate or correct the problem at the property;

- (2) Whether the problem at the property was repeated or continuous;
- (3) The magnitude or gravity of the problem;
- (4) The cooperation of the person in charge of the property with the city;
- (5) The cost to the city to investigate and correct or attempt to correct the chronic nuisance condition;
- (6) The actual disturbance to neighbors.

(C) Any person who is assessed the cost of abatement and/or civil penalty by the court shall be personally liable for the payment thereof to the city. If payment is not made, the city may pursue all available collection procedures, including, civil collection or requesting a court to find the owner in contempt of court for nonpayment of such costs.

(D) Upon the administrative hearing officer's final determination that a property is a chronic nuisance property and until that designation is removed as provided herein, the city shall be entitled to include the property (as identified by its address and/or parcel identification number) and the property's title owner on a list of chronic nuisance properties, maintained by the city and available to the public. A list of chronic nuisance properties shall be published on the city's website.

#### **§ 94.54 REGISTRATION AND INSPECTION OF CHRONIC NUISANCE PROPERTIES.**

(A) Within 30 days from the date the property has been determined by the administrative hearing officer to be a chronic nuisance property, the owner(s) of that property shall file with the City Clerk an annual registration statement for that property. The registration statement shall contain the following information:

- (1) The name, street address, and telephone number of each owner of the property (a P.O. box is not sufficient). If the owner of the chronic nuisance property is a partnership, corporation, limited liability company or voluntary unincorporated association, the statement shall further include the name, street address, and telephone number of each partner (general and limited) in the case of partnership, each officer in the case of a corporation, each manager in the case of a manager-managed LLC, or each member in the case of a member-managed LLC; and
- (2) The name, street address (a P.O. Box is not sufficient) and telephone number of a person 21 years or older, designated by the owner(s) of the chronic nuisance property as the authorized agent for receiving notices of code violations or citations and receiving process in any court proceeding or administrative enforcement proceeding, on behalf of the owner(s) in connection with the enforcement of this code; and
- (3) The name, street address and telephone number of the person or entity responsible for managing, controlling, or collecting rents for the chronic nuisance property if someone or some entity other than the owner(s).

(B) The owner(s) of a chronic nuisance property shall, no earlier than 30 days before, nor any later than 30 days after the date which is one year after the final determination by the administrative hearing officer that the property is a chronic nuisance property, cause the chronic nuisance property to be inspected by a city inspector, whose inspection report(s) shall be submitted to the Housing Program Coordinator. The owner shall certify to the Housing Program Coordinator or Galesburg Police Department that no later than 90 days from the date of the inspection provided for herein that all violations contained in the inspection report that resulted therefrom have been repaired, corrected, cured or mitigated.

(C) The owner(s) of a chronic nuisance property shall no earlier than 30 days before, nor any later than 30 days after the date which is two years after the final determination by the administrative hearing officer that the property is a chronic nuisance property, cause the chronic nuisance property to be inspected by a city inspector whose inspection report shall be submitted to the Housing Program Coordinator. The owner shall certify to the Housing Program Coordinator or Galesburg Police Department representative that no later than 90 days from the date of the inspection provided for herein that all violations contained in the inspection report that resulted therefrom have been repaired, corrected, cured or mitigated.

(D) The failure of the owner(s) of a property to comply with any of its or their obligations under this section shall cause the property to be re-designated as a chronic nuisance property and each of the obligations set forth herein shall apply to the property as if the property were first designated a chronic nuisance property on the date on which the owner(s) obligations hereunder were not completed or satisfied.

(E) The designation of a property as a chronic nuisance property shall be removed upon (i) the payment by the owner(s) of any fine provided for in this section, (ii) the timely submission of the required inspection reports and certifications of repair and (iii) the timely submission of the registration statement as required by this chapter.

#### **§ 94.55 EMERGENCY CLOSING PROCEDURES.**

(A) In the event that it is determined that the property is an immediate threat to the public safety and welfare, the city may apply to the hearing officer or court for such interim relief as it deems necessary. Where there is an immediate threat to the public safety and welfare the notification provision set forth in § 94.52 of this subchapter are not mandatory; however, the city shall make a diligent effort to notify the person in charge prior to a court hearing.

(B) In the event that the court or hearing officer finds the property constitutes a chronic nuisance property, and finds that the property is an immediate threat to the public safety and welfare the court may order the remedies set forth in § 94.53 of this subchapter. In addition, in the event that it also finds the person in charge had knowledge of activities or conditions of the property constituting or violating this chapter and permitted the activities to occur, the court may assess a civil fine pursuant to § 94.53 of this subchapter.

#### **§ 94.56 SEVERABILITY.**

If any provision of this subchapter or its application, or a person or circumstance held to be invalid for any reason, the remainder of said application of its provision to the other persons or circumstances shall not be in any way affected.

**§ 94.99 PENALTY.**

(A) Any person who violates or fails to comply with any of the provisions of this chapter shall, upon conviction for a first offense, be fined not less than \$250 nor more than \$1,000; upon conviction for a second offense within a 12-month period, shall be fined not less than \$500 nor more than \$1,000; and upon conviction for a third or subsequent offense within a 12-month period, shall be fined not less than \$750 nor more than \$1,000. Each day during which a violation or noncompliance occurs or continues shall be deemed to be a separate offense.

(B) The minimum fine to be imposed upon conviction of a violation of § 94.17(F)4 shall be \$500.

**SECTION 2** All ordinances, or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

**SECTION 3** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2022, by a roll call vote as follows:

Roll Call #:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

\_\_\_\_\_  
Peter Schwartzman, Mayor

**CITY OF GALESBURG  
COUNCIL LETTER  
APRIL 18, 2022**

**AGENDA ITEM:** A Resolution approving appointment of Wayne Carl as Interim City Manager.

**SUMMARY RECOMMENDATION:** The City Manager recommends approval of a resolution appointing the Director of Public Works, Wayne Carl, as the Interim City Manager.

**BACKGROUND:** Galesburg City Manager Todd Thompson recently accepted the position of Rock Island City Manager, leaving the position of Galesburg City Manager vacant beginning on May 16, 2022. It will be necessary to appoint an Interim City Manager while the search and selection process is conducted to appointment a permanent City Manager.

Wayne Carl is the Director of Public Works for the City of Galesburg. He has been employed by the City since 2001 and has served as the Director of Public Works since 2015. As Director of Public Works, Carl is heavily involved in the management of city operations and personnel, instilling him with the knowledge and skills to successfully fulfill the position of Interim City Manager.

It is recommended to appoint Wayne Carl as Interim City Manager, effective on May 16, 2022. Carl will continue to serve in the roll of Interim City Manager until a permanent City Manager is selected to fill the position, at which time he would return to his position as Director of Public Works.

**BUDGET IMPACT:** Sufficient funds are available in the approved 2022 budget.

**SUPPORTING DOCUMENTS:**

1. Resolution

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPOINTING AN INTERIM CITY MANAGER**

WHEREAS, the City of Galesburg, Illinois, is a home rule unit of government pursuant to Section 6, Article VII of the Constitution of the State of Illinois; and

WHEREAS, Article VII, Section 6(a) of the Illinois Constitution grants a home rule unit authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the position of Galesburg City Manager will become vacant on May 16, 2022; and

WHEREAS, the City of Galesburg currently employs Wayne Carl as the Director of Public Works and has determined that it would be mutually beneficial for him to serve as the interim City Manager pursuant to the terms of this resolution; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS:**

**SECTION ONE:** The foregoing recitals are hereby incorporated into this Resolution as is fully set forth herein.

**SECTION TWO:** The Galesburg City Council hereby appoints Wayne Carl as the City of Galesburg Interim City Manager, effective on May 16, 2022. The appointment shall remain in effect until the selection and appointment of a permanent City Manager, the termination of the interim City Manager appointment by City Council, or the resignation of the interim City Manager appointment by Carl, whichever occurs first.

**SECTION THREE:** As compensation of the Interim City Manager appointment, Wayne Carl shall receive a temporary pay increase of 7% of his current base salary. The pay increase shall be effective as of May 16, 2022 and shall remain in effect until the end of Carl's service as Interim City Manager. In the event that he separates from employment during his term as Interim City Manager all compensation due upon separation, shall be calculated based on the rate payable for his base salary as Director of Public Works.

**SECTION FOUR:** Upon the conclusion of the appointment of Wayne Carl as Interim City Manager, Carl shall return to his currently-held position of Director of Public Works.

**SECTION FIVE:** This Resolution shall be in full force and effect from and after its passage and approval.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by roll call vote as follows:

Roll Call #:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Peter Schwartzman, Mayor

ATTEST:

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

**CITY OF GALESBURG  
COUNCIL LETTER  
APRIL 18, 2022**

**AGENDA ITEM:** A Resolution Placing an Advisory Question of Public Policy on the Ballot at the Next Election in the City of Galesburg

**SUMMARY RECOMMENDATION:** At the request of three council members, a resolution providing for an advisory question is presented to the City Council.

**BACKGROUND:** By a vote of the majority of the members of the City Council, the council may authorize an advisory question of public policy be placed on the ballot at the next regularly scheduled election in the municipality. The Council certifies the question to the Galesburg Board of Elections, which must then submit the question at an election in accordance with the Election Code. At the request of three council members, the administration has drafted a non-binding question of public policy related to development of the former Churchill Middle School as a community/activity center.

The question developed for use in this advisory question is as follows:

**NONBINDING REFERENDUM**

Should the City of Galesburg spend between \$5 million and \$10 million to convert the former Churchill Middle School (905 Maple Avenue) into a community/activity center?

The result of this advisory question would not bind the Council, but rather provide public input on the project. The Council must pass a resolution by August 22, 2022, to place an item on the November 8, 2022, ballot. The Galesburg Board of Elections would assist with any referendum and have informed staff that the cost to place a referendum at this election would be less than \$100.

**BUDGET IMPACT:** Sufficient funds are available in the 2022 budget.

**SUPPORTING DOCUMENTS:**

1. Resolution

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION PLACING AN ADVISORY QUESTION OF PUBLIC POLICY ON THE BALLOT AT THE NEXT ELECTION IN THE CITY OF GALESBURG, ILLINOIS**

WHEREAS, the City of Galesburg, Illinois, is a home rule unit of government pursuant to Section 6, Article VII of the Constitution of the State of Illinois; and

WHEREAS, Article VII, Section 6(a) of the Illinois Constitution grants a home rule unit authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the Illinois Municipal Code (65 ILCS 5/3.1-40-60) allows the City of Galesburg, by a vote of the majority of the members of the City Council, to authorize an advisory question of public policy to be placed on the ballot at the next regularly scheduled election in the municipality; and

WHEREAS, the next regularly scheduled election in the City of Galesburg is November 8, 2022; and

WHEREAS, the City of Galesburg has determined it is in the best interest of the health safety and welfare of the residents of the City of Galesburg to place on the ballot an advisory question of public policy; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS:**

**SECTION ONE:** An advisory referendum shall be placed by the appropriate election officials on the November 8, 2022 ballot for all voters residing in the City of Galesburg to vote on the following question:

**NONBINDING REFERENDUM**

Should the City of Galesburg spend between \$5 million and \$10 million to convert the former Churchill Middle School (905 Maple Avenue) into a community/activity center?

**SECTION TWO:** Following the passage of this Resolution, the City Clerk shall forthwith forward a copy of this Resolution with the appropriate election officials in accordance with applicable law.

**SECTION THREE:** This Resolution shall be in full force and effect from and after its passage and approval.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by roll call vote as follows:

Roll Call #:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Peter Schwartzman, Mayor

ATTEST:

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

**CITY OF GALESBURG  
COUNCIL LETTER  
APRIL 18, 2022**

**AGENDA ITEM:** Executive Recruitment Services for City Manager Candidates

**SUMMARY RECOMMENDATION:** The City Manager recommends approval of the proposal submitted by GovHR to provide executive recruitment services for City Manager candidates.

**BACKGROUND:** Galesburg City Manager Todd Thompson recently accepted the position of Rock Island City Manager, leaving the position of Galesburg City Manager vacant beginning on May 16, 2022. In order to conduct a thorough, nationwide search to fulfill this pivotal role, a request for proposals to provide executive recruitment services was developed.

Responses were received from GovHR and Slavin Management Consultants. Both firms are well qualified and have a history of providing exceptional executive recruitment services. The prices submitted by the firms are comparable and within estimates for this service. Upon review, it was determined that the proposal submitted by GovHR most closely matches the desired services.

GovHR is a public management consulting firm, headquartered in Northbrook, Illinois, which offers customized executive recruitment services. They have conducted over 900 recruitments for cities, counties, and government entities of all sizes throughout the country. GovHR employs a team of professionals that have held leadership positions within local government, providing an in-depth understanding of the functions and needs of municipalities.

Mark Peterson is the project manager that will be assigned to the City of Galesburg's recruitment project. He has extensive local government experience, serving the City of Normal, Illinois for 30 years – 10 years as Assistant City Manager, and 20 years as City Manager. Since his retirement from the City of Normal in 2018, Mr. Peterson has conducted 23 successful executive recruitments in the state of Illinois.

The comprehensive recruitment work plan offered by GovHR includes collaborating with City of Galesburg leadership to develop a recruitment strategy and timeline; conduct a nationwide search through appropriate advertising, outreach and connections; conduct background screenings, resume reviews, and reference checks of potential candidates; recommend candidates and assist with interviews; and assist in negotiations and extending a job offer to the most qualified candidate.

The recruitment timeline proposed by GovHR is 14 weeks and broken down in six phases of work. The total cost of the service is \$24,500 plus any consultant travel costs. If approved by City Council, Wayne Carl, Director of Public Works, will fulfill the role of Interim City Manager while the search and placement of a permanent City Manager is conducted.

**BUDGET IMPACT:** Sufficient funds are available in the general fund to cover this expense.

**SUPPORTING DOCUMENTS:**

1. Contract with GovHR to provide executive recruitment services



**CONTRACT**  
**THE CITY OF GALESBURG, ILLINOIS**  
**AND**  
**GovHR USA, LLC**

The City of Galesburg agrees to retain GovHR USA, LLC ("GovHR") to conduct Executive Recruitment Services for a City Manager for the City of Galesburg in accordance with the terms of the City's RFP dated March 24, 2022 and GovHR's proposal dated April 1, 2022. The terms of the RFP and the Proposal are incorporated herein and shall become a part of this contract. In the event of a conflict between the requirements of the RFP and the Proposal, the RFP requirements shall govern.

Total Cost: \$24,500, plus consultant travel, if any. The City will be liable for the consultant's actual travel expenses if requested to conduct any services in person.

Payment Terms: 40% of the recruitment fee will be due upon acceptance of the proposal; 40% will be due on recommendation of candidates; and the balance of the recruitment fee plus all expenses will be due upon completion of the recruitment. Invoices will be sent to the City and are payable within 30 days of receipt, after which a 2% monthly interest charge will accrue.

ACCEPTED:

THE CITY OF GALESBURG, ILLINOIS

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Billing Contact: \_\_\_\_\_

Email Address: \_\_\_\_\_

GovHR USA, LLC

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

630 Dundee Road, Suite 130, Northbrook, IL 60062  
847.380.3240 | GovHRusa.com

## Section 4: Recruitment Work Plan

A typical recruitment and selection process takes approximately 175 hours to conduct. At least 50 hours of this time is administrative, including advertisement placement, reference interviews, and due diligence on candidates. We believe our experience and ability to professionally administer your recruitment will provide you with a diverse pool of highly qualified candidates for your position search. GovHR clients are informed of the progress of their recruitment throughout the entire process. We are always available by mobile phone or email should you have a question or need information about the recruitment.

### Phase I: Position Assessment, Position Announcement & Brochure

GovHR treats each executive recruitment as a transparent partnership with our client. We believe in engaging with stakeholders early in each recruitment process to fully understand the challenges and opportunities inherent in the position. Understanding the organizational culture is critical to a successful recruitment. We gain this insight and information through meetings (one on one and small groups), surveys and a review of relevant information. This information is reflected in a polished marketing piece that showcases the organization and the area it serves.

#### Information Gathering:

- One-on-one or group interviews with stakeholders identified by the client.
- GovHR can establish a dedicated email address for feedback from stakeholders or the community.
- Community forums (In-person or via video) can be used to gather input and feedback.
- Surveys can be used for department personnel and/or the community to gather feedback.
- Conversations/interviews with department heads.

A combination of the above items can be used to fully understand community and organizational needs and expectations for the position (this proposal includes 12 hours of meetings – additional meetings can be added for a fee of \$125/hours plus actual expenses if incurred. Dedicated email address and one organizational survey are included. Community Survey can be conducted for \$2,500. Community Forums can be conducted as an optional service.

Development of a **Position Announcement** to be placed on websites and social media.

Development of a thorough **Recruitment Brochure** for client review and approval.

Agreement on a detailed **Recruitment Timetable** – a typical recruitment takes between 90 to 120 days from the time you sign the contract to appointment of the finalist candidate.

### Phase II: Advertising, Candidate Recruitment & Outreach

We make extensive use of social media as well as traditional outreach methods to ensure a diverse and highly qualified pool of candidates. In addition, our website is well known in the local government industry – we typically have 11,000 visits to our website each month. Finally, we develop a database customized to your recruitment and can do an email blast to thousands of potential candidates.

Phase II will include the following:

- GovHR consultants will personally identify and contact potential candidates.
- Develop a database of potential candidates from across the country unique to the position and to the Client, focusing on:
  - Leadership and management skills
  - Size of organization
  - Experience in addressing challenges and opportunities also outlined in Phase I
- The database will range from several hundred to thousands of names and an email blast will be sent to each potential candidate.
- Placement of the Position Announcement in appropriate professional online publications:
  - Public sector publications & websites
  - Social media: LinkedIn (over 15,000 connections), Facebook, and Twitter
  - GovHR will provide you with a list of advertising options for approval

### **Phase III: Candidate Evaluation & Screening**

Phase III will include the following steps:

- Review and evaluation of candidates' credentials considering the criteria outlined in the Recruitment Brochure
- Candidates will be narrowed down to those candidates that meet the qualification criteria
- Candidate evaluation process:
  - Completion of a questionnaire explaining prior work experience
  - Live Video Interview (45 minutes to 1 hour) conducted by consultant with each finalist candidate
  - References (at least 2 references per candidate will be contacted at this time)
  - Internet/Social Media search conducted on each finalist candidate

All résumés will be acknowledged and inquiries from candidates will be personally handled by GovHR, ensuring that the Client's process is professional and well regarded by all who participate.

### **Phase IV: Presentation of Recommended Candidates**

Phase IV will include the following steps:

- GovHR will prepare a Recruitment Report presenting the credentials of those candidates most qualified for the position.
- GovHR will provide an electronic recruitment portfolio which contains the candidates' materials along with a "mini" résumé for each candidate so that each candidate's credentials are presented in a uniform way.
- Client will receive a log of all applicants and may review résumés if requested.
- Report will arrive in advance of the Recruitment Report Presentation.

GovHR will spend approximately 2 hours with the Client reviewing the recruitment report and providing additional information on the candidates.

## Phase V: Interviewing Process & Background Screening

Phase V will include the following steps:

GovHR will:

- Develop the first and second round interview questions for your review and comment
- Coordinate candidate travel and accommodations
- Provide you with an electronic file that includes:
  - Candidates credentials
  - Set of questions with room for interviewers to make notes
  - Evaluation sheets to assist interviewers in assessing the candidate’s skills and abilities

Background screening will be conducted along with additional references contacted:

<b>GovHR USA Background Screening</b>	
<ul style="list-style-type: none"> <li>✓ Social Security Trace &amp; Verification</li> <li>✓ U.S. Federal Criminal Search</li> <li>✓ Enhanced Verified National Criminal               <ul style="list-style-type: none"> <li>- National Sex Offender Registry</li> <li>- Most Wanted Lists FBI, DEA, ATF, Interpol</li> <li>- OFAC Terrorist Database Search</li> <li>- OIG, GSA, SAM, FDA</li> <li>- All felonies and misdemeanors reported to the National Database</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>✓ County/Statewide Criminal</li> <li>✓ Civil Search</li> <li>✓ Bankruptcy, Leans and Judgements</li> <li>✓ Motor Vehicle Record</li> <li>✓ Education Verification – All Degrees Earned</li> <li><b>Optional:</b> Credit Report – Transunion with score (based on position and state laws)</li> <li><b>Optional:</b> Professional License Verification</li> <li>Drug Screen</li> <li>Employment Verification</li> </ul>

GovHR will work with you to develop an interview schedule for the candidates, coordinating travel and accommodations. GovHR consultants will be present for all the interviews, serving as a resource and facilitator.

GovHR will coordinate a 2-Step Interview process. The first round interviews will include five or six candidates. The second round interviews will include two or three candidates. GovHR will supply interview questions and an evaluation form.

In addition to a structured interview, the schedule can incorporate:

- Tour of Client facilities
- Interviews with senior staff

## Phase VI: Appointment of Candidate

- GovHR will assist you as much as you request with the salary and benefit negotiations and drafting of an employment agreement, if appropriate.
- GovHR will notify all applicants of the final appointment, providing professional background information on the successful candidate.

### **Diversity, Equity & Inclusion in Recruitments**

GovHR has a long-standing commitment to Equity, Diversity and Inclusion in all of our recruitment and selection processes. Since our firm's inception we have supported, with our time and financial resources, organizations that advance women and other underrepresented minorities in local government. These include the National Forum for Black Public Administrators, the Local Government Hispanic Network, The League of Women in Government and CivicPride.

GovHR President Heidi Voorhees was a keynote speaker at the first meeting of the WCMA Women's Leadership Seminar. Our employees and consultants all underwent Implicit Bias Training in the last year and we are frequent speakers on incorporating DEI values in recruitment and selection. We have a list of DEI resources on the front page of our website (<https://www.govhrusa.com/diversity-equity-and-inclusion-resources/>) that can be accessed by anyone who visits our website.

GovHR has formally partnered with the National Forum for Black Public Administrators' consulting arm, i4x, in several recruitment and selection processes throughout the country including Toledo, OH, Ft. Collins, CO, Ann Arbor, MI, Oakland, MI and Arlington, TX. Our partnership reflects our mutual commitment to advancing DEI values and increasing the diversity of local government leaders at the highest levels of the organization.

# TRAFFIC ADVISORY COMMITTEE

## APRIL 2022 AGENDA

**MISSION:** To provide technical recommendations for policy decisions by the City Council in order to create safe, efficient, serviceable streets for residents, visitors, and public safety operation

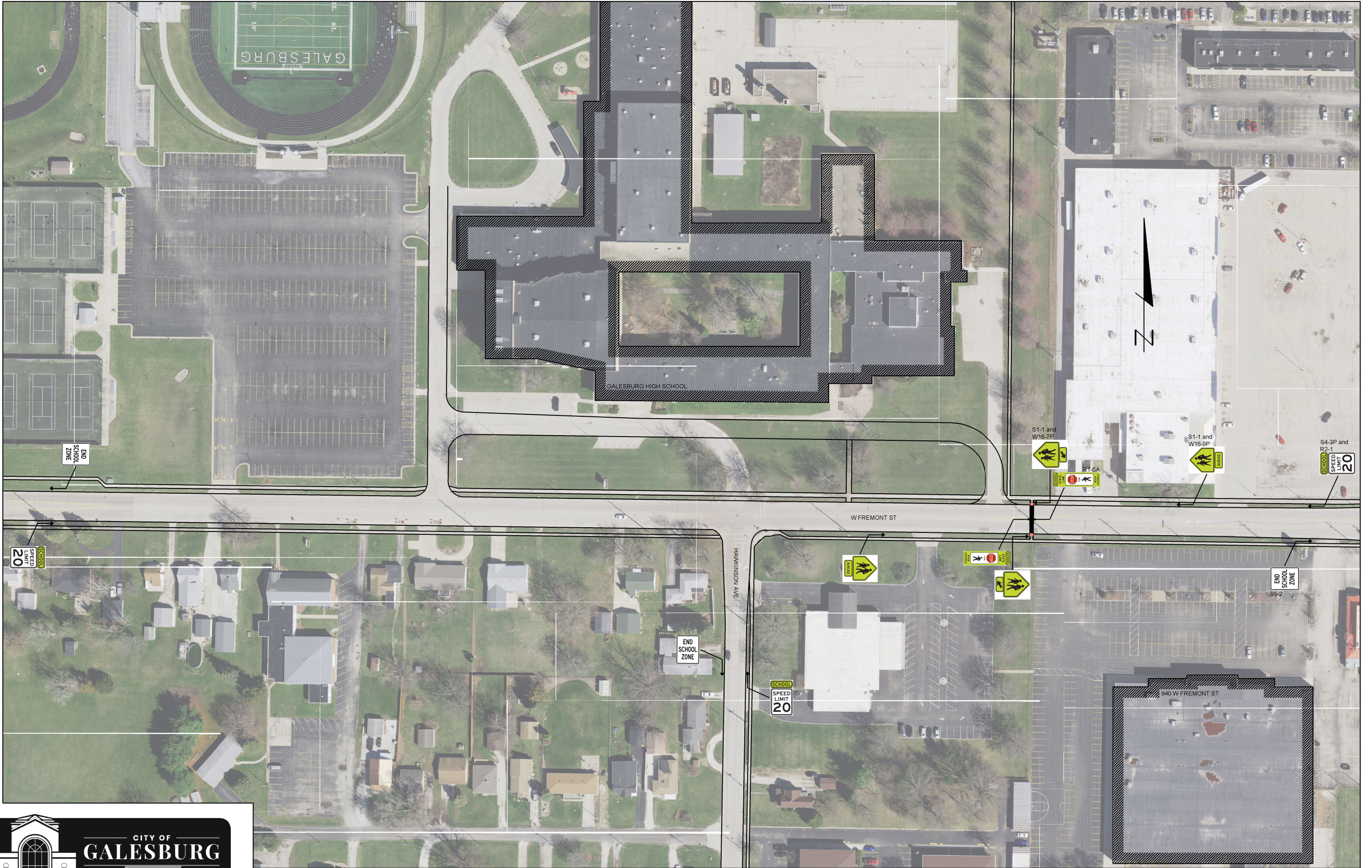
21-30> Request to install a new crosswalk on Fremont St. near the high school (Ward 7, Ald. Cox)

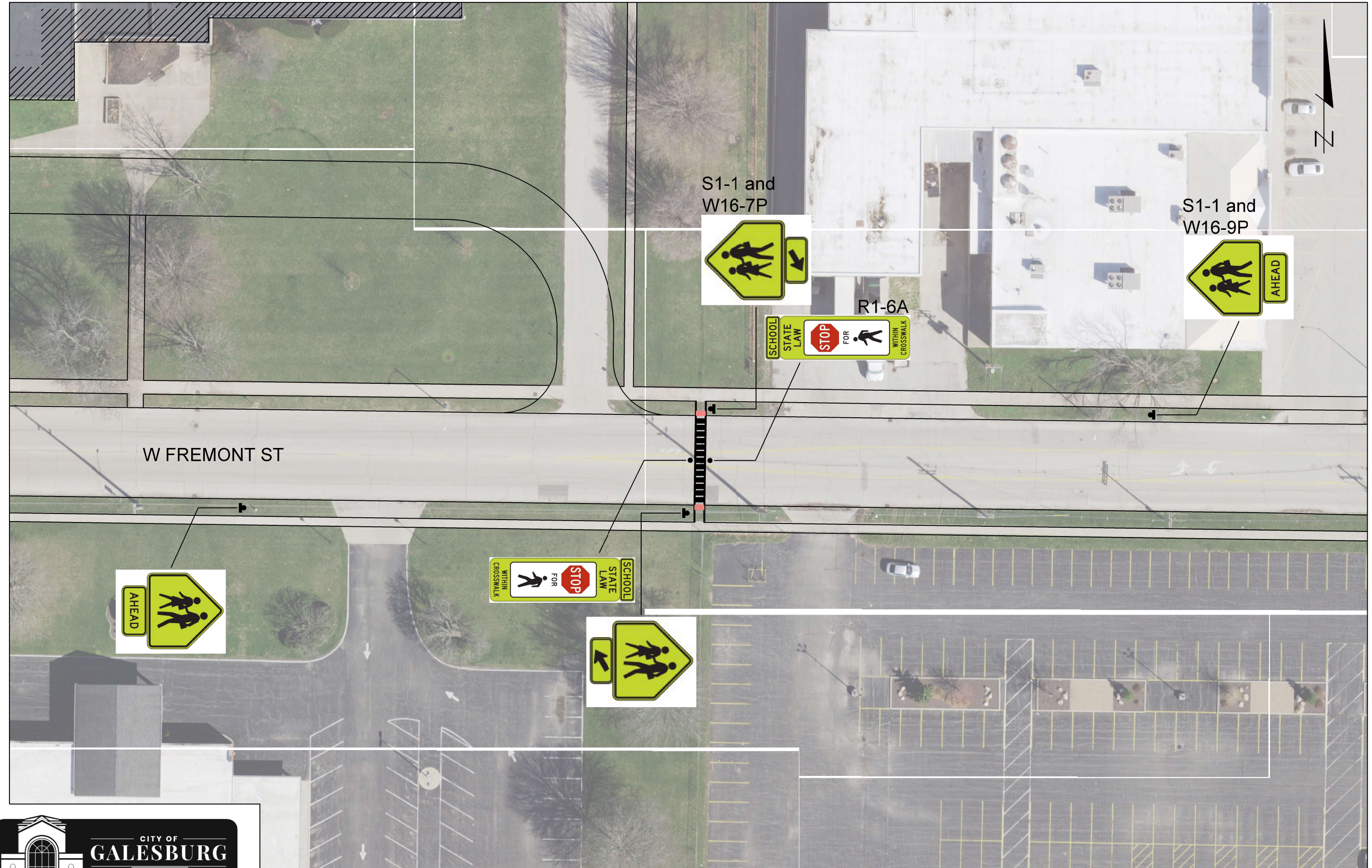
- A request was made by Galesburg High School to consider installing a mid-block crosswalk on Fremont Street in front of the school.
- The school district acquired a building at 940 W. Fremont (old Northwoods Church) and will be utilizing that building for classes. Students travel from the main high school building to the newly acquired building at different times throughout the day for classes. Currently, there is a marked crosswalk at the signalized intersection at Hawkinson and Fremont for the students to cross at. However, the school district is concerned that students will take a more direct route between the new buildings and cross Fremont Street where there is currently no striped crosswalk.
- This item was discussed at the September 2021 TAC meeting. At the time, school was not in session. The recommendation following that meeting was to revisit the issue after school was in session and the new building was in use.
- The following comments were made by the school in recent follow up conversations
  - Due to a lack of manpower, efforts to get the students to use the existing crosswalk at Fremont and Hawkinson is not always feasible
  - Students want to take the shortest route between the buildings, especially in bad weather
  - There have been a few parent and motorist complaints due to students walking in the street while crossing between buildings
  - It is their opinion that a mid-block crossing is needed to ensure students can cross safely
- At the September meeting, TAC recommended that if a mid-block crosswalk were to be installed, additional safety measure should be installed to ensure the crosswalk is visible to motorists.
- An exhibit is attached showing a proposed location for the crosswalk and the warning signage needed. The in-street pedestrian signs are not required but would improve the visibility of the crosswalk.
- Other upgrade options could include installing solar powered flashing warning signs for the crosswalk ahead and crosswalk sign. Radar feedback signs could also be installed on the school speed limit signs. With the closing of Churchill and Neilson schools, existing flashing signage and radar feedback could be repurposed at this location.
- Another option would be to install a push button at the crosswalk that would activate reflective flashing beacons on the crosswalk sign. These signs were quoted in 2019 at approximately \$6,500.

- The committee agreed that a crosswalk should be installed to allow students to safely cross between buildings. Since it is a mid-block crossing, measures should be taken to ensure the crosswalk is visible to motorists. It is recommended that the flashing warning signs and radar feedback signs from closed schools be used, and in-street pedestrian crossing signs be purchased and installed. City forces will stripe the crosswalk, install the signage, and install the curb ramps for the crossing.

**Recommendation: Install a crosswalk on Fremont Street near the high school**

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S1-1 and  
W16-7P

S1-1 and  
W16-9P

R1-6A

W FREMONT ST

N



22-04> Request to address speeding on Lancaster St. near Lancaster Park (Ward 4, Ald. White)

- A request was made by a resident to address speeding concerns on Lancaster St. near Lancaster Park.
- Lancaster St. is a low-volume residential street. The speed limit is 30 mph, which is typical for residential streets.
- No previous speed data has been collected at this location and current speed data has not yet been collected. It is planned to collect speed data over the next couple of weeks.

**Location Map**



**Recommendation: Further study once speed data is available**

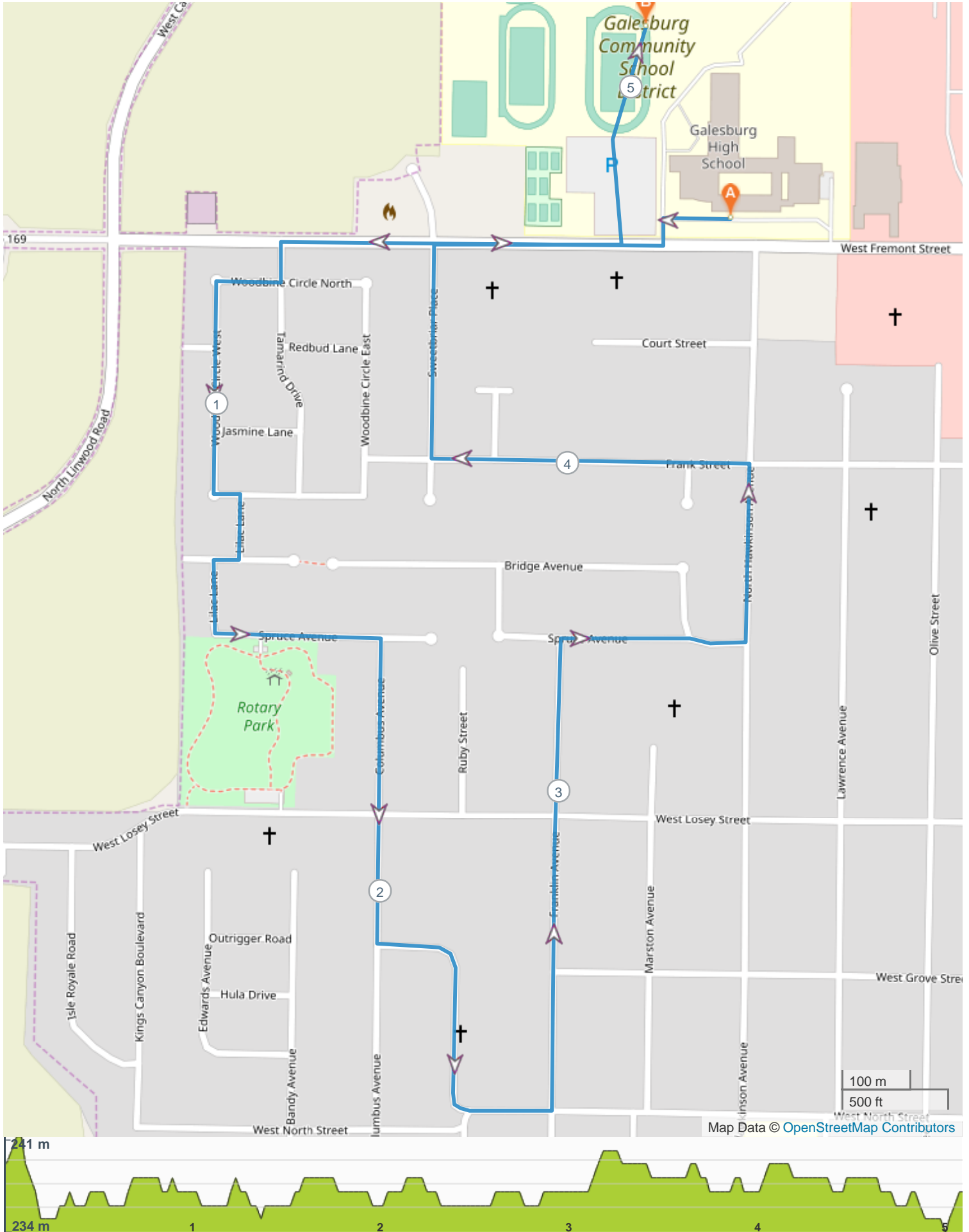
22-05> Special event request by Galesburg High School for a 5k run (Ward 7, Ald. Cox)

- An event permit was submitted by Galesburg High School for a 5k run on Friday, April 29<sup>th</sup> from 7-9 p.m. A map of the route is attached.
- It was requested that TAC review the route and discuss any concerns and provide recommendations on what would be needed to safely conduct the event. The run will take place at night and will follow or cross some busier streets.
- The committee recommends that police officers assist with ensuring runners safely cross Losey St. Also, the City will provide cones that will be used to separate traffic from the runners along Fremont St. The cones will be used on the south side of Fremont St. and traffic will use the north side of Fremont St.

**Recommendation: Assist with the run by providing police officers at Losey St. and provide cones to separate runners from street traffic on Fremont St.**

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# Route One



## ROUTE DIRECTIONS

No	Km	Turn	Directions
1	0.000		Start on
2	0.097	←	Turn left
3	0.135	→	Turn right
4	0.679	←	Turn left onto Tamarind Drive
5	0.736	→	Turn right onto Woodbine Circle North
6	1.169	→	Turn right onto Lilac Lane
7	1.262	→	Turn right onto Bridge Avenue
8	1.299	←	Turn left onto Lilac Lane
9	1.641	→	Turn right onto Columbus Avenue
10	2.079	←	Turn left onto North Pleasant Avenue
11	2.425	↖	Turn slight left onto West North Street
12	2.542	←	Turn left onto Franklin Avenue
13	3.216	←	Turn left onto Spruce Avenue
14	3.482	←	Turn left onto North Hawkinson Avenue
15	3.737	←	Turn left onto Frank Street
16	4.192	→	Turn right onto Sweetbriar Place
17	4.500	→	Turn right
18	5.085		FINISH

**COUNCIL LETTER  
CITY OF GALESBURG  
APRIL 18, 2022**

**AGENDA ITEM:** 2022 Classification and Salary Schedule, amended.

**SUMMARY RECOMMENDATION:** The City Manager and City Attorney & Director of Administrative Services recommend approving the amended 2022 Classification and Salary Schedule.

**BACKGROUND:** The attached amended 2022 Classification and Salary Schedule contains the following personnel changes:

- Addition of Community Service Supervisor, (Range 18A).

**BUDGET IMPACT:** The addition of the Community Service Supervisor will be partially paid out of the 2022 Police budget, originally designated for two additional Community Service Officers. The additional compensation will require a budget adjustment.

**SUPPORTING DOCUMENTS:**

1. 2022 Classification and Salary Schedule for AFSCME Employees.
2. Community Service Supervisor Job Description.

4/18/2022

**Employees represented by the American Federation of  
State County & Municipal Employees Local 1173**

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
3 A	11.45	11.75	12.04	12.34	12.64	12.95	13.28	13.61	13.95	14.31	14.66
7A	13.92	14.26	14.61	14.98	15.36	15.75	16.14	16.54	16.95	17.38	17.81
9 A	15.35	15.73	16.13	16.54	16.95	17.37	17.80	18.25	18.71	19.17	19.65
10 A	16.13	16.54	16.95	17.37	17.80	18.25	18.71	19.17	19.65	20.12	20.62
11 A	16.93	17.35	17.78	18.23	18.69	19.15	19.62	20.11	20.61	21.13	21.66
12 A	17.77	18.22	18.68	19.14	19.61	20.10	20.60	21.12	21.65	22.20	22.75
13 A	18.67	19.13	19.60	20.09	20.59	21.09	21.63	22.17	22.73	23.30	23.88
14 A	19.59	20.08	20.57	21.08	21.61	22.16	22.72	23.29	23.87	24.46	25.07
15 A	20.56	21.07	21.60	22.14	22.71	23.28	23.85	24.45	25.05	25.67	26.33
16 A	21.59	22.13	22.70	23.26	23.84	24.43	25.04	25.66	26.32	26.97	27.64
18 A	23.81	24.40	25.01	25.63	26.29	26.94	27.61	28.29	29.01	29.72	30.48
19 A	25.00	25.62	26.28	26.92	27.59	28.27	28.99	29.71	30.46	31.21	32.00

Pay Ranges and Classification Titles	
Range	Title
3 A	Custodian I
7 A	Handivan Driver Transit Dispatcher
9 A	Secretary I
10 A	Bus Driver
11 A	Public Safety Clerk Transit Clerk
12 A	Account Clerk I Custodian II Recreation Activity Specialist
13 A	Junior Accountant

Pay Ranges and Classification Titles	
Range	Title
14 A	Information Systems Technician Utility Maintenance Community Service Officer Property Compliance Officer
15 A	Communications Dispatcher/Clerk II
16 A	Engineering Technician I Maintenance Worker
18 A	Community Service Supervisor Heavy Equipment Operator PSB IS Tech Transit Technician* Water Meter Shop Foreman
19 A	Crew Foreman Engineering Technician II Mechanic Transit Shop Foreman**

\*Note: For the Transit Technician position, to advance to Step C requires both Brakes and Air Conditioning & Heating ASE Certifications.

\*\*Note: For the Transit Shop Foreman position, to advance to Step C requires Master ASE Certification status.



DATE: March 2022

POSITION TITLE:	Community Service Supervisor
DEPARTMENT:	Police
REPORTS TO:	Police Lieutenant
SALARY ORDINANCE CODE:	18A

## GENERAL DESCRIPTION

Responsible for performing and supervising the performance of non-criminal ordinance enforcement within those areas as directed, including but not limited to parking violations, nuisance ordinances, inspections. Assists patrol officers in those non-criminal enforcement/investigative functions as directed. Conducts mobile and walking patrols of public and private parking areas; issues tickets as necessary; checks handicapped spaces to insure proper usage and issues tickets accordingly. Supervises Crossing Guard staff.

## ESSENTIAL FUNCTIONS

Effectively coordinates the day-to-day activity of the Community Service Officers, including caseload management, employee activities and coordination of program requirements; regularly monitors performance and provides coaching for performance improvement and development; works with employees to correct deficiencies; recommends disciplinary action.

Coordinates hiring, staffing, scheduling, and work duties of Crossing Guards.

Responsible for first line supervision, directing, training and evaluation of Community Service Officers and Crossing Guards.

Ensures payroll records are completed each pay period for Community Service Officers and Crossing Guards.

Coordinates time off requests for Community Service Officers and Crossing Guards.

Reports traffic problems/concerns to the police supervisor or dispatch and assists motorist in distress.

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This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

Provides directions and answers general inquiries of the public; refers serious complaints/problems to supervisor.

Appears in court as necessary

Provides leadership and works with staff to ensure a high performance, customer service-oriented work environment that supports achieving the department's and the City's mission, objectives, and values.

Turns copies of issued tickets into City Hall at the end of each day for the preparation of parking violations records.

Responsible for enforcement of weed control, inoperable vehicles, and other nuisance ordinances throughout the City.

Responsible for enforcement of animal control ordinances and investigations of violations.

Inspects and investigates reported nuisance ordinance violations.

Directs traffic as assigned by supervisor.

Assumes crossing guard duties when regular crossing guards are absent.

Assists residents with lost and found property including, but not limited to, bicycles.

Handle non-emergency calls of service as directed.

Other duties as assigned.

## **EDUCATION**

High school diploma required.

## **WORK EXPERIENCE REQUIRED**

Experience which has provided some exposure to Police, Fire, Code Enforcement and Emergency Medical operations, as well as familiarity with the City of Galesburg's organizational structure, geography, and ordinances.

Methods and techniques of customer service.

## **PERSONAL QUALIFICATIONS AND ABILITY**

To deal tactfully and courteously with the public and other employees.

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This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

To work outdoors under varying weather conditions.

To understand and follow instructions.

To communicate effectively through strong written and verbal skills with co-workers, court personnel, general public and resolve problems with property owners/landlords.

Requires a valid Illinois driver's license.

Ability to operate radios, telephones, and other communication equipment in the performance of daily functions.

Ability to prepare clear and comprehensive daily and monthly inspection activity reports and maintains files on complaints and violation notices, up to and including data entry relative to enforcement activities.

To function effectively under stress and ability to multi-task.

## PHYSICAL DEMANDS AND WORK ENVIRONMENT

Must be able to lift 50 lbs.

Specific vision requirements relating to color, distance, and peripheral vision and ability to adjust focus.

Ability to perform physical activities such as crawl, walk, sit, climb, lift, carry, push, pull, etc.

Must be able to perform tasks that require bending, stooping, standing, kneeling, climbing, and reaching.

The supervisor's office is indoors in a smoke-free environment. Inspection work takes place in a variety of environments.

Duties are performed in the field and office and require considerable public contact.

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This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

**CITY OF GALEBURG  
COUNCIL LETTER  
APRIL 18, 2022**

**AGENDA ITEM:** Budget Adjustment #3 – Budget Year December 31, 2021

**SUMMARY RECOMMENDATION:** The City Manager and Director of Finance and Information Systems recommend approval of the December 31, 2021 Budget Adjustment #3 as presented.

**BACKGROUND:** The City uses the Municipal Budget System for budget purposes. This system allows City Council to approve budget adjustments throughout the fiscal year. Budget adjustments are an accounting function used to ensure expenditures are posted according to Generally Accepted Accounting Principles.

The adjustments in the revenues consist of modification to the budget to include revenue adjustments such as for shared revenue, various taxes, transfers, federal and state agencies revenues, replacement program contributions, and insurance revenue.

The adjustments made to expenses are for items such as inter-fund transfers, personnel expenditures, public safety expenditures, infrastructure maintenance, supplies, contractual services, economic development and contribution expenses, replacement program contributions, OPEB contributions debt expenses, utility expenses, and risk management/insurance expenses.

**BUDGET IMPACT:** None. These are accounting reclassifications and/or revenues have already been or will be received and expenditures expensed.

**SUPPORTING DOCUMENTATION:**

1. December 31, 2021 Budget Adjustment #3

# General Ledger

## Budget Adjustment Proof List

User: gosborn  
 Printed: 04/12/2022 - 9:28AM  
 Fiscal Year: 2021  
 Batch: 00002.12.2021 - 2021 Final Budget Adj



Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 001 - General							
DEPT 0000 -							
REVENUE							
Annual Budget							
001-0000-30020-00	Replacement Tax	Annual	735,000.00	1,762,565.00	0.00	Adjust revenue budget	
001-0000-30030-00	State Income Tax	Annual	2,827,200.00	4,089,140.00	0.00	Adjust revenue budget	
001-0000-30040-00	Sales Tax	Annual	4,177,500.00	5,185,415.00	0.00	Adjust revenue budget	
001-0000-30043-00	Local Use Tax	Annual	942,650.00	1,068,670.00	0.00	Adjust revenue budget	
001-0000-30045-00	Cannabis Use Tax	Annual	24,000.00	0.00	0.00	Adjust revenue budget	
001-0000-30050-00	Home Rule Tax	Annual	2,043,600.00	3,070,455.00	0.00	Adjust revenue budget	
001-0000-30060-00	Food & Beverage Tax	Annual	1,255,500.00	1,580,380.00	0.00	Adjust revenue budget	
001-0000-30090-00	Video Gambling Tax	Annual	273,000.00	526,365.00	0.00	Adjust revenue budget	
001-0000-31010-00	Liquor Licenses	Annual	240,000.00	209,675.00	0.00	Adjust revenue budget	
001-0000-32010-00	Fines and Costs	Annual	111,000.00	133,605.00	0.00	Adjust revenue budget	
001-0000-32015-00	Vehicle Impound Fees	Annual	80,000.00	124,500.00	0.00	Adjust revenue budget	
001-0000-32125-00	General Adjudication Fines	Annual	18,500.00	45,725.00	0.00	Adjust revenue budget	
001-0000-33400-00	Franchise Fees	Annual	355,000.00	385,365.00	0.00	Adjust revenue budget	
001-0000-33425-00	Telecommunication Infrast Fee	Annual	379,000.00	323,730.00	0.00	Adjust revenue budget	
001-0000-35315-00	Federal Reimbursements	Annual	0.00	14,870.00	0.00	Adjust revenue budget	
001-0000-35325-00	State Reimbursements	Annual	0.00	25,145.00	0.00	Adjust revenue budget	
001-0000-35640-00	Pub Saf Bldg Comm/Records	Annual	813,120.00	833,760.00	0.00	Adjust revenue budget	
001-0000-36120-00	Weed Cleaning/Removals	Annual	40,000.00	103,195.00	0.00	Adjust revenue budget	
001-0000-36864-00	Property Maintenance Admin Fe	Annual	11,600.00	34,755.00	0.00	Adjust revenue budget	
001-0000-36865-00	Property Maintenance Lien Fee	Annual	20,000.00	64,325.00	0.00	Adjust revenue budget	
001-0000-37900-00	Misc Other Revenue	Annual	16,000.00	42,575.00	0.00	Adjust revenue budget	
001-0000-38032-00	Transfer From PublicTran Prjct	Annual	0.00	6,630.00	0.00	Adjust revenue budget	
		Period Total:	14,362,670.00	19,630,845.00	0.00		
		Revenue Total:	14,362,670.00	19,630,845.00	0.00		
		Revenue Total:	14,362,670.00	19,630,845.00	0.00		
		Expense Total:	0.00	0.00	0.00		
		DEPT 0000 - Net Amount:	-14,362,670.00	-19,630,845.00	-5,268,175.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
DEPT 0105 - City Council							
EXPENSE							
Annual Budget							
001-0105-51000-00	Professional Services	Annual	58,000.00	92,000.00	0.00	Strategic plan & Churchill study	
001-0105-54500-00	Training and Travel	Annual	5,020.00	5,720.00	0.00	Council Strategic Plan luncheon	
001-0105-61700-00	Minor Computer Equip & Supp	Annual	0.00	1,705.00	0.00	Council Ipads	
001-0105-85057-00	Computer Replacement Contrbtr	Annual	0.00	5,760.00	0.00	FY21 Computer replacement contribution	
		Period Total:	63,020.00	105,185.00	0.00		
		Expense Total:	63,020.00	105,185.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	63,020.00	105,185.00	0.00		
		DEPT 0105 - City Council Net Amount:	63,020.00	105,185.00	42,165.00		
DEPT 0110 - City Manager							
EXPENSE							
Annual Budget							
001-0110-41000-00	Regular Employees	Annual	179,270.00	190,170.00	0.00	City Manager's office employee wages	
001-0110-85057-00	Computer Replacement Contrbtr	Annual	0.00	1,080.00	0.00	FY21 Computer replacement contribution	
		Period Total:	179,270.00	191,250.00	0.00		
		Expense Total:	179,270.00	191,250.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	179,270.00	191,250.00	0.00		
		DEPT 0110 - City Manager Net Amount:	179,270.00	191,250.00	11,980.00		
DEPT 0120 -							
EXPENSE							
Annual Budget							
001-0120-85057-00	Computer Replacement Contrbtr	Annual	0.00	360.00	0.00	FY21 Computer replacement contribution	
		Period Total:	0.00	360.00	0.00		
		Expense Total:	0.00	360.00	0.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	0.00	360.00	0.00		
		DEPT 0120 - Net Amount:	0.00	360.00	360.00		
DEPT 0145 - Legal EXPENSE Annual Budget							
001-0145-85057-00	Computer Replacement Contrbtr	Annual	0.00	180.00	0.00	FY21 Computer replacement contribution	
		Period Total:	0.00	180.00	0.00		
		Expense Total:	0.00	180.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	0.00	180.00	0.00		
		DEPT 0145 - Legal Net Amount:	0.00	180.00	180.00		
DEPT 0160 - Contracts and Subsidies EXPENSE Annual Budget							
001-0160-47750-00	Retiree Health Insurance	Annual	377,840.00	429,510.00	0.00	Adjust expenditure budget	
001-0160-47755-00	OPEB Contributions	Annual	0.00	116,195.00	0.00	FY21 OPEB contributions	
001-0160-83100-00	Contributions to Others	Annual	0.00	928,430.00	0.00	Donation to Library for technology for new building and tax rebates	
001-0160-85030-00	Public Trans Serv Transfer To	Annual	310,000.00	90.00	0.00	Adjust transfer budget	
001-0160-85054-00	Transfer to Planning Fund	Annual	0.00	1,800,055.00	0.00	FY21 transfer for projects	
001-0160-89500-00	Bad Debt Expense	Annual	94,825.00	259,005.00	0.00	Adjust expense budget	
		Period Total:	782,665.00	3,533,285.00	0.00		
		Expense Total:	782,665.00	3,533,285.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	782,665.00	3,533,285.00	0.00		
		DEPT 0160 - Contracts and Subsidies Net Amount:	782,665.00	3,533,285.00	2,750,620.00		
DEPT 0205 - Finance EXPENSE Annual Budget							
001-0205-85057-00	Computer Replacement Contrbtr	Annual	0.00	7,440.00	0.00	FY21 Computer replacement contribution	
		Period Total:	0.00	7,440.00	0.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
		Expense Total:	0.00	7,440.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	0.00	7,440.00	0.00		
	DEPT 0205 - Finance Net Amount:		0.00	7,440.00	7,440.00		
DEPT 0207 - Management Information Systems							
EXPENSE							
Annual Budget							
001-0207-42000-00	Temporary Employees	Annual	0.00	4,140.00	0.00	IT internship	
001-0207-61700-00	Minor Computer Equip & Supp	Annual	73,730.00	69,590.00	0.00	Minor computer equipment	
001-0207-85057-00	Computer Replacement Contrbtr	Annual	0.00	28,020.00	0.00	FY21 Computer replacement contribution	
001-0207-85058-00	Vehicle Replacement Fund	Annual	0.00	3,300.00	0.00	FY21 Vehicle replacement contributions	
		Period Total:	73,730.00	105,050.00	0.00		
		Expense Total:	73,730.00	105,050.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	73,730.00	105,050.00	0.00		
	DEPT 0207 - Management Information Systems Net Amoun		73,730.00	105,050.00	31,320.00		
DEPT 0306 - Inspections							
EXPENSE							
Annual Budget							
001-0306-41000-00	Regular Employees	Annual	461,950.00	449,950.00	0.00	Adjust expense budget	
001-0306-42000-00	Temporary Employees	Annual	10,800.00	4,800.00	0.00	Adjust expense budget	
001-0306-55400-00	Private Property Maintenance	Annual	40,000.00	88,240.00	0.00	Various trash pick up and board up fees	
001-0306-85057-00	Computer Replacement Contrbtr	Annual	0.00	1,800.00	0.00	FY21 Computer replacement contribution	
001-0306-85058-00	Vehicle Replacement Fund	Annual	0.00	12,000.00	0.00	FY21 Vehicle replacement contributions	
		Period Total:	512,750.00	556,790.00	0.00		
		Expense Total:	512,750.00	556,790.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	512,750.00	556,790.00	0.00		
	DEPT 0306 - Inspections Net Amount:		512,750.00	556,790.00	44,040.00		
DEPT 0410 - Engineering							

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
EXPENSE							
Annual Budget							
001-0410-85057-00	Computer Replacement Contrbtr	Annual	0.00	3,240.00	0.00	FY21 Computer replacement contribution	
001-0410-85058-00	Vehicle Replacement Fund	Annual	0.00	7,800.00	0.00	FY21 Vehicle replacement contributions	
		Period Total:	0.00	11,040.00	0.00		
		Expense Total:	0.00	11,040.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	0.00	11,040.00	0.00		
		DEPT 0410 - Engineering Net Amount:	0.00	11,040.00	11,040.00		
DEPT 0445 - Fleet Services							
EXPENSE							
Annual Budget							
001-0445-85058-00	Vehicle Replacement Fund	Annual	0.00	8,820.00	0.00	FY21 Vehicle replacement contributions	
		Period Total:	0.00	8,820.00	0.00		
		Expense Total:	0.00	8,820.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	0.00	8,820.00	0.00		
		DEPT 0445 - Fleet Services Net Amount:	0.00	8,820.00	8,820.00		
DEPT 0450 - Street & Bridge Maintenance							
EXPENSE							
Annual Budget							
001-0450-41000-00	Regular Employees	Annual	686,880.00	716,880.00	0.00	Adjust regular employees budget	
001-0450-52000-00	Electricity	Annual	288,440.00	208,440.00	0.00	Adjust electricity budget	
001-0450-55500-00	Maintenance of Equipment	Annual	34,000.00	46,000.00	0.00	Mtce of equipment budget adjustment	
001-0450-62500-00	Motor Vehicle Supplies	Annual	60,000.00	90,000.00	0.00	Motor vehicle supplies	
001-0450-66500-00	Minor Tools & Apparatus	Annual	10,000.00	18,000.00	0.00	Minor tools	
001-0450-85058-00	Vehicle Replacement Fund	Annual	0.00	177,060.00	0.00	FY21 Vehicle replacement contributions	
		Period Total:	1,079,320.00	1,256,380.00	0.00		
		Expense Total:	1,079,320.00	1,256,380.00	0.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	1,079,320.00	1,256,380.00	0.00		
	DEPT 0450 - Street & Bridge Maintenance	Net Amount:	1,079,320.00	1,256,380.00	177,060.00		
DEPT 0505 - Fire & Police Commission							
EXPENSE							
Annual Budget							
001-0505-51000-00	Professional Services	Annual	21,790.00	21,840.00	0.00	Assessment fees for Fire Captain	
001-0505-51500-00	Printing & Advertising	Annual	0.00	1,425.00	0.00	Ads for fire & police officer vacancies	
		Period Total:	21,790.00	23,265.00	0.00		
		Expense Total:	21,790.00	23,265.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	21,790.00	23,265.00	0.00		
	DEPT 0505 - Fire & Police Commission	Net Amount:	21,790.00	23,265.00	1,475.00		
DEPT 0510 - Police							
EXPENSE							
Annual Budget							
001-0510-41000-00	Regular Employees	Annual	3,582,300.00	3,520,900.00	0.00	Adjust regular employee wages	
001-0510-41005-00	Workers Comp Wages	Annual	0.00	23,400.00	0.00	Worker comp wages	
001-0510-43000-00	Overtime Pay	Annual	220,000.00	279,000.00	0.00	Overtime pay for police officers	
001-0510-47700-00	Health Insurance Premium	Annual	599,090.00	623,460.00	0.00	Health insurance premiums for police officers	
001-0510-54500-00	Training and Travel	Annual	15,000.00	36,000.00	0.00	Training and travel expenses	
001-0510-62510-00	Gasoline	Annual	70,450.00	49,450.00	0.00	Adjust gasoline expenses	
001-0510-67500-00	Safety Clothing & Supplies	Annual	15,500.00	38,275.00	0.00	Clothing & safety supplies for police	
001-0510-85057-00	Computer Replacement Contrbtr	Annual	0.00	50,640.00	0.00	FY21 Computer replacement contribution	
001-0510-85058-00	Vehicle Replacement Fund	Annual	0.00	124,260.00	0.00	FY21 Vehicle replacement contributions	
		Period Total:	4,502,340.00	4,745,385.00	0.00		
		Expense Total:	4,502,340.00	4,745,385.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	4,502,340.00	4,745,385.00	0.00		
	DEPT 0510 - Police	Net Amount:	4,502,340.00	4,745,385.00	243,045.00		
DEPT 0550 - Communications and Records							

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
EXPENSE							
Annual Budget							
001-0550-41000-00	Regular Employees	Annual	1,250,610.00	1,273,215.00	0.00	Dispatcher wages	
001-0550-43000-00	Overtime Pay	Annual	70,000.00	96,255.00	0.00	Dispatcher overtime wages	
001-0550-47755-00	OPEB Contributions	Annual	0.00	4,220.00	0.00	FY21 OPEB contributions	
001-0550-71000-00	Machinery & Equipment	Annual	0.00	94,700.00	0.00	New CAD system	
001-0550-85902-00	Knox County Sheriff	Annual	0.00	15,130.00	0.00	Knox County email expenses	
	Period Total:		1,320,610.00	1,483,520.00	0.00		
	Expense Total:		1,320,610.00	1,483,520.00	0.00		
	Revenue Total:		0.00	0.00	0.00		
	Expense Total:		1,320,610.00	1,483,520.00	0.00		
	DEPT 0550 - Communications and Records Net Amount:		1,320,610.00	1,483,520.00	162,910.00		
DEPT 0605 - Fire							
EXPENSE							
Annual Budget							
001-0605-41005-00	Workers Comp Wages	Annual	0.00	13,000.00	0.00	Worker comp wage expenses	
001-0605-43000-00	Overtime Pay	Annual	250,000.00	344,100.00	0.00	Fire overtime pay	
001-0605-47700-00	Health Insurance Premium	Annual	529,410.00	550,910.00	0.00	Health insurance expenses	
001-0605-47770-00	Health Savings Account	Annual	23,250.00	27,750.00	0.00	Health savings accounts expenses	
001-0605-48010-00	Public Safety Pension Cons	Annual	2,554,525.00	2,550,025.00	0.00	Public safety pension	
001-0605-54500-00	Training and Travel	Annual	44,425.00	29,425.00	0.00	Training & travel expenses	
001-0605-55500-00	Maintenance of Equipment	Annual	43,925.00	39,425.00	0.00	Mtce of equipment	
001-0605-62500-00	Motor Vehicle Supplies	Annual	21,400.00	13,400.00	0.00	Motor vehicle supplies	
001-0605-66500-00	Minor Tools & Apparatus	Annual	5,600.00	13,600.00	0.00	Minor tools expenses	
001-0605-67500-00	Safety Clothing & Supplies	Annual	55,750.00	40,750.00	0.00	Safety supplies	
001-0605-85057-00	Computer Replacement Contrbtr	Annual	0.00	9,540.00	0.00	FY21 Computer replacement contribution	
001-0605-85058-00	Vehicle Replacement Fund	Annual	0.00	129,120.00	0.00	FY21 Vehicle replacement contributions	
	Period Total:		3,528,285.00	3,761,045.00	0.00		
	Expense Total:		3,528,285.00	3,761,045.00	0.00		
	Revenue Total:		0.00	0.00	0.00		
	Expense Total:		3,528,285.00	3,761,045.00	0.00		
	DEPT 0605 - Fire Net Amount:		3,528,285.00	3,761,045.00	232,760.00		
DEPT 0630 - Emergency Services							
EXPENSE							

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
Annual Budget							
001-0630-85057-00	Computer Replacement Contrbtr	Annual	0.00	840.00	0.00	FY21 Computer replacement contribution	
		Period Total:	0.00	840.00	0.00		
		Expense Total:	0.00	840.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	0.00	840.00	0.00		
	DEPT 0630 - Emergency Services	Net Amount:	0.00	840.00	840.00		
		Revenue Total:	14,362,670.00	19,630,845.00	0.00		
		Expense Total:	12,063,780.00	15,789,835.00	0.00		
	FUND 001 - General	Net Amount:	-2,298,890.00	-3,841,010.00	-1,542,120.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 011 - Motor Fuel Tax							
DEPT 0000 -							
REVENUE							
Annual Budget							
011-0000-33010-00	Interest Income on Investments	Annual	25,000.00	2,715.00	0.00	Adjust budget revenue	
011-0000-35070-00	State Motor Fuel Tax	Annual	1,900,000.00	1,277,825.00	0.00	Adjust budget revenue	
011-0000-35310-00	State Capital Grants	Annual	0.00	707,255.00	0.00	Adjust budget revenue	
011-0000-35325-00	State Reimbursements	Annual	192,000.00	0.00	0.00	Adjust budget revenue	
011-0000-35900-00	Misc Intergovernmental Rev	Annual	2,500.00	0.00	0.00	Adjust budget revenue	
		Period Total:	2,119,500.00	1,987,795.00	0.00		
		Revenue Total:	2,119,500.00	1,987,795.00	0.00		
EXPENSE							
Annual Budget							
011-0000-78010-00	Roads	Annual	1,397,260.00	1,182,065.00	0.00	Adjust roads expenses	
011-0000-78050-00	Storm Drainage	Annual	0.00	128,820.00	0.00	Storm drainage projects	
011-0000-78070-00	Sidewalks	Annual	0.00	86,375.00	0.00	Sidewalk projects	
		Period Total:	1,397,260.00	1,397,260.00	0.00		
		Expense Total:	1,397,260.00	1,397,260.00	0.00		
		Revenue Total:	2,119,500.00	1,987,795.00	0.00		
		Expense Total:	1,397,260.00	1,397,260.00	0.00		
		DEPT 0000 - Net Amount:	-722,240.00	-590,535.00	131,705.00		
		Revenue Total:	2,119,500.00	1,987,795.00	0.00		
		Expense Total:	1,397,260.00	1,397,260.00	0.00		
		FUND 011 - Motor Fuel Tax Net Amount:	-722,240.00	-590,535.00	131,705.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 013 - Grants							
DEPT 0000 -							
REVENUE							
Annual Budget							
013-0000-35100-00	Fed Operate Assist Grants	Annual	0.00	1,024,110.00	0.00	Adjust budget revenue	
013-0000-35300-00	State Operate Assist Grant	Annual	0.00	3,245.00	0.00	Adjust budget revenue	
013-0000-35315-00	Federal Reimbursements	Annual	6,951,585.00	786,595.00	0.00	Adjust budget revenue	
013-0000-35325-00	State Reimbursements	Annual	1,081,460.00	1,344,650.00	0.00	Adjust budget revenue	
013-0000-38032-00	Transfer From PublicTran Prjct	Annual	0.00	124,775.00	0.00	Adjust budget revenue	
		Period Total:	8,033,045.00	3,283,375.00	0.00		
		Revenue Total:	8,033,045.00	3,283,375.00	0.00		
EXPENSE							
Annual Budget							
013-0000-41000-00	Regular Employees	Annual	0.00	9,915.00	0.00	Regular employee wages	
013-0000-43000-00	Overtime Pay	Annual	0.00	7,250.00	0.00	Overtime expenses	
013-0000-47700-00	Health Insurance Premium	Annual	0.00	70.00	0.00	Health insurance expenses	
013-0000-48200-00	Social Security Contributions	Annual	0.00	15.00	0.00	Social security expenses	
013-0000-55500-00	Maintenance of Equipment	Annual	0.00	5,315.00	0.00	Maintenance of equipment	
013-0000-62500-00	Motor Vehicle Supplies	Annual	0.00	4,025.00	0.00	Motor vehicle supplies	
013-0000-62510-00	Gasoline	Annual	0.00	660.00	0.00	Gasoline expenses	
013-0000-66500-00	Minor Tools & Apparatus	Annual	0.00	30,145.00	0.00	Minor tools	
013-0000-67500-00	Safety Clothing & Supplies	Annual	0.00	2,770.00	0.00	Safety supplies	
013-0000-76000-00	Improvemnt Other Than Buildin	Annual	850,000.00	789,835.00	0.00	Improvements other than buildings	
		Period Total:	850,000.00	850,000.00	0.00		
		Expense Total:	850,000.00	850,000.00	0.00		
		Revenue Total:	8,033,045.00	3,283,375.00	0.00		
		Expense Total:	850,000.00	850,000.00	0.00		
		DEPT 0000 - Net Amount:	-7,183,045.00	-2,433,375.00	4,749,670.00		
		Revenue Total:	8,033,045.00	3,283,375.00	0.00		
		Expense Total:	850,000.00	850,000.00	0.00		
		FUND 013 - Grants Net Amount:	-7,183,045.00	-2,433,375.00	4,749,670.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 014 - City Gas Tax							
DEPT 0000 -							
REVENUE							
Annual Budget							
014-0000-30140-00	City Gas Tax	Annual	660,000.00	680,460.00	0.00	Adjust budget revenue	
014-0000-33010-00	Interest Income on Investments	Annual	10,000.00	3,250.00	0.00	Adjust budget revenue	
		Period Total:	670,000.00	683,710.00	0.00		
		Revenue Total:	670,000.00	683,710.00	0.00		
EXPENSE							
Annual Budget							
014-0000-55700-00	Maint of Building & Improvemn	Annual	160,000.00	237,510.00	0.00	Sidewalk projects	
014-0000-64500-00	Traffic Control Supplies	Annual	60,000.00	72,660.00	0.00	Traffic control supplies	
014-0000-66500-00	Minor Tools & Apparatus	Annual	22,100.00	9,440.00	0.00	Adjust minor tools	
014-0000-78010-00	Roads	Annual	300,000.00	186,990.00	0.00	Adjust roads	
014-0000-78070-00	Sidewalks	Annual	0.00	35,500.00	0.00	Sidewalk projects	
		Period Total:	542,100.00	542,100.00	0.00		
		Expense Total:	542,100.00	542,100.00	0.00		
		Revenue Total:	670,000.00	683,710.00	0.00		
		Expense Total:	542,100.00	542,100.00	0.00		
		DEPT 0000 - Net Amount:	-127,900.00	-141,610.00	-13,710.00		
		Revenue Total:	670,000.00	683,710.00	0.00		
		Expense Total:	542,100.00	542,100.00	0.00		
		FUND 014 - City Gas Tax Net Amount:	-127,900.00	-141,610.00	-13,710.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 016 - Special Enforcement							
DEPT 0000 -							
REVENUE							
Annual Budget							
016-0000-35100-00	Fed Operate Assist Grants	Annual	10,000.00	0.00	0.00	Adjust budget revenue	
		Period Total:	10,000.00	0.00	0.00		
		Revenue Total:	10,000.00	0.00	0.00		
EXPENSE							
Annual Budget							
016-0000-43000-00	Overtime Pay	Annual	11,000.00	0.00	0.00	Overtime pay	
016-0000-54500-00	Training and Travel	Annual	2,000.00	8,010.00	0.00	K9 academy	
016-0000-55800-00	Maint of Computer Equipment	Annual	0.00	13,275.00	0.00	Various video and software licenses	
016-0000-61700-00	Minor Computer Equip & Supp	Annual	100.00	10,215.00	0.00	PLX software	
016-0000-61800-00	Minor Furniture	Annual	0.00	19,480.00	0.00	5 workstations & cabinets for special operations	
016-0000-67500-00	Safety Clothing & Supplies	Annual	1,000.00	16,530.00	0.00	Safety supplies	
016-0000-69300-00	Canine Supplies	Annual	20,000.00	15,470.00	0.00	Canine supplies	
		Period Total:	34,100.00	82,980.00	0.00		
		Expense Total:	34,100.00	82,980.00	0.00		
		Revenue Total:	10,000.00	0.00	0.00		
		Expense Total:	34,100.00	82,980.00	0.00		
		DEPT 0000 - Net Amount:	24,100.00	82,980.00	58,880.00		
		Revenue Total:	10,000.00	0.00	0.00		
		Expense Total:	34,100.00	82,980.00	0.00		
		FUND 016 - Special Enforcement Net Amount:	24,100.00	82,980.00	58,880.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 017 - 911 Communications							
DEPT 0000 -							
REVENUE							
Annual Budget							
017-0000-35600-00	County Reimbursements	Annual	122,535.00	92,915.00	0.00	Adjust budget revenue	
		Period Total:	122,535.00	92,915.00	0.00		
		Revenue Total:	122,535.00	92,915.00	0.00		
		Revenue Total:	122,535.00	92,915.00	0.00		
		Expense Total:	0.00	0.00	0.00		
	DEPT 0000 - Net Amount:		-122,535.00	-92,915.00	29,620.00		
		Revenue Total:	122,535.00	92,915.00	0.00		
		Expense Total:	0.00	0.00	0.00		
	FUND 017 - 911 Communications Net Amount:		-122,535.00	-92,915.00	29,620.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 018 - Storm Water Utility							
DEPT 0000 -							
REVENUE							
Annual Budget							
018-0000-30080-00	Electric Use Tax	Annual	422,400.00	444,625.00	0.00	Adjust budget revenue	
018-0000-30085-00	Natural Gas Use Tax	Annual	271,590.00	336,420.00	0.00	Adjust budget revenue	
018-0000-33010-00	Interest Income on Investments	Annual	2,500.00	670.00	0.00	Adjust budget revenue	
		Period Total:	696,490.00	781,715.00	0.00		
		Revenue Total:	696,490.00	781,715.00	0.00		
EXPENSE							
Annual Budget							
018-0000-41000-00	Regular Employees	Annual	297,140.00	300,320.00	0.00	Regular wages expenses	
018-0000-51000-00	Professional Services	Annual	25,000.00	11,190.00	0.00	Professional services	
018-0000-62500-00	Motor Vehicle Supplies	Annual	17,000.00	27,630.00	0.00	Motor vehicle supplies	
		Period Total:	339,140.00	339,140.00	0.00		
		Expense Total:	339,140.00	339,140.00	0.00		
		Revenue Total:	696,490.00	781,715.00	0.00		
		Expense Total:	339,140.00	339,140.00	0.00		
		DEPT 0000 - Net Amount:	-357,350.00	-442,575.00	-85,225.00		
		Revenue Total:	696,490.00	781,715.00	0.00		
		Expense Total:	339,140.00	339,140.00	0.00		
		FUND 018 - Storm Water Utility Net Amount:	-357,350.00	-442,575.00	-85,225.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 019 - Parks & Recreation							
DEPT 0000 -							
REVENUE							
Annual Budget							
019-0000-30030-00	State Income Tax	Annual	148,800.00	215,215.00	0.00	Adjust revenue budget	
019-0000-30040-00	Sales Tax	Annual	1,392,500.00	1,713,005.00	0.00	Adjust revenue budget	
019-0000-30043-00	Local Use Tax	Annual	166,350.00	189,715.00	0.00	Adjust revenue budget	
019-0000-30050-00	Home Rule Tax	Annual	510,900.00	676,920.00	0.00	Adjust revenue budget	
019-0000-30060-00	Food & Beverage Tax	Annual	139,500.00	175,595.00	0.00	Adjust revenue budget	
019-0000-30070-00	Hotel Motel Tax	Annual	475,000.00	739,675.00	0.00	Adjust revenue budget	
019-0000-33010-00	Interest Income on Investments	Annual	24,000.00	5,540.00	0.00	Adjust revenue budget	
019-0000-33305-00	Golf Fees Daily	Annual	100,000.00	144,060.00	0.00	Adjust revenue budget	
019-0000-33306-00	Golf Fees Season Pass	Annual	96,000.00	109,175.00	0.00	Adjust revenue budget	
019-0000-33311-00	Golf Cart Rental	Annual	135,000.00	171,840.00	0.00	Adjust revenue budget	
019-0000-33316-00	Sale of Alcohol Golf	Annual	26,000.00	44,885.00	0.00	Adjust revenue budget	
019-0000-33318-00	Sale of Food Golf	Annual	26,750.00	38,425.00	0.00	Adjust revenue budget	
019-0000-33340-00	Campground Fees	Annual	77,000.00	103,425.00	0.00	Adjust revenue budget	
019-0000-33363-00	Hawthorne Pool Rental Fees	Annual	20,800.00	3,440.00	0.00	Adjust revenue budget	
019-0000-33371-00	Lakeside Pool Daily/Group Fee	Annual	55,000.00	30,065.00	0.00	Adjust revenue budget	
019-0000-33372-00	Lakeside Pool Season Pass	Annual	13,500.00	1,890.00	0.00	Adjust revenue budget	
019-0000-33375-00	Lakeside Concession	Annual	24,250.00	11,860.00	0.00	Adjust revenue budget	
019-0000-33385-00	Pavilion Revenues	Annual	37,000.00	8,250.00	0.00	Adjust revenue budget	
019-0000-33386-00	Recreation Family Events	Annual	139,650.00	44,990.00	0.00	Adjust revenue budget	
019-0000-37010-00	Sale of Cemetery Lots	Annual	18,000.00	25,800.00	0.00	Adjust revenue budget	
019-0000-37100-00	Private Contribs/Donations	Annual	5,500.00	13,100.00	0.00	Adjust revenue budget	
019-0000-37900-00	Misc Other Revenue	Annual	62,600.00	3,395.00	0.00	Adjust revenue budget	
		Period Total:	3,694,100.00	4,470,265.00	0.00		
		Revenue Total:	3,694,100.00	4,470,265.00	0.00		
		Revenue Total:	3,694,100.00	4,470,265.00	0.00		
		Expense Total:	0.00	0.00	0.00		
		DEPT 0000 - Net Amount:	-3,694,100.00	-4,470,265.00	-776,165.00		
DEPT 1905 - Parks & Recreation Admin							
EXPENSE							
Annual Budget							
019-1905-41000-00	Regular Employees	Annual	842,260.00	850,805.00	0.00	Regular wages expenses	
019-1905-42000-00	Temporary Employees	Annual	68,280.00	59,735.00	0.00	Temporary employees	
019-1905-43000-00	Overtime Pay	Annual	40,000.00	19,630.00	0.00	Overtime pay	
019-1905-47755-00	OPEB Contributions	Annual	0.00	11,505.00	0.00	FY21 OPEB contributions	
019-1905-59528-00	Galesburg Promise	Annual	237,600.00	260,260.00	0.00	Galesburg Promise payments	

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
019-1905-59537-00	Orpheum Civic Center Authority	Annual	124,875.00	136,980.00	0.00	Orpheum payments	
019-1905-61700-00	Minor Computer Equip & Supp	Annual	2,700.00	6,080.00	0.00	Minor computer expenses	
019-1905-66500-00	Minor Tools & Apparatus	Annual	0.00	16,990.00	0.00	Minor tools expenses	
019-1905-85058-00	Vehicle Replacement Fund	Annual	0.00	900.00	0.00	FY21 Vehicle replacement contributions	
		Period Total:	1,315,715.00	1,362,885.00	0.00		
		Expense Total:	1,315,715.00	1,362,885.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	1,315,715.00	1,362,885.00	0.00		
	DEPT 1905 - Parks & Recreation Admin	Net Amount:	1,315,715.00	1,362,885.00	47,170.00		
DEPT 1910 - City Hall Bldgs & Grounds							
EXPENSE							
Annual Budget							
019-1910-41000-00	Regular Employees	Annual	51,460.00	68,195.00	0.00	Retiring custodian PTO payout	
019-1910-48000-00	Pension Contributions	Annual	6,845.00	31,595.00	0.00	Retiring custodian accelerated pension contributions	
019-1910-48200-00	Social Security Contributions	Annual	3,955.00	5,155.00	0.00	Social security expenses	
019-1910-55700-00	Maint of Building & Improvemn	Annual	43,245.00	55,405.00	0.00	HVAC repairs & security upgrades to City Hall	
019-1910-61700-00	Minor Computer Equip & Supp	Annual	0.00	1,550.00	0.00	City Hall basement cameras	
019-1910-65000-00	Cleaning & Household Supplies	Annual	5,000.00	3,800.00	0.00	Cleaning supplies	
019-1910-85058-00	Vehicle Replacement Fund	Annual	0.00	1,980.00	0.00	FY21 Vehicle replacement contributions	
		Period Total:	110,505.00	167,680.00	0.00		
		Expense Total:	110,505.00	167,680.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	110,505.00	167,680.00	0.00		
	DEPT 1910 - City Hall Bldgs & Grounds	Net Amount:	110,505.00	167,680.00	57,175.00		
DEPT 1911 -							
EXPENSE							
Annual Budget							
019-1911-52000-00	Electricity	Annual	66,390.00	54,890.00	0.00	Electricity	
019-1911-55700-00	Maint of Building & Improvemn	Annual	32,165.00	43,665.00	0.00	Mtce of buildings	
		Period Total:	98,555.00	98,555.00	0.00		
		Expense Total:	98,555.00	98,555.00	0.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	98,555.00	98,555.00	0.00		
		DEPT 1911 - Net Amount:	98,555.00	98,555.00	0.00		
DEPT 1915 - Parks Operation & Maintenance							
EXPENSE							
Annual Budget							
019-1915-42000-00	Temporary Employees	Annual	121,600.00	112,100.00	0.00	Temporary employees	
019-1915-52000-00	Electricity	Annual	34,075.00	28,275.00	0.00	Electricity	
019-1915-52500-00	Sewer	Annual	26,155.00	35,655.00	0.00	Sewer expenses	
019-1915-55700-00	Maint of Building & Improvemn	Annual	18,950.00	70,370.00	0.00	Pickleball court project	
019-1915-62510-00	Gasoline	Annual	48,305.00	51,605.00	0.00	Gasoline expenses	
019-1915-65000-00	Cleaning & Household Supplies	Annual	4,000.00	6,500.00	0.00	Household supplies	
019-1915-85058-00	Vehicle Replacement Fund	Annual	0.00	72,360.00	0.00	FY21 Vehicle replacement contributions	
		Period Total:	253,085.00	376,865.00	0.00		
		Expense Total:	253,085.00	376,865.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	253,085.00	376,865.00	0.00		
		DEPT 1915 - Parks Operation & Maintenance Net Amount:	253,085.00	376,865.00	123,780.00		
DEPT 1920 - Golf Course							
EXPENSE							
Annual Budget							
019-1920-42000-00	Temporary Employees	Annual	138,600.00	121,300.00	0.00	Temporary employees	
019-1920-48200-00	Social Security Contributions	Annual	21,995.00	20,095.00	0.00	Social security expenses	
019-1920-51000-00	Professional Services	Annual	11,000.00	18,200.00	0.00	Professional services	
019-1920-55500-00	Maintenance of Equipment	Annual	3,500.00	1,900.00	0.00	Mtce of equipment	
019-1920-61700-00	Minor Computer Equip & Supp	Annual	0.00	2,700.00	0.00	Minor computer equipment	
019-1920-62510-00	Gasoline	Annual	14,300.00	17,300.00	0.00	Gasoline expenses	
019-1920-63500-00	Botanical & Agriculture Suppl	Annual	58,000.00	78,105.00	0.00	Chemicals for golf course	
019-1920-64000-00	Recreational Supplies	Annual	15,000.00	23,900.00	0.00	Rec supplies	
019-1920-64125-00	Concession supplies	Annual	30,000.00	45,315.00	0.00	Golf course concession supplies	
019-1920-65500-00	Materials to Maintain Equipmt	Annual	7,500.00	9,400.00	0.00	Materials for equipment	
019-1920-66500-00	Minor Tools & Apparatus	Annual	3,200.00	11,285.00	0.00	Meter & cup cutter for golf course	
019-1920-84000-00	Sales Tax	Annual	7,200.00	11,600.00	0.00	Sales tax expenses	
019-1920-85058-00	Vehicle Replacement Fund	Annual	0.00	31,320.00	0.00	FY21 Vehicle replacement contributions	
019-1920-88300-00	Lease Payments	Annual	32,020.00	33,620.00	0.00	Carts lease	

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
		Period Total:	342,315.00	426,040.00	0.00		
		Expense Total:	342,315.00	426,040.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	342,315.00	426,040.00	0.00		
	DEPT 1920 - Golf Course	Net Amount:	342,315.00	426,040.00	83,725.00		
DEPT 1925 - Allison Campground							
EXPENSE							
Annual Budget							
019-1925-56000-00	Rentals	Annual	1,850.00	2,875.00	0.00	Portable toilet rentals	
019-1925-64000-00	Recreational Supplies	Annual	3,000.00	4,680.00	0.00	Recreation supplies	
019-1925-85057-00	Computer Replacement Contrbtr	Annual	0.00	720.00	0.00	FY21 Computer replacement contribution	
		Period Total:	4,850.00	8,275.00	0.00		
		Expense Total:	4,850.00	8,275.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	4,850.00	8,275.00	0.00		
	DEPT 1925 - Allison Campground	Net Amount:	4,850.00	8,275.00	3,425.00		
DEPT 1930 - Lake Storey Beach							
EXPENSE							
Annual Budget							
019-1930-42000-00	Temporary Employees	Annual	15,500.00	32,820.00	0.00	Lake Storey Beach employee wages	
019-1930-48200-00	Social Security Contributions	Annual	1,185.00	2,515.00	0.00	Social security expenses	
019-1930-63500-00	Botanical & Agriculture Suppl	Annual	2,175.00	845.00	0.00	Botanical supplies	
019-1930-66000-00	Materials to Mntn Bldgs/Improv	Annual	1,500.00	13,340.00	0.00	Kayak docking system	
		Period Total:	20,360.00	49,520.00	0.00		
		Expense Total:	20,360.00	49,520.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	20,360.00	49,520.00	0.00		
	DEPT 1930 - Lake Storey Beach	Net Amount:	20,360.00	49,520.00	29,160.00		
DEPT 1935 - Pavilion							
EXPENSE							
Annual Budget							
019-1935-55700-00	Maint of Building & Improvemn	Annual	9,730.00	20,205.00	0.00	Maintenance of buildings	

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
019-1935-57500-00	Laundry & Cleaning Services	Annual	21,500.00	11,025.00	0.00	Laundry services	
019-1935-85057-00	Computer Replacement Contrbtr	Annual	0.00	780.00	0.00	FY21 Computer replacement contribution	
		Period Total:	31,230.00	32,010.00	0.00		
		Expense Total:	31,230.00	32,010.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	31,230.00	32,010.00	0.00		
		DEPT 1935 - Pavilion Net Amount:	31,230.00	32,010.00	780.00		
DEPT 1945 - Lakeside Recreation Facility							
EXPENSE							
Annual Budget							
019-1945-42000-00	Temporary Employees	Annual	19,100.00	31,710.00	0.00	Lakeside recreation center employee wages	
019-1945-52000-00	Electricity	Annual	13,660.00	11,160.00	0.00	Electricity	
019-1945-55700-00	Maint of Building & Improvemn	Annual	17,000.00	22,760.00	0.00	Royal Cleaning janitorial services	
019-1945-64000-00	Recreational Supplies	Annual	500.00	3,000.00	0.00	Recreation supplies	
019-1945-85057-00	Computer Replacement Contrbtr	Annual	0.00	480.00	0.00	FY21 Computer replacement contribution	
		Period Total:	50,260.00	69,110.00	0.00		
		Expense Total:	50,260.00	69,110.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	50,260.00	69,110.00	0.00		
		DEPT 1945 - Lakeside Recreation Facility Net Amount:	50,260.00	69,110.00	18,850.00		
DEPT 1950 - Lakeside Water Park							
EXPENSE							
Annual Budget							
019-1950-64125-00	Concession supplies	Annual	22,000.00	19,600.00	0.00	Concession supplies	
019-1950-66500-00	Minor Tools & Apparatus	Annual	150.00	2,550.00	0.00	Minor tools	
019-1950-85057-00	Computer Replacement Contrbtr	Annual	0.00	240.00	0.00	FY21 Computer replacement contribution	
		Period Total:	22,150.00	22,390.00	0.00		
		Expense Total:	22,150.00	22,390.00	0.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	22,150.00	22,390.00	0.00		
	DEPT 1950 - Lakeside Water Park	Net Amount:	22,150.00	22,390.00	240.00		
DEPT 1955 - Hawthorne Pool							
EXPENSE							
Annual Budget							
019-1955-52000-00	Electricity	Annual	16,555.00	13,955.00	0.00	Electricity	
019-1955-55700-00	Maint of Building & Improvemn	Annual	5,150.00	20,150.00	0.00	Intellihot water heater replacement	
019-1955-66500-00	Minor Tools & Apparatus	Annual	0.00	2,600.00	0.00	Monor tools	
		Period Total:	21,705.00	36,705.00	0.00		
		Expense Total:	21,705.00	36,705.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	21,705.00	36,705.00	0.00		
	DEPT 1955 - Hawthorne Pool	Net Amount:	21,705.00	36,705.00	15,000.00		
DEPT 1965 - Linwood Cemetery							
EXPENSE							
Annual Budget							
019-1965-48200-00	Social Security Contributions	Annual	9,230.00	6,630.00	0.00	Social security expenses	
019-1965-51000-00	Professional Services	Annual	2,000.00	4,600.00	0.00	Professional services	
019-1965-85057-00	Computer Replacement Contrbtr	Annual	0.00	180.00	0.00	FY21 Computer replacement contribution	
019-1965-85058-00	Vehicle Replacement Fund	Annual	0.00	8,700.00	0.00	FY21 Vehicle replacement contributions	
		Period Total:	11,230.00	20,110.00	0.00		
		Expense Total:	11,230.00	20,110.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	11,230.00	20,110.00	0.00		
	DEPT 1965 - Linwood Cemetery	Net Amount:	11,230.00	20,110.00	8,880.00		
DEPT 1975 - Forestry							
EXPENSE							
Annual Budget							
019-1975-55700-00	Maint of Building & Improvemn	Annual	16,000.00	9,485.00	0.00	Mtce of buildings	
019-1975-62500-00	Motor Vehicle Supplies	Annual	4,000.00	10,515.00	0.00	Motor vehicle supplies	
019-1975-85058-00	Vehicle Replacement Fund	Annual	0.00	26,700.00	0.00	FY21 Vehicle replacement contributions	

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
		Period Total:	20,000.00	46,700.00	0.00		
		Expense Total:	20,000.00	46,700.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	20,000.00	46,700.00	0.00		
	DEPT 1975 - Forestry	Net Amount:	20,000.00	46,700.00	26,700.00		
		Revenue Total:	3,694,100.00	4,470,265.00	0.00		
		Expense Total:	2,301,960.00	2,716,845.00	0.00		
	FUND 019 - Parks & Recreation	Net Amount:	-1,392,140.00	-1,753,420.00	-361,280.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 020 - Airport Operations							
DEPT 0000 -							
REVENUE							
Annual Budget							
020-0000-33860-00	Farm Income	Annual	142,410.00	174,685.00	0.00	Adjust revenue budget	
		Period Total:	142,410.00	174,685.00	0.00		
		Revenue Total:	142,410.00	174,685.00	0.00		
EXPENSE							
Annual Budget							
020-0000-55700-00	Maint of Building & Improvemn	Annual	8,500.00	19,060.00	0.00	Electrical for septic lift station	
020-0000-84500-00	Property Tax	Annual	19,000.00	22,985.00	0.00	Property taxes	
020-0000-85058-00	Vehicle Replacement Fund	Annual	0.00	17,700.00	0.00	FY21 Vehicle replacement contributions	
		Period Total:	27,500.00	59,745.00	0.00		
		Expense Total:	27,500.00	59,745.00	0.00		
		Revenue Total:	142,410.00	174,685.00	0.00		
		Expense Total:	27,500.00	59,745.00	0.00		
		DEPT 0000 - Net Amount:	-114,910.00	-114,940.00	-30.00		
		Revenue Total:	142,410.00	174,685.00	0.00		
		Expense Total:	27,500.00	59,745.00	0.00		
		FUND 020 - Airport Operations Net Amount:	-114,910.00	-114,940.00	-30.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 021 - Foreign Fire							
DEPT 0000 -							
EXPENSE							
Annual Budget							
021-0000-51000-00	Professional Services	Annual	0.00	2,400.00	0.00	Fire sleeping quarter renovations	
021-0000-55500-00	Mtce. of Equipment	Annual	5,000.00	70.00	0.00	Mtce of equipment	
021-0000-55800-00	Maint of Computer Equipment	Annual	0.00	5,700.00	0.00	Fleet check software	
021-0000-61800-00	Minor Furniture	Annual	0.00	16,390.00	0.00	4 refrigerators, 21 recliners, 2 TV's & cabinets	
021-0000-65500-00	Materials to Maintain Equipmt	Annual	0.00	4,930.00	0.00	Revolution BIV elbows	
021-0000-66000-00	Materials to Mntn Bldgs/Improv	Annual	0.00	630.00	0.00	Cabinets	
021-0000-66500-00	Minor Tools & Apparatus	Annual	0.00	20,535.00	0.00	Fitness equipment, pagers, nozzles & gas leak detectors	
		Period Total:	5,000.00	50,655.00	0.00		
		Expense Total:	5,000.00	50,655.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	5,000.00	50,655.00	0.00		
		DEPT 0000 - Net Amount:	5,000.00	50,655.00	45,655.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	5,000.00	50,655.00	0.00		
		FUND 021 - Foreign Fire Net Amount:	5,000.00	50,655.00	45,655.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 023 - Property Redevelopment							
DEPT 0000 -							
REVENUE							
Annual Budget							
023-0000-33010-00	Interest Income on Investments	Annual	6,000.00	600.00	0.00	Adjust revenue budget	
023-0000-35300-00	State Operate Assist Grant	Annual	0.00	123,195.00	0.00	Adjust revenue budget	
023-0000-36125-00	Demolitions	Annual	337,500.00	14,970.00	0.00	Adjust revenue budget	
023-0000-38001-00	General Fund Transfer From	Annual	100,000.00	102,965.00	0.00	Adjust revenue budget	
023-0000-38026-00	Transfer from UDAG	Annual	255,000.00	112,500.00	0.00	Adjust revenue budget	
		Period Total:	698,500.00	354,230.00	0.00		
		Revenue Total:	698,500.00	354,230.00	0.00		
EXPENSE							
Annual Budget							
023-0000-51000-00	Professional Services	Annual	5,000.00	9,170.00	0.00	Professional services	
023-0000-55420-00	Demolitions	Annual	337,500.00	329,975.00	0.00	Demolitions	
023-0000-89800-00	Loss on Assets	Annual	0.00	3,355.00	0.00	Loss on assets	
		Period Total:	342,500.00	342,500.00	0.00		
		Expense Total:	342,500.00	342,500.00	0.00		
		Revenue Total:	698,500.00	354,230.00	0.00		
		Expense Total:	342,500.00	342,500.00	0.00		
		DEPT 0000 - Net Amount:	-356,000.00	-11,730.00	344,270.00		
		Revenue Total:	698,500.00	354,230.00	0.00		
		Expense Total:	342,500.00	342,500.00	0.00		
		FUND 023 - Property Redevelopment Net Amount:	-356,000.00	-11,730.00	344,270.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 024 - Economic Development							
DEPT 0000 -							
REVENUE							
Annual Budget							
024-0000-30050-00	Home Rule Tax	Annual	851,500.00	1,128,205.00	0.00	Adjust revenue budget	
024-0000-33010-00	Interest Income on Investments	Annual	12,000.00	2,800.00	0.00	Adjust revenue budget	
024-0000-33020-00	Interest on Loans	Annual	2,930.00	34,135.00	0.00	Adjust revenue budget	
024-0000-38048-00	Trans frm TIF 3 Regency Cap Pj	Annual	35,000.00	0.00	0.00	Adjust revenue budget	
024-0000-38055-00	TIF Downtown Transfer From	Annual	0.00	178,780.00	0.00	Adjust revenue budget	
		Period Total:	901,430.00	1,343,920.00	0.00		
		Revenue Total:	901,430.00	1,343,920.00	0.00		
EXPENSE							
Annual Budget							
024-0000-51000-00	Professional Services	Annual	0.00	3,740.00	0.00	Professional services	
024-0000-52000-00	Electricity	Annual	8,910.00	5,170.00	0.00	Electricity	
024-0000-61700-00	Minor Computer Equip & Supp	Annual	16,175.00	13,675.00	0.00	Minor computer equipment	
024-0000-83100-00	Contributions to Others	Annual	321,000.00	456,505.00	0.00	External agency funding	
024-0000-84500-00	Property Tax	Annual	21,500.00	24,000.00	0.00	Property tax expenses	
024-0000-85046-00	Trsfir to Series 2011C Bus Park	Annual	213,200.00	227,460.00	0.00	Adjust transfer to 2011C Business Park	
024-0000-85047-00	Transfer to Bus GO Bond 2013A	Annual	85,030.00	70,770.00	0.00	Transfer to GO 2013	
		Period Total:	665,815.00	801,320.00	0.00		
		Expense Total:	665,815.00	801,320.00	0.00		
		Revenue Total:	901,430.00	1,343,920.00	0.00		
		Expense Total:	665,815.00	801,320.00	0.00		
		DEPT 0000 - Net Amount:	-235,615.00	-542,600.00	-306,985.00		
		Revenue Total:	901,430.00	1,343,920.00	0.00		
		Expense Total:	665,815.00	801,320.00	0.00		
		FUND 024 - Economic Development Net Amount:	-235,615.00	-542,600.00	-306,985.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 026 - UDAG Repayment							
DEPT 0000 -							
REVENUE							
Annual Budget							
026-0000-33010-00	Interest Income on Investments	Annual	6,765.00	765.00	0.00	Adjust revenue budget	
026-0000-33020-00	Interest on Loans	Annual	24,465.00	10,910.00	0.00	Adjust revenue budget	
026-0000-38048-00	Trans frm TIF 3 Regency Cap Pj	Annual	44,050.00	0.00	0.00	Adjust revenue budget	
		Period Total:	75,280.00	11,675.00	0.00		
		Revenue Total:	75,280.00	11,675.00	0.00		
EXPENSE							
Annual Budget							
026-0000-51000-00	Professional Services	Annual	201,285.00	192,135.00	0.00	Professional services	
026-0000-55000-00	Dues & Subscriptions	Annual	0.00	9,150.00	0.00	Dues & subscriptions	
		Period Total:	201,285.00	201,285.00	0.00		
		Expense Total:	201,285.00	201,285.00	0.00		
		Revenue Total:	75,280.00	11,675.00	0.00		
		Expense Total:	201,285.00	201,285.00	0.00		
		DEPT 0000 - Net Amount:	126,005.00	189,610.00	63,605.00		
		Revenue Total:	75,280.00	11,675.00	0.00		
		Expense Total:	201,285.00	201,285.00	0.00		
		FUND 026 - UDAG Repayment Net Amount:	126,005.00	189,610.00	63,605.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 030 - Public Transportation Services							
DEPT 0000 -							
REVENUE							
Annual Budget							
030-0000-33830-00	Public Trans Fixed Route Fees	Annual	0.00	30,240.00	0.00	Adjust revenue budget	
030-0000-35320-00	Pub Transp Fed Oper Assistance	Annual	304,335.00	1,522,155.00	0.00	Adjust revenue budget	
030-0000-35321-00	Pub Transp State Oper Assist	Annual	1,475,310.00	1,142,575.00	0.00	Adjust revenue budget	
030-0000-38001-00	General Fund Transfer From	Annual	310,000.00	90.00	0.00	Adjust revenue budget	
		Period Total:	2,089,645.00	2,695,060.00	0.00		
		Revenue Total:	2,089,645.00	2,695,060.00	0.00		
		Revenue Total:	2,089,645.00	2,695,060.00	0.00		
		Expense Total:	0.00	0.00	0.00		
		DEPT 0000 - Net Amount:	-2,089,645.00	-2,695,060.00	-605,415.00		
DEPT 0320 - Handivan							
EXPENSE							
Annual Budget							
030-0320-41000-00	Regular Employees	Annual	368,810.00	376,540.00	0.00	Regular employee wages	
030-0320-42000-00	Temporary Employees	Annual	148,630.00	126,500.00	0.00	Temporary employees	
030-0320-47700-00	Health Insurance Premium	Annual	77,380.00	86,880.00	0.00	Health insurance expenses	
030-0320-47770-00	Health Savings Account	Annual	375.00	1,875.00	0.00	Health savings account expenses	
030-0320-61700-00	Minor Computer Equip & Supp	Annual	0.00	3,400.00	0.00	Minor computer equipment	
030-0320-62500-00	Motor Vehicle Supplies	Annual	51,000.00	30,830.00	0.00	Motor vehicle supplies	
030-0320-62510-00	Gasoline	Annual	41,010.00	55,930.00	0.00	Gasoline expenses	
030-0320-85032-00	Transfer to Public Trans Proj	Annual	0.00	5,250.00	0.00	Transfer to Public Transp Project Fund	
		Period Total:	687,205.00	687,205.00	0.00		
		Expense Total:	687,205.00	687,205.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	687,205.00	687,205.00	0.00		
		DEPT 0320 - Handivan Net Amount:	687,205.00	687,205.00	0.00		
DEPT 0370 - Bus Subsidy							
EXPENSE							
Annual Budget							
030-0370-43000-00	Overtime Pay	Annual	5,000.00	24,900.00	0.00	Overtime expenses	
030-0370-55500-00	Maintenance of Equipment	Annual	6,000.00	41,300.00	0.00	Maintenance of equipment	
030-0370-55800-00	Maint of Computer Equipment	Annual	320.00	4,985.00	0.00	Maintenance of computers	
030-0370-57500-00	Laundry & Cleaning Services	Annual	0.00	9,315.00	0.00	Laundry services	

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
030-0370-61700-00	Minor Computer Equip & Supp	Annual	0.00	8,690.00	0.00	Minor computer equipment	
030-0370-62500-00	Motor Vehicle Supplies	Annual	57,000.00	102,265.00	0.00	Motor vehicle supplies	
030-0370-62510-00	Gasoline	Annual	160,500.00	91,320.00	0.00	Gasoline	
030-0370-66500-00	Minor Tools & Apparatus	Annual	68,500.00	9,425.00	0.00	Minor tools	
030-0370-85032-00	Transfer to Public Trans Proj	Annual	0.00	5,120.00	0.00	Transfer to Public Transp. Projects Fund	
		Period Total:	297,320.00	297,320.00	0.00		
		Expense Total:	297,320.00	297,320.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	297,320.00	297,320.00	0.00		
	DEPT 0370 - Bus Subsidy Net Amount:		297,320.00	297,320.00	0.00		
		Revenue Total:	2,089,645.00	2,695,060.00	0.00		
		Expense Total:	984,525.00	984,525.00	0.00		
	FUND 030 - Public Transportation Services Net Amount:		-1,105,120.00	-1,710,535.00	-605,415.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 032 - Public Transportation Projects							
DEPT 0000 -							
REVENUE							
Annual Budget							
032-0000-33825-00	Transit Service Contracts	Annual	0.00	23,715.00	0.00	Adjust revenue budget	
032-0000-35110-00	Federal Capital Grants	Annual	0.00	630.00	0.00	Adjust revenue budget	
032-0000-35310-00	State Capital Grants	Annual	0.00	4,690.00	0.00	Adjust revenue budget	
032-0000-37050-00	Sale of Property	Annual	0.00	8,450.00	0.00	Adjust revenue budget	
032-0000-38030-00	Transfer From Handivan	Annual	0.00	10,370.00	0.00	Adjust revenue budget	
		Period Total:	0.00	47,855.00	0.00		
		Revenue Total:	0.00	47,855.00	0.00		
EXPENSE							
Annual Budget							
032-0000-55500-00	Maintenance of Equipment	Annual	0.00	440.00	0.00	Installation of bank charger for radios	
032-0000-55800-00	Maint of Computer Equipment	Annual	0.00	1,440.00	0.00	Vehicle locator system	
032-0000-66500-00	Minor Tools & Apparatus	Annual	0.00	10,730.00	0.00	Radios & wheel chair securements	
032-0000-85001-00	Transfer to General Fund	Annual	0.00	6,635.00	0.00	Transfer interest income to General Fund	
032-0000-85013-00	Transfer to Grant Fund	Annual	0.00	124,775.00	0.00	Transfer of revenue to Grant fund	
		Period Total:	0.00	144,020.00	0.00		
		Expense Total:	0.00	144,020.00	0.00		
		Revenue Total:	0.00	47,855.00	0.00		
		Expense Total:	0.00	144,020.00	0.00		
		DEPT 0000 - Net Amount:	0.00	96,165.00	96,165.00		
		Revenue Total:	0.00	47,855.00	0.00		
		Expense Total:	0.00	144,020.00	0.00		
		FUND 032 - Public Transportation Projects Net Amount:	0.00	96,165.00	96,165.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 043 - 2016 GO Bond Debt Service							
DEPT 0000 -							
REVENUE							
Annual Budget							
043-0000-38059-00	Util Tax Cap Proj Trnsfer From	Annual	637,215.00	639,605.00	0.00	Adjust revenue budget	
		Period Total:	637,215.00	639,605.00	0.00		
		Revenue Total:	637,215.00	639,605.00	0.00		
EXPENSE							
Annual Budget							
043-0000-51000-00	Professional Services	Annual	600.00	2,995.00	0.00	Arbitrage rebate, bond disclosre & paying agent fees	
		Period Total:	600.00	2,995.00	0.00		
		Expense Total:	600.00	2,995.00	0.00		
		Revenue Total:	637,215.00	639,605.00	0.00		
		Expense Total:	600.00	2,995.00	0.00		
		DEPT 0000 - Net Amount:	-636,615.00	-636,610.00	5.00		
		Revenue Total:	637,215.00	639,605.00	0.00		
		Expense Total:	600.00	2,995.00	0.00		
		FUND 043 - 2016 GO Bond Debt Service Net Amount:	-636,615.00	-636,610.00	5.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 046 - 2011C Business Park Bonds							
DEPT 0000 -							
REVENUE							
Annual Budget							
046-0000-33100-00	Rental of Property	Annual	101,130.00	88,225.00	0.00	Adjust revenue budget	
046-0000-38024-00	Economic Dev Transfer From	Annual	213,200.00	227,460.00	0.00	Adjust revenue budget	
		Period Total:	314,330.00	315,685.00	0.00		
		Revenue Total:	314,330.00	315,685.00	0.00		
		Revenue Total:	314,330.00	315,685.00	0.00		
		Expense Total:	0.00	0.00	0.00		
	DEPT 0000 - Net Amount:		-314,330.00	-315,685.00	-1,355.00		
		Revenue Total:	314,330.00	315,685.00	0.00		
		Expense Total:	0.00	0.00	0.00		
	FUND 046 - 2011C Business Park Bonds Net Amount:		-314,330.00	-315,685.00	-1,355.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 047 - Business Dstrct 2013A GO Bonds							
DEPT 0000 -							
REVENUE							
Annual Budget							
047-0000-37900-00	Misc Other Revenue	Annual	0.00	57,890.00	0.00	Adjust revenue budget	
047-0000-38024-00	Economic Dev Transfer From	Annual	85,030.00	13,440.00	0.00	Adjust revenue budget	
047-0000-38060-00	Bus GO Bond 2013A Trsfr from	Annual	27,050.00	40,625.00	0.00	Adjust revenue budget	
		Period Total:	112,080.00	111,955.00	0.00		
		Revenue Total:	112,080.00	111,955.00	0.00		
		Revenue Total:	112,080.00	111,955.00	0.00		
		Expense Total:	0.00	0.00	0.00		
		DEPT 0000 - Net Amount:	-112,080.00	-111,955.00	125.00		
		Revenue Total:	112,080.00	111,955.00	0.00		
		Expense Total:	0.00	0.00	0.00		
		FUND 047 - Business Dstrct 2013A GO Bonds Net Amount	-112,080.00	-111,955.00	125.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 049 - TIF IV							
DEPT 0000 -							
REVENUE							
Annual Budget							
049-0000-36125-00	Demolitions	Annual	100,000.00	0.00	0.00	Adjust revenue budget	
049-0000-38055-00	TIF Downtown Transfer from	Annual	0.00	332,185.00	0.00	Adjust revenue budget	
049-0000-38056-00	TIF E Main Transfer From	Annual	100,000.00	211,760.00	0.00	Adjust revenue budget	
		Period Total:	200,000.00	543,945.00	0.00		
		Revenue Total:	200,000.00	543,945.00	0.00		
EXPENSE							
Annual Budget							
049-0000-78000-00	Infrastructure	Annual	0.00	72,800.00	0.00	Infrastructure expenses	
049-0000-78070-00	Sidewalks	Annual	0.00	41,295.00	0.00	Sidewalk projects	
049-0000-83100-00	Contributions to Others	Annual	592,520.00	478,425.00	0.00	Contributions to others	
		Period Total:	592,520.00	592,520.00	0.00		
		Expense Total:	592,520.00	592,520.00	0.00		
		Revenue Total:	200,000.00	543,945.00	0.00		
		Expense Total:	592,520.00	592,520.00	0.00		
		DEPT 0000 - Net Amount:	392,520.00	48,575.00	-343,945.00		
		Revenue Total:	200,000.00	543,945.00	0.00		
		Expense Total:	592,520.00	592,520.00	0.00		
		FUND 049 - TIF IV Net Amount:	392,520.00	48,575.00	-343,945.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 053 - Building Repair & Maintenance							
DEPT 0000 -							
REVENUE							
Annual Budget							
053-0000-33010-00	Interest Income on Investments	Annual	13,945.00	3,730.00	0.00	Adjust revenue budget	
		Period Total:	13,945.00	3,730.00	0.00		
		Revenue Total:	13,945.00	3,730.00	0.00		
EXPENSE							
Annual Budget							
053-0000-75000-00	Buildings	Annual	99,300.00	438,585.00	0.00	Building projects	
053-0000-76000-00	Improvemnt Other Than Buildin	Annual	465,610.00	126,325.00	0.00	Improvements other than buildings	
		Period Total:	564,910.00	564,910.00	0.00		
		Expense Total:	564,910.00	564,910.00	0.00		
		Revenue Total:	13,945.00	3,730.00	0.00		
		Expense Total:	564,910.00	564,910.00	0.00		
		DEPT 0000 - Net Amount:	550,965.00	561,180.00	10,215.00		
		Revenue Total:	13,945.00	3,730.00	0.00		
		Expense Total:	564,910.00	564,910.00	0.00		
		FUND 053 - Building Repair & Maintenance Net Amount:	550,965.00	561,180.00	10,215.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 054 - Planning Fund							
DEPT 0000 -							
REVENUE							
Annual Budget							
054-0000-37900-00	Misc Other Revenue	Annual	0.00	5,800.00	0.00	Adjust revenue budget	
054-0000-38001-00	General Fund Transfer From	Annual	0.00	1,800,055.00	0.00	FY21 transfer for projects	
		Period Total:	0.00	1,805,855.00	0.00		
		Revenue Total:	0.00	1,805,855.00	0.00		
EXPENSE							
Annual Budget							
054-0000-83100-00	Contributions to Others	Annual	0.00	195,000.00	0.00	Covid grant contributions to multiple businesses	
		Period Total:	0.00	195,000.00	0.00		
		Expense Total:	0.00	195,000.00	0.00		
		Revenue Total:	0.00	1,805,855.00	0.00		
		Expense Total:	0.00	195,000.00	0.00		
		DEPT 0000 - Net Amount:	0.00	-1,610,855.00	-1,610,855.00		
		Revenue Total:	0.00	1,805,855.00	0.00		
		Expense Total:	0.00	195,000.00	0.00		
		FUND 054 - Planning Fund Net Amount:	0.00	-1,610,855.00	-1,610,855.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 055 - TIF Downtown							
DEPT 0000 -							
EXPENSE							
Annual Budget							
055-0000-73000-00	Land	Annual	0.00	34,310.00	0.00	Land purchases	
055-0000-76000-00	Improvemnt Other Than Buildin	Annual	80,000.00	9,505.00	0.00	Improvements other than buildings	
055-0000-83100-00	Contributions to Others	Annual	296,010.00	10.00	0.00	Contributions to others	
055-0000-85024-00	Transfer to Econ Development	Annual	0.00	178,780.00	0.00	Close out Fund to Fund 24 Economic Development	
055-0000-85049-00	Transfer to TIF IV	Annual	0.00	332,185.00	0.00	Tranfer to TIF IV	
		Period Total:	376,010.00	554,790.00	0.00		
		Expense Total:	376,010.00	554,790.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	376,010.00	554,790.00	0.00		
		DEPT 0000 - Net Amount:	376,010.00	554,790.00	178,780.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	376,010.00	554,790.00	0.00		
		FUND 055 - TIF Downtown Net Amount:	376,010.00	554,790.00	178,780.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 056 - TIF East Main							
DEPT 0000 -							
REVENUE							
Annual Budget							
056-0000-30010-00	Property Tax	Annual	511,000.00	406,915.00	0.00	Adjust revenue budget	
056-0000-33010-00	Interest Income on Investments	Annual	2,655.00	425.00	0.00	Adjust revenue budget	
		Period Total:	513,655.00	407,340.00	0.00		
		Revenue Total:	513,655.00	407,340.00	0.00		
EXPENSE							
Annual Budget							
056-0000-83100-00	Contributions to Others	Annual	800,880.00	689,120.00	0.00	Contributions to others	
056-0000-85049-00	Transfer to TIF IV	Annual	100,000.00	211,760.00	0.00	Transfer to TIF IV	
		Period Total:	900,880.00	900,880.00	0.00		
		Expense Total:	900,880.00	900,880.00	0.00		
		Revenue Total:	513,655.00	407,340.00	0.00		
		Expense Total:	900,880.00	900,880.00	0.00		
		DEPT 0000 - Net Amount:	387,225.00	493,540.00	106,315.00		
		Revenue Total:	513,655.00	407,340.00	0.00		
		Expense Total:	900,880.00	900,880.00	0.00		
		FUND 056 - TIF East Main Net Amount:	387,225.00	493,540.00	106,315.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 057 - Computer Replacement							
DEPT 0000 -							
REVENUE							
Annual Budget							
057-0000-35310-00	State Capital Grants	Annual	0.00	44,590.00	0.00	Adjust revenue budget	
057-0000-35600-00	County Reimbursements	Annual	0.00	365,855.00	0.00	Adjust revenue budget	
057-0000-38001-00	General Fund Transfer From	Annual	0.00	108,900.00	0.00	FY21 Computer replacement contribution	
057-0000-38019-00	Park & Rec Transfer From	Annual	0.00	2,400.00	0.00	FY21 Computer replacement contribution	
		Period Total:	0.00	521,745.00	0.00		
		Revenue Total:	0.00	521,745.00	0.00		
EXPENSE							
Annual Budget							
057-0000-61700-00	Minor Computer Equip & Supp	Annual	252,150.00	104,150.00	0.00	Minor computer equipment	
057-0000-66500-00	Minor Tools & Apparatus	Annual	25,000.00	14,885.00	0.00	Minor tools	
057-0000-71000-00	Machinery & Equipment	Annual	334,100.00	432,215.00	0.00	Equipment purchases	
057-0000-78000-00	Infrastructure	Annual	0.00	60,000.00	0.00	Infrastructure expenses	
		Period Total:	611,250.00	611,250.00	0.00		
		Expense Total:	611,250.00	611,250.00	0.00		
		Revenue Total:	0.00	521,745.00	0.00		
		Expense Total:	611,250.00	611,250.00	0.00		
		DEPT 0000 - Net Amount:	611,250.00	89,505.00	-521,745.00		
		Revenue Total:	0.00	521,745.00	0.00		
		Expense Total:	611,250.00	611,250.00	0.00		
		FUND 057 - Computer Replacement Net Amount:	611,250.00	89,505.00	-521,745.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 058 - Vehicle Replacement							
DEPT 0000 -							
REVENUE							
Annual Budget							
058-0000-33010-00	Interest Income on Investments	Annual	17,170.00	6,300.00	0.00	Adjust revenue budget	
058-0000-37050-00	Sale of Property	Annual	0.00	39,500.00	0.00	Adjust revenue budget	
058-0000-38001-00	General Fund Transfer From	Annual	0.00	462,360.00	0.00	FY21 Vehicle replacement contributions	
058-0000-38019-00	Park & Rec Transfer From	Annual	0.00	146,960.00	0.00	FY21 Vehicle replacement contributions	
058-0000-38020-00	Airport Fund Transfer From	Annual	0.00	17,700.00	0.00	FY21 Vehicle replacement contributions	
		Period Total:	17,170.00	672,820.00	0.00		
		Revenue Total:	17,170.00	672,820.00	0.00		
EXPENSE							
Annual Budget							
058-0000-66500-00	Minor Tools & Apparatus	Annual	136,140.00	109,220.00	0.00	Minor tools	
058-0000-71000-00	Machinery & Equipment	Annual	110,000.00	136,920.00	0.00	Equipment purchases	
		Period Total:	246,140.00	246,140.00	0.00		
		Expense Total:	246,140.00	246,140.00	0.00		
		Revenue Total:	17,170.00	672,820.00	0.00		
		Expense Total:	246,140.00	246,140.00	0.00		
		DEPT 0000 - Net Amount:	228,970.00	-426,680.00	-655,650.00		
		Revenue Total:	17,170.00	672,820.00	0.00		
		Expense Total:	246,140.00	246,140.00	0.00		
		FUND 058 - Vehicle Replacement Net Amount:	228,970.00	-426,680.00	-655,650.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 059 - Utility Tax Capital Projects							
DEPT 0000 -							
REVENUE							
Annual Budget							
059-0000-30080-00	Electric Use Tax	Annual	857,600.00	902,720.00	0.00	Adjust revenue budget	
059-0000-30085-00	Natural Gas Use Tax	Annual	551,410.00	683,035.00	0.00	Adjust revenue budget	
059-0000-35900-00	Misc Intergovernmental Rev	Annual	10,000.00	0.00	0.00	Adjust revenue budget	
		Period Total:	1,419,010.00	1,585,755.00	0.00		
		Revenue Total:	1,419,010.00	1,585,755.00	0.00		
EXPENSE							
Annual Budget							
059-0000-55700-00	Maint of Building & Improvemn	Annual	507,000.00	120,435.00	0.00	Mtce of buildings	
059-0000-71000-00	Machinery & Equipment	Annual	0.00	386,565.00	0.00	Equipment purchases	
059-0000-76000-00	Improvemnt Other Than Buildin	Annual	418,690.00	207,690.00	0.00	Improvements other than buildings	
059-0000-78010-00	Roads	Annual	0.00	128,600.00	0.00	Road projects	
059-0000-78070-00	Sidewalks	Annual	0.00	80,000.00	0.00	Sidewalk projects	
059-0000-85043-00	Transfer to 16 GO Bond Debt	Annual	637,215.00	639,615.00	0.00	Transfer to 2016 Debt Fund	
		Period Total:	1,562,905.00	1,562,905.00	0.00		
		Expense Total:	1,562,905.00	1,562,905.00	0.00		
		Revenue Total:	1,419,010.00	1,585,755.00	0.00		
		Expense Total:	1,562,905.00	1,562,905.00	0.00		
		DEPT 0000 - Net Amount:	143,895.00	-22,850.00	-166,745.00		
		Revenue Total:	1,419,010.00	1,585,755.00	0.00		
		Expense Total:	1,562,905.00	1,562,905.00	0.00		
		FUND 059 - Utility Tax Capital Projects Net Amount:	143,895.00	-22,850.00	-166,745.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 060 - Seminary St Business District							
DEPT 0000 -							
REVENUE							
Annual Budget							
060-0000-30055-00	Business District Tax	Annual	27,000.00	42,570.00	0.00	Adjust revenue budget	
		Period Total:	27,000.00	42,570.00	0.00		
		Revenue Total:	27,000.00	42,570.00	0.00		
EXPENSE							
Annual Budget							
060-0000-85047-00	Transfer to Bus GO Bond 2013A	Annual	27,050.00	40,630.00	0.00	Transfer to Fund 47 to cover bond payments	
		Period Total:	27,050.00	40,630.00	0.00		
		Expense Total:	27,050.00	40,630.00	0.00		
		Revenue Total:	27,000.00	42,570.00	0.00		
		Expense Total:	27,050.00	40,630.00	0.00		
		DEPT 0000 - Net Amount:	50.00	-1,940.00	-1,990.00		
		Revenue Total:	27,000.00	42,570.00	0.00		
		Expense Total:	27,050.00	40,630.00	0.00		
		FUND 060 - Seminary St Business District Net Amount:	50.00	-1,940.00	-1,990.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 061 - Water Operations							
DEPT 0000 -							
REVENUE							
Annual Budget							
061-0000-33500-00	Sale of Water	Annual	3,540,300.00	3,699,300.00	0.00	Adjust revenue budget	
061-0000-33510-00	Water Facility Fees	Annual	2,503,000.00	2,532,000.00	0.00	Adjust revenue budget	
061-0000-33520-00	Penalties	Annual	118,000.00	168,000.00	0.00	Adjust revenue budget	
061-0000-33561-00	Delinquent Fees	Annual	185,000.00	110.00	0.00	Adjust revenue budget	
061-0000-36150-00	Tap Fees	Annual	8,000.00	2,100.00	0.00	Adjust revenue budget	
061-0000-37020-00	Sanitary Service Fees	Annual	110,000.00	167,000.00	0.00	Adjust revenue budget	
061-0000-37900-00	Misc Other Revenue	Annual	0.00	80,000.00	0.00	Adjust revenue budget	
		Period Total:	6,464,300.00	6,648,510.00	0.00		
		Revenue Total:	6,464,300.00	6,648,510.00	0.00		
EXPENSE							
Annual Budget							
061-0000-41005-00	Workers Comp Wages	Annual	0.00	22,315.00	0.00	Worker comp wages	
061-0000-47700-00	Health Insurance Premium	Annual	257,000.00	275,000.00	0.00	Health insurance expenses	
061-0000-47755-00	OPEB Contributions	Annual	0.00	8,315.00	0.00	FY21 OPEB contributions	
061-0000-51000-00	Professional Services	Annual	181,195.00	298,195.00	0.00	Professional expenses	
061-0000-51010-00	External Attorney Fees	Annual	0.00	12,000.00	0.00	Attorney fees	
061-0000-55500-00	Maintenance of Equipment	Annual	121,655.00	31,655.00	0.00	Mtce of equipment	
061-0000-55700-00	Maint of Building & Improvemn	Annual	125,200.00	109,000.00	0.00	Mtce of buildings	
061-0000-66700-00	Meters	Annual	295,170.00	125,855.00	0.00	Meters	
061-0000-83100-00	Contributions to Others	Annual	0.00	20,700.00	0.00	Contribution to others	
061-0000-89700-00	Depreciation Expense	Annual	979,650.00	1,065,150.00	0.00	Depreciation expense	
		Period Total:	1,959,870.00	1,968,185.00	0.00		
		Expense Total:	1,959,870.00	1,968,185.00	0.00		
		Revenue Total:	6,464,300.00	6,648,510.00	0.00		
		Expense Total:	1,959,870.00	1,968,185.00	0.00		
		DEPT 0000 - Net Amount:	-4,504,430.00	-4,680,325.00	-175,895.00		
		Revenue Total:	6,464,300.00	6,648,510.00	0.00		
		Expense Total:	1,959,870.00	1,968,185.00	0.00		
		FUND 061 - Water Operations Net Amount:	-4,504,430.00	-4,680,325.00	-175,895.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 067 - Refuse							
DEPT 0000 -							
REVENUE							
Annual Budget							
067-0000-33520-00	Refuse Penalties	Annual	40,000.00	45,000.00	0.00	Adjust revenue budget	
		Period Total:	40,000.00	45,000.00	0.00		
		Revenue Total:	40,000.00	45,000.00	0.00		
EXPENSE							
Annual Budget							
067-0000-47755-00	OPEB Contributions	Annual	0.00	240.00	0.00	FY21 OPEB contributions	
067-0000-51000-00	Professional Services	Annual	48,780.00	45,650.00	0.00	Professional services	
067-0000-55700-00	Maint of Building & Improvemn	Annual	25,775.00	15,775.00	0.00	Mtce of buildings	
067-0000-59501-00	Refuse Disposal Contract Serv.	Annual	387,305.00	395,085.00	0.00	Refuse contract	
067-0000-89500-00	Bad Debt Expense	Annual	0.00	5,350.00	0.00	Bad debt expense	
		Period Total:	461,860.00	462,100.00	0.00		
		Expense Total:	461,860.00	462,100.00	0.00		
		Revenue Total:	40,000.00	45,000.00	0.00		
		Expense Total:	461,860.00	462,100.00	0.00		
		DEPT 0000 - Net Amount:	421,860.00	417,100.00	-4,760.00		
		Revenue Total:	40,000.00	45,000.00	0.00		
		Expense Total:	461,860.00	462,100.00	0.00		
		FUND 067 - Refuse Net Amount:	421,860.00	417,100.00	-4,760.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 078 - Risk Management							
DEPT 0000 -							
REVENUE							
Annual Budget							
078-0000-39100-00	Reimbursements	Annual	0.00	10,000.00	0.00	Adjust revenue budget	
078-0000-39450-00	Property Insurance Claims	Annual	0.00	11,000.00	0.00	Adjust revenue budget	
		Period Total:	0.00	21,000.00	0.00		
		Revenue Total:	0.00	21,000.00	0.00		
EXPENSE							
Annual Budget							
078-0000-51010-00	External Attorney Fees	Annual	0.00	14,590.00	0.00	Attorney fees	
078-0000-56534-00	Liabilities Claims	Annual	125,175.00	42,840.00	0.00	Liabiity claims	
078-0000-56535-00	Worker Compensation Claims	Annual	99,285.00	135,785.00	0.00	Worker comp claims	
078-0000-56597-00	Property	Annual	52,535.00	83,780.00	0.00	Property insurance	
		Period Total:	276,995.00	276,995.00	0.00		
		Expense Total:	276,995.00	276,995.00	0.00		
		Revenue Total:	0.00	21,000.00	0.00		
		Expense Total:	276,995.00	276,995.00	0.00		
		DEPT 0000 - Net Amount:	276,995.00	255,995.00	-21,000.00		
		Revenue Total:	0.00	21,000.00	0.00		
		Expense Total:	276,995.00	276,995.00	0.00		
		FUND 078 - Risk Management Net Amount:	276,995.00	255,995.00	-21,000.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 085 - OPEB Trust							
DEPT 0000 -							
REVENUE							
Annual Budget							
085-0000-33011-00	Realized Gain on Investment	Annual	0.00	227,590.00	0.00	Adjust revenue budget	
085-0000-36900-00	Misc Chgs - Current Services	Annual	0.00	140,475.00	0.00	FY 21 OPEB Contributions	
		Period Total:	0.00	368,065.00	0.00		
		Revenue Total:	0.00	368,065.00	0.00		
EXPENSE							
Annual Budget							
085-0000-51000-00	Professional Services	Annual	0.00	1,310.00	0.00	OPEB trust fees	
		Period Total:	0.00	1,310.00	0.00		
		Expense Total:	0.00	1,310.00	0.00		
		Revenue Total:	0.00	368,065.00	0.00		
		Expense Total:	0.00	1,310.00	0.00		
		DEPT 0000 - Net Amount:	0.00	-366,755.00	-366,755.00		
		Revenue Total:	0.00	368,065.00	0.00		
		Expense Total:	0.00	1,310.00	0.00		
		FUND 085 - OPEB Trust Net Amount:	0.00	-366,755.00	-366,755.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 088 - Linwood Cemetery Trust							
DEPT 0000 -							
EXPENSE							
Annual Budget							
088-0000-85019-00	Linwood Transfer to Park & Rec	Annual	800.00	1,235.00	0.00	Annual disbursement to City	
		Period Total:	800.00	1,235.00	0.00		
		Expense Total:	800.00	1,235.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	800.00	1,235.00	0.00		
	DEPT 0000 - Net Amount:		800.00	1,235.00	435.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	800.00	1,235.00	0.00		
	FUND 088 - Linwood Cemetery Trust Net Amount:		800.00	1,235.00	435.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 089 - East Linwood Cemetery Trust							
DEPT 0000 -							
REVENUE							
Annual Budget							
089-0000-33010-00	E Linwood Interest on Investmt	Annual	7,000.00	10,300.00	0.00	Adjust revenue budget	
089-0000-33012-00	E Linwood Unrealized Inv Gain	Annual	0.00	8,000.00	0.00	Adjust revenue budget	
089-0000-37010-00	E Linwood Sale of Cemetery Lo	Annual	1,000.00	17,000.00	0.00	Adjust revenue budget	
089-0000-37015-00	E Linwood Scattering Gardens	Annual	9,000.00	2,300.00	0.00	Adjust revenue budget	
		Period Total:	17,000.00	37,600.00	0.00		
		Revenue Total:	17,000.00	37,600.00	0.00		
EXPENSE							
Annual Budget							
089-0000-51000-00	E Linwood Professional Service	Annual	5,000.00	5,800.00	0.00	Bank fees	
089-0000-85019-00	E Lnwd Transfer to Park & Rec	Annual	4,000.00	7,475.00	0.00	Annual disbursment to City	
		Period Total:	9,000.00	13,275.00	0.00		
		Expense Total:	9,000.00	13,275.00	0.00		
		Revenue Total:	17,000.00	37,600.00	0.00		
		Expense Total:	9,000.00	13,275.00	0.00		
		DEPT 0000 - Net Amount:	-8,000.00	-24,325.00	-16,325.00		
		Revenue Total:	17,000.00	37,600.00	0.00		
		Expense Total:	9,000.00	13,275.00	0.00		
		FUND 089 - East Linwood Cemetery Trust Net Amount:	-8,000.00	-24,325.00	-16,325.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 900 - Public Library							
DEPT 0000 -							
REVENUE							
Annual Budget							
900-0000-35100-00	Fed Operate Assist Grants	Annual	10,000.00	16,400.00	0.00	Adjust revenue budget	
900-0000-35300-00	State Operate Assist Grant	Annual	40,000.00	47,900.00	0.00	Adjust revenue budget	
900-0000-35315-00	Federal Reimbursements	Annual	0.00	2,425.00	0.00	Adjust revenue budget	
	Period Total:		50,000.00	66,725.00	0.00		
	Revenue Total:		50,000.00	66,725.00	0.00		
EXPENSE							
Annual Budget							
900-0000-48000-00	Pension Contributions	Annual	82,400.00	101,825.00	0.00	Pension expenses	
900-0000-51000-00	Professional Services	Annual	41,455.00	22,030.00	0.00	Professional services	
900-0000-52300-00	Heat	Annual	12,000.00	22,265.00	0.00	Heat expenses	
900-0000-55000-00	Dues & Subscriptions	Annual	70,000.00	80,625.00	0.00	Dues & subscriptions	
900-0000-55700-00	Maint of Building & Improvemn	Annual	65,000.00	54,735.00	0.00	Mtce of buildings	
900-0000-61700-00	Minor Computer Equip & Supp	Annual	5,000.00	34,420.00	0.00	New Computers and monitors	
900-0000-67000-00	Books - Adults	Annual	85,000.00	74,375.00	0.00	Books	
900-0000-69502-00	AV Materials	Annual	35,000.00	27,000.00	0.00	AV materials	
900-0000-85900-00	Transfer to Library Funds	Annual	0.00	550,000.00	0.00	Transfer HVAC ILoan proceeds to Fund 918	
900-0000-87500-00	Interest on Other Debt	Annual	0.00	8,000.00	0.00	Interest on debt	
	Period Total:		395,855.00	975,275.00	0.00		
	Expense Total:		395,855.00	975,275.00	0.00		
	Revenue Total:		50,000.00	66,725.00	0.00		
	Expense Total:		395,855.00	975,275.00	0.00		
	DEPT 0000 - Net Amount:		345,855.00	908,550.00	562,695.00		
	Revenue Total:		50,000.00	66,725.00	0.00		
	Expense Total:		395,855.00	975,275.00	0.00		
	FUND 900 - Public Library Net Amount:		345,855.00	908,550.00	562,695.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 910 - Library Computer Replacement							
DEPT 0000 -							
EXPENSE							
Annual Budget							
910-0000-61700-00	Minor Computer Equip & Supp	Annual	0.00	29,415.00	0.00	Minor computer purchases	
		Period Total:	0.00	29,415.00	0.00		
		Expense Total:	0.00	29,415.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	0.00	29,415.00	0.00		
		DEPT 0000 - Net Amount:	0.00	29,415.00	29,415.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	0.00	29,415.00	0.00		
		FUND 910 - Library Computer Replacement Net Amount:	0.00	29,415.00	29,415.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 915 - Library Long Term Capital							
DEPT 0000 -							
REVENUE							
Annual Budget							
915-0000-33010-00	Interest on Investments	Annual	50,000.00	2,000.00	0.00	Adjust revenue budget	
915-0000-35900-00	Misc Intergovernmental Rev	Annual	0.00	70,000.00	0.00	Adjust revenue budget	
915-0000-39105-00	Library Foundation Reimbursm	Annual	0.00	104,000.00	0.00	Adjust revenue budget	
		Period Total:	50,000.00	176,000.00	0.00		
		Revenue Total:	50,000.00	176,000.00	0.00		
EXPENSE							
Annual Budget							
915-0000-51000-00	Professional Services	Annual	300,000.00	70,000.00	0.00	Professional services	
915-0000-73000-00	Land	Annual	300,000.00	1,002,860.00	0.00	New Library land preparation	
915-0000-75000-00	Buildings	Annual	0.00	938,505.00	0.00	New Library building design & engineering	
		Period Total:	600,000.00	2,011,365.00	0.00		
		Expense Total:	600,000.00	2,011,365.00	0.00		
		Revenue Total:	50,000.00	176,000.00	0.00		
		Expense Total:	600,000.00	2,011,365.00	0.00		
		DEPT 0000 - Net Amount:	550,000.00	1,835,365.00	1,285,365.00		
		Revenue Total:	50,000.00	176,000.00	0.00		
		Expense Total:	600,000.00	2,011,365.00	0.00		
		FUND 915 - Library Long Term Capital Net Amount:	550,000.00	1,835,365.00	1,285,365.00		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND 918 - Capital Improvement/Developmnt							
DEPT 0000 -							
REVENUE							
Annual Budget							
918-0000-38900-00	Transfer from Library Funds	Annual	60,730.00	552,430.00	0.00	HVAC loan proceeds transferred from Library General Fund	
		Period Total:	60,730.00	552,430.00	0.00		
		Revenue Total:	60,730.00	552,430.00	0.00		
		Revenue Total:	60,730.00	552,430.00	0.00		
		Expense Total:	0.00	0.00	0.00		
	DEPT 0000 - Net Amount:		-60,730.00	-552,430.00	-491,700.00		
		Revenue Total:	60,730.00	552,430.00	0.00		
		Expense Total:	0.00	0.00	0.00		
	FUND 918 - Capital Improvement/Developmnt Net Amount		-60,730.00	-552,430.00	-491,700.00		

TOWN OF THE CITY OF GALESBURG

Date: April 18, 2022

Agenda Number: 22-9009

TOWN FUND	<u>\$6,608.33</u>
GENERAL ASSISTANCE FUND	<u>\$4,983.59</u>
IMRF FUND	<u>\$1,735.82</u>
SOCIAL SECURITY/MEDICARE FUND	<u>\$2,083.38</u>
LIABILITY FUND	<u>\$516.66</u>
AUDIT FUND	<u></u>
TOTAL	<u>\$15,927.78</u>

**TOWN FUND**  
**Town Payment Due Report**  
For the Period From Mar 29, 2022 to Apr 11, 2022

Vendor ID Name	Trans Date	Item ID Item Description	Amount
Ameren AMEREN ILLINOIS	4/1/22	Electric Service for Township	171.44
	4/1/22	Gas Service for Township Build	147.05
			<b>318.49</b>
CityGalesburgEXPENSE City of Galesburg	4/1/22	Two Microsoft Office Licenses	53.16
			<b>53.16</b>
CityGalesburg-GROUP City of Galesburg	4/6/22	May 2022 Group Health Insuranc	3,599.11
			<b>3,599.11</b>
CityGalesburgEXPENSE City of Galesburg	4/6/22	March 2022 Vehicle Services -	19.64
			<b>19.64</b>
FloresPrinters Flores Printers	4/4/22	Business Cards for Laura - 1,0	79.00
			<b>79.00</b>
WILLIAMS LAURA WILLIAMS	4/8/22	Continuing Education Classes i	555.52
	4/8/22	Per Diem @ \$28/day	112.00
	4/8/22	Travel by personal auto - 174	101.79
			<b>769.31</b>
LoraCleaning Lora McAllister	4/4/22	Cleaning for Township Building	320.00
			<b>320.00</b>
OSI OFFICE SPECIALISTS, INC	4/1/22	B&W copies 2/28/22 to 3/29/22	28.50

**TOWN FUND**  
**Town Payment Due Report**  
For the Period From Mar 29, 2022 to Apr 11, 2022

Vendor ID Name	Trans Date	Item ID Item Description	Amount
	4/1/22	Color copies 2/28/22 to 3/29/2	30.12
			<hr/>
			58.62
			<hr/>
SageSoftware Sage Software Inc.	4/11/22	Sage 50C Annual Subscription 5	1,391.00
			<hr/>
			1,391.00
			<hr/>
<b>Report Totals</b>			<b>6,608.33</b>
			<hr/> <hr/>

TOWN FUND  
**TOWN Payroll Expenses Report**  
 April 1 - April 15, 2022

Vendor ID	Date	Account Description	Invoice/CM #	Debit Amou	Credit Amoun
GALE CREDIT UNION	4/5/22	125HSA	2022_April15		
IDOR	4/5/22	State P/R Taxes Withheld	2022_April15	453.61	453.61
IHMVCU	4/5/22	125HSA	2022_April15	250.00	250.00
PAYROLL	4/5/22	Payroll Account Payroll Account	2022_April15	6,215.60 780.55	6,996.15
				<b>7,699.76</b>	<b>7,699.76</b>

**TOWN OF THE CITY OF GALESBURG**  
**General Assistance Payment Due Report**  
For the Period From Mar 29, 2022 to Apr 11, 2022

Vendor ID	Date	Account Description	Invoice/CM #	Debit Amou	Credit Amount
ADM_CITYGALES-GROU	4/11/22	Group Health Insurance	0393331	1,264.43	1,264.43
ADM_F&MBank	4/5/22	125HSA	2022_April15	200.00	200.00
ADM_HumanServiceCoun	4/11/22	Office Supplies & Serv	2022 MemberD	10.00	10.00
ADM_NJSEnterprises	4/11/22	Maintenance Agreements	220237	1,600.00	1,600.00
ADM_OSI	4/11/22	Office Supplies & Serv Office Supplies & Serv	1119863-0	57.41 0.85	58.26
ADM_OSI	4/11/22	Office Supplies & Serv Office Supplies & Serv	1124943-0	63.91	63.91
ADM_TWP SUPERVISO	4/11/22	Office Supplies & Serv	2022_Dues	40.00	40.00
BigLots	4/11/22	.Assistance-P & H	3100028026_G	50.00	50.00
BigLots	4/11/22	.Assistance-P & H	3100028028_G	49.33	49.33
BigLots	4/11/22	.Assistance-P & H	3100028029_G	47.47	47.47
BigLots	4/11/22	.Assistance-P & H	310002802_G1	49.75	49.75
Homeless Training In	4/11/22	Travel & Training-Office	30292022_Me	249.00	249.00
HY-VEE_Main	4/11/22	Assistance-Food	G15060	47.99	47.99
HY-VEE_Main	4/11/22	Assistance-Food	G15086	86.45	86.45
HY-VEE_Main	4/11/22	Assistance-Food Assistance-Food	G15104	91.34	91.34
ILSecretaryofState	4/11/22	Assistance-Misc (laund&trans	G15117	20.00	20.00
				<b>3,927.93</b>	<b>3,927.93</b>

**TOWN OF THE CITY OF GALESBURG**  
**General Assistance Advance Payment Report**  
For the Period From Mar 29, 2022 to Apr 11, 2022

Account ID	Vendor ID	Line Description	Date	Check #	Debit Amou	Credit Amo
1-602 1-104	Kimberly Terrace	Invoice: G15107 Kimberly Terrace	4/8/22	23675	266.00	266.00
1-612 1-104	OakbrookCorpLAU	Invoice: G15111 Oakbrook Corporation	4/11/22	23681	10.00	10.00
1-613 1-104	SandburgLakeEstat	Invoice: E15112 Sandburg Lake Estates	4/11/22	23682	732.66	732.66
1-612 1-104	ILSecretaryofState	Invoice: G15117 ILLINOIS SECRETARY OF STATE	4/11/22	23684	20.00	20.00
1-602 1-104	KCHA	Invoice: G15115 KNOX CO. HOUSING AUTHORITY	4/11/22	23685	17.00	17.00
1-612 1-104	KCHALaundry	Invoice: G15116 KCHA - Laundry	4/11/22	23686	10.00	10.00
<b>Total</b>					<b>1,055.66</b>	<b>1,055.66</b>

TOWN OF THE CITY OF GALESBURG

**GA Payroll Expenses Report**

April 1 to April 15, 2022

Vendor ID	Date	Invoice/CM #	Line Description	Debit Amount	Credit Amount
ADM_F&MBank	4/5/22	2022_April15	W/H Liablilty Natof HSA for April 15, 2022	200.00	
			Farmers and Mechanics Bank		200.00
ADM_Payroll	4/5/22	2022_April15	Net Salaries for GA - April 1-15, 2022	2,630.30	
			Net Hourly for GA - April 1-15, 2022	293.81	
			PAYROLL ACCOUNT		2,924.11
				<u>3,124.11</u>	<u>3,124.11</u>

**IMRF FUND**  
**IMRF Payment Due Report**  
**For the Period From Mar 29, 2022 to Apr 11, 2022**

Vendor ID	Date	Invoice/CM	Line Description	Debit Amount	Credit Amount
IMRF	3/31/22	2022-March	TOWN Fund Employer Share IMRF for March 2022 IMRF	1,197.23	1,197.23
IMRF	3/31/22	2022_March	GA Fund Employer Share IMRF for March 2022 IMRF	538.59	538.59
				<u>1,735.82</u>	<u>1,735.82</u>

**SOCIAL SECURITY & MEDICARE FUND**  
**SSMC Payment Due Report**  
**For the Period From Mar 29, 2022 to Apr 11, 2022**

Date	Account ID Account Description	Invoice/CM	Line Description	Debit Amo	Credit Amou
3/31/22	5-416 Social Security & Medica Cash Basis	2022_Marc	Redistribute SSMC for March 2022 to GA Fund GENERAL ASSISTANCE FUND	637.48	637.48
3/31/22	5-416 Social Security & Medica Cash Basis	2022_Marc	Redistribute SSMC for March 2022 for TOWN TOWN FUND	1,445.90	1,445.90
				<b>2,083.38</b>	<b>2,083.38</b>

**LIABILITY FUND**  
**Purchase Journal**  
**For the Period From Mar 29, 2022 to Apr 11, 2022**

<b>Date</b>	<b>Account ID Account Description</b>	<b>Invoice/CM #</b>	<b>Line Description</b>	<b>Debit Amou</b>	<b>Credit Amoun</b>
3/31/22	4-463 Unemployment Comp Cash Basis	2022_1stQtr_SU	SUTA 1st Quarter of 2022 for General Assistance GENERAL ASSISTANCE FUND	163.31	163.31
3/31/22	4-463 Unemployment Comp Cash Basis	2022_1stQtr_Tow	SUTA 1st Quarter 2022 for TOWN  TOWN FUND	353.35	353.35
				<b>516.66</b>	<b>516.66</b>
				<b>516.66</b>	<b>516.66</b>