

CITY OF
GALESBURG

ILLINOIS

July 3, 2023

City Council Agenda



55 W. TOMPKINS STREET
GALESBURG, IL 61401
WWW.CI.GALESBURG.IL.US



CITY OF
GALESBURG
ILLINOIS



City Council Meeting Agenda
City of Galesburg, Illinois
City Council Chambers
July 3, 2023

Galesburg City Council meetings are streamed live on the City's website and Comcast channel 7.

5:15 p.m. Public Hearing Public Hearing for proposed TIF 6 Grand Ave

6:00 p.m. Roll Call Pledge of Allegiance

Proclamation Parks and Recreation Month

Invocation

Approve Minutes from the June 19, 2023

[Public Comment](#)

[Consent Agenda #2023-13](#)

23-8012 Bills and Advance Checks Approval and warrants drawn in payment of same

[Passage of Ordinances and Resolutions](#)

23-2027 Resolution Purchase of 435 E. Third Street
Deferred

23-2044 Resolution Appointment of Wayne Carl as Interim City Manager

[Bids, Petitions and Communications](#)

23-3020 Bid HT Custer Park Renovations

23-3021 Bid Comprehensive Housing Study

[City Manager's Report](#)

[Miscellaneous Business \(Agreements, Approvals, Etc.\)](#)

23-4059 Approve Minor Plat - 2200 Henderson LLC Subdivision

23-4060 Approve Agreement for Architectural/Engineering Services for the Simmons Street Parking Lot and Streetscape project

- | | | |
|---------|---------|--|
| 23-4061 | Approve | Purchase of playground equipment for HT Custer Park |
| 23-4062 | Approve | Agreement with Farnsworth for HT Custer Park construction administration |

Town Business

- | | | |
|---------|-------|--|
| 23-9014 | Bills | |
|---------|-------|--|

Closing Comments

Adjournment



CITY COUNCIL MEETING

City Manager's Report

July 3, 2023

CONSENT AGENDA #2023-13

Item 23-8011 Bills

Bills and advanced checks are submitted for approval. All purchases are made in accordance with purchasing policies, with purchases over \$25,000 utilizing the competitive bid process and approved individually by City Council. Please direct questions pertaining to bills and/or advance checks prior to the council meeting to Gloria Osborn, Director of Finance and Information Systems.

ORDINANCES AND RESOLUTIONS

Item 23-2027 Purchase of 435 E. Third Street – DEFERRED

This item was included on the April 17, 2023 agenda, at which time it was tabled to May 1, 2023. On May 1, 2023, it was deferred to June 5, 2023, when it was subsequently deferred to July 3, 2023.

Provided for council consideration is a resolution authorizing purchasing the property located at 435 E. Third Street for \$350,000. The Bible Center Church & Rescue Mission plans to move their operation from 435 E. Third Street to a new location on N. Farnham Street. It is proposed to purchase their current location at 435 E. Third Street for \$350,000 and partner with other local agencies to provide housing for the homeless population. During the previous two years the winter warming shelter was held at the City's Hawthorne Gym and then at the Knox County Housing Authority's Moon Towers. The purchase of 435 E. Third Street will provide a permanent location for a warming and/or homeless shelter in future years.

Item 23-2044 Appointment of Wayne Carl as Interim City Manager

Staff recommends appointment of Wayne Carl as Interim City Manager. Mr. Carl served as Interim City Manager for six months in 2022 and worked for the City of Galesburg for 22 years in the Public Works Department. Mr. Carl's previous experience will assist in the oversight of the day-to-day operations of the city and development of the proposed 2024 budget and capital improvement program. He will also be able to provide assistance in the Department of Public Works as needed and assist in the recruitment and hiring of a new Director of Public Works. His compensation will include a biweekly salary of \$6,150.00. If approved, Mr. Carl would begin his employment on July 5, 2023.

BIDS, PETITIONS AND COMMUNICATIONS

Item 23-3020 HT Custer Park Renovations

Staff recommends approval of the bid in the amount of \$697,000.00 from Hein Construction for HT Custer Park renovations. The proposed renovations covered by this bid include a shelter, restroom, bike/walking path, parking lot, and rain/butterfly garden. The park renovation project

will also include the purchase and installation of the playground and playground surfacing; however, those items are not included in this bid scope. A total of three bids were received, with Hein Construction providing the low and best bid of \$691,000.00 plus an additional \$6,000.00 for the concrete option for the parking lot for a total of \$697,000.00. It is anticipated that the project will begin in July and be completed in April of 2024. This project is partially funded by an OSLAD grant that will cover 50% of the construction costs.

Item 23-3021 Comprehensive Housing Study

Staff recommends approval of the proposal submitted by Novogradac in the amount of \$52,500 to complete a Housing Needs Assessment Study. As part of the Strategic Plan, approved by council in 2022, the Community Development Department was tasked with establishing a target for the development of additional low, middle, and higher-income housing. This study will provide the city with information such as Demographic and Economic trends, an analysis of the existing housing supply, and a Gap analysis between available housing and need. Novogradac has provided a nine-month timeline for completion of the study. Fifteen proposals were received for this project, with Novogradac submitting the best proposal. Sufficient funds are available in the Economic Development Fund to cover this expense.

CITY MANAGER'S REPORT

MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)

Item 23-4059 Minor Plat – 2200 Henderson LLC Subdivision

The Planning and Zoning (P&Z) Commission recommends approval of the Minor Plat of the 2200 Henderson, LLC subdivision. Staff concur with this recommendation. This proposed subdivision is a two-lot subdivision, located at the northwest corner of West Carl Sandburg Drove and North Henderson Street. If approved, the property will be developed in two phases.

Item 23-4060 Agreement for Architectural/Engineering Services for the Simmons Street Parking Lot and Streetscape Project

Staff recommends approval of the proposal submitted by Hutchison Engineering, Inc. in the amount of \$319,541.00 to complete the engineering/architectural work for the Simmons Street Parking Lot and Streetscape project. The City has been awarded a \$2.1 million Rebuild Downtown and Main Streets grant through the Department of Commerce and Economic Opportunity (DCEO). The grant award includes funds for architectural/engineering services to complete the design development, construction documents, and bidding services for the project. The scope of the improvements includes reconstructing Parking Lot H, landscaping and resurfacing the lot as well as adding covered areas for event use and for covered parking. In addition to the parking lot, it is proposed to resurface the street and reconstruct the sidewalks and curbing on Simmons Street from Prairie Street to Kellogg Street and add landscaping and decorative streetlights along the street. The engineering/architectural firm will work with City staff to gather public input on the project elements, develop a design for the improvements based on the scope of work in the grant and the public's input, and put together construction documents for bidding the project. Six responses were received for this request for qualifications, with Hutchinson Engineering selected based on their prior experience with similar projects, their proposed approach to the

work, and their capability to meet the project schedule. The Rebuild Downtown and Main Streets grant covers \$271,630.00 of the design costs with the City's local share being \$47,911.00.

Item 23-4061 Purchase of Playground Equipment

Staff recommends approval of the purchase of the playground equipment for H.T. Custer Park from GameTime. The city applied for and was awarded a grant through the 2023 Illinois Parks and Recreation Association Statewide Training and Funding Initiative, which will provide the City with \$69,561.40 in grant funding for the purchase of the GameTime equipment with the City's share being \$68,542.60. Also included in the proposed purchase is poured in place surfacing for the playground area, swings, and the installation cost. The total cost for these items, including freight, is \$166,369.00. These purchases are not eligible for GameTime grant assistance. After the GameTime grant assistance, the total purchase cost is \$234,911.60. As this purchase is part of the OSLAD funded renovation project at H.T. Custer Park, the City will be reimbursed 50% of this purchase from the OSLAD grant. Sufficient funds are budgeted in the Utility Tax Fund for the city's responsibility for this purchase of \$117,455.80.

Item 23-4062 Agreement with Farnsworth for HT Custer Park Construction Administration

Staff recommends approval of a proposal in the amount of \$18,400 from Farnsworth Group to provide construction administration services for H.T. Custer Park renovations. The scope of services for this proposal includes attending construction meetings with the city and the contractor, site visits, providing responses to requests for information from the contractor, shop drawing reviews, review and approval of payment applications, and assistance with project closeout and final inspections. The OSLAD Grant will cover 50% of the cost, and sufficient funds are budgeted to cover the city's share of the cost.

TOWN BUSINESS

Item 23-9013 Town Bills

Respectfully submitted,
Steve Gugliotta
Acting City Manager

Galesburg City Council Regular Meeting
City Council Chambers
55 West Tompkins Street, Galesburg, Illinois
June 19, 2023
6:00 p.m.

Called to order by Mayor Peter Schwartzman at 6:00 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Bradley Hix, Wayne Dennis, Evan Miller, Dwight White, Heather Acerra, Sarah Davis, and Steve Cheesman, 8. Also Present: Acting City Manager Steve Gugliotta, Interim City Attorney Paul Mangieri, and City Clerk Kelli Bennewitz.

Mayor Schwartzman declared a quorum present.

The Pledge of Allegiance was recited.

Proclamation: Juneteenth

Presentation: Youth Commission

A moment of silence was observed in lieu of an invocation.

Council Member Dennis moved, seconded by Council Member Miller, to approve the minutes of the City Council's regular meeting from June 5, 2023.

Roll Call #2:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Council Member Miller moved, seconded by Council Member Acerra, to approve the minutes of the City Council's special meeting from June 12, 2023.

Roll Call #3:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, and Cheesman, 6.

Nays: None

Absent: None

Abstain: Council Member Davis, 1.

Chairman declared the motion carried.

PUBLIC COMMENT

Amanda Larson addressed the Council and stated that her grandson is a type 1 diabetic and has done a lot of research on the disease. For many, with the disease, eating healthy or organic is very expensive. She stated that she knew in the past that community gardens had been planted in town and asked about the possibility of getting support for donations from these gardens.

Jeanette Chernin addressed the Council and thanked the Mayor, Steve Gugliotta, and Council Members Dennis and Acerra for taking an interest in the dilapidated buildings she has brought forward to the Council. She noted that the burned houses on North Street still have no barrier around them to protect the public. She stated that 110 East North is extremely dilapidated, and it was confirmed that there is water service but no electricity.

Ms. Chernin announced that there were three great Juneteenth events over the weekend and she thanked the Mayor, Council Member White and others for attending. She pointed out that Juneteenth is not just a black holiday but a date in history when everyone became free. She has served on the NAACP board for nine years but was still able to learn a lot over the weekend.

John Peterson addressed the Council and stated that two years ago the Galesburg Youth Athletic Club hosted a “Gloves Not Guns” program, which included guest speakers, catered lunches, t-shirts, diplomas, and a closing ceremony. Several Council Members and City staff attended and worked together to make it a success. He is hopeful that the City Council and Mayor can work together and do the same for meetings now.

Jessica Columbie-Harris addressed the Council and announced that she would like to run for Mayor in two years to help with corruption in the Police Department and residents with drug addiction. She also believes that sidewalks around town are in dire need of repair.

CONSENT AGENDA #2023-12

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

23-3018

Approve the bid from Gunther Construction, a Division of UCM, in the amount of \$123,857.93 for miscellaneous sidewalk replacement at various locations within the City.

23-3019

Approve the bid from Gunther Construction, a Division of UCM, in the amount of \$48,444.45 for the replacement of driveway pavement at Central Fire Station.

23-6003

Approve the appointment of Jaelyn Smith-Esters to the Youth Commission, term expiring December 2024.

23-8011

Approve bills in the amount of \$3,321,733.23 and advance checks in the amount of \$210,974.46.

Council Member White reported that the sidewalk in front of 558 West South Street is in need of repair and would request that the project get moved up on the Street Division’s schedule. He noted that he has sent pictures to staff but was told that it likely wouldn’t get completed until next year.

Council Member Cheesman stated that during his Council Member Orientation the backlog of repairs needed was discussed and the lack of staff to work on these maintenance items. His hope is that the City Council can talk about this issue in the near future and possibly add staff to work on these projects.

Council Member Miller moved, seconded by Council Member Davis, to approve Consent Agenda 2023-12.

Roll Call #4:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman 7.

Nays: None

Absent: None

Chairman declared the motion carried by omnibus vote.

PASSAGE OF ORDINANCES AND RESOLUTIONS

23-1014

Council Member Acerra moved, seconded by Council Member Miller, to approve Special Ordinance 23-618 on final reading proposing an amendment to Special Service Area One to provide for a ten-year extension of the \$1.50 tax and authorizes staff to establish a date for a public hearing for the proposed amendment.

Roll Call #5:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

23-2043

Council Member Dennis moved, seconded by Council Member White, to approve Resolution 23-40 authorizing discounted pricing to Galesburg Township's General Assistance office for the purchase of both single and punch passes for fixed route public transportation.

Roll Call #6:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

BIDS, PETITIONS, AND COMMUNICATIONS

CITY MANAGER'S REPORT

MISCELLANEOUS BUSINESS (AGREEMENTS, APPROVALS, ETC.)

23-4056

Council Member Dennis moved, seconded by Council Member Miller, to approve an amendment to the 2023 Classification and Salary Schedule for exempt employees by adding the

position of City Attorney and removing the positions of Assistant Public Works Director and Assistant City Manager/Director of Public Works.

Roll Call #7:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

23-4057

Council Member Davis moved, seconded by Council Member White, to approve an Urban Agriculture grant in the amount of \$25,000 for Greenlords Pharms LLC.

Roll Call #8:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

23-4058

Council Member White moved, seconded by Council Member Davis, to approve an Urban Agriculture grant in the amount of \$25,000 for Galesburg Fruit Orchard Project.

Mark Rasmussen addressed the Council and stated that he has planted over ten orchards (500 trees) in the last ten years and is thankful for the volunteer help he receives. He explained that with this help, fruit is never left to rot or cause a problem in the neighborhood. He is also looking forward to being able to expand educational opportunities in the schools and to work with students in building skills. Mr. Rasmussen noted that he keeps his properties well maintained, clean, and has many volunteers who help with harvesting.

Roll Call #9:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Council Member White moved, seconded by Council Member Davis, to sit as the Town Board. The motion carried.

TOWN BUSINESS

23-9013

Trustee Davis moved, seconded by Trustee White, to approve Town bills and warrants to be drawn in payment of same.

Fund Title	Amount
Town Fund	\$8,856.76
General Assistance Fund	\$4,478.74

IMRF Fund	\$2,958.56
Social Security/Medicare Fund	\$2,440.81
Liability Fund	
Audit Fund	\$8,000.00
Total	\$26,934.87

Roll Call #10:

Ayes: Trustees Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Trustees Member Davis moved, seconded by Council Member Acerra, to resume as the City Council. The motion carried.

CLOSING COMMENTS

Mayor Schwartzman reminded the Council that they now have a three-minute limit for Closing Comments.

Council Member Acerra expressed her appreciation for all the Juneteenth events and while attending, she met Galesburg native Sherrell Wallace who makes t-shirts with the logo “Living Inside Out.” She appreciates that Ms. Wallace is living her values.

Council Member Davis appreciated the proclamation and Jeanette Chernin’s comments. She hopes people consider supporting black owned businesses by making purchases from them.

Council Member Davis read lines from the song *Pride* by Jake Edwards:

*How many more have to die
So I can have my pride?
How many more have to die
So I can have my pride?*

*1969
Standing on the front line
They raid of safest spaces
And expect us to resign
But we fought for our rights
For many days and many nights
And now we march in the daylight
To continue the fight*

*1981
Another war has begun
They used our bodies like bullets*

*A disease as the gun
Our freedom has a cost*

*We need to honor those we've lost
And never take for granted
The boundaries that they crossed*

Council Member Cheesman stated that he was glad the City was able to help Mark Rasmussen and Demarkius Medley with Urban Ag Grants. He was also able to attend some of the Juneteenth events and found them very impactful and hopes that on holidays like these, everyone reflects on the past and the future. He also noted that growing up and living here, he's had a chance to visit with all kinds of people. One thing that is very consistent is how much people care and take pride in living in Galesburg. He believes that the Council owes it to everyone to make positive impacts - repairing streets and sidewalks, furthering development downtown, increasing tourism, youth, etc. He hopes the entire community can partner together to make this happen.

Council Member Hix expressed his appreciation for City staff, who don't often get thanks. He noted that Steve Gugliotta has done an excellent job, as well as Elizabeth Varner and the golf professional, Bryan Luedtke, who is an excellent teacher. He also thanked Aaron Gavin, Don Miles, Gloria Osborn, Kelli Bennewitz, and Ericka Gugliotta, for also being available to answer questions.

Council Member Dennis stated that he was able to attend the Juneteenth event at Carl Sandburg College. He also thanked Dave Selkirk, Golf Commission Chairperson, for his information on Bunker Links Golf Course.

Council Member Miller expressed his sympathy for the loss of fellow employee Ron Noble. Mr. Noble was very instrumental in setting up the American flags during the holidays in town, as well as his commitment to Railroad Days.

Council Member White thanked everyone who had a chance to attend the Juneteenth celebration at Carl Sandburg College. He especially enjoyed the Q&A session with Pastor Tony Franklin and hopes that something similar could be done at the City. He added that he knows one day Juneteenth will be a holiday for the City.

Council Member White stated that there is a flag that says "DON'T TREAD ON ME," and there was a great man who said "Give me liberty, or give me death." These are both about freedoms but he wondered how free people were back then and read General Order No. 3, dated June 19, 1865, *"The people of Texas are informed that, in accordance with a Proclamation from the Executive of the United States, all slaves are free. This involves an absolute equality of personal rights and rights of property between former masters and slaves, and the connection heretofore existing between them becomes that between employer and hired labor. The freedmen are advised to remain quietly at their present homes and work for wages. They are informed that they will not be allowed to collect at military posts and that they will not be supported in idleness either there or elsewhere."*

Mayor Schwartzman recognized that the City was able to give two significant grants tonight and that he has been involved with local food initiatives statewide, serving on the board of directors for the Illinois Stewardship Alliance. He noted that it is very unusual for a City to support these types of initiatives and that it's something we can all be thankful for. He reported that the City has awarded three of these grants and is thankful for all the work that went into the process, including from Ken Springer.

The Mayor stated that he attended all the Juneteenth events over the weekend and learned a lot and had a chance to meet Ross Wilburn, who is an African American born in Galesburg, served as Mayor of Iowa City, and currently serves in the Iowa State House of Representatives. Mr. Wilburn relayed to the Mayor that there were African Americans from Galesburg who fought in the Civil War, including one of his relatives. The Mayor will be sharing more of his story on his Facebook page.

Mayor Schwartzman was pleased to announce that he feels there was a shift in how the meeting tonight was conducted, including the new rules for Public Comment and Closing Comments. He appreciates everyone who spoke and reminded people to keep their cool during these hot summer months.

The Mayor reminded everyone that the Council will hold a Work Session next Monday, June 26th. He also noted that on July 2nd, the community will celebrate Lipanda Day, and that the Railroad Days Festival will start this week.

There being no further business, Council Member Dennis moved, seconded by Council Member Acerra, to adjourn the regular meeting at 6:59 p.m.

Roll Call #11:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Peter D. Mayor Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

Proclamation
CITY OF
GALESBURG
ILLINOIS

WHEREAS, parks and recreation is an integral part of community throughout this country, including Galesburg, Illinois; and

WHEREAS, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS, parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimers; and

WHEREAS, parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS, parks and recreation programming and education activities, such as youth sports and environmental education, are critical to childhood development; and

WHEREAS, parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS, parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, Galesburg, Knox County recognizes the benefits derived from parks and recreation resources.

NOW, THEREFORE, BE IT RESOLVED that I, Peter Schwartzman, Mayor of the City of Galesburg, do hereby proclaim the month of July 2023 as Parks and Recreation Month in the City of Galesburg.

Dated this 3rd day of July 2023.

Mayor Peter Schwartzman



Accounts Payable

Transactions by Account

User: shelms
 Printed: 06/27/2023 - 1:41PM
 Batch: 00003.06.2023

Account Number	Vendor	Description	Date	Amount	PO No
001-0000-10407-00	Blakewell Investments LLC	Refund Overpayment for Case #C003937	06/27/2023	145.00	
001-0000-10801-00	Advance Auto Parts	Oil Filters	06/27/2023	66.16	
001-0000-10801-00	Advance Auto Parts	Engine Oil Filters	06/27/2023	10.48	
001-0000-10801-00	Interstate Battery Systems of Central	Batteries	06/27/2023	279.90	
001-0000-10801-00	Map Automotive of Peoria	Batteries	06/27/2023	464.68	
001-0000-10801-00	Valley Distribution Corp.	Def Fluid, Engine Oil , Hydraulic Oil	06/27/2023	1,949.35	
001-0000-20102-00	Brightspeed	06/23 Service Acct# 304035525	06/27/2023	1,535.22	
001-0000-31300-00	Edward Keith Jr	Refund of Overpayment Rental Housing Registration	06/27/2023	30.00	
		Subtotal for Divison: 0000		4,480.79	
001-0105-61000-00	Office Specialists, Inc.	Business Cards	06/27/2023	35.50	
001-0105-61000-00	Office Specialists, Inc.	Business Cards	06/27/2023	17.75	
		Subtotal for Divison: 0105		53.25	
001-0110-61000-00	Office Specialists, Inc.	Copy Paper	06/27/2023	46.99	
		Subtotal for Divison: 0110		46.99	
001-0115-51000-00	SpringbrookSoftware LLC	05/23 - Civic PayPad Transactions	06/27/2023	63.50	
001-0115-61000-00	Office Specialists, Inc.	Plates	06/27/2023	16.25	
		Subtotal for Divison: 0115		79.75	
001-0120-61000-00	Office Specialists, Inc.	Envelopes, Envelope Glue, Hanging Folders	06/27/2023	39.52	
001-0120-61000-00	Office Specialists, Inc.	Letter Opener	06/27/2023	6.37	
		Subtotal for Divison: 0120		45.89	
001-0145-51010-00	Statham & Long, LLC	05/23 Adjudication Services	06/27/2023	256.50	
001-0145-51010-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	148.50	
001-0145-51010-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	148.50	
001-0145-51010-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	511.50	
001-0145-51010-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	2,755.50	

Account Number	Vendor	Description	Date	Amount	PO No
001-0145-51010-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	1,287.25	
001-0145-51010-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	214.50	
		Subtotal for Divison: 0145		<u>5,322.25</u>	
001-0160-47755-00	Mission Square	07/23 OPEB Contributions	06/27/2023	10,040.00	
001-0160-51000-00	Collection Professionals, Inc	05/23 Service Acct#001293-1	06/27/2023	90.00	
001-0160-51000-00	Credit Collection Partners	05/23 Service	06/27/2023	250.00	
001-0160-51500-00	Gatehouse Media	Newspaper Ads - Notice to Bidders - Account# 857927	06/27/2023	412.87	
001-0160-59520-00	Chantiara Jackson	06/23 Youth Commission Meeting	06/27/2023	30.00	
001-0160-59520-00	Eciel Burns	06/23 - Youth Commission Meeting	06/27/2023	30.00	
001-0160-59520-00	Eciel Burns	06/19/23 - City Council Meeting	06/27/2023	30.00	
001-0160-59520-00	Zakary Warfield	06/23 Youth Commission Meeting	06/27/2023	30.00	
		Subtotal for Divison: 0160		<u>10,912.87</u>	
001-0205-49500-00	Sharon Heiden	Tuition and Books Reimbursement	06/27/2023	300.00	
001-0205-51000-00	SpringbrookSoftware LLC	05/23 - Civic PayPal Transactions	06/27/2023	94.00	
001-0205-51000-00	US Sterling Capital Corp., Inc.	Patriot Bank	06/27/2023	241.32	
		Subtotal for Divison: 0205		<u>635.32</u>	
001-0305-51500-00	Gatehouse Media	Newspaper Ads - Public Hearing - Acct# 858208	06/27/2023	94.07	
		Subtotal for Divison: 0305		<u>94.07</u>	
001-0306-51000-00	SpringbrookSoftware LLC	05/23 - Civic PayPal Transactions	06/27/2023	6.75	
001-0306-55800-00	City Blue Technologies, Llc	05/23 Service Contract	06/27/2023	131.25	
001-0306-61000-00	Office Specialists, Inc.	Folders	06/27/2023	10.99	
001-0306-61000-00	Office Specialists, Inc.	Legal Pads	06/27/2023	18.55	
001-0306-61000-00	Office Specialists, Inc.	Tape Dispenser, Note Pads, Pens, Batteries, Copy Paper, Laser Co	06/27/2023	325.23	
		Subtotal for Divison: 0306		<u>492.77</u>	
001-0410-51000-00	SpringbrookSoftware LLC	05/23 - Civic PayPal Transactions	06/27/2023	6.75	
001-0410-55800-00	City Blue Technologies, Llc	05/23 Service Contract	06/27/2023	131.25	
001-0410-61000-00	Office Specialists, Inc.	Tape Dispenser, Note Pads, Pens, Batteries, Copy Paper, Laser Co	06/27/2023	286.21	
		Subtotal for Divison: 0410		<u>424.21</u>	
001-0445-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	18.55	
001-0445-55500-00	Advance Auto Parts	Core Credit #183	06/27/2023	-30.00	
001-0445-55500-00	Valley Distribution Corp.	Core Charge	06/27/2023	60.00	
001-0445-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/27/2023	82.08	

Account Number	Vendor	Description	Date	Amount	PO No
001-0445-62500-00	Ford of Galesburg	Bumpers #600	06/27/2023	89.00	
001-0445-62500-00	Ford of Galesburg	Shift Lever #168	06/27/2023	80.38	
001-0445-62500-00	Advance Auto Parts	Alternator #183	06/27/2023	320.71	
001-0445-62500-00	Advance Auto Parts	Starter #600	06/27/2023	196.87	
001-0445-63000-00	Advance Auto Parts	Grease Gun Couplers	06/27/2023	11.94	
Subtotal for Divison: 0445				829.53	
001-0450-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	86.55	
001-0450-55000-00	George Brown	CLD Renewal - GBrown	06/27/2023	30.00	
001-0450-55700-00	Maska Heating and Cooling, LLC	Airbear Filters	06/27/2023	120.00	
001-0450-55700-00	Four Seasons Pest Control	05/23 Service	06/27/2023	20.00	
001-0450-62500-00	Nichols Diesel Service, Inc.	Compressor #115	06/27/2023	410.65	
001-0450-62500-00	Knapheide Truck Equipment	Aluminum Fuel Fill Cup Kit #300	06/27/2023	125.55	
001-0450-62500-00	Napa Auto Parts	Tie Rod End #116	06/27/2023	121.59	
001-0450-65500-00	Galesburg Electric, Inc.	Fuel Additive	06/27/2023	9.20	
001-0450-65500-00	Grainger, Inc.	Parts for Paint Machines	06/27/2023	166.83	
Subtotal for Divison: 0450				1,090.37	
001-0505-51500-00	Gatehouse Media	Newspaper Ads Acct#867518	06/27/2023	559.50	
Subtotal for Divison: 0505				559.50	
001-0510-51000-00	Bridgeway Training Services	05/23 Secure Document Destruction 139 lbs	06/27/2023	34.75	
001-0510-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	12.36	
001-0510-55000-00	Motorola Solutions, Inc	06/23 Service	06/27/2023	78.00	
001-0510-55700-00	Four Seasons Pest Control	06/23 Service	06/27/2023	20.00	
001-0510-55800-00	Grayshift LLC	Reveal - User License	06/27/2023	1,349.00	
001-0510-61000-00	Office Specialists, Inc.	Toner	06/27/2023	631.59	
001-0510-61000-00	Office Specialists, Inc.	Toner	06/27/2023	225.71	
001-0510-62500-00	Ford of Galesburg	Oxygen Sensor #404	06/27/2023	101.52	
001-0510-62500-00	Ford of Galesburg	Oxygen Sensor #404	06/27/2023	44.32	
001-0510-62500-00	Ford of Galesburg	Valve #26	06/27/2023	63.25	
001-0510-62500-00	Advance Auto Parts	Connector #48	06/27/2023	10.11	
001-0510-62500-00	Ray O'Herron Co., Inc.	Taillight Flasher #48	06/27/2023	73.79	
001-0510-67500-00	Midwest Uniform Supply, Inc	Shirt - ABuccalo	06/27/2023	51.00	
001-0510-67500-00	Ray O'Herron Co., Inc.	Pants, Shirts, Raincoat JMeyer	06/27/2023	763.99	
001-0510-67500-00	PH&S Products, LLC	Nitrile Gloves	06/27/2023	312.00	
001-0510-67500-00	Ray O'Herron Co., Inc.	Holsters	06/27/2023	637.15	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0510				<u>4,408.54</u>	
001-0550-47755-00	Mission Square	07/23 OPEB Contributions	06/27/2023	302.50	
001-0550-61000-00	Office Specialists, Inc.	Envelopes, Notebooks	06/27/2023	75.22	
001-0550-61000-00	Office Specialists, Inc.	Copy Paper, Envelopes	06/27/2023	203.52	
001-0550-61000-00	Office Specialists, Inc.	Pens, Tape	06/27/2023	112.48	
Subtotal for Divison: 0550				<u>693.72</u>	
001-0605-51500-00	Gatehouse Media	Newspaper Ads - Notice to Bidders - Account# 857927	06/27/2023	162.17	
001-0605-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	136.00	
001-0605-55500-00	Municipal Emergency Services, Inc	SCBA Flow Tests	06/27/2023	2,330.00	
001-0605-55700-00	Four Seasons Pest Control	06/23 Service	06/27/2023	20.00	
001-0605-62500-00	Midstate Manufacturing, Inc.	Hose #53	06/27/2023	83.17	
001-0605-62500-00	Advance Auto Parts	Wiper Blade #59	06/27/2023	30.80	
001-0605-65000-00	Office Specialists, Inc.	Trash Bags	06/27/2023	85.20	
001-0605-65000-00	Office Specialists, Inc.	Oil Absorbant	06/27/2023	62.84	
001-0605-65000-00	Office Specialists, Inc.	Bleach, Paper Towels	06/27/2023	41.90	
001-0605-65000-00	Office Specialists, Inc.	Oil Absorbant	06/27/2023	75.40	
001-0605-65000-00	Office Specialists, Inc.	Glass Cleaner	06/27/2023	6.69	
001-0605-65000-00	Office Specialists, Inc.	Laundry Detergent, Glass Cleaner	06/27/2023	195.91	
001-0605-65500-00	Municipal Emergency Services, Inc	SCBA Regulator Flow Test, Safety O-Ring, Minor Regulator Repair	06/27/2023	73.03	
001-0605-65500-00	Municipal Emergency Services, Inc	Regulator Repairs, Fuel Surcharge, Shop Supplies Fee	06/27/2023	983.54	
001-0605-65500-00	Municipal Emergency Services, Inc	SCBA Repair, Strap	06/27/2023	113.81	
001-0605-66500-00	Municipal Emergency Services, Inc	Shipping for INV IN1879391	06/27/2023	86.98	
001-0605-67500-00	Ray O'Herron Co., Inc.	Captain Badge, Hat Badge - BCaruana	06/27/2023	37.31	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shorts - BGleason	06/27/2023	59.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shorts - BGleason	06/27/2023	59.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirt - KHolmberg	06/27/2023	19.50	
001-0605-68600-00	Office Specialists, Inc.	Exam Gloves	06/27/2023	11.38	
001-0605-68600-00	Office Specialists, Inc.	Nitrile Gloves	06/27/2023	73.52	
001-0605-68600-00	OSF St Mary Medical Center Pharm:	Naloxone,Duoneb	06/27/2023	59.76	
Subtotal for Divison: 0605				<u>4,808.89</u>	
Subtotal for Fund 001				<u>34,978.71</u>	
011-0000-66000-00	Tazewell County Asphalt Co, Inc	Asphalt supply for 2023	06/27/2023	2,785.18	0000092326
011-0000-66000-00	Roanoke Concrete Products Co	Portland cement concrete supply for 2023	06/27/2023	1,052.13	0000092332
011-0000-66000-00	Tickle Asphalt Co., Ltd.	High performance patching mix supply for 2023	06/27/2023	893.04	0000092329

Account Number	Vendor	Description	Date	Amount	PO No
011-0000-66000-00	Roanoke Concrete Products Co	Portland cement concrete supply for 2023	06/27/2023	941.38	0000092332
011-0000-66000-00	Galesburg Builders Supply, Inc	Portland Cement Concrete supply for 2023	06/27/2023	348.75	0000092331
011-0000-66000-00	Galesburg Builders Supply, Inc	Portland Cement Concrete supply for 2023	06/27/2023	518.00	0000092331
011-0000-66000-00	Galesburg Builders Supply, Inc	High performance patching mix supply for 2023	06/27/2023	635.50	0000092330
011-0000-66000-00	Galesburg Builders Supply, Inc.	PP-2	06/27/2023	837.00	
011-0000-66000-00	Monmouth Ready-Mix	PV-SI	06/27/2023	518.00	
011-0000-78010-00	Gunther Construction Co., a div. of U	McClure Street Reconstruction	06/27/2023	87,700.87	0000092482
		Subtotal for Divison: 0000		<u>96,229.85</u>	
		Subtotal for Fund 011		<u><u>96,229.85</u></u>	
013-0000-20103-00	JC Dillon, Inc	Retainage - Phase VI of lead service line replacements	06/27/2023	-38,979.88	0000092400
013-0000-78050-00	Legacy Corporation	South Street Storm Sewer Replacement	06/27/2023	93,839.76	0000092232
013-0000-83100-00	JC Dillon, Inc	Phase VI of lead service line replacements	06/27/2023	389,798.81	0000092400
		Subtotal for Divison: 0000		<u>444,658.69</u>	
		Subtotal for Fund 013		<u><u>444,658.69</u></u>	
014-0000-55700-00	JJ&TS, Inc	Early Summer Weed & Feed Application - Cust#78358	06/27/2023	166.25	
014-0000-56000-00	Sherwin Industries, Inc	Diesel Melter Rental	06/27/2023	3,600.00	
014-0000-64500-00	Allstates Coatings Co, LLC	Yellow Traffic Paint for Traffic Division as per bid (55 gallon	06/27/2023	17,050.00	0000092455
014-0000-64500-00	Allstates Coatings Co, LLC	White Traffic Paint for Traffic Division as per bid (55 gallon d	06/27/2023	4,092.00	0000092455
014-0000-64500-00	Galesburg Welding, Inc	Pin for Paint Trailer	06/27/2023	43.56	
014-0000-64500-00	Grainger, Inc.	Parts for Paint Machines	06/27/2023	43.69	
014-0000-64500-00	Galesburg Welding, Inc	Repair Light Post for Paint Trailer	06/27/2023	74.00	
014-0000-64500-00	MDI Worldwide	Brackets to Repair Grindmaster Stands	06/27/2023	76.84	
014-0000-64500-00	Galesburg Electric, Inc.	Lights for Paint Machine	06/27/2023	233.88	
014-0000-66000-00	Galesburg Electric, Inc.	Bridle Ring	06/27/2023	15.90	
014-0000-66000-00	Monmouth Ready-Mix	Flowable	06/27/2023	176.00	
		Subtotal for Divison: 0000		<u>25,572.12</u>	
		Subtotal for Fund 014		<u><u>25,572.12</u></u>	
015-0000-67500-00	Galls, LLC	Mission Ready Bag	06/27/2023	307.99	
015-0000-69000-00	ACME Sports, Inc.	40 level 3 Safariland holsters	06/27/2023	5,624.95	0000092438
		Subtotal for Divison: 0000		<u>5,932.94</u>	

Account Number	Vendor	Description	Date	Amount	PO No	
				Subtotal for Fund 015	<u>5,932.94</u>	
018-0000-62500-00	Coe Equipment, Inc	Return Blade #131	05/09/2023	-528.72		
018-0000-62500-00	Coe Equipment, Inc	Shutoff Valve #131	06/13/2023	350.59		
018-0000-62500-00	Coe Equipment, Inc	Nozzle #131	06/27/2023	353.86		
018-0000-62500-00	Coe Equipment, Inc	Nozzle #131	06/27/2023	399.87		
				Subtotal for Divison: 0000	<u>575.60</u>	
				Subtotal for Fund 018	<u>575.60</u>	
019-0000-10701-00	Johnson Controls Security Solutions	01/24 - 06/24 - Annual Service Cust# 01300115403978	06/27/2023	601.56		
019-0000-20102-00	Brightspeed	06/23 Service Acct# 304035525	06/27/2023	573.91		
				Subtotal for Divison: 0000	<u>1,175.47</u>	
019-1905-47755-00	Mission Square	07/23 OPEB Contributions	06/27/2023	671.25		
019-1905-59528-00	Galesburg Community Foundation	04/23 - 2% Hotel/Motel Taxes	06/27/2023	24,138.34		
019-1905-59537-00	Knox Civic Center Authority	04/23 - 2% Hotel/Motel Taxes	06/27/2023	12,704.37		
				Subtotal for Divison: 1905	<u>37,513.96</u>	
019-1910-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	80.37		
019-1910-65000-00	Office Specialists, Inc.	Degreaser Cleaner	06/27/2023	23.83		
				Subtotal for Divison: 1910	<u>104.20</u>	
019-1911-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	234.91		
019-1911-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/27/2023	26.70		
019-1911-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/27/2023	26.70		
019-1911-65000-00	Office Specialists, Inc.	Cups	06/27/2023	57.39		
				Subtotal for Divison: 1911	<u>345.70</u>	
019-1915-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	74.18		
019-1915-55700-00	Royal Cleaning Services	06/23 Janitorial Services	06/27/2023	559.00		
019-1915-55700-00	J.P. Benbow, Inc.	Repair of Restroom - Voyles Field	06/27/2023	108.00		
019-1915-56000-00	Terry Allen, Inc	Bersie Williams Area - Toilet Rental - One Day Rental. Dates TBD	06/27/2023	65.00	0000092358	
019-1915-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/27/2023	67.66		
019-1915-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/27/2023	67.66		
019-1915-62500-00	Martin, Inc	Spindle #539	06/27/2023	200.75		
019-1915-62500-00	Advance Auto Parts	Door Handle #505	06/27/2023	86.47		
019-1915-62500-00	Bedwell Farm Equipment	Bearing #523	06/27/2023	37.43		

Account Number	Vendor	Description	Date	Amount	PO No
019-1915-62500-00	Electro-Mechanical Resources, Inc	Pulley #549	06/27/2023	21.60	
019-1915-62500-00	Martin, Inc	Wheels, Hoses #541	06/27/2023	384.51	
019-1915-62500-00	Pomp's Tire - Galesburg	Tires #533	06/27/2023	302.00	
019-1915-62510-00	Herr Petroleum Corp	500.6 Gal Diesel #2, 657.4 Gal Unleaded Ethanol	06/27/2023	3,347.42	0000092349
019-1915-65000-00	Office Specialists, Inc.	Toilet Paper	06/27/2023	67.26	
019-1915-65000-00	Office Specialists, Inc.	Trash Bags, Big Rubberbands	06/27/2023	464.88	
019-1915-65000-00	Office Specialists, Inc.	Toilet Paper	06/27/2023	74.21	
019-1915-65500-00	Tri-State Water	Check Valve	06/27/2023	16.10	
019-1915-65500-00	Tri-State Water	Pressure Gauge	06/27/2023	5.35	
019-1915-68500-00	Tri-State Water	Misc Chemicals	06/27/2023	144.97	
019-1915-68500-00	Tri-State Water	Chlorine Liquid	06/27/2023	99.04	
019-1915-68500-00	Tri-State Water	Chlorine Liquid	06/27/2023	99.04	
019-1915-68500-00	Tri-State Water	☐Chlorine Liquid	06/27/2023	99.04	
019-1915-68500-00	Tri-State Water	Misc Chemicals	06/27/2023	51.49	
019-1915-68500-00	Tri-State Water	Chlorine Liquid	06/27/2023	99.04	
Subtotal for Divison: 1915				6,542.10	
019-1920-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	55.64	
019-1920-55700-00	J.P. Benbow, Inc.	Service Air Conditioner - Bunker LInks	06/27/2023	173.00	
019-1920-56000-00	M&M Golf Cars, LLC	Rental of Golf Carts - Golf Outing	06/27/2023	860.00	
019-1920-56000-00	Cambridge Cart Sales, LLC	Cart Rentals - Golf Outing	06/27/2023	520.00	
019-1920-56000-00	M&M Golf Cars, LLC	Credit for Overcharge on Invoice 17066	06/27/2023	-80.00	
019-1920-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/27/2023	39.75	
019-1920-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/27/2023	39.75	
019-1920-61000-00	Office Specialists, Inc.	Copy Paper, Labels	06/27/2023	85.19	
019-1920-62510-00	Herr Petroleum Corp	242.1 Gal Diesel #2 , 359.3 Gal Unleaded Ethanol	06/27/2023	1,840.90	0000092350
019-1920-63500-00	D & K Products	2018 Bayer Purchase Credit	03/28/2023	-136.51	
019-1920-63500-00	D & K Products	Herbicides	06/27/2023	306.25	
019-1920-63500-00	D & K Products	Thatch Relief	06/27/2023	696.00	
019-1920-64000-00	HORNUNG'S GOLF PRODUCTS, I	Golf Gloves, Club Grips for Resale	06/27/2023	309.63	
019-1920-64125-00	Smithfield Direct, LLC	Misc Concessions	06/27/2023	43.00	
019-1920-64125-00	Office Specialists, Inc.	Cups, Jumbo Clip, Coffee Filters	06/27/2023	143.67	
019-1920-64125-00	SCNS SPORTS FOODS	Misc Concessions	06/27/2023	155.60	
019-1920-64125-00	Butch's Pizza Inc.	Pizzas	06/27/2023	19.25	
019-1920-64125-00	Butch's Pizza Inc.	Pizzas	06/27/2023	22.00	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	06/27/2023	1,174.42	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	06/27/2023	598.07	

Account Number	Vendor	Description	Date	Amount	PO No
019-1920-64125-00	Smithfield Direct, LLC	Misc Concessions	06/27/2023	129.00	
019-1920-65000-00	Office Specialists, Inc.	Trash Bags	06/27/2023	36.33	
019-1920-65000-00	Office Specialists, Inc.	Toilet Paper, Paper Towels, Urinal Screen	06/27/2023	85.90	
019-1920-66500-00	Scott Equipment, LLC	Trimmer Loop	06/27/2023	269.99	
Subtotal for Divison: 1920				7,386.83	
019-1925-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	86.55	
019-1925-61000-00	Office Specialists, Inc.	Toner	06/27/2023	257.39	
019-1925-64000-00	The Home City Ice Company	Bags of Ice	06/27/2023	236.00	
Subtotal for Divison: 1925				579.94	
019-1930-63500-00	Galesburg Builders Supply, Inc.	Mason Sand	06/27/2023	1,242.81	
019-1930-63500-00	Galesburg Builders Supply, Inc.	Mason Sand	06/27/2023	1,416.31	
019-1930-64000-00	Office Specialists, Inc.	Copy Paper	06/27/2023	46.99	
019-1930-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	06/27/2023	161.24	
019-1930-64125-00	Atlantic Coca-Cola	Misc Concessions	06/27/2023	422.21	
019-1930-65000-00	Office Specialists, Inc.	Disinfectant Spray	06/27/2023	60.89	
019-1930-65000-00	Office Specialists, Inc.	Paper Towels	06/27/2023	55.64	
Subtotal for Divison: 1930				3,406.09	
019-1935-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	18.55	
019-1935-55700-00	Johnson Controls Security Solutions	07/23 -12/23 - Annual Service Cust# 01300115403978	06/27/2023	429.70	
019-1935-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/27/2023	454.48	
Subtotal for Divison: 1935				902.73	
019-1940-42000-00	Melissa Pettit	1st Payment - Summer Swim Team	06/27/2023	750.00	
019-1940-64125-00	Atlantic Coca-Cola	Misc Concessions	06/27/2023	71.45	
019-1940-64125-00	Atlantic Coca-Cola	Misc Concessions	06/27/2023	166.71	
Subtotal for Divison: 1940				988.16	
019-1945-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	43.27	
Subtotal for Divison: 1945				43.27	
019-1950-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	92.73	
019-1950-55700-00	Getz Fire Equipment Co., Inc.	On Site Service - Annual Service	06/27/2023	72.00	
019-1950-55700-00	J.P. Benbow, Inc.	Repair of aquastat	06/27/2023	800.00	
019-1950-64000-00	Galesburg Electric, Inc.	Insect Spray	06/27/2023	7.99	
019-1950-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	06/27/2023	1,503.73	

Account Number	Vendor	Description	Date	Amount	PO No
019-1950-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	06/27/2023	2,102.87	
019-1950-64125-00	Atlantic Coca-Cola	Misc Concessions	06/27/2023	799.10	
019-1950-64125-00	Butch's Pizza Inc.	Pizzas	06/27/2023	536.60	
019-1950-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	06/27/2023	1,660.82	
019-1950-65000-00	Office Specialists, Inc.	Toilet Cleaner	06/27/2023	46.13	
019-1950-65000-00	Office Specialists, Inc.	Misc Cleaning Supplies	06/27/2023	249.02	
019-1950-65500-00	Galesburg Electric, Inc.	Cable Ties	06/27/2023	68.50	
019-1950-66000-00	Galesburg Builders Supply, Inc.	Washed Landscaping	06/27/2023	148.40	
019-1950-66000-00	Galesburg Builders Supply, Inc.	Washed Landscaping	06/27/2023	154.23	
019-1950-68500-00	Hawkins, Inc	Azone 15 , PH Down LO	06/27/2023	604.95	
019-1950-68500-00	Hawkins, Inc	Azone 15	06/27/2023	587.22	
		Subtotal for Divison: 1950		<u>9,434.29</u>	
019-1955-55700-00	J.P. Benbow, Inc.	Repair of Pool Piping	06/27/2023	446.46	
		Subtotal for Divison: 1955		<u>446.46</u>	
019-1960-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	55.64	
		Subtotal for Divison: 1960		<u>55.64</u>	
019-1965-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	12.36	
019-1965-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/27/2023	36.74	
019-1965-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/27/2023	36.74	
019-1965-57500-00	Aramark Uniform Serv. Inc.	05/23 Service	06/27/2023	36.74	
		Subtotal for Divison: 1965		<u>122.58</u>	
019-1975-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	6.18	
019-1975-62500-00	Advance Auto Parts	Hydraulic Filter #103	06/27/2023	9.79	
019-1975-62500-00	Truck Centers, Inc	Fitting #103	06/27/2023	14.51	
019-1975-62500-00	Truck Centers, Inc	Valve #103	06/27/2023	119.79	
		Subtotal for Divison: 1975		<u>150.27</u>	
019-1980-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	6.18	
		Subtotal for Divison: 1980		<u>6.18</u>	
		Subtotal for Fund 019		<u><u>69,203.87</u></u>	
020-0000-20102-00	Brightspeed	06/23 Service Acct# 304035525	06/27/2023	64.12	
020-0000-55700-00	J.P. Benbow, Inc.	Service Air Conditioners - Airport	06/27/2023	389.32	

Account Number	Vendor	Description	Date	Amount	PO No
020-0000-55700-00	Howe Overhead Doors, Inc.	Serviced Commercial Doors & Operators, Tightened Hinges, Tappers	06/27/2023	284.00	
020-0000-64500-00	Allstates Coatings Co, LLC	White Traffic Paint for Airport Division as per bid (55 gallon d	06/27/2023	9,548.00	0000092455
		Subtotal for Divison: 0000		<u>10,285.44</u>	
		Subtotal for Fund 020		<u><u>10,285.44</u></u>	
023-0000-83100-00	Lambasio, Inc.	Install House Sewer Line - 1036 W Brooks St	06/27/2023	4,500.00	
		Subtotal for Divison: 0000		<u>4,500.00</u>	
		Subtotal for Fund 023		<u><u>4,500.00</u></u>	
024-0000-51000-00	PGAV Planners LLC	Professional Services for Creating TIF 6	06/27/2023	1,575.00	0000092386
024-0000-83100-00	Galesburg Museums, Inc	06/23 Grant Payment -Discovery Depot	06/27/2023	5,000.00	
024-0000-88300-00	Breslin's Floor Covering, Inc	07/23 Parking Lot Lease	06/27/2023	587.43	
		Subtotal for Divison: 0000		<u>7,162.43</u>	
		Subtotal for Fund 024		<u><u>7,162.43</u></u>	
030-0000-20102-00	Brightspeed	06/23 Service Acct# 304035525	06/27/2023	188.57	
		Subtotal for Divison: 0000		<u>188.57</u>	
030-0320-47755-00	Mission Square	07/23 OPEB Contributions	06/27/2023	61.25	
030-0320-51500-00	Gatehouse Media	Newspaper Ads - Notice to Bidders - Account# 857927	06/27/2023	135.56	
030-0320-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	22.26	
030-0320-54500-00	Kraig Boynton	Reimbursment for Mileage-PCOM Training IDOT-Oglesbee IL-KBo	06/27/2023	77.62	
030-0320-62500-00	Advance Auto Parts	Analog Hr Meter	06/27/2023	48.39	
030-0320-62500-00	Map Automotive of Peoria	Batteries	06/27/2023	496.68	
030-0320-62500-00	Napa Auto Parts	Belt, Belt Tensioner Assembly	06/27/2023	131.38	
030-0320-62500-00	Midwest Transit Equipment, Inc.	Fitting Kits	06/27/2023	109.64	
030-0320-62500-00	Midwest Transit Equipment, Inc.	Compressor	06/27/2023	574.48	
030-0320-62500-00	Napa Auto Parts	HR Meter	06/27/2023	69.39	
030-0320-62500-00	Napa Auto Parts	Tie Rod Ends, Draglink Ends, Steering Stabilizer	06/27/2023	334.55	
030-0320-62500-00	Midwest Transit Equipment, Inc.	Entry Door Switch	06/27/2023	114.11	
030-0320-62510-00	Herr Petroleum Corp	321.8 Gal Unleaded Ethanol	06/27/2023	970.20	0000092348
030-0320-62510-00	Herr Petroleum Corp	226.4 Gal Unleaded Ethanol	06/27/2023	667.09	0000092348
		Subtotal for Divison: 0320		<u>3,812.60</u>	
030-0370-47755-00	Mission Square	07/23 OPEB Contributions	06/27/2023	61.25	

Account Number	Vendor	Description	Date	Amount	PO No
030-0370-51500-00	Gatehouse Media	Newspaper Ads - Notice to Bidders - Account# 857927	06/27/2023	135.57	
030-0370-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	51.93	
030-0370-54500-00	Kraig Boynton	Reimbursement for Mileage-PCOM Training IDOT-Oglesbee IL-KBo	06/27/2023	77.62	
030-0370-55700-00	Getz Fire Equipment Co., Inc.	On Site Service - Annual Service, Fill Extinguishers	06/27/2023	760.30	
030-0370-57500-00	Cintas, Inc	06/23 Service	06/27/2023	171.52	
030-0370-61000-00	Office Specialists, Inc.	Stapler, Staples	06/27/2023	17.56	
030-0370-61000-00	Office Specialists, Inc.	Ink Cartridge	06/27/2023	25.73	
030-0370-62500-00	Gillig	Pole Relay	06/27/2023	51.85	
030-0370-65500-00	RILCO Fluid Care	Drums of Oil	06/27/2023	2,247.58	
		Subtotal for Divison: 0370		<u>3,600.91</u>	
		Subtotal for Fund 030		<u><u>7,602.08</u></u>	
054-0000-20103-00	CAD Construction	Retainage - Exterior & Structural Repairs of Hawthorne Pool Bldg	06/27/2023	-952.63	0000092256
054-0000-20103-00	CAD Construction	Release of Retainage -Exterior & Structural Repairs of Hawthorne	06/27/2023	98,528.07	0000092256
054-0000-63500-00	Timanda Landscaping & Garden Cer	Matador Maple	06/27/2023	189.95	
054-0000-76000-00	CAD Construction	Exterior & Structural Repairs of Hawthorne Pool Bldg	06/27/2023	19,052.60	0000092256
054-0000-76000-00	J.P. Benbow, Inc.	Hawthorne Pool Pump Room Upgrades	06/27/2023	36,796.00	0000092276
		Subtotal for Divison: 0000		<u>153,613.99</u>	
		Subtotal for Fund 054		<u><u>153,613.99</u></u>	
057-0000-55700-00	K COM Technologies, Inc	Purchase and installation of 14 Axis cameras at City Hall, Bunke	06/27/2023	19,934.30	0000092435
057-0000-61700-00	SpringbrookSoftware LLC	Employee Self Service Module	06/27/2023	94.50	0000092292
057-0000-61700-00	Office Specialists, Inc.	Keyboards, Mice,Software License, Forms,PCs, PC Notebooks	06/27/2023	1,264.00	
		Subtotal for Divison: 0000		<u>21,292.80</u>	
		Subtotal for Fund 057		<u><u>21,292.80</u></u>	
059-0000-76000-00	Hutchison Engineering, Inc	Supplement #3 - Phase I Engineering for the Lake Storey Path	06/27/2023	14,682.48	0000092452
		Subtotal for Divison: 0000		<u>14,682.48</u>	
		Subtotal for Fund 059		<u><u>14,682.48</u></u>	
061-0000-20101-00	SALAI NAWN ET AL	Refund Check 065264-000, 596 N CEDAR ST 3	06/21/2023	117.60	
061-0000-20101-00	DEBRA HARDING	Refund Check 021852-000, 940 DAY ST	06/21/2023	102.50	
061-0000-20101-00	SHERRY NELSON	Refund Check 058781-000, 1302 N SEMINARY ST	06/19/2023	90.26	
061-0000-20101-00	RYAN HUBRICH	Refund Check 062847-000, 1715 N KELLOGG ST	06/21/2023	71.13	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-20101-00	JENNIFER FREDRICK	Refund Check 056148-002, 825 PARK VIEW RD	06/14/2023	2.96	
061-0000-20101-00	LEO JOHNS	Refund Check 016083-000, 1544 BRIDGE AVE	06/14/2023	6.31	
061-0000-20101-00	DAVID CHRISTIANSON	Refund Check 011340-010, 491 N CHERRY ST	06/21/2023	88.87	
061-0000-20101-00	JASON BURRIS	Refund Check 061571-000, 814 N PRAIRIE ST	06/14/2023	34.27	
061-0000-20101-00	SHARON DEGROOT	Refund Check 005642-000, 1277 N CHERRY ST	06/14/2023	12.29	
061-0000-20101-00	MICHAEL ESKRIDGE	Refund Check 005622-006, 366 JEFFERSON ST	06/14/2023	80.93	
061-0000-20101-00	MALEAH EYRE-CARR	Refund Check 064926-000, 141 MAPLE AVE B	06/14/2023	76.59	
061-0000-20101-00	KEVIN FOGERTY	Refund Check 060169-000, 1964 PATTERSON DR	06/22/2023	30.60	
061-0000-20101-00	DIXIT SOLANKI	Refund Check 061786-000, 935 DAYTON DR 1	06/20/2023	41.38	
061-0000-20101-00	JEFFREY HARRISON	Refund Check 059741-000, 1416 RONA DR	06/14/2023	89.14	
061-0000-20101-00	DAVID NUTZHORN	Refund Check 009091-004, 554 IRWIN ST	06/20/2023	51.33	
061-0000-20101-00	HARRIS & HARRIS HOLDINGS L	Refund Check 054530-000, 568 W KNOX ST	06/21/2023	40.83	
061-0000-20101-00	BRIANNE NICHOLS	Refund Check 063094-000, 1077 HAWKINSON AVE 3	06/21/2023	88.54	
061-0000-20101-00	SEAN HARTSHORN	Refund Check 056189-001, 1810 E MAIN ST	06/22/2023	79.99	
061-0000-20101-00	BRITTANY LYNCH	Refund Check 054770-001, 1019 LINCOLN ST	06/21/2023	102.63	
061-0000-20101-00	ELVA NAIJA	Refund Check 056321-002, 410 N WEST ST	06/14/2023	37.12	
061-0000-20101-00	TIA MICHELLE SMITH	Refund Check 014669-001, 989 DAY ST	06/21/2023	66.13	
061-0000-20101-00	DONNA STODGEL	Refund Check 008164-001, 1265 E DAYTON ST	06/14/2023	134.60	
061-0000-20101-00	BRIAN THURMAN	Refund Check 061704-001, 348 LAWRENCE AVE	06/21/2023	25.65	
061-0000-20101-00	LORI STEINER	Refund Check 005536-000, 363 N CHERRY ST	06/22/2023	5.78	
061-0000-20101-00	ROGER SCANNELL ESTATE	Refund Check 022136-000, 1299 DAY ST	06/21/2023	96.04	
061-0000-20101-00	HELEN RUPERT ESTATE	Refund Check 021459-000, 1319 S CHAMBERS ST	06/19/2023	102.18	
061-0000-20101-00	BARBARA OLSON	Refund Check 011250-000, 1934 N SEMINARY ST	06/14/2023	17.43	
061-0000-20102-00	Brightspeed	06/23 Service Acct# 304035525	06/27/2023	258.21	
061-0000-47755-00	Mission Square	07/23 OPEB Contributions	06/27/2023	571.25	
061-0000-51000-00	Credit Collection Partners	05/23 Service	06/27/2023	15.97	
061-0000-51000-00	SpringbrookSoftware LLC	05/23 - Civic PayPad Transactions	06/27/2023	188.00	
061-0000-51000-00	Pace Analytical Services LLC	Chemical Testing	06/27/2023	18.00	
061-0000-51000-00	Pace Analytical Services LLC	Chemical Testing	06/27/2023	840.00	
061-0000-51500-00	Gatehouse Media	Newspaper Ads - Notice to Bidders - Account# 857927	06/27/2023	153.09	
061-0000-51500-00	Sebis Direct Inc	05/23 UB Printing Service	06/27/2023	840.40	
061-0000-52300-00	Nicor Gas	05/23 Service Acct# 20-72-70-1000 9	05/30/2023	50.56	
061-0000-52300-00	Nicor Gas	05/23 Service Acct# 14-51-15-5411 -6	05/30/2023	377.75	
061-0000-52500-00	Galesburg Sanitary Dist.	05/23 Service	06/27/2023	37.09	
061-0000-55700-00	Maska Heating and Cooling, LLC	Start Run Capacitor, Thermostat	06/27/2023	345.00	
061-0000-55700-00	Waste Management, Inc.	06/23 Service ID# 9-06892-63006	06/27/2023	114.23	
061-0000-55700-00	Waste Management, Inc.	06/23 Service ID# 64537-23004	06/27/2023	20.42	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-61000-00	Office Specialists, Inc.	Price Tags	06/27/2023	27.43	
061-0000-61000-00	Office Specialists, Inc.	Antistatic Wipes	06/27/2023	31.35	
061-0000-61700-00	Office Specialists, Inc.	Keyboards, Mice,Software License, Forms,PCs, PC Notebooks	06/27/2023	1,264.00	
061-0000-61700-00	Office Specialists, Inc.	Computer Mice	06/27/2023	30.78	
061-0000-65000-00	Office Specialists, Inc.	Floor Cleaner	06/27/2023	11.50	
061-0000-66000-00	Core & Main	Couplings	06/27/2023	1,910.00	
061-0000-66000-00	Core & Main	Hex Nuts	06/27/2023	1,580.00	
061-0000-68500-00	Hawkins, Inc	LPC-132	06/27/2023	3,019.65	
061-0000-68500-00	Hawkins, Inc	PHOSPHATE INHIBITOR FOR 2023 AGREED UPON RATE 0795	06/27/2023	37,379.29	0000092467
061-0000-68500-00	Hawkins, Inc	2023 Liquid Chlorine for Water Division as per bid. This is a b	06/27/2023	4,188.00	
061-0000-68500-00	IDEXX Distribution Inc.	Misc Chemicals	06/27/2023	1,616.96	
Subtotal for Divison: 0000				56,582.01	
Subtotal for Fund 061				56,582.01	
067-0000-47755-00	Mission Square	07/23 OPEB Contributions	06/27/2023	13.75	
067-0000-51000-00	SpringbrookSoftware LLC	05/23 - Civic PayPad Transactions	06/27/2023	94.00	
067-0000-51500-00	Sebis Direct Inc	05/23 UB Printing Service	06/27/2023	420.14	
067-0000-59501-00	Knox County Landfill	05/23 Service Acct#121	06/27/2023	29,649.97	
067-0000-59502-00	Western Illinois Regional Council	2023 Residential Electronic Recycling	06/27/2023	6,000.00	0000092478
Subtotal for Divison: 0000				36,177.86	
Subtotal for Fund 067				36,177.86	
078-0000-56535-00	James M Kelly, Attorney	02/23 Legal Fees	06/27/2023	561.00	
078-0000-56535-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	115.50	
078-0000-56535-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	594.00	
078-0000-56535-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	1,505.00	
078-0000-56535-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	1,270.50	
078-0000-56535-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	115.50	
078-0000-56535-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	742.50	
078-0000-56535-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	280.50	
078-0000-56535-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	413.00	
078-0000-56535-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	313.50	
078-0000-56535-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	214.50	
078-0000-56535-00	James M Kelly, Attorney	04/23 Legal Fees	06/27/2023	297.00	
078-0000-56535-00	OSF Medical Group, Inc.	Workers Comp - DOS-04/23/23 - Acct#P522535650	06/27/2023	184.07	

Account Number	Vendor	Description	Date	Amount	PO No
078-0000-56597-00	J.P. Benbow, Inc.	Replacement of damaged condensate pump and air compressor with	06/27/2023	3,681.00	0000092346
078-0000-56597-00	Tri-City Electric Company of Iowa	Hawthorne Pool Pump Room - High Water Level Alarm	06/27/2023	2,144.00	0000092404
078-0000-56597-00	Tri-City Electric Company of Iowa	Hawthorne Pool Pump Room Electrical Component Replacement	06/27/2023	13,929.00	0000092404
		Subtotal for Divison: 0000		<u>26,360.57</u>	
		Subtotal for Fund 078		<u>26,360.57</u>	
085-0000-11390-00	Mission Square	07/23 OPEB Contributions - Township	06/27/2023	7.50	
085-0000-11390-00	Mission Square	07/23 OPEB Contributions - Library	06/27/2023	18.33	
085-0000-11390-00	Mission Square	07/23 OPEB Contributions - Assesor	06/27/2023	5.00	
		Subtotal for Divison: 0000		<u>30.83</u>	
		Subtotal for Fund 085		<u>30.83</u>	
		Report Total:		<u>1,015,442.27</u>	

Advance Checks and ACH Payments as of 6/27/2023

Check Date	Check #	Vendor Name	Description	Account #	Amount
6/14/2023	0	Illinois Department of Revenue	05/23 Sales Tax	019-1930-84000	17.00
6/14/2023	0	Illinois Department of Revenue	05/23 Sales Tax	019-1920-84000	1,841.00
6/14/2023	0	Illinois Department of Revenue	05/23 Sales Tax	019-1940-84000	32.00
6/14/2023	0	Illinois Department of Revenue	05/23 Sales Tax	019-1925-84000	91.00
6/14/2023	0	Illinois Department of Revenue	05/23 Sales Tax	019-1950-84000	63.00
6/15/2023	0	Chuck Humes	06/13 - Umpire Softball - 3 Games	019-1940-51400	105.00
6/15/2023	0	Dan Burgland	06/13 -Umpire Softball -2 Games	019-1940-51400	70.00
6/15/2023	0	Election Commission	State of Il Election Judge Reimbursement - Paid to the City	001-0000-10407	2,700.00
6/15/2023	0	Galesburg Lions Club	External Agency Funding - Galesburg Lions Club	024-0000-83100	15,000.00
6/15/2023	20091	J W Summy Contracting Corp.	CO#1 DCEO HELP Pilot at 1516 N Prairie St deletion of basement w	013-0000-83100	(250.00)
6/15/2023	4072	J W Summy Contracting Corp.	DCEO RLF at 333 Ohio Ave	013-0000-83100	1,875.00
6/15/2023	4072	J W Summy Contracting Corp.	DCEO RLF at 1516 N Prairie St	013-0000-83100	4,450.00
6/15/2023	4072	J W Summy Contracting Corp.	CO#1 DCEO RLF at 1516 N Prairie St Funds Transfer to DCEO Help P	013-0000-83100	(4,000.00)
6/15/2023	20091	J W Summy Contracting Corp.	CO#1 DCEO HELP Pilot at 1516 N Prairie St Receiving funds from D	013-0000-83100	4,000.00
6/15/2023	4072	J W Summy Contracting Corp.	DCEO RLF at 1850 E Main Street	013-0000-83100	11,000.00
6/15/2023	20091	J W Summy Contracting Corp.	DCEO HELP Pilot at 1516 N Prairie St	013-0000-83100	14,400.00
6/15/2023	20091	J W Summy Contracting Corp.	CO#1 DCEO HELP Pilot at 1516 N Prairie St Funds transfer from HU	013-0000-83100	10,815.00
6/15/2023	0	Quadient Leasing USA, Inc	Postage for machine	061-0000-10702	500.00
6/16/2023	0	G & M Distributors	Liquor for Golf Course	019-1920-64125	566.10
6/16/2023	0	IMRF	J Pulliam additional contributions	001-0000-20311	293.37
6/22/2023	0	Bank of Montreal	Chambers of Commerece - Elected Officials Luncheon - Smith	001-0110-54500	25.00
6/22/2023	0	Bank of Montreal	American Red Cross - Lifeguard Training Class - 5 Students	019-1940-54500	210.00
6/22/2023	0	Bank of Montreal	Moore Tire - Tires	001-0000-10801	619.88
6/22/2023	0	Bank of Montreal	Chambers of Commerece - Elected Officials Luncheon - Bennewitz,G	001-0115-54500	50.00
6/22/2023	0	Bank of Montreal	Menards - Misc Cleaning Supplies, Weed Killer	061-0000-66000	181.99
6/22/2023	0	Bank of Montreal	Kaser Power Equipment - Carburator Repair #525	019-1915-55500	183.90
6/22/2023	0	Bank of Montreal	Hy-Vee - Food for Employees working Fishing Derby	019-1915-68000	59.95
6/22/2023	0	Bank of Montreal	Lowes - Safety Gloves	001-0450-67500	69.94
6/22/2023	0	Bank of Montreal	USPS - Stamps	030-0320-53000	25.20
6/22/2023	0	Bank of Montreal	Farm King - Twine	019-1915-64500	39.99
6/22/2023	0	Bank of Montreal	Hotel Booking - Lodging Service Fee - Training JShaw	001-0510-54500	15.99
6/22/2023	0	Bank of Montreal	Menards - Stain for Boat Dock	019-1930-66000	44.89
6/22/2023	0	Bank of Montreal	Farm King - Tube #53	001-0605-62500	17.48
6/22/2023	0	Bank of Montreal	IMTA - Eastern Il Univ- IMTA Membership Dues - GOSborn	001-0205-55000	100.00
6/22/2023	0	Bank of Montreal	Henrys Tavern- GFOA Breakfast- BChockley, SHeiden	001-0205-54500	43.98
6/22/2023	0	Bank of Montreal	Sling - Online Scheduling App	019-1905-55800	109.52
6/22/2023	0	Bank of Montreal	Farm King - Tordon Hebicide	019-1915-63500	25.99
6/22/2023	0	Bank of Montreal	Hy-Vee - Hot Dog Supplies	019-1920-64125	29.81
6/22/2023	0	Bank of Montreal	Menards - Supplies for Gardening Ladies	019-1915-66500	66.87
6/22/2023	0	Bank of Montreal	Tri Tech - Loyalty Cards for Golf Shop	019-1920-61000	350.00
6/22/2023	0	Bank of Montreal	The Benson Hotel - GFOA Lodging,Breakfast- BChockley, SHeiden	001-0205-54500	691.36
6/22/2023	0	Bank of Montreal	Blick Art - Paint Markers	061-0000-66000	9.04

6/22/2023	0	Bank of Montreal	Tractor Supply Co - Truck Tool Boxes, Tax - JHoefler	061-0000-66000	3,581.92
6/22/2023	0	Bank of Montreal	Menards - 6x6 Posts	019-1915-66000	69.34
6/22/2023	0	Bank of Montreal	Google You Tube TV - Monthly Subscription	019-1920-55800	54.99
6/22/2023	0	Bank of Montreal	Recroeonics - VGB Drain Grates	019-1930-66000	509.81
6/22/2023	0	Bank of Montreal	Menards - Baking Soda, Quad Max	019-1915-65000	11.70
6/22/2023	0	Bank of Montreal	Phillips 66 - Fuel to attend Police Graduation - SWIC	001-0510-54500	52.15
6/22/2023	0	Bank of Montreal	Ameren - 04/23 Service Acct# 5008 & # 7007	019-0000-20102	1,677.90
6/22/2023	0	Bank of Montreal	Menards - Fishing Derby Prizes	019-1940-64000	636.74
6/22/2023	0	Bank of Montreal	Lowes - Wing Nut, Level	019-1935-66000	10.17
6/22/2023	0	Bank of Montreal	Chambers of Commerece - Elected Officials Luncheon - Davis	001-0105-54500	25.00
6/22/2023	0	Bank of Montreal	Farm King - Hitch Pins	019-1920-65500	34.98
6/22/2023	0	Bank of Montreal	The Green Thumbers - Return of Trees due to tax - TSimkins	054-0000-63500	(770.27)
6/22/2023	0	Bank of Montreal	Galesburg Electric - Hammer Drill	061-0000-66500	187.45
6/22/2023	0	Bank of Montreal	Amazon - Pens	001-0205-61000	17.34
6/22/2023	0	Bank of Montreal	The Green Thumbers - Trees	054-0000-63500	344.92
6/22/2023	0	Bank of Montreal	Amazon - Banding	014-0000-64500	110.46
6/22/2023	0	Bank of Montreal	Lowes - Quikrete	014-0000-66000	63.00
6/22/2023	0	Bank of Montreal	Selective Insurance - 2023 Increased Valuation Well #4	078-0000-56531	460.66
6/22/2023	0	Bank of Montreal	MOML - Job Posting DPW	001-0120-54500	90.00
6/22/2023	0	Bank of Montreal	Go Van Goghs - Embroider 3 Staff Shirts	019-1905-51000	48.00
6/22/2023	0	Bank of Montreal	Menards - PVC Fitting	019-1915-65500	1.69
6/22/2023	0	Bank of Montreal	Menards - Nature Center Supplies- Trail Clearing/Garden Tools	019-1940-64000	12.91
6/22/2023	0	Bank of Montreal	Amazon - Mobile Playground Game	019-1940-64000	104.84
6/22/2023	0	Bank of Montreal	Freshworks - 05/23-12/23 - Help Desk Support Software Renewal	001-0207-55800	525.00
6/22/2023	0	Bank of Montreal	Amazon - Retractable Belts for Council Chambers	001-0105-61800	49.54
6/22/2023	0	Bank of Montreal	Pizza House - Overtime Meal 6 Employees	061-0000-68000	122.27
6/22/2023	0	Bank of Montreal	Menards - Baking Soda	019-1915-65000	3.98
6/22/2023	0	Bank of Montreal	Office Specialists - 05/23 Service	030-0000-20102	100.52
6/22/2023	0	Bank of Montreal	Levy - Oregon Convention Center - GFOA Convention - Soda-SHeiden	001-0205-54500	5.00
6/22/2023	0	Bank of Montreal	Business Radio Licensing - Water Radio Licensing	061-0000-51000	1,155.00
6/22/2023	0	Bank of Montreal	Amazon - Fishing Derby Supplies - Tent Weights	019-1940-64000	37.98
6/22/2023	0	Bank of Montreal	The Benson Hotel - Lodging - GFOA 05/21 - 05/24	001-0205-54500	636.36
6/22/2023	0	Bank of Montreal	Caseys - CDL Training Lunch - JYoung	030-0370-54500	7.96
6/22/2023	0	Bank of Montreal	Verizon Wireless - 04/23 Service	016-0000-20102	1.63
6/22/2023	0	Bank of Montreal	UPS - Shipping - Computer for Forensic Download	001-0510-66500	53.94
6/22/2023	0	Bank of Montreal	PDX Portland - GFOA Water - BChockley, SHeiden	001-0205-54500	5.18
6/22/2023	0	Bank of Montreal	Amazon - Fishing Derby Goodie Bags Supplies	019-1940-64000	54.95
6/22/2023	0	Bank of Montreal	Hy-Vee - Hot Dog Supplies	019-1920-64125	38.40
6/22/2023	0	Bank of Montreal	Otter-AI - Notes & Transcription Service	001-0115-51000	30.00
6/22/2023	0	Bank of Montreal	Amazon-Lakeside Water /Allison Campground -Admission Wristbands	019-1940-64000	261.99
6/22/2023	0	Bank of Montreal	Casa De Arte, Peoria - City Managers Luncheon - Peoria Il-GSmith	001-0110-54500	15.44
6/22/2023	0	Bank of Montreal	Hy-Vee - Food for Hosting CIMCO	001-0105-54500	50.00
6/22/2023	0	Bank of Montreal	Acushnet - Golf Balls for Resale	019-1920-64000	253.57
6/22/2023	0	Bank of Montreal	EMP - Misc EMS Supplies	001-0605-68600	9.90
6/22/2023	0	Bank of Montreal	Menards - Batteries, Plugs, Rags	061-0000-66000	46.14

6/22/2023	0	Bank of Montreal	Farm King - Misc Supplies for Paint Machine	001-0450-66500	226.81
6/22/2023	0	Bank of Montreal	Lowe's - Drill Bits	061-0000-66500	84.96
6/22/2023	0	Bank of Montreal	Cooks & Co - Seitz's Mom's Funeral	001-0605-58500	50.00
6/22/2023	0	Bank of Montreal	Menards - Driveway Sealer and Applicators	019-1915-66000	40.95
6/22/2023	0	Bank of Montreal	Hy-Vee - Hot Dog Buns	019-1920-64125	20.34
6/22/2023	0	Bank of Montreal	Sling - Monthly Services	001-0550-55800	53.83
6/22/2023	0	Bank of Montreal	Comcast - 05/23 Internet	001-0510-54000	19.90
6/22/2023	0	Bank of Montreal	Lowe's - Landscape Fabric	019-1950-66000	25.48
6/22/2023	0	Bank of Montreal	Holt Supply - Ice Machine Cleaner	019-1950-65000	94.90
6/22/2023	0	Bank of Montreal	Green View Garden Center - Trees	019-1975-63500	60.00
6/22/2023	0	Bank of Montreal	Uber - GFOA Transportation to Dinner - BChockley, SHeiden	001-0205-54500	12.91
6/22/2023	0	Bank of Montreal	Menards - Paint Supplies for Shop Organization	030-0320-66500	24.02
6/22/2023	0	Bank of Montreal	Menards - Trees	054-0000-63500	419.94
6/22/2023	0	Bank of Montreal	Acushnet - Hats and Shirts for Resale	019-1920-64000	407.13
6/22/2023	0	Bank of Montreal	Terminal Supply - Sanding Discs	001-0445-63000	205.50
6/22/2023	0	Bank of Montreal	West Central FS - Lawn & Grass Control	061-0000-63500	180.12
6/22/2023	0	Bank of Montreal	Go Van Goghs - Embroider 6 Staff Shirts	001-0205-51000	96.00
6/22/2023	0	Bank of Montreal	Farm King - Return of Tordon Herbicide, Marking Flags	019-1915-63500	(43.38)
6/22/2023	0	Bank of Montreal	Menards - Flap Discs for Grinder	019-1915-65500	6.49
6/22/2023	0	Bank of Montreal	Amazon - Order Notepads for Concessions	019-1950-64125	26.99
6/22/2023	0	Bank of Montreal	UPS - Shipping Computer for Forensic Download	001-0510-66500	43.85
6/22/2023	0	Bank of Montreal	Amazon - Nature Supplies - Kayak Cleanup, Light for Kayak Nights	019-1940-64000	55.55
6/22/2023	0	Bank of Montreal	Selective Insurance - 2024 Increased Valuation Well #4	078-0000-10701	230.34
6/22/2023	0	Bank of Montreal	Mitchell - Software for Mechanics	030-0370-55800	1,903.56
6/22/2023	0	Bank of Montreal	Menards - Boat Dock Boards	019-1930-66000	172.42
6/22/2023	0	Bank of Montreal	Menards - Batteries	019-1915-65500	19.99
6/22/2023	0	Bank of Montreal	Amazon - Wax Ribbon for Barcode Labels	001-0510-61000	116.20
6/22/2023	0	Bank of Montreal	Uber - GFOA Transportation-Hotel to Airport - BChockley, SHeiden	001-0205-54500	52.50
6/22/2023	0	Bank of Montreal	Callaway - Golf Balls for Resale	019-1920-64000	601.98
6/22/2023	0	Bank of Montreal	Kaser Power Equipment - Carburetor Repair #520	019-1915-55500	95.83
6/22/2023	0	Bank of Montreal	Go Van Goghs - Embroider 4 Staff Shirts	001-0205-51000	64.00
6/22/2023	0	Bank of Montreal	Glenns Radiator - Front Strut Replacement #23	001-0510-55500	922.46
6/22/2023	0	Bank of Montreal	Lowe's - Lumber for Forms	014-0000-66000	21.96
6/22/2023	0	Bank of Montreal	Farm King Supply - Screen for GP6	061-0000-66000	18.78
6/22/2023	0	Bank of Montreal	Hy-Vee - Hot Dog Supplies	019-1920-64125	16.95
6/22/2023	0	Bank of Montreal	Amazon - Craft Night Out - May Supplies, Resin Art Stand	019-1940-64000	17.59
6/22/2023	0	Bank of Montreal	Zoro Tools - Batteries	001-0605-65500	110.78
6/22/2023	0	Bank of Montreal	FirstNet - At&t - 04/23 Service	030-0000-20102	318.56
6/22/2023	0	Bank of Montreal	USA Blue Book - PH Meter	061-0000-68500	878.61
6/22/2023	0	Bank of Montreal	Walmart - Fishing Derby Prizes and Pliers	019-1940-64000	199.61
6/22/2023	0	Bank of Montreal	Grainger - Metermix Actuator and Unit	019-1915-66000	170.52
6/22/2023	0	Bank of Montreal	Pizza House - Food DC Hostens Retirement	001-0510-58500	188.70
6/22/2023	0	Bank of Montreal	CDWg - Samsung Curved Monitors	030-0370-61700	2,217.22
6/22/2023	0	Bank of Montreal	Ameren - 04/23 Service Acct# 7035 & # 0034	024-0000-20102	360.97
6/22/2023	0	Bank of Montreal	Titanium - Patch Cables	057-0000-71000	33.20

6/22/2023	0	Bank of Montreal	Lowe's - Herbicides	001-0450-63500	13.28
6/22/2023	0	Bank of Montreal	EMP - Misc EMS Supplies	001-0605-68600	170.28
6/22/2023	0	Bank of Montreal	Temple Public National Minority Update- Ads fo Police Entry Test	001-0505-51500	295.00
6/22/2023	0	Bank of Montreal	Harvey Bros - Starter Repair	019-1915-55500	268.90
6/22/2023	0	Bank of Montreal	Hy-Vee - 22-03 Kitchen Supplies	021-0000-68000	64.54
6/22/2023	0	Bank of Montreal	Lowe's - Landscape Fabric and Pins	019-1950-66000	75.46
6/22/2023	0	Bank of Montreal	AED - Adult Cartridges for AED Machines	001-0605-68600	525.00
6/22/2023	0	Bank of Montreal	May 23 CC Charges - ETSB	001-0000-10407	2,058.02
6/22/2023	0	Bank of Montreal	Chambers of Commerce - Elected Officials Luncheon - Cheeseman,D	001-0105-54500	50.00
6/22/2023	0	Bank of Montreal	Menards - Toilet, Wax Ring, Bolts	019-1915-65500	213.95
6/22/2023	0	Bank of Montreal	Menards - Second Saturdays/Nature Center Gardening Supplies/Seed	019-1940-64000	34.51
6/22/2023	0	Bank of Montreal	KC Store Fixtures - Golf Shop Fixtures	019-1920-66000	37.39
6/22/2023	0	Bank of Montreal	Farm King - Tordon Hebicide, Marking Flags	019-1915-63500	43.38
6/22/2023	0	Bank of Montreal	Comcast - 05/23 Internet	019-1965-54000	62.95
6/22/2023	0	Bank of Montreal	Recroeonics - Rope Replacement at Beach /Buoys	019-1930-64000	948.64
6/22/2023	0	Bank of Montreal	May 23 CC Charges - Library	001-0000-10407	6,205.85
6/22/2023	0	Bank of Montreal	Inquirehire - Background Check PMI	001-0120-51000	64.72
6/22/2023	0	Bank of Montreal	Wilson Paper Co - Misc Cleaning Supplies to Clean Paint Machines	001-0450-65000	89.77
6/22/2023	0	Bank of Montreal	Hy-Vee - 22-03 Kitchen Supplies	021-0000-68000	295.23
6/22/2023	0	Bank of Montreal	Acushnet - Clothes for Resale	019-1920-64000	321.09
6/22/2023	0	Bank of Montreal	AED - Adult Cartridges for AED Machines	001-0605-68600	150.00
6/22/2023	0	Bank of Montreal	ICMA Online - Full Membership	001-0110-55000	1,072.00
6/22/2023	0	Bank of Montreal	Amazon - Barcode Labels	001-0510-61000	220.26
6/22/2023	0	Bank of Montreal	Midstate - Filter Service #122	001-0450-55500	24.00
6/22/2023	0	Bank of Montreal	Land's End - Wendy - K Bennewitz	001-0000-10407	56.82
6/22/2023	0	Bank of Montreal	Tractor Supply - Tax Refund Tool Boxes -JBrown	061-0000-10407	(184.45)
6/22/2023	0	Bank of Montreal	AC McCartney - Roller Kit #182	001-0445-62500	92.48
6/22/2023	0	Bank of Montreal	Lowe's - Stainless Fasteners	019-1915-65500	7.98
6/22/2023	0	Bank of Montreal	Pekin Life Insurance Co - 06/23 -Monthly Life Insurance Premiums	001-0605-47500	132.00
6/22/2023	0	Bank of Montreal	Menards - Potting Soil	019-1915-63500	199.52
6/22/2023	0	Bank of Montreal	Menards - Axe for Training Site	001-0605-66500	35.85
6/22/2023	0	Bank of Montreal	Schulte Supply - Marking Flags	061-0000-66000	538.00
6/22/2023	0	Bank of Montreal	Best Western - Lodging - Firarms Training - TSmith	001-0510-54500	444.00
6/22/2023	0	Bank of Montreal	Lowe's - Lumber for Forms	014-0000-66000	135.75
6/22/2023	0	Bank of Montreal	Walmart - TV and Mount for Dispatch Office	030-0370-61700	222.79
6/22/2023	0	Bank of Montreal	Acushnet - Golf Balls and Clothes for Resale	019-1920-64000	338.96
6/22/2023	0	Bank of Montreal	BP Fuel - Pool Car Fuel - CDL Training - JYoung,CJHodge	030-0370-54500	49.37
6/22/2023	0	Bank of Montreal	Wittek - Driving Range Supplies	019-1920-66000	174.15
6/22/2023	0	Bank of Montreal	AC McCartney - PTO Siwtch #519	019-1915-62500	93.13
6/22/2023	0	Bank of Montreal	Advance Auto Parts - Scotch Brite Pads	001-0450-65000	20.88
6/22/2023	0	Bank of Montreal	Menards - Credit for Return	014-0000-64500	(16.88)
6/22/2023	0	Bank of Montreal	Farm King Supply - Extension Cord, Ball Peen Hammer	061-0000-66500	89.98
6/22/2023	0	Bank of Montreal	Green View Garden Center - Trees	054-0000-63500	174.99
6/22/2023	0	Bank of Montreal	Comcast - 05/23 HD Technology Fee #21-46	021-0000-54000	9.95
6/22/2023	0	Bank of Montreal	Frontier Communications - Water Treatment Phone	061-0000-54000	302.43

6/22/2023	0	Bank of Montreal	Ameren - 04/23 Service Acct# 6022	030-0000-20102	1,592.68
6/22/2023	0	Bank of Montreal	Land's End - Abby - K Bennewitz	001-0000-10407	62.30
6/22/2023	0	Bank of Montreal	Facebook - Ads fo Police Entry Testing	001-0505-51500	62.00
6/22/2023	0	Bank of Montreal	Menards - Tool Paint & Primer, Fuel Stabilizer STN 2, Vac Plug C	001-0605-65500	33.13
6/22/2023	0	Bank of Montreal	Menards - Broom Replacement	030-0320-62500	59.82
6/22/2023	0	Bank of Montreal	Amazon - Memory Cards for Evidence Storage	001-0510-61700	139.99
6/22/2023	0	Bank of Montreal	Happy Joes Pizza - Pizza for ILLOWA	001-0306-54500	51.38
6/22/2023	0	Bank of Montreal	USA Blue Book - Misc Lab Supplies	061-0000-68500	799.21
6/22/2023	0	Bank of Montreal	Lowes - Club Repair Supplies	019-1920-66000	16.98
6/22/2023	0	Bank of Montreal	Amazon - Pants - ABuccalo	001-0510-67500	89.70
6/22/2023	0	Bank of Montreal	Menards - Fasteners	019-1975-65500	17.01
6/22/2023	0	Bank of Montreal	Lowes - Line Level, Drill Bits	061-0000-66500	32.94
6/22/2023	0	Bank of Montreal	Gannett Newspaper - Digital Newspaper Subscription	001-0305-55000	1.99
6/22/2023	0	Bank of Montreal	Land's End - Kelli - K Bennewitz	001-0000-10407	77.31
6/22/2023	0	Bank of Montreal	Menards - O-Rings, Nuts, Bolts	019-1915-65500	24.25
6/22/2023	0	Bank of Montreal	FirstNet - At&t - 04/23 Service	001-0000-20102	39.82
6/22/2023	0	Bank of Montreal	Strictly Tech - Patch Cables	057-0000-71000	210.00
6/22/2023	0	Bank of Montreal	PGA - PGA Dues	019-1920-55000	538.75
6/22/2023	0	Bank of Montreal	Best Upholstery - Seat Repair #581	019-1965-55500	658.12
6/22/2023	0	Bank of Montreal	IDPH - EMT Pedigo	001-0605-55000	21.00
6/22/2023	0	Bank of Montreal	Strictly Tech - Mini Displayport to HDM Adapters	001-0207-61700	35.00
6/22/2023	0	Bank of Montreal	Quadient - 06/23 - 08/23 Postage Machine Lease	061-0000-65500	191.52
6/22/2023	0	Bank of Montreal	McAlister Deli- GFOA Lunch - BChockley, SHeiden	001-0205-54500	25.74
6/22/2023	0	Bank of Montreal	Harvey Bros - Solenoids	001-0000-10801	197.50
6/22/2023	0	Bank of Montreal	Menards - Straw, Grass Seed, Plywood	019-1920-66000	51.55
6/22/2023	0	Bank of Montreal	Amazon - Tent Weights for Nature Event Tent	019-1940-64000	18.99
6/22/2023	0	Bank of Montreal	Strictly Tech - Cat 6 Patch Cables	057-0000-71000	143.60
6/22/2023	0	Bank of Montreal	Lansweeper - Expansion to 2000 Devices	001-0207-55800	353.88
6/22/2023	0	Bank of Montreal	GFOA - Accounting for Capital Assets Book	001-0205-67000	78.02
6/22/2023	0	Bank of Montreal	Office Specialists - 05/23 Service	019-0000-20102	178.95
6/22/2023	0	Bank of Montreal	Amazon - Flashlights, Handcuff Keys	001-0510-67500	86.78
6/22/2023	0	Bank of Montreal	GCSAA - 01/24 - 06/24 Yearly Dues	019-0000-10701	232.50
6/22/2023	0	Bank of Montreal	Holt Supply - Plugs	061-0000-66000	44.02
6/22/2023	0	Bank of Montreal	Name Tag Wizard - Wall Plate - C Lemaster	001-0207-61000	26.08
6/22/2023	0	Bank of Montreal	Amazon - Pavillion Tablecloths for Cocktail Tables	019-1935-64000	27.99
6/22/2023	0	Bank of Montreal	Amazon - Pocket Masks for Lifeguards	019-1940-64000	81.96
6/22/2023	0	Bank of Montreal	Amazon - Ipad Chargers for CSOs IPAD	001-0510-55500	8.98
6/22/2023	0	Bank of Montreal	Quickscores - Softball League Online Scheduling/Registration	019-1905-55800	63.00
6/22/2023	0	Bank of Montreal	Office Specialists - 05/23 Service	001-0000-20102	2,436.14
6/22/2023	0	Bank of Montreal	Facebook - Ads fo Police Entry Testing	001-0505-51500	62.00
6/22/2023	0	Bank of Montreal	Quadient - 06/23 - 08/23 Postage Machine Lease	001-0160-65500	718.20
6/22/2023	0	Bank of Montreal	Ameren - 03/23 - 04/23 Service Acct# 5691	061-0000-20102	1,130.40
6/22/2023	0	Bank of Montreal	Holt Supply - PVC Pipe Fittings	019-1915-65500	128.00
6/22/2023	0	Bank of Montreal	McCalisters - Special & Regular Council Meeting - GOSborn	001-0205-68000	13.21
6/22/2023	0	Bank of Montreal	EMP - Misc EMS Supplies	001-0605-68600	787.08

6/22/2023	0	Bank of Montreal	American Airlines - GFOA Checked bag fee - SHeiden	001-0205-54500	30.00
6/22/2023	0	Bank of Montreal	SCW - USBc Charge Cables	001-0207-61700	122.52
6/22/2023	0	Bank of Montreal	Go Van Goghs - Embroidery for City Shirts	001-0306-67500	176.00
6/22/2023	0	Bank of Montreal	Menards - Pipe Tape and Primer	019-1920-66000	19.96
6/22/2023	0	Bank of Montreal	American Airlines - GFOA Checked bag fee - BChockley	001-0205-54500	30.00
6/22/2023	0	Bank of Montreal	Hy-Vee - Tax - EGugliotta	001-0000-10407	5.38
6/22/2023	0	Bank of Montreal	Amazon - Filter Replacement for Ice Machine - Water Park	019-1950-64000	79.77
6/22/2023	0	Bank of Montreal	The Green Thumbers - Trees TSimkins	054-0000-63500	770.27
6/22/2023	0	Bank of Montreal	Amazon - Trimmer Head for Fremont	001-0605-65500	22.98
6/22/2023	0	Bank of Montreal	Jones and Bartlett - Books for EMT Program	001-0605-67000	872.92
6/22/2023	0	Bank of Montreal	Farm King - Lock Pin for Hitch	019-1965-65500	5.69
6/22/2023	0	Bank of Montreal	Oreilly's - Ratchet, Brake Pad, Spreader Tool	030-0370-66500	49.99
6/22/2023	0	Bank of Montreal	AC McCartney - Hose Support #360	020-0000-62500	203.13
6/22/2023	0	Bank of Montreal	Hy-Vee - Hot Dog Supplies	019-1920-64125	16.95
6/22/2023	0	Bank of Montreal	Advance Auto Parts - Battery Paint Machine	014-0000-64500	189.43
6/22/2023	0	Bank of Montreal	Comcast - 05/23 AV Room Cable	001-0207-54000	5.99
6/22/2023	0	Bank of Montreal	Menards - Wood Lath, Glo Tape	019-1915-64500	55.84
6/22/2023	0	Bank of Montreal	Comcast - 05/23 Internet	001-0630-54000	20.00
6/22/2023	0	Bank of Montreal	Homewood Suites - Lodging for Hazmat IC	001-0630-54500	419.67
6/22/2023	0	Bank of Montreal	Lock & Key - Copies of Building Keys	019-1911-66000	48.00
6/22/2023	0	Bank of Montreal	Menards - PVC Pipe	019-1915-65500	12.63
6/22/2023	0	Bank of Montreal	Holt Supply - PVC Couplings	019-1915-65500	13.95
6/22/2023	0	Bank of Montreal	S& S Industrial Supply - Brake Cleaner	001-0445-63000	66.18
6/22/2023	0	Bank of Montreal	Farm King Supply - Tape Measures, Spray Lubricant	061-0000-66500	77.27
6/22/2023	0	Bank of Montreal	Doubletree by Hilton - Hotel - ITIA Spring Conference	001-0305-54500	135.66
6/22/2023	0	Bank of Montreal	Caseys Pizza - Breakfast - All Staff on Duty	001-0510-58500	126.88
6/22/2023	0	Bank of Montreal	CDWg - Samsung Curved Monitors	030-0320-61700	2,217.22
6/22/2023	0	Bank of Montreal	Land's End - Tax Reimbursement -Gosborn	001-0000-10407	(3.70)
6/22/2023	0	Bank of Montreal	Webber Rental - Roller #518	019-1915-62500	28.54
6/22/2023	0	Bank of Montreal	Uber - GFOA Transportation to Dinner - BChockley, SHeiden	001-0205-54500	28.90
6/22/2023	0	Bank of Montreal	Pizza House - Food DC Hostens Retirement	001-0510-58500	155.10
6/22/2023	0	Bank of Montreal	Gannett - Register Mail Subscription	001-0110-55000	7.99
6/22/2023	0	Bank of Montreal	Tractor Supply - Pins for Trailers Hitch and Ramps	019-1915-65500	11.16
6/22/2023	0	Bank of Montreal	Hy-Vee - Hot Dog Supplies	019-1920-64125	30.22
6/22/2023	0	Bank of Montreal	Midstate - Filter Service #516	019-1915-55500	23.00
6/22/2023	0	Bank of Montreal	Activity Messenger - Online Messaging and Newsletter App	019-1905-55800	1,188.00
6/22/2023	0	Bank of Montreal	Mobile Asset Solutions -05/23 -12/23- Annual Fee AVL (Handivan)	030-0320-55800	840.00
6/22/2023	0	Bank of Montreal	The Corn Crib Nursery - Trees	054-0000-63500	325.00
6/22/2023	0	Bank of Montreal	American Airlines - GFOA Checked Bag Fee- SHeiden	001-0205-54500	30.00
6/22/2023	0	Bank of Montreal	Menards - Returned Wire Pull	030-0320-55700	(10.77)
6/22/2023	0	Bank of Montreal	Office Specialists - 05/23 Service	061-0000-20102	337.18
6/22/2023	0	Bank of Montreal	DynDNS.com - DYN Standard DNS Monthly Renewal	001-0207-55800	5.00
6/22/2023	0	Bank of Montreal	Lowe's - Mulch for Flower Beds	019-1915-63500	233.10
6/22/2023	0	Bank of Montreal	Hotel Booking - Lodging - Training JShaw	001-0510-54500	324.31
6/22/2023	0	Bank of Montreal	Lowe's - Credit for Return	014-0000-64500	(53.40)

6/22/2023	0	Bank of Montreal	Freshworks - 01/24 - 05/24 - Help Desk Support Software Renewal	001-0000-10701	375.00
6/22/2023	0	Bank of Montreal	Hy-Vee - Cypert Retirement	001-0605-58500	67.98
6/22/2023	0	Bank of Montreal	Plumberstock.com - Electric Control Valve	019-1915-65500	137.25
6/22/2023	0	Bank of Montreal	Amazon - Waterproof Paper for Posting Shelter Rentals	019-1905-51500	99.95
6/22/2023	0	Bank of Montreal	Holt Supply - Sink Valve Repair Kit	019-1915-65500	16.91
6/22/2023	0	Bank of Montreal	Hy-Vee - Hot Dog Buns and Condiments	019-1920-64125	41.23
6/22/2023	0	Bank of Montreal	Google LLC Cloud - VPN Connector Testing for User Sync	001-0207-55800	5.60
6/22/2023	0	Bank of Montreal	Amazon - Flashlights	001-0510-67500	35.96
6/22/2023	0	Bank of Montreal	Holt Supply - Repair Kit	019-1940-66000	101.57
6/22/2023	0	Bank of Montreal	Midstate - Filter Service #128	018-0000-55500	26.00
6/22/2023	0	Bank of Montreal	Menards - Shower Curtains	019-1925-66000	35.88
6/22/2023	0	Bank of Montreal	Walmart - OSHA Training Refreshments	001-0120-58500	94.79
6/22/2023	0	Bank of Montreal	Verizon Wireless - 04/23 Service	001-0000-20102	875.34
6/22/2023	0	Bank of Montreal	Apple - Icloud Monthly Fee	001-0110-55000	2.99
6/22/2023	0	Bank of Montreal	Mobile Asset Solutions -01/24 -05/24- Annual Fee AVL (Handivan)	030-0000-10701	600.00
6/22/2023	0	Bank of Montreal	Casey's - WIFA MTG - Ice	001-0630-58500	5.99
6/22/2023	0	Bank of Montreal	Amazon - Clipboards for Wall Organizer	030-0370-61000	171.73
6/22/2023	0	Bank of Montreal	Homestead Growers - Flowers, plants for planting Beds	019-1915-63500	769.92
6/22/2023	0	Bank of Montreal	IGFOA - Arbitrage Compliance Webinar - SHeiden	001-0205-54500	20.00
6/22/2023	0	Bank of Montreal	Five Below - Misc Supplies for Fishing Derby Prizes	019-1940-64000	1,190.00
6/22/2023	0	Bank of Montreal	Hy-Vee - Hot Dog Supplies	019-1920-64125	40.28
6/22/2023	0	Bank of Montreal	Amazon - Hard Case for Intoximeter	001-0510-55500	30.99
6/22/2023	0	Bank of Montreal	Levy - Mcdonalds - GFOA Convention - Soda & Tea -SHeiden	001-0205-54500	5.39
6/22/2023	0	Bank of Montreal	Galesburg Electric - Sawzall Kit	061-0000-66500	438.71
6/22/2023	0	Bank of Montreal	Facebook - Ads fo Police Entry Testing	001-0505-51500	62.00
6/22/2023	0	Bank of Montreal	Menards - Floor Tile for On Custer Concession Stand	019-1915-66000	524.55
6/22/2023	0	Bank of Montreal	Schulte Supply - Marking Paint	061-0000-66000	848.62
6/22/2023	0	Bank of Montreal	SCW - Wireless Keyboard and Mouse Combo for AV Room	001-0207-61700	76.49
6/22/2023	0	Bank of Montreal	Chambers of Commerece - Elected Officials Luncheon - Varner	019-1905-54500	25.00
6/22/2023	0	Bank of Montreal	Mission BBQ - Food Reimbursement from Police Wives - RIdle	001-0000-10407	300.00
6/22/2023	0	Bank of Montreal	Verizon Wireless - 04/23 Service	061-0000-20102	108.32
6/22/2023	0	Bank of Montreal	Menards - Nature Supplies - Buckets, Pop Up Tent	019-1940-64000	76.37
6/22/2023	0	Bank of Montreal	Strictly Tech - APC Battery Carts	001-0207-61700	1,262.66
6/22/2023	0	Bank of Montreal	Menards - Bug Spray	061-0000-66000	19.47
6/22/2023	0	Bank of Montreal	Water Safety Products - Backboard Headpiece, Lifeguard Whistles	019-1950-64000	408.25
6/22/2023	0	Bank of Montreal	American Airlines - GFOA Checked Bag Fee- BChockley	001-0205-54500	30.00
6/22/2023	0	Bank of Montreal	GCSAA - 07/23 - 12/23 Yearly Dues	019-1920-55000	232.50
6/22/2023	0	Bank of Montreal	UPS - Postage for Oil Sample Testing	030-0370-62500	24.49
6/22/2023	0	Bank of Montreal	AC McCartney - Wheel #523	019-1915-62500	542.27
6/22/2023	0	Bank of Montreal	HI Lo Craft PDX - GFOA Breakfast - BChockley, SHeiden	001-0205-54500	62.00
6/22/2023	0	Bank of Montreal	Holt Supply- Pipe Fitting for Traffic Control	014-0000-64500	48.84
6/22/2023	0	Bank of Montreal	Walmart - Frames ofr Occupancy Notices	001-0306-61000	4.00
6/22/2023	0	Bank of Montreal	Junction Post - GFOA Breakfast BChockley, SHeiden	001-0205-54500	10.69
6/22/2023	0	Bank of Montreal	BOS Center - Parking Garage Fee	001-0305-54500	10.00
6/22/2023	0	Bank of Montreal	Zoro Tools - 23-09 - V-Watch Personal Volt Detector	021-0000-66500	1,356.81

6/22/2023	0	Bank of Montreal	La Piazza - Springfield IL - Police Memorial - Tapscott - Idle	001-0510-68000	39.95
6/22/2023	0	Bank of Montreal	Schuyler Pine State Biscuits - GFOA Lunch - BChockley, SHeiden	001-0205-54500	34.10
6/22/2023	0	Bank of Montreal	Hy-Vee - Lunch - All Staff on Duty	001-0510-58500	203.55
6/22/2023	0	Bank of Montreal	Panda Express - GFOA Lunch - BChockley, SHeiden	001-0205-54500	23.25
6/22/2023	0	Bank of Montreal	Sherwin Williams - Parts for Paint Machine	014-0000-64500	2,186.19
6/22/2023	0	Bank of Montreal	Holt Supply - Water Fountain Valve	019-1915-65500	62.31
6/22/2023	0	Bank of Montreal	Jones and Bartlett - Books for EMT Program	001-0115-54500	123.17
6/22/2023	0	Bank of Montreal	Graybar - Fiber Optic Cable - Hatw throne Pool Project	054-0000-76000	1,432.01
6/22/2023	0	Bank of Montreal	Walmart - Goo Gone, Putty Knife, Air Freshner	019-1910-66000	40.29
6/22/2023	0	Bank of Montreal	Scott Equipment - Replacement of Stolen Chainsaw	078-0000-56597	1,606.79
6/22/2023	0	Bank of Montreal	EMP - Misc EMS Supplies	001-0605-68600	81.87
6/22/2023	0	Bank of Montreal	Breeze Courier - Notice to Bidders	001-0370-51500	28.80
6/22/2023	0	Bank of Montreal	Name Tag Wizard - Office Wall Plates in Administration	001-0110-61000	206.82
6/22/2023	0	Bank of Montreal	Menards - Misc Vehicle Supplies	030-0370-62500	51.62
6/22/2023	0	Bank of Montreal	Schulte Supply - Marking Paint, Marking Flags - Cemetary	061-0000-66000	91.82
6/22/2023	0	Bank of Montreal	US Cellular - 04/23 Service	061-0000-20102	333.19
6/22/2023	0	Bank of Montreal	Menards - Tool to Run Wire Through Ceiling	030-0320-66500	10.17
6/22/2023	0	Bank of Montreal	Land's End - Ericka - K Bennewitz	001-0000-10407	67.80
6/22/2023	0	Bank of Montreal	Drury Inn - Lodging Training - Swanson	001-0510-54500	145.25
6/22/2023	0	Bank of Montreal	Tractor Supply Co - Refund of Tax JHoefler	061-0000-66000	(280.00)
6/22/2023	0	Bank of Montreal	Amazon - Filter Replacement for Ice Machine - Water Park	019-1940-64000	51.99
6/22/2023	0	Bank of Montreal	Happy Joes Pizza - Pizza for ILLOWA	001-0306-54500	29.18
6/22/2023	0	Bank of Montreal	Cascade Fire Equipment - Leather Radio Holder	001-0605-67500	200.00
6/22/2023	0	Bank of Montreal	Amazon - Pens	061-0000-61000	17.35
6/22/2023	0	Bank of Montreal	Ameren - 04/23 Service Acct # 9015 & # 6016	030-0000-20102	718.58
6/22/2023	0	Bank of Montreal	Taco Bell - CDL Training Lunch - JYoung	030-0370-54500	4.42
6/22/2023	0	Bank of Montreal	Grainger - Shower Valve Repair Kits	019-1950-66000	413.67
6/22/2023	0	Bank of Montreal	Go Van Goghs - Embroidery for Staff Shirts	001-0410-67500	80.00
6/22/2023	0	Bank of Montreal	Lowe's - Disinfectant Wipes, Batteries	019-1965-65000	34.76
6/22/2023	0	Bank of Montreal	Moore Tire - Tires	001-0000-10801	1,884.24
6/22/2023	0	Bank of Montreal	In The Blue Line - Ads fo Police Entry Testing	001-0505-51500	546.00
6/22/2023	0	Bank of Montreal	Range Servant - Driving Range Supplies	019-1920-66000	233.50
6/22/2023	0	Bank of Montreal	Menards - Paint Supplies	030-0370-55700	36.93
6/22/2023	0	Bank of Montreal	EMP - Misc EMS Supplies	001-0605-68600	178.99
6/22/2023	0	Bank of Montreal	Allegra - Fixed Route Tickets	030-0370-51500	52.60
6/22/2023	0	Bank of Montreal	Conway Shield - Helmet Shield for Cpt Caruana	001-0605-67500	68.90
6/22/2023	0	Bank of Montreal	Menards - Blower	019-1920-66500	99.99
6/22/2023	0	Bank of Montreal	Tractor Supply - Tool Boxes for New Service Truck	061-0000-66000	2,429.98
6/22/2023	0	Bank of Montreal	Lowe's - Hose Bib	019-1925-66000	12.58
6/22/2023	0	Bank of Montreal	Harvey Bros - Starter Repair #577	019-1915-55500	104.60
6/22/2023	0	Bank of Montreal	Pekin Life Insurance Co - 06/23 -Monthly Llife Insurance Premiums	001-0510-47500	138.60
6/22/2023	0	Bank of Montreal	Comcast - 05/23 Internet	001-0207-54000	454.85
6/22/2023	0	Bank of Montreal	Amazon - Plastic Table Cloths	001-0605-65000	24.98
6/22/2023	0	Bank of Montreal	AC McCartney - Batwing Blades	019-1915-65500	1,479.35
6/22/2023	0	Bank of Montreal	Menards - Bug Spray	014-0000-64500	19.47

6/22/2023	0	Bank of Montreal	Yellow Cab - GFOA Transportation from Aiport to Hotel	001-0205-54500	58.70
6/22/2023	0	Bank of Montreal	Happy Joes Pizza - Finance Staff Meal - Worked through Lunch	001-0205-68000	112.43
6/22/2023	0	Bank of Montreal	Holt Supply - Vaccumm Breakers	019-1915-65500	9.01
6/22/2023	0	Bank of Montreal	MTC Communications - Water Treatment Plant Internet	061-0000-54000	89.95
6/22/2023	0	Bank of Montreal	Casey's - WIFA MTG - Food	001-0630-58500	194.21
6/22/2023	0	Bank of Montreal	Glass Specialty - Storm Window Repair	019-1940-66000	45.30
6/22/2023	0	Bank of Montreal	Menards - Cutting Blades	001-0445-66500	122.50
6/22/2023	0	Bank of Montreal	Amazon - Refund of Flashlights	001-0510-67500	(35.96)
6/22/2023	0	Bank of Montreal	SCW - iPad Air - Council Spare Ipad Replacement	001-0110-61700	725.35
6/22/2023	0	Bank of Montreal	AC McCartney - Grip #520	019-1915-62500	31.36
6/22/2023	0	Bank of Montreal	Amazon - Pants - ABuccalo	001-0510-67500	90.67
6/22/2023	0	Bank of Montreal	Menards - Wax Ring Kit	019-1915-65500	6.98
6/22/2023	0	Bank of Montreal	Tractor Supply - Refund of Extra Discount Tool Boxes -JBrown	061-0000-66000	(175.55)
6/22/2023	0	Bank of Montreal	Harbor Freight - Invertor #169	001-0445-62500	206.98
6/22/2023	0	Bank of Montreal	S&S Industrial Supply - Brake Cleaner	001-0445-63000	66.18
6/22/2023	0	Bank of Montreal	SCW - WebCams , IPAD Charger Blocks and Cables	001-0207-61700	280.16
6/22/2023	0	Bank of Montreal	Tri-Tech - Shipping Charge for Loyalty Cards	019-1920-61000	20.00
6/22/2023	0	Bank of Montreal	McDonalds - ILACP Conference Meal	001-0510-54500	10.31
6/22/2023	0	Bank of Montreal	Tractor Supply - Tax Tool Boxes -JBrown	061-0000-10407	184.45
6/22/2023	0	Bank of Montreal	Menards - Roundup Stn 3	001-0605-66000	49.99
6/22/2023	0	Bank of Montreal	Farm King - Marking Flags	019-1915-66000	15.99
6/22/2023	0	Bank of Montreal	Advance Auto Parts - Tire Depth Tool	030-0370-54500	7.28
6/22/2023	0	Bank of Montreal	Walmart - Reception for Council Members	001-0105-58500	49.92
6/22/2023	0	Bank of Montreal	Walmart - Fishing Derby Goodie Bag Supplies & Snacks	019-1940-64000	94.58
6/22/2023	0	Bank of Montreal	AT&T - 05/23 - Firstnet Service	001-0510-54000	579.84
6/22/2023	0	Bank of Montreal	Menards - Solar Flag Pole Lights	019-1965-66000	33.98
6/22/2023	0	Bank of Montreal	Amazon - Retirement Party Supplies	001-0510-58500	46.97
6/22/2023	0	Bank of Montreal	Verizon Wireless - 04/23 Service	019-0000-20102	194.76
6/22/2023	0	Bank of Montreal	Hy-Vee - Fuel for Saws	019-1915-62510	21.99
6/22/2023	0	Bank of Montreal	Chambers of Commerece - Elected Officials Luncheon - Hovind	001-0605-54500	25.00
6/22/2023	0	Bank of Montreal	EMP - Misc EMS Supplies	001-0605-68600	174.99
6/22/2023	0	Bank of Montreal	Quadient - 06/23 - 08/23 Postage Machine Lease	019-1905-65500	47.88
6/22/2023	0	Bank of Montreal	Farm King - Bolt	001-0445-63000	0.61
6/22/2023	0	Bank of Montreal	Tractor Supply - Steel Wheels	019-1915-66000	31.98
6/22/2023	0	Bank of Montreal	Holt Supply - Plugs	061-0000-66000	22.01
6/22/2023	0	Bank of Montreal	Homewood Suites - Lodging for Hazmat IC	001-0630-54500	211.68
6/22/2023	0	Bank of Montreal	Cooks & Company - Floral Arrangement -Elected Officals Reception	001-0105-58500	35.00
6/22/2023	0	Bank of Montreal	AC McCartney - Wheel Assy #520	019-1915-62500	216.44
6/22/2023	0	Bank of Montreal	Green View Garden Center - Trees	054-0000-63500	2,330.00
6/22/2023	0	Bank of Montreal	Menards - Grout Tile Scrubber,Stainless Steel Cleaner, Bed Totes	001-0605-65500	73.99
6/22/2023	0	Bank of Montreal	Amazon - Nitrile Medical Gloves - Lakeside Water Park Staff	019-1950-65000	30.00
6/22/2023	0	Bank of Montreal	Microsoft.com - Office365Pro - Admin Conference Room	001-0110-55800	11.93
6/22/2023	0	Bank of Montreal	USA Blue Book - Misc Lab Supplies	061-0000-68500	261.45
6/22/2023	0	Bank of Montreal	Lowe's - Oak Dowel Rod	019-1950-66000	3.98
6/22/2023	0	Bank of Montreal	UPS - Adjusted Rate for Package	001-0510-66500	5.57

6/22/2023	0	Bank of Montreal	Menards - Light Bulbs for Golf Shop	019-1920-66000	28.67
6/22/2023	0	Bank of Montreal	SCW - I Pad Case - Council Spare iPad replacement	001-0110-61700	127.65
6/22/2023	0	Bank of Montreal	Walmart - TV and Mount for Dispatch Office	030-0320-61700	222.79
6/22/2023	0	Bank of Montreal	Menards - Pegboard for Shop Organization	030-0320-55700	93.51
6/22/2023	0	Bank of Montreal	Walmart - Craft Night Out - May Supplies, Resin Art	019-1940-64000	18.09
6/22/2023	0	Bank of Montreal	Homewood Suites - Lodging will be refunded - JGrodjesk	001-0630-54500	269.69
6/22/2023	0	Bank of Montreal	Office Specialists - 05/23 Service	067-0000-20102	31.39
6/22/2023	0	Bank of Montreal	TLO - Monthly Service	001-0510-55800	75.00
6/22/2023	0	Bank of Montreal	Office Specialists - 05/23 Service	078-0000-20102	54.83
6/22/2023	0	Bank of Montreal	Carl Sandburg College - Food Manager Training - HJohnson	019-1940-54500	145.00
6/22/2023	0	Bank of Montreal	Lowes - PVC Tubing	019-1950-66000	15.96
6/22/2023	0	Bank of Montreal	Chambers of Commerce - Elected Officials Luncheon - Idle	001-0510-54500	25.00
6/22/2023	0	Bank of Montreal	AC McCartney - Deck Repair Kit #175	001-0445-62500	841.29
6/22/2023	0	Bank of Montreal	Mothers Bistro & Bar - GFOA Dinner - BChockley, SHeiden	001-0205-54500	56.00
6/22/2023	0	Bank of Montreal	Amazon - Caterpillar Supplies, Flowers for Parade Float	019-1940-64000	33.98
6/22/2023	0	Bank of Montreal	Acushnet - Golf Balls for Resale	019-1920-64000	253.22
6/22/2023	0	Bank of Montreal	Chambers of Commerce - Elected Officials Luncheon - Gugliotta	001-0305-54500	25.00
6/22/2023	0	Bank of Montreal	American Red Cross - Lifeguard Recert Training - 3 Students	019-1940-54500	126.00
6/22/2023	0	Bank of Montreal	Mission BBQ - Food for Law Enforcement Appreciation Wk	015-0000-58500	431.27
6/22/2023	0	Bank of Montreal	Constellix - Transition to new DNS Service Monthly Renewal	001-0207-55800	10.93
6/22/2023	0	Bank of Montreal	Habor Freight - Angle Grinder, Wire Brush	019-1965-66500	19.98
6/22/2023	0	Bank of Montreal	Titanium - UPS - for Kerzi	001-0207-61700	120.53
6/22/2023	0	Bank of Montreal	Subway - CDL Training Lunch - JYoung, CJHodge	030-0370-54500	29.75
6/22/2023	0	Bank of Montreal	Poor Your NW Travel - GFOA Water- BChockley, SHeiden	001-0205-54500	5.18
6/22/2023	0	Bank of Montreal	Menards - Fuel Stabilizer Central	001-0605-65500	19.99
6/22/2023	0	Bank of Montreal	American Red Cross - Lifeguard Recert Training - 2 Students	019-1940-54500	84.00
6/22/2023	0	Bank of Montreal	Amazon - Handheld Tally Clicker for Admissions	019-1950-64000	10.99
6/22/2023	0	Bank of Montreal	Homewood Suites - Refund Of Lodging - JGrodjesk	001-0630-54500	(269.69)
6/22/2023	0	Bank of Montreal	The Green Thumbers - Trees	054-0000-63500	719.88
6/22/2023	0	BlueCross BlueShield of Illinois	07/23 Health Insurance Premiums	078-0000-20315	390,135.54
6/22/2023	0	Chuck Humes	06/20 - Umpire Softball - 3 Games	019-1940-51400	105.00
6/22/2023	0	Dan Burgland	06/20 - Umpire Softball - 2 Games	019-1940-51400	70.00
6/22/2023	98232	Knox County Recorders Office	Recording Fees	001-0160-51000	63.00
6/22/2023	98233	Knox County Recorders Office	File 34 Weed/Trash/Demo Liens	001-0160-51300	288.00
6/22/2023	98234	Knox County Recorders Office	Recording Fees	001-0160-51000	63.00
6/22/2023	98235	Knox County Recorders Office	Recording Fees	001-0160-51000	111.00
6/22/2023	0	Mod Esthetics, LLC	Minority/Woman Owned Business Startup incentive	054-0000-83100	2,328.00
6/22/2023	0	Sandry Fire Supply LLC	Helmets, Googles, Visors	001-0605-67500	2,387.76
6/22/2023	5127	Sheri Swan	HUD LBPFC Food Allowance - 1404 E Main St	013-0000-83100	75.71
6/22/2023	0	Sports Interiors	Provide/Install Indoor Tennis Court Lighting at Lakeside Recreat	054-0000-76000	54,211.50
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	020-0000-47500	7.20
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0306-47500	202.26
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	030-0370-47500	54.00
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0410-47500	216.00
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	078-0000-47500	14.40

6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	019-1905-47500	226.95
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0110-47500	36.00
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0120-47500	57.60
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0450-47500	63.00
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	018-0000-47500	45.00
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	017-0000-47500	14.40
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	067-0000-47500	1.80
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0207-47500	61.20
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0115-47500	72.00
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0605-47500	216.00
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0550-47500	54.00
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0305-47500	20.46
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	014-0000-47500	72.00
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0510-47500	471.60
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	061-0000-47500	196.65
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0445-47500	36.00
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	001-0205-47500	208.80
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Vision Insurance Premium	078-0000-20315	2,992.29
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	030-0320-47500	54.00
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	023-0000-47500	5.40
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	024-0000-47500	14.73
6/23/2023	0	Dearborn National Life Insurance Co.	07/23 Life Insurance Premium	019-1920-47500	72.00
6/23/2023	0	Euclid Beverage	Liquor for Golf Course	019-1920-64125	234.80
6/23/2023	0	G & M Distributors	Liquor for Golf Course	019-1920-64125	858.40
6/23/2023	5128	J W Summy Contracting Corp.	HUD LBPHC at 1404 E Main St	013-0000-83100	18,400.00
6/23/2023	6066	J W Summy Contracting Corp.	HUD Healthy Homes at 667 W Main St	013-0000-83100	5,000.00
6/23/2023	5128	J W Summy Contracting Corp.	CO#1 HUD LBPHC at 1404 E Main St Shift in funds from DCEO HELP P	013-0000-83100	18,600.00
6/23/2023	6066	J W Summy Contracting Corp.	CO#1 HUD Healthy Homes at 1404 E Main St Light Fixture and wirin	013-0000-83100	600.00
6/23/2023	5128	J W Summy Contracting Corp.	HUD LBPHC at 667 W Main St	013-0000-83100	19,950.00
6/23/2023	6066	J W Summy Contracting Corp.	HUD Healthy Homes at 1404 E Main St	013-0000-83100	3,150.00
6/23/2023	0	Quadient Leasing USA, Inc	Postage for machine	061-0000-10702	1,500.00
6/23/2023	0	Quadient Leasing USA, Inc	Postage for machine	061-0000-10702	500.00
6/23/2023	0	T TECH	05/23 UB ACH fees	067-0000-51000	441.86
6/23/2023	0	T TECH	05/23 UB ACH fees	061-0000-51000	883.72
				Grand Total	\$ 688,067.02

COUNCIL LETTER
CITY OF GALESBURG
APRIL 17, 2023 (Tabled to May 1, 2023)
May 1, 2023 (Deferred to June 5, 2023)
June 5, 2023 (Deferred to July 3, 2023)
July 3, 2023

AGENDA ITEM: Resolution authorizing the purchase of 435 E Third St.

SUMMARY RECOMMENDATION: A resolution to purchase the property located at 435 E Third St. for \$350,000 is provided for council consideration.

BACKGROUND: The Bible Center Church & Rescue Mission purchased a property on N Farnham St in April 2022. Through a coordinated and planned effort, they managed to have construction drawings completed and, in a few months, will complete renovations. Once they move into their new facility, they will no longer need the property at 435 E Third St.

The City is interested in purchasing 435 E Third St and partnering with other agencies to provide housing for the homeless population. During the previous two years the winter warming shelter was held at the City's Hawthorne Gym and then at the Knox County Housing Authority's Moon Towers, also in cooperation with the Salvation Army. The purchase of 435 E Third St will provide a permanent location for a warming and/or homeless shelter in future years.

BUDGET IMPACT: The Economic Development Fund will be used to purchase the property.

SUPPORTING DOCUMENTS:

1. Aerial map – General location
2. Resolution
3. Purchase Agreement

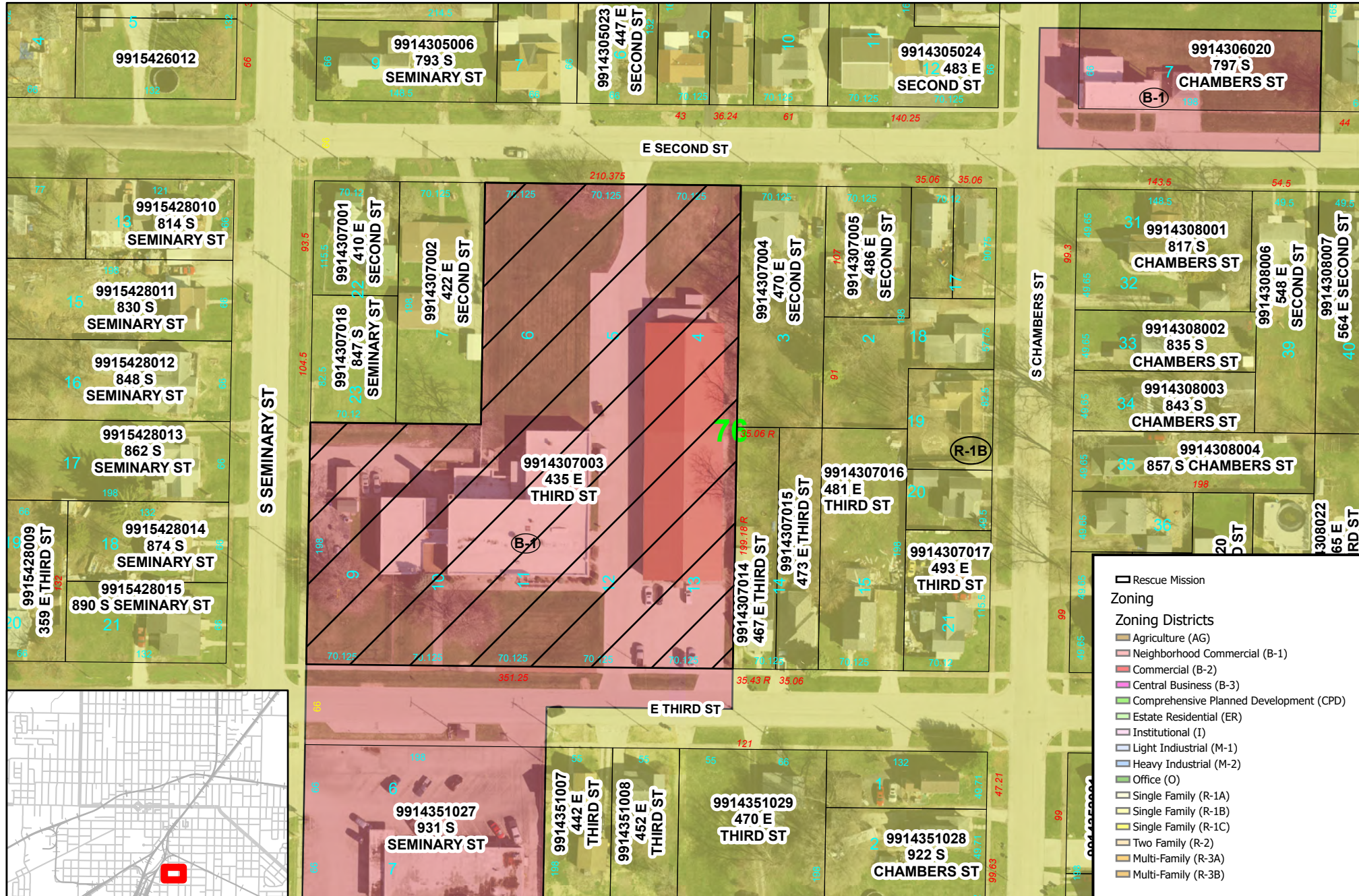
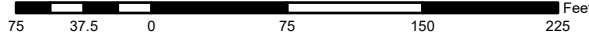


Rescue Mission

435 E Third

Lot approximately 111,078 sq ft or 2.55 acres
Retail bldg: 12,480 sq ft

Community Development Department
Operating Under Council-Manager Government Since 1957



A RESOLUTION AUTHORIZING PURCHASE OF REAL PROPERTY LOCATED AT 435 E THIRD STREET, GALESBURG, ILLINOIS

WHEREAS, the Bible Center Church & Rescue Mission is the owner of real property located at 435 E Third Street, in Galesburg, Illinois;

WHEREAS, the City of Galesburg wishes to purchase the lot and building thereon;

WHEREAS, the Bible Center Church & Rescue Mission wishes to sell the lot and building to the City of Galesburg, Illinois;

WHEREAS, the Bible Center Church & Rescue Mission is willing to sell the real property to the City of Galesburg for the sum of \$350,000.00;

WHEREAS, it is the intent that this building will help in providing housing for the homeless population in the City of Galesburg;

WHEREAS, the City Council finds that the purchase of this property is in the best interests of the citizens of Galesburg.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Galesburg, Knox County, Illinois as follows:

SECTION 1: The foregoing recitals are hereby incorporated in this Resolution as though fully set forth herein.

SECTION 2: The Mayor, City Clerk, City Manager, and City Attorney are directed to take any and all action necessary to purchase the following parcel of property:

Legal Description

Lots 4, 5, 6, 9, 10, 11, 12 and 13 of Block 76, Second Southern Addition to the City of Galesburg, Knox County, Illinois.

PIN: 99-14-307-003

SECTION 3: This Resolution shall be in full force and effect from and after its approval and passage as provided by law.

Approved this _____ day of _____, 2023, by roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

AGREEMENT FOR SALE OF REAL ESTATE
(THIS IS A BINDING REAL ESTATE CONTRACT)

Seller:

Bible Center Church &
Rescue Mission
PO Box 591
Galesburg, IL 61402

Purchaser:

The City of Galesburg
55 W. Tompkins Street
Galesburg, IL 61401

1. **THIS AGREEMENT** is dated this _____ day of April 2023.

Purchaser agrees to purchase from the Seller and the Seller agrees to sell to Purchaser a portion of the real estate commonly known as 435 E Third Street, Galesburg, IL, and legally described as follows:

Lots 4, 5, 6, 9, 10, 11, 12 and 13 of Block 76, Second Southern Addition to the City of Galesburg, Knox County, Illinois.

PIN: 99-14-307-003

for the sum of three hundred and fifty thousand (\$350,000) dollars to be paid as follows:

\$ 350,000 BALANCE to be paid at time of final settlement and delivery of deed. The balance of the purchase price, adjusted by prorations and credits allowed the parties by this Contract, shall be paid to Sellers at closing in cash by cashier's check, by check issued by a lending institution or other form of payment acceptable to Sellers.

2. **POSSESSION AND CLOSING** shall be on or before _____.

3. **TITLE EVIDENCE.** If Buyer so chooses, they may within a reasonable time, deliver a Commitment for Title Insurance issued by a title insurance company regularly doing business in the County where the subject property is located, committing the company to issue an Owner's Policy in the usual form insuring merchantable title to the property in the Buyer's names for the amount of the purchase price. Buyer shall be responsible for payment of the owner's premium and Buyer's search charges, and any closing protection letter charges applicable to Seller. Permissible exceptions to title shall include only the lien of general taxes and special assessments; zoning laws and building ordinances; easements; apparent or of record; covenants and restrictions of record which do not restrict reasonable use of the Property; existing mortgage created by Seller to be paid by Seller at closing.

If title evidence discloses exceptions other than those permitted above, Purchaser or Purchaser's attorney shall give written notice of such exceptions to Seller within a reasonable time. Seller shall have a reasonable time to have such title exceptions removed, or any such exception, which may be removed by the payment of money may be cured by deduction from the purchase price at the time of closing. If Seller is unable to cure such exception, Purchaser shall be entitled to a refund of the earnest money, if any is paid. Furnishing a Title Insurance Commitment insuring over an exception shall constitute a cure of such exception.

4. CONVEYANCE OF TITLE AND DOCUMENTS OF SALE. The parties agree to execute any transfer declarations or other documents required by the state, county or municipality in which the subject property is located, as well as any documents required by the title insurance company in order to issue title insurance.

Buyer's attorney shall prepare, and Sellers shall execute a recordable Deed sufficient to convey the real estate to Buyers or their nominee, in fee simple absolute, subject only to exceptions permitted herein. The deed shall be delivered to Buyers at the closing of this transaction upon Buyer's compliance with the terms of this contract. The only allowable exceptions include easements to the City of Galesburg, or any utility liens. Seller shall be required to make sure all liens and restrictions of record are removed before the closing of the transaction.

If there are any restrictions of record on the real estate that will not be cured at closing, Purchaser may terminate the contract.

5. PRORATIONS AND ADJUSTMENTS. The following items shall be prorated at closing as of the date of delivery of possession:

- A. **Prorations:** Real estate taxes, based upon most recent tax information available, and other income and operating expenses, if any, shall be prorated as of the date of closing. Seller shall be responsible for the 2022 taxes as well as the proration of 2023 taxes.

6. ASSESSMENTS. Seller shall pay all special assessments, which are a lien on the subject property as of the date of closing. Seller acknowledges that, prior to the execution of this Agreement, Seller has no knowledge of or no notice has been received from any municipal authority concerning improvements which could result in a special assessment on the subject property.

7. CONDITION OF SUBJECT PROPERTY. The parties agree that the purchase price reflects the condition of the subject property and Purchaser acknowledges that the real estate has been inspected, and Purchaser is acquainted with the condition there and accepts the same in "AS-IS" condition.

8. EXPENSES OF TRANSFER.

A. **Seller shall pay:**

- (1) Seller's attorney's fees.
- (2) Revenue Stamps
- (3) Recording of any Releases

B. **Purchaser shall pay:**

- (1) Recording fee for Deed;
- (2) Cost of Owner's Title Policy (if Buyer elects to purchase Title Insurance)

9. NOTICES. All notices required hereunder shall be in writing and shall be served upon the parties at the addresses designated by personal service, certified mail (return receipt requested), or Federal Express or other overnight mail.

Seller:

Bible Center Church &
Rescue Mission
PO Box 591
Galesburg, IL 61402

Purchaser:

The City of Galesburg
55 W. Tompkins Street
Galesburg, IL 61401

10. CLOSING. At closing, the parties shall deliver, upon payment in full of the purchase price stated herein, the following;

- A. At closing, Seller shall deliver to Buyer, a recordable Deed sufficient to convey the real estate to Buyers or their nominee, in fee simple absolute, subject only to exceptions permitted herein.
- B. Possession shall be delivered at closing.

11. DEFAULT AND CASUALTY.

- A. If Buyer defaults, Sellers may serve written notice of default upon Buyers, and if such default is not corrected within ten (10) days thereafter, Buyers are deemed in default and Sellers may take one of the following actions: re-sell the premises to another party; maintain a claim for monetary damages for breach of contract; maintain a specific performance action against Buyers; and maintain any other or different remedy allowed by law.
- B. If Seller defaults, Buyer may serve written notice to the Sellers, and if such default is not corrected within ten (10) days thereafter, Sellers are deemed in default and Buyers may take one of the following actions: maintain a claim for monetary damages for breach of contract; maintain a specific performance action against Sellers; and maintain any other or different remedy allowed by law.

12. LEASE CONDITION. Seller stipulates that no part of the parcel being sold is subject to any existing or future leases. If the land is subject to any lease, seller will ensure that the tenant signs a tenant release for the property being sold.

13. FIXTURES AND PERSONAL PROPERTY. All items affixed to the property shall stay with the property. All items not physically attached to the Real Estate will be removed by the Rescue Mission unless otherwise mentioned below. The following items that are not affixed shall remain:

- a. Gym Area: boxes of gloves and masks;
- b. One (1) working washing machine and one (1) working dryer;
- c. Camera Security System;
- d. Kitchen: Refrigerator;
- e. Sleeping room across from the large fixed cooler: seven (7) metal bed frames and seven (7) wood cabinets adjacent to each bed;
- f. Second floor: All metal bed frames; and
- g. Second floor storage: Wood built shelves.

**CITY OF GALESBURG
COUNCIL LETTER
JULY 3, 2023**

AGENDA ITEM: A Resolution Authorizing the Appointment of Wayne Carl as Interim City Manager for the City of Galesburg

SUMMARY RECOMMENDATION: A resolution appointing Wayne Carl as Interim City Manager for the City of Galesburg is presented to the Council for consideration.

BACKGROUND: In order to reduce the workload on current staff and assist the city with the transition to a new full-time City Manager, it is proposed to hire Wayne Carl, retired Director of Public Works for the City of Galesburg to serve as the Interim City Manager. Mr. Carl served as interim City Manager for six months in 2022 and worked for the City of Galesburg for 22 years in the Public Works Department. Mr. Carl's previous experience will assist in the oversight of the day-to-day operations of the city and development of the proposed 2024 budget and capital improvement program. He will also be able to provide assistance in the Department of Public Works as needed and assist in the recruitment and hiring of a new Director of Public Works. Mr. Carl is a licensed professional engineer in the State of Illinois.

The terms and conditions of his employment will be governed by the attached employment agreement. His compensation will include a biweekly salary \$6,150.00. If approved, Mr. Carl would begin his employment on July 5, 2023. Mr. Carl has agreed to work until a new full-time city manager has been appointed or up to a maximum of 999 hours, whichever is sooner.

BUDGET IMPACT: The compensation will be paid from the City Manager's budget. A budget adjustment will likely be required at the end of the year depending on the length of time served.

SUPPORTING DOCUMENTS:

1. Resolution
2. Contract

A RESOLUTION AUTHORIZING THE APPOINTMENT OF WAYNE CARL AS INTERIM CITY MANAGER FOR THE CITY OF GALESBURG

WHEREAS, the City of Galesburg, Illinois, is a home rule unit of government pursuant to Section 6, Article VII of the Constitution of the State of Illinois; and

WHEREAS, Article VII, Section 6(a) of the Illinois Constitution grants a home rule unit authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, Community Development Director, Steve Gugliotta was appointed as Acting City Manager who has faithfully and diligently led the City of Galesburg during his tenure; and

WHEREAS, Wayne Carl, retired Director of Public Works who has previously served as Interim City Manager for the City of Galesburg in 2022 is currently available and willing to serve as Interim City Manager; and

WHEREAS, based on Wayne Carl’s previous experience as Interim City Manager as well as his knowledge of the Public Works Department, the City Council deems it in the best interest of the City of Galesburg to appoint Wayne Carl as Interim City Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS:

SECTION ONE: The foregoing recitals are hereby incorporated into this Resolution as is fully set forth herein.

SECTION TWO: That Wayne Carl shall be appointed as Interim City Manager, beginning on July 5, 2023, subject to the terms and conditions of an Employment Agreement, attached hereto as Exhibit A.

SECTION THREE: That Acting City Manager Steve Gugliotta return to the position of Director of Community Development beginning on July 5, 2023 which is the day Wayne Carl assumes the role and responsibilities of Interim City Manager.

SECTION FOUR: This resolution shall be in full force and effect from and after its passage and approval, in the manner provided by law.

Approved this _____ day of _____, 2023, by roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennowitz, City Clerk

CITY OF GALESBURG, ILLINOIS
EMPLOYMENT AGREEMENT

The purpose of this Employment Agreement (“Agreement”) is to set forth certain matters of understanding between the City of Galesburg (“City”), an Illinois home rule municipal corporation, and Wayne Carl (“Employee”) regarding the position of Interim City Manager.

SECTION 1. COMMENCEMENT DATE

The term of this Agreement shall commence on the Effective Date and may be terminated at any time by the City. Employee shall begin his employment on Wednesday, July 5.

SECTION 2. DUTIES AND RESPONSIBILITIES

Employee will perform the functions and duties of the City Manager as set forth in Article 5 of the Illinois Municipal Code, Chapter 31 of the Galesburg City Code and perform all other legally permissible and proper duties and functions as the City Council shall from time-to-time assign.

Employee shall be subject to all provisions set forth in the City of Galesburg Personnel Policy for Exempt & Non-Represented Personnel that are not in conflict with this Agreement. If there is a conflict between the Policy and this Agreement, then the provisions of this Agreement shall govern.

SECTION 3. COMPENSATION

The city agrees to pay the Employee, for his services rendered as Interim City Manager, a bi-weekly amount of \$6,150. Salary payments shall be made to the Employee on a bi-weekly basis and in accordance with the City’s standard payroll practices.

Employer shall make FICA and Medicare contributions as required by law for the benefit of the Employee subject to the same terms and conditions as exempt employees of the City of Galesburg.

SECTION 4. DRUG POLICY

The Employee agrees that he shall be subject to the same drug and alcohol policy as all other exempt employees.

SECTION 5. SICK AND VACATION LEAVE

Employee shall be allowed to take unpaid sick and vacation time as needed during term of employment. Employee will not receive paid holiday leave.

SECTION 6. TECHNOLOGY

The City will provide employee with a suitable laptop computer for Employee’s use during his term as City Manager.

SECTION 7. WORK HOURS

The City's business and management affairs obligate the Employee to routinely work or represent the city beyond regular business hours or days. The Employee shall be paid no overtime or compensatory time for such work. It is recognized that the Employee must devote a great deal of time outside the normal office hours on business for the Employer, and to that end, Employee shall be allowed to establish an appropriate work schedule. In the absence of unusual circumstances, the Employee will be expected to attend all regular, special, and emergency meetings of the Galesburg City Council, unless excused from attendance by the Mayor and City Council.

SECTION 8. RESIDENCY

Employee must maintain residence within the corporate limits during his tenure as City Manager.

SECTION 9. OUTSIDE EMPLOYMENT

The employment provided for by this Agreement shall be the Employee's sole employment.

SECTION 10. INDEMNIFICATION

The City shall defend, save harmless and indemnify Employee, against any tort, professional liability claims or other demand or legal action arising out of an alleged act or omission occurring in the performance of the Employee's duties as City Manager, provided that such alleged act or omission does not constitute intentional conduct or criminal conduct as set forth in state or federal law. The Employer shall have no responsibility for punitive damages assessed against Employee.

SECTION 11. BONDING

The City shall bear the cost of any fidelity or other bonds required of the Employee under any state or local law.

SECTION 12. TERMINATION

The Employee shall be appointed for an indefinite term not to exceed 999 hours.

At any time during this Agreement, a majority of the City Council may vote to terminate Employee.

Employee may resign from his employment at any time upon thirty (30) days written notice to City; such time may be shortened at the direction of the City Council.

SECTION 13. GENERAL TERMS

This Agreement constitutes the entire written agreement between the City and Employee and may be amended only by written agreement, signed by City and Employee.

This Agreement shall inure to the benefit of the heirs at law and executors of Employee.

If any provision of this Agreement is held invalid or unenforceable, the remainder will be unaffected.

This Agreement was approved by the City Council on the _____, day of July, 2023.

INTERIM CITY MANAGER

CITY OF GALESBURG, ILLINOIS, a municipal corporation

Wayne Carl

Peter Schwartzman, Mayor

Date

Date

ATTEST

Kelli Bennewitz, City Clerk

Date

**CITY OF GALESBURG
COUNCIL LETTER
JULY 3, 2023**

AGENDA ITEM: Bid for H.T. Custer Park renovations.

SUMMARY RECOMMENDATION: The Acting City Manager, Director of Parks and Recreation, Interim Public Works Director, and Purchasing Agent recommend approval of the bid in the amount of \$697,000.00 from Hein Construction of Peoria, IL.

BACKGROUND: The City was awarded an Open Space Land Acquisition and Development (OSLAD) grant from the Illinois Department of Natural Resources to fund 50% of the improvements to H.T. Custer Park. The local match is 50%. These improvements include: 1) new playground, 2) shelter, 3) restroom, 4) bike/walking path, 5) parking lot, and 6) rain /butterfly garden. The purchase and installation of the playground and playground surfacing is not included in the scope of the bid proposal. The City received a GameTime grant as part of the 2023 Illinois Parks and Recreation Association (IPRA) Statewide Training and Funding Initiative that will cover 50% of the cost of the playground equipment. Therefore, these items will be purchased and installed separately.

The project was advertised in local and statewide publications, and on the City's website. Bid proposals were also sent out to contractors that perform this type of work. A total of three (3) bids were received. The low bidder was Hein Construction from Peoria, IL in the amount of \$691,000. An alternate bid item was included in the bid proposal for the new parking lot near the baseball field. The base bid included constructing the lot in asphalt and an alternate bid item was provided to construct the lot in concrete. Hein Construction provided a price of \$6,000.00 in addition to the base bid to construct the lot in concrete. Staff recommend accepting this additional cost, as it will benefit the City in the long-term due to the higher maintenance costs of asphalt.

The bid for this project was within the estimated amount anticipated for the work and City staff recommend approval of the base bid of \$691,000.00 plus the additional \$6,000.00 for the concrete option for the parking lot for a total of \$697,000.00. The overall cost of this bid, the architectural and engineering costs, and the playground equipment was approximately \$25,000 over what was originally budgeted in 2023. The project is not expected to be complete until 2024, so it is intended to budget for the additional \$25,000 expense in 2024. It is anticipated that the project will begin in July and be completed in April of 2024.

BUDGET IMPACT: This project is partially funded by an OSLAD grant that will cover 50% of the construction costs. Sufficient funds are budgeted in the Utility Tax Fund (Fund 59) and the Grants Fund (Fund 13) for the work to be completed in 2023. Additional funds will be budgeted in 2024 for a portion of the work to be completed next year.

SUPPORTING DOCUMENTS:

1. Bid Tabulation and Bid Analysis Letter for H.T. Custer Park Renovations
2. Project Rendering

June 6, 2023

Mr. Aaron Gavin
City Engineer
City of Galesburg
55 W. Tompkins St.
Galesburg, IL 61401

Re: **Bid Analysis Letter**
HT Custer Park Renovations

Dear Aaron:

Attached please find a completed bid tabulation sheet for HT Custer Park Renovations. Construction bids were received at 11am on Monday, June 19, 2023 at Galesburg City Hall.

Please note the following regarding these bids:

1. There was a non-mandatory Pre-bid meeting held at the project site on May 31, 2023 at 1pm. Three (3) contractors were in attendance and all submitted bids.
2. All of the bids were reviewed by the City and Farnsworth Group.
3. The City will be accepting Alternate 6 Concrete Parking Lot as an add cost to the Base Bid.
4. Hein Construction is the lowest responsive bidder.
5. Hein's bid included the required completed bid forms, acknowledgement of addenda, bid bond, and plan to complete the project prior to the latest Final completion date.
6. They are an experienced local Illinois contractor from Peoria, IL and we have confidence that their bid is an accurate reflection of the true cost of this project.

Given all the above and the attached bid tabulation sheet, Farnsworth Group takes no exception to the award of a contract for this project to Hein Construction to include the Base Bid and Alternate 6 for a total of \$697,000.00.

Please call with any questions that you may have regarding the analysis above.

Best Regards,

FARNSWORTH GROUP, INC.



Amy L. Wilson, PLA|ASLA
Senior Project Landscape Architect

- LEGEND**
1. 20x30' PICNIC SHELTER WITH CONCRETE PAD, SECURITY LIGHTING AND ELECTRICAL OUTLETS
 2. 11x28' PREFABRICATED PRECAST MULTI-USER RESTROOM BUILDING
 3. INCLUSIVE PLAYGROUND EQUIPMENT: 5-12 YR OLD PLAY STRUCTURE WITH RAMP ACCESS AND SWING SET
 4. PLAYGROUND CONCRETE PERIMETER CURB
 5. 8' WIDE CONCRETE MULTI-USE PATH WITH PAINT STRIPING/SYMBOLS AND SIGNAGE FOR YOUTH BICYCLE SAFETY TRAINING
 6. 5' WIDE CONCRETE SIDEWALK
 7. ASPHALT PARKING LOT ENTRANCE DRIVE, BARRIER GATE INSTALLED AT ENTRANCE
 8. ASPHALT PARKING LOT
 9. CONCRETE SIDEWALKS
 10. 4' WIDE CRUSHED AGGREGATE PATH
 11. RAIN GARDEN WITH BUTTERFLY/POLLINATOR PLANTINGS
 12. EXISTING MOWED TURF TO REMAIN FOR OVERFLOW PARKING FOR BASEBALL GAMES



H.T. CUSTER PARK IMPROVEMENTS

SITE RENDERING
GALESBURG, ILLINOIS | MAY 1, 2023

CITY OF GALESBURG PARKS AND RECREATION DEPARTMENT

Farnsworth
GROUP
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**COUNCIL LETTER
CITY OF GALESBURG
JULY 3, 2023**

AGENDA ITEM: Novogradac proposal to complete a Housing Needs Assessment study.

SUMMARY RECOMMENDATION: The Acting City Manager, Code Compliance Supervisor, and Purchasing Agent recommend that the City Council approve the proposal submitted by Novogradac in the amount of \$52,500 to complete a Housing Needs Assessment Study.

BACKGROUND: At the February 21, 2022 City Council Meeting a resolution containing a Strategic Plan and Mission Statement was passed. As part of the Strategic Plan, the Community Development Department was tasked with establishing a target for the development of additional low, middle, and higher-income housing. This study will provide the city with information such as Demographic and Economic trends, an analysis of the existing housing supply, and a Gap analysis between available housing and need. Novogradac has provided a 9-month timeline for completion of the study.

A formal request for proposals was developed and advertised in the Register Mail, posted on the City website, and made available to fifteen (15) firms who regularly provide these types of services. A total of Eight (8) proposals were received and reviewed by city staff. It was determined that the Novogradac proposal was the most advantageous to the City of Galesburg.

BUDGET IMPACT: Sufficient funds are available in the ED Fund to cover this expense.

SUPPORTING DOCUMENTS:

1. Novogradac Proposal
2. Bid Tabulation



**PROPOSAL TO PROVIDE
A COMPREHENSIVE HOUSING
STUDY FOR:**

CITY OF GALESBURG, IL

PROPOSAL TO PROVIDE A COMPREHENSIVE HOUSING STUDY FOR: **CITY OF GALESBURG, IL**

Submitted on May 24, 2023, by:



Novogradac
6700 Antioch Road, Suite 450
Merriam, KS 66204

The undersigned binds the firm to all commitments made within this proposal.

A handwritten signature in blue ink that reads "R. B. Denton".

Rachel B. Denton, MAI
Partner

Phone (913) 677-4600
Fax (913) 677-4601

94-3108253 Federal Employer Identification Number
www.novoco.com

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1. Introduction, Firm Profile, Qualifications, and Experience

a. Description of Our Firm

Novogradac & Company LLP and its affiliates (Novogradac) are a national certified public accounting and consulting organization headquartered in San Francisco. The firm was founded Oct. 17, 1989. Within a few years, the firm authored the Low-Income Housing Tax Credit Handbook, widely known as the authoritative publication on the low-income housing tax credit (LIHTC). The firm also started publishing the LIHTC Monthly Report, the predecessor to the Novogradac Journal of Tax Credits. Around this time, the firm opened its second office in Atlanta. Since then, the firm has grown into more than 25 offices throughout the country employing more than 700 professionals, including more than 60 partners and more than 40 principals. Novogradac's growth has been organic and not through mergers. The firm is proud to have achieved its growth organically, believing that because the industry is specialized, the firm's leadership in the affordable housing industry can only be achieved by continuously nurturing and training its people.

The firm's office locations include the following:

- ◆ San Francisco, Walnut Creek, Petaluma, Los Angeles and Long Beach, California
- ◆ Washington, D.C.
- ◆ Metropolitan Washington, D.C.
- ◆ Metropolitan Atlanta, Georgia
- ◆ Ft. Lauderdale, Jacksonville and Naples, Florida
- ◆ Andover and Boston, Massachusetts
- ◆ Metropolitan Detroit, Michigan
- ◆ Metropolitan Kansas City and St. Louis, Missouri
- ◆ Iselin and Toms River, New Jersey

- ◆ New York City
- ◆ Dover, Columbus and Cleveland, Ohio
- ◆ Portland, Oregon
- ◆ Metropolitan Philadelphia, Pennsylvania
- ◆ Austin, Dallas and El Paso, Texas
- ◆ Metropolitan Seattle, Washington

Novogradac works extensively in the affordable housing, community development, historic preservation and renewable energy worlds, assisting developers, investors, lenders, attorneys, property managers, local and state housing representatives and other professionals. Novogradac is a proven leader in the LIHTC, new markets tax credit, historic rehabilitation tax credit and renewable energy tax credit incentives, as well as the opportunity zones incentive. Novogradac has completed tens of thousands of financial audits and tax returns, consolidated audits, final cost certifications, 10% tests and LIHTC property compliance engagements. The firm provides a full range of tax, accounting, auditing and valuation services. These services include compiling and examining financial forecasts used in offering memoranda, preparing tax credit applications, drafting partnership returns and Schedules K-1 for investors, and modeling software used to structure investment programs to maximize credit potential. In addition, Novogradac offers valuation services such as market studies, feasibility analysis and appraisal services for LIHTC properties. Regardless of the topic, Novogradac is dedicated to meeting client needs.

The firm has published numerous articles on the affordable housing industry in national newspapers and highly regarded trade journals. In addition to the previously mentioned Low-Income Housing Tax Credit Handbook, the

partners also write and publish the Tax-Exempt Bond Handbook, LIHTC Property Management Handbook, Rental Assistance Demonstration Handbook, New Markets Tax Credit Handbook, Historic Rehabilitation Handbook and Opportunity Zones Handbook, as well as other comprehensive affordable housing finance reference books. Novogradac also publishes special reports including the annual Multifamily Rental Housing Operating Expenses Report.

In addition, the company publishes the Novogradac Journal of Tax Credits, an 80-page, full-color, monthly publication offering news, features and commentary on the LIHTC, LIHTC compliance, valuation and tax-exempt bond housing industries, as well as coverage of opportunity zones, new markets, renewable energy and historic tax credit incentives and HUD programs. The Novogradac Journal of Tax Credits and other publications are available on Novogradac's app, NovocoKnows, which can be found in the Apple App Store, Google Play and Amazon Appstore. The firm's professionals keep clients and other industry practitioners up to date on the latest industry news, issues and trends through a weekly podcast and breaking news alerts. Clients and friends are also encouraged to follow Novogradac on Twitter and the Notes from Novogradac blog.

Novogradac sponsors affordable housing, community development, historic rehabilitation and renewable energy conferences from coast to coast. These conferences attract hundreds of the industry's leading experts and participants nationwide. Novogradac also conducts workshops and webinars on a variety of affordable housing, new markets, historic preservation and renewable energy related topics. Because of their industry expertise, Novogradac partners are frequent keynote speakers at seminars and conferences throughout the country. Many of the firm's

professionals are former associates of international accounting and appraisal firms.

Novogradac's largest constituent company, Novogradac & Company LLP, is ranked by *Accounting Today* and *Inside Public Accounting* as one of the top 50 accounting firms in the nation and has been recognized as the "Best of the Best" managed accounting firms by *Inside Public Accounting* 16 times. Novogradac was once again named to the Accounting MOVE Project's 2022 Best Public Accounting Firms for Women list by the Accounting and Financial Women's Alliance and the American Woman's Society of Certified Public Accountants (AWSCPA). Novogradac ranks among the best at retaining women from senior-level managers to the partner level. In 2021 and 2022, Novogradac is also proud to be certified as a Great Place to Work.

b. Diversity, Equity and Inclusion at Novogradac

Diversity, equity and inclusion (DEI) has been at the center of Novogradac's work since its founding. The organization has for decades specialized in incentives designed to benefit disadvantaged communities, from affordable housing to community development, historic preservation, renewable energy and much more. Novogradac brings that same commitment of DEI to its employees through our company culture.

Novogradac's DEI efforts are led by our social impact office. Our chief social impact officer, who reports directly to a member of our executive committee, leads the social impact office. Aside from DEI, the office's work includes other internal culture-building initiatives, as well as community engagement programming such as volunteerism, matching gifts and partnerships directed toward increasing BIPOC and LGBTQ+ representation in community development finance and the accounting industry.

Novogradac's DEI strategy focuses on four primary areas: internal governance addressing systemic change; education to increase the intercultural knowledge and competence of our workforce; engagement using technology and other modalities to enhance workplace experience; and communication pathways to celebrate diversity and inclusivity. Above all, the strategy puts people at the center.

In 2021, Novogradac released our statement on diversity, equity and inclusion. The statement describes how Novogradac defines diversity, equity and inclusion, our strategic approach to DEI and DEI-related commitments we have made. It signifies to all stakeholders that Novogradac has adopted a strategic approach to DEI and demonstrates our continuing commitment to do more. Some examples of our work include:

- ◆ conducting annual pay equity reviews and remediate any significant findings,
- ◆ frequently reviewing EEO-1 data with leadership,
- ◆ establishing strategy and focused recruiting efforts to bring more BIPOC individuals into the firm,
- ◆ developing internal training and other educational resources for employees and partners, and
- ◆ conducting reviews of firm documents and templates to increase the use of inclusive language and the removal of gender-specific terms and salutations.

Novogradac is proud of the societal benefits generated by our focus. We also recognize that opportunities exist to help our communities beyond the tax incentives in which we specialize. For that reason, Novogradac supports several charitable organizations, encourages employees to participate in a number of charitable programs and is developing partnerships directed toward

increasing BIPOC and LGBTQ+ representation in community development finance and the accounting industry. Some of these efforts include:

- ◆ being a founding sponsor of the Open Access initiative designed to increase BIPOC representation in community development finance. Novogradac provides virtual education and free conference attendance to all fellows (24 in 2022),
- ◆ matching gift program that includes a partnership with the National Urban League, whereby Novogradac matches, on a 2-1 basis, all donations made by active Novogradac employees,
- ◆ providing paid time off for employees to support organizations such as Project Homeless Connect and Habitat for Humanity, and
- ◆ The Building Opportunities Program, focused on introducing students to the possibility of creating a career based on purpose. This year's selected participants class is more than 48% BIPOC and more than 58% female (self-identification).

To learn more about our social impact and DEI work at Novogradac, please visit: www.novoco.com/social-impact and see our [2021 Social Impact Report](#).

c. Industry Experience

The firm has clients across a wide cross-section of the industry, with a specific focus on affordable housing. Client types include municipalities; developers; local, state, and federal agencies; lenders; investors; and consultants, among others. Generalized services within Novogradac's valuation group (referred to as GoVal) include the following:

Government Consulting and Valuation Services

- ◆ City and countywide housing needs assessments
- ◆ Market study and appraisal services
- ◆ Affordable housing development support
- ◆ Market analytics, including reasonableness testing
- ◆ Partial interest valuations
- ◆ Business valuations
- ◆ Specialized appraisal knowledge of various agency programs, including Freddie Mac, Fannie Mae, and HUD FHA (MAP)
- ◆ LIHTC 4 and 9 percent application valuation support
- ◆ LIHTC Year 15 and qualified contract consulting
- ◆ Market value determinations for RETC transactions
- ◆ Expert witness testimony and litigation support
- ◆ Non-federal public private partnerships to enhance projects by such tasks as program development, management support, economic analysis and market research
- ◆ Advanced technology, including IMPLAN economic analysis, GIS services and Rent Reasonableness Estimator

NOVOGRADAC'S GOVAL GROUP



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d. Novogradac Team Qualifications

Novogradac takes pride in the level of expertise it has developed over the past 30+ years. We understand the value many of our partners have gained by completing their entire journey with us from staff to partner. Due to this type of organic growth, our partners work cohesively. Knowing that each client has different needs and characteristics, this type of seamless collaboration and teamwork allows our firm to be flexible and agile allowing us to provide efficient and cost effective services to our clients. Our firm has been named “Best of the Best Firms” 16 times (with two honorable mentions) by Inside Public Accounting. In addition, Novogradac has been consistently recognized for growth, a superior in-house training program for its professionals and top performance among other accounting firms. In 2021, we had nearly 150 internal trainings and distributed about 270 hours of CPE. These trainings not only help our employees grow professionally, but also provide the necessary training hours to conduct governmental audits and to satisfy the CPE credit requirement. We are proposing the following project team whose experience and skills match up precisely with the needs we discussed:

Name	Title
Rachel Denton, MAI	Partner
K. David Adamescu	Manager
Sara Nachbar	Manager
Julia Smith	Senior Analyst/Consultant

Rachel Denton, MAI will be the primary contact at Novogradac for the Potential Client. Full contact information is included following:

Rachel B. Denton, MAI
 Partner
 Novogradac
 6700 Antioch Road, Suite 450
 Merriam, KS 66204
 913.312.4612 (direct)
 Rachel.denton@novoco.com

e. Individual Biographical Summaries

Biographical summaries for the key personnel identified previously are located following.

Rachel Denton, MAI is a partner in the metro Kansas City, Mo., office of the valuation, consulting, market research and government services division of Novogradac, and manages staff within the metro St. Louis, Mo. office, as well. Ms. Denton has extensive experience performing market feasibility studies, appraisals and consulting services for a broad cross-section of clients in the low-income housing tax credit industry, including developers, lenders, syndicators and state agencies. She also specializes in conducting regional or market-wide housing studies for various municipalities and agencies. Additional areas of expertise include the valuation and analysis of properties benefitted by Section 8 HAP contracts, United States Department of Agriculture Rural Development properties, and those applying for FHA financing through the U.S. Department of Housing and Urban Development’s MAP program. Ms. Denton is a frequent speaker and moderator at Novogradac and other industry conferences. Ms. Denton has completed extensive real estate appraisal coursework through the Appraisal Institute and received a bachelor’s degree in urban and regional studies from Cornell University. In 2021 and 2022 she served as a faculty member for ULI Kansas City’s Real Estate Diversity Initiative (REDI). She served on the board of directors for the Kansas City

Commercial Real Estate Women organization for several years and is a member of the National Council of Housing Market Analysts. Ms. Denton is a designated member of the Appraisal Institute and is licensed as a certified general real estate appraiser in Missouri, California, **Illinois** and more than one dozen other states.

K. David Adamescu is the manager of the Columbus, Ohio, GoVal office of Novogradac, where he provides market feasibility, valuation and consulting services to clients in the community development industry, including developers, state housing finance agencies, syndicators, lenders housing authorities; and U.S. Department of Housing and Urban Development (HUD). Areas of specialization include the low-income housing tax credit, HUD Section 8 and Section 202 programs, and U.S. Department of Agriculture Rural Development programs. Adamescu has supervised the production of more than 2,000 rental housing analyses, including market feasibility studies, rent comparability studies and appraisals. Adamescu has experience analyzing markets throughout 48 states, as well as Puerto Rico and the Virgin Islands. He received his bachelor's degree in economics and master's degree of city and regional planning from The Ohio State University.

Sara Nachbar is a manager in the metro Kansas City office of Novogradac. Ms. Nachbar joined the company in 2014. She has extensive experience performing and assisting with market feasibility studies, appraisals, and rent comparability studies for a broad cross-section of clients in the low-income housing tax credit industry, including developers, lenders, syndicators and state agencies. Ms. Nachbar received a bachelor's degree in finance with a concentration in real estate from Missouri State University and is an appraiser trainee in Missouri.

Julia Smith Julia Grace Smith recently completed a PhD in Sociology at the University of

Arizona. Her specialty areas include social policy, public-private partnerships, research methods/statistics, and stratification. Her dissertation focused on how to structure and manage a public-private partnership to ensure effectiveness comparing collaborative governance networks that successfully launched a Social Impact Bond (SIB) to those that were not able to launch a SIB.

Julia currently is the sole member of Julia Grace Smith LLC, a research and consulting firm specializing in issues related to housing and social policy. Her primary business comes from her work as a contract analyst for Novogradac and Company LLP where she was formerly employed as a full-time analyst prior to returning to graduate school. Julia has worked with Novogradac and Company LLP as either a contractor or employee for the better part of the past 14 years.

In addition to her work with Novogradac and Company LLP on issues related to housing, Julia was also the lead researcher and author on a report for the Mayor's Poverty Commission in Tucson, Arizona. During this time Julia worked with stakeholders in the community to design a mixed-methods research design that included both secondary data analysis and primary data collection and analysis. Over the course of 15 months, Julia was responsible for an analysis of effective anti-poverty programs nationwide that had the potential for replication in Tucson. Julia was also responsible for managing a team of 41 research assistants who together obtained 198 in-depth interviews with residents of Tucson on life and well-being in the city. The results of the research were presented by Julia in a variety of forums at events sponsored by public, private, and nonprofit organizations throughout Tucson. In addition to her work directly with the Commission, Julia worked with colleagues to design a survey and collect data on the role of and

services provided by faith-based organizations in Tucson as it pertains to issues of poverty and well-being in Tucson. Julia is currently working on data collection for her PhD dissertation, a project that seeks to answer the question of how to effectively design a collaborative governance network, using the innovative case of Social Impact Bonds, a tool closely related to the Low Income Housing Tax Credit, a specialty area of Novogradac and Company LLP.

Overall, Julia has extensive experience in research design and data analysis using both secondary data and primary data. Much of her professional work is related to housing needs and her academic work focuses more broadly on public policy and public administration solutions to solve some of society's most intractable social problems. In recent years, Julia has worked with Novogradac Consulting on anywhere from 40 to 70 engagements annually including two of the more recent Housing Needs Assessments completed by Novogradac Consulting LLP (Hamilton County, Indiana & Village of Shorewood, WI).

Other Team Members

In addition to the aforementioned staff to be dedicated to this engagement, Novogradac employs a large team nationwide that can assist as needed. **We also benefit from an in-house Data Analytics Group** that can assist not only with GIS needs but also enhancing graphic content of our deliverables.

f. Similar Project Experience

Below are several examples of similar engagements that Novogradac has completed.

Novogradac Community Housing Study Experience

Housing Market Study and Needs Analysis – City of Martinsville and Henry County, VA

We were engaged by the City of Martinsville in March 2020 to conduct and provide a comprehensive housing market study and needs analysis for the City of Martinsville and Henry County, VA. The purpose of this analysis, broadly, was for the Client and partner organizations as well as the general public to assess current and future housing needs within the City, and County including how the City and County compared to surrounding comparable communities. The report also provides guidance on housing programs and funding priorities within the City and County. Finally, the report provided base knowledge for the City and County for strategic planning. Key report components included a detailed economic and demographic profile, an overview of housing supply at both a macro (market-wide) and micro (property-specific) level, multi-prong demand analysis, and extensive stakeholder participation. The final deliverable included a 250+ page report outlining our findings.

Link to download the full study:

<https://martinsvillehousing.com/>

Comprehensive Housing Market Study and Needs Analysis – Village of Shorewood, WI

We were engaged by the Village of Shorewood in Fall of 2019 to conduct a comprehensive housing market and needs analysis of the Village of Shorewood. The purpose of this analysis, broadly, was for the Client and partner organizations as well as the general public to assess current and future housing needs within the Village including how the Village compared to surrounding comparable communities. The report also provides guidance on housing programs and

funding priorities within the Village. Finally, the report provided base knowledge for the Village for upcoming Strategic Planning. Key report components included a detailed economic and demographic profile, an overview of housing supply at both a macro (market-wide) and micro (property-specific) level, multi-prong demand analysis, and extensive stakeholder and public participation. The public input process included both in-person focus groups as well as an online survey completed by several hundred market participants. These results were tabulated and analyzed and served as additional primary data informing our analysis and conclusions. The final deliverable included a 220+ page report outlining our findings, as well as three public presentations including one on findings (December 2019), one on recommendations (January 2020), and then the final comprehensive presentation (February 2020) at the Village offices.

Link to webpage summarizing the process/public meetings:

<https://www.villageofshorewood.org/917/Housing-Market-Study-and-Needs-Analysis>

Housing Needs Assessment – Hamilton County, IN

We were engaged by Hamilton County Area Neighborhood Development (HAND) Inc. in Spring of 2018 to conduct a housing needs assessment, both for the County at large and each individual jurisdiction (8 total). The purpose of this analysis, broadly, was for the Client and partner organizations to assess current and future housing needs countywide. The report will also serve as the HUD-mandated housing assessment for all communities receiving Community development Block Grant (CDBG) funds. Key report components included a detailed economic and demographic profile, an overview of housing supply at both a macro (market-wide) and micro (property-specific) level,

multi-prong demand analysis, and extensive public input process. The public input process included both in-person stakeholder meetings conducted at various locations throughout the county, as well as an online survey completed by several hundred market participants. These results were tabulated and analyzed and served as additional primary data informing our analysis and conclusions. The final deliverable included a 400+ page report outlining our findings, as well as a public presentation of the findings in September 2018 at HAND's annual conference.

A copy of this final report linked below:

<https://www.handincorporated.org/the-need/>

Housing Needs Assessment/Target Market Analysis – Lenawee County, MI

We were engaged by Lenawee County, Michigan in Spring of 2017 to conduct a housing needs assessment, utilizing a target market analysis (TMA) methodology. The purpose of this analysis, broadly, was to analyze the current and proposed housing supply and future housing needs in Lenawee County, Michigan. The report focused on the County's housing and development strategy; specifically, the report served as an important tool to focus state, federal, local, and private community development dollars to ensure that local planning and practice is in alignment with emerging markets. The analysis will provide a template for Lenawee County and its partnering municipalities to adjust to evolving statewide goals and strategies, most notably its focus on 'Placemaking.' The adjustment is a process which requires the community to diversify its approach to community development (including citizen input), target funding to increase impact, and focus efforts to where the data supports development. Ultimately, the recommendations and strategies put forth by the Assessment will inform decisions about housing policy and programs, and land use.

Link to PowerPoint presentation summarizing findings:

<https://www.lenawee.mi.us/DocumentCenter/Home/View/2406>

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g. Illinois Experience

The primary contact for this engagement, Rachel Denton, is licensed as a certified general appraiser in Illinois. Novogradac has completed more than 715 valuation/market study engagements in the state of Illinois over the past decade, including seven within Galesburg. The firm maintains five office locations within the Midwest region.

h. References

City of Martinsville, Virginia

Leon Towarnicki

City Manager

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(Reference letter provided on following page)

Village of Shorewood

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Phone: (414) 847-2647

Hamilton County Area Neighborhood
Development, Inc.

Jennifer Miller/Andrea Davis

Former/Current Executive Director

347 S. 8th Street, Suite A

Council Members
Kathy Lawson, Mayor
Chad Martin, Vice-Mayor
Jennifer Bowles
Danny Turner
Jim Woods



City Manager
Leon E. Towarnicki
City Attorney
Eric H. Monday
Clerk of Council
Karen Roberts

DATE: November 19, 2020

SUBJECT: Comprehensive Housing Market Study and Needs Analysis for the City of Martinsville and Henry County, Virginia, completed by Novogradac Consulting, LLP

TO WHOM IT MAY CONCERN:

You may consider this as a letter of reference regarding the above-captioned housing study completed by Novogradac for the City of Martinsville & Henry County, Virginia.

In early March, 2020, the City of Martinsville contracted with Novogradac to conduct a comprehensive housing study related to concentrated local efforts to inform and encourage developers to consider the Martinsville-Henry County area for possible housing development. A key component of that effort was to define local market conditions and the demand for additional housing, to assist developers in their review of potential projects. The original scope of work involved considerable on-site effort but unfortunately as the project commenced, Covid-19 forced the project team to develop a different strategy.

Throughout the project, Novogradac adapted to the changing conditions and still managed to develop a quality product that brings value to our local housing projects. The report materials generated by Novogradac were well-written, of excellent quality, and were delivered within the timeframe required of the project. Their team was responsive, open to suggestions made by our local management team, and provided any modifications or revisions as needed. Overall, our experiences with Novogradac & Company LLP have been positive and we anticipate using their firm in the future. I would highly recommend Novogradac be given strong consideration for similar projects, or other projects for which they may be qualified.

Should there be questions regarding this, feel free to contact me directly.

Leon Towarnicki

Leon Towarnicki
City Manager
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Email: ltowarnicki@ci.martinsville.va.us

55 West Church Street, P. O. Box 1112, Martinsville, VA 24114-1112 276-403-5180 Fax: 276-403-5280
www.martinsville-va.gov

2. Approach to Scope of Work

a. Work Plan & Methodology

Novogradac appreciates the opportunity to present our proposal to provide a housing needs and market analysis for the Potential Client. Our team understands that, like most of Illinois and the rest of the nation, Galesburg is experiencing challenges in meeting housing needs for its residents. A combination of factors, including impacts of rising interest rates and construction costs, continued pandemic-related fluctuations in economic and market conditions, changes in lifestyles and preferences, and demographic shifts have created a difficult housing situation. This study will be used to guide local governmental and agency stakeholders but also to educate and motivate the development community about where the real housing needs/gaps are and determine how to fill these voids. Our unique team brings a depth of experience in both public and private sector to provide these insights.

The scope of this work will include three key components: data collection (housing inventory, demographics), analysis (gap analysis, cost burden, trends and barriers), and recommendations. The study area will be the City of Galesburg.

b. Technical Approach to Project

This study will employ a mixed-methods design combining a detailed analysis of secondary data supplemented with primary data to provide a data driven report to address current and future housing needs and market demand in Galesburg, Illinois. Secondary data sources will include, but are not limited to, data from project sponsors, the U.S. Census Bureau and ESRI Demographics. Novogradac has the unique advantage of an in-house GIS team. This team both publicly available data sources for example from the U.S.

Census, U.S. Bureau of Labor Statistics, as well as proprietary data sources, such as ESRI and HISTA, among others, in order to tabulate relevant demographic and economic indicators for any geography, including custom areas, throughout the nation. This further enhances our ability to provide meaningful and detailed demographic data. Primary data will come from interviews with local stakeholders including for example local officials, housing related service providers, major employers, real estate agent/brokers, and property management companies for rental housing.

The overall goals of the study are as follows: to provide a detailed inventory and analysis of current demographic, economic, and housing market conditions including housing supply and demand by target demographic (older adult, workforce, affordable, market rate, subsidized, and emergency/temporary, etc.), similar to a citywide market survey, identify existing and future housing needs based on current and planned supply conditions as well as forecast demographic changes, and the identification of barriers to development including any impact the city's zoning code may have on meeting housing needs. The study will also compare Galesburg to comparable cities in the region and incorporate feedback from local stakeholders to ultimately provide high level recommendations for additional appropriate programs and policies to help guide local officials and community leaders.

The final report will be organized as follows:

1. Area, Demographic, and Economic Trends (High Level Overview)

This section will provide an overview of demographic and economic trends within the city including the following: population, age of population, household, average household size,

median household income, tenure, household income, renter household income, and household size by tenure. This section will also analyze data on employment trends and unemployment rates, typical wages by occupation, commuting patterns, major employers, current and historical industry employment concentrations, and recent economic expansions and contractions for each of the three areas of analysis. Data will generally be presented for prior census years, the most current year available, and projecting forward at least five years. We acknowledge that 10 and 15 years were also requested, and we could potentially provide those if imperative to the client. However, that data is not as reliable, and in our professional opinion, five year projections are adequate. Tabular or graphic data will be presented for Galesburg as the primary market area of analysis, Knox County as the secondary market area of analysis, and the nation for an additional point of comparison. Select data will also be presented spatially at the census tract level. Select data will also be presented in graphical form for comparable markets such as the slightly smaller, but geographically similar markets such as Macomb and Canton, as well as slightly larger, but geographically comparable markets such as Bloomington and Champaign, situating Galesburg within the boundaries of these slightly smaller and slightly larger but geographically comparable markets. Overall, this approach will allow us to analyze historic trends, current conditions, and forward projections for Galesburg as well as position it relative to comparable municipalities in the region and identify geographic concentrations within the city that may be driving demographic/economic trends.

2. Existing & Future Housing Conditions

a. Supply.

i. Conditions Overview. This section will begin with a summary of the housing inventory,

both for sale and for rent. More specifically, this section will include an analysis of the existing housing supply, both for sale and for rent, as well as planned additions in the pipeline. This section will start with data on characteristics such as total housing units, housing units by type, size, access to utilities, age and structural conditions, price/rents, and housing unit vacancy rates by tenure. This section will include data for Galesburg's housing market and, where appropriate, compare it to that of the surrounding county and/or the formerly referenced comparable markets. Data for this section will come from a variety of sources including the U.S. Census Bureau, HUD, ESRI Demographics, and Galesburg data such as building permits, code violations, etc. (if available). Data will be presented using a combination of tables, graphs, and maps. Where available and relevant, data will be disaggregated to the ward and/or census tract level.

ii. Inventory/Market Survey. Next, we will provide an inventory of the owner and rental markets.

- Owner Market: We will include an inventory of the owner market including data on the currently available inventory by type, length of time on the market, and price. This section will incorporate data from a variety of sources, including the local MLS (as available), Zillow, and interviews with local real estate agents/brokers. Data will be presented using a combination of tables, graphs, and maps. Where available and relevant, data will be disaggregated to the ward and/or census tract level.
- Rental Market: We will include a market survey of the rental supply (older adult/senior, special needs, market rate,

workforce, affordable, subsidized, and emergency/temporary) by location, age, bedroom type, size, occupancy, waiting lists, price, and voucher utilization and rent growth by type of rental housing, where available. This section will incorporate data from a variety of sources, including a market survey of rental properties in Galesburg and interviews with landlords/property management companies for scattered site rental units.

iii. Planned Additions. This section will conclude with a discussion of housing supply in the pipeline – both currently under construction as well as those projects which are in the planning stages. A variety of secondary data sources will be consulted including but not limited to, the U.S. Census and American Community Survey, Zillow, RealtyTrac, HUD, MLS, CoStar, and Novogradac’s proprietary CompsMART+® database, which includes data on rental properties, as well as building permit data as provided by local officials.

b. Demand

i. Review of Existing Studies/Documents. This section will provide a summary of existing studies in the area that may impact Galesburg as well as existing city documents that relate to housing. The source material for this section will be identified in consultation with city officials.

ii. Local Stakeholder Interviews/Meetings. This section will include a summary of the findings from the two proposed in-person local stakeholder meetings (one daytime and one evening) as well as interviews conducted in addition to the stakeholder meetings either because the particular stakeholder was unable to attend or as a follow up to the

discussions coming out of the meeting. We assume the client will assist in the planning on these meetings by securing a location and working with us to identify relevant stakeholders.

iii. Housing Affordability, Needs, & Barriers. This section will rely on information presented in the demographic and economic as well as the housing sections to assess both current and future market demand. More specifically, this section will include a housing affordability analysis in Galesburg and how affordability in Galesburg compares to other areas. This section will also analyze how well the existing inventory meets current and forecast demand including an analysis of demand for renter households at 50%, 60%, and 80% AMI as required by the RFP. This section will also include a summary of the existing demand by tenure and location, analysis of cost and rent burdens for owner and renter households stemming from the current housing inventory, and planned housing inventory based on building permits issued and interviews with local planning officials to identify whether already planned additions may address any of the existing cost/rent burdened households as previously identified. This section will also identify any barriers to development including any impact the city’s zoning code may have on meeting housing needs.

3. Conclusions & Recommendations

This section will rely on data presented in the previous sections to derive conclusions and recommendations designed to target the identified housing needs and demand that are not being met by the existing housing supply and for which there are no planned additions.

a. Conclusions: This section will include direct answers to each of the

- 10 questions specifically outlined in the RFP to ensure that the client has clear and concise answers to the most top questions that motivated the commissioning of this study. Those questions are included below.
- b. What are the demographic and economic characteristics of households in our community?
 - c. What can Galesburg expect with respect to economic, employment, and population growth that will impact housing planning and policy decisions?
 - d. Based on market information, what is the nature and extent of short-to-mid- term housing need in our community? Price range? Affordable? New construction or rehab? Rental or Homeownership? Seniors? Families? Special Needs? Students? Young Professionals? New Immigrants?
 - e. Based on an Existing Building Survey (i.e. age, number of units, housing cost, rental rates, structural conditions, number of bedrooms [overcrowding], etc.) is there a need for rehabilitation of existing housing and, if so, what are strategies for sustainability of older housing stock, and the viability and cost effectiveness of rehabilitation v demolition of older structures?
 - f. Is there a demand for new housing units and, if so, what are potential locations for new subdivisions, infill, housing unit styles [single/two/multi-family, townhome, condominium, etc.] that will meet the needs of diverse income and age within the community.
 - g. If infill development is a viable option, what are suggested development standards that would ensure compatibility within the neighborhood, but not be unduly restrictive to discourage development.
 - h. Is there a market for unsubsidized, market rate housing, and what are the City's strategic options for promoting or attracting market rate homeowners and renters?
 - i. What strategies and programs, existing or to be created, should Galesburg pursue or provide for the development and/or redevelopment of necessary housing within the City?
 - j. How should the City maximize the use of public funds to achieve an adequate housing supply to meet existing and forecasted housing demand and provide choices that meet the needs of all persons with various income levels, age groups and disabilities?
 - k. What are potential funding sources for housing and rental assistance programs as well as rehabilitation and new construction?
 - l. Recommendations will be based on answers to the above directed questions as well as the following: What types of housing (i.e. owner occupied, rental (market rate or affordable), assisted, elderly, special needs, work-force, student, young professional, disadvantaged populations, etc.) are most in demand? What housing needs will likely not be met without intervention, subsidy, incentives, innovative programs, code revisions, etc.? Implementation strategies could include potential funding sources and partnerships that could be beneficial in meeting the

- identified housing and housing service needs.
- m. Final Presentation. The results and recommendations will be presented in a public meeting. The meeting can be in-person or conducted via zoom, whichever the client prefers based on fee. Our propo

3. Plan of Services/Timeline

a. Timeline

We estimate that the timeline for delivery is as follows, assuming an approximate ten month period from actual project initiation, plus an allowance for final Potential Client input, with key milestones outlined:

Selection and Contract Execution	Late June to July 2023
Initial meetings/calls with Client to discuss project, timeline, key deliverables	August 2023
Initial document review, start on housing inventory calls and compilation, establish stakeholder input parameters for interviews	August – October 2023
Data Collection and Stakeholder Input	September – December 2023
Field Visit	Late Fall 2023
Need Analysis	January 2024
Conclusions and Recommendations	February 2024
Ongoing Report Writing and Document Preparation	January – February 2024
Internal Review of Draft Report	February – March 2024
Delivery of Draft Report to Client	March 2024
Final Report Issued/Presentation	March 2024

This estimate is based upon our outlined scope of work; we are happy to discuss modifications both to the timeline and associated scope with the Potential Client. Timeline also will be impacted by actual date of notice to proceed. Also, although schedule TBD and not specifically outlined above, we assume there will be at least monthly check-in calls or virtual meetings with the Client to discuss the Project and report on progress.

b. Timely Completion

We are very cognizant of the importance of timely completion and adherence to deadlines for this engagement. The procedures in place to assure we meet these deadlines include:

- ◆ Identifying key milestones and targets for completion;
- ◆ Providing periodic updates as to status of the engagement;
- ◆ Having a coordinator for each engagement so the Potential Client has one person that can report on the status of the project; and
- ◆ Budgeting staff capacity prior to and throughout the engagement to provide for sufficient completion of the work.

Due to the procedures above, we have established a strong reputation of delivering products on time. However, if conditions beyond our control arise that cause project delays, we have a strong working relationship with our clients that allows us to communicate and resolve work around solutions to mitigate the impact of these delays.

Key personnel to be assigned to this engagement are long-time employees/consultants of ten plus years.

c. Changes to the Cost of Services

The cost of services for this engagement is fixed fee (presented under separate cover) and we do not anticipate any changes to the determined cost. The fee estimate is based on anticipated cooperation from Potential Client personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you in advance, come to a mutually agreeable price, and bill you accordingly.

Note we will not bill for any additional services beyond the determined fixed fee price indicated in the Cost Proposal Form, unless previously discussed and mutually agreed upon.

We also offer our clients discounts on our publications, such as the Novogradac Journal of Tax Credits, year around webinars, and our conferences.

d. Advisory and Consultation Services

We understand over the course of business our clients have various questions which we are happy to help them with. We encourage our clients to call us with issues, and we do not additionally bill for those conversations unless there is an abundance of calls or additional research is necessary. We find the earlier issues are detected, the less cumbersome they can be. We also know that there are many special projects that our clients require, and we can provide fixed cost pricing for additional “a la carte” services as agreed upon as they occur. If additional advisory services and consulting work are deemed necessary, fees are based on our hourly rates, which are currently as follows:

Title	Rate
Partner	\$415/hour
Principal	\$300/hour
Manager	\$205-\$270/hour
Senior Analyst	\$180-\$195/hour
Analyst	\$140-\$175/hour
Staff	\$85-\$125/hour

4. City Resources Required

a. Role of Potential Client

We expect that the Potential Client will serve as a liaison between Novogradac and various local stakeholders, to the extent possible. We do not anticipate any additional major contributions from the Potential Client, aside from those outlined here for reference:

- ◆ Provide access to housing records, including building permit data, assessor records, and maps.
- ◆ Furnish any existing City and County documents, including:
 - Municipal Codes
 - Comprehensive Plans

- Prior Housing Related Plans
- All documents as specifically outlined in the RFP.
- ◆ Assist in identifying and facilitating phone interviews with local stakeholders (to the extent possible). Novogradac typically takes the lead on this, however, in our experience stakeholders may be more forthcoming with information and willing to discuss the current housing environment if they are aware that the Potential Client is involved in the engagement.
- ◆ Review the completed draft document and provide feedback, if needed.
- ◆ Other miscellaneous assistance, as mutually agreed upon.

5. Price Proposal Contents

See separate price proposal document, per the terms of the RFP.

6. Required Forms and Miscellaneous Contract Items

Novogradac has a standard engagement letter/contract and would prefer to utilize its contract for purposes of engagement, although we recognize that is likely not possible given the nature of this potential engagement and as indicated in the RFP. Per the RFP requirements, requested modifications to the City's indicated contract terms are outlined following, along with clarifying notes from our General Counsel where appropriate.

Note from General Counsel regarding Work Product: *Other than the prospective consultant's pre-existing or generic intellectual property ("Generic IP"), all rights, titles to and ownership of all data, material, and documentation resulting from this project and/or prepared for the City pursuant to this contract shall remain*

exclusively with the City. The prospective consultant will grant to the City a limited, perpetual, fully-paid license to use the Generic IP to the extent it is integrated into deliverables provided by the prospective consultant to the City. The license shall expressly include the right to disclose and provide copies of the deliverables to the extent necessary to comply with applicable federal and state freedom of information acts without further fees to the prospective consultant. The prospective consultant shall be paid for all service as will be specified in the contract.

Additional General Counsel comment regarding Certificate of Compliance:

In addition to our General Counsel, our Social Impact and Human Resources Departments reviewed the included form and indicated we should furnish this information by providing our EEO-1 Report rather than filling out this form. There are no instructions or definitions for the categories listed, so it would just be making guesses about which positions fall under which category, whereas the EEO-1 Report already provides this data. Enclosed is our EEO-1 Report, at the end of this section, followed, by our Equal Opportunity Employment Policy.

Additional General Counsel comment regarding Municipal Vendors Hold Harmless Agreement:

In lieu of signing the Hold Harmless Agreement, Novogradac will be opting to add the City as an additional insured upon execution of a mutually agreed-upon contract.

Lastly, if awarded, we will complete the included form akin to a W-9.

Novogradac's obligation to provide professional services described herein is conditioned upon the execution by both parties of a subsequent written engagement contract containing mutually agreeable terms.

Job Categories		Number of Employees (Report employees in only one category)														Total Col (A-N)
		Race/Ethnicity														
		Hispanic or Latino		Not Hispanic or Latino												
				Male						Female						
		Male	Female	White	Black or African American	Native Hawaiian or Pacific Islander	Asian	Native American or Alaska Native	Two or More Races	White	Black or African American	Native Hawaiian or Pacific Islander	Asian	Native American or Alaska Native	Two or More Races	
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O		
Executive/Senior Level Officials and Managers	1.1	2	1	24	1	0	5	0	0	16	0	0	5	0	1	55
First/Mid-Level Officials and Managers	1.2	5	5	46	0	0	15	0	2	36	1	1	13	0	1	125
Professionals	2	20	17	133	5	0	29	0	11	95	5	0	57	0	9	381
Technicians	3	1	0	5	0	0	4	0	1	0	0	0	0	0	0	11
Sales Workers	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Support Workers	5	5	10	38	2	0	1	1	2	42	3	0	4	0	2	110
Craft Workers	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operatives	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Laborers and Helpers	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Service Workers	9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	10	33	33	246	8	0	54	1	16	189	9	1	79	0	13	682

Novogradac & Company LLP

Equal Opportunity Employment Policy

- Novogradac & Company LLP (“Novogradac”) is an Equal Opportunity Employer.
- Novogradac provides equal and fair treatment to all employees and prospective employees regardless of race, color, religion, national origin, sex (actual or perceived), pregnancy or family status, sexual orientation, age, medical condition or disability.
- Novogradac maintains a complete, up-to-date workforce profile which records the information necessary to complete Novogradac’s federal EEO-1 Report.
- All employees are advised via the Novogradac Employee Handbook and Employment Application that Novogradac is an Equal Opportunity Employer. Hiring, promotion and demotion decisions will be based only on individual qualifications and ability to perform the duties expected of a particular position.
- If Novogradac cooperates with and/or supports any apprenticeship programs, such programs will be based on strict non-discrimination.
- Novogradac has appointed Stacey Watanabe to serve as its Equal Employment Opportunity Officer, and she is authorized to supply reports and represent Novogradac in all matters regarding Equal Opportunity Employment practices. The Equal Employment Opportunity Officer’s name, address and telephone number will be posted in a conspicuous place. This person will be responsible for:
 - Monitoring compliance with Novogradac’s EEO policy, including educating supervisory employees on the unacceptability of employment-related discrimination;
 - Approving EEO-1 reports; and
 - Investigating and acting upon any reports of disparate treatment of employees and/or applicant based on a prohibited discriminatory basis.



To: All Proposers of Record
From: Tifani Miller, Purchasing Agent
Date: May 16, 2023
Re: Addendum No. 1

Request for Proposal: Comprehensive Housing Study

Proposals Due May 24, 2023, 11:00 A.M., local time

The following clarifications in the proposal documents shall become part of the proposal documents, whether or not received by all bidders of record. Below are questions/answers received to date. These sets of questions/answers are being provided to all interested parties.

Questions/Answers (as of 05/15/2023)

1. The cover sheet specifies 4 hard copies, and one USB copy are to be submitted, however the next page states that the city will also consider electronically submitted proposals sent by email. Can you please confirm if hard copies are required or not? [If an electronically submitted proposal is provided, the hard copies and the USB are not needed.](#)
2. Per the RFP, proposals are due by 11am "Thursday May 24, 2023" - 5/24/23 is a Wednesday, can you please confirm the due date? [The due date is WEDNESDAY May 24, 2023, at 11:00 AM local time.](#)
3. What level of community engagement is expected for this effort? [At a minimum we would expect communication with the typical stakeholders \(realtors, Knox County Area Partnership to hear some perspective from economic development, Knox County Housing Authority, Habitat for Humanity, some landlords, etc\). However, the RFP allows consultants to provide their approach to the scope of work including various levels of community involvement based on professional experience.](#)
4. Has the City identified a budget goal for this study? [The city does not provide budgeted amounts for projects.](#)
5. In the [Non-Price Proposal Contents](#) page, question 2.f. asks for a listing of contracts currently under contract. Is the City looking for Illinois contracts, all current contracts, etc? [The contracts being requested in the RFP are current contracts the team assigned to the City of Galesburg are working on. This is used to determine the availability of the firm and staff.](#)
6. Does Galesburg have past studies or comprehensive plans that address housing goals (to be considered in the context of a new housing assessment)? [The city has not conducted prior studies; however, the links](#)

below will direct you to documents regarding a Comprehensive Plan as well as Strategic Goals approved by Council.

Comprehensive Plan

https://cms7files.revize.com/galesburg/Document_Center/Department/Administration/Goals%20&%20Priorities/Final%20Galesburg%20Comp%20Plan%20LQ.pdf

Strategic Goals

https://cms7files.revize.com/galesburg/Document_Center/Department/Administration/Goals%20&%20Priorities/City%20of%20Galesburg%20Strategic%20Plan_approved%2002212022.pdf

7. Does Galesburg have expectations for public engagement activities as part of the contract? At a minimum we would expect communication with the typical stakeholders (realtors, Knox County Area Partnership to hear some perspective from economic development, Knox County Housing Authority, Habitat for Humanity, some landlords, etc). However, the RFP allows consultants to provide their approach to the scope of work including various levels of community involvement based on professional experience.
8. The overview indicates data is needed for the city as well as by ward and census tract but then the minimum scope has specific data points for ward (under #2) and tract (under #4). Are we correct to interpret this to mean that, at a minimum, the only data that is needed by ward referenced in #2 and the only data needed by census tract referenced in #4? The intent was to allow firms to suggest a different approach with explanation.
9. Will the city be able to provide raw sales and/or foreclosure data from the assessor's office or at least facilitate that exchange with the assessor or via access to the local MLS system? The assessor's software does not pull data very well and there is a significant fee from their 3rd party software firm. The City would facilitate discussion with local realtors about the MLS system to see if that is an avenue.
10. The scope asks for a comparison of housing affordability in the city compared to other markets. Does the city have specific places/points of comparison in mind or is that at the discretion of the selected consultant to identify comparable markets? It is at the discretion of the consultant.
11. Stakeholder Meeting(s):
 - a. Does the city have an expected number of meetings they are looking for the consultant to facilitate or is that at the discretion of the consultant? Consultant discretion
 - b. Will the city provide a list of stakeholders to invite or is the city looking to the consultant to identify these individuals? Most likely, this will be a combination of suggestions by the city and the consultant's advice.
 - c. Does the city have a preference for in-person or zoom meeting(s)? The city has no preference.

I acknowledge receipt of Addendum No. 1 RBD

Novogradac

Name of firm



Authorized Signature



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www.novoco.com

Firm	Total Cost
Antero Group	\$75,270.00
Stantec	\$72,638.00
Baker Tilly	\$119,035.00
Thomas P Miller & Associates (TPMA)	\$82,500.00
Novogradac	\$52,500.00
PGAV Planners	\$74,700.00
Senga Architects	\$270,900.00
Amarach Planning Services	\$26,000.00

**COUNCIL LETTER
CITY OF GALESBURG
JULY 3, 2023**

AGENDA ITEM: Consider a Minor Plat of the 2200 Henderson, LLC subdivision.

SUMMARY RECOMMENDATION: The Planning and Zoning (P&Z) Commission held the required public hearing during their June 21, 2023 meeting. On a vote of 6 ayes (Members Johnson, Leahy, Lee, Markwart, McKelvie, Uhlmann), zero nays and zero abstentions, the P&Z recommended approval of the Minor Plat. The Acting City Manager/Director of Community Development concur with the P&Z's recommendation.

BACKGROUND: This proposed subdivision is a 2-lot subdivision of Property Identification Number 99-04-226-010, located at the north west corner of W Carl Sandburg Dr and N Henderson St. If approved, the property will be developed in two phases.

Lot 1, which is approximately 1.21 acres will be developed first. Lot 2, which is approximately 1.12 acres will be developed at a later date.

KNOX COUNTY Zoning		Land Use
North	B2, General Business	Phone company
West	CPD, Comprehensive Planned Development	Hotel
East	B2, General Business	Auto Dealer
South	CPD, Comprehensive Planned Development	Auto Dealer

BUDGET IMPACT: There would be no anticipated impact upon the budget if the Minor Plat is approved.

SUPPORTING DOCUMENTS:

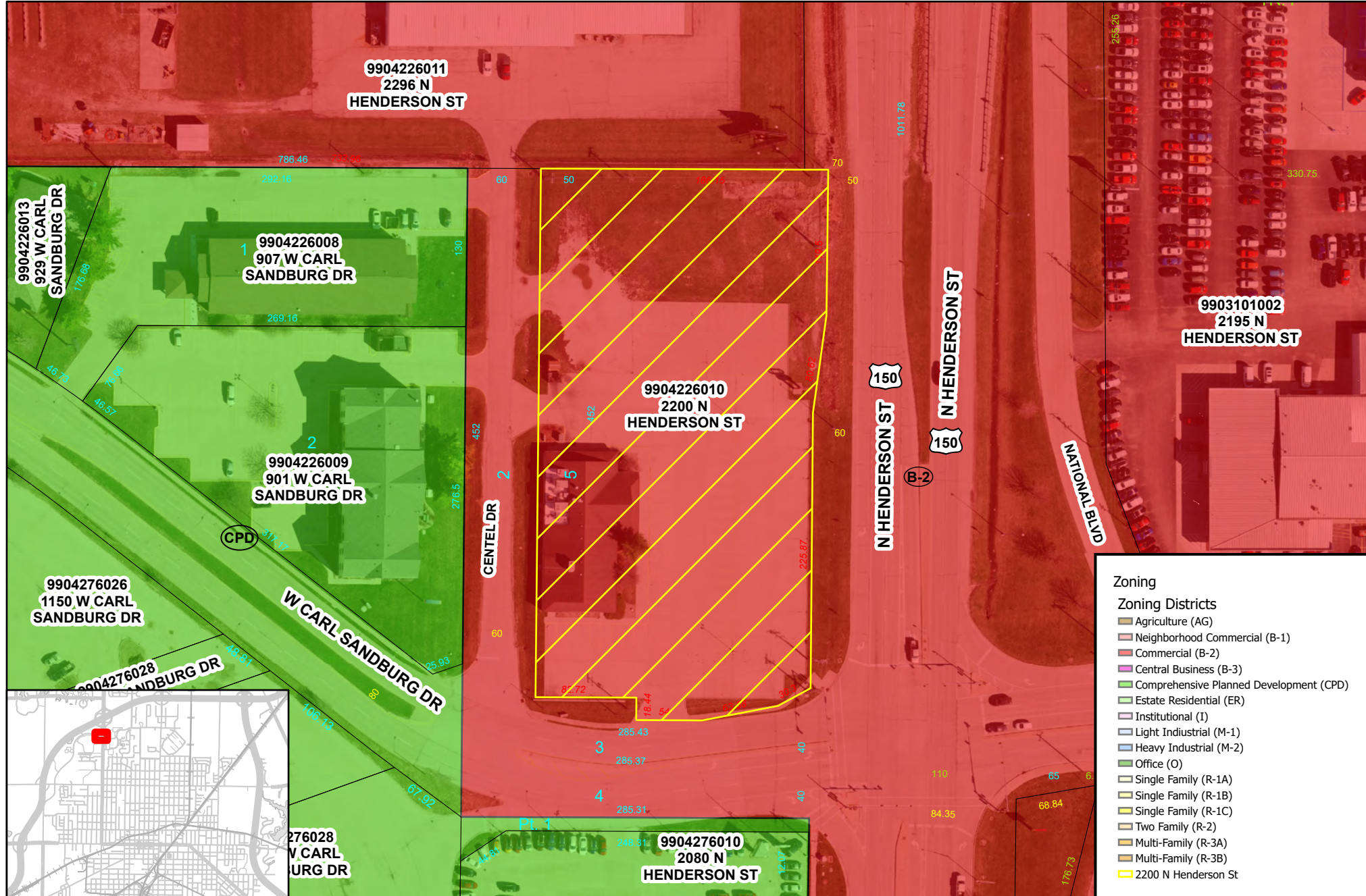
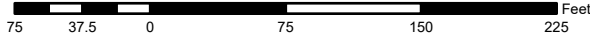
1. Aerial – General Location
2. Minor Plat of the Cooke Subdivision



Community Development Department
 Operating Under Council-Manager Government Since 1957

2200 Henderson LLC

Minor Plat



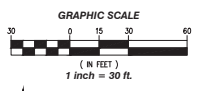
Zoning

Zoning Districts

- Agriculture (AG)
- Neighborhood Commercial (B-1)
- Commercial (B-2)
- Central Business (B-3)
- Comprehensive Planned Development (CPD)
- Estate Residential (ER)
- Institutional (I)
- Light Industrial (M-1)
- Heavy Industrial (M-2)
- Office (O)
- Single Family (R-1A)
- Single Family (R-1B)
- Single Family (R-1C)
- Two Family (R-2)
- Multi-Family (R-3A)
- Multi-Family (R-3B)
- 2200 N Henderson St

2200 HENDERSON, LLC

A SUBDIVISION OF A PART OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 4, TOWNSHIP 11 NORTH, RANGE 1 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KNOX COUNTY, ILLINOIS.



LEGEND / LIST OF ABBREVIATIONS:

P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCEMENT
CH	CHORD
A.C.	ACRE(S)
S.F.	SQUARE FEET
L=XX.XX'	ARC LENGTH
R=XX.XX'	RADIUS
(M.)	MEASURED DISTANCE
DOC.	DOCUMENT NUMBER
○	CONCRETE MONUMENT
—	IRON PIPE

SURVEYOR'S CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF DUPAGE) SS

I, KEITH A. WETENDORF, REGISTERED ILLINOIS LAND SURVEYOR # 3703 RESIDING IN THE CITY OF DEER PLAINES, COOK COUNTY, ILLINOIS, HEREBY CERTIFY THAT I AS REQUESTED BY 2200 HENDERSON, LLC, OWNERS OF THE PROPERTY HERINAFTER DESCRIBED, SAME AS BEING SITUATED IN THE CITY OF GALESBURG, COUNTY OF KNOX, STATE OF ILLINOIS, I HAVE MADE A TRUE AND ACCURATE SURVEY OF THE FOLLOWING DESCRIBED PROPERTY:

LOT 1 OF THE ALPHA ADDITION TO THE CITY OF GALESBURG, KNOX COUNTY, STATE OF THE NORTHEAST QUARTER OF SECTION 4 IN TOWNSHIP 11 NORTH, RANGE 1 EAST OF THE FOURTH PRINCIPAL MERIDIAN, KNOX COUNTY, ILLINOIS, AS PER PLAT THEREOF BY JOHN H. PATRICK, ILLINOIS LAND SURVEYOR, DATED DECEMBER 24, 1981.

THAT PART OF THE NORTHEAST QUARTER OF SECTION 4, IN TOWNSHIP 11 NORTH, RANGE 1 EAST OF THE FOURTH PRINCIPAL MERIDIAN, KNOX COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: BEGINNING ON THE EAST LINE OF SAID SECTION 4, 1478 FEET NORTH OF THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 4, RUNNING THENCE WEST 224 FEET TO AN IRON PIPE, THENCE RUNNING NORTH 62.1 FEET TO AN IRON PIPE, THENCE RUNNING EAST, 228.1 FEET TO THE EAST LINE OF SAID SECTION 4 PARALLEL TO THE NORTH LINE OF SAID SECTION 4, RUNNING THENCE SOUTH TO THE POINT OF BEGINNING.

LESS AND EXCEPT:

THAT PART OF LOT 1 OF THE ALPHA ADDITION, A SUBDIVISION IN THE CITY OF GALESBURG, BEING A PART OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 4, TOWNSHIP 11 NORTH, RANGE 1 EAST OF THE FOURTH PRINCIPAL MERIDIAN, KNOX COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

PANEL 402348A
 BEGINNING AT THE SOUTHWEST CORNER OF GRANATOR'S PROPERTY, SAID CORNER BEING THE INTERSECTION OF THE EXISTING WESTERLY RIGHT OF WAY LINE OF FAU ROUTE 6795 (U.S. RTE 150) (HENDERSON STREET) AND THE EXISTING NORTHERLY RIGHT OF WAY LINE OF CARL SANDBURG DRIVE AT A POINT 83.05 FEET NORMALLY DISTANT WESTERLY FROM THE CENTERLINE OF SAID FAU ROUTE 6795, THENCE SOUTH 89 DEGREES 13 MINUTES 48 SECONDS WEST 88.35 FEET BEARING ASSUMED FOR DESCRIPTION PURPOSES ONLY ALONG SAID EXISTING NORTHERLY RIGHT OF WAY LINE TO A POINT 123.00 FEET NORMALLY DISTANT WESTERLY FROM SAID CENTERLINE, SAID POINT BEING MONUMENTED BY AN IRON ROD, THENCE NORTH 27 DEGREES 18 MINUTES 02 SECONDS EAST, 63.89 FEET TO A POINT, SAID POINT BEING 110.00 FEET NORMALLY DISTANT WESTERLY FROM SAID CENTERLINE AND MONUMENTED BY AN IRON ROD, THENCE SOUTH 82 DEGREES 02 MINUTES 12 SECONDS EAST, 80.39 FEET TO A POINT ON THE SAID EXISTING WESTERLY RIGHT OF WAY LINE, SAID POINT BEING 83.3 FEET NORMALLY DISTANT WESTERLY FROM SAID CENTERLINE AND BEING MONUMENTED BY AN IRON ROD, THENCE SOUTH 02 DEGREES 39 MINUTES 52 SECONDS WEST, 36.83 FEET ALONG SAID EXISTING WESTERLY RIGHT OF WAY LINE TO THE POINT OF BEGINNING, CONTAINING AN AREA OF 928.52 SQ. FT. = 0.0211 ACRES, MORE OR LESS.

PANEL 402348B
 BEGINNING AT THE SOUTHWEST CORNER OF GRANATOR'S PROPERTY, SAID CORNER BEING THE INTERSECTION OF THE EXISTING WESTERLY RIGHT OF WAY LINE OF FAU ROUTE 6795 (U.S. RTE 150) (HENDERSON STREET) AND THE EXISTING NORTHERLY RIGHT OF WAY LINE OF CARL SANDBURG DRIVE AT A POINT 83.05 FEET NORMALLY DISTANT WESTERLY FROM THE CENTERLINE OF THE EXISTING PARKWAY IN PLACE OF SAID FAU ROUTE 6795, THENCE SOUTH 89 DEGREES 13 MINUTES 48 SECONDS WEST 88.35 FEET BEARING ASSUMED FOR DESCRIPTION PURPOSES ONLY ALONG SAID EXISTING NORTHERLY RIGHT OF WAY LINE TO A POINT 123.00 FEET NORMALLY DISTANT WESTERLY FROM SAID CENTERLINE, SAID POINT BEING MONUMENTED BY AN IRON ROD, THENCE NORTH 27 DEGREES 18 MINUTES 02 SECONDS EAST, 63.89 FEET TO A POINT, SAID POINT BEING 110.00 FEET NORMALLY DISTANT WESTERLY FROM SAID CENTERLINE AND MONUMENTED BY AN IRON ROD, AND THE POINT OF BEGINNING.

PANEL 402348C
 BEGINNING AT THE SOUTHWEST CORNER OF GRANATOR'S PROPERTY, SAID CORNER BEING THE INTERSECTION OF THE EXISTING WESTERLY RIGHT OF WAY LINE TO THE SOUTHWEST CORNER OF GRANATOR'S PROPERTY, SAID POINT BEING 300.00 FEET NORMALLY DISTANT WESTERLY FROM SAID CENTERLINE, THENCE NORTH 02 DEGREES 39 MINUTES 52 SECONDS WEST, 36.83 FEET ALONG THE WESTERLY HALF OF SAID GRANATOR'S PROPERTY TO A POINT, SAID POINT BEING 208.72 FEET NORMALLY DISTANT WESTERLY FROM SAID CENTER LINE AND MONUMENTED BY AN IRON ROD, THENCE NORTH 89 DEGREES 13 MINUTES 48 SECONDS EAST, 82.72 FEET TO A POINT 208.00 FEET NORMALLY DISTANT WESTERLY FROM SAID CENTERLINE AND BEING MONUMENTED BY AN IRON ROD, THENCE SOUTH 02 DEGREES 39 MINUTES 28 SECONDS EAST, 18.44 FEET TO THE POINT OF BEGINNING, CONTAINING AN AREA OF 1339.92 SQ. FT. = 0.0311 ACRES, MORE OR LESS, CONTAINING A TOTAL AREA OF 2447.92 SQ. FT. = 0.0562 ACRES, MORE OR LESS.

PANEL ID: 99-24-238-020
 PROPERTY ADDRESS: 2200 NORTH HENDERSON STREET, GALESBURG, IL 61401

AND ACCORDING TO LAW, I HAVE SUBDIVIDED SAME INTO LOTS AND STREETS AS SHOWN ON THE ATTACHED PLAT MADE BY ME. DESCRIBING THEREON ALSO BOUNDING LINES AND EASEMENT STRIPS FOR PUBLIC UTILITIES AND DRAINAGE, SAID SUBDIVISION TO BE HEREIN AFTER KNOWN AND DESIGNATED AS "2200 HENDERSON, LLC," A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 4 IN TOWNSHIP 11 NORTH, RANGE 1 EAST OF THE FOURTH PRINCIPAL MERIDIAN, KNOX COUNTY, ILLINOIS. THE ATTACHED PLAT PARTICULARLY DESCRIBES, GIVES, AND SETS FORTH THE LENGTHS, WIDTHS, AND NUMBER OF EACH LOT THEREIN, THE NAMES AND WIDTHS OF THE STREETS AND I HAVE PLACED THEREON BY 1/4 INCH IRON PIPES AT ALL LOT CORNERS AND TWO CONCRETE MONUMENTS AS SHOWN ON THE PLAT AS PERMANENT MONUMENTS FROM WHICH FUTURE SURVEYS CAN BE MADE.

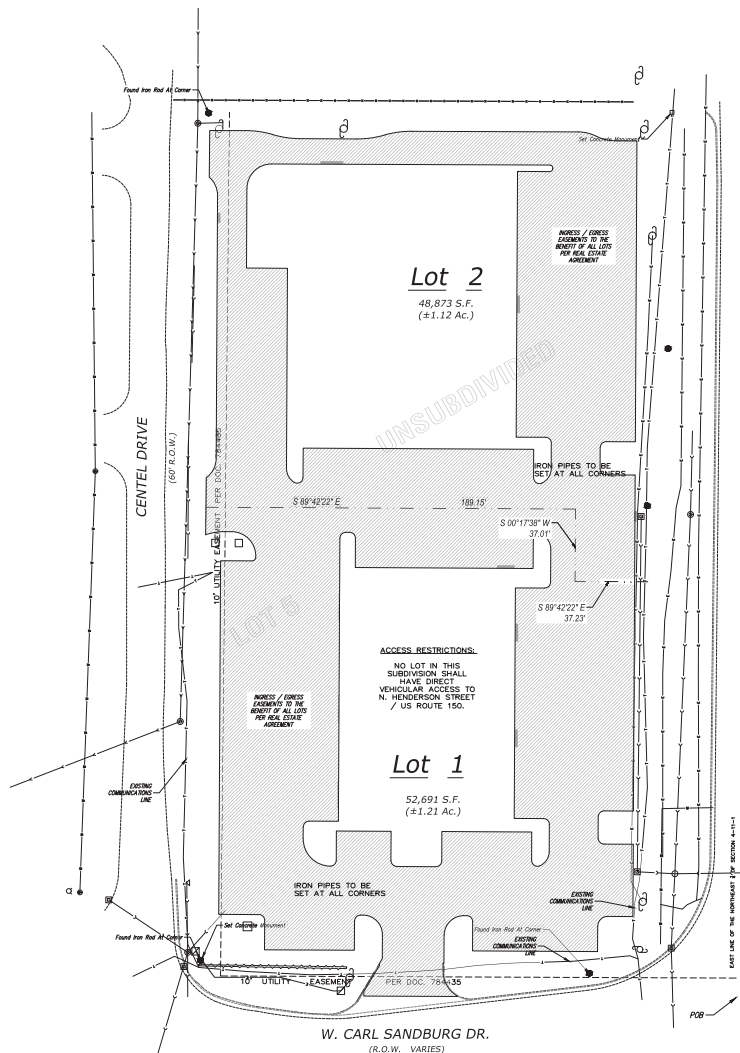
I FURTHER HEREBY CERTIFY THAT THE FOREGOING PROPERTY FALLS WITHIN THE CORPORATE LIMITS OF THE CITY OF GALESBURG, WHICH HAS ADOPTED A CITY PLAN AND IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY DIVISION 1 OF ARTICLE 11 OF THE ILLINOIS MUNICIPAL CODE, IN ACCORDANCE WITH 805 ILCS 60.07. FURTHER, THAT NO PART OF THE PROPERTY COVERED BY THIS SUBDIVISION IS LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA AS IDENTIFIED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, AS SHOWN ON FIRM MAP 17066C0302C, COUNTY PANEL NO. 170494, WITH AN EFFECTIVE DATE OF AUGUST 2, 2011.

DATED THIS 10th DAY OF MARCH, 2023 AT DOWNERS GROVE, DUPAGE COUNTY, ILLINOIS.

KEITH A. WETENDORF
 ILLINOIS PROFESSIONAL LAND SURVEYOR #3703
 LICENSE TO BE RENEWED 11/30/2024



© Copyright, 2023 C. M. Lavoie & Associates, Inc.
 These plans are prepared under the copyright laws of the United States and foreign countries, and are to be used only for the construction and/or repair of the Site Improvements as defined in the contract between the Engineer and the Owner. Any use of these plans, including details and specifications, to construct and/or repair additional items not described in these plans, constitutes a violation of the Engineer's copyright of these plans and is prohibited.



N. HENDERSON ST. / US RT. 150
 (R.O.W. VARIES)

Lot 2
 48,873 S.F.
 (±1.12 Ac.)

Lot 1
 52,691 S.F.
 (±1.21 Ac.)

ACCESS RESTRICTIONS:
 NO LOT IN THIS SUBDIVISION SHALL HAVE DIRECT VEHICULAR ACCESS TO N. HENDERSON STREET / US ROUTE 150.

OWNER:
 STATE OF ILLINOIS)
 COUNTY OF KNOX) SS

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS THE OWNER AND PROPRIETOR OF THE LAND DESCRIBED ON THE ATTACHED PLAT AND HAVE CAUSED THE SAME TO BE SURVEYED, SUBDIVIDED AND PLATTED AS SHOWN BY THE ATTACHED PLAT FOR USE AND PURPOSES AS INDICATED THEREON, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STATE AND FEDERAL RELEVANT LAWS, AND ALSO DOES HEREBY REDEEM EASEMENTS FOR UTILITIES AS SHOWN HEREON AND ALSO DOES HEREBY DEDICATE TO THE USE OF THE PUBLIC ALL STREETS NOT HERETOFORE DEDICATED TO THE USE OF THE PUBLIC AS PUBLIC HIGHWAYS.

FURTHER CERTIFY THAT, AS OWNER OF THE PROPERTY HERIN DESCRIBED IN THE SURVEYOR'S CERTIFICATE, WHICH IS KNOWN AS TO THE BEST OF MY KNOWLEDGE, STATE THAT SUBDIVISION IS LOCATED WITHIN THE BOUNDARIES OF GALESBURG COMMUNITY UNIT SCHOOL DISTRICT #25, KNOX COUNTY, ILLINOIS.

DATED THIS ____ DAY OF _____, 2023 A.D.

OWNER:

NOTARY PUBLIC
 STATE OF ILLINOIS)
 COUNTY OF KNOX) SS

I, _____, NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID, DO HEREBY CERTIFY THAT I AM PERSONALLY KNOWN TO BE THE SAID PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING CERTIFICATE. I HEREBY CERTIFY THAT I HAVE RECEIVED ALL NECESSARY FEES IN CONNECTION WITH THE EXECUTION OF THE ANNEXED PLAT AND ACCOMPANYING INSTRUMENT FOR THE USES AND PURPOSES THEREIN SET FORTH IN HIS FREE AND VOLUNTARY ACT. GIVEN UNDER MY HAND AND SEAL THIS ____ DAY OF _____, 2023 A.D.

NOTARY PUBLIC

COUNTY CLERK
 STATE OF ILLINOIS)
 COUNTY OF KNOX) SS

THIS IS TO CERTIFY THAT I FIND NO DELINQUENT OR UNPAID TAXES OR SPECIAL ASSESSMENTS, NO UNPAID FORECLOSED TAXES, AND NO REDEMIBLE TAX SALES AGAINST ANY OF THE REAL ESTATE DESCRIBED IN THE FOREGOING CERTIFICATE. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL NECESSARY FEES IN CONNECTION WITH THE ANNEXED PLAT.

DATED THIS ____ DAY OF _____, 2023 A.D.

COUNTY CLERK

SUPERVISOR OF ASSESSMENTS
 STATE OF ILLINOIS)
 COUNTY OF KNOX) SS

EXAMINED AND APPROVED BY THE CITY COUNCIL OF GALESBURG.
 ON THIS ____ DAY OF _____, 2023 A.D.

SUPERVISOR OF ASSESSMENT

CITY OF GALESBURG
 STATE OF ILLINOIS)
 COUNTY OF KNOX) SS

EXAMINED AND APPROVED BY THE CITY COUNCIL OF GALESBURG.
 ON THIS ____ DAY OF _____, 2023 A.D.

CITY CLERK - CITY OF GALESBURG

PLANNING AND ZONING COMMISSION
 STATE OF ILLINOIS)
 COUNTY OF KNOX) SS

APPROVED THIS ____ DAY OF _____, 2023 A.D.

CITY OF GALESBURG PLANNING AND ZONING COMMISSION



LOCATION MAP (NOT TO SCALE)

DRAWING CERTIFICATE
 I, THE UNDERSIGNED, RESPECTIVELY A REGISTERED PROFESSIONAL ENGINEER AND THE OWNER OR OWNERS OF THE LAND SUBDIVIDED HEREBY, OR THE DULY AUTHORIZED ATTORNEY OF SUCH OWNER OR OWNERS, STATE THAT TO THE BEST OF OUR KNOWLEDGE AND BELIEF THE DRAINAGE OF SURFACE WATERS WILL NOT BE CHANGED BY THE CONSTRUCTION OF SUCH SUBDIVISION OR ANY PART THEREOF, OR THAT IF SUCH SURFACE WATER DRAINAGE IS CHANGED, REASONABLE PROVISION HAS BEEN MADE FOR COLLECTION AND DRAINAGE OF SURFACE WATERS INTO PUBLIC AREAS OR DRAINS WHICH THE SUBDIVIDERS OR SUBDIVISIONS HAVE A RIGHT TO USE, AND THAT SUCH SURFACE WATERS WILL BE PLANNED FOR IN ACCORDANCE WITH THE GENERAL PRACTICES SET AS FORTH TO PROTECT THE LIKELIHOOD OF DAMAGE TO THE ADJOINING PROPERTY BECAUSE OF THE CONSTRUCTION OF THE SUBDIVISION.

DATED: March 6, 2023

[Signature]

ILLINOIS PROFESSIONAL ENGINEER NO. 0082-049582 (EXP. 11/30/23)



OWNER/OWNERS

2200 HENDERSON, LLC		DRAWN BY: TP/SB		CHECKED BY: CML	
2200 HENDERSON STREET GALESBURG, ILLINOIS		SCALE: 1" = 30'		DATE: 02-16-2023	
PLAT OF SUBDIVISION		JOB NUMBER: 21-074		SHEET: 1 OF 1	
	1	DATE	DESCRIPTION		
	2	03-09-2023	PER VILLAGE COMMENTS		
	3				
	4				
	5				
	6				
	7				
	8				

**CITY OF GALESBURG
COUNCIL LETTER
JULY 3, 2023**

AGENDA ITEM: Agreement for Architectural/Engineering service for the Simmons Street Parking Lot and Streetscape project.

SUMMARY RECOMMENDATION: The Acting City Manager, Interim Public Works Director and Purchasing Agent recommend approval of a proposal submitted by Hutchison Engineering, Inc. in the amount of \$319,541.00 to complete the engineering/architectural work for the Simmons Street Parking Lot and Streetscape project.

BACKGROUND: The City has been awarded a \$2.1 million Rebuild Downtown and Main Streets grant through the Department of Commerce and Economic Opportunity (DCEO). The grant award includes funds for architectural/engineering services to complete the design development, construction documents, and bidding services for the project. The scope of the improvements includes reconstructing Parking Lot H (located at 235 E. Simmons Street) as proposed in the Massie and Massie Downtown Development Plan that was approved in 2016. The improvements would include landscaping and resurfacing the lot as well as adding covered areas for event use and for covered parking when events are not going on. In addition to the parking lot, it is proposed to reconstruct the sidewalks and curbing on Simmons Street from Prairie Street to Kellogg Street and add landscaping and decorative streetlights along the street. Simmons St. will also be resurfaced in that block with new asphalt. The engineering/architectural firm will work with City staff to gather public input on the project elements, develop a design for the improvements based on the scope of work in the grant and the public's input, and put together construction documents for bidding the project.

A Request for Qualifications (RFQ) was advertised in the Register Mail, on the City's website, and sent out to design firms that perform the services needed for the project. The City received six (6) responses to the request. The six responses received were independently reviewed and ranked by a committee consisting of the Interim Public Works Director, City Engineer, and Purchasing Agent. The committee met and reviewed the individual rankings and discussed which firm was most qualified to perform the services for the project. Hutchison Engineering was selected based on their prior experience on similar projects, their proposed approach to the work, and their capability to meet the project schedule. Hutchison Engineering will utilize the services of Massie and Massie for the architectural work needed for the project.

Following selection, Hutchison Engineering provided a proposal for their services based on the scope of work for the project. The Rebuild Downtown and Main Streets grant covers \$271,630.00 of the design costs with the City's local share being \$47,911.00. City staff recommend approval of the proposal in the amount of \$319,541.00 for engineering/architectural services for the Simmons Street Parking Lot and Streetscape project. It is planned to complete the design work this year and begin construction on the project in the Spring of 2024.

BUDGET IMPACT: Sufficient funds are budgeted for this expense in the 2023 budget in the Utility Tax Fund (Fund 59), City Gas Tax Fund (Fund 14), Motor Fuel Tax Fund (Fund 11) and Grant Fund (Fund 13).

SUPPORTING DOCUMENTS:

1. Architectural/engineering services proposal

Local Public Agency Engineering Services Agreement

Agreement Type
Original

LOCAL PUBLIC AGENCY

Local Public Agency		County	Section Number	Job Number
City of Galesburg		Knox		
Project Number	Contact Name	Phone Number	Email	
	Aaron Gavin	(309) 345-3625	agavin@ci.galesburg.il.us	

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Simmons St.	N/A	425'	N/A
Location Termini			Add Location
Simmons St. - Prairie St. to Kellogg St.			Remove Location

Project Description
 The project consists of street reconstruction/streetscaping of Simmons St. including storm new curb & gutter, sewer system, sidewalk, lighting, and streetscape amenities. The work also includes reconstructing the parking lot pavement, new lighting and streetscape amenities, and new canopy structures

Engineering Funding	<input type="checkbox"/> MFT/TBP	<input checked="" type="checkbox"/> State	<input checked="" type="checkbox"/> Other	DCEO & Local	
Anticipated Construction Funding	<input type="checkbox"/> Federal	<input type="checkbox"/> MFT/TBP	<input checked="" type="checkbox"/> State	<input checked="" type="checkbox"/> Other	DCEO & Local

AGREEMENT FOR

Phase I - Preliminary Engineering Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email	
Hutchison Engineering, Inc.	W. Shane Larson	(309) 368-0689	slarson@hutchisoneng.com	
Address	City	State	Zip Code	
8305 N. Allen Road, Suite 4	Peoria	IL	61615	

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above project.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Qualification Based Selection (QBS) Checklist
- EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- EXHIBIT ___ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- _____
- _____
- _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER'S professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER'S responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER

shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

- Percent
- Lump Sum
- Specific Rate
- Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. The LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.
If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.
9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the LPA unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the LPA for at least one (1) year but not more than (5) years.
For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the LPA, as defined the Act.
The contractor/grantee certifies and agrees that it will provide a drug free workplace by:
 - (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
 - (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
 - (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
 - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
 - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Hutchison Engineering, Inc.	37-0960852	\$221,761.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Massie Massie & Associates	37-1218974	\$57,000.00
Berners Schober	39-1423429	\$31,000.00
Millennia Professional Services	20-0886076	\$9,780.00
Subconsultant Total		\$97,780.00
Prime Consultant Total		\$221,761.00
Total for all work		\$319,541.00

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The of

By (Signature & Date)

By (Signature & Date)

Local Public Agency Local Public Agency Type Clerk

Title

(SEAL)

Executed by the ENGINEER:

Attest: Prime Consultant (Firm) Name

By (Signature & Date)
 6/23/23
Title

By (Signature & Date)
 6/23/23
Title

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
City of Galesburg	Hutchison Engineering, Inc.	Knox	

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

See attached.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
City of Galesburg	Hutchison Engineering, Inc.	Knox	

**EXHIBIT B
PROJECT SCHEDULE**

The anticipated schedule is as follows:

1. Phase I engineering - July 2023 - September 2023
2. Phase II engineering - October 2023 - February 2024
3. Local Letting - March 2024
4. Construction - May 2024 - November 2024

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
City of Galesburg	Hutchison Engineering, Inc.	Knox	

**Exhibit C
Qualification Based Selection (QBS) Checklist**

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input type="checkbox"/>
5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input type="checkbox"/>

Project Criteria		Weighting	

8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input type="checkbox"/>
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Selection committee (titles) for this project

--

Top three consultants ranked for this project in order	
1	
2	
3	

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input type="checkbox"/>
14	QBS according to State requirements used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16	LPA is a home rule community (Exempt from QBS).	<input checked="" type="checkbox"/>	<input type="checkbox"/>

EXHIBIT A - SCOPE OF SERVICES

SIMMONS ST. RECONSTRUCTION/STREETSCAPING – PRAIRIE ST. TO KELLOGG ST.

SERVICES: Hutchison Engineering's scope of services will be limited to the following:

PHASE I ENGINEERING

1.0 SCOPING

- 1.1 The Project Manager and Project Engineer will make an initial site visit.
- 1.2 The design team will attend a kick-off/scoping meeting with the City of Galesburg.

2.0 DATA COLLECTION

- 2.1 Collect existing ROW/Easement plats from Knox County.
- 2.2 Collect all adjacent property owner names and addresses from the City of Galesburg.
- 2.3 Determine functional classifications.
- 2.4 Determine IDOT design guidelines to follow based on traffic data and functional classification.
- 2.5 Develop design project manual
- 2.6 Collect old plans from the City
- 2.7 Survey (Parking Lot Only)
 - 2.7.1 Topographic survey.
 - 2.7.2 Cleanup survey
 - 2.7.3 Field verify survey
- 2.8 Utility Coordination
 - 2.8.1 Design JULIE to determine location of existing utilities.
 - 2.8.2 Determine potential utility conflicts and develop plan to mitigate conflicts.
 - 2.8.3 Locate utilities on plan sheets

EXHIBIT A - SCOPE OF SERVICES

SIMMONS ST. RECONSTRUCTION/STREETSCAPING – PRAIRIE ST. TO KELLOGG ST.

2.9 Field Geotechnical

- 2.9.1** Collect pavement cores (parking lot only) for use in determining existing pavement thickness and pavement design.
- 2.9.2** Collect soil borings in the parking lot for use in the canopy structure foundation design.

3.0 ENVIRONMENTAL COORDINATION

- 3.1** IDNR coordination including EcoCAT submittal.
- 3.2** Submit required submittals to SHPO for review and approval.

4.0 PUBLIC INVOLVEMENT

- 4.1** Stakeholder Committee Meetings – 2 Meetings
 - 4.1.1** Develop presentations
 - 4.1.2** Develop handouts
 - 4.1.3** Attend meetings
 - 4.1.4** Develop meeting minutes and follow-up as necessary.

5.0 ALIGNMENTS & CROSS SECTIONS

- 5.1** Develop horizontal and vertical alignments
- 5.2** Develop existing and proposed cross sections. Cross sections will be developed at 25' intervals, at driveways, at alleys, at sideroads, and at all building doorways.
- 5.3** Analyze cross sections and adjust to facilitate drainage and fit within the ROW.

6.0 TYPICAL SECTIONS

- 6.1** Develop preliminary typical sections for discussion with City staff.

EXHIBIT A - SCOPE OF SERVICES

SIMMONS ST. RECONSTRUCTION/STREETSCAPING – PRAIRIE ST. TO KELLOGG ST.

6.2 Discuss typical sections with City staff.

6.3 Finalize typical sections.

7.0 PLAN AND PROFILE SHEETS

7.1 Develop preliminary plan and profile sheets.

8.0 AMERICAN WITH DISABILITY ACT (ADA) DETAILS

8.1 Analyze ADA ramps at each street crossing to determine feasibility within ROW.

8.2 Develop ramp details.

8.3 Develop street sidewalk plan.

9.0 PRELIMINARY PARKING LOT LAYOUT

9.1 Develop full site plan including islands, canopy structures, sidewalks, decorative fencing and green space.

9.2 Develop preliminary grading and drainage plan.

10.0 PRELIMINARY CONSTRUCTION COST ESTIMATE

10.1 Develop list of pay items.

10.2 Calculate and check quantities.

10.3 Determine contract unit prices.

10.4 Finalize estimate form.

11.0 COORDINATION MEETINGS

11.1 Prepare for and attend coordination meetings with City as needed.

EXHIBIT A - SCOPE OF SERVICES

SIMMONS ST. RECONSTRUCTION/STREETSCAPING – PRAIRIE ST. TO KELLOGG ST.

12.0 QC/QA REVIEW

- 12.1 Perform utility location conflict review.
- 12.2 Perform horizontal and vertical alignment review.
- 12.3 Perform typical section review.
- 12.4 Perform plan & profile sheet review.
- 12.5 Perform cross section review.
- 12.6 Perform ADA plan review.

PHASE II ENGINEERING

1.0 DATA COLLECTION

- 1.1 Collect additional survey as needed.

2.0 PLANS – Plans will be developed in standard IDOT format. The plans will include the following:

- 2.1 Cover Sheet
- 2.2 General Notes
- 2.3 Summary of Quantities
- 2.4 Schedules of Quantities
 - 2.4.1 Identify pay items
 - 2.4.2 Calculate quantities
 - 2.4.3 Check quantities
 - 2.4.4 Develop schedules
- 2.5 Typical Sections

EXHIBIT A - SCOPE OF SERVICES

SIMMONS ST. RECONSTRUCTION/STREETSCAPING – PRAIRIE ST. TO KELLOGG ST.

- 2.6** Removal Plans
- 2.7** Plan & Profile sheets
- 2.8** Drainage Plans
- 2.9** Erosion Control Plans
- 2.10** Intersection Layout Plans
- 2.11** Traffic Control & Staging Plans
- 2.12** Pavement Marking & Signing Plans
- 2.13** Landscaping/streetscaping Plans
- 2.14** Lighting/Electrical Plans
- 2.15** ADA Ramp Details
- 2.16** Parking Lot Plans
 - 2.16.1** Removal Plan
 - 2.16.2** Site Plan
 - 2.16.3** Grading/Drainage Plan
 - 2.16.4** Lighting/Electrical Plan
- 2.17** Misc. Details including storm sewer system, erosion control, sidewalk, parking lot items, canopy structure, etc.
- 2.18** Cross Sections
- 2.19** Highway Standards
- 3.0 SPECIFICATIONS** – Specifications will be developed in standard IDOT format. The specifications will include the following:
 - 3.1** Supplemental Specifications

EXHIBIT A - SCOPE OF SERVICES

SIMMONS ST. RECONSTRUCTION/STREETSCAPING – PRAIRIE ST. TO KELLOGG ST.

3.2 Recurring Special Provisions

3.3 Project Specific Special Provisions including IDOT-District 4 Special Provisions.

3.4 Local Roads Special Provisions

3.5 BDE Special Provisions

4.0 ESTIMATES

4.1 Estimate of Time

4.2 Estimate of Cost

5.0 UTILITY COORDINATION

5.1 Conduct coordination with private utility companies as needed for utility relocations.

6.0 PERMITTING

6.1 Storm Water:

6.1.1 Develop Storm Water Pollution Prevention Plan (SWPPP) form.

6.1.2 Submit NOI to IEPA and obtain permit.

7.0 PUBLIC INVOLVEMENT

7.1 Answer questions from property owners and meet with property owners as needed to discuss project specifics.

8.0 PLAN, SPECIFICATION, & ESTIMATES (PS&E)

8.1 Submit Pre-Final PS&E to the City for review.

8.2 Develop Disposition of Comments from review comments.

8.3 Revise PS&E as necessary.

EXHIBIT A - SCOPE OF SERVICES

SIMMONS ST. RECONSTRUCTION/STREETSCAPING – PRAIRIE ST. TO KELLOGG ST.

8.4 Obtain City signatures.

8.5 Answer contractor questions during bid process.

9.0 BID ADMINISTRATION

9.1 Develop bid advertisement and advertise in local newspaper.

9.2 Develop Bid Tab and sign-in sheet.

9.3 Plan distribution.

9.4 Issue addendums.

9.5 Attend bid opening.

9.6 Finalize bid tab.

9.7 Coordinate contract execution.

10.0 COORDINATION MEETINGS

12.7 Prepare for and attend additional coordination meetings with City staff as needed.

11.0 QC/QA REVIEW

11.1 Perform QC/QA reviews at critical points of the Phase II process including pre-final submittal and final submittal PS&E submittal.

12.0 CONSTRUCTION SUPPORT

12.1 Answer questions from Resident Engineer.

12.2 Review shop drawings.

EXHIBIT A - SCOPE OF SERVICES

SIMMONS ST. RECONSTRUCTION/STREETSCAPING – PRAIRIE ST. TO KELLOGG ST.

ADMINISTRATION

1.0 GENERAL PROJECT MANAGEMENT

1.1 Scope, schedule, & budget monitoring

1.2 Design project team meetings.

2.0 GENERAL FIRM PROJECT ADMINISTRATION

2.1 Project Setup

2.2 Invoicing



Local Public Agency CITY OF GALESBURG	County KNOX	Section Number
Prime Consultant (Firm) Name Hutchison Engineering, Inc.	Prepared By W. Shane Larson	Date 6/21/2023
Consultant / Subconsultant Name 	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	10	MONTHS			
START DATE	7/15/2023			OVERHEAD RATE	172.43%
RAISE DATE	1/1/2024			COMPLEXITY FACTOR	0
				% OF RAISE	2.00%
END DATE	5/14/2024				

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	7/15/2023	1/1/2024	6	60.00%
1	1/2/2024	5/1/2024	4	40.80%

Local Public Agency

CITY OF GALESBURG

County

KNOX

Section Number

Consultant / Subconsultant Name

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	800	\$0.66	\$524.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)	1	\$100.00	\$100.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)	1	\$100.00	\$100.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)	805	\$15.00	\$12,075.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)	1	\$300.00	\$300.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utlility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
Overtime Premium	ENG 3 = \$50.01/2 = \$25.01	200	\$25.01	\$5,002.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$18,101.00

Local Public Agency

CITY OF GALESBURG

County

KNOX

Section Number

Consultant / Subconsultant Name

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			PHASE I ENGINEERING			PHASE II ENGINEERING			ADMINISTRATION								
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	86.00	4.0	0.34%	0.29							4	8.70%	7.48						
Project Manager	81.14	104.0	8.77%	7.12	40	6.90%	5.60	40	7.14%	5.80	24	52.17%	42.34						
Engineer V	69.30	0.0																	
Engineer IV	60.44	160.0	13.49%	8.15	80	13.79%	8.34	80	14.29%	8.63									
Engineer III	50.01	400.0	33.73%	16.87	200	34.48%	17.24	200	35.71%	17.86									
Engineer II	37.46	0.0																	
Engineer I	32.64	360.0	30.35%	9.91	200	34.48%	11.25	160	28.57%	9.33									
Eng Tech VI	61.12	8.0	0.67%	0.41							8	17.39%	10.63						
Eng Tech V	53.78	140.0	11.80%	6.35	60	10.34%	5.56	80	14.29%	7.68									
Eng Tech IV	46.09	0.0																	
Eng Tech III	39.82	0.0																	
Eng Tech II	35.03	0.0																	
Eng Tech I	27.10	10.0	0.84%	0.23							10	21.74%	5.89						
		0.0																	
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TOTALS		1186.0	100%	\$49.32	580.0	100.00%	\$47.99	560.0	100%	\$49.30	46.0	100%	\$66.33	0.0	0%	\$0.00	0.0	0%	\$0.00



June 9, 2023

Shane Larson, Vice President
Hutchison Engineering, Inc.
Peoria, IL

Subject: Professional Design Services
Simmons Stret Streetscape and Parking Lot H Improvement Project, Galesburg, IL

Dear Shane,

We are pleased to provide this proposal for professional services for the Simmons Stret Streetscape and Parking Lot H Improvement Project in Galesburg, IL. The project site is along Simmons Street from Prairie Street on the west to Kellogg Street on the east, as well as the city-owned Parking Lot H to the north of Simmons Street. Project improvements will generally follow the attached Concept Plan prepared earlier. Based on discussions and a scoping meeting on June 6, we understand our services will be the following.

Scope of Services

1. Evaluate and record site conditions.
2. Develop project base plans using survey information from Hutchison Engineering.
3. Develop Preliminary Concept Drawings including 2-3 parking lot layout options and material recommendations.
4. Meet with the Galesburg Steering Committee to present options and gather feedback.
5. Prepare a refined rendered plan of the selected design and materials.
6. Meet with steering committee to present refined plan and get approval.
7. Prepare Construction Documents for the project site. Documents will consist of plans, specifications, and opinions of cost provided at three intervals (probably 75%, 95% and 100%). Attend a meeting with Galesburg Project Committee to discuss the project. Construction Documents will include the following.
 - The base linework file for the design team use.
 - Layout of Improvements including concrete sidewalks, cantilevered canopy structures, ornamental fence, site furnishings (benches, bike racks, trash receptacles), dumpster enclosures, and plant material.
 - Location and selection of streetlights, pedestrian lights, and specialty lighting. (Electrical engineering is not included.)

MassieMassie+Associates

Landscape Architecture and Land Planning
1210 South 5th St. Springfield, Illinois 62703
217-544-3210 Massie-Massie-Associates.com

8. Bidding phase services: respond to contractor questions and evaluate bids.
9. Participate in virtual meetings in addition to the four on-site meetings listed above.
10. Collaborate with Hutchison Engineering and other design team members throughout the project.
11. Construction phase services: submittal reviews, respond to contractor RFIs, 2 site visits (intermediate and final), and a punch list.

Notes:

- Engineering services, including structural and electrical, are not included in these services.
- This proposal is based on one set of Construction Documents. If the project is divided into more than one phase or contract, adjustments in this proposal may be needed.

Fees for Service

The fee for the above-described services from project commencement through bidding assistance (items 1 through 10) will be a lump sum of \$49,500. For the above-described Construction Phase services (Items 11), the fee will be a lump sum of \$7,500. Fees will be paid incrementally as services are completed.

Thank you for the opportunity to submit this proposal. Please contact me with any questions or concerns.

Sincerely,

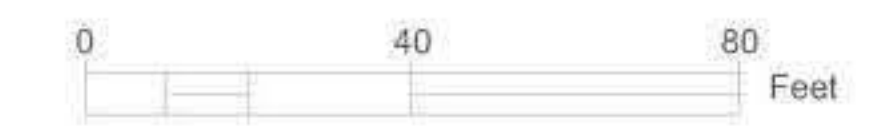


Neil F. Brumleve
Vice President for Operations



NOTES:

1. Install 12' wide sidewalks (8' unobstructed with 2' borders)
2. Add trees between on-street parking spaces and protect with vertical curbs.
3. Replace lights with Kellogg St. style lights.
4. Add pedestrian style lights
5. Reconfigure parking lot layout to add green space and trees (lose 11 spaces)
6. Screen parking lot with fence and vegetation.
7. Add entry drive on Simmons Street to parking lot to improve vehicular circulation.
8. Eliminate two entry drives to parking lot on Kellogg Street to increase pedestrian safety
9. Add covered area within the parking lot along Simmons and Kellogg Street for event use.



DESIGNED -	REVISD -
DRAWN -	REVISD -
CHECKED -	REVISD -
DATE -	REVISD -



Plan View
Prairie Street to Kellogg Street

Date	00-00-00
Project	#0000
Designer	XXX

SHEET
01 OF 01

June 21, 2023

Mr. Shane Larson, PE
Senior Vice President
8305 N. Allen Rd #4
Peoria, IL 61615

RE: Galesburg – Simmons St. DCEO Project

Mr. Larson,

Thank you for the opportunity to work with your office on this project. We understand that the scope of work desired from our office is electrical only. I understand the main points of the project to be as follows:

- Design new lighting for Simmons St. (Pedestrian and Street Illumination)
 - Power outlets up high on poles.
- Design New Lighting for the reconstructed parking lot on the north side of Simmons Street.
 - Match the existing poles being used in the Park Plaza.
 - Include power receptacles on selected poles.
- Design lighting and power or canopy structure.
 - Floods on vertical columns for indirect lighting.
- 6-digit specification for bid manual.
- Plans on 24 x 36 sheets (or as directed by your office). Drawn in AutoCAD.
 - Base plans (site and structures) to be provided by your office for our use.

We understand that this is NOT an IDOT project, but we will follow IDOT standards and pay coding of items as requested.

We include all work up to and through the provision of bid documents. Any construction period services would be additional services and additional fee over and above this proposal.

Total Fee: \$ 31,000.00

Thank you again for this opportunity. We look forward to working with you.

Sincerely,



Darren Johnson, PE

Vice President

D 217-492-0630

djohnson@bsagb.com



Millennia Professional Services

11 Executive Drive, Suite 12, Fairview Heights, Illinois 62208 618-624-8610

June 23, 2023

Proposal No. 230623

W. Shane Larson, PE
Hutchison Engineering, Inc.
2015 W. Glen Ave., Ste. 210
Peoria, Illinois 61614

Subject: Proposal for Geotechnical Services
Pavement Cores and Soil Borings – City of Galesburg Parking Lot

Dear Mr. Larson:

Introduction

Millennia Professional Services (Millennia) is pleased to submit this proposal to Hutchison Engineering, Inc. (HEI) to provide geotechnical services for use in the design and construction of the proposed improvements for a parking lot and streetscaping project in Galesburg, Illinois. Our understanding of the project is based on information provided by your office, along with our experience with similar projects and geologic settings. Millennia is a certified MBE/DBE firm, prequalified by IDOT and other agencies.

Project Description

The project consists of a parking lot reconstruction and streetscaping near the intersection of Simmons and Kellogg Streets in Galesburg, Illinois. Improvements also include construction of a canopy structure over portions of the parking lot. Millennia understands that relatively small drilled shaft foundations are being considered for the canopy design.

Scope

The purpose of the geotechnical study will be to obtain information concerning pavement and subsurface conditions at the site to form conclusions and make engineering recommendations for the following geotechnical considerations:

- A general geologic reconnaissance of the site to observe for geotechnical conditions that might affect the design, construction, and performance of the structures.
- Obtain pavement and subbase thickness and condition information from pavement cores.
- Recommended parameters for pavement design, including estimated California Bearing Ratio (CBR) value, and subgrade modulus (k-value).

- The location and description of any potentially deleterious materials encountered at the boring locations that may interfere with construction progress.
- Recommendations for drilled shaft foundations for structures that will be subjected to significant lateral loading, including allowable end bearing capacity and side resistance, suitable bearing depth, and settlement considerations.
- Recommended engineering parameters for entry in the LPILE program for use in assessing lateral deflections and lateral load capacities for deep foundation elements.
- A general assessment of regional seismicity and liquefaction potential, including selected seismic design parameters based on International Building Code (IBC) guidelines.
- Impact of abandoned mining activity on the project.
- The potential impact of groundwater on the design and construction of the pavement.
- The potential impact of shallow bedrock on the design and construction of the pavement.
- The suitability of the on-site materials for use as fill and backfill, including engineering criteria for the placement of those materials.
- Recommended observation, documentation and materials testing programs during construction of the structure.

Exploration

HEI has requested an exploration program consisting of three (3) pavement cores in the existing parking lot and two (2) soil borings in the proposed canopy area. Full-depth pavement cores will be obtained by use of a diamond tipped core barrel. Pavement thickness will be measured in the field. The type of subbase material underlying the pavement will be documented and the thickness will be measured. DCP tests will be performed on the subgrade soil directly below the subbase.

Each boring will be drilled to a depth of 15 feet. Split-spoon and Shelby tube samples will be recovered at the boring locations, as appropriate. Samples will be attempted at intervals of 2.5 feet. Hand penetrometer measurements will be taken on each cohesive sample in the field, and observations for the presence of groundwater will be documented for each boring location.

Laboratory Testing

A program of laboratory testing will be performed on the samples collected from the borings. Laboratory tests will include visual classification, natural moisture content, dry unit weight, Atterberg limits, and unconfined compressive strength on soil samples. The pavement cores will be taken back to the laboratory and photographs will be taken of each core where confirmatory thickness measurements will be taken.

Assumptions and Clarifications

In preparing the scope of work for this proposal, Millennia has made the following assumptions and clarifications:

1. Millennia will contact J.U.L.I.E. for utility clearance at the boring locations. Private utilities, such as underground sprinkler systems or buried electric lines serving roadway or parking lot lights, must be marked by the property owners. Millennia will adjust the boring locations as appropriate, but we are not responsible for utilities that are uncharted or mislocated.

2. Millennia will mark the core locations at locations to be agreed upon with HEI. The locations will not be marked by professional survey and will therefore, be approximate. Adjustments to some boring locations may be necessary in consideration of utilities or access issues.
3. The core locations will be patched with asphalt cold patch. The borings will be backfilled with cuttings and sand upon completion. Millennia understands the project will include complete reconstruction of the pavement.
4. We have not included costs for environmental testing consisting of Clean Construction Demolition Debris (CCDD) testing. If required, additional fees will apply.
5. Any debris generated from our operations will be cleaned up and removed. Millennia will take reasonable precautions to minimize disturbance to site; however, we have not included effort or budget to return the site to "original condition".
6. We have assumed that any permit fees from the City will be waived for our scope.
7. We have assumed that traffic control will not be required as part of the drilling or coring operations.

Fees

Millennia's work will be performed on a lump sum basis. Based on our understanding of the project and the requested scope of work, and assuming no unusual subsurface conditions are encountered, the total fee to complete the geotechnical work will not exceed \$9,780. The fee will not be exceeded without authorization by HEI.

Schedule of Work

Millennia anticipates that field work can begin within two weeks of authorization to proceed, depending on personnel availability and weather conditions. We anticipate the field exploration will require approximately one day to complete. The data report of our findings will be issued within three weeks after the completion of the field work.

Closing

We will perform only those services outlined herein. HEI and Millennia may subsequently agree in writing to provide additional services under this agreement for additional compensation. We appreciate this opportunity to be of service to you and would be pleased to discuss any aspect of this report with you at your convenience.

Sincerely,

Millennia Professional Services



Joe Olson, P.E.
Project Manager, Geotechnical Services

**CITY OF GALESBURG
COUNCIL LETTER
JULY 3, 2023**

AGENDA ITEM: Approval to purchase playground equipment for H.T. Custer Park from GameTime as part of the 2023 Illinois Parks and Recreation Association (IPRA) Statewide Training and Funding Initiative, which also covers installation and surfacing.

SUMMARY RECOMMENDATION: The Acting City Manager, Director of Parks and Recreation, Interim Public Works Director, and Purchasing Agent recommend approval of the purchase of the playground equipment for H.T. Custer Park, including installation and surfacing for the playground.

BACKGROUND: May 14, 2023, the City Council approved the application to apply for the Statewide Funding Initiative to purchase playground equipment for H.T. Custer Park. The 2023 Illinois Parks and Recreation Association (IPRA) Statewide Training and Funding Initiative supports the development of high-quality outdoor play to communities serving as a National Demonstration Site. The projects selected must implement evidence-based activity in inclusion. Matching funds must align with the design criteria as a qualifying play system. A stipulation in the grant is that the equipment must be purchased by GameTime exclusively through Illinois representatives through a contract pricing.

The City's application to purchase playground equipment through the GameTime grant was approved. This purchase is part of the OSLAD funded renovation project at the park. The total cost of the playground equipment is \$138,104.00. The GameTime grant will provide the City with \$69,561.40 in grant funding for the purchase of the equipment with the City's share being \$68,542.60. Also included in the proposed purchase is poured in place surfacing for the playground area, swings, and the installation cost. The total cost for these items, including freight, is \$166,369.00. These purchases are not eligible for GameTime grant assistance.

City staff recommend approval of the purchase in the amount of \$234,911.60. As this purchase is part of the OSLAD funded renovation project at H.T. Custer Park, the City will get reimbursed for 50% of this purchase through the OSLAD grant.

BUDGET IMPACT: There are sufficient funds budgeted in the Utility Tax Fund (Fund 59), the Planning Fund (Fund 54) and the Grants Fund (Fund 13) for this work.

SUPPORTING DOCUMENTS:

1. IPRA Action Grant Award Letter
2. Playground equipment cost breakdown



A PLAYCORE Company

150 PlayCore Drive SE
Fort Payne, Alabama 35967
800.235.2440
gametime.com

June 1st , 2023

Elizabeth,

On behalf of GameTime and Cunningham Recreation, I wanted to personally congratulate you and your community on receiving funding from GameTime as part of the 2023 IPRA Statewide Training and Funding Initiative. Now more than ever, high-quality outdoor environments have proven to be essential to the communities we collectively serve, healing the minds, bodies, and spirits of children, families, and citizens across the state.

I've included a copy of a funding award certificate, and some background information on the various National Demonstration Sites that will be part of finalizing your design and project. Your specific funding award will be determined once your playground design is completed.

Again, congratulations on your upcoming project and thank you for all you do to enrich childhood and build communities through play. I look forward to seeing the impact your new National Demonstration Site has on your community!

Sincerely,

A handwritten signature in black ink that reads "Robert V. Barron". The signature is written in a cursive, flowing style.

Robert V. Barron
Senior Vice President, GameTime



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

06/06/2023
 Quote #
 164470-01-06

HT Custer Park (Option 5)

City of Galesburg
 Attn: Elizabeth Varner
 55 W. Tompkins Street
 Galesburg, IL 61401
 Phone: 309-345-3683
 EVARNER@CI.GALESBURG.IL.US

Ship to Zip 61401

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - PowerScope Modular Unity 5-12 (per attached drawing) [Accent:_____] [Basic:_____] [Deck:Pvc:_____] [RotoPlastic:_____] [Handgrip:_____] [HDPE:_____] [Accent2:_____] [2ColorHDPE:_____] [Arch:_____] [Tube:_____]	\$138,104.00	\$138,104.00
		(1) 4957 -- Bubble Mirror		
		(1) 4959 -- Maze Wheel		
		(2) 16465 -- Slide Transfer (Ada)		
		(4) 16803 -- Ada Wide Triangular Platform		
		(4) 16818 -- Trapezoid Deck		
		(3) 26094 -- Triangular Shroud		
		(3) 32022 -- Hex Pod Step (1')		
		(1) 32023 -- Hex Pod Step (2')		
		(1) 36013 -- Rock Wall Link		
		(2) 36020 -- Single Upright Support W/Step		
		(2) 36030 -- Single Link Cross Beam Powerscape Plus		
		(1) 36074 -- Stratus Lo		
		(2) 80612 -- Deck Curb		
		(2) 80687 -- Handhold/Kick Plate Pkg		
		(1) 80691 -- 90 Deg Caterpillar Attach		
		(1) 81665 -- Seat And Table For Two		
		(1) 81669 -- Hand Cyclor		
		(1) 81699 -- Bongos		
		(1) 90003 -- Wide Triangle Deck		
		(1) 90006 -- Trapezoid Deck		
		(1) 90011 -- Flower Talk Tube 0'6" - 2'0" (2 - 12		
		(1) 90023 -- 3'-0" Transfer System W/ Barrier		
		(1) 90113 -- Flower Talk Tube 6'6" To 8'0" (2 To		
		(1) 90157 -- Triple Slide		



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

06/06/2023
 Quote #
 164470-01-06

HT Custer Park (Option 5)

Quantity	Part #	Description	Unit Price	Amount
		(1) 90159 -- 3'-6"/6' Giant Wave Climber Link		
		(1) 90176 -- Ada Crow'S Nest W/ Gizmo		
		(1) 90178 -- Ada Crow'S Nest W/Telescope		
		(1) 90193 -- 2-6"/3' Single Curved Zip Slide		
		(2) 90264 -- 6' Upright, Alum		
		(2) 90265 -- 7' Upright, Alum		
		(4) 90266 -- 8' Upright, Alum		
		(5) 90272 -- 14' Upright, Alum		
		(1) 90288 -- 2' Straight Tube Slide, 30" Dia		
		(1) 90299 -- 7'-6"/8' Wavy Tree Climber		
		(1) 90525 -- Half Panel W/Thunderring		
		(2) 90549 -- Climber Archway W/ Plate & Barrier		
		(1) 90565 -- Dbl Ridge Climb(7'-0",7'-6", &8'-0"		
		(1) 90636 -- Stego Climber (8'-0")		
		(1) 90842 -- Single Spiral		
		(6) 91146 -- Entryway - Guardrail		
		(3) 91209 -- Climber Entryway - Barrier		
		(1) 91549 -- Dunan Drum Panel (Below Deck)		
		(1) 91555 -- 6' Ramp Attachment (Guardrail)		
		(3) 91556 -- 6' Ramp Link (Guardrail)		
		(1) 91562 -- Flower Spinner Panel Below Deck		
		(1) 91569 -- Apple Tree Half Panel		
		(4) G90262 -- 4' Upright, Galv		
		(3) G90265 -- 7' Upright, Galv		
		(5) G90266 -- 8' Upright, Galv		
		(6) G90267 -- 9' Upright, Galv		
		(1) G90269 -- 11' Upright, Galv		
		(2) G90270 -- 12' Upright, Galv		
1	RDU	GameTime - 3-Bay PrimeTime Swings (per attached drawing) [RotoPlastic: _____] [Basic: _____]	\$6,780.00	\$6,780.00
		(1) 8552 -- 3 1/2" Zero-G Chair (5-12)-Galv Chain		
		(2) 8696 -- Encl Seat 3 1/2"(8696)		
		(3) 8910 -- Belt Seat 3 1/2"Od(8910)		
		(1) 12583 -- Ada Primetime Swing Frame, 3 1/2" Od		
		(2) 12584 -- Ada Primetime Swing Aab, 3 1/2" Od		



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

06/06/2023
 Quote #
 164470-01-06

HT Custer Park (Option 5)

Quantity	Part #	Description	Unit Price	Amount
1	178749	GameTime - Owner's Kit	\$84.00	\$84.00
1	INSTALL	MISC - Installation of Above Equipment	\$39,260.00	\$39,260.00
1	PIP	GT-Impax - Poured in Place Surfacing- COLOR IS 50/50 BLACK/STANDARD 3.75" THICKNESS FOR 8' CFH DUMPSTER INCLUDED 4" THICK STONE BASE FREIGHT AND INSTALLATION	\$117,845.00	\$117,845.00
1	14928	GameTime - NDS Inclusive Play Sign Package		
1	2023IPRA	MISC - IPRA Funding Initiative- TERMS AND CONDITIONS Matching funds must be used towards the purchase of a qualified playground structure. Other freestanding play products are available at our best pricing through Omnia Partners. Representatives from IPRA, GameTime, and PlayCore will select qualifying projects to be considered for playground matching funds. Orders must be installed by December 2023 through GameTime's exclusive Illinois Representatives, Cunningham Recreation. Funding can only be applied to additional GameTime playground equipment purchases and only in conjunction with the original purchase. GameTime standard policies and warranties as listed in the 2023 Playground Design Guide apply. Matching funds apply to PowerScape, PrimeTime, Xscape& IONiX composite structures only. Matching funds do not apply to Tuff Forms, GFRC Landmark Design, or Freestanding products. Freight, installation, surfacing, material surcharges, and applicable sales tax are extra and not included as part of the matching funds. To qualify for a 100% matching grant, list price of the qualifying playground system (must exceed \$40,000, and be purchased with cash. Matching funds are subject to rounding rules and may vary based on qualified purchase. For award recipients who wish to bring fitness to their communities, separate funding will be available for GT Challenge Course with the funding amounts dependent on the course selected. Preconfigured adult outdoor fitness packages are also available - apply for up to \$12,500 in funding for preconfigured outdoor fitness packages. Contact your Cunningham Recreation representative for a list of qualifying adult outdoor fitness packages. Freestanding playground products available to recipients through Omnia Partners. No other offer, discount, or special programs can be used with this funding program. All applications must be validated by the project administrator. GameTime reserves the right to decline any application for the IPRA funding initiative.		
Contract: OMNIA #2017001134			Sub Total	\$302,073.00
			Grant	(\$69,561.40)
			Freight	\$2,400.00
			Total	\$234,911.60

Comments

* Site must be clear, level, free of obstructions, and accessible. *Site should permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional costs.*

* Taxes, if applicable, will be applied at the time of invoice. Please provide a copy of your tax exempt certificate to avoid the addition of taxes.

* Customer responsible for borders (or priced upon request).



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06/06/2023
Quote #
164470-01-06

HT Custer Park (Option 5)

GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Due to volatile economic demand, pricing is valid for 30 days. Pricing is subject to change. Request updated pricing when purchasing from quotes more than 30 days old.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted (**If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.**). Checks should be made payable to Playcore Wisconsin, Inc. d/b/a GameTime unless otherwise directed.
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. d/b/a GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** Standard Lead time is **12-14 weeks** (some items may take longer) after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

INSTALLATION CONDITIONS:

- **ACCESS:** Site should be clear, level and allow for unrestricted access of trucks and machinery.
- **STORAGE:** Customer is responsible for providing a secure location to off-load and store the equipment during the installation process. Once equipment has delivered to the site, the owner is responsible should theft or vandalism occur unless other arrangements are made and noted on the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost.
- **UTILITIES:** Installer will contact 811 to locate all public utilities prior to layout and excavation of any footer holes. Owner is responsible for locating any private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise noted. Price includes ONLY what is stated in this quotation. If additional site work or specialized equipment is required, pricing is subject to change.



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06/06/2023
Quote #
164470-01-06

HT Custer Park (Option 5)

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: **\$234,911.60**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION:

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

**CITY OF GALESBURG
COUNCIL LETTER
JULY 3, 2023**

AGENDA ITEM: Approval for Farnsworth Group to provide construction administration services for H.T. Custer Park.

SUMMARY RECOMMENDATION: The Acting City Manager, Director of Parks and Recreation, Interim Public Works Director and Purchasing Agent recommend approval of a proposal in the amount of \$18,400 from Farnsworth Group to provide construction administrative services for H.T. Custer Park.

BACKGROUND: On December 19, 2022 the City Council approved an agreement for architectural and engineering services with Farnsworth Group for the H.T. Custer Park Renovation. The scope of the project includes new restrooms, shelter, playground, walk path, youth bike training area, parking lot improvement and a rain garden/butterfly area. The architectural and engineering services are now concluded for the design development, construction documents and bidding services for the project. The City opened bids for the project last week and are recommending to award the project. The scope of services for this proposal includes attending construction meetings with the City and the Contractor, site visits, providing responses to requests for information from the Contractor, shop drawing reviews, review and approval of payment applications, and assistance with project closeout and final inspections.

City staff recommend approval of the proposal from Farnsworth Group for an amount not to exceed \$18,400. The City was awarded an OSLAD grant that covers 50% of the costs of the engineering services on the project, including construction administration services.

BUDGET IMPACT: This project is partially funded by an OSLAD grant that will cover 50% of the cost of the construction administration services. There are sufficient funds budgeted in the Utility Tax Fund (Fund 59) and the Grants Fund (Fund 13) for this work.

SUPPORTING DOCUMENTS:

1. Construction Administrative Services Proposal



PROJECT SERVICES AGREEMENT

HT Custer Park Renovations Construction Administration

City of Galesburg

June 19, 2023

June 19, 2023

Mr. Aaron Gavin, PE
City Engineer
City of Galesburg
55 W. Tompkins St.
Galesburg, IL 61401

RE: Project Services Agreement for HT Custer Park Renovations Construction Administration

Dear Aaron:

Farnsworth Group, Inc. ("Farnsworth Group") is pleased to present this Project Services Agreement ("Agreement") to City of Galesburg ("Client") to provide landscape architectural and engineering design services for the HT Custer Park Renovations Construction Administration located in Galesburg, Illinois. We have prepared this Agreement to match the scope of the work as we understand it, and identified herein.

Please let me know if there are any questions regarding the scope as we've outlined above. The following pages provide more specific details regarding the scope of work, project approach, project team, etc. Please indicate your acceptance of this Agreement, including the attached Schedule of Charges and General Conditions, by signing and returning one copy for our records. We appreciate your consideration and look forward to working with you on this project.

Sincerely,

FARNSWORTH GROUP, INC.



Amy L. Wilson, PLA|ASLA
Senior Project Landscape Architect

PROJECT OVERVIEW /

Our understanding of the project is based on the following documents and communications:

- HT Custer Park Renovations Bid Documents, dated 05/23/2023 and Addenda.

SCOPE OF PROFESSIONAL SERVICES / SCOPE OF WORK

The scope of work includes the services generally described as follows:

- Prepare and facilitate execution of AIA Contract between Owner and Contractor.
- Attend Pre-Construction Meeting to review contract documents, construction schedule, submittal procedures, payment, communication methods, etc.
- Attend weekly construction progress calls during active periods of construction. Estimated .5 hour per call, (16) calls.
- In-Progress Construction Site visits, number of total visits and frequency to be determined by Owner and Landscape Architect based on total length of construction and/or milestones established. Visits shall be documented with a Site Visit Report (SVR) and photos. Estimated 4 hours per visit, (8) visits.
- Review and respond to all RFIs and shop drawing submittals.
- Review and approve monthly Contractor AIA Applications for Payment.
- Prepare and facilitate change orders upon receipt of Contractor proposal.
- Prepare ASIs as needed.
- Conduct a Substantial Completion punch list to determine outstanding issues to be addressed prior to issuance of Final Completion. FGI Electrical Engineer, Civil Engineer and Landscape Architect attending, estimated 4 total hours.
- Issue Certificate of Substantial Completion.
- Conduct one Final walk through with Owner and Contractor to determine Substantial completion punch list has been addressed and construction is fully completed. FGI Electrical Engineer, Civil Engineer and Landscape Architect attending, estimated 4 total hours.
- Ensure all closeout documents have been submitted prior to Issuance of Certificate of Final Completion and retainage released.

DELIVERABLES

The scope of work includes the deliverables generally described as follows:

- AIA Contract between Owner and Agreement for Execution
- Approved AIA Monthly Pay Applications
- Site Visit Report for each site observation visit.
- Substantial Completion Punch List.
- Final Completion Punch List.

MAIN POINT OF CONTACT /

The Main Point of Contact with Farnsworth Group for this project will be:

Amy Wilson, PLA|ASLA
Sr. Project Landscape Architect
awilson@f-w.com
D 309.429.6676
C 309.202.9658

DESIGN TEAM

The Design Team selected for this project includes the following members:

Principal:	Caius Jennison	Farnsworth Group, Inc.
Landscape Architectural Manager:	Bruce Brown	Farnsworth Group, Inc.
Landscape Architect:	Amy Wilson	Farnsworth Group, Inc.
Civil Engineer:	Laura Tobben	Farnsworth Group, Inc.
Plumbing Engineer:	Edward Garrett	Farnsworth Group, Inc.
Electrical Engineer:	Jay Eman	Farnsworth Group, Inc.

PROFESSIONAL FEES /

Farnsworth Group proposes to provide the described services for a Time & Materials (T&M) fee, based on an hourly basis per the attached Schedule of Charges, Not to Exceed (NTE), of **\$18,400.00 (Eighteen thousand four hundred dollars)**, plus normal reimbursable expenses including mileage. Additional details regarding payment terms and related policies are included in the attached General Conditions.

PROJECT TIMELINE /

We understand the timeline of the project to be as follows:

- Construction Start July 17, 2023
- Substantial Completion May 1, 2024
- Final Completion June 1, 2024

CLIENT RESPONSIBILITIES /

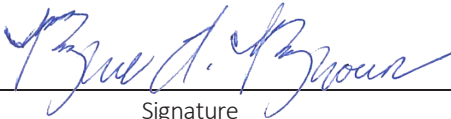
The following services or items are required to be provided by you to allow Farnsworth to complete the scope of services outlined above:

- Lead contact for General Contractor for day-to-day operations.
- Perform regular site visits to observe and/or inspect construction.
- OSLAD Administrative Requirements

[Signatures on Following Page]

AGREEMENT /

FARNSWORTH GROUP, INC.



Signature

Bruce A. Brown

Typed Name

Sr. Landscape Architectural Manager

Title

June 19, 2023

Date

CITY OF GALESBURG

Signature

Typed Name

Title

Date



Standard Schedule of Charges

Engineering / Surveying / Commissioning Professional Staff	Per Hour
Administrative Support.....	\$ 88.00
Engineering Associate I / Cx Specialist I.....	\$ 131.00
Engineering Associate II / Cx Specialist II.....	\$ 145.00
Engineer / Land Surveyor / Senior Cx Specialist.....	\$ 153.00
Senior Engineer / Senior Land Surveyor / Cx Project Manager.....	\$ 161.00
Project Engineer / Project Land Surveyor / Senior Cx Project Manager.....	\$ 173.00
Senior Project Engineer / Senior Project Land Surveyor / Cx Manager.....	\$ 193.00
Engineering Manager / Land Surveying Manager / Senior Cx Manager.....	\$ 218.00
Senior Engineering Manager / Senior Land Surveying Manager / Senior Cx Director.....	\$ 233.00
Principal / Vice President.....	\$ 253.00

Technical Staff	Per Hour
Technician I.....	\$ 90.00
Technician II.....	\$ 113.00
Senior Technician / Cx Technician.....	\$ 123.00
Chief Technician.....	\$ 141.00
Designer / Computer Specialist / Lead Technician.....	\$ 153.00
Senior Designer.....	\$ 158.00
Project Designer / Project Technician.....	\$ 173.00
Senior Project Designer / Systems Integration Manager.....	\$ 193.00
Design Manager / Grants Manager.....	\$ 198.00
Technical Manager.....	\$ 208.00
Senior Technical Manager.....	\$ 228.00

Architecture / Landscape Architecture / Interior Design Professional Staff	Per Hour
Architectural Associate I / Landscape Associate I / Interiors Associate I.....	\$ 119.00
Architectural Associate II / Landscape Associate II, Interiors Associate II / Interior Designer.....	\$ 129.00
Architect / Architectural Associate III / Landscape Associate III.....	\$ 145.00
Project Coordinator / Urban Planner I / Senior Interior Designer.....	\$ 145.00
Senior Architect / Senior Project Coordinator/ Urban Planner II / Interior Design Manager.....	\$ 155.00
Project Architect / Project Manager.....	\$ 166.00
Senior Project Architect / Senior Project Manager.....	\$ 183.00
Architectural Manager.....	\$ 196.00
Senior Architectural Manager / Senior Urban and Community Planner.....	\$ 213.00
Architecture Principal.....	\$ 233.00
Principal / Vice President.....	\$ 253.00

Units	
Expert Testimony.....	2.0x bill rate
ATV & Trailer.....	\$15.00 / hr
Field Vehicle.....	\$25.00 / hr
Automobile mileage.....	IRS Rate
Hand Held GPS.....	\$11.00 / hr
GPS Unit (each).....	\$22.00 / hr
Environmental GPS Data Collector.....	\$75.00 / day
Utility Locator / Robotic Total Station.....	\$26.00 / hr
Stationary Scanner (low res) High Def Scanner / UAV.....	\$300 / day \$500 / day
Subconsultants & Other Reimbursable Expenses Related to Project*.....	Cost+ 10%

*Includes the actual cost of prints / copies, supplies, travel charges, testing services, conferencing services, and other costs directly incidental to the performance of the above services.

CHARGES EFFECTIVE UNTIL JANUARY 1, 2024 UNLESS OTHERWISE NOTIFIED

Date: June 19, 2023
Client: City of Galesburg
Project: HT Custer Park Renovations Construction Administration

Standard of Care: Services performed by Farnsworth Group under the Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee, is included or intended in the Agreement, or in any report, opinion, document, or otherwise.

Entire Agreement: These General Conditions and the signed document to which they are attached constitute the entire Agreement between Client and Farnsworth Group and are referred to hereinafter collectively as the "Agreement". The Agreement supersedes all prior communications, understandings and agreements, whether written or oral. Both parties have participated fully in the preparation and revision of the Agreement, and each party and its counsel have reviewed the final document. Any rule of contract construction regarding ambiguities being construed against the drafting party shall not apply in the interpreting of the Agreement, including any Section Headings or Captions.

Precedence: All purchases of Services are expressly limited to and conditioned upon acceptance of this Agreement. The Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding Farnsworth Group's services. Any additional or conflicting terms or conditions contained in any purchase order, statement of work, or other document issued by Client will not be binding upon Farnsworth Group and are expressly rejected by Farnsworth Group.

Fee Schedule: Where lump sum fees have been agreed to between the parties, they shall be so designated in the signed document attached hereto and by reference made a part hereof. Where fees are based upon hourly charges for services and costs incurred by Farnsworth Group, they shall be based upon the hourly fee schedule annually adopted by Farnsworth Group, as more fully set forth in a Schedule of Charges attached hereto and by reference made a part hereof. Farnsworth Group. Such fees in the initial year of the Agreement shall be those represented by said Schedule of Charges, and these fees will annually change at the beginning of each calendar year after the date of the Agreement.

Opinions of Cost: Farnsworth Group's opinions of probable Project cost or construction cost for the Project will be based solely upon its own experience with construction. Since Farnsworth Group has no control over the cost of labor, materials or equipment, or over a contractor's method of determining prices, or over competitive bidding or market conditions, Farnsworth Group cannot and does not guarantee that proposals, bids, or the construction cost will not vary from its opinions of probable cost. If Client wishes greater assurance as to the construction cost, Client should employ an independent cost estimator.

Invoices: Client will pay Farnsworth Group the fees set forth in the Agreement (the "Fees"). Charges for services will be billed at least as frequently as monthly, and at the completion of Project. Client shall compensate Farnsworth Group for any sales or value added taxes which apply to the services rendered under the Agreement or any amendment thereto. Client shall reimburse Farnsworth Group for the amount of such taxes in addition to the compensation due for services. Payment of invoices shall not be subject to any discounts or set-offs by Client unless agreed to in writing by Farnsworth Group. Invoices are delinquent if payment has not been received within thirty (30) days from date of invoice. Amounts outstanding more than thirty (30) days will accrue interest at the rate of 1.5% per month (compounded), or if lower, the maximum rate permitted by applicable law. Should a past due amount exceed sixty (60) days, Farnsworth Group shall have the right to suspend all Services, without liability of any kind to Client, until full payment is received. All time spent and expenses incurred (including attorney's fees) in connection with collection of any delinquent amount will be paid by Client to Farnsworth Group per Farnsworth Group's then current

Schedule of Charges. Client will reimburse Farnsworth Group at the rate of cost plus 10% for reasonable meals and travel expenses incurred in connection with travel requested by Client outside the metropolitan area in which the individual employee or contractor of Farnsworth Group normally works.

Confidentiality: Each party shall retain as confidential all information and data furnished to it by the other party which are designated in writing by such other party as confidential at the time of transmission and are obtained or acquired by the receiving party in connection with the Agreement, and said party shall not reveal such information to any third party. However, nothing herein is meant to preclude either disclosing and / or otherwise using information (i) when the information is actually known to the receiving party before being obtained or derived from the transmitting party; or (ii) when the information is generally available to the public without the receiving party's fault at any time before or after it is acquired from the transmitting party; or (iii) where the information is obtained or acquired in good faith at any time by the receiving party from a third party who has the same in good faith and who is not under any obligation to the transmitting party in respect thereof; or (iv) is required by law or court order to be disclosed.

Compliance with Law: In the performance of services to be provided hereunder, Farnsworth Group and Client agree to comply with applicable federal, state, and local laws and ordinances and applicable lawful governmental or quasi-governmental order, rules, and regulations.

Modification to the Agreement: Client or Farnsworth Group may, from time to time, request modifications or changes in the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of Farnsworth Group's compensation, to which Client and Farnsworth Group mutually agree shall be incorporated in the Agreement by a written amendment to the Agreement.

Notice: All notices required or permitted under this Agreement must be written and will be deemed given and received (a) if by personal delivery, on the date of such delivery, (b) if by electronic mail, on the transmission date if sent before 4:00 pm U.S. central time on a business day or, in any other case, on the next business day, (c) if by nationally recognized overnight courier, on the next business day following deposit for next business day delivery, or (d) if by certified mail, return receipt requested with postage prepaid, on the third business day following deposit. Notice must be addressed at the address or electronic mail address shown below for, or such other address as may be designated by notice by such Party:

If to Client:
City of Galesburg
Attn: Aaron Gavin
City Engineer
City of Galesburg
55 W. Tompkins St.
Galesburg, IL 61401
E-mail: agavin@ci.galesburg.il.us

If to Farnsworth Group:
Farnsworth Group, Inc.
Attn: Amy Wilson
100 N. Walnut St., Ste. 200
Peoria, IL 61602
E-mail: awilson@f-w.com

With a copy (which will not constitute notice) to:
Farnsworth Group, Inc.
Attn: Ryan Perras
5613 DTC Parkway, Suite 1100

Greenwood Village, CO 80111
E-mail: rperras@F-W.com

Facsimile; PDF Signatures. Execution and delivery of this Agreement by delivery of a facsimile or portable document format ("PDF") copy bearing the facsimile or PDF signature of any party hereto shall constitute a valid and binding execution and delivery of this Agreement by such party. Such facsimile and PDF copies shall constitute enforceable original documents.

Force Majeure: Obligations of either party under the Agreement, other than payment obligations, shall be suspended, and such party shall not be liable for damages or other remedies while such party is prevented from complying herewith, in whole or in part, due to contingencies beyond its reasonable control, including, but not limited to strikes, riots, war, fire, acts of God, injunction, compliance with any law, regulation, or order, whether valid or invalid, of the United States of America or any other governmental body or any instrumentality thereof, whether now existing or hereafter created, inability to secure materials or obtain necessary permits, provided, however, the party so prevented from complying with its obligations hereunder shall promptly notify the other party thereof.

Assignment: Client shall not transfer or assign any rights under or interest in the Agreement, without the written consent of Farnsworth Group.

Dispute Resolution: In an effort to resolve any conflicts that arise during the performance of professional services for the Project or following completion of the Project, Client and Farnsworth Group agree that all disputes shall first be negotiated between senior officers of Client and Farnsworth Group for up to thirty (30) days before being submitted to mediation. In the event negotiation and mediation are not successful, either Client or Farnsworth Group may seek a resolution in any state or federal court that has the required jurisdiction within 180 days of the conclusion of mediation.

Timeliness of Performance: Farnsworth Group will begin work under the Agreement upon receipt of a fully executed copy of the Agreement. Client and Farnsworth Group are aware that many factors outside Farnsworth Group's control may affect its ability to complete the services to be provided under the Agreement. Farnsworth Group will perform these services with reasonable diligence and expediency consistent with sound professional practices.

Suspension: Client or Farnsworth Group may suspend all or a portion of the work under the Agreement by notifying the other party in writing if unforeseen circumstances beyond control of Client or Farnsworth Group make normal progress of the work impossible. Farnsworth Group may suspend work in the event Client does not pay invoices when due, and Farnsworth Group shall have no liability whatsoever to Client, and Client agrees to make no claim for any delay or damage as a result of such suspension. The time for completion of the work shall be extended by the number of days work is suspended. If the period of suspension exceeds ninety (90) days, Farnsworth Group shall be entitled to an equitable adjustment in compensation for start-up, accounting and management expenses.

Termination: If either party defaults in performing any of the terms or provisions of the Agreement, and continues in default for a period of fifteen (15) days after written notice thereof, the party not in default shall have the right to immediately terminate the Agreement. The non-defaulting party shall be entitled to all remedies under Illinois law at the time of breach, including, without limitation, the right to recover as an element of its damages, reasonable attorney's fees and court costs.

Reuse of Documents: All documents including reports, drawings, specifications, and electronic media prepared by Farnsworth Group and / or any subconsultant pursuant to the Agreement are instruments of its services for use solely with respect to this Project. Farnsworth Group and / or any subconsultant shall be deemed the authors and Clients of their respective instruments of service and shall retain all common law, statutory and other reserved rights, including copyrights. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any reuse without specific written verification or adaptation by Farnsworth Group will be at Client's sole risk, and without liability to Farnsworth Group, and Client shall indemnify and hold harmless Farnsworth Group or any subconsultant from all claims, damages, losses and expenses including court costs and attorney's fees arising out of or resulting therefrom. Any such verification or adaptation will entitle Farnsworth Group to further compensation at rates to be agreed upon by Client and Farnsworth Group.

Subcontracting: Farnsworth Group shall have the right to subcontract any part of

the services and duties hereunder without the consent of Client.

Third Party Beneficiaries: Nothing contained in the Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or Farnsworth Group, except as expressly provided herein. Farnsworth Group's services under the Agreement are being performed solely for Client's benefit, and no other party or entity shall have any claim against Farnsworth Group because of the Agreement; or the performance or nonperformance of services hereunder; or reliance upon any report or document prepared hereunder. Neither Farnsworth Group nor Client shall have any obligation to indemnify each other from third party claims, except as expressly provided herein. Client and Farnsworth Group agree to require a similar provision in all contracts with construction contractors and subconsultants, vendors, and other entities involved in the Project to carry out the intent of this provision.

Right of Entry: Client shall provide for Farnsworth Group's and / or any subconsultant's right to enter property owned by Client and / or others in order for Farnsworth Group and / or any subconsultant to fulfill the scope of services for this Project. Client understands that use of exploration equipment may unavoidably cause some damage, the correction of which is not part of the Agreement unless explicitly so provided.

Recognition of Risk: Client acknowledges and accepts the risk that: (1) data on site conditions such as geological, geotechnical, ground water and other substances and materials, can vary from those encountered at the times and locations where such data were obtained, and that this limitation on the available data can cause uncertainty with respect to the interpretation of conditions at Client's site; and (2) although necessary to perform the Agreement, commonly used exploration methods (e.g., drilling, borings or trench excavating) involve an inherent risk of contamination of previously uncontaminated soils and waters. Farnsworth Group's and / or any subconsultant's application of its present judgment will be subject to factors outlined in (1) and (2) above. Client waives any claim against Farnsworth Group and / or any subconsultant, and agrees to indemnify and hold Farnsworth Group and / or any subconsultant harmless from any claim or liability for injury or loss which may arise as a result of alleged contamination caused by any site exploration. Client further agrees to compensate Farnsworth Group and / or any subconsultant for any time spent or expenses incurred by Farnsworth Group and / or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and / or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Authority and Responsibility: Client agrees that Farnsworth Group and any subconsultant shall not guarantee the work of any construction contractor or construction subconsultant, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site, or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms, or other work aids.

Electronic Files Transfer.

(a) Farnsworth Group may prepare electronic files which contain machine-readable information or certain information for a project ("Project Files"). Client may request Project Files to facilitate Client's understanding of the project. The Parties recognize that the Project Files are subject to alteration, either intentionally or unintentionally, due to, among other causes, transmission, conversion, media degradation, software error or human error. The Parties further understand that the transfer of Project Files from the system and format used by Farnsworth Group to an alternate system or format cannot be accomplished without the introduction of anomalies and / or errors.

(b) Upon request, Farnsworth Group will supply Project Files to Client upon the express terms and conditions set forth herein:

(i) The Project Files may not be used for any purpose not related specifically to the Client's project. Use of these files for development of other projects; additions to the project, or duplication of the project at any location is expressly prohibited.

(ii) The Project Files are provided for information purposes only and are not intended as an end product. The Project Files may be a work in process, and Farnsworth Group is under no obligation to provide Client with any updated version(s) of the Project Files.

(iii) Client acknowledges and understands that the Project Files may not reflect all data contained in the contract documents, addenda, or other pertinent contract-related documents. Client acknowledges and understands that the Project Files may contain data which is not included in the contract documents.

(c) **BIM Digital Files.** With regard to the transfer of Building Information Model (BIM) digital files, both Parties agree as follows:

(i) Farnsworth Group will provide only those BIM files created for Client's project. There is no representation the BIM files are comprehensive or comprise a complete model of the building.

(ii) The level of development of the model will be defined consistent with AIA Document G202-2013, as agreed by the parties. After reviewing and verifying the accuracy of the information contained within Farnsworth Group's BIM files, Client is authorized to develop its own model to a higher level of development for its own uses, but, in doing so, expressly agrees to assume all risks associated therewith.

Utilities: Client shall be responsible for designating the location of all utility lines and subterranean structures within the property line of the Project. Client agrees to waive any claim against Farnsworth Group and / or any subconsultant, and to indemnify and hold harmless from any claim or liability for injury or loss arising from Farnsworth Group and / or any subconsultant or other persons encountering utilities or other man-made objects that were not called to Farnsworth Group's attention or which were not properly located on documents furnished to Farnsworth Group. Client further agrees to compensate Farnsworth Group and / or any subconsultant for any time spent or expenses incurred by Farnsworth Group and / or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and / or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Samples: All samples of any type (soil, rock, water, manufactured materials, biological, etc.) will be discarded sixty (60) days after submittal of Project deliverables. Upon Client's authorization, samples will be either delivered in accordance with Client's instructions or stored for an agreed charge.

Discovery of Unanticipated Hazardous Substances or Pollutants: Hazardous substances are those so defined by prevailing Federal, State, or Local laws. Pollutants mean any solid, liquid, gaseous, or thermal irritant or contaminant including smoke, vapor, soot, fumes, acids, alkalis, chemicals and waste. Hazardous substances or pollutants may exist at a site where they would not reasonably be expected to be present. Client and Farnsworth Group and / or any subconsultant agree that the discovery of unanticipated hazardous substances or pollutants constitutes a "changed condition" mandating a renegotiation of the scope of services or termination of services. Client and Farnsworth Group and / or any subconsultant also agree that the discovery of unanticipated hazardous substances or pollutants will make it necessary for Farnsworth Group and / or any subconsultant to take immediate measures to protect human health and safety, and / or the environment. Farnsworth Group and / or any subconsultant agree to notify Client as soon as possible if unanticipated known or suspected hazardous substances or pollutants are encountered. Client encourages Farnsworth Group and / or any subconsultant to take any and all measures that in Farnsworth Group's and / or any subconsultant's professional opinion are justified to preserve and protect the health and safety of Farnsworth Group's and / or any subconsultant's personnel and the public, and / or the environment, and Client agrees to compensate Farnsworth Group and / or any subconsultant for the additional cost of such measures. In addition, Client waives any claim against Farnsworth Group and / or any subconsultant, and agrees to indemnify and hold Farnsworth Group and / or any subconsultant harmless from any claim or liability for injury or loss arising from the presence of unanticipated known or suspected hazardous substances or pollutants. Client also agrees to compensate Farnsworth Group and / or any subconsultant for any time spent and expenses incurred by Farnsworth Group and / or any subconsultant in defense of any such claim, with such compensation to be based upon Farnsworth Group's and / or any subconsultant's prevailing fee schedule and expense reimbursement policy. Further, Client recognizes that Farnsworth Group and / or any subconsultant has neither responsibility nor liability for the removal, handling, transportation, or disposal of asbestos containing materials, nor will Farnsworth Group and / or any subconsultant act as one who owns or operates an asbestos demolition or renovation activity, as defined in regulations under the Clean Air Act.

Job Site: Client agrees that services performed by Farnsworth Group and / or any

subconsultant during construction will be limited to providing observation of the progress of the work and to address questions by Client's representative concerning conformance with the Contract Documents. This activity is not to be interpreted as an inspection service, a construction supervision service, or guaranteeing the construction contractor's or construction subconsultant's performance. Farnsworth Group and / or any subconsultant will not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs. Farnsworth Group and / or any subconsultant will not be responsible for construction contractor's or construction subconsultant's obligation to carry out the work according to the Contract Documents. Farnsworth Group and / or any subconsultant will not be considered an agent of Client and will not have authority to direct construction contractor's or construction subconsultant's work or to stop work.

Shop Drawing Review: Client agrees that Farnsworth Group and / or any subconsultant shall review shop drawings and / or submittals solely for their general conformance with Farnsworth Group's and / or any subconsultant's design concept and general conformance with information given in the Contract Documents. Farnsworth Group and / or any subconsultant shall not be responsible for any aspects of a shop drawing and / or submittal that affect or are affected by the means, methods, techniques, sequences, and procedures of construction, safety precautions and programs incidental thereto, all of which are the construction contractor's or construction subconsultant's responsibility. The construction contractor or construction subconsultant will be responsible for dimensions, lengths, elevations and quantities, which are to be confirmed and correlated at the jobsite, and for coordination of the work with that of all other trades. Client represents that the construction contractor and construction subconsultant shall be made aware by Client of the responsibility to review shop drawings and / or submittals and approve them in these respects before submitting them to Farnsworth Group and / or any subconsultant.

LEED Certification and Energy Models: Client agrees that Farnsworth Group and / or any subconsultant do not guarantee the LEED certification of any facility for which Farnsworth Group and / or any subconsultant provides commissioning, LEED consulting or energy modeling services. The techniques and specific requirements for energy models used to meet LEED criteria have limitations that result in energy usage predictions that may differ from actual energy usage. Farnsworth Group and / or any subconsultant will endeavor to model energy usage very closely to actual usage, but Client agrees that Farnsworth Group and / or any subconsultant will not be responsible or liable in any way for inaccurate budgets for energy use developed from the predictions of LEED-compliant energy models. LEED certification and the number of LEED points awarded for energy efficiency are solely the responsibility of the U.S. Green Building Council and Green Building Certification Institute.

Environmental Site Assessments: No Environmental Site Assessment can wholly eliminate uncertainty regarding the potential for Recognized Environmental Conditions in connection with a Subject Property. Performance of an Environmental Site Assessment is intended to reduce, but not eliminate, uncertainty regarding potential for Recognized Environmental Conditions in connection with a Subject Property. In order to conduct the Environmental Site Assessment, information will be obtained and reviewed from outside sources, potentially including, but not limited to, interview questionnaires, database searches, and historical records. Farnsworth Group is not be responsible for the quality, accuracy, and content of information from these sources. Any non-scope items provided in the Phase I Environmental Site Assessment Report are provided at the discretion of the environmental professional for the benefit of Client. Inclusion of any non-scope finding(s) does not imply a review of any other non-scope items with the Environmental Site Assessment investigation or report. The Environmental Site Assessment report is prepared for the sole and exclusive use of Client. Farnsworth Group does not intend, without its written consent, for the Phase 1 Environmental Site Assessment Report to be disseminated to anyone beside Client, or to be used or relied upon by anyone beside Client. Use of the report by any other person or entity is unauthorized and such use is at their sole risk.

Consequential Damages: Notwithstanding any other provision of the Agreement, and to the fullest extent permitted by law, neither Client nor Farnsworth Group, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for incidental, indirect, or consequential damages arising out of or connected in any way to the Project or Services performed under this Agreement. This mutual waiver of consequential

damages shall include, but not be limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict and implied warranty. Both Client and Farnsworth Group shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in Project.

Personal Liability: It is intended by the parties to the Agreement that Farnsworth Group's services in connection with the Project shall not subject Farnsworth Group's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, Client agrees that as Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and / or asserted only against "Farnsworth Group, Inc., an Illinois corporation," and not against any of Farnsworth Group's individual employees, officers or directors.

General Insurance and Limitation: Farnsworth Group is covered by commercial general liability insurance, automobile liability insurance and workers compensation insurance with limits which Farnsworth Group considers reasonable. Certificates of all insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from any loss, damage or liability arising directly from any negligent act by Farnsworth Group. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

Professional Liability Insurance and Limitation: Farnsworth Group is covered by professional liability insurance for its professional acts, errors and omissions, with limits which Farnsworth Group considers reasonable. Certificates of insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from loss, damage or liability arising from errors or omissions by Farnsworth Group that exceed the industry standard of care for the services provided. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act, error or omission by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

ADDITIONAL LIMITATION: IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE PROJECT TO BOTH CLIENT AND FARNSWORTH GROUP, THE RISKS HAVE BEEN ALLOCATED SUCH THAT CLIENT AGREES THAT FOR THE COMPENSATION HEREIN PROVIDED, FARNSWORTH GROUP CANNOT EXPOSE ITSELF TO DAMAGES DISPROPORTIONATE TO THE NATURE AND SCOPE OF FARNSWORTH GROUP'S SERVICES OR THE COMPENSATION PAYABLE TO IT HEREUNDER. THEREFORE, TO THE MAXIMUM EXTENT PERMITTED BY LAW, CLIENT AGREES THAT THE LIABILITY OF FARNSWORTH GROUP TO CLIENT FOR ANY AND ALL CAUSES OF ACTION, INCLUDING, WITHOUT LIMITATION, CONTRIBUTION, ASSERTED BY CLIENT AND ARISING OUT OF OR RELATED TO THE NEGLIGENT ACTS, ERRORS OR OMISSIONS OF FARNSWORTH GROUP IN PERFORMING PROFESSIONAL SERVICES SHALL BE LIMITED TO TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) OR THE TOTAL FEES PAID TO FARNSWORTH GROUP BY CLIENT UNDER THE AGREEMENT, WHICHEVER IS GREATER ("LIMITATION"). CLIENT HEREBY WAIVES AND RELEASES (I) ALL PRESENT AND FUTURE CLAIMS AGAINST FARNSWORTH GROUP, OTHER THAN THOSE DESCRIBED IN THE PREVIOUS SENTENCE, AND (II) ANY LIABILITY OF FARNSWORTH GROUP IN EXCESS OF THE LIMITATION. IN CONSIDERATION OF THE PROMISES CONTAINED HEREIN AND FOR OTHER SEPARATE, VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, CLIENT ACKNOWLEDGES AND

AGREES THAT (I) BUT FOR THE LIMITATION, FARNSWORTH GROUP WOULD NOT HAVE PERFORMED THE SERVICES, (II) CLIENT HAS HAD THE OPPORTUNITY TO NEGOTIATE THE TERMS OF THE LIMITATION AS PART OF AN "ARMS-LENGTH" TRANSACTION, (III) THE LIMITATION AMOUNT MAY BE LESS THAN THE AMOUNT OF PROFESSIONAL LIABILITY INSURANCE REQUIRED OF FARNSWORTH GROUP UNDER THE AGREEMENT, (IV) THE LIMITATION IS MERELY A LIMITATION OF, AND NOT AN EXCULPATION FROM, FARNSWORTH GROUP'S LIABILITY AND DOES NOT IN ANY WAY OBLIGATE CLIENT TO DEFEND, INDEMNIFY OR HOLD HARMLESS FARNSWORTH GROUP, (V) THE LIMITATION IS AN AGREED REMEDY, AND (VI) THE LIMITATION AMOUNT IS NEITHER NOMINAL NOR A DISINCENTIVE TO FARNSWORTH GROUP PERFORMING THE SERVICES IN ACCORDANCE WITH THE STANDARD OF CARE.

Subpoenas: Client is responsible, after notification, for payment of time charges and expenses resulting from the required response by Farnsworth Group and / or any subconsultant to subpoenas issued by any party other than Farnsworth Group and / or any subconsultant in conjunction with the services performed under the Agreement. Charges are based on fee schedules in effect at the time the subpoena is served.

Statutes of Repose and Limitation: All legal causes of action between the parties to the Agreement shall accrue and any applicable statutes of repose or limitation shall begin to run not later than the date of Substantial Completion. If the act or failure to act complained of occurs after the date of Substantial Completion, then the date of final completion shall be used, but in no event shall any statute of repose or limitation begin to run any later than the date Farnsworth Group's services are completed or terminated.

Severability: If any term or provision of the Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of the Agreement shall remain in full force and effect.

Waiver: No waiver by either party of any breach, default, or violation of any term, warranty, representation, agreement, covenant, condition, or provision hereof shall constitute a waiver of any subsequent breach, default, or violation of the same or any other term, warranty, representation, agreement, covenant, condition, or provision hereof. All waivers must be in writing.

Survival: Notwithstanding completion or termination of the Agreement for any reason, all rights, duties, obligations of the parties to the Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

Governing Law: The Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois without regard to conflict of law principles.

TOWN OF THE CITY OF GALESBURG

Date: July 3, 2023

Agenda Number: 23-9014

TOWN FUND	<u>\$8,613.55</u>
GENERAL ASSISTANCE FUND	<u>\$8,329.39</u>
IMRF FUND	<u>\$0.00</u>
SOCIAL SECURITY/MEDICARE FUND	<u>\$0.00</u>
LIABILITY FUND	<u>\$0.00</u>
AUDIT FUND	<u>\$0.00</u>
TOTAL	<u>\$16,942.94</u>

TOWN of the City of Galesburg - TOWN
TOWN Payment Due Report
 June 9 to June 27, 2023

Type	Date	Num	Name	Memo	Due Date	Open Balance
Current						
Bill	06/21/2023	2375060123	ABC Fire Extinguisher	Annual Inspection	07/05/2023	55.00
Bill	06/23/2023	18965	Phillips, Salmi & Associates, LLC	Final Balance due for 2022 Audit	07/05/2023	8,200.00
Bill	06/27/2023	144585105...	The Register-Mail - Gatehouse ...	12 month renewal for City Assessor's Office	07/05/2023	358.55
Total Current						8,613.55
1 - 35						
Total 1 - 35						
36 - 40						
Total 36 - 40						
> 40						
Total > 40						
TOTAL						8,613.55

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Payment Due Report
 June 9 - June 27, 2023

Type	Name	Num	Date	Memo	Amount
Jun 9 - 27, 23					
Bill	Envision	8059	06/26/2023	Policy# 999010308 Renewal of Suret...	250.00
Bill	Hy-Vee Main St # 1216	G15873	06/26/2023	G15873 Food Assist	24.24
Bill	Hy-Vee Main St # 1216	G15872	06/26/2023	G15872 Food Assist	48.82
Bill	Hy-Vee Main St # 1216	G15844	06/26/2023	G15844 Food Assist	48.00
Bill	Hy-Vee Main St # 1216	G15867	06/26/2023	G15867 Food Assist	73.52
Bill	Hy-Vee Main St # 1216	G15852	06/26/2023	G15852 Food Assist	74.16
Bill	Hy-Vee Main St # 1216	G15851	06/26/2023	G15851 Food Assist	39.67
Bill	OSI	1146884-0	06/26/2023	Acct 10254 for case of copy paper	46.99
Bill	Purple Hangar	G15856	06/26/2023	G15856 Clothing Assist	30.00
Bill	Shoe Sensation	7416230622	06/26/2023	01014990 - G15795 Clothing Assist f...	89.99
Jun 9 - 27, 23					725.39

TOWN OF THE CITY OF GALESBURG - GA

General Assistance Advance Payment Report

June 9 - June 27, 2023

Date	Num	Name	Memo	Paid Amount
Income				
Expense				
601 · Gen Assistance - Food				
06/20/2023	G15822	Hy-Vee Main St # 1216	G15822 Food Assist for [REDACTED]	93.24
06/20/2023	G15827	Hy-Vee Main St # 1216	G15827 Food Assist for [REDACTED]	98.44
06/20/2023	G15836	Hy-Vee Main St # 1216	G15836 Food Assist for [REDACTED]	74.47
06/20/2023	G15807	Hy-Vee Main St # 1216	G15807 Food Assist for [REDACTED]	74.02
06/20/2023	G15788	Hy-Vee Main St # 1216	G15788 Food Assist for [REDACTED]	99.84
Total 601 · Gen Assistance - Food				440.01
602 · Gen Assistance - Rent				
06/20/2023	24444	LL Crawford, Rita	G15877 Shelter Assist for [REDACTED]	213.49
06/23/2023	24454	LL Skinner, Aaron	G15887 Shelter Assistanc [REDACTED]	340.00
06/26/2023	24458	LL KCHA	G15893 Shelter Assist for [REDACTED]	17.00
06/26/2023	24459	LL Vanguard Properties, LLC	G15892 Shelter Assist for [REDACTED]	340.00
06/26/2023	24460	LL Vanguard Properties, LLC	G15891 Shelter Assist for [REDACTED]	340.00
06/26/2023	24461	LL KCHA	G15900 Shelter Assist for [REDACTED]	17.00
Total 602 · Gen Assistance - Rent				1,267.49
603 · Gen Assistance - Utilities				
06/13/2023	24437	AMEREN ILLINOIS	Acct# 1605802087 G1586 [REDACTED]	245.00
06/13/2023	24438	City WATER Galesburg	G15863 Acct# 01706100 [REDACTED]	95.00
06/20/2023	24443	City WATER Galesburg	G15876 Utility Assist for A [REDACTED]	126.51
06/20/2023	24447	AMEREN ILLINOIS	G15870 Shelter Assist for [REDACTED]	237.78
Total 603 · Gen Assistance - Utilities				704.29
605 · Gen Assistance - P & H				
06/20/2023	G15789	Purple Hangar	G15789 Household Supplies [REDACTED]	30.00
06/20/2023	3100028...	Big Lots	G15829 Household Supplies [REDACTED]	50.42
06/20/2023	3100028...	Big Lots	G15838 Household Supplies [REDACTED]	49.64
06/20/2023	3100028...	Big Lots	G15778 Household Supplies [REDACTED]	98.49
Total 605 · Gen Assistance - P & H				228.55
612 · Gen Assistance - Misc/Lndry/Tra				
06/20/2023	0460961	City TRANSIT Galesburg	G15771 for C. Hawthorne 4/20 [REDACTED]	10.00
06/20/2023	0460961	City TRANSIT Galesburg	G15787 for R. [REDACTED]	15.00
06/20/2023	0460961	City TRANSIT Galesburg	G15777 for K. [REDACTED]	15.00
06/20/2023	0460961	City TRANSIT Galesburg	G15828 for C. [REDACTED]	10.00
06/26/2023	24457	LL KCHA Laundry	G15897 Laundry [REDACTED]	10.00
06/26/2023	24462	LL KCHA Laundry	G15905 Laundry [REDACTED]	10.00
06/26/2023	24464	IL Secretary of State	G15907 Other [REDACTED]	20.00
Total 612 · Gen Assistance - Misc/Lndry/Tra				90.00

8:56 AM

06/28/23

Cash Basis

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Advance Payment Report
 June 9 - June 27, 2023

Date	Num	Name	Memo	Paid Amount
613 · Emergency Assistance - Rent				
06/09/2023	24441	LL River Oaks Trails	E15859 Emerg Shelter Assist for [REDACTED]	1,000.00
06/20/2023	24446	LL Prairieland Apartments (...)	E15874 Emerg Shelter Assist for [REDACTED]	440.00
Total 613 · Emergency Assistance - Rent				1,440.00
614 · Emergency Assistance - Utility				
06/20/2023	24440	AMEREN PLEDGE	E15882 Emerg Assist for [REDACTED]	659.92
06/20/2023	24442	AMEREN PLEDGE	E15879 Emerg Utility Ass [REDACTED]	208.91
06/20/2023	24445	AMEREN PLEDGE	E15875 Emerg Utility Ass [REDACTED]	506.00
06/23/2023	24455	AMEREN PLEDGE	E15889 Acct# 81631600 [REDACTED]	713.80
06/23/2023	24456	City WATER Galesburg	E15888 Acct# 015332-00 [REDACTED]	286.20
06/27/2023	24465	City WATER Galesburg	E15908 Emerg Utilty Assi [REDACTED]	263.83
Total 614 · Emergency Assistance - Utility				2,638.66
616 · Gen Assistance - Additional				
06/20/2023	July2023	City TRANSIT Galesburg	Bus Pass Program - Initial month July 2023: 200 ten-punch passes @ \$...	750.00
06/20/2023	July2023	City TRANSIT Galesburg	Bus Pass Program - Initial month July 2023: 100 single passes @ \$0.45...	45.00
Total 616 · Gen Assistance - Additional				795.00
Total Expense				7,604.00
Net Income				-7,604.00