

**ORDINANCE NO. 10**  
**(Series 2023)**

**AN ORDINANCE ADOPTING NEW CODE SECTION 17.28.060(a)(5) OF THE  
GEORGETOWN MUNICIPAL CODE CONCERNING ADMINISTRATIVE  
PLAT CORRECTIONS**

**WHEREAS**, the Town of Georgetown is a Colorado municipal corporation operating under a Territorial Charter and governed by its Board of Selectmen; and

**WHEREAS**, the Georgetown Board of Selectmen (“Board”) is authorized by the Territorial Charter and the Colorado Revised Statutes to enact ordinances for the preservation of the public health, safety, and welfare; and

**WHEREAS**, in the exercise of this authority the Board has adopted various sections within the Georgetown Municipal Code (the “Code”) concerning subdivisions; and

**WHEREAS**, the Board wishes to amend Code section 17.28.060 to provide an administrative plat amendment procedure.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SELECTMEN OF  
THE TOWN OF GEORGETOWN, COLORADO:**

**Section 1.** A new section 17.28.060(a)(5) is adopted as follows:

17.28.060(a)(5) Administrative Plat Correction.

- (a) Administrative plat corrections are intended to provide a prompt, efficient process to correct clerical and other non-material errors in approved plats, and to approve minor lot line adjustments in cases meeting the requirements of Subsection (b) below.
- (b) For the purposes of this Section, administrative plat correction means a subdivision of land already in an approved plat that meets one or more of the following criteria:
  - i. The correction involves minor lot line adjustments, including the consolidation of contiguous lots under common ownership, which do not increase the number of lots previously included within the area involved in the amendment, and which meet the requirements of zoning district in which the lots are located.
  - ii. The correction effects minor adjustments in the boundaries of the street right of way or utility easements.
  - iii. The correction corrects minor errors on a plat including, but not limited to:
    - A. typographical and spelling errors or transpositions,
    - B. incorrect seal,
    - C. incorrect dates,
    - D. monumentation incorrectly noted or drawn,



missing or incorrectly displayed arrows or symbols.


- E. The plat correction does not result in any lot or lots that cannot be built upon in accordance with the requirements of this Code.
- F. The plat correction does not change the overall perimeter boundary of the lots.
- G. The plat correction does not result in the need for any public improvements.
- H. The requirements of any utility companies serving the property have been satisfied.
- I. The plat correction does not require any new utility easements unless such easements are duly recorded with the County Clerk and Records Office through a separate instrument prior to the recordation of the plat amendment. Such new easements of record shall be noted on the plat amendment by the reception number of the recorded instrument.

**Section 2.** Effective Date. This ordinance shall take effect upon final adoption as provided by Section 5.26 of the Territorial Charter.

**INTRODUCED, READ, APPROVED AND ORDERED POSTED IN FULL ON FIRST READING on the 10<sup>th</sup> day of October 2023.**

**INTRODUCED ON SECOND READING, FINALLY ADOPTED AND ORDERED POSTED AFTER PUBLIC HEARING on the 12<sup>th</sup> day of December, 2023.**

TOWN OF GEORGETOWN

By:   
Lynette Kelsey, Police Judge

ATTEST:

  
Jennifer Yobski, Town Clerk

Posted up in full on the Town's website and at Town Hall and two (2) other designated posting locations within the limits of the Town after final adoption, in accordance with Section 5.26 of the Territorial Charter.

  
Jennifer Yobski, Town Clerk

Date: 12/12/23

