



# **TOWN OF GEORGETOWN 2023 BUDGET**

**Adopted 12/13/2022**



# **TOWN OF GEORGETOWN 2023 BUDGET**

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## **BUDGET MESSAGE**

*(Pursuant to C.R.S. 29-1-103(1)(e))*

It is my delight to present the 2023 Budget in accordance with the State Statutes and the Town of Georgetown Municipal Code. The Town of Georgetown is in a good financial position. The Town has also seen increased revenues in sales taxes due to online sales. This has enabled the Town to maintain a stable financial position. The 2023 Budget for the Town of Georgetown represents a balanced approach of addressing aging infrastructure and improving the current level of service. In order to do this effectively, the Town is investing in employee retention and in road improvements. The budget seeks to adhere to our four fundamental principles: 1. To maintain and improve the current level of service; 2. To strive to be competitive in the marketplace, in order to maintain a competent and efficient workforce; 3. To provide for capital equipment purchases in order to maintain the Town's fleet; and 4. To provide for capital projects and to reach and maintain healthy fund balances.

Being financially responsible, our goal is to provide adequate reserves to ensure against emergencies and shortages of revenue and save for capital equipment purchases and prepare for capital projects without incurring additional debt.

For 2023, the Town has set road improvements and the development of broadband as a priority for capital improvements. The proposed road improvements will be multi-year projects focused on improving safety, maintenance, drainage, and overall road improvements for Georgetown's troubled areas. In 2023, we are planning on resurfacing and adding concrete drainage pans on Rose Street from 11<sup>th</sup> Street to 15<sup>th</sup> Street, resurfacing 11<sup>th</sup> Street Bridge, resurfacing Rose Street Bridge, resurfacing 15th Street Bridge, resurfacing 22nd Street Bridge, curb upgrades for downtown, and the resurfacing of Main Street between Sunburst and 14th Street. We are currently developing an engineering plan in partnership with Clear Creek County to provide broadband to the area.

### **General Fund**

The General Fund manages revenues and expenditures for most Town services, including Administration, Public Safety, Public Works, Streets, Parks and Recreation, Municipal Court, and Emergency Services. Expenditure increases are primarily due to the cost of employee wage increases for Town staff, a 4% COLA for all employees, an additional full time Admin Assistant (to assist the Town Administrator, offer Staff Support for the DRC & Planning Commission, and manage building permits), computer upgrades for the Town Administrator & Town Treasurer, upgrades for zoom meetings, tasers for the police department, increased fees for dispatch services, additional road improvements, upgrades for Christmas decorations for Argentine Street and light pole electrical outlets, additional part-time Parks and Rec employee (for summer help), increased maintenance costs for Foster's Place, and the continuing of Strousse Park upgrades.

### ***Enterprise Funds***

The *Water and Sewer Operating* funds – which operate as business enterprises supported largely by user fees (water and sewer bills) – are planned for regular operations and maintenance for 2023. These include regular maintenance and improvements to the water treatment plant and wastewater treatment plant. The improvements include the rising costs for inflation, the 2-bay metal building (\$90K), inflow and infiltration collection system upgrades of sewer lines (\$100K), and a new backhoe (\$120k). Special projects for the upcoming year include the replacement of the intake filtration system (\$16k), a state mandate inspection for copper and lead in all residential & commercial service lines, the Wastewater Discharge Permit Renewal, continuing the GIS mapping of underground utilities, and a State Water Plant Inspection.

### ***Special Revenues***

The Sales Tax Capital Improvement Fund is supported by a dedicated sales tax amount equal to 33% of 3% (the Town total sales tax is 4.5%). This fund includes the Gateway North Project which includes a 5-foot sidewalk and 10-foot bike path on Argentine Street from 15<sup>th</sup> Street to 22<sup>nd</sup> Street. Funds will also go towards the R&B shop and a new backhoe for R&B.

The lodging tax ballot measure for business promotions was passed in November and will start collecting in January 2023. The 2% lodging tax is expected to account for \$225,000 of revenues. These revenues will be divided into 2 new funds. 50% will go into the Workforce & Tourism Enhancement Fund and 50% will go into the Town Promotion Commission Fund. A full time Marketing and Events Manager position will come from this fund.

The Town of Georgetown continues to use the modified accrual basis of accounting.

For questions about the 2020 Budget or other Town financial subjects, contact Town Treasurer Mary Sims at [towntreas@townofgeorgetown.us](mailto:towntreas@townofgeorgetown.us) or (303) 569-2555 x. 4.

Respectfully submitted,



Rick Keuroglian  
Town Administrator  
[townadmin@townofgeorgetown.us](mailto:townadmin@townofgeorgetown.us)  
(303) 569-2555 x. 3

## **BOARD OF SELECTMEN**

**Police Judge**

**Lynette Kelsey**

**Police Judge Pro Tem**

**Ward II**

**Jon Jennings**

**Selectman**

**Ward I**

**Robert Connell**

**Selectman**

**Ward I**

**Dienne Powell**

**Selectman**

**Ward II**

**Paul Hintgen**

**Selectman**

**Ward III**

**Mary Smith**

**Selectman**

**Ward III**

**Rich Barrows**

## **ADMINISTRATIVE STAFF**

**Town Administrator**

**Rick Keuroglian**

**Town Treasurer**

**Mary Sims**

**Town Clerk**

**Jennifer Yobski**

## **DEPARTMENT HEADS**

**Public Works Supervisor**

**Ryan Zabel**

**Road and Bridge Supervisor**

**Scott Shafer**

**Town Marshal**

**Randy Williams**



2021 ACTUAL	2022 PROJ.	2022 BUDGET	2023 PROPOSED
\$1,146,892	\$1,337,193		\$1,939,075
	-\$58,107		-\$58,107
	\$1,279,086		\$1,880,968
\$2,070,747	\$2,497,983	\$2,293,002	\$2,322,016
\$1,856,051	\$1,878,101	\$2,485,423	\$2,971,525
\$214,696	\$619,882	-\$192,421	-\$649,509
\$24,395	-\$18,000	-\$20,000	-\$20,000
\$0	\$0	\$0	
	\$1,880,968		\$1,211,459
	\$58,107		\$58,107
\$1,337,193	\$1,939,075		\$1,269,566

#### GENERAL FUND

BEGINNING FUND BALANCE  
 ADJ TO CASH BASIS  
 BEGINNING CASH BALANCE  
 TOTAL REVENUES  
 TOTAL EXPENSES  
 REV. OVER (UNDER) EXP.  
 TRANSFER (OUT)  
 TRANSFER IN  
 ENDING CASH BALANCE  
 ADJ TO GAAP BASIS  
 ENDING FUND BALANCE

2021 ACTUAL	2022 PROJ.	2022 BUDGET	2023 PROPOSED
\$71,749	\$78,937		\$90,047
\$17,799	\$16,435	\$16,432	\$16,434
\$10,611	\$5,325	\$29,860	\$30,050
\$7,188	\$11,110	-\$13,428	-\$13,616
\$78,937	\$90,047		\$76,431

#### FIRE MAINTENANCE FUND

BEGINNING FUND BALANCE  
 TOTAL REVENUES  
 TOTAL EXPENSES  
 REV. OVER (UNDER) EXP.  
 ENDING FUND BALANCE

2021 ACTUAL	2022 PROJ.	2022 BUDGET	2023 PROPOSED
\$58,411	\$68,413		\$78,419
\$10,002	\$10,006	\$10,004	\$10,006
\$0	\$0	\$0	\$0
\$10,002	\$10,006	\$10,004	\$10,006
\$68,413	\$78,419		\$88,425

#### HISTORIC STRUCTURE PRESERVATION FUND

BEGINNING FUND BALANCE  
 TOTAL REVENUES  
 TOTAL EXPENSES  
 REV OVER (UNDER) EXP  
 ENDING FUND BALANCE

2021 ACTUAL	2022 PROJ.	2022 BUDGET	2023 PROPOSED
\$32,121	\$38,863		\$44,766
\$6,742	\$5,903	\$5,510	\$5,710
\$0	\$0	\$30,000	\$30,000
\$6,742	\$5,903	-\$24,490	-\$24,290
\$0	\$0	\$0	
\$38,863	\$44,766		\$20,476

#### CONSERVATION TRUST FUND

BEGINNING FUND BALANCE  
 TOTAL REVENUES  
 TOTAL EXPENSES  
 REV. OVER (UNDER) EXP.  
 TRANSFER (OUT)  
 ENDING FUND BALANCE

2021 ACTUAL	2022 PROJ.	2022 BUDGET	2023 PROPOSED
\$33,072	\$50,384		\$33,924
	\$1,148		\$1,148
	\$51,532		\$35,072
\$46,639	\$37,530	\$41,305	\$159,262
\$53,722	\$71,990	\$75,883	\$148,954
-\$7,083	-\$34,460	-\$34,578	\$10,308
\$0	\$0	\$0	\$0
\$24,395	\$18,000	\$20,000	\$20,000
	\$35,072		\$65,380
	-\$1,148		-\$1,148
\$50,384	\$33,924		\$64,232

**TOWN PROMOTION FUND**  
 BEGINNING FUND BALANCE  
 ADJ TO CASH BASIS  
 BEGINNING CASH BALANCE  
 TOTAL REVENUES  
 TOTAL EXPENSES  
 REV. OVER (UNDER) EXP.  
 TRANSFER OUT  
 TRANSFER IN  
 ENDING CASH BALANCE  
 ADJ TO GAAP BASIS  
 ENDING FUND BALANCE

**2023  
PROPOSED**

\$0  
 \$0  
 \$0  
 \$112,500  
 \$2,500  
 \$110,000  
 \$110,000  
 \$0  
 \$110,000

**WORKFORCE & TOURISM ENHANCEMENT FUND**  
 BEGINNING FUND BALANCE  
 ADJ TO CASH BASIS  
 BEGINNING CASH BALANCE  
 TOTAL REVENUES  
 TOTAL EXPENSES  
 REV. OVER (UNDER) EXP.  
 ENDING CASH BALANCE  
 ADJ TO GAAP BASIS  
 ENDING FUND BALANCE

2021 ACTUAL	2022 PROJ	2022 BUDGET	2023 PROPOSED
\$253,462	\$502,005		\$529,831
	-\$57,663		-\$57,663
	\$444,342		\$472,168
\$437,090	\$429,494	\$321,449	\$1,217,270
\$188,547	\$401,668	\$538,966	\$1,373,512
\$248,543	\$27,826	-\$217,517	-\$156,242
\$0	\$0	\$0	\$0
	\$0		\$0
	\$472,168		\$315,926
	\$57,663		\$57,663
\$502,005	\$529,831		\$373,589

**SALES TAX IMPROV. FUND**  
 BEGINNING FUND BALANCE  
 ADJ TO CASH BASIS  
 BEGINNING CASH BALANCE  
 TOTAL REVENUES  
 TOTAL EXPENSES  
 REV. OVER (UNDER) EXP.  
 TRANSFER OUT  
 TRANSFER IN  
 ENDING CASH BALANCE  
 ADJ TO GAAP BASIS  
 ENDING FUND BALANCE



2021 ACTUAL	2022 PROJ.	2022 BUDGET	2023 PROPOSED
\$6,842,218	\$7,190,541		\$7,653,103
	-\$5,115,262		-\$5,115,262
	\$2,075,279		\$2,537,841
\$1,098,988	\$1,133,508	\$1,119,658	\$1,145,640
\$750,664	\$670,946	\$843,064	\$881,145
\$348,324	\$462,562	\$276,594	\$264,495
			\$0
	\$2,537,841		\$2,802,336
	\$5,115,262		\$5,115,262
\$7,190,541	\$7,653,103		\$7,917,598
2021 ACTUAL	2022 PROJ	2022 BUDGET	2023 PROPOSED
\$4,224,887	\$4,313,412		\$4,472,431
	-\$3,396,007		-\$3,396,007
	\$917,405		\$1,076,424
\$929,711	\$963,396	\$977,182	\$1,007,641
\$841,186	\$804,377	\$1,048,515	\$1,196,770
\$88,525	\$159,019	-\$71,333	-\$189,129
	\$1,076,424		\$887,295
	\$3,396,007		\$3,396,007
\$4,313,412	\$4,472,431		\$4,283,302
2021 ACTUAL	2022 PROJ	2022 BUDGET	2023 PROPOSED
\$0	\$0	\$0	\$0
\$104,677	\$105,323	\$105,323	\$75,000
\$104,677	\$105,323	\$105,323	\$75,000
	\$0	\$0	\$0
	\$0	\$0	\$0

#### WATER FUNDS

FUND BALANCE BEGINNING  
 ADJ TO CASH BASIS  
 BEGINNING CASH BALANCE  
 TOTAL REVENUES  
 TOTAL EXPENSES  
 REV. OVER (UNDER) EXP.  
 TRANSFER IN  
 ENDING CASH BALANCE  
 ADJ TO GAAP BASIS  
 FUND BALANCE ENDING

#### SEWER FUNDS

FUND BALANCE BEGINNING  
 ADJ TO CASH BASIS  
 BEGINNING CASH BALANCE  
 TOTAL REVENUES  
 TOTAL EXPENSES  
 REV. OVER (UNDER) EXP.  
 ENDING CASH BALANCE  
 ADJ TO GAAP BASIS  
 FUND BALANCE ENDING

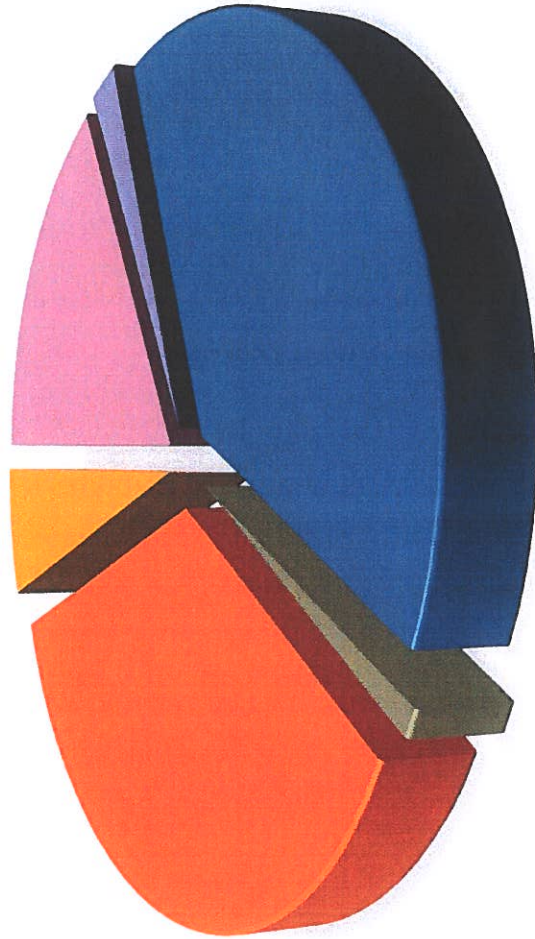
#### AGENCY FUND - CDOT

FUND BALANCE BEGINNING  
 TOTAL REVENUES  
 TOTAL EXPENSES  
 REV. OVER (UNDER) EXP.  
 FUND BALANCE ENDING

\$14,841,596  
 \$6,071,479  
 \$6,709,456  
 -\$745,477  
 -\$20,000  
 \$20,000  
 \$14,093,619

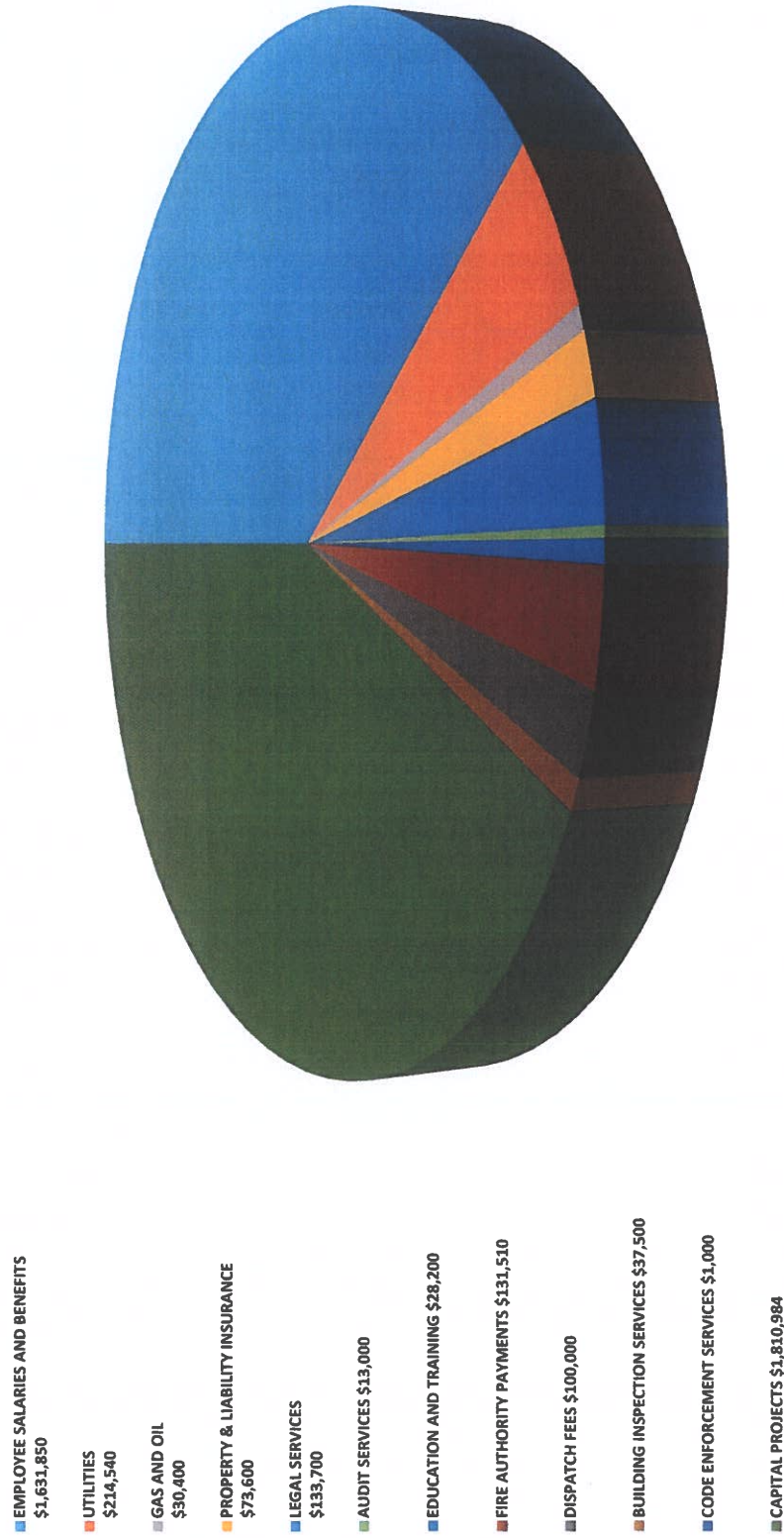
BEGINNING FUND BALANCE  
 TOTAL REVENUES  
 TOTAL EXPENSES  
 REV. OVER (UNDER) EXP.  
 TRANSFER OUT  
 TRANSFER IN  
 ENDING FUND BALANCE

## REVENUE SUMMARY

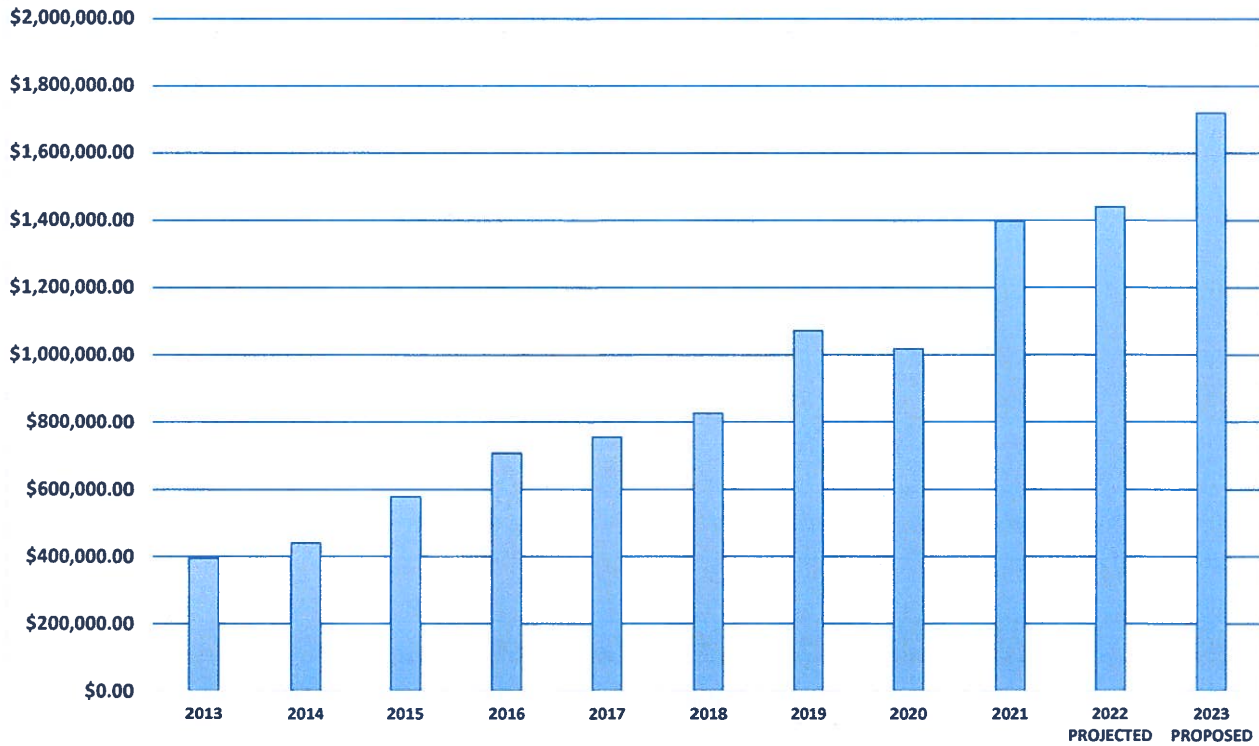


Taxes	\$ 1,831,481
Intergovernmental	\$ 284,135
Grants and Loans	\$ 842,110
Licenses and Permits	\$ 112,670
Customer Service Fees	\$ 1,933,571
Fines and Forfeitures	\$ 58,730

## EXPENSE SUMMARY



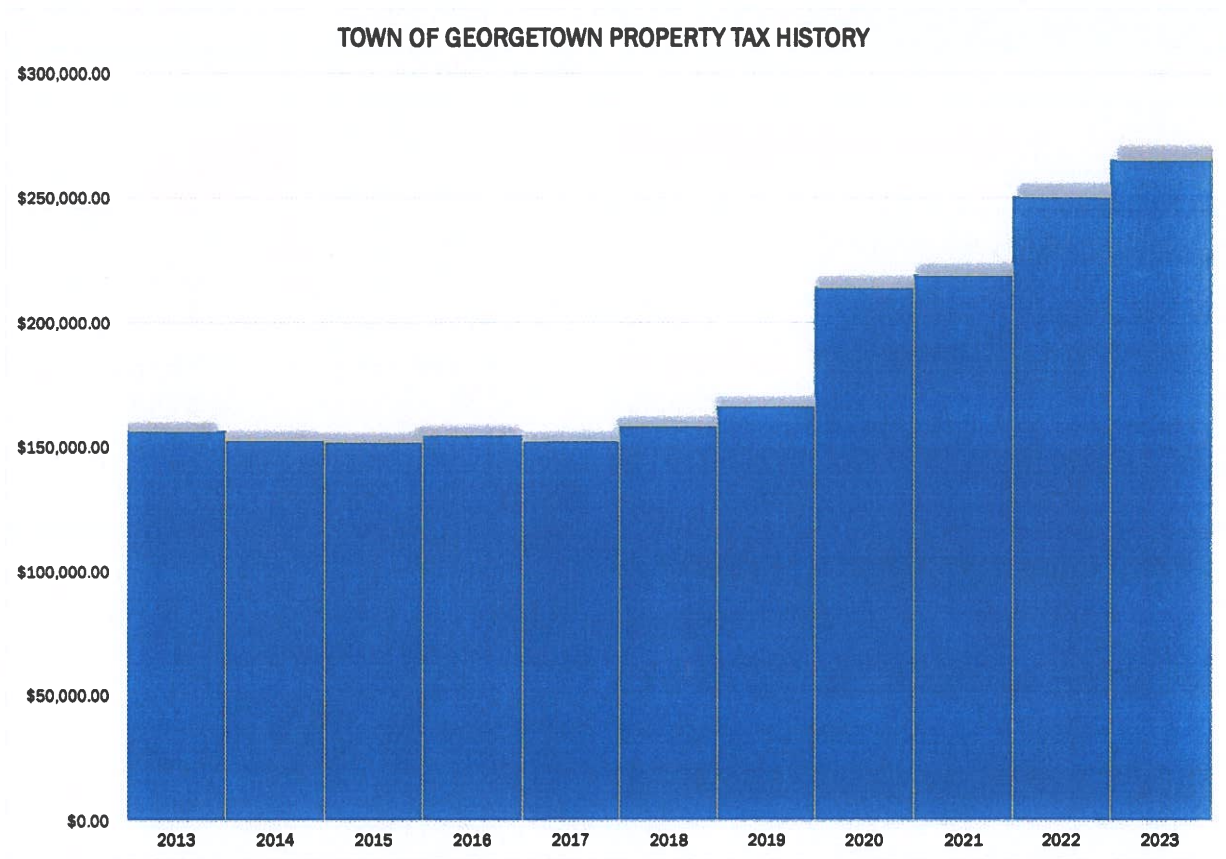
### SALES TAX REVENUE TEN YEAR TREND



### SALES TAX REVENUES BY YEAR

YEAR	TOTAL
2013	\$394,485.00
2014	\$440,388.00
2015	\$578,102.00
2016	\$707,409.00
2017	\$754,846.00
2018	\$826,618.00
2019	\$1,071,340.00
2020	\$1,018,280.00
2021	\$1,398,209.00
2022 PROJECTED	\$1,440,155.00
2023 PROPOSED	\$1,720,100.00





### PROPERTY TAX BY YEAR

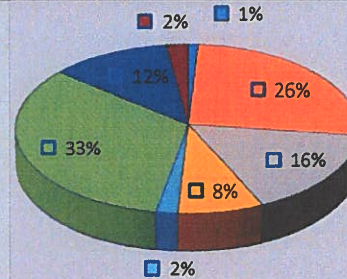
YEAR	PROPERTY TAX COLLECTED
2013	\$156,429.00
2014	\$152,821.00
2015	\$152,142.00
2016	\$154,986.00
2017	\$152,595.00
2018	\$158,544.00
2019	\$166,515.00
2020	\$214,164.00
2021	\$219,006.00
2022	\$250,522.00
2023	\$265,300.00

# GENERAL FUND SUMMARY

## EXPENSE SUMMARY BY DEPARTMENT

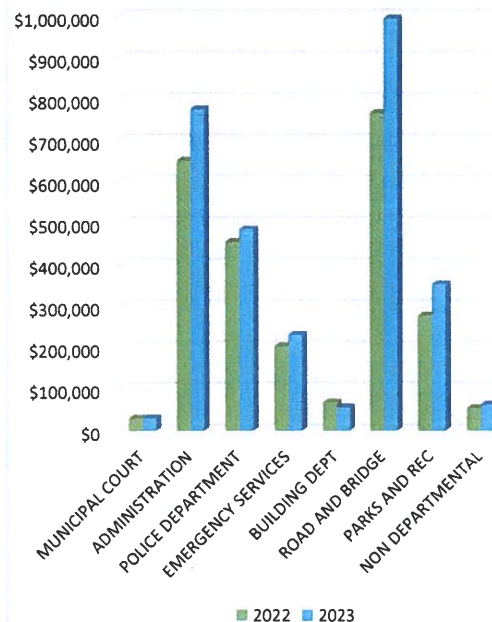
MUNICIPAL COURT		
	2022	2023
Total	\$30,053	\$30,541
ADMINISTRATION		
	2022	2023
Total	\$652,177	\$776,143
POLICE DEPARTMENT		
	2022	2023
Total	\$455,242	\$485,655
EMERGENCY SERVICES		
	2022	2023
Total	\$203,000	\$231,510
BUILDING DEPT		
	2022	2023
Total	\$67,500	\$56,500
ROAD AND BRIDGE		
	2022	2023
Total	\$766,847	\$994,978
PARKS AND REC		
	2022	2023
Total	\$276,987	\$352,896
NON DEPARTMENTAL		
	2022	2023
Total	\$53,617	\$63,302
Total Expenses		
	2022	2023
	\$2,505,423	\$2,991,525

ACTUAL BUDGET BREAKDOWN BY DEPARTMENT



- MUNICIPAL COURT
- ADMINISTRATION
- POLICE DEPARTMENT
- EMERGENCY SERVICES
- BUILDING DEPT
- ROAD AND BRIDGE
- PARKS AND REC
- NON DEPARTMENTAL

2022 vs 2023





**2023  
GENERAL FUND REVENUE**

**31-100 - Property Taxes – Current**

The final valuation from the assessor for the Town of Georgetown as certified by the Clear Creek County Assessor is \$29,355,330.

Year	Valuation	Mills levied	Revenue
2022	\$29,376,470	8.528 temp mill levy reduction	\$250,522
2023	\$28,755,700	9.226 temp mill levy reduction	\$265,300

**31-200 - Specific Ownership Tax**

The Town's share of motor vehicle valuation taxes.

**31-250 - General Sales Tax**

Budgeted at \$761,612 which is \$98,624 above the projected amount for 2022 actual collections, and \$125,042 above 2022 budget.

**31-251 - General Sales Tax – Road and Bridge**

This revenue is the additional one cent sales tax increase approved by voters. It took effect July 1, 2015 and is budgeted at \$382,245.

**31-252- General Sales and Use Tax- Parks and Recreation**

This revenue is ½ of 1 cent increase of sales and use tax for parks maintenance. Effective January 1, 2019. This additional tax has a ten year sunset clause. It is budgeted for 204,120.

**31-300 - Auto Use Tax**

A 3 ½% use tax on the initial purchase price of new automobiles purchased by Town residents. \$88,000 is budgeted for 2023.

**31-310 Building Material Use Tax**

Georgetown electors passed a 3% building material use tax at the April, 2007 election. Electors increased this tax by ½ of 1 cent at the November 2018 election. The revenue is estimated at the time of a building permit and refunds can be requested.

**30-320 MMJ Occupational Tax**

A fifty cent per transaction tax for all retail marijuana sales.

- 31-350      **Franchise Fee - Xcel**  
Pursuant to the 2014 Franchise Agreement with Public Service Company (now Xcel Energy), the Town receives a 3% franchise fee on gas and electric revenues as defined in the franchise agreement from sales to Georgetown customers. The franchise fee is granted for the non-exclusive right to run gas pipes and electric lines in the Town's right-of-way for the term of 20 years.
- 32-150      **Business Licenses**  
\$16,000 is budgeted for 2023.
- 32-300      **Lake Use Permits**  
\$300 per day for winter use for cars on the ice.
- 32-550      **STR Permits**  
Beginning in 2017, short term rentals are required to obtain an annual permit to operate in addition to the regular business license.
- 32-900      **Other Permits**  
Zoning, subdivision, and other miscellaneous permit fees.
- 33-100      **Road and Bridge Tax**  
Clear Creek County shares back a portion of their road and bridge countywide property tax mill levy to the Towns.
- 33-110      **Road and Bridge Sales Tax**  
Clear Creek County shares back a portion of sales tax with municipalities to be expended exclusively on road maintenance and improvements.
- 33-150      **Highway Users Tax**  
This gas tax trust fund figure is determined by statutory formula and the state provides us this figure.
- 33-250      **Motor Vehicle**  
A portion of the motor vehicle license fees from the County Clerk.
- 33-900      **Other Intergovernmental**  
Intergovernmental from other local, state, or federal government sources, typically of small amounts.
- 35-100 - 200      **Fines and Forfeitures**  
All of these categories are related to municipal court fines and costs.
- 39-210      **Land Use Review Fees**  
Fees related to land use applications.

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>GENERAL FUND</b>							
<b>TAXES</b>							
10-31-100	PROPERTY TAXES - CURRENT	216,300	218,449	250,522	249,608	250,522	265,300
10-31-200	SPECIFIC OWNERSHIP TAX	20,952	22,639	22,520	20,810	25,000	23,000
10-31-250	GENERAL SALES TAX	487,643	672,596	636,570	579,776	662,988	761,612
Budget notes:							
THIS FIGURE REPRESENTS % OF SALES TAX COLLECTED AFTER DEDUCTING THE R&B SALES TAX INCREASE, PARKS AND REC INCREASE, STCI AND HISTORIC STRUCTURE PRESERVATION FUND AMOUNTS. BUDGETED AT 3% OVER ESTIMATED 2022 FIGURES							
10-31-251	GENERAL SALES TAX R & B	284,801	337,958	320,035	291,778	334,844	382,245
Budget notes:							
THE AMOUNT COLLECTED IN SALES TAX FROM THE ONE CENT INCREASE. TO BE USED FOR ROAD AND BRIDGE IMPROVEMENTS REFERENCE ACCT 10-60-660							
10-31-252	PARKS SALES/USE TAX	128,953	195,566	180,299	163,299	186,085	204,120
Budget notes:							
1/2 OF 1 CENT INCREASE SALES/USE TAX FOR PARKS MAINTENANCE EFF 1-1-19, 10 YEAR SUNSET CLAUSE, CAPPED @ \$115,000 FOR FIRST YEAR							
10-31-300	AUTO USE TAX	78,814	109,903	84,359	81,240	86,000	88,000
Budget notes:							
1/2 OF 1 CENT ALLOCATED TO PARKS SALES/USE TAX SEE 10-31-252							
10-31-310	BUILDING MATERIAL USE TAX	79,922	49,322	42,858	35,133	36,000	21,000
Budget notes:							
1/2 OF 1 CENT ALLOCATED TO PARKS SALES/USE TAX SEE 10-31-252							
10-31-320	MMJ OCCUPATION TAX	11,570	19,617	22,000	16,104	16,104	16,104
10-31-350	FRANCHISE FEE - XCEL	40,218	49,528	44,000	50,194	45,000	47,000
10-31-400	FRANCHISE FEE - CENTURY LINK	2,300	2,300	2,300	2,300	2,300	2,300
10-31-450	FRANCHISE FEE - COMCAST	15,388	16,071	15,000	12,434	19,000	18,000
10-31-451	COMCAST SUBSCRIBER FEE	1,509	1,486	1,500	1,092	1,900	1,800
10-31-500	PENALTIES & INTEREST - TAXES	821	1,033	300	1,300	1,300	1,000
Total TAXES:		1,369,190	1,696,468	1,622,263	1,505,067	1,667,043	1,831,481
<b>LICENSES AND PERMITS</b>							
10-32-100	BUILDING PERMITS	138,454	87,904	65,000	74,342	75,000	50,000
10-32-150	BUSINESS LICENSES	16,086	19,933	16,000	10,144	16,000	16,000
10-32-160	SALES TAX LICENSE	100	133	110	112	160	120
10-32-200	LIQUOR LICENSES	5,459	4,066	2,200	2,998	3,000	3,000
10-32-201	MMJ LICENSE	4,500	750	750	.00	750	750
10-32-250	ANIMAL LICENSES	140	180	100	80	100	100
10-32-300	LAKE USE PERMITS	15,300	12,600	10,000	8,600	8,600	10,000
10-32-350	PARK PERMITS	475	1,475	1,000	1,250	1,250	1,000
10-32-450	EXCAVATION PERMITS	1,000	1,175	500	950	950	700
10-32-550	STR PERMITS	10,500	31,500	23,000	11,500	18,750	23,000
10-32-900	OTHER PERMITS	23,590	7,690	8,000	14,365	14,500	8,000
Total LICENSES AND PERMITS:		215,603	167,405	126,660	124,340	139,060	112,670
<b>INTERGOVERNMENTAL REVENUE</b>							
10-33-100	ROAD & BRIDGE TAX	65,632	66,963	74,500	84,815	100,000	100,000
10-33-110	R&B SALES TAX CCC	.00	.00	100,000	126,837	150,000	100,000
10-33-150	HIGHWAY USERS TAX	46,327	60,102	51,700	44,050	46,205	51,135
10-33-200	TOBACCO TAX	1,978	2,501	2,000	1,489	2,000	2,000
10-33-250	MOTOR VEHICLE	5,845	5,970	6,000	4,958	6,000	6,000
10-33-502	GRANT REVENUE	.00	.00	.00	.00	.00	.00
10-33-550	SEVERANCE TAXES	33,960	9,751	67,840	135,075	135,075	25,000
10-33-600	AMERICAN RECOVERY FUNDING	.00	.00	139,750	139,750	139,750	.00
10-33-900	OTHER INTERGOVERNMENTAL	.00	.00	7,202	7,202	7,202	.00

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
Total INTERGOVERNMENTAL REVENUE:		153,742	145,286	448,992	544,177	586,232	284,135
<b>FINES AND FORFEITURES</b>							
10-35-100	MUNICIPAL COURT FINES	55,350	31,558	40,000	20,981	25,038	50,000
10-35-150	MUNICIPAL COURT COSTS	1,701	1,188	1,500	785	885	1,500
10-35-160	MUNICIPAL COURT-JURY	.00	.00	50	.00	.00	50
10-35-170	POLICE SURCHARGE	6,859	4,382	6,500	2,926	3,590	7,000
10-35-200	MUNI.COURT-OUT OF JUR.S.WARRA	455	90	180	150	135	180
Total FINES AND FORFEITURES:		64,365	37,217	48,230	24,841	29,648	58,730
<b>OTHER REVENUE</b>							
10-36-100	INTEREST INCOME	5,280	639	5,000	18,471	20,000	20,000
10-36-900	OTHER MISC INCOME	22,030	19,238	34,857	47,946	49,000	10,000
Budget notes:							
INCLUDES OPEN RECORDS REQUESTS, POLICE REPORT REQUESTS, COPIES							
10-36-950	LAND USE REVIEW FEES	2,530	4,493	7,000	5,700	7,000	5,000
Total OTHER REVENUE:		29,840	24,370	46,857	72,117	76,000	35,000
<b>OTHER FINANCING SOURCES</b>							
10-39-210	SALE OF GENERAL FIXED ASSETS	.00	.00	.00	600	.00	.00
Total OTHER FINANCING SOURCES:		.00	.00	.00	600	.00	.00
GENERAL FUND Revenue Total:		1,832,741	2,070,747	2,293,002	2,271,143	2,497,983	2,322,016
GENERAL FUND Expenditure Total:		.00	.00	.00	.00	.00	.00
Net Total GENERAL FUND:		1,832,741	2,070,747	2,293,002	2,271,143	2,497,983	2,322,016

## **2023 GENERAL FUND – Dept 42 - MUNICIPAL COURT SUMMARY**

### **FUNCTION**

To provide municipal court services for misdemeanor traffic and city ordinance violations as governed by Title 13, Article 10 of the Colorado Revised Statutes

#### **10-42-110 - *Salaries and Wages***

Continue the part time position estimated at 250 hours annually to attend court sessions and one-half day per week for court processing and administration at Town Hall.

#### **10-42-300 - *Professional Services***

The Town pays both Municipal Judges \$175 per month to cover the time spent on general issues affecting the Court. In addition, the Judge who sits for Advisements and case resolutions without trial receives \$350 per month. All other court hearings including trials and any large projects will be compensated at \$175 per hour. This compensation package was changed and updated for budget year 2021. Court trials are budgeted at 4 3-hour trials for 2023. Total amount budgeted for 2023 is \$10,000.

#### **10-42-310 - *Legal Services***

Prosecution services by a license attorney. The current rate is \$900 per monthly court session. There is also an allocation for defense attorneys (as may be required – could be a significant budget buster).

#### **10-42-520 - *Insurance***

An allocation of the Town's annual property, casualty, and liability insurance..

### **Number of staff (full time & part time paid and any volunteers)**

Very limited part time court clerk

1 municipal judge, 1 alternate judge, 1 prosecuting attorney

### **Funding and explain source**

General fund – property taxes, sales taxes and other general fund revenues.

Funds also received from Court Fines.

### **Any actions taken to control costs or mitigate rising costs in the departments**

Court attempts to collect all fines assessed to defendants through payment(s) by defendant. Looking at additional ways to make sure payment is made for fines and court costs.

### **What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

Procedural changes required by state statute that impact staff time for municipal court or require additional resources.

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>GENERAL FUND</b>							
<b>MUNICIPAL COURT</b>							
10-42-110	SALARIES AND WAGES	2,882	4,028	5,010	3,080	3,628	5,460
	Budget notes:						
	PT POSITION 250 HOURS ANNUALLY						
10-42-220	FICA CONTRIBUTION	220	308	384	236	278	418
10-42-240	WORKMENS COMP	3	3	45	29	35	52
10-42-250	UNEMPLOYMENT INSURANCE	9	12	14	6	7	11
10-42-280	EDUCATION & TRAINING	42	.00	200	.00	.00	200
10-42-290	MANAGEMENT SERVICES ALLOCATI	3,700	3,700	1,000	833	1,000	1,000
10-42-300	PROFESSIONAL SERVICES - JUDGE	4,921	8,400	10,000	5,425	8,400	10,000
10-42-310	LEGAL SERVICES	10,350	10,800	13,000	9,000	11,000	13,000
10-42-520	INSURANCE	.00	200	200	200	200	200
10-42-610	OFFICE SUPPLIES	.00	.00	200	.00	.00	200
Total MUNICIPAL COURT:		22,126	27,451	30,053	18,810	24,548	30,541
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		22,126	27,451	30,053	18,810	24,548	30,541
Net Total GENERAL FUND:		22,126-	27,451-	30,053-	18,810-	24,548-	30,541-

## 2023 – Dept 45 – ADMINISTRATION GENERAL FUND SUMMARY

### FUNCTION

This department accounts for the oversight, management, administration, execution of Board policy, State statutes, and citizen customer service. This department includes the office and responsibilities of the Town Clerk, human resources, risk management, finance & accounting, communications including public information officer, information technology, and project management.

▪ 10-45-110 - **Salaries and Wages**

This account provides a budget for 4 full time employees. The administrator's salary is allocated 34% to the General Fund, 33% to the Water Operating Fund, and 33% to the Sewer Operating Fund. Similarly, the Town Treasurer's salary is allocated 40% to this General Fund account and 30% to the Water Operating Fund and 30% to the Sewer Operating Fund. This appropriation also includes a 4% COLA increase effective January 1<sup>st</sup> and a second 4% COLA in June for employees if conditions warrant.

▪ 10-45-210 - **Employee Insurance**

This account provides for payment of employer costs for medical, dental and vision insurance. Long and short-term disability insurance was added as a paid benefit in 2018. Premiums are based on age and compensation. Premiums for medical insurance increased 9%. The 2023 rates are:

	Medical Ins \$ per Month	Dental Ins \$ per Month	Vision Ins \$ per Month	Life & ADD \$ per Month
Employee only	\$1025.00	\$ 41.88	\$ 5.99	\$ 6.00
Family	\$2474.00	\$139.15	\$15.49	N/A

▪ 10-45-230 - **Employee Pension**

The Town matches a 3% employee contribution to the CCOERA pension plan. The employee manages and directs all investments. Employees are required to participate after one year of employment. Vesting occurs over 5 years.

▪ 10-45-280 - **Education and Training**

\$1,500 for departmental training and education. This includes an allocation for the CCCMA Conference for the administrator and municipal clerk or finance officers training.

▪ 10-45-310 - **Legal Services**

Payment for the Town Attorney's services for the General Fund. The current billing fees are \$190 per hour.

▪ 10-45-320 - **Audit Services**

Covers the cost of the Town's financial audit (portion within the General Fund). A single audit is not expected for 2022 financial statements that are completed during 2023.

▪ 10-45-390 - **Other Services**

Accounting Software maintenance agreement  
Fire and Security Alarm for Town Hall  
Contract Minute Taker  
Monthly IT Support

▪ 10-45-430 - **Maintenance - Building**

Repairs for Town Hall and other miscellaneous repairs. The roof was replaced in 2019. General discussion continues on Town Hall and possible relocation.

▪ 10-45-435 - **Maintenance - Equipment**

Copy machine maintenance agreement and lease plus excess charges for color copies and excess copies. Costs for postage meter equipment and maintenance.

▪ 10-45-441 - **Land Leases**

Annual lease payments for Town Hall parking lots and Hotel de Paris parking lot.

▪ 10-45—500 – **Election Expense**

The next Town Board of Selectmen election is scheduled for April 2023.

▪ 10-45-520 - **Insurance**

The total cost of Property, Casualty, and Liability insurance for the Town. The costs of such insurance are allocated among different funds.

▪ 10-45-550 - **Publishing**

Municipal Code updates for new ordinances. Legal ads for ordinances, bidding, etc.

▪ 10-45-570 - **Dues and Subscriptions**

CMCA	-	165	-	Clerk
IIMC	-	195	-	Clerk
DRCOG	-	600	-	Town
CML	-	1150	-	Town
Clear Creek Courant	-	38	-	Town
CCCMA	-	100	-	Administrator
National Trust for Hist. Pres.-	-	40	-	Town
HDPLC	-	200	-	Town
KGOAT	-	500	-	Town IGA
I-70 Coalition	-	600	-	Town
ICMA	-	850	-	Administrator
ROTARY CLUB	-	400	-	Administrator
MISC	-	2162	-	
TOTAL	-	7000		

▪ 10-45-741 - **Equipment – Office**

Office furniture, 3 new desktops for administration, IT upgrades including audio upgrades for Zoom meetings.

▪ 10-45-742 **American Recovery Funds**

For expenditure of American Recovery Funds as directed by the Board.



**Number of staff (full time & part time paid and any volunteers)**

4 full time employees – paid for out of multiple funds. Town Clerk, Town Treasurer, Town Administrator. Administrative Assistant is a new, full-time position for 2023.

Includes a contract for a minute taker for some meetings.

**Funding and explain source**

General fund – property taxes, sales taxes and other general fund revenues.

**Any actions taken to control costs or mitigate rising costs in the departments**

Look to upgrade the Town's rating score on the Town's Property/Casualty and Workers Comp. Insurance. Continue to take steps to meet CIRSA's audit items.

Remaining with the Statewide County Health Pool (CHP) for Health, Delta for Dental and Vision insurance. Under CHP, the Town has a larger group that they fall under. Insurance costs rise and are expensive for small groups. Typically the rate increases have been single digits; this year it only increased 9%. In addition, the recommendation is to remain with the policy and that the Town *not* pay for any family coverage on health insurance.

**What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

Updating Town Hall for security, functionality. Document storage. Continue to plan for a new location for Town Hall with additional space.

Communication to public in a number of avenues and the technology to meet that expectation (as well as the staffing).

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>GENERAL FUND</b>							
<b>ADMINISTRATION</b>							
10-45-110	SALARIES AND WAGES	115,058	119,584	138,819	102,273	116,783	242,589
Budget notes:							
Town Treasurer salary and Town Administrator salary shared with water/sewer. INCLUDES A 4% COLA INCREASE and a new FT Admin assistant position							
10-45-111	OVERTIME WAGES	1,648	839	1,750	845	1,500	1,000
10-45-210	EMPLOYEE INSURANCE	21,779	20,183	21,434	16,884	20,000	43,289
10-45-220	FICA CONTRIBUTION	9,036	9,217	10,165	7,856	8,982	18,559
10-45-230	EMPLOYEE PENSION	3,529	3,514	3,948	2,469	2,878	5,028
10-45-240	WORKMENS COMP	119	92	1,247	945	1,082	2,288
10-45-250	UNEMPLOYMENT INSURANCE	356	363	394	206	236	485
10-45-280	EDUCATION & TRAINING	1,003	154	1,500	840	840	1,500
Budget notes:							
CCMA CONFERENCE FOR THE ADMINISTRATOR AND CLERK TRAINING							
10-45-290	MANAGEMENT SERVICES ALLOCATI	63,320-	63,320-	50,000-	41,667-	50,000-	50,000-
10-45-310	LEGAL SERVICES	48,520	48,415	54,000	37,966	54,000	56,000
10-45-320	AUDIT SERVICES	3,041	4,720	4,500	4,500	4,500	6,000
10-45-340	COLLECTION FEES	6,317	6,429	9,000	7,568	9,000	8,000
10-45-390	OTHER SERVICES	18,810	33,704	75,500	69,508	75,000	50,000
Budget notes:							
ALARM SYSTEM, CASELLE SUPPORT, CONTRACT RECORDING SECRETARY, IT SUPPORT							
10-45-411	WATER & SEWER	6,700	7,122	7,200	5,394	7,200	7,500
10-45-415	FUNCTION SUPPLIES	368	780	500	381	500	600
10-45-420	JANITORIAL FEES	4,109	6,225	7,500	5,575	7,500	6,000
10-45-425	JANITORIAL SUPPLIES	947	1,059	2,500	1,433	1,500	2,000
10-45-430	MAINTENANCE - BUILDING	7,879	1,275	1,500	4,692	5,000	1,500
10-45-435	MAINTENANCE - EQUIPMENT	6,046	7,007	12,000	5,831	9,000	1,500
Budget notes:							
COPIER CONTRACT, POSTAGE METER CONTRACT, MAINTENANCE							
10-45-441	LAND LEASES	5	.00	5	.00	.00	5
10-45-500	ELECTION EXPENSE	.00	25	2,000	.00	.00	6,000
10-45-520	INSURANCE	19,517	23,165	24,000	24,000	24,000	25,000
10-45-525	INTERNET	620	2,019	2,400	1,991	2,400	2,500
10-45-530	TELEPHONE	4,582	4,302	5,300	3,197	4,200	5,400
10-45-550	PUBLISHING	4,095	2,624	3,000	2,734	3,000	3,500
10-45-570	DUES & SUBSCRIPTIONS	6,235	7,198	6,200	3,319	3,500	7,000
10-45-610	OFFICE SUPPLIES	4,180	6,985	4,500	3,570	4,000	4,200
10-45-615	POSTAGE	1,264	1,221	1,500	959	1,500	2,000
10-45-620	GAS & ELECTRICITY	2,318	2,356	3,800	2,653	3,200	3,000
10-45-690	MISCELLANEOUS	5,700	26,344	10,600	7,884	10,000	1,500
Budget notes:							
INCLUDES \$500 FOR MAYOR/COMMISSIONERS AWARD AND DONATION OF \$1000 TO SENIOR RESOURCE CENTER.							
10-45-725	MILEAGE	310	330	500	407	500	500
10-45-741	EQUIPMENT - OFFICE	6,199	4,005	15,215	13,958	14,000	42,000
Budget notes:							
COMPUTER UPGRADES FOR ADMIN, ASST AND TREAS AND OTHER IT UPGRADES INCLUDING \$10,000 FOR AUDIO UPGRADES FOR ZOOM MTGS							
10-45-742	AMERICAN RECOVERY FUNDS	.00	.00	269,700	.00	.00	269,700
Total ADMINISTRATION:		246,967	287,936	652,177	298,170	345,801	776,143
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		246,967	287,936	652,177	298,170	345,801	776,143

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>GENERAL FUND</b>							
<b>POLICE DEPARTMENT</b>							
10-54-110	SALARIES AND WAGES	206,270	201,121	265,872	165,599	202,749	317,080
Budget notes:							
4% COLA INCREASE, INCLUDES THE MARSHAL AND 3 OFFICERS							
10-54-111	OVERTIME WAGES	11,825	12,196	12,000	6,511	7,000	7,500
10-54-210	EMPLOYEE INSURANCE	37,620	32,510	49,085	28,806	36,996	53,358
10-54-220	FICA CONTRIBUTION	3,140	3,159	4,030	2,563	3,109	4,598
10-54-240	WORKMENS COMP	4,963	3,559	6,384	3,756	4,628	7,088
10-54-250	UNEMPLOYMENT INSURANCE	650	644	834	344	425	635
10-54-260	FPPA	19,048	18,314	26,587	16,126	19,961	30,456
10-54-270	UNIFORM ALLOWANCE	2,753	321	3,000	1,383	2,000	3,000
10-54-280	EDUCATION & TRAINING	1,472	2,640	16,000	10,816	11,000	6,500
Budget notes:							
INCLUDES PEER SUPPORT							
10-54-310	LEGAL SERVICES	813	1,062	2,000	576	1,000	2,000
10-54-435	MAINTENANCE - EQUIPMENT	1,391	1,349	5,500	3,444	5,000	4,800
10-54-436	MAINTENANCE - VEHICLES	12,786	14,717	13,500	9,724	13,500	12,000
10-54-525	INTERNET	1,441	1,201	2,300	1,846	2,600	3,000
Budget notes:							
WIRELESS SERVICE FOR PATROL VEHICLE TABLETS							
10-54-530	TELEPHONE	229	455	750	327	400	540
10-54-570	DUES & SUBSCRIPTIONS	.00	.00	1,000	154	300	1,500
Budget notes:							
STOPLITIX - STATE MANDATED TRACKING							
10-54-610	EQUIPMENT & OFFICE SUPPLIES	7,004	1,878	5,000	4,589	4,600	3,000
10-54-615	POSTAGE	27	34	100	101	101	100
10-54-630	GAS & OIL	5,703	7,130	7,000	7,392	8,600	9,000
10-54-660	FORENSIC & INVESTIGATION	423	1,171	2,500	.00	1,000	2,500
10-54-680	PROGRAM SUPPORT	200	950	4,300	4,124	4,200	4,500
Budget notes:							
EFORCE AND EXPEDITOR							
10-54-690	MISCELLANEOUS	2,809	500	3,500	1,081	1,100	3,500
Budget notes:							
LYLE WOHLERS LUNCHEON \$2500							
10-54-745	EQUIPMENT	1,441	28,167	24,000	.00	24,000	9,000
Budget notes:							
TASERS							
Total POLICE DEPARTMENT:		322,008	333,079	455,242	269,262	354,269	485,655
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		322,008	333,079	455,242	269,262	354,269	485,655
Net Total GENERAL FUND:		322,008-	333,079-	455,242-	269,262-	354,269-	485,655-

**2023 – Dept 54 – POLICE  
GENERAL FUND SUMMARY**

**FUNCTION**

To provide professional and comprehensive law enforcement services for the Town of Georgetown

- 10-54-110            **Salary and Wages**  
Salary for the Town Marshal and 3 full-time positions. Includes a COLA increase of 4% effective January 2023 and a second COLA increase in June 2023 if conditions warrant. Currently one of the full-time positions is a Community Services Officer, not a sworn officer.
- 10-54-210            **Employee Insurance**  
The cost of Medical/Dental/Vision/Life and Short and Long Term Disability insurance for four employees.
- 10-54-260            **FPPA**  
In lieu of FICA and CCOERA contributions, the Town contributes 11% of the Police officers' salaries to the FPPA pension system. Was raised .50% in 2022 and will continue to be raised in subsequent years according to state statute passed in 2020.
- 10-54-270            **Uniform Allowance**  
Uniforms for the Marshal and three officers
- 10-54-280            **Education & Training**  
Each sworn officer is required to take 40 hours annually to maintain certification. Part of new legislation that was passed includes a required amount for structured peer support.
- 10-54-435            **Maintenance - Equipment**  
An appropriation of \$4,800 for 2023
- 10-54-436            **Maintenance - Vehicles**  
An appropriation of \$12,000 for 2023 due to aging vehicles.
- 10-54-525            **Internet**  
The cost of wireless service for patrol vehicle tablets – adjusted to \$3,000.
- 10-54-610            **Equipment and Office Supplies**  
An allocation of \$3,000 to help offset the relocation to new offices
- 10-54-630            **Gas & Oil**  
Increased to \$9,000 due to rising fuel costs
- 10-54-680            **Program Support**  
Program support for EForce and Expeditor incident report software programs
- 10-54-690            **Miscellaneous**  
Lyle Wohlers luncheon \$2,500
- 10-54-745            **Equipment**  
New tasers

**Number of staff (full time & part time paid and any volunteers)**

Marshal – 30 years in law enforcement. 21 Years at Georgetown PD.

One Sergeant, one Community Services Officer.

One open position to be filled early 2023

**Funding and explain source**

General fund – property taxes, sales taxes, municipal fines and other general fund revenues

**Any actions taken to control costs or mitigate rising costs in the departments**

Officer uniforms and equipment costs are made to coincide with vendor sale events if possible.

Training scholarships are applied for as needed.

When possible, State contract pricing is requested on many basic supplies, i.e. ammo, batteries, tires, vehicles, office supplies, etc.

**What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

The biggest immediate challenge is the personnel requirements to provide adequate and appropriate police response for the Town of Georgetown.

Additional challenges have been presented to meet the legislative requirements of SB217 such as the requirement of body cameras, reporting and data storage of the body camera tapes and the requirement of tracking of all contacts which will be handled by Stop Litix.

Besides those difficult challenges, there are additional challenges over the next 3 to 5 years includes vehicle maintenance, evidence management, compliance with prosecutorial requirements for both juveniles and adults on the short term.

Per Marshal Williams – “Continued training is not only necessary for Officer safety, liability mitigation, remaining current on industry standards and changes, but is a P.O.S.T. (Colorado Peace Officer Standards & Training) requirement.

The required training hours are increasing every year. These training requirements are partially met with the on-line capability of the POLICEONE Academy subscription that we have in place for each Officer.

In previous years we have been successful in reimbursements for the costs of training, the reimbursements are only available as long as we remain compliant with the continued P.O.S.T. in-service training as required.”

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>GENERAL FUND</b>							
<b>POLICE DEPARTMENT</b>							
10-54-110	SALARIES AND WAGES	206,270	201,121	265,872	165,599	202,749	317,080
Budget notes:							
4% COLA INCREASE, INCLUDES THE MARSHAL AND 3 OFFICERS							
10-54-111	OVERTIME WAGES	11,825	12,196	12,000	6,511	7,000	7,500
10-54-210	EMPLOYEE INSURANCE	37,620	32,510	49,085	28,806	36,996	53,358
10-54-220	FICA CONTRIBUTION	3,140	3,159	4,030	2,563	3,109	4,598
10-54-240	WORKMENS COMP	4,963	3,559	6,384	3,756	4,628	7,088
10-54-250	UNEMPLOYMENT INSURANCE	650	644	834	344	425	635
10-54-260	FPPA	19,048	18,314	26,587	16,126	19,961	30,456
10-54-270	UNIFORM ALLOWANCE	2,753	321	3,000	1,383	2,000	3,000
10-54-280	EDUCATION & TRAINING	1,472	2,640	16,000	10,816	11,000	6,500
Budget notes:							
INCLUDES PEER SUPPORT							
10-54-310	LEGAL SERVICES	813	1,062	2,000	576	1,000	2,000
10-54-435	MAINTENANCE - EQUIPMENT	1,391	1,349	5,500	3,444	5,000	4,800
10-54-436	MAINTENANCE - VEHICLES	12,786	14,717	13,500	9,724	13,500	12,000
10-54-525	INTERNET	1,441	1,201	2,300	1,846	2,600	3,000
Budget notes:							
WIRELESS SERVICE FOR PATROL VEHICLE TABLETS							
10-54-530	TELEPHONE	229	455	750	327	400	540
10-54-570	DUES & SUBSCRIPTIONS	.00	.00	1,000	154	300	1,500
Budget notes:							
STOPLITIX - STATE MANDATED TRACKING							
10-54-610	EQUIPMENT & OFFICE SUPPLIES	7,004	1,878	5,000	4,589	4,600	3,000
10-54-615	POSTAGE	27	34	100	101	101	100
10-54-630	GAS & OIL	5,703	7,130	7,000	7,392	8,600	9,000
10-54-660	FORENSIC & INVESTIGATION	423	1,171	2,500	.00	1,000	2,500
10-54-680	PROGRAM SUPPORT	200	950	4,300	4,124	4,200	4,500
Budget notes:							
EFORCE AND EXPEDITOR							
10-54-690	MISCELLANEOUS	2,809	500	3,500	1,081	1,100	3,500
Budget notes:							
LYLE WOHLERS LUNCHEON \$2500							
10-54-745	EQUIPMENT	1,441	28,167	24,000	.00	24,000	9,000
Budget notes:							
TASERS							
Total POLICE DEPARTMENT:		322,008	333,079	455,242	269,262	354,269	485,655
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		322,008	333,079	455,242	269,262	354,269	485,655
Net Total GENERAL FUND:		322,008-	333,079-	455,242-	269,262-	354,269-	485,655-

**2023 – Dept 56 - EMERGENCY SERVICES FUND  
GENERAL FUND SUMMARY**

**FUNCTION**

Municipal Payment – Fire Authority

Annual support for the Fire Authority which funds fire departments and fire services throughout a portion of the County.

2004 -	\$46,000	2014	\$74,830
2005 -	\$52,000	2015	\$74,339
2006 -	\$54,000	2016	\$74,247
2007 -	\$59,000	2017	\$74,989
2008 -	\$60,000	2018	\$88,800
2009 -	\$71,000	2019	\$89,000
2010 -	\$71,000	2020	\$104,540
2011 -	\$38,610	2021	\$106,600
2012 -	\$79,227	2022	\$134,000
2013 -	\$79,306	2023	\$131,510

- Expenditures tied to property valuation dedicated to the Clear Creek Fire Authority *Line item 10-56-660*
- Pay for dispatch costs – increasing amount for next several years. Contract will expire at the end of 2023. The cost share percentage for 2023 is 75%. Will be increased from \$69,000 in 2022 to \$100,000 in 2023. *Line item 10-56-665.*

**Number of staff (full time & part time paid and any volunteers)**

None.

**Funding and explain source**

General fund revenues.

**Any actions taken to control costs or mitigate rising costs in the departments**

Dispatch costs will increase for the next several years according to the agreement with the County. The increase is from 60% to 75% of costs. There has also been a significant increase in call volume which is also reflected in the budget.

**What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

With the rising cost of these fees the Town is exploring options to change dispatch services.

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>GENERAL FUND</b>							
<b>EMERGENCY SERVICES</b>							
10-56-660	MUNICIPAL PAYMENT - FIRE AUTH.	104,540	106,000	134,000	134,000	134,000	131,510
	Budget notes:						
	BASED ON THE INCREASE OF ASSESSED VALUATION OF PROPERTIES FOR THE PRECEDING YEAR						
10-56-665	DISPATCH FEES	39,990	54,136	69,000	28,547	69,000	100,000
	Budget notes:						
	COUNTY IS CHARGING FOR DISPATCH SERVICES, AMOUNT WILL INCREASE OVER 7 YEARS 75% OF CALLS IN 2023						
Total EMERGENCY SERVICES:		144,530	160,136	203,000	162,547	203,000	231,510
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		144,530	160,136	203,000	162,547	203,000	231,510
Net Total GENERAL FUND:		144,530-	160,136-	203,000-	162,547-	203,000-	231,510-



## 2023 – Dept 58 - BUILDING SERVICES GENERAL FUND SUMMARY

### **FUNCTION**

This department is set aside to account for the contracted services for building inspection, code enforcement and land use review including consultant costs for planning and engineering.

- **10-58-390 - *Contract Services – Building Inspection.***  
In 2012, the Board of Selectmen decided to return to a Contract Building Inspector. In 2018, the Board negotiated the contract renewal to state that Safebuilt receives 75% (instead of 90%) of building and plan review fees. However, town staff is now responsible to input permit information into the Community Core permit system. In September 2021, the Town switched electrical inspections to Safebuilt
- **10-58-391 - *Contract Services – Code Enforcement.***  
This appropriation was separated from Contract Building Inspection in 2015. With contract renewal, Safebuilt now charges \$60 per hour for this service.
- **10-58-305 - *Land Use Review Fees***  
The Town has a contract planner that reviews applications. These fees are charged to the applicant.

### **Number of staff (full time & part time paid and any volunteers)**

None. There are some Town Hall staff hours dedicated to training and input permit information into Community Core permitting software.

### **Funding and explain source**

Permit and plan review fees.

### **Any actions taken to control costs or mitigate rising costs in the departments**

Renewed contract with Safebuilt in 2018 to lower Safebuilt's percentage from 90% to 75% and increase town's percentage from 10% to 25%. If service is unacceptable (fewer complaints in 2022 – although discussion of timing of plan review and inspections has caused issues), Town can look elsewhere to contract for building inspection services.

### **What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

Training town staff to use permit software.  
Follow up on building inspection issues.

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>GENERAL FUND</b>							
<b>BUILDING DEPARTMENT</b>							
10-58-290	MANAGEMENT SERVICES ALLOCATI	9,144	9,144	10,000	8,073	10,000	10,000
10-58-305	LAND USE REVIEW FEES	4,225	11,625	8,000	8,826	9,500	8,000
10-58-390	CONTRACT SVC - BUILDING INSP	67,260	59,183	48,500	33,789	40,000	37,500
Budget notes:							
BASED ON 75% OF FEES CHARGED							
10-58-391	CONTRACT SVCS CODE ENFORCEME	.00	.00	1,000	.00	.00	1,000
Total BUILDING DEPARTMENT:		80,629	79,952	67,500	50,689	59,500	56,500
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		80,629	79,952	67,500	50,689	59,500	56,500
Net Total GENERAL FUND:		80,629-	79,952-	67,500-	50,689-	59,500-	56,500-

## 2023 – Dept 60 – ROAD AND BRIDGE GENERAL FUND SUMMARY

### FUNCTION

The expenditures are dedicated to the ongoing repair and maintenance of the streets within Georgetown town limits, including snow plowing and removal. Included within these activities are major maintenance and repair items, such as crack sealing, chip sealing, milling and filling, and other items related to our long-term street maintenance plan.

- 10-60-110 - **Salaries and Wages**  
The budget for the three full-time and one part-time position for the Road and Bridge Department. Includes a 4% COLA increase effective January 1<sup>st</sup> and a second COLA in June if conditions warrant.
- 10-60-280 - **Education and Training**  
\$1,000 for 2023 for motor grader class.
- 10-60-411 – **Water/Sewer**  
The cost of a sanolet at the Town Shop. This is necessary due to not having sewer service at the location
- 10-60-421 - **Trash Removal**  
The cost of trash removal for Town trash, increased service during summer months
- 10-60-435 - **Maintenance - Equipment**  
Repair costs on aging equipment. Set at \$12,000 for 2023.
- 10-60-436 **Maintenance - Vehicles**  
General maintenance on four trucks.
- 10-60-620 - **Gas & Electricity**  
Electricity for the Town Shop and street lights throughout Town
- 10-60-621 - **Propane**  
The Town's shops are not connected to a natural gas line, so the winter heating is provided by propane – increased to \$4,000 for 2023.
- 10-60-660 - **Road Improvement Plan**  
This appropriation is based on the one cent sales tax increase that took effect July 1, 2015. These funds are restricted for Road and Bridge improvements.

- **10-60-661 – Road Improvement CCC**  
In 2022 the County implemented a share back with municipalities for funding road improvements. These funds are restricted for road improvements
- **10-60-665 - Road Maintenance**  
This appropriation is for materials required for the maintenance of roads such as road base, asphalt patching and salted sand
- **10-60-670 - Traffic Control**  
Stop signs, other regulatory signs, purchase of barricades, flashers.
- **10-60-730 Bridges**  
Reduced to \$1,000. Major bridge repairs and improvements for 22<sup>nd</sup> Street bridge completed in 2022. Routine maintenance and repairs for other bridge repairs will be charged to the Road Improvement line item.
- **10-60-745 Equipment**  
There is no new equipment budgeted for 2023. The purchase of a new backhoe for the department is appropriated in the Sale Tax Capital Improvement Fund.

**Number of staff (full time & part time paid and any volunteers)**

3 full time employees. Handles a number of duties in addition to road & bridge including building maintenance.

**Funding and explain source**

General fund revenues - specifically the funds from HUTF, share back from Clear Creek County, Sales Tax one cent increase and the Town's share of the Road and Bridge Tax.

**Any actions taken to control costs or mitigate rising costs in the departments**

Current actions are to complete the construction of building – for storage of large equipment and other items. Will save on maintenance, tire replacement on large equipment.

As stated previously, all of our paved streets need preservative treatments on a regularly scheduled cycle. Preservative treatments (whether a seal coat or a chip and seal coat) extend the life cycle of pavement and delay the inevitable mill and overlay. Thus, there is significant savings if you can postpone the mill and overlay for a street section.

**What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

Funding for aging heavy equipment and the need for a larger Town Shop facility

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>GENERAL FUND</b>							
<b>ROAD &amp; BRIDGE</b>							
10-60-110	SALARIES AND WAGES	120,228	116,810	155,185	118,417	133,564	206,525
	Budget notes:						
	4% COLA INCREASE						
10-60-111	OVERTIME WAGES	2,969	2,889	2,250	776	891	2,250
10-60-210	EMPLOYEE INSURANCE	35,246	30,282	36,523	23,489	29,033	27,067
10-60-220	FICA CONTRIBUTION	9,231	8,767	11,873	9,027	10,172	15,800
10-60-230	EMPLOYEE PENSION	2,214	658	4,304	1,741	2,090	5,572
10-60-240	WORKMENS COMP	4,978	3,164	5,777	4,150	4,667	7,470
10-60-250	UNEMPLOYMENT INSURANCE	371	348	430	238	269	414
10-60-270	UNIFORMS	50	220	500	411	411	500
10-60-280	EDUCATION & TRAINING	.00	.00	1,000	.00	.00	1,000
10-60-390	OTHER SERVICES-CONTRACT LABOR	.00	1,625	500	.00	.00	500
10-60-411	WATER/SEWER	835	1,207	3,200	2,709	3,500	3,500
	Budget notes:						
	INCLUDES PORTA JON FOR SHOP						
10-60-421	TRASH REMOVAL	2,810	4,922	3,820	3,797	4,800	4,300
	Budget notes:						
	ADD'L SERVICE DURING SUMMER MONTHS						
10-60-430	MAINTENANCE - BUILDING	682	2,236	2,000	863	1,500	6,000
	Budget notes:						
	INCLUDES NEW SHOP LIGHTING						
10-60-435	MAINTENANCE - EQUIPMENT	13,746	21,066	14,000	13,946	14,000	12,000
10-60-436	MAINTENANCE - VEHICLES	1,094	8,690	7,000	7,840	8,000	5,000
10-60-470	RENTALS-EQUIPMENT	.00	.00	1,000	.00	.00	1,000
10-60-525	INTERNET	1,658	1,604	1,750	1,346	1,750	1,800
10-60-530	TELEPHONE	238	368	500	41	100	.00
10-60-610	GENERAL SUPPLIES	873	208	1,500	1,133	1,200	1,000
10-60-611	SHOP SUPPLIES	2,695	2,895	3,000	2,884	3,000	2,500
10-60-620	GAS & ELECTRICITY	26,524	21,127	25,000	17,413	25,000	26,000
10-60-621	OTHER - PROPANE	3,577	2,917	3,800	3,074	3,800	4,000
10-60-630	GAS & OIL	7,348	6,758	11,200	10,200	13,000	13,000
	Budget notes:						
	INCLUDES DIESEL						
10-60-660	ROAD IMPROVE. PLAN	108,635	376,147	320,035	114,950	290,000	412,280
	Budget notes:						
	REVENUES COLLECTED FROM THE ONE CENT INCREASE IN SALES TAX. ROAD WORK TBD.						
10-60-661	ROAD IMP CCC	.00	.00	100,000	.00	.00	200,000
	Budget notes:						
	SHARE BACK FROM CCC RESTRICTED FOR ROAD IMP.						
10-60-665	ROAD MAINTENANCE	28,722	17,499	30,000	9,989	25,000	30,000
	Budget notes:						
	ASPHALT REJUVENATOR AND REGULAR ROAD MAINTENANCE MATERIALS,						
10-60-670	TRAFFIC CONTROL	10,632	3,657	3,000	1,880	3,000	3,000
10-60-690	MISCELLANEOUS	5,701	1,892	1,400	1,100	1,400	500
10-60-730	BRIDGES	.00	9,000	2,300	2,300	2,300	1,000
10-60-745	EQUIPMENT	4,248	41,324	14,000	2,300	14,000	1,000
Total ROAD & BRIDGE:		395,306	688,280	766,847	356,014	596,447	994,978
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		395,306	688,280	766,847	356,014	596,447	994,978

**2023 – Dept 65 – PARKS  
GENERAL FUND SUMMARY**

**FUNCTION**

To acquire, develop, operate, and maintain our parks and outdoor environment which enriches the quality of life for residents and visitors alike, and preserves it for future generations.

- 10-65-110 - **Salaries and Wages**  
An appropriation for a fulltime employee for parks. Two additional part time seasonal employees for parks and flower maintenance. Town currently has 80 hanging baskets and 35 trash containers that need to be maintained daily from early June to late September while on a less frequent basis the rest of the year.
- 10-65-340 - **Trees**  
An appropriation of \$10,000 for annual tree planting and maintenance. This includes pruning, tree replacement and deep root fertilization.
- 10-65. -411 - **Water & Sewer & Sanolets**  
The cost of water bills in the parks, public restrooms and for sanolets at City Park, 5 portalets for the 4<sup>th</sup> of July with wash stations and an ADA sanolet at Silverdale. The appropriation of \$25,000 was increased for 2023 due to the addition of the public restrooms at Strousse Park and the billing for both water and sewer at that location.
- 10-65-415 **Event Supplies**  
Additional special events i.e. picnic after clean-up day requested by Park Board.
- 10-65-430 **General Maintenance**  
Foster's Place maintenance as well as other areas.
- 10-65-470 - **Rentals**  
Dumpsters for Town Clean-up Day
- 10-65-665 **Holiday decorations**  
Replace some aging decorations, greenery, lights
- 10-65-700 **Capital Outlay**  
The appropriation of \$155,704 (current estimate) - with the proceeds of the parks sales tax. Will be combined with Conservation Trust Fund for next portion of Strousse Park refresh project.

**Number of staff (full time & part time paid and any volunteers)**

With the passage of the sales tax initiative - 1 full time employee and 2 part time seasonal employees. General maintenance has improved with the full time employee instead of seasonal personnel. Looking for even greater improvements in 2023.

**Funding and explain source**

General fund – property taxes, sales taxes and other general fund revenues. Sales and use tax ballot initiative was passed in 2018 for 10 years – starting in 2019. 2023 will be year 5 of 10 for the sales and use tax ballot initiative.

**Any actions taken to control costs or mitigate rising costs in the departments**

Major projects will follow bid procedures to obtain lowest cost possible. Parks & Recreation Commission will recommend priority of projects as a result of the passage of the sales tax ballot initiative for approval by Board of Selectmen.

**What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

Prioritizing projects and improvements to facilities according to the parks master plan. Temper expectations to complete projects in order or that require multiple years to fund.

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>GENERAL FUND</b>							
<b>PARKS &amp; RECREATION</b>							
10-65-110	SALARIES AND WAGES	38,635	42,009	53,054	41,550	49,421	67,269
Budget notes:							
INCLUDES 4% COLA, INCLUDES 2 PT SEASONAL POSITION 30HR WK FOR 12 WEEKS							
10-65-111	OVERTIME WAGES	216	91	.00	53	53	.00
10-65-210	EMPLOYEE INSURANCE	4,283	12,040	12,150	10,136	12,163	13,209
10-65-220	FICA CONTRIBUTION	2,950	3,190	4,137	3,183	3,787	5,147
10-65-230	EMPLOYEE PENSION	397	1,204	1,500	1,111	1,325	1,538
10-65-240	WORKMENS COMP	748	568	1,008	713	845	1,184
10-65-250	UNEMPLOYMENT INSURANCE	116	125	155	83	99	195
10-65-270	UNIFORMS	50	82	250	203	203	250
10-65-300	PROFESSIONAL SVCS	54,441	.00	.00	.00	.00	.00
10-65-340	TREES	2,662	32,326	10,000	.00	.00	10,000
Budget notes:							
TREE REPLACEMENT PROGRAM, ROUTINE SPRAYING , ROOT FEEDING AND TRIMMING							
10-65-411	WATER & SEWER & SANOLETS	16,912	24,584	28,000	24,859	28,000	25,000
Budget notes:							
REG BILLING, FIVE 4TH OF JULY PORTA POTTIES WITH WASH STATIONS, ADA PORTA JOHN @SILVER DALE							
10-65-415	EVENT SUPPLIES	.00	.00	500	390	500	500
Budget notes:							
ADDITIONAL SPECIAL EVENTS i.e. PICNIC AFTER CLEAN UP DAY							
10-65-420	JANITORIAL FEES	127	89	3,052	2,301	3,200	7,200
10-65-430	MAINTENANCE - GENERAL	9,188	7,098	15,000	11,143	15,000	15,000
Budget notes:							
INCREASED DUE TO ADDED MAINTENANCE COSTS @ FOSTER'S PLACE.							
10-65-435	MAINTENANCE - EQUIPMENT	915	481	5,000	1,001	1,600	6,500
10-65-436	MAINTENANCE - VEHICLES	2,024	811	1,400	1,155	1,400	1,500
10-65-470	RENTALS	8,533	8,133	6,000	4,152	6,000	6,000
Budget notes:							
DUMPSTERS FOR CLEAN UP DAY							
10-65-600	HOLIDAY DECORATIONS	528	1,167	4,000	.00	10,000	20,000
Budget notes:							
REPLACE SOME AGING DECORATIONS, GREENERY, LIGHTS							
10-65-620	GAS & ELECTRICITY	2,351	2,198	4,000	2,362	4,000	4,000
10-65-630	GAS & OIL	1,448	3,230	4,500	3,984	4,500	3,500
10-65-665	FLOWERS	3,197	4,444	5,650	5,647	5,647	6,500
10-65-690	MISCELLANEOUS	417	220	200	.00	.00	200
10-65-700	CAPITAL OUTLAY	8,968	101,981	111,431	89,748	111,431	155,704
Budget notes:							
CAPITAL PROJECTS TBD WITH BALANCE OF 1/2 OF 1 CENT SALES TAX INCREASE PROJECTS TBD, PRIMARILY FOR THE NEXT PHASE OF STROUSSE PARK PROJECT							
10-65-741	EQUIPMENT	2,449	338	6,000	6,527	6,500	2,500
Total PARKS & RECREATION:		161,557	246,407	276,987	210,301	265,674	352,896
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		161,557	246,407	276,987	210,301	265,674	352,896
Net Total GENERAL FUND:		161,557-	246,407-	276,987-	210,301-	265,674-	352,896-



**2023 – General Fund - Dept 90 – NON DEPARTMENTAL  
GENERAL FUND SUMMARY**

**FUNCTION**

Fund to account for items that don't fit any other category including expenses tied to the Community Center, fees tied to the Business Promotions Commission and training expenses for Design Review Commission and Planning Commission Boards.

- 10-90-530            **Community Center Telephone**  
The Town pays for the Community Center telephone and internet service so that they can respond to inquiries.
- 10-90-660            **Community Center Contribution**  
This appropriation is to help the Community Center offset cost for providing information services and public restrooms to visitors. This appropriation was moved from the Business Promotion Fund.
- 10-90-670 -        **Vendors Fee – Town Promotions**  
It is the practice of the Town Board of Selectmen to deposit the Vendor's Fee into the Business Promotions fund for use in promoting business and tourist activities – it is an expenditure in this line item and a revenue line item in the Promotions fund. May discontinue in 2024 with the passing of the Lodging Tax
- 10-90-675 -        **Business License Match - TP**  
In the past the Board of Selectmen has chosen to provide funds out of the General Fund for what is collected in the Promotions Assessment Fee. The appropriation for 2020 was changed to 100% of the Promotions Assessment Fee. Remains at this level for 2023 but may discontinue in 2024 with the passing of the Lodging Tax.

**Number of staff (full time & part time paid and any volunteers)**

None.

**Funding and explain source**

General fund revenues.

**Any actions taken to control costs or mitigate rising costs in the departments**

Extent of support for these activities.

**What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

N/A

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>GENERAL FUND</b>							
<b>NON-DEPARTMENTAL</b>							
10-90-530	COMMUNITY CTR PHONE & INTERN	1,998	1,872	2,400	1,701	2,200	2,200
	Budget notes:						
	INCLUDES INTERNET - DEDUCTED FROM ANNUAL CONTRIBUTION						
10-90-660	COMMUNITY CENTER CONTRIBUTI	8,113	9,150	9,150	8,113	9,150	9,150
	Budget notes:						
	5,000 FOR PAYROLL PAID MONTHLY AND 4150. FOR OPERATING PAID QUARTERLY						
10-90-670	VENDORS FEE - TOWN PROMOTION	10,593	21,530	20,305	11,405	16,000	25,362
10-90-675	BUSINESS LICENSE MATCH - TP	18,445	24,395	20,000	11,940	18,000	20,000
	Budget notes:						
	15% OF BUSINESS LICENSES COLLECTED (MATCH), INCREASED TO 100% MATCH IN 2020						
10-90-680	TRAINING & EDUC.-DRC	.00	196	1,662	1,512	1,512	1,000
10-90-681	TRAINING & EDUC.-PLANNING	.00	.00	100	.00	.00	1,000
10-90-682	STROUSSE PARK INTERPRETATIVE	.00	.00	.00	.00	.00	4,590
Total NON-DEPARTMENTAL:		39,148	57,142	53,617	34,670	46,862	63,302
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		39,148	57,142	53,617	34,670	46,862	63,302
Net Total GENERAL FUND:		39,148-	57,142-	53,617-	34,670-	46,862-	63,302-

## **2023 – FIRESTATION MAINTENANCE FUND FUND 12- SUMMARY**

### **FUNCTION**

Funding comes from the cell tower lease on the Town owned property on Brownell St. (current Clear Creek Fire Station). Expenditures are for maintenance of the four fire station buildings that are owned by the Town including the current Clear Creek Fire Authority Station at 750 Brownell St., Alpine Hose Museum at 501 5<sup>th</sup> St., the Old Missouri building in the 1000 block of Taos and the Star Hook and Ladder building (Town Hall).

- **12-30-100 - *Cell Tower Leases***  
Verizon Cell Tower - - - - Tower lease revenues are received monthly for the tower located on the Brownell Street Firehouse. The lease payment is currently \$1,369 per month.
- Pay for utilities – for Alpine Hose Museum
- **12-40-700 - *Capital Improvements***  
Set aside funds to maintain buildings. \$20,000. Even with this expenditure – fund balance will remain over \$90,000.

### **Number of staff (full time & part time paid and any volunteers)**

None directly. Although contract through HGI uses volunteers for the Alpine Hose museum tours and maintenance.

### **Funding and explain source**

Lease payment.

### **Any actions taken to control costs or mitigate rising costs in the departments**

Maintenance needs will exceed revenues received; however, continuing to expend funds on an annual basis will extend the life of major items needed at each building.

### **What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

Large ticket items that exceed annual appropriation. Technology may change structure or eliminate leases.

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>FIRESTATION MAINTENANCE FUND</b>							
<b>REVENUE</b>							
12-30-100	VERIZON CELL TOWER	16,428	17,797	16,428	12,321	16,428	16,428
12-30-150	ATT CELL TOWER	.00	.00	.00	.00	.00	.00
12-30-200	INTEREST	58	3	4	5	7	6
Total REVENUE:		16,485	17,799	16,432	12,325	16,435	16,434
<b>EXPENDITURES</b>							
12-40-411	WATER & SEWER	1,489	1,562	1,630	1,203	1,600	1,700
12-40-430	MAINTENANCE - BUILDING	2,172	6,866	2,000	447	1,000	2,000
12-40-530	TELEPHONE	616	650	730	607	725	850
12-40-620	GAS & ELECTRICITY	1,780	1,533	2,000	1,552	2,000	2,000
12-40-660	CONTRIBUTION	.00	.00	3,500	.00	.00	3,500
12-40-700	CAPITAL IMPROVEMENTS	.00	.00	20,000	.00	.00	20,000
Budget notes:							
EXTERIOR PAINTING OF ALPINE HOSE, CONCRETE WORK							
Total EXPENDITURES:		6,056	10,611	29,860	3,808	5,325	30,050
FIRESTATION MAINTENANCE FUND Revenue Total:		16,485	17,799	16,432	12,325	16,435	16,434
FIRESTATION MAINTENANCE FUND Expenditure Total:		6,056	10,611	29,860	3,808	5,325	30,050
Net Total FIRESTATION MAINTENANCE FUND:		10,429	7,188	13,428-	8,517	11,110	13,616-

## 2023 – HISTORIC STRUCTURE PRESERVATION FUND 14 - SUMMARY

### **FUNCTION**

Funding comes from Sales Tax Revenue. This fund was created in 2016. In 2016, revenues were derived from 10% of the 67% of sales tax that is allocated to the General Fund. The contribution for 2017 and subsequent years was reduced to a set amount of \$10,000 from the 67% general sales tax allocated to the General Fund. These funds are set aside for historic preservation of historic structures that are facing demolition by neglect.

- 14-30-100 - **Sales Tax Revenue – set aside**  
Continue providing \$10,000 as a set-aside for repairs and/or preservation of historic structures that are facing demolition by neglect.  
No changes from prior year.

*Projected beginning fund balance for 2023 - - - \$78,419*

*Projected ending fund balance for 2023 (if no demo cases) - - - \$88,425*

- **If expenditures occur, will be approved by the Board.**

### **Number of staff (full time & part time paid and any volunteers)**

None – work will be done through contract.

### **Funding and explain source**

General fund –sales taxes.

### **Any actions taken to control costs or mitigate rising costs in the departments**

Town actions to address demolition by neglect are recommended by Design Review Commission board members to the Board of Selectmen. BOS will then notify property owner of action by Town if not addressed by the property owner before contracting for work to be completed. Persuading the property owner that it is in his/her best interest to complete the work on their own and often less expensive is the most effective option for the Town to control costs expended by the Town.

### **What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

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## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>HISTORIC STRUCTURE PRESERVATIO</b>							
<b>REVENUE</b>							
14-30-100	SALES TAX REVENUE	10,000	10,000	10,000	10,000	10,000	10,000
14-30-200	INTEREST	49	2	4	4	6	6
Total REVENUE:		10,049	10,002	10,004	10,004	10,006	10,006
HISTORIC STRUCTURE PRESERVATIO Revenue Total:		10,049	10,002	10,004	10,004	10,006	10,006
HISTORIC STRUCTURE PRESERVATIO Expenditure Total:		.00	.00	.00	.00	.00	.00
Net Total HISTORIC STRUCTURE PRESERVATIO:		10,049	10,002	10,004	10,004	10,006	10,006

## 2023 CONSERVATION TRUST FUND FUND 20 - SUMMARY

### **FUNCTION**

This funds accounts for the portion of Lottery Proceeds constitutionally mandated to be distributed directly to local governments, based on population, for acquiring and maintaining parks, open space and recreational facilities.

- Receive the funds from State Lottery Proceeds Line item 20-30-100.
- In certain years, expenditure to assist in projects that meet the criteria set for Lottery Proceeds – parks, open space and recreational facilities.
- Conservation Trust Funds are budgeted for the next phase of the Strousse Park rehab project up to \$30,000. Total fund balance will be \$44,766 (estimated) at the end of 2022 with another \$5,710 expected in 2023. In general, revenues received will remain in fund until the Board grants authority to expend on specific project that meets the criteria set for Lottery proceeds. Often, the proceeds from more than 1 year are used together for a project.  
*Line item 20-40-732.*

### **Number of staff (full time & part time paid and any volunteers)**

N/A

### **Funding and explain source**

State lottery proceeds.

### **Any actions taken to control costs or mitigate rising costs in the departments**

N/A

### **What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

N/A

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>CONSERVATION TRUST FUND</b>							
<b>REVENUE</b>							
20-30-100	STATE LOTTERY FUNDS	5,649	6,741	5,500	5,215	5,900	5,700
20-30-200	INTEREST INCOME	24	1	10	2	3	10
Total REVENUE:		5,673	6,742	5,510	5,218	5,903	5,710
<b>EXPENDITURES</b>							
20-40-731	STROUSSE PARK REHAB	.00	.00	30,000	.00	.00	30,000
Budget notes:							
IN COMBINATION WITH PARKS BUDGET AMOUNT							
Total EXPENDITURES:		.00	.00	30,000	.00	.00	30,000
CONSERVATION TRUST FUND Revenue Total:		5,673	6,742	5,510	5,218	5,903	5,710
CONSERVATION TRUST FUND Expenditure Total:		.00	.00	30,000	.00	.00	30,000
Net Total CONSERVATION TRUST FUND:		5,673	6,742	24,490-	5,218	5,903	24,290-



## 2023 – TOWN PROMOTION COMMISSION FUND FUND 21 - SUMMARY

### **FUNCTION**

Expenses for the money transferred to the Business Promotions Commission for their operations and special events are included here.

### **Revenues**

- **21-30-100 - Business License Fee**  
Section 5.04.100 of the Town Code stipulates that the Business Promotions Assessment portion of the Business Licenses Fee be deposited into the Business Promotions Fund. From the Town Code:  
5.04.045 - Business promotion assessment.  
*In addition to the business license fee, all local businesses shall pay an annual non-refundable business promotion assessment or surcharge as established from time to time by the Board of Selectmen, such assessment or surcharge to be paid into a special Business Promotion Fund. The assessment shall be based on a full calendar year, but shall be prorated for one-half (½) year for any businesses which commence operation after July 1 of each year. No other prorations shall be done.*  
(Ord. 414 §1, 1989; Ord. 487, §3, 1998; Ord. 9 §1, 2002; Ord. 3 §2, 2005)
- **21-30-200- Sales Tax Vendor's Fee**  
It is the practice of the Town Board of Selectmen to deposit the Vendor's Fee into the Business Promotions fund for use in promoting business and tourist activities. This fee equals .0333 of 67% of the General Fund sales tax collections.
- **21-30-900- Transfer from General Fund**  
In the past the Board of Selectmen has chosen to provide funds out of the General Fund to match a portion of the Promotions Assessment Fee. The contribution for 2022 is based on 100% of the Promotions Assessment Fee.

### **Expenditures**

- **21-40-290 - Management Services Allocation**  
This expenditure is to pay for the town supplies and staff services such as Administrator, Town Clerk, and Town Treasurer costs attributable to Business Promotions. Amount has been decreased versus previous years.
- **21-40-300- Professional Services**  
This year's proposal includes continuing a significant expenditure for a Georgetown tourism marketing plan including the Events & Marketing Coordinator, business outreach and working with the Colorado Tourism Office.

- 21-40-540-       **Media Advertising**  
Amount requested for advertising Georgetown in trade and tourism journals, radio and TV. Recurring radio ads with KYGT have been cancelled in 2021.
- 21-40-670       **Brochures**  
No allocation in 2022. New brochures were printed in 2021.
- 21-40-675 -       **Distribution**  
Minor amount - Costs for distribution of the Town brochure in racks and at other visitor centers.
- 21-40-685       **Special Events**  
This expenditure is to help promote events such as Memorial Day, Slacker Race, Georgetown Big Horn Sheep Festival, Christmas Market and 4th of July. Itinerary updated and amount updated for 2022.
- 21-40-686       **Signage**  
For banners and Special Event signage.

**Number of staff (full time & part time paid and any volunteers)**

Contractual position only – events coordinator. Contract work for marketing plan, website, social media (and some contracts may be combined in events coordinator agreement).

**Funding and explain source**

Business License Fee, Sales Tax Vendor's Fee and a transfer from General Fund (if approved by the BOS)

**Any actions taken to control costs or mitigate rising costs in the departments**

Most of the items with the Promotions budget are intended to increase the number of customers or attendees for local businesses and therefore increase the revenue through sales taxes.

**What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

Large ticket items that exceed annual appropriation.

Key challenge is the coordination of special events and volunteer recruitment for events. There is a need for additional staff to assist in the planning and execution of events.

Implementation of the marketing plan.

Need funding source either through lodging tax or other set aside to fully implement appropriate marketing and special events coordination.

Due to constantly changing events – will the Town need to support additional measures to support businesses in lieu of lack of other funding sources (as yet).

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>TOWN PROMOTION COMMISSION FUND</b>							
<b>REVENUE</b>							
21-30-100	BUSINESS LIC FEE - PROMO ASSMT	18,535	24,395	20,000	11,940	20,000	20,000
21-30-150	LODGING TAX	.00	.00	.00	.00	.00	112,500
Budget notes:							
REVENUES FROM LODGING TAX SPLIT 50/50 WITH WORKFORCE AND TOURISM ENHANCEMENT FUND FOR 2023							
21-30-200	SALES TAX VENDOR'S FEE	10,593	21,530	20,305	11,405	16,000	25,362
21-30-400	BOOTH RENTAL FEES	.00	.00	.00	475	600	400
21-30-900	TRANSFER FROM GENERAL FUND	18,445	24,395	20,000	11,940	18,000	20,000
Budget notes:							
INCREASED TO 100% MATCH IN 2020							
21-30-950	DONATIONS	675	714	1,000	620	930	1,000
Total REVENUE:		48,248	71,034	61,305	36,380	55,530	179,262
<b>EXPENDITURES</b>							
21-40-110	SALARIES AND WAGES	.00	.00	.00	.00	.00	24,960
Budget notes:							
FT EVENTS EMPLOYEE BEGINNING JUNE 2023							
21-40-210	EMPLOYEE INSURANCE	.00	.00	.00	.00	.00	6,674
21-40-220	FICA CONTRIBUTION	.00	.00	.00	.00	.00	1,910
21-40-240	WORKMENS COMP	.00	.00	.00	.00	.00	235
21-40-250	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00	.00	50
21-40-280	EDUCATION AND TRAINING	.00	.00	.00	.00	.00	5,000
Budget notes:							
TRAINING AND CONFERENCES FOR EVENTS COORDINATOR							
21-40-290	MANAGEMENT SERVICES ALLOCATI	12,556	12,556	1,392	1,160	1,392	1,392
21-40-300	PROFESSIONAL SERVICES	32,648	18,991	44,991	35,175	45,000	23,993
Budget notes:							
EVENTS COORDINATOR @ AVG 40 HOURS WEEKLY 1040 HOURS @ \$23.07 HR CONTRACT EMPLOYEE FOR 6 MONTHS							
21-40-540	MEDIA ADVERTISING	2,400	1,800	5,000	133	800	37,090
Budget notes:							
CTO CAMPAIGN \$2500, 5280 CAMPAIGN \$3590, BLOGGER/VLOGGER SPONSORSHIP \$5000, QTRLY ADS SPONSORSHIP \$10000, PRINTED MATERIALS \$8000, PROMOTIONAL MATERIALS \$4000, PARTNERSHIP MATERIALS \$4000.							
21-40-541	WEBSITE	.00	.00	.00	.00	.00	5,000
21-40-620	GAS & ELECTRICITY	266	233	300	219	300	350
21-40-670	BROCHURES	.00	367	350	348	348	.00
21-40-675	DISTRIBUTION	47	.00	100	.00	.00	100
21-40-685	SPECIAL EVENTS	6,303	7,377	13,550	6,035	13,550	35,500
Budget notes:							
PANCAKE BREAKFAST \$500, GEORGETOWN DAYS \$2000, BURRO RACE \$500, SLACKER \$500, 4TH OF JULY \$12500, CHILI COOKOFF \$500, SHEEP FEST \$1000, CHRISTMAS MKT \$5000, MOUNTAIN JAMS \$5000, TBD \$2000, DOG DAYS \$2000, WINTERFEST \$2000, JOHN DENVER \$2000.							
21-40-686	SIGNAGE	355	8,254	9,000	12,879	9,400	4,000
21-40-690	MISCELLANEOUS	815	4,146	1,200	934	1,200	200
21-40-741	EQUIPMENT	.00	.00	.00	.00	.00	2,500
Budget notes:							
1/2 THE COST OF TAX COLLECTION PROGRAM							
Total EXPENDITURES:		55,390	53,722	75,883	56,883	71,990	148,954
TOWN PROMOTION COMMISSION FUND Revenue Total:							
		48,248	71,034	61,305	36,380	55,530	179,262
TOWN PROMOTION COMMISSION FUND Expenditure Total:							
		55,390	53,722	75,883	56,883	71,990	148,954

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

		2020-20	2021-21	2022-22	2022-22	2022-22	2023-23
Account Number	Account Title	Prior year 2	Pri Year	Current year	Current year	Current year	Fut Year
		Actual	Actual	Budget	Actual	Projected budget	Budget
	Net Total TOWN PROMOTION COMMISSION FUND:	7,143-	17,311	14,578-	20,503-	16,460-	30,308

## **2023 – WORKFORCE & TOURISM ENHANCEMENT FUND FUND 23 - SUMMARY**

### **FUNCTION**

Funding comes from Lodging Tax Revenue. This fund was created for 2023 after a ballot measure was passed by the voters in November 2022. In 2023, revenues will be derived from 50% of the Lodging Tax approved by voters in 2022. These funds are set aside for but not limited to coordinating tourism promotion activities to enhance the visitor experience and to create programs and assistance for workforce housing and childcare.

- 23-50-150 - ***Lodging Tax – set aside***  
50% of the Lodging Tax collected (50% allocated to Town Promotions Fund)
  
- **When expenditures occur, will be approved by the Board of Selectmen**

### **Number of staff (full time & part time paid and any volunteers)**

Lodging Tax will be collected by the Town Treasurer

### **Funding and explain source**

Lodging Tax

### **Any actions taken to control costs or mitigate rising costs in the departments**

This is a new fund which will require oversight by the Town Administrator and Board of Selectmen as projects are identified.

### **What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

As previously stated, this is a new fund and a Workforce & Tourism Enhancement Committee or Commission may be established to begin review, implementation and distribution of requested funds. Workforce housing is an identified need by the Town but we have not had specific funds to support.

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>WORKFORCE &amp; TOURISM ENHANCEMEN</b>							
<b>REVENUE</b>							
23-30-150	LODGING TAX	.00	.00	.00	.00	.00	112,500
	Budget notes:						
	REVENUES FROM LODGING TAX SPLIT 50/50 WITH TOWN PROMOTIONS FUND FOR 2023 TO BE EXPENDED ON BUT NOT LIMITED TO COORDINATING TOURISM PROMO ACTIVITIES, HOUSING AND CHILDCARE FOR WORKFORCE AND/OR ENHANCING VISITOR EXPERIENCE						
23-30-200	INTEREST	.00	.00	.00	.00	.00	50
	Total REVENUE:	.00	.00	.00	.00	.00	112,550
<b>EXPENDITURES</b>							
23-40-741	EQUIPMENT	.00	.00	.00	.00	.00	2,500
	Budget notes:						
	1/2 COST OF TAX COLLECTION SOFTWARE						
	Total EXPENDITURES:	.00	.00	.00	.00	.00	2,500
	WORKFORCE & TOURISM ENHANCEMEN Revenue Total:	.00	.00	.00	.00	.00	112,550
	WORKFORCE & TOURISM ENHANCEMEN Expenditure Total:	.00	.00	.00	.00	.00	2,500
	Net Total WORKFORCE & TOURISM ENHANCEMEN:	.00	.00	.00	.00	.00	110,050

## **2023 SALES TAX CAPITAL IMPROVEMENT FUND FUND 40 SUMMARY**

### **FUNCTION**

This fund is set aside to account for the receipt and expenditure of grant funds for specific projects as well as a portion dedicated from the general sales tax.

- The Sales Tax Capital Improvement Fund is supported by a dedicated sales tax amount equal to 33% of 3% (the Town sales tax is 4.5% with 1% of 4% of sales tax collections dedicated to road and bridge maintenance and projects and ½ cent of collected sales tax dedicated to parks). The Board identifies specific capital improvement projects or facilities to be addressed with revenues from this fund. In addition, grant funds that are awarded are tracked through this fund to ensure project completion.

### **Revenues**

- 40-30-100 - General Sales Tax  
Section 3.08.175 of the Town Code stipulates that 33% of the Town's Sales Tax collections (after deducting 25% of the total (4%) for the Road and Bridge sales tax increase and the ½ cent sales tax increase for parks) shall be deposited into the Sales Tax Capital Improvement Fund and used solely for costs of capital improvements.

### **Expenditures**

- 40-40-390 - Project Management  
This expenditure is to pay for the town's contract for project management services for capital projects.
- 40-40-510 Special Projects – Gateway  
Set up for the next set of projects along the Gateway corridor. Funds in this line item are for project management of Argentine North Project
- 40-40-688 Argentine Project North  
This appropriation is for the improvements along Argentine Street from 15<sup>th</sup> Street to 22<sup>nd</sup> Street. This project consists of a pedestrian sidewalk and a bike path along this section of Argentine Street. It includes the cost of initial engineering and study costs.
- 40-40-695 Survey work/mapping  
A \$5,000 appropriation for miscellaneous surveying work for possible future capital projects and ROW surveying.
- 40-40-700 Capital Improvements – Bridges  
No allocation in 2023.

- 40-40-730      Capital Improvements – Buildings  
A project to repair the Gazebo in City Park, Star Hook and Ladder evaluation and possible erection of the Road and Bridge Shed that was purchased several years ago.
- 40-40-732      Capital Improvements – Trails  
An appropriation of \$10,000 for possible repairs/maintenance to the Rutherford Bridge
- 40-40-735      Capital Improvements – Drainage  
Drainage engineering in various locations.
- 40-40-745      Capital Improvements – Vehicles/Equipment  
The purchase of a backhoe for the Road and Bridge Department
- 40-40-810      Debt Service - Principal  
Lease purchase for the parking lot along Argentine Street.
- 40-40-815      Debt Service – Interest  
Lease purchase interest for the parking lot along Argentine Street



## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>SALES TAX FUND-CAPITAL IMPROV.</b>							
<b>REVENUE</b>							
40-30-100	GENERAL SALES TAX	240,183	331,278	321,435	285,561	326,546	375,125
40-30-200	INTEREST INCOME	271	11	14	23	34	35
40-30-501	COLO PARKS & WILDLIFE GRANT	13,166	.00	.00	.00	.00	.00
40-30-511	DOLA GRANT GATEWAY	82,250	.00	.00	.00	.00	.00
40-30-513	MAIN STREET REVITALIZATION	.00	73,323	.00	25,392	25,392	.00
40-30-514	MAIN ST REVITALIZATION #2	.00	32,478	.00	77,522	77,522	.00
40-30-515	ARGENTINE NORTH GRANT	.00	.00	.00	.00	.00	842,110
Total REVENUE:		335,870	437,090	321,449	388,498	429,494	1,217,270
<b>EXPENDITURES</b>							
40-40-390	PROJECT MGR	1,140	5,166	16,000	16,970	18,000	9,000
40-40-510	SPECIAL PROJECTS- N ARGENTINE	298,293	.00	100,000	.00	.00	7,500
Budget notes:							
15TH STREET TO 22ND STREET ARGENTINE NORTH							
40-40-681	CAPITAL IMPROV.- PARKS	353	1,889	125,000	37,793	125,000	.00
Budget notes:							
STROUSSE PARK ASSISTANCE PHASE ONE WITH CONSERVATION TRUST AND PARKS							
40-40-683	MAIN STREET GRANT #2	.00	16,757	128,809	128,789	128,789	.00
Budget notes:							
OVERAGE AND COMPLETION OF STROUSSE PARK RESTROOMS							
40-40-684	MAIN ST REVITALIZATION #1	.00	19,044	22,600	21,400	21,400	.00
40-40-688	ARGENTINE NORTH PROJECT	.00	.00	.00	.00	.00	1,093,000
Budget notes:							
INCLUDES INITIAL ENGINEERING COST AND STUDY COSTS							
40-40-695	SURVEY WORK/MAPPING	2,795	2,300	15,000	.00	15,000	5,000
40-40-700	CAPITAL IMPROV.- BRIDGES	.00	51,496	23,110	23,107	23,107	1
40-40-730	CAPITAL IMPROV.- BUILDING	.00	17,080	41,000	.00	26,000	75,000
Budget notes:							
GAZEBO REPAIRS \$15000, STAR HOOK & LADDER \$30000, POSSIBLE ERECTION OF R & B SHED \$30000							
40-40-731	CAPITAL IMPROV - IT LEASE	30,445	30,445	5,075	.00	.00	.00
40-40-732	CAPITAL IMPROV. - TRAILS	2,091	.00	10,000	.00	.00	10,000
40-40-735	CAPITAL IMPROV- ROADS/DRAINAG	.00	.00	8,000	.00	.00	10,000
40-40-745	CAPITAL IMPROV.- VEHICLE/EQUIP	30,360	30,360	30,360	30,360	30,360	150,000
Budget notes:							
NEW BACKHOE FOR ROAD AND BRIDGE							
40-40-810	DEBT SERVICE - PRINCIPAL	9,036	9,375	9,713	9,712	9,713	10,062
Budget notes:							
LEASE PURCHASE PARKING LOT							
40-40-815	DEBT SERVICE - INTEREST	4,974	4,635	4,299	4,298	4,299	3,949
Total EXPENDITURES:		379,487	188,547	538,966	272,429	401,668	1,373,512
SALES TAX FUND-CAPITAL IMPROV. Revenue Total:		335,870	437,090	321,449	388,498	429,494	1,217,270
SALES TAX FUND-CAPITAL IMPROV. Expenditure Total:		379,487	188,547	538,966	272,429	401,668	1,373,512
Net Total SALES TAX FUND-CAPITAL IMPROV.:		43,618-	248,543	217,517-	116,068	27,826	156,242-

## 2023 WATER ENTERPRISE FUND FUND 51 - SUMMARY

### FUNCTION

Provide clean, safe drinking water for the use and benefit of the citizens of Georgetown and maintain sufficient flow and availability of water for fire protection.

- Improve the reliability and maintain the capacity of the treatment, transmission and distribution system
- Maintain the improvements to the raw water intake system.
- Operate and maintain the water treatment plant, water storage tanks and the distribution system, including the new improvements completed in 2019.
- **Revenues**  
 51-30-100 - ***Customer Service***  
 The current rate schedule for water service appears below. The Board of Selectmen considers increases in water rates in July of every year.

### What is the current charges

#### 2022 Budget

Base charge	13.18.060	\$75.32 X EQR to 7,000 gals. - monthly
After July 1, 2022		\$78.26 X EQR to 7,000 gals. – monthly
7,001 – 17,000 gallons		\$12.29 per 1000 gals. X EQR – monthly
17,001 - 27,000 gallons		\$13.51 per 1000 gals. X EQR – monthly
27,000 gallons and above		\$14.86 per 1000 gals. X EQR – monthly

### What is proposed July 1, 2022 – if warranted.

Base charge	13.18.060	\$78.26 X EQR to 7,000 gals. - monthly
After July 1, 2022 (possible)		\$80.60 X EQR to 7,000 gals. – monthly proposed
7,001 – 17,000 gallons		\$12.65 per 1000 gals. X EQR – monthly
17,001 - 27,000 gallons		\$13.91 per 1000 gals. X EQR – monthly
27,000 gallons and above		\$15.30 per 1000 gals. X EQR – monthly

- 51-30-200 ***Water Tap Fees***  
\$100 per tap to offset the cost of Town staff to inspect and monitor new taps.
- 51-30-392 ***Late Charges***  
In 2004, the Board of Selectmen increased the late fee to 5% of the unpaid balance.
- 51-30-500 ***Water Meter***  
The sale of water meters at cost plus 10%.

- 51-30-900 **Other Intergovernmental Income**  
Dam gage reimbursement @ 40% from Black Hawk for the monitoring of the dam gages and monthly O & M charges for dam operations.
- **Expenditures**
- 51-40-110 **Salaries and Wages**  
An appropriation for ½ the cost of four employees in the Water and Sewer operations. Also a portion of the Town Administrator and Town Treasurer's time is charged to this account. Includes a 4% COLA increase effective January 1<sup>st</sup>
- 51-40-280 **Education and Training**  
Training and license fees. Continuing education/training is required to maintain operator licenses.
- 51-40-310 - **Legal Services**  
An appropriation for attorney fees related to the collection of water fees or related to other operating issues such as permits. Includes the cost for the Town Treasurer to file and release liens. Legal fees related to water rights acquisition or adjudication are in the Water Capital Improvement Fund.
- 52-40-320 **Audit Services**  
A portion of the Town's annual audit is paid for here.
- 51-40-390 - **Other Services**  
A portion of Caselle software program -  
USGS Stream Gages Contribution  
Coors Augmentation  
Westminster Augmentation  
Misc and Increases
- 51-40-415 - **Function Supplies**  
½ the cost of a CCMRD pass and Corporate Loveland Ski passes (2) for employees
- 51-40-430 - **Maintenance – Building/Plant**  
General Plant Maintenance.
- 51-40-435 - **Maintenance - Equipment**  
Repairs on pumps, valves, etc. Even with the recent upgrades and additions to the water plant equipment, there is a continual need to repair and replace equipment.
- 51-40-570 - **Dues & Subscriptions**  
State permit fees  
Membership in Rural Water Association
- 51-40-752 **Water System – Meters**  
Moved to distribution expense (51-50-752).

▪ 51-40-810 **Debt Service - Principal**

The Town current has three loans payable from the Water Fund. The principal portion of the debt in 2023:

ARRA Water Plant	\$67,000
ARRA Water Tank	\$37,295
Dam Loan	\$19,733

▪ 51-40-815 **Debt Service - Interest**

The Town currently has four loans payable from the Water Fund. The interest portion of the debt in 2022 (interest only on three) will be:

Interest	
ARRA Water Tank	\$7,094
Dam Loan	\$39,573

▪ 51-50-460 - **Repairs - Lines**

Repairs of water line leaks that occur during the year.

**Number of staff (full time & part time paid and any volunteers)**

Portions of the 4 employees within the water and wastewater dept. Also a portion of the Town Administrator and Town Treasurer's time is charged to this account.

**Funding and explain source**

Water fund – fee for service through water sales, penalties, water taps, and other items accounted for separately.

**What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

- Develop and maintain a Backflow/Cross-Connection Control Program per state regulations. All customers required to have backflow preventers have been installed. 90% of customers must provide annual inspection/testing results.
- Develop and maintain a valve exercising program.
- Develop and maintain a Hydrant Flushing Program to maintain state mandated .2mg/L chlorine residual – DOVE program. May require additional investments in water treatment plant per CDPHE at some point.

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>WATER FUND</b>							
<b>REVENUE</b>							
51-30-100	CUSTOMER SERVICE	964,425	1,039,337	1,049,748	905,856	1,080,000	1,092,000
51-30-200	WATER TAP INSP FEES	300-	500	600	300	300	400
51-30-300	LATE CHARGES	6,366	12,667	10,000	11,115	10,000	9,000
51-30-350	OTHER CHARGES	638	614	500	780	800	500
51-30-450	WATER METER	22,479	4,655	3,600	2,766	3,000	2,500
51-30-600	INTEREST INCOME	4,311	359	2,500	8,828	9,500	9,500
51-30-850	REVENUE	2,403	2,225	6,000	6,053	6,053	.00
51-30-900	OTHER INTERGOVERNMENTAL INC	971	1,205	1,800	1,145	1,400	1,800
Budget notes:							
DAM GAGES REIMBURSEMENT FROM CITY OF BLACKHAWK, CHGS TO BE BILLED FOR MONITORING, MONTHLY O & M CHARGES FOR DAM OPERATIONS							
Total REVENUE:		1,001,294	1,061,563	1,074,748	936,842	1,111,053	1,115,700
<b>OPERATIONAL EXPENDITURES</b>							
51-40-110	SALARIES AND WAGES	134,955	133,372	148,586	114,297	131,893	182,436
Budget notes:							
INCLUDES 4% COLA INCREASE							
51-40-111	OVERTIME WAGES	179	121	1,350	.00	.00	1,350
51-40-210	EMPLOYEE INSURANCE	27,494	24,877	27,355	20,648	24,090	29,813
51-40-220	FICA CONTRIBUTION	9,930	10,182	11,369	8,643	9,965	14,060
51-40-230	EMPLOYEE PENSION	3,742	3,910	4,410	2,594	3,095	5,514
51-40-240	WORKMENS COMP	1,886	1,300	2,177	1,793	2,090	3,671
51-40-250	UNEMPLOYMENT INSURANCE	394	404	450	229	264	368
51-40-270	UNIFORMS	50	208	500	209	286	500
51-40-280	EDUCATION & TRAINING	1,124	1,604	5,000	1,780	4,000	5,000
Budget notes:							
INCLUDE TUITION REIMBURSEMENT							
51-40-290	MANAGEMENT SERVICES ALLOCATI	18,960	18,960	18,960	15,800	18,960	18,960
51-40-310	LEGAL SERVICES	25	.00	1,000	.00	.00	1,000
51-40-320	AUDIT SERVICES	2,420	2,400	2,500	2,550	2,550	3,000
51-40-390	OTHER SERVICES	15,556	10,010	15,000	10,419	15,000	15,000
Budget notes:							
CASELLE \$3990., COORS AUG , WESTMINSTER AUG.							
51-40-411	WATER & SEWER	29,345	30,203	31,500	23,228	30,000	33,000
51-40-415	FUNCTION SUPPLIES	2,445	2,504	3,500	48	3,500	3,500
Budget notes:							
1/2 COST OF REC CENTER PASS FOR EMPLOYEES AND TWO LOVELAND SKI PASSES							
51-40-430	MAINTENANCE - BUILDING/PLANT	3,067	4,316	8,500	1,027	1,600	7,500
51-40-435	MAINTENANCE - EQUIPMENT	15,088	6,975	30,000	10,423	20,000	30,000
51-40-436	MAINTENANCE - VEHICLES	553	2,161	3,000	1,177	2,000	2,000
51-40-520	INSURANCE	17,886	16,000	21,405	21,403	21,403	22,000
51-40-525	INTERNET	604	720	800	600	800	800
51-40-530	TELEPHONE	2,074	1,730	1,700	1,630	1,800	2,100
51-40-550	PUBLISHING	643	577	1,000	634	800	1,000
51-40-570	DUES, SUBSCRIPTIONS & FEES	5,759	12,460	18,000	17,127	18,000	18,000
51-40-610	GENERAL SUPPLIES	792	985	3,500	368	1,000	2,500
51-40-611	LAB SUPPLIES	574	677	4,000	3,038	3,200	2,500
51-40-615	POSTAGE	1,595	1,607	2,500	1,687	2,500	2,600
51-40-620	GAS & ELECTRICITY	19,240	22,670	24,000	19,880	24,000	29,000
51-40-630	GAS & OIL	1,003	1,706	1,700	1,775	1,900	2,100
51-40-660	CHEMICALS	15,754	13,524	12,000	10,219	12,000	13,000
51-40-665	LABORATORY WATER TESTING	4,345	3,425	6,000	1,436	3,000	5,000

Budget notes:

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
THMS, E COLI, EXTRA STATE TESTING							
51-40-690	MISCELLANEOUS	376	844	200	24	.00	200
51-40-725	MILEAGE	.00	.00	100	.00	.00	100
51-40-740	EQUIPMENT	71	913	1,000	.00	.00	1,000
51-40-810	PRINCIPAL PMTS/WATER RIGHTS	.00	778	168,250	168,249	168,250	123,178
Budget notes:							
INCLUDES DAM PAYMENT, PAYOFF WATER RIGHTS LOAN EARLY							
51-40-815	INTEREST PMTS/WATER RIGHTS	1,345	2,860	2,405	2,184	2,405	.00
51-40-816	INTEREST PAYMENTS ARRA LOAN	9,255	8,523	7,829	7,828	7,829	7,094
51-40-817	INTEREST PAYMENTS - DAM OUTLE	42,200	41,430	40,423	40,423	40,423	39,573
Total OPERATIONAL EXPENDITURES:		390,726	383,379	631,969	513,369	578,603	628,417
DISTRIBUTION EXPENDITURES							
51-50-110	SALARIES AND WAGES	19,367	20,248	23,338	18,133	21,517	25,904
51-50-111	OVERTIME WAGES	.00	.00	550	.00	.00	150
51-50-210	EMPLOYEE INSURANCE	4,896	4,537	4,882	3,779	4,443	5,324
51-50-220	FICA CONTRIBUTION	1,458	1,524	1,744	1,368	1,623	1,994
51-50-230	EMPLOYEE PENSION	533	600	668	490	595	782
51-50-240	WORKMENS COMP	458	315	544	351	415	521
51-50-250	UNEMPLOYMENT INSURANCE	58	61	69	36	43	53
51-50-280	EDUCATION & TRAINING	100	100	1,000	.00	.00	1,000
51-50-310	LEGAL SERVICES	.00	.00	200	.00	.00	200
51-50-320	AUDIT SERVICES	350	350	400	.00	.00	500
51-50-390	OTHER SERVICES	.00	.00	3,000	1,400	.00	3,000
Budget notes:							
leak detection							
51-50-435	MAINTENANCE - EQUIPMENT	854	3,699	25,000	4,575	7,000	10,000
51-50-436	MAINTENANCE - VEHICLES	14	27	500	.00	.00	500
51-50-460	REPAIRS - LINES	5,819	1,271	36,000	1,139	2,000	36,000
Budget notes:							
, LEAD LINES PROGRAM, WATER INV PARTS							
51-50-520	INSURANCE	2,300	2,300	2,500	2,500	2,500	2,100
51-50-610	GENERAL SUPPLIES	126	95	400	4	.00	400
51-50-630	GAS & OIL	128	183	300	194	207	300
51-50-740	EQUIPMENT	379	.00	5,000	1,485	2,000	5,000
51-50-752	WATER SYSTEM - METERS	19,847	.00	8,000	4,385	5,000	8,000
Total DISTRIBUTION EXPENDITURES:		56,688	35,309	114,095	39,839	47,343	101,728
WATER FUND Revenue Total:		1,001,294	1,061,563	1,074,748	936,842	1,111,053	1,115,700
WATER FUND Expenditure Total:		447,414	418,688	746,064	553,209	625,946	730,145
Net Total WATER FUND:		553,879	642,875	328,684	383,634	485,107	385,555

## 2022 WATER CAPITAL IMPROVEMENT FUND FUND 56 - SUMMARY

### FUNCTION

Provide separate fund to account for capital improvements to the water treatment and distribution system

### Revenues

- 56-30-400            **Sewer Development Fees**  
The current development fee is \$7485 per EQR for a new tap. In 2017 the Board of Selectmen added a new development fee for large projects, \$11,475 per EQR (13.18.050). As with any impact type fee, the use of the development fee has to be for capital expansion of the current system to accommodate growth and development.
  
- Improve the reliability and maintain the capacity of the treatment, transmission and distribution system
- Major improvements to the water treatment plant, the raw water intake system and controls for the low zone have been completed in 2019.
- Water audit for leaks

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>WATER CAPITAL IMPROVEMENT FUND</b>							
<b>REVENUE</b>							
56-30-400	DEVELOPMENT FEES	14,970	37,425	44,910	22,455	22,455	29,940
56-30-903	CWCB DREDGING GRANT	.00	.00	.00	.00	.00	.00
Total REVENUE:		14,970	37,425	44,910	22,455	22,455	29,940
<b>EXPENDITURES</b>							
56-40-310	LEGAL SVCS/ WATER ENG	28,981	22,903	60,000	31,347	45,000	60,000
56-40-330	ENGINEERING	2,767	.00	.00	.00	.00	.00
56-40-460	REPAIR/REPLACE LINES	5,817	.00	25,000	.00	.00	25,000
Budget notes:							
WATER AUDIT FOR LEAKS							
56-40-745	EQUIPMENT	9,277	.00	12,000	.00	.00	66,000
Budget notes:							
USED TRUCK, 1/2 COST OF A NEW USED BACKHOE \$54000							
Total EXPENDITURES:		46,842	22,903	97,000	31,347	45,000	151,000
WATER CAPITAL IMPROVEMENT FUND Revenue Total:		14,970	37,425	44,910	22,455	22,455	29,940
WATER CAPITAL IMPROVEMENT FUND Expenditure Total:		46,842	22,903	97,000	31,347	45,000	151,000
Net Total WATER CAPITAL IMPROVEMENT FUND:		31,872-	14,522	52,090-	8,892-	22,545-	121,060-



## **2023 SEWER ENTERPRISE FUND FUND 52 - SUMMARY**

### **FUNCTION**

Provide sanitary sewer services for the health and safety of the Town of Georgetown and the customers of the sewer system

### **Revenues**

- **52-30-100 - Customer Service**  
The current rate schedule for sewer service is \$58.74 per month times the EQR (Equivalent Ratio) for each user (a single-family house is 1 EQR). The current number of EQR's for Georgetown is 1164.6725 for sewer. The Board of Selectmen increases wastewater rates in July of each year based on a twenty-year rate increase projection spreadsheet.
- **52-30-200- Sewer Tap Fees**  
\$100 per tap to offset the cost of Town staff to inspect and monitor new taps.
- **52-30-500- Silver Plume Contract**  
The Town of Georgetown provides sewer service to the Town of Silver Plume in a partnership defined by an Intergovernmental Agreement. This agreement was amended July 2011 with a new billing structure. The current number of EQR's for Silver Plume is still 192 in October 2022.
- **52-30-501 - Septic Receiving**  
This revenue is from independent hauler that contract with the Town to process their biosolids. The current rate is 11 cents per gallon.

### **Expenditures**

- **52-40-110 Salaries and Wages**  
An appropriation for ½ the cost of four employees in the Water and Sewer operations. A portion of the Town Administrator and Town Treasurer's time is charged to this account. Includes a 4% COLA increase effective January 1<sup>st</sup>
- **52-40-280 Education and Training**  
Required training on an annual basis to maintain operator certifications. In addition, tuition reimbursement for an employee as per agreement.
- **52-40-310 Legal Services**  
An appropriation to pay for legal services related to sewer bill collection, sewer back-ups, discharge permits, or other claims against the system. Includes the cost for the Town Treasurer to file and release liens.
- **52-40-320 Audit Services**  
A portion of the Town's annual audit is paid for here.
- **52-40-390 Other Services**  
Minor engineering fees, programming, calibration, % of Caselle software support.

- 52-40-415            **Function Supplies**  
½ the cost of a CCMRD pass for employees
- 52-40-430            **Maintenance – Building/Plant**  
General Plant Maintenance
- 52-40-435            **Maintenance – Equipment**  
General maintenance for backhoe, pumps etc.
- 52-50-460            **Repairs- Lines**  
Repairs to broken or leaking sewer lines that can't be done by slip-lining the pipe and need to be excavated for repair. Also includes an amount for grant assistance to customers with shared lines or clay lines (service lines).
- 52-40-550            **Publishing**  
Printing of sewer bills, publishing of legal ads or notices related to sewer service.
- 52-40-570            **Dues and Subscriptions**  
Annual state permit fees and various organization dues.
- 52-40-665            **Lab Testing**  
For testing of the sludge and effluent.
- 52-40-666            **Sludge Removal**  
The Town pays McDonald Farms to haul sludge from the plant and apply it to farmland in eastern Colorado. High zinc levels force the Town to occasionally have a different firm process the sludge and dispose of it at a landfill it after treatment.
- 52-40-810            **Principal Payments**  
The wastewater fund has two loans, one that is principal only, the ARRA Wastewater Plant Improvement Loan. Payments are \$95,000 paid bi-annually for the ARRA loan. The other is a lease purchase for the Biosolids Processing equipment.

**Number of staff (full time & part time paid and any volunteers)**

Portions of the 4 employees within the water and sewer dept.

**Funding and explain source**

Sewer fund – fee for service based on EQR, sewer taps, penalties, and other items.

**What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

Working on the collection system to address problem areas and possibly extensions that may be needed to address current or future situations. Also, additional challenges from CDPHE or water court requirements to meet increased standards or unfunded mandates.

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>SEWER FUND</b>							
<b>REVENUE</b>							
52-30-100	CUSTOMER SERVICE	692,915	771,998	797,975	665,409	798,689	831,271
52-30-200	SEWER TAP INSP FEES	300-	500	600	300	300	400
52-30-500	SILVER PLUME CONTRACT	117,141	120,033	123,207	102,572	123,207	128,370
52-30-501	SEPTIC RECEIVING	3,939	4,553	5,000	2,680	4,000	4,000
Budget notes:							
SUBJECT TO CONTRACTS WITH OTHER MUNICIPALITIES AND SEPTAGE HAULERS							
52-30-600	INTEREST INCOME	6,876	628	12,000	17,463	18,000	18,000
Total REVENUE:		820,571	897,711	938,782	788,425	944,196	982,041
<b>OPERATIONAL EXPENDITURES</b>							
52-40-110	SALARIES AND WAGES	134,955	133,372	148,586	114,297	131,893	182,436
52-40-111	OVERTIME WAGES	179	121	1,350	.00	.00	1,350
52-40-210	EMPLOYEE INSURANCE	27,518	24,877	27,355	20,648	24,090	29,813
52-40-220	FICA CONTRIBUTION	9,930	10,182	11,369	8,643	9,965	14,060
52-40-230	EMPLOYEE PENSION	3,742	3,910	4,410	2,594	3,095	5,514
52-40-240	WORKMENS COMP	1,090	868	1,722	1,320	1,530	2,443
52-40-250	UNEMPLOYMENT INSURANCE	394	404	450	228	264	368
52-40-270	UNIFORMS	271	208	500	209	210	500
52-40-280	EDUCATION & TRAINING	1,014	1,099	5,000	135	3,000	5,000
Budget notes:							
INCLUDE TUITION REIMBURSEMENT							
52-40-290	MANAGEMENT SERVICES ALLOCATI	18,960	18,960	18,960	15,800	18,960	18,960
52-40-310	LEGAL SERVICES	.00	.00	500	.00	.00	500
52-40-320	AUDIT SERVICES	3,400	1,400	3,500	2,550	2,550	3,000
52-40-390	OTHER SERVICES	3,056	3,003	5,500	3,014	5,000	5,500
Budget notes:							
CASELLE SUPPORT, CALIBRATION, PROGRAMMING							
52-40-415	FUNCTION SUPPLIES	45	60	500	48	100	500
Budget notes:							
1/2 COST OF REC CENTER PASS FOR EMPLOYEES							
52-40-421	TRASH REMOVAL	2,120	1,499	2,200	1,234	2,000	2,200
Budget notes:							
DUMPSTER F/ DE AND 2 X CLEAN UP DUMPSTER							
52-40-430	MAINTENANCE - BUILDING/PLANT	4,644	7,512	15,000	11,611	15,000	15,000
52-40-435	MAINTENANCE - EQUIPMENT	35,450	14,999	55,000	6,302	10,000	30,000
52-40-436	MAINTENANCE - VEHICLES	536	486	3,000	1,207	1,000	2,000
52-40-460	REPAIRS - LINES	.00	.00	.00	.00	.00	.00
52-40-520	INSURANCE	20,000	19,000	21,405	21,403	21,403	22,000
52-40-525	INTERNET	937	600	780	600	780	800
52-40-530	TELEPHONE	1,782	1,667	1,800	1,789	2,100	2,100
52-40-550	PUBLISHING	.00	.00	500	.00	.00	500
52-40-570	DUES, SUBSCRIPTIONS & FEES	4,872	4,851	7,500	4,846	7,300	7,500
Budget notes:							
INCLUDES STATE PERMITS							
52-40-610	GENERAL SUPPLIES	874	1,361	2,000	1,779	2,500	2,000
52-40-611	LABORATORY SUPPLIES	3,968	3,705	6,000	3,446	4,000	6,000
52-40-615	POSTAGE	1,383	1,467	1,800	1,356	1,800	2,000
52-40-620	GAS & ELECTRICITY	43,955	37,731	49,000	43,086	50,372	55,000
52-40-630	GAS & OIL	1,166	2,516	1,600	1,603	1,800	2,200
52-40-660	CHEMICALS	65,817	73,109	78,000	68,302	78,000	80,000
52-40-665	LAB TESTING	16,000	15,439	16,000	13,267	15,000	16,000
52-40-666	SLUDGE REMOVAL	28,113	36,781	39,195	45,937	52,000	66,000

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
52-40-690	MISCELLANEOUS	376	100	200	165	200	200
52-40-725	MILEAGE	.00	.00	100	.00	.00	100
52-40-740	EQUIPMENT - OFFICE	157	457	3,000	357	400	3,000
52-40-810	PRINCIPAL PAYMENTS	.00	.00	237,751	237,751	237,751	239,924
52-40-815	INTEREST EXPENSE - SERIES A	19,464	26,166	19,220	19,220	19,220	17,048
Total OPERATIONAL EXPENDITURES:		456,168	447,909	790,753	654,746	723,283	841,516
<b>COLLECTION EXPENDITURES</b>							
52-50-110	SALARIES AND WAGES	19,367	20,248	22,243	18,133	21,517	25,904
52-50-111	OVERTIME WAGES	.00	.00	550	.00	.00	150
52-50-210	EMPLOYEE INSURANCE	4,896	4,536	4,882	3,779	4,442	5,324
52-50-220	FICA CONTRIBUTION	1,458	1,524	1,744	1,368	1,622	1,994
52-50-230	EMPLOYEE PENSION	533	600	668	490	594	782
52-50-240	WORKMENS COMP	259	207	306	234	276	347
52-50-250	UNEMPLOYMENT INSURANCE	58	61	69	36	43	53
52-50-280	EDUCATION & TRAINING	375	30	1,000	.00	.00	1,000
52-50-320	AUDIT SERVICES	350	350	400	.00	.00	500
52-50-390	OTHER SERVICES	.00	83	100	.00	.00	100
52-50-435	MAINTENANCE - EQUIPMENT	235	1,893	6,000	278	400	6,000
Budget notes:							
SEWER CAMERA UPGRADE							
52-50-436	MAINTENANCE - VEHICLES	109	176	500	701	1,000	500
52-50-460	REPAIRS - LINES	23,647	2,395	20,000	833	1,000	20,000
Budget notes:							
INCLUDES GRANT FUNDING \$10000 FOR CUSTOMERS WITH SHARED AND CLAY LINES,PARTS INVENTORY							
52-50-520	INSURANCE	2,500	2,500	3,000	3,000	3,000	2,300
52-50-630	GAS & OIL	118	183	300	194	200	300
52-50-740	EQUIPMENT	365	320	5,000	.00	.00	5,000
Total COLLECTION EXPENDITURES:		54,269	35,106	66,762	29,044	34,094	70,254
SEWER FUND Revenue Total:		820,571	897,711	938,782	788,425	944,196	982,041
SEWER FUND Expenditure Total:		510,437	483,015	857,515	683,790	757,377	911,770
Net Total SEWER FUND:		310,135	414,697	81,267	104,634	186,819	70,271

## 2023 SEWER CAPITAL IMPROVEMENT FUND FUND 57 - SUMMARY

### FUNCTION

Provide separate fund to account for capital improvements to the sanitary sewer system

### Revenues

- 57-30-400                    **Sewer Development Fees**  
The current development fee is \$6,400 per EQR for a new tap. In 2017 the Board of Selectmen added a new development fee for large projects, \$2,415 per EQR (13.18.050). As with any impact type fee, the use of the development fee has to be for capital expansion of the current system to accommodate growth and development.

### Expenditures

- 57-40-470                    **Inflow and Infiltration (I&I) Improvements**  
There may be areas identified to be addressed for I & I.
- 57-40-745                    **Equipment**  
The completion of the pole barn shed that was started in 2022. Half the cost of a backhoe shared cost with Water Capital Improvement. The backhoe will be funded with equipment reserves set aside in Water & Sewer Capital Improvement Funds

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>SEWER CAPITAL IMPROVEMENT FUND</b>							
<b>REVENUE</b>							
57-30-400	DEVELOPMENT FEES	12,800	32,000	38,400	19,200	19,200	25,600
Total REVENUE:		12,800	32,000	38,400	19,200	19,200	25,600
<b>EXPENDITURES</b>							
57-40-310	LEGAL SERVICES	.00	.00	1,000	.00	.00	1,000
57-40-330	ENGINEERING	.00	13,715	5,000	.00	.00	5,000
57-40-460	LINE REPLACEMENT	.00	.00	.00	.00	.00	20,000
57-40-470	INFLOW & INFILTRATION REPAIRS	2,100	77,409	150,000	2,425	13,000	150,000
57-40-745	EQUIPMENT	.00	.00	35,000	16,044	34,000	109,000
Budget notes:							
COMPLETION OF WW SHED \$55000, 1/2 COST OF NEW USED BACKHOE \$54000.							
Total EXPENDITURES:		2,100	91,124	191,000	18,469	47,000	285,000
SEWER CAPITAL IMPROVEMENT FUND Revenue Total:		12,800	32,000	38,400	19,200	19,200	25,600
SEWER CAPITAL IMPROVEMENT FUND Expenditure Total:		2,100	91,124	191,000	18,469	47,000	285,000
Net Total SEWER CAPITAL IMPROVEMENT FUND:		10,700	59,124-	152,600-	731	27,800-	259,400-

## 2023 – AGENCY FUND FUND 71 - SUMMARY

### **FUNCTION**

Fund to account for revenues received from the Colorado Department of Transportation and passed through to the Georgetown Trust for operating the Visitors Center in Georgetown. CDOT required an intergovernmental agreement with the Town to provide the funds to the Town of Georgetown which are then paid to the Georgetown Trust.

- 71-33-901            **CDOT Maintenance Contract**  
The Town receives funds from CDOT.
- 71-91-667           **CDOT Maintenance Contract**  
This expenditure is for the Georgetown Trust. It will always equal the amount received in 71-33-901.

### **Number of staff (full time & part time paid and any volunteers)**

None.

### **Funding and explain source**

Intergovernmental revenues received from CDOT.

### **Any actions taken to control costs or mitigate rising costs in the departments**

Not applicable

### **What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.**

Not applicable

## TOWN OF GEORGETOWN

## ADOPTED BUDGET 2023

Periods: 01/23-12/23

Account Number	Account Title	2020-20 Prior year 2 Actual	2021-21 Pri Year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Current year Projected budget	2023-23 Fut Year Budget
<b>AGENCY FUND - CDOT</b>							
<b>REVENUE</b>							
71-33-901	TEA 21 GRANT	.00	.00	.00	.00	.00	.00
71-33-902	CDOT MAINTENANCE CONTRACT	75,000	75,000	75,000	.00	75,000	75,000
Budget notes:							
PASS THROUGH FOR VISITORS CENTER							
71-33-903	CDOT UPGRADES GRANTS	.00	29,677	30,323	30,323	30,323	.00
Total REVENUE:		75,000	104,677	105,323	30,323	105,323	75,000
<b>EXPENDITURES</b>							
71-91-676	TEA 21 GRANT	.00	.00	.00	.00	.00	.00
71-91-677	CDOT MAINTENANCE CONTRACT	75,000	75,000	75,000	.00	75,000	75,000
Budget notes:							
PASS THROUGH FOR VISITORS CENTER							
71-91-678	CDOT UPGRADES GRANT	.00	29,677	30,323	30,323	30,323	.00
Total EXPENDITURES:		75,000	104,677	105,323	30,323	105,323	75,000
AGENCY FUND - CDOT Revenue Total:		75,000	104,677	105,323	30,323	105,323	75,000
AGENCY FUND - CDOT Expenditure Total:		75,000	104,677	105,323	30,323	105,323	75,000
Net Total AGENCY FUND - CDOT:		.00	.00	.00	.00	.00	.00



**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**TO: County Commissioners<sup>1</sup> of Clear Creek, Colorado.On behalf of the Town of Georgetown,the (taxing entity)<sup>A</sup>  
Georgetown Board of Selectmenof the (governing body)<sup>B</sup>  
Town of Georgetown  
(local government)<sup>C</sup>**Hereby** officially certifies the following mills to be levied against the taxing entity's GROSS \$ assessed valuation of:

28,755,700

(GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)**Note:** If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area<sup>F</sup> the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of:

28,755,700

(NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)**USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10****Submitted:**

12/14/2022

for budget/fiscal year

2023

(no later than Dec. 15)

(mm/dd/yyyy)

(yyyy)

<b>PURPOSE</b> (see end notes for definitions and examples)	<b>LEVY<sup>2</sup></b>	<b>REVENUE<sup>2</sup></b>
1. General Operating Expenses <sup>H</sup>	9.36 mills	\$ 269,153
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< .134 > mills	\$ < 3853 >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<b>9.226 mills</b>	<b>\$ 265,300</b>
3. General Obligation Bonds and Interest <sup>J</sup>	mills	\$
4. Contractual Obligations <sup>K</sup>	mills	\$
5. Capital Expenditures <sup>L</sup>	mills	\$
6. Refunds/Abatements <sup>M</sup>	mills	\$
7. Other <sup>N</sup> (specify):	mills	\$
	mills	\$
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	<b>9.226 mills</b>	<b>\$ 265,300</b>

Contact person:  
(print)

Mary Sims

Daytime  
phone:

( 303 )

569-2555

Signed:

Mary Sims

Title:

Treasurer

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

<sup>1</sup> If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).

